

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA OF REGULAR COUNCIL MEETING – MAY 24, 2022 at 7:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/89865291213>

Or join by phone:

Canada: 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 898 6529 1213

**PAGE
NUMBER**

CALLING TO ORDER

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the May 24, 2022 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

COUNTY COUNCIL UPDATE

Campbell Cork, County of Wellington Councillor, Ward 3

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the May 24, 2022 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act at : p/m/

- Catherine Conrad, Minor Variance
- Sarah Wilson, Minor Variance
- Neil Bauman, Minor Variance
- Trevor Black and Caitlin Nowach, Minor Variance

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the May 24, 2022 Regular Meeting of Council at : .

DEPUTATIONS

1. Sean McDermid, against “Backyard Chickens for Wellington North” petition. 001

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- 1. Regular Meeting of Council, May 9, 2022 005
- 2. Public Meeting, May 9, 2022 017

Recommendation:
THAT the minutes of the Regular Meeting of Council and the Public Meeting held on May 9, 2022 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

- Mount Forest Pool Replacement:
- Report CAO 2022-003 Mount Forest Pool Replacement 030

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2022-003 Mount Forest Pool Replacement.

ITEMS FOR CONSIDERATION

- 1. MINUTES
 - a. Arthur 150 Committee
 - April 26, 2022 039
 - May 9, 2022 042

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur 150 Committee meetings held on April 26, 2022 and May 9, 2022.

- b. Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee, Meeting #87, December 3, 2021 045

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee Meeting #87 held on December 3, 2021.

- c. Mount Forest Business Improvement Association, May 10, 2022 050

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association meeting held on May 10, 2022.

- d. Recreation, Parks and Leisure Committee, May 10, 2022 052

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation, Parks and Leisure Committee meeting held on May 10, 2022.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North direct staff to provide pool concept three and the results of the Mount Forest Outdoor Pool Community Survey questions nine and thirteen to the Mount Forest Aquatics Ad-Hoc Advisory Committee to solicit feedback from local schools.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North endorse that both the Arthur and Mount Forest pools remain operational for the 2022 summer season with a reduced program schedule of approximately 5 hours per day, per facility;

AND FURTHER THAT public swim, family swim and swimming lessons be given the priority when creating the program schedule

- e. Joint Accessibility Advisory Committee, May 5, 2022 057

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Joint Accessibility Advisory Committee meeting held on May 5, 2022.

2. PLANNING

- a. Planning Report prepared by Jessica Rahim, Senior Planner, County of Wellington, dated May 17, 2022, regarding 2022 Minor Housekeeping Amendment – Zoning By-law 66-01, Zoning By-law Amendment (ZBA 2022-08) 098

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Jessica Rahim, Senior Planner, County of Wellington, dated May 17, 2022, regarding 2022 Minor Housekeeping Amendment – Zoning By-law 66-01, Zoning By-law Amendment (ZBA 2022-08).

3. BUILDING

- a. Report CBO 2022-05 Building Permit Review Period Ending March 31st, 2022 102

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-05 being the Building Permit Review for the period ending March 31st, 2022.

- b. Report CBO 2022-06 Building Permit Review Period Ending April 30th, 2022 104

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-06 being the Building Permit Review for the period ending April 30th, 2022.

4. ECONOMIC DEVELOPMENT

- a. Report EDO 2022-19 Economic Development Office Update 106

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report EDO 2022-19 being an update from the Economic Development Office.

5. FINANCE

- a. Vendor Cheque Register Report, May 16 2022 112

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated May 16, 2022

6. FIRE

- a. Wellington North Fire Service, Quarter One Update 2022 117

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service, Quarter One Update 2022

7. OPERATIONS

- a. Report OPS 2022-018 being a report on the award of a sidewalk machine 122

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2022-018 being a report on the award of a sidewalk machine;

AND FURTHER THAT Council award the request for tender 2022-005 to Work Equipment Ltd at a cost of \$189,900.00 plus applicable taxes;

AND FURTHER THAT Council approve utilization of a Capital Equipment Reserve Fund for any overage experienced for this project;

AND FURTHER THAT Council authorize the Director of Operations or their designate to sign any necessary agreements to execute this project.

8. ADMINISTRATION

- a. Report CLK 2022-013 being a report to Appoint an Engineer for Arthur Drain 6 124

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2022-013 being a report to Appoint an Engineer for Arthur Drain 6;

AND FURTHER THAT Council appoint K. Smart Associates Limited (K. Smart) of Kitchener, Ontario as Drainage Engineer to prepare the Engineer's Report on the petition for drainage works received Arthur Drain 6 for lands located in Concession 12, lots 17 and 18 under Section 8(1) of the Drainage Act;

AND FURTHER THAT Council direct K. Smart to proceed with the preparation of a drainage report and on-site meeting.

- b. Report HR 2022-003 Disconnect from Work Policy 128

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report HR 2022-003 being a report on staff disconnecting from work;

AND FURTHER THAT Council endorse the Disconnect from Work policy.

9. COUNCIL

- a. Wellington North Power Inc., Quarterly Newsletter of Wellington North Power Inc., Quarter 1: January 1st to March 31st, 2022 136

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Power Inc., Quarterly Newsletter of Wellington North Power Inc., Quarter 1: January 1st to March 31st, 2022.

- b. Wellington North Power Inc., correspondence dated May 13, 2022 regarding 2022 Annual Dividend 140

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Power Inc. correspondence dated May 13, 2022 regarding 2022 Annual Dividend.

- c. Deer Ridge Heights Inc. correspondence dated May 11, 2022, regarding Mount Forest Subdivision 141

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Deer Ridge Heights Inc. correspondence dated May 1, 2022 regarding Mount Forest Subdivision.

- d. Mark Baldock, petition regarding Backyard Chickens for Wellington North 142

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the petition regarding Backyard Chickens for Wellington North from Mark Baldock.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items For Consideration on the May 24, 2022 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- North Wellington Health Care Corporation – Louise Marshall Hospital
- Lynes Blacksmith Shop Committee
- Recreation, Parks and Leisure Committee
- Wellington North Power

Councillor Burke (Ward 2):

- Mount Forest Aquatic Ad Hoc Advisory Committee
- Lynes Blacksmith Shop Committee
- Wellington North Wellness & Team Building Committee
- Mount Forest Business Improvement Area

Councillor Hern (Ward 3):

- Wellington North Cultural Roundtable
- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Arthur BMX/Skateboard Park Advisory Committee
- EarlyON Child and Family Services Committee

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee
- Arthur BMX/Skateboard Park Advisory Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Arthur Trail Committee

Mayor Lennox:

- Committee of Adjustment
- Wellington North Power
Ex Officio on all committees

BY-LAWS

- a. By-law Number 062-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (housekeeping) 151

Recommendation:

THAT By-law Number 062-22 be read a First, Second and Third time and enacted.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (b) personal matters about an identifiable individual, including municipal or local board employees;

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ___:___ p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (b) personal matters about an identifiable individual, including municipal or local board employees;

1. REPORTS

- EDO 2022-020 Land Sale
- Waterhouse Consultant Update
- CAO verbal update
 - Negotiations
 - Personnel

2. REVIEW OF CLOSED SESSION MINUTES

- April 25, 2022

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ____:____ p.m.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-020 Land Sale;

AND FURTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the CAO verbal update regarding negotiations and personnel;

AND FURTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the April 25, 2022 Council Meeting

CONFIRMING BY-LAW

155

Recommendation:

THAT By-law Number 063-22 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 24, 2022 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of May 24, 2022 be adjourned at __: p.m.

MEETINGS, NOTICES, ANNOUNCEMENTS		
Growth Housing & Development Public Information Meeting, Community Hall, Mount Forest & District Sports Complex	Thursday, May 26, 2022	5:30 p.m. - 7:30 p.m.
Taste Real Northern Wellington Spring Rural Romp – various locations across Northern Wellington	Saturday, May 28, 2022	10:00 a.m.- 4:00 p.m.
Province of Ontario Provincial Election	Thursday, June 2, 2022	
Regular Council Meeting – via video conference	Monday, June 6, 2022	2:00 p.m.
Recreation, Parks and Leisure Committee	Tuesday, June 7, 2022	4:00 p.m.
Louise Marshall Hospital Foundation 2 nd Annual Gala – Mount Forest & District Sports Complex	Friday, June 17, 2022	5:00 p.m.
Wellington North Farmers Market, opening day – Victory Community Centre, 320 King St. E., Mount Forest	Saturday, June 25, 2022	8:30 a.m. – 12:00 p.m..
Regular Council Meeting – via video conference	Monday, June 27, 2022	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748**

TTY: 1-877-843-0368 Documents in alternate forms CNIB – 1-800-563-2642



WELLINGTON NORTH
SEMPER PORRO

001
RECEIVED

MAY 16 2022

TWP. OF WELLINGTON NORTH

DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)	Sean McDermid		
Attending as an Individual	<input checked="" type="checkbox"/>	Representing a Group/Business/Organization	<input type="checkbox"/>
Name of Group/Business/Organization:			

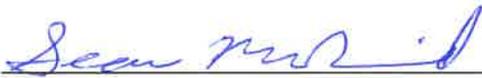
Address:			
:		Phone:	

Meeting Type:	Council <input checked="" type="checkbox"/>	Committee (Includes Ad Hoc) <input type="checkbox"/>	Meeting Date:	May 24, 2022 7pm
---------------	---	--	---------------	------------------

SUBJECT MATTER:	Speaking Against "Backyard Chickens for Wellington North" Petition		
Provide Description:	<p>As a local area farmer I am against the Backyard Chickens petition.</p> <p>There are too many risks.</p> <p>I would like to speak to council about the risks.</p>		

Recommendation/Request of Council: (What action would you like the Township of Wellington North to take with respect to your matter)
<p>Please ask Al Dan Poultry Specialist at OMAFRA to speak on this Petition at council meeting</p> <p>cell # 514-835-5971</p> <p>email al.dan@ontario.ca</p>

Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
Other Details:		

Signature:  Date: May 16, 2022
 Electronic Signature Accepted

Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

Swine Influenza Virus – Pigs to Humans

Dr. Don McDermid
Pfizer Animal Health

Swine influenza was first recognized as a new disease entity in the United States in 1918. At this time (1918-1919) the Spanish flu pandemic was wreaking havoc in the world claiming an estimated 40 to 50 million human lives. It was observed that the clinical signs exhibited by pigs were very similar to the signs presented by people affected by the human influenza virus.

Swine influenza virus (SIV) has been endemic in the US swine population since 1918, however in Ontario it wasn't until 1981 that the first classic swine influenza outbreak was recorded. Since 1981 sporadic outbreaks of swine influenza have occurred in Ontario typically in the fall and winter. These outbreaks are characterized by high morbidity but low mortality and clinical signs such as a barking cough, fever, lack of appetite and lethargy. As quickly as the virus enters a herd it leaves and thus pigs recover within two weeks of the initial outbreak.

Recently an endemic form of swine influenza has been recognized in Canadian swine herds. This form results in chronic, low grade respiratory disease in nurseries and / or grow-finish barns and may occur year-round as opposed to the more seasonal acute outbreaks. The endemic form of SIV may be mild in nature but the severity of the respiratory disease can increase dramatically in the presence of the more common PRDC pathogens i.e. *Mycoplasma hyopneumoniae* and PRRS virus. The reasons for why the clinical presentation of SIV has changed during the past few years is unknown, but it's likely that larger farms, pig flow and population dynamics within barns have each played a role.

In addition to being an economically important cause of respiratory disease in swine, SIV is a human public health risk. Influenza viruses can be transmitted directly from pigs to people, and vice versa, from people to pigs. There have been approximately two dozen documented cases of zoonotic transmission of swine influenza viruses to people. However, it is highly likely that numerous people associated with swine production have contracted swine influenza virus from pigs. The clinical signs of influenza in pigs and people are very similar thus a swine influenza infection in a human would probably be diagnosed as human influenza by a physician. Evidence of transmission of human influenza virus to pigs has been confirmed by the presence of human genes in some swine influenza isolates.

As well as being susceptible to infections with human influenza viruses, pigs are susceptible to infections with avian influenza viruses. This is because cells in the swine respiratory tract express receptors for both human and avian influenza viruses. Pigs are believed to serve as the "mixing vessels" in which avian and human influenza viruses can exchange genetic material (i.e. reassortment). In general, avian influenza viruses do not readily infect humans, although there have been exceptions such as the current situation in Asia where at least 32 people have died from H5N1 avian influenza. Fortunately it appears that human to human transmission of this deadly avian virus has not occurred thus far. A major concern, however is that this virus may co-infect swine harbouring human influenza viruses and undergo genetic reassortment to produce a novel influenza virus readily transmitted between people that may initiate the next global influenza pandemic. There is speculation that the Spanish

I- 20

flu pandemic of 1918-1919 mentioned previously was the result of an avian virus undergoing reassortment with a human virus possibly via swine.

The monitoring and minimizing of interspecies transmission of influenza viruses is in the best interests of both human public health and animal health.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – MAY 9, 2022 AT 2:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING <https://www.youtube.com/watch?v=XXCz9bTIRqM>**

Members Present:

**Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake**

Staff Present:

**Chief Administrative Officer: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Operations: Matthew Aston
Community Recreation Coordinator: Mandy Jones
Manager of Recreation Services: Tom Bowden
Human Resources Manager: Amy Tollefson
Economic Development Officer: Dale Small
Chief Building Official: Darren Jones
Director of Fire Services: Chris Harrow
Senior Planner: Jessica Rahim**

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2022-163

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Agenda for the May 9, 2022 Regular Meeting of Council be amended to include the correspondence from the Mount Forest Lions Club, dated May 3, 2022, and be accepted and passed.

CARRIED

RESOLUTION: 2022-164

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the email correspondence from Ray Tout, dated May 9, 2022 be included in the May 9, 2022 Council Meeting agenda.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

PRESENTATIONS

1. Faye Craig, Arthur 150
 - Update on the Arthur 150th Celebration

Ms. Craig introduced other members of the Steering Committee and their role; Jeff McKee, social media and book; Lynn Rawlins, secretary; Patti Emery and Marilyn Theurer, souvenirs, t-shirts, banners, ribbons, buttons, etc.

The Committee requested that the Lions Park be groomed with signage, footing and some of the playground equipment; cleanup of the cenotaph; some work at McPherson Park and grooming the Rail Trail. An inquiry was made regarding funding for business signage downtown. The Mayor advised that there is a Community Improvement Program which is a shared cost program for façade improvements in the downtown and to contact the Economic Development Officer.

Youth activities will take place on the Friday at the Curling Club. The Committee Youth Representative is Conner Schmidt. A shop local event will be held on Saturday. The Optimist Club has been very supportive. On the Sunday there will be an ecumenical church service, ball games, and the Ag Society roast beef dinner. Arrangements have been made for Council to participate in the parade. The opening ceremony will be at 11:00 a.m.

T-shirts are available to through the Arthur 150 Facebook page or at All About Me. The lawn signs are available through the Lions Club. There will be a pull-out centre spread in the Wellington Advertiser with an events listing.

2. Sarah Wilhelm, Manager of Policy Planning, County of Wellington
 - Committee Report, dated April 14, 2022, County Official Plan Review – Draft Land Needs Assessment

Ms. Wilhelm presented her report regarding the County Official Plan Review – Draft Land Needs Assessment. The County Council has approved the phase one work. There were no changes to the population and growth forecast for Wellington North. There is still an expected increase of about 7,800 people over the next 30 years bringing the population to over 20,000; and an increase in jobs of 3,200. Watson and Associates prepared a detailed technical report associated with the review. A lands needs assessment is a process to translate the projected number of people and the number of jobs into the amount of land that is needed to deliver that growth. Growth is distributed amongst three areas; the built-up area, designated greenfield area, and the rural area. Wellington North has been proactive with it's Community Growth Plan. The Committee have been following several recommendations within the report that were noted for future review through the MCR process.

The key findings:

- Intensification Target is recommended at 15%, which is an average measured across the County and would occur in the built-up areas. Wellington North is forecast for 20%
- Greenfield Area Density Target of 40 people and jobs per hectare is recommended to be maintained. Since the initial results were presented the Centre Wellington target increased from 44 to 47; resulting in the need for community area urban expansion being reduced by approximately 69 ha.
- Employment Area Density Target of 18 jobs/ ha is recommended

- Housing Forecast by Policy Area is 15% in the built-up area, 75% designated greenfield area and 10% rural area.

The Provincial Growth Plan requires the County to designate and protect employment areas. Conversion of employment lands to residential or industrial may only be permitted through the MCR process. Provincial criteria to deal with these types of requests were considered with local criteria. There were three sites reviewed in Wellington North; the Mount Forest bowling alley, the area around the high school in Mount Forest, and the North Arthur Development site on Eliza Street. The recommendation was to keep those sites as employment except for a five-acre parcel around the high school to the east that would be appropriate for commercial or mixed use. Wellington North's growth plan recommended considering conversion of the other two sites through the MCR. The Community Growth Plan did not evaluate the sites against any criteria; but overall Watson is recommending that any need for residential development land be met through redesignating future development lands rather than converting industrial lands.

There were no changes since the presentation to Council in February. There is no need for urban expansions identified; but Arthur needs to use about 30% of future development lands and 100% of the industrial lands that are currently designated. Mount Forest needs about 65% of future development lands and 60% of industrial lands.

The next step is to continue reviewing comments received. Phase 2 involvement will be key. They will be looking at more specifics of the redesignation of future development lands, looking at locations of excess lands, and developing the work plan for phase 3.

Council inquired when the next opportunity for redesignation of industrial land will be. Ms. Wilhelm advised that it would be the next time an MCR is completed, possibly every five years. Some conversion outside of the MCR would have to be based on need. Following this review, it may not change. The annexation lands do not fit into the process yet but could be incorporated in the inventory as employment lands.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2022-165

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North recess the May 9, 2022 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:

- Clayton and Allison Robertson, Minor Variance
- G & L White Farms (County Garage), Zoning Amendment
- Housekeeping, Zoning Amendment
- Tony Piller, Zoning Amendment

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2022-166

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North resume the May 9, 2022 Regular Meeting of Council at 3:34 p.m.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 060-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part of Lot 23, Concession B Peel Parts and 8 Plan 61R-10173 and is part of the property with a civic address of 7970 Wellington Road 12 – G & L White Farms)

RESOLUTION: 2022-167

Moved: Councillor Burke

Seconded: Councillor Yake

THAT By-law Number 060-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part of Lot 23, Concession B Peel Parts and 8 Plan 61R-10173 and is part of the property with a civic address of 7970 Wellington Road 12 – G & L White Farms)

CARRIED

- b. By-law Number 059-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (N Part lot 11, Concession 3 with a civic address of 9230 Concession 2, Tony Piller)

RESOLUTION: 2022-168

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 059-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (N Part lot 11, Concession 3 with a civic address of 9230 Concession 2, Tony Piller)

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Special Meeting of Council, April 21, 2022
2. Regular Meeting of Council, April 25, 2022
3. Public Meeting, April 25, 2022

RESOLUTION: 2022-169

Moved: Councillor Yake

Seconded: Councillor Burke

THAT the minutes of the Special Meeting of Council held on April 21, 2022, the Regular Meeting of Council and the Public Meeting held on April 25, 2022 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

1. Discussion and decision regarding a feasibility study on rehabilitating the existing Mount Forest Pool.

Council recessed at 3:39 p.m. to allow members to review the correspondence received from Ray Tout, dated May 9, 2022, and reconvened at 3:46 p.m.

Mayor Lennox remarked that he had reached out to Vern Job, President of the Mount Forest Lions Club, to apologize and stated that when he brought the issue addressing the question of the cost to rehabilitate the existing pool, it was never his intention for that to represent the view of the Lions Club, and clarified it was the result of a conversation with one individual. His intention was to try to prepare Council for the inevitable questions around this type of inquiry. He advised he found it useful to review the report from 2016 regarding the pool and noted there is a lot of information that prepares them well with costs associated to rehabilitate. Rehabilitating would require a new building to accommodate accessibility needs and the plumbing and mechanical would require significant investment in the pool. When it was compared in 2016 the construction of a new pool was very close to the cost of rehabilitating the old. The location of the new pool is a much better location away from busy streets; and that is what everyone wants to accomplish. The new pool is the desired result for all of Council because of the numerous deficiencies in the existing pool. As the costs of this project have escalated to 5.5 million it does create some anxiety about how to finance it. Discussion needs to look forward to what creative solutions we can come up with to make a new pool happen without the burden falling too heavily on the taxpayers. He noted 5.5 million would be a 4% impact on the tax levy.

Councillor McCabe stated that the point of looking at the report from 2016 was to review it and be sure we are doing the right thing now. It is incumbent on Council to be prudent with tax dollars. Rehabilitation is not feasible and now he can defend that, noting we need to find a way to fundraise for it.

Councillor Burke commented on behalf of the Aquatics Committee and the Lions Club that they will be ecstatic Council is committed to a new pool. She is glad everyone had the opportunity to come to the realization that it is not feasible to refurbish the old pool.

Councillor Yake stated that he is glad Council has come to this decision. It's always good to look back and see what they could have done different, but that question was probably the first question that the Committee asked themselves and when they reviewed the report the decision was made to move forward.

Council agreed that a new pool is needed and discussed financing options, steps needed for applying for grants, donations and other avenues of fundraising.

Matt Aston, Director of Operations, explained that staff will be looking at the survey results and will hopefully have a better idea of a concept. Determining financing in the next couple of months would be challenging without a Director of Finance. The Recreation, Parks and Leisure Committee can move forward with getting to a preferred design concept.

Councillor Yake remarked that he believes we need to work hand in hand to decide on a design and how it is going to be financed. Staff shortages should not be used as an excuse to not move forward.

Mayor Lennox commented that Council needs to decide what their expectations are for this project and how they will finance it.

Councillor Burke questioned if staff could to bring forward some options on what funding they think may be available, to help fund the project. There needs to be more of a commitment from Council to help the people who are fundraising.

Mayor Lennox agreed with Councillor Burke and stated right now there probably isn't much opportunity for Federal or Provincial grants; but that doesn't mean there won't be in the future. He questioned what the expectation of the Committee is and what they are raising funds for. Councillor Burke commented that the expectation of the Committee has always been to raise funds for enhancements.

CAO Michael Givens commented that enhancements could be \$500,000 but the pool would be \$5 million plus. Staff would be looking at a debenture. There are no pool grants, and it is unlikely that there will be for some time. A \$5 million debenture would have annual payments of approximately \$400,000. If the Committee is to raise money for more than enhancements new direction from Council would need to be given. It is unclear if naming rights or funds received from other municipalities who are users of the pool would be considered as enhancement fundraising or part of the capital costs of the new pool. Clarification is required by Council. If this is to be a priority for grant applications staff needs direction from Council.

Councillor McCabe asked if it matters what concept is picked if amenities have already been chosen. He feels that funding from naming rights should go into the capital of the building.

Mayor Lennox stated that it is productive to have this conversation and there is a need to continue at future meetings.

Councillor Burke remarked that she wants to keep the conversation continuing and that naming rights is a separate discussion. We don't know how much the Lions Club is going to contribute but believes it will be fundraising dollars. If they raise more than their goal, they will look at using funds for landscaping, etc.

Council directed that this be a standing item on future Council agendas. CAO Givens will put together key decision points for the next meeting.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2c, 3a, 5a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2022-170

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT all items listed under Items For Consideration on the May 9, 2022 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur BIA meeting held on April 20, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-15 being a report on Consent Application (Severance) B44-22 known as Part Lot 27, Divisions 3 & 4, WOSR in the former Township of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B44-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT the steel silo be removed and that the area be left in a level graded condition;
- THAT the retained lands be rezoned to restrict residential development to the satisfaction of the local municipality and the County of Wellington Planning and Development Department; and
- THAT the accessory buildings/structures on the severed lands achieve zoning compliance, or are removed, to the satisfaction of the Township.

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Matthieu Daoust, Planner, County of Wellington, dated April 26, 2022, regarding Part Park Lot 8, Arthur, Zoning By-law Amendment (John Klassen)

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-018 being a report on the Grants & Donations Community Development Program;

AND FURTHER THAT Council, in recognition of the important role that not-for-profit organizations and community groups play in our municipality, approves the recommendation to advance \$5,322.89 in grants to three organizations as follows:

- \$4,692.89 in fee waivers to the WDGPH unit to host a total of 11 vaccinations clinics in Wellington North.
- \$500.00 to the Arthur SU Sports Camp.
- \$130.00 to the Mount Forest Royal Canadian Legion Branch 134 for a waiver of permit fee.

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2022-012 being a report on Restricted Acts in a Municipal and School Board election (Lame Duck).

THAT the Council of the Corporation of the Township of Wellington North receive the PIN, The People and Information Network media release dated May 3, 2022 regarding Celebrating Volunteer Award Recipients. Making an Impact Through Empathy In Action.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2022-171

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Jessica Rahim, Senior Planner, County of Wellington, dated May 3, 2022, regarding Recommendation Report - Kyle Woods, Zoning Bylaw Amendment ZBA 06/22, Concession 9, Part of Lot 1, 9638 Concession 8 & 9630 Concession 8, Wellington North.

CARRIED

RESOLUTION: 2022-172

Moved: Councillor

Seconded: Councillor

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-017 being a report on the Wellington North Cultural Roundtable;

AND FURTHER THAT Council, in recognition of the importance of cultural planning, as well as the contribution of local cultural resources to the quality of life and sense of community across the township, supports the committee recommendation to appoint the following Community Members to the Wellington North Cultural Roundtable:

Doris Cassan	Sue Doherty	Harry Engel
Jess Pfisterer	Gerald Townsend	

AND FURTHER THAT Council supports the reappointment of the following community members to the Wellington North Cultural Roundtable:

Gail Donald	Linda Hruska	Bonny McDougall
Penny Renken	Jim Taylor	

CARRIED

RESOLUTION: 2022-173

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive correspondence dated April 27, 2022 regarding the 2022 Annual Shareholder Meeting;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North appoint the following persons representing the Township of Wellington North at the Wellington North Power Annual Shareholder meeting to be held May 31, 2022:

1. Councillor Steve McCabe
2. Councillor Burke
3. Councillor Hern

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe (Ward 4):

- Thanked staff and all involved in volunteer dinner held on May 5, 2022

BY-LAWS

- a. By-law Number 049-22 being a by-law to dedicate certain lands as part of the public highway. (Eastridge Landing)
- b. By-law Number 050-22 being a by-law to set the rates for 2022 taxation and to provide for the collection thereof
- c. By-law Number 051-22 being a by-law to appoint an officiant to conduct civil marriage ceremonies
- d. By-law Number 052-22 being a by-law to amend By-law 117-21 being a by-law to establish fees and charges for various services provided by the municipality
- e. By-law Number 053-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Park Lot 8, frontage on Wellington Road 109 – Klassan)
- f. By-law Number 054-22 being a by-law to authorize a Sewage Allocation Agreement between The Corporation of the Township of Wellington North and Cachet Developments (Arthur) Inc.
- g. By-law Number 055-22 being a by-law to authorize a Sewage Allocation Agreement between The Corporation of the Township of Wellington North and Deer Ridge Heights Inc.
- h. By-law Number 056-22 being a by-law to appoint an Acting Chief Administrative Officer for the Corporation of the Township of Wellington North (Darren Jones)

- i. By-law Number 057-22 being a by-law to appoint an Acting Chief Administrative Officer for the Corporation of the Township of Wellington North (Matthew Aston)
- j. By-law Number 058-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Concession 9, Part of Lot 1 RP 60R2423, Part 1, and known Municipally as 9638 Concession 8 and the Northeast corner of Part of Lot 1, Concession 9, known Municipally as 9630 Concession 8, Geographic Arthur Township, Kyle Woods)

RESOLUTION: 2022-174

Moved: Councillor Burke

Seconded: Councillor Yake

THAT By-law Number 054-22 being a by-law to authorize a Sewage Allocation Agreement between The Corporation of the Township of Wellington North and Cachet Developments (Arthur) Inc. be read a First, Second and Third time and enacted.

CARRIED

RESOLUTION: 2022-175

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 049-22, 050-22 as amended, 051-22, 052-22, 053-22, 055-22, 056-22, 057-22 and 058-22 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- Celebrating the Four Corners Quilt Guild

Creativity in part, is fueled by a drive to explore something new. It draws us towards the next big project idea, which can keep us from finishing those already underway. It's a common phenomenon in most creative pursuits. The Four Corners Quilters' Guild, based in Mount Forest, was established in 1998. For the members, one of the most enjoyable aspects of quilting is embracing what's new. New techniques are made possible by new tools, new fabrics inspire new projects, and new shops require exploration.

Quilters share a creative spirit. To get a measure of it in our own guild, an informal online survey was conducted in January 2022. As the pandemic took hold of our second winter, many quilters had the opportunity to enjoy time in their sewing spaces. The survey encouraged us to go through existing projects, revisit the motivation to start them and consider why some may remain unfinished. From the respondents, we learned that we have a good balance of beginner and seasoned quilters, ranging from 5 to more than 40 years of experience. Collectively, we represent around 650 quilting years and have completed an estimated 1500 quilts. That's over 50 finished quilts per person. Since roughly half of our members completed the survey, we might reasonably double that estimate to 3000 finished quilts made by all guild members

over their quilting careers. Of course, each quilter may have a unique personal view of what constitutes a 'finished quilt'!!

We also identified an estimated 300 quilts in the works. Multiple projects underway at the same time is not uncommon and could be deemed an inevitable by-product of the drive to create however we discovered that 13% of those unfinished projects have been sitting for more than a decade. A handful of members are quite proficient at completing what they've started, but in general, the longer we've been quilting, the longer the 'unfinished' list tends to become. After all, the most exciting project is always the next new one.

The number one reason given for any particular project to remain unfinished is "I've lost interest, motivation, or just don't like it anymore". The survey confirmed that enjoyment from quilt-making comes from all aspects start to finish, with emphasis on seeing what certain pattern and fabric combinations and design choices can do. There is also great satisfaction in seeing the quilts find a good home. It seems that for many of us, quilting is at least as much about the process as the product.

While the survey was just for fun, it reinforced a strong drive to create and enthusiasm for learning. We're certain the responses were conservative, both in terms of estimated quilts completed and those still underway, but the message is that there is a lot of quilt-making going on in this community and a determination to keep going. The Four Corners Quilters' Guild looks forward to celebrating its 25th anniversary next year. New members and guests are always welcome. Find us on Facebook, or for more information contact 4cornersquiltersguild@gmail.com.

Submitted by Linda Hruska, Wellington North Cultural Roundtable

CONFIRMING BY-LAW

RESOLUTION: 2022-176

Moved: Councillor Burke

Seconded: Councillor Yake

THAT By-law Number 061-22 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 9, 2022 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2022-177

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Regular Council meeting of May 9, 2022 be adjourned at 4:38 p.m.

CARRIED

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING MINUTES – MAY 9, 2022 @ 2:00 P.M.
VIA WEB CONFERENCING <https://www.youtube.com/watch?v=XXCz9bTIRqM>

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
 Lisa Hern
 Steve McCabe
 Dan Yake

Staff Present:

Chief Administrative Officer: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Operations: Matthew Aston
Community Recreation Coordinator: Mandy Jones
Manager of Recreation Services: Tom Bowden
Human Resources Manager: Amy Tollefson
Economic Development Officer: Dale Small
Chief Building Official: Darren Jones
Director of Fire Services: Chris Harrow
Senior Planner: Jessica Rahim

CALLING TO ORDER - Mayor Lennox

Mayor Lennox called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest disclosed.

OWNERS/APPLICANT

ZBA 24/21 G&L White Farms

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is part of the property described as Part of Lot 23, Concession B Peel Parts 1 and 8 Plan 61R-10173 and known Municipally as 7970 Wellington Road 12, Township of Wellington North. The subject land is 3.68 ha (9.09 ac) in area and is located along the east side of Wellington Road 12 in the south-westerly portion of the property.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to re-zone the subject land to a site-specific Rural Industrial (RIN-#) to permit a public works garage and public uses. The land is currently zoned Agricultural Exception One (A-1).

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies, posted on the subject property, and advertised in the Wellington Advertiser on April 14th, 2022.

PRESENTATIONS

Steve Wever, Associate Senior Planner, GSP Group Inc., Township of Wellington North reviewed the following:

- Planning Report dated May 3, 2022
- County of Wellington Arthur Works Garage Site Plan dated March 2, 2022
- MHBC Planning, 7970 Wellington Road 12, Village of Arthur, Planning Justification Report dated March 2022

GSP Group has been retained as the planning consultant to the Township of Wellington North for the purposes of reviewing and processing the above-noted application for Zoning By-law Amendment. The purpose of this letter is to provide the Township with an overview of the subject land, the purpose of the application and comments received through the circulation and review of the application. This letter also summarizes the results of our planning review of the application under the applicable planning framework and provides a recommendation for Township Council's consideration. As a statutory public meeting for this application will be held by Township Council at its meeting of May 9th when this letter is presented, the recommendation herein should be considered as preliminary pending the results of the public meeting to allow for consideration of any comments received at the public meeting.

LOCATION

The land subject to the application is located south of Arthur along the east side of Wellington Road 12. The land subject to the proposed amendment is part of the property described as Part of Lot 23, Concession B Peel Parts 1 and 8 Plan 61R-10173 and known Municipally as 7970 Wellington Road 12, Township of Wellington North. The subject land is 3.68 ha (9.09 ac) in area and is located in the south-westerly portion of the property. The location is shown on the map appended.

APPLICATION AND PROPOSED DEVELOPMENT

The purpose of the application is to re-zone the subject land to a site-specific Rural Industrial (RIN-16) Zone to permit a public works garage and public uses. The land is currently zoned Agricultural Exception One (A-1) and is used for agricultural purposes.

According to the application, the property is currently owned by G&L White Farms Limited and the portion of the subject land that is subject to the proposed zone change is proposed to be developed for a new County of Wellington Public Works (Roads) garage.

The submitted planning report indicates that a phased development is proposed with Phase 1 comprised of a building with a total floor area of 3,184 square metres including a 1-storey service bay area with 7 service bays, a 1-storey sand and salt storage area, a drive through loading area to 2 brine storage tanks, and a 2-storey accessory office space including a staff area. Additionally, a cold storage building is shown in the south-west corner of the property and fuel tanks are shown near the property frontage. The Phase 1 site works include vehicular access at an existing driveway location along the road frontage on Wellington Road 12, a parking area with 36 parking spaces including 4 accessible spaces and site servicing including on-site private well and septic systems. The proposed location of a well and septic system are not indicated on the site plan.

The proposed Phase 2 development includes a future ambulance garage as shown on the submitted site plan. A future stormwater management facility (SWM pond) is also shown on the site plan.

The application was deemed complete for circulation and review on April 13, 2022, and includes the following information:

- The completed and signed Zoning By-law Amendment application form;
- A Covering Letter dated March 16, 2022 and a Planning Justification Report dated March 2022, both prepared by MHBC Planning Limited;
- A Stage 1 Archaeological Property Assessment dated March 15, 2022, prepared by AMICK Consultants Limited;
- A letter regarding Feasibility of Site Servicing by Private Well and Septic System dated January 28, 2022, prepared by CMT Engineering Inc.;
- A Site Plan dated March 2, 2022, prepared by Grinham Architects.

PLANNING SUMMARY AND COMMENTS

PROVINCIAL POLICY STATEMENT (PPS)

The planning report submitted by MHBC on behalf of the applicant provides a review of the proposal under the PPS. It highlights Section 1.6.1 of the PPS which directs that infrastructure and public service facilities shall be provided in an efficient manner which is coordinated and integrated with land use planning and growth management to meet current and projected needs. Further, it notes that Section 1.6.3 of the PPS directs that existing infrastructure should be optimized and opportunities for adaptive reuse should be evaluated prior to the development of new infrastructure and public service facilities. In this regard, the MHBC report notes that existing public works garages and yards are located in the south portion of the County in Elora, Guelph/Eramosa and Erin, and that there is a need for additional services in the area due to anticipated growth. The MHBC report indicates that the proposed development will achieve the policies of the PPS through the coordination of public service facilities (proposed works garage and future emergency services) with projected growth.

The MHBC report also considers Section 2.3.6.1 of the PPS which permits limited non-residential uses in prime agricultural areas subject to criteria which are summarized in the report. The MHBC report indicates that the proposal meets the criteria of the PPS as alternative locations would not be able to avoid prime agricultural areas and service the necessary area, complies with minimum distance separation formulae and ensures that necessary infrastructure and public service facilities are available to meet current and projected needs of the municipality. The MHBC report concludes that the proposed Zoning By-law Amendment is consistent with the PPS.

In addition to the above, we also note the following PPS policies applicable to the subject application:

- Section 1.6.4 directs that infrastructure and public service facilities should be strategically located to support the effective and efficient delivery of emergency management services and to ensure the protection of public health and safety. The County has determined that the subject land is an optimal location for a County works facility and future potential ambulance station to service this area of the County.

- Section 1.6.6.4 directs that individual on-site sewage services and individual on-site water services may be used where municipal sewage services and municipal water services or private communal services are not available, planned or feasible, provided that site conditions are suitable for the long-term provision of such services with no negative impacts. As the subject land is not within a settlement area and there are no existing municipal or communal water and/or sewage services available or planned for the area, private on-site individual services may be considered. The application includes a letter from CMT engineering indicating that the proposed lot and facility should be able to be adequately serviced by a private well and septic system. Based on discussions with Township staff, further information to demonstrate site serviceability for the proposed development will be required as part of the site plan and building applications. The Township should be satisfied that the site can be privately serviced as proposed prior to authorizing the creation of the lot and prior to development of the land for the proposed use.
- Section 2.3.4.1 of the PPS limits the circumstances where lot creation is permitted in prime agricultural areas, which may only be considered for agricultural uses, agriculture-related uses, a surplus farm dwelling, and infrastructure where the facility or corridor cannot be accommodated through the use of easements or rights-of-way. Understanding that it is the County's intent to sever and acquire the land proposed to be zoned for a new County works garage through this application, the lot creation policies of the PPS should be considered in the review of this application. Based on the PPS definition of "Infrastructure", which includes "transportation corridors and facilities... and associated facilities", and as the proposed facility is required in direction connection with the County's roads and related maintenance needs and will be located along a County Road, in our opinion the proposed use can be considered within the PPS definition of "Infrastructure" for which lot creation is permitted in the prime agricultural area. Lot creation is permitted for the proposed use as a public works garage is not normally a type of facility that would be located within an easement or right-of-way.
- It is noted that the submitted application does not include a review of potential alternative locations within the Arthur settlement area which has vacant lands designated for industrial use and zoned Industrial (M1) where a public works yards is permitted, and where full municipal services are provided or planned. Section 2.3.6.1 of the PPS directs that planning authorities may only permit non-agricultural uses in prime agricultural areas in limited circumstances, including for "limited non-residential uses" provided that "there is an identified need within the planning horizon... for additional land to accommodate the proposed use." As summarized herein and in the MHBC planning report, the County has determined that: 1) public works garages and ambulance stations are permitted uses in the prime agricultural area as established by the County Official Plan; and 2) the subject site is the optimal location for the currently proposed public works garage and potential future ambulance station and in preparing this application. As the proposed use is permitted by the County Official Plan, and the Official Plan is in effect and is required to be consistent with the PPS, the proposed Zoning By-law Amendment implements the Official Plan and is consistent with the PPS.

- Section 2.6.2 of the PPS requires that development and site alteration shall not be permitted on lands containing significant archaeological resources or areas of archaeological potential unless significant archaeological resources have been considered. The submitted application includes a Stage 1 archaeological assessment which recommends that Stage 2 assessment is needed involving a pedestrian survey of the site at 5-metre intervals. The applicant has confirmed that a Stage 2 archaeological assessment has been initiated and is expected to be completed prior to the public meeting date. As of the date of this letter, a Stage 2 report has not been submitted. A Holding (H) provision is recommended in the amending Zoning By-law to require Ministry acknowledgement of archaeological clearance prior to development or site alteration.

Regarding the minimum distance separation formulae, the proposed use would be considered a Type A land use under the MDS Document (Publication 853). The MHBC planning report indicates that the proposed use complies with MDS, but has not identified whether there are existing livestock operations within 750m of the site to determine if MDS I calculations are required. Based on a review of available aerial photography, it appears that there are no existing livestock facilities within 750m of the site.

In our opinion, the proposed amendment to the Zoning By-law is consistent with the PPS, subject to the confirmation of archaeological clearance prior to development.

GROWTH PLAN FOR THE GREATER GOLDEN HORSESHOE

The MHBC report provides a summary of the guiding principles of the Growth Plan and highlights Section 2.2.9 of the Growth Plan which provides criteria for the development of rural land uses outside of settlement areas. In applying these criteria to the proposal, the submitted planning report indicates that there is a need for the proposed development to provide infrastructure and public service facilities to maintain and service existing and future needs related to projected future growth in the County, that the proposed development provides appropriate buffering to minimize and mitigate adverse impacts on surrounding agricultural use, that the proposed uses are not considered to be sensitive uses and will not impact surrounding agricultural uses, and that the location is naturally buffered from nearby non-farm residential dwellings. The MHBC report concludes that the proposed development is considered compatible with the surrounding land uses and the rural landscape and that the proposed Zoning By-law Amendment conforms to the Growth Plan.

Section 2.2.1.2 of the Growth Plan requires that development will be directed to settlement areas except where the policies of the plan provide otherwise. The MHBC planning report refers to section 2.2.9 of the Growth Plan; however, the criteria referenced in this section are for development of "rural lands" which are defined as "lands located outside of settlement areas which outside prime agricultural areas" and therefore are not applicable to the subject site which is within a prime agricultural area. The Growth Plan provides limited policy direction for prime agricultural areas. Section 4.2.6.3 directs that, where agricultural uses and non-agricultural uses interface outside of settlement areas, land use compatibility will be achieved by avoiding or where avoidance is not possible, minimizing or mitigating adverse impacts on the agricultural system. Based on our review and the submitted planning report, existing and future agricultural uses in the area of the site should not be impacted by the proposed zoning amendment, and no land use conflicts are expected. The existing zoning prohibits new livestock facilities in the A-1 zoned area and the

proposed development should not further restrict nor impact the types of agriculture that may occur in the area.

The Growth Plan defines “Infrastructure” in the same manner as the PPS, and provides direction for upper-tier municipalities to undertake integrated planning to manage forecasted growth supported by planning for infrastructure and public service facilities (s. 2.2.1.3 (d)) and that infrastructure planning, land use planning, and infrastructure investment will be co-ordinated to implement the Growth Plan (s. 3.2.1.1). The Growth Plan also directs that transportation system planning, land use planning, and transportation investment will be co-ordinated to implement the Growth Plan (s. 3.2.2.1). The proposed development of a County public works garage is to address the growing needs in this area of the County and seeks to co-ordinate and align municipal facilities with anticipated growth.

In our opinion, the proposed amendment to the Zoning By-law conforms with the Growth Plan.

COUNTY OF WELLINGTON OFFICIAL PLAN

As summarized in the submitted planning report, the subject land is designated Prime Agricultural in the Official Plan, permitted uses within this designation include community service facilities as set out in Section 6.4.3 of the Official Plan and for the purposes of the Prime Agricultural designation community facilities are “restricted to buildings, structures and uses for which a location in the prime agricultural area is necessary for reasons of public safety or government service delivery, such as: emergency services (fire halls, police detachments, ambulance facilities, public works, temporary emergency facilities); municipal works garages; trails; and schools, churches and cemeteries required for local communities that rely extensively on horse drawn vehicles as their sole means of transportation” as stated in Section 6.4.9 of the Official Plan. The MHBC report concludes that the proposed development conforms to the County of Wellington Official Plan.

The following Official Plan policies are also applicable to the proposal:

- Policy 4.1.5 (i) requires that significant archaeological resources must be conserved through removal and documentation or preservation on site, where development and site alteration is allowed. Policy 4.1.5 (j) requires archaeological assessment for areas identified as having archaeological potential. As noted earlier, further archaeological assessment is required prior to development or site alterations. A Holding provision in the Zoning By-law is recommended to require archaeological clearance prior to development.
- Policy 4.3.3 c) establishes the criteria for consideration of limited non-residential uses in the prime agricultural area and requires the demonstration of need and consideration of alternatives. As previously noted, the County has determined a need for additional public works facilities due to growth and that the proposed site location along Wellington Road 12 is the optimal location for the proposed facility. The submitted planning report indicates that alternative locations would not be able to avoid prime agricultural areas and service the necessary area, that the proposal complies with minimum distance separation formulae, and that the proposal will ensure the necessary infrastructure and public service facilities are available to meet current and projected needs of the municipality.

- Policy 4.6.4 provides direction for circumstances where a traffic impact assessment may be required. The submitted planning report does not specifically address traffic-related policies and impacts of the proposed development, but indicates that the proposed public works is considered a Class II Facility under the Ministry of the Environment, Conservation and Parks (MECP) D-1 and D-6 land use compatibility guidelines and that occasional truck traffic entering and leaving the site to transport materials, as well as potential shift work, can be expected with this type of industrial facility. As significant volumes of traffic are not expected with the proposed development, a traffic impact study was not required as part of the submitted Zoning By-law Amendment application. The location of the proposed access and confirmation of adequate sight distance should be required as part of the Site Plan approval process.
- Policy 10.3 provides direction for new lot creation in prime agricultural areas and provides for new lot creation for community service facilities in Policy 10.3.1. Policy 10.3.6 provides direction for the types of community service facilities for which a severance may be allowed but does not specifically address lot creation for a public works garage. As Policy 10.3.1 permits lot creation for community service facilities generally in the prime agricultural area, and Policy 6.4.9 specifies that public works including municipal works garages are permitted as community service facilities in the prime agricultural area, the proposal is generally in keeping with the intent of these policies.

The proposed amendment to the Zoning By-law conforms with the County Official Plan, subject to confirmation of archaeological clearance prior to site alteration or development.

TOWNSHIP OF WELLINGTON NORTH ZONING BY-LAW

As noted earlier, the subject property is currently zoned Agricultural Exception Zone One (A-1). The submitted planning report notes that the A-1 Zone represents a 1-kilometre radius around the urban boundary of Arthur and permits the same uses as the parent Agricultural (A) Zone except for new livestock facilities. An amendment to the Zoning By-law is required to permit the proposed use of the subject land for a municipal works garage and future ambulance station.

The applicant has proposed to re-zone the property to the Rural Industrial (RIN) Zone as that zone permits public buildings, public uses and a public works yard. However, as some of the other commercial and industrial uses permitted in the RIN Zone may not be permitted in the Prime Agricultural designation of the Official Plan, we have clarified and confirmed with the applicant's planner that a site-specific RIN-16 exception zone is required to limit the permitted uses to a public works yard, public uses and accessory uses.

The submitted planning report provides a summary of the RIN Zone regulations and parking requirements of the Township's Zoning By-law and indicates that all regulations will be met and no site-specific regulations are proposed.

CIRCULATION COMMENTS

The application was circulated in accordance with the Planning Act. As of the date of this letter, the following comments were received:

- The Source Protection Coordinator from Wellington Source Protection noted that the property is located in a vulnerable area (Wellhead Protection Area),

but the activity(ies) would not create a significant drinking water threat, and a Section 59 notice under the Clean Water Act is not required.

No objections to the approval of the application have been received as of the date of this letter.

RECOMMENDATION

That, subject to the consideration of any comments and input received at the public meeting, the Zoning By-law Amendment (Application File No. 24/21) should be approved to re-zone the subject land from A-1 to RIN-16 to permit a public works yard, public uses and accessory uses, subject to a Holding Provision to require archaeological clearance prior to site alteration or development.

CORRESPONDENCE FOR COUNCIL'S REVIEW

Danielle Walker, Source Protection Coordinator, Wellington Source Water Protection
Email dated April 27, 2022 (No Objection)

Andrew Herreman, Resource Planning Technician, Grand River Conservation Authority
Email dated May 3, 2022 (No Objection)

Janet Harrop, President, Wellington Federation of Agriculture, Correspondence dated
May 9, 2022 (does not support the request)

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Dave Aston, Applicant's Agent, was present to respond to questions and speak to the application. They have reviewed Mr. Wever's report and have no concerns with the proposed zoning and the holding provision. They have started the process of site plan consideration to work through the details.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor McCabe is supportive of the Wellington Federation of Agriculture concern regarding the loss of prime agricultural farmland, which is something that County staff usually don't approve. The report notes that the submitted application does not include a review of potential alternatives within the Arthur settlement. He felt there are alternative sites that would be better options and would allow the hook up to municipal services rather than using private water and septic.

Councillor Burke inquired about the limitations on the agricultural lands around the potential build. Mr. Wever responded that the main limitation that would normally exist for this type of facility created in a prime agricultural area with agriculturally zoned and designated lands around it would have some minimum distance separation (MDS) setback expectations for the facility. It would be a type A land use similar to a rural industrial use using the smaller setback distance, not the larger one. It is not a limitation in this case as the land around it is already zoned A-1 which does not permit livestock facilities because of the proximity to the Arthur urban area. There is no new limitation or restriction inherent in the facility on the adjoining lands. Councillor Burke echoed the sentiment of the WFA that this is the only site presented by the County

and she does not like to see agricultural land taken out of production. However, she does understand the need for a facility and wondered if this does not pass are there alternative locations to be presented. Mr. Wever commented that had this not been contemplated in the Official Plan and if it was a request to exclude the land from prime agriculture for a private industry there would have been a greater expectation of a review of alternatives in the settlement area, or fully serviced sites, or a rationale as to why it couldn't be located elsewhere. The unique aspect of this request is that the County in adopting its official plan had pre-anticipated that there would need to be this flexibility for their facilities to be located throughout anywhere in a prime agricultural area. Basically, in adopting their Official Plan they had set a framework for allowing this without that same kind of rigorous review of alternatives. It's a very narrow permission and only public works facilities can be considered without doing that full analysis of alternative locations. It is up to Council, it's the Wellington North zoning by-law, and if Council feels more information should be supplied in terms of the rationale for not locating it in Arthur or another urban settlement they can defer a decision and request more information. There aren't a lot of areas that are not in an agricultural area.

Councillor Hern expressed concerns that there was no justification in the report for using agricultural lands and stated it sometimes feels like ag land is the low hanging fruit and the environment and food supply can be shoved aside for convenience. She would like to see better justification.

Councillor Yake commented that recently they have had discussions about the loss of agricultural land, and it is an issue. If it is not supported by Council what is the alternative? Where does the County go from there? Mr. Wever explained that the County could propose another location or provide additional information to try to satisfy Council's expectation regarding the justification of reviewing alternatives. They could appeal Council's refusal to the Ontario Land Tribunal for consideration of the merits of the application and the recommendations.

Dave Aston commented that in discussions with the County it was his understanding that there were alternative locations considered, although he did not have details of all of them. Other locations explored were not deemed feasible for the needs of the County. There is Official Plan policy that would support consideration of this use on prime agricultural lands.

Michael Given, CAO, followed up on Mr. Aston's comments that there were discussions regarding other sites. Part of the appeal of this location was the proximity to county roads. It wasn't a single site conversation. They have looked at other sites and there are reasons, that maybe didn't come through in the report from their perspective, that highlight the benefits of being on a County Road and in proximity to County roads.

Mayor Lennox remarked that he dislikes anything that consumes agricultural land for non-agricultural purposes. This type of facility is not easy to locate where it doesn't interfere with other people. There are some considerations around traffic and noise that limit the number of locations that these can be in. It does have access to the County roads network which it is intended to serve. It is also a potential site for a new ambulance facility which would be located with quick access to major arterial roads in the Arthur area. The fact that there is a composting facility across the street and there aren't nearby residences to create conflict does have some value.

OWNERS/APPLICANT

ZBA 08/22 Township of Wellington North

LOCATION OF THE SUBJECT LAND

The proposed amendment affects all lands in the Township of Wellington North.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to provide for Township initiated “housekeeping” amendments to the Comprehensive Zoning By-law as itemized below. Please note this is not a complete list and more information can be obtained at the Township office:

- i) Clarify the general provisions for Residential Additional Dwelling Units (ARU) for both attached and detached ARU's.

NOTICE

Notices were mailed to the applicable agencies and advertised in the Wellington Advertiser on April 14th, 2022.

PRESENTATIONS

Jessica Rahim, Senior Planner, County of Wellington, Township of Wellington North reviewed her Planning Report dated May 3, 2022.

PLANNING SUMMARY

This housekeeping amendment will introduce changes to the Township of Wellington North Zoning By-law 66-01 to clarify regulations and mapping, improve or refine regulations and correct any typographical inaccuracies. This report provides our preliminary comments on the proposed amendments, while providing an opportunity for further discussion and comments through the public meeting process.

PURPOSE

Housekeeping changes or amendments are intended to keep a zoning by-law relevant with other policy or legislation, user friendly, accurate and manageable. The current Zoning By-law was adopted in 2001 and has undergone five housekeeping amendments (2003, 2009, 2013 and 2018, 2021). The 2022 proposed housekeeping changes have been compiled through day to day usage of the document and are to edit, clarify and update the By-law. These housekeeping amendments have been developed in consultation with Township Staff.

PROPOSED CHANGES

Planning Staff have identified the key changes to the By-law below:

Additional Residential Units (ARU)

Additional Residential Units were introduced to the Township zoning by-law in 2021. With the day to day usage of the document and implementing the new ARU regulations, Staff are looking for further clarification for both attached and detached ARU's. This update to the general provisions is to ensure the detached ARU's are located within an accessory building and remain as a secondary use on the lot. This update will also provide further clarification between attached and detached units.

Housekeeping Items

All of the proposed Township initiated amendments are set out in the attached chart. The proposed amendments are intended to correct topographical errors, keep the by-

law current and user friendly by introducing new criteria, enhance customer service by expediting appropriate development, maintain the effectiveness of the Zoning By-law and reduce the number of Committee of Adjustment applications.

NEXT Steps

Following the public meeting, Planning Staff will consider any comments that are received and will prepare a final report and By-law for Councils consideration.

CORRESPONDENCE FOR COUNCIL'S REVIEW

Brandi Walter, Environmental Planning Coordinator, Saugeen Conservation

- Letter dated April 27, 2022 (No Objection)

Ben Kissner, Resource Planner, Grand River Conservation Authority

- Email dated May 5, 2022, (no concerns)

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at a future council meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

No comments or questions from the floor.

COMMENTS/QUESTIONS FROM COUNCIL

No comments or questions from Council.

OWNERS/APPLICANT

ZBA 09/22 Tony Piller

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as, Concession 3, N Part Lot 11 and known municipally as 9230 Concession 2. The property is approximately 40 ha (98.84 ac) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands from Agricultural (A) Zone to Site Specific Agricultural (A-2) Zone. This application is seeking to rezone the retained agricultural portion of the property to prohibit any future residential development. This rezoning is a condition of severance application B44/21, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever 0.67 ha (1.65 ac) rural residential parcel with existing house and a garage. A vacant 39.8 ha (98.3 ac) agricultural parcel would be retained. Additional relief may be considered at this meeting.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as applicable agencies and posted on the subject property on April 14th, 2022.

PRESENTATIONS

Jessica Rahim presented the report prepared by Asavari Jadhav, Junior Planner and Jessica Rahim, Senior Planner, County of Wellington, Township of Wellington North

- Planning Report dated May 3, 2022

PLANNING OPINION

The purpose of this zoning amendment is to prohibit future residential development on the retained agricultural portion of the subject land. This rezoning is a condition of severance application B44-21, that was granted provisional consent by the Wellington County Land Division Committee in September 2021. The consent will sever a 0.67 ha (1.65 ac) rural residential parcel with existing dwelling and a garage. A vacant 39.8 ha (98.3 ac) agricultural parcel would be retained.

We have no objections to the zoning amendment. Both the PPS and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future development dwellings.

INTRODUCTION

The property subject to the proposed amendment is legally described as N Part Lot 11, Concession 3 with a civic address of 9230 Concession 2. The proposal is a condition of a recent severance application B44-21 on the property. The consent will sever 0.67 ha (1.65 ac) rural residential parcel with existing dwelling and a garage. A vacant 39.8 ha (98.3 ac) agricultural parcel would be retained.

PROPOSAL

The purpose of the application is to rezone the subject land to restrict future residential development on the retained agricultural lot. This rezoning is a condition of severance application B44-21, that was granted provisional approval by the Wellington County Land Division Committee in September 2021. The consent will sever the existing dwelling and garage from the agricultural parcel under the surplus farm dwelling policies.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a PRIME AGRICULTURAL and CORE GREENLANDS. Section 2.3.4.1(c) of the PPS provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated as PRIME AGRICULTURE and CORE GREENLANDS. This application is submitted to facilitate a condition of the proposed severance application B44-21. Section 10.3.4 of the Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

WELLINGTON NORTH ZONING BY-LAW

The subject lands are zoned Agricultural (A) and Natural Environment (NE). Permitted uses in the Agricultural zone include agricultural uses, single detached dwellings and accessory uses, buildings and structures. This zoning amendment will apply the standard A-2, which will restrict any future residential development on the retained agricultural parcel.

Draft Zoning By-law Amendment

A draft zoning by-law amendment has been prepared and attached to this report for Council's consideration.

CORRESPONDENCE FOR COUNCIL'S REVIEW

Andrew Herreman, Resource Planning Technician, Grand River Conservation Authority

- Letter dated May 3, 2022 (No Objection)

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

No one present to speak to the application.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor McCabe stated that the proposal made sense and it's a good use of prime agricultural land.

ADJOURNMENT

RESOLUTION: 004-2022

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Public Meeting of May 9, 2022 be adjourned at 3:34 pm.

CARRIED

MAYOR

CLERK



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of May 24, 2022

From: Michael Givens, CAO

Subject: CAO 2022-003 Mount Forest Pool Replacement

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information Report CAO 2022-003 Mount Forest Pool Replacement.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE TERMS OF REFERENCE

RPL 2022-005 being a report on summer recreation programs

Concept Design New Pool-February 8, 2022

CAO 2021-008 fundraising committee guidelines

OPS 2021-012 being a report to prioritize major Wellington North water and wastewater projects

RAC 2016-003 being a report on establishing an ad hoc committee regarding the Mount Forest Pool

BACKGROUND

At the May 9, 2022 Council meeting, Council requested a summary of “key decision points” that require consideration as we continue to move forward with the design, finance, build of a new pool in Mount Forest. These items are more specifically associated with the financial components associated with a recreation project of this magnitude.

Items for consideration, decision making and direction provision to staff and committee(s)-

1. What is the budget for the new Mount Forest Pool? Current concepts suggest between \$5 and \$5.5 million. Pools can be scoped to meet a budget. Is council going to consider a budget cap or is continued creep acceptable?
2. How much long-term debt is Township council willing to accept to build a pool? \$2.5 million? \$4.5 million? Debt levels are currently low for the Township, but major capital investments that are likely to require debt financing loom.
3. The recent joint meeting of the Recreation, Parks, Leisure Committee and Mount Forest Aquatics Ad Hoc Advisory Committee confirmed that the Ad Hoc Advisory Committee continues to focus fundraising efforts solely on pool enhancements (i.e., items that are not included as part of the existing pool. (E.g., climbing wall, water feature(s), sunshades, bubblers). When the final concept is prepared, Council and staff should sit down and confirm the list of enhancements with pricing and provide that to the Ad Hoc Advisory Committee, so they understand their goal. Is the beach entry an enhancement? Is the trellis an enhancement? Is landscaping surrounding the pool (outside the fence) an enhancement? These are examples of questions that need to be addressed prior to the list of enhancements being provided to the Ad Hoc Advisory Committee.
4. Are funds raised through naming rights, contributions from neighbouring municipalities whose residents utilize the pool to go towards the core pool and bathhouse capital funds? Do potential proceeds from the sale of lands of the current pool site go towards the core pool and bathhouse?
5. It has been assumed by some there are 2 separate fundraising pots. 1 for pool enhancements that the Ad Hoc Advisory Committee is focused on and 1 for the core pool (replacement) and bathhouse (replacement). Is it council's assumption that staff are "fundraising" for the core pool and bathhouse?
6. Is the Mount Forest Pool project the #1 priority capital infrastructure project for all eligible provincial or federal funding grants? That is typically a question asked as part of funding applications, requiring a resolution of council to confirm. Council endorsed an application in 2019 to the Investing in Canada Infrastructure Program (ICIP) for the Arthur Community Centre renovations, dressing room expansions. Has the Mount Forest pool now become the number 1 recreation priority?
7. Does Council want to establish clear targets that must be met prior to actual construction proceeding?
 - a. Examples-
 - i. 2/3 of total project funding must be secured prior to proceeding. A combination of fundraising, grants, reserve allocations.
 - ii. Ad hoc Committee has raised 2/3 of funding target for project enhancements.

FINANCIAL CONSIDERATIONS

FUNDING SOURCES-

- Development Charges dedicated to the MF Pool
 - Balance-\$403,000
 - Note-development charges are to be utilized to address “Net Growth Related Costs”
- Cash in lieu of parkland-can be used for upgrading of existing parks/facilities, provided need is due to intensification. The case could be made for certain of the landscape amenities for sure.
 - Balance-\$187,000
- Council Community and Contingency Reserve-really the council discretionary reserve
 - Balance \$8000
- Tax rate stabilization-justification, reduce debt required reduces future tax rate pressure
 - Balance-\$1.4 million
- Capital infrastructure Reinvestment Reserve Fund- used for rehab or replacement of existing infrastructure
 - Balance-\$1.3 million
- Gas tax or Ontario Community Infrastructure Fund-Formula Based (OCIF)-could commit **future** receipt of these funds to the project. That would create a gap for other infrastructure rehab. Gas tax historically focused on bridge rehabilitation, OCIF focused on other infrastructure rehabilitation (roads, water, sanitary)
 - Gas tax, now Canada Community Building Fund (CCBF) 2022 Allocation-\$378,000
 - OCIF 2022 Allocation-\$1,903,374

OTHER IMMINENT PROJECTS THAT WILL REQUIRE A COMBINATION OF DEBT FINANCING, DEVELOPMENT CHARGES, OTHER DEVELOPER CONTRIBUTION, RESERVES AND GRANTS

<i>Project</i>	<i>Estimated Cost*</i>
Arthur Wastewater Plant Project – Phase 2	\$8.3 Million (2018)
Mount Forest Water Tower	\$5 Million (2021)
Arthur Water Tower	\$3.7 Million (2020)
Arthur Water Supply	\$3.5 Million (2021)
Mount Forest Wastewater Plant Capacity	Unknown
Arthur Water Treatment	Unknown
Arthur Community Centre Renovations & Dressing Room Additions	\$1.8 Million (ice plant, piping, ice surface work completed)
Mount Forest Fire Hall	\$2 Million
Arthur Operations Centre	\$3.5 Million

*- Estimate costs are approximate, and parenthesis' indicate year of engineered or preliminary estimate.

The above list is not exhaustive but is to provide context of the amount of funding that will be required in the near future.

OTHER CONSIDERATIONS-

1. 2022 ANNUAL REPAYMENT LIMIT-\$2,296,276

This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation.

2. Mount Forest Pool Operations-annually pool operations cost the Township approximately \$70,000. These are operating costs only. A 25-year debenture for \$2.5 million would add over \$150,000 annually to the pool costs.

ATTACHMENTS

1. Amortizing Debenture Draft Payment Schedule \$2.5 million, 25 year, 3.50% interest, annual payment
2. 2022 Annual Repayment Notice-MMAH
3. MF Pool Concept 3-most preferred concept based on survey results
4. Resolution #2019-341

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Michael Givens, CAO	<i>Michael Givens</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

>> Amortizing Debenture Schedule

Organization Name	Wellington North
Principal Amount	\$2,500,000.00
Annual Interest Rate	3.50 %
Loan Term (Year)	25
Debenture Date (mm/dd/yyyy)	08/01/2023
Maturity Date (mm/dd/yyyy)	08/01/2048
Payment Frequency	Annual
Loan Type	Amortizing

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
08/01/2024	\$151,685.09	\$64,185.09	\$87,500.00	\$2,435,814.91
08/01/2025	\$151,685.09	\$66,431.57	\$85,253.52	\$2,369,383.34
08/01/2026	\$151,685.09	\$68,756.67	\$82,928.42	\$2,300,626.67
08/01/2027	\$151,685.09	\$71,163.16	\$80,521.93	\$2,229,463.51
08/01/2028	\$151,685.09	\$73,653.87	\$78,031.22	\$2,155,809.64
08/01/2029	\$151,685.09	\$76,231.75	\$75,453.34	\$2,079,577.89
08/01/2030	\$151,685.09	\$78,899.86	\$72,785.23	\$2,000,678.03
08/01/2031	\$151,685.09	\$81,661.36	\$70,023.73	\$1,919,016.67
08/01/2032	\$151,685.09	\$84,519.51	\$67,165.58	\$1,834,497.16
08/01/2033	\$151,685.09	\$87,477.69	\$64,207.40	\$1,747,019.47
08/01/2034	\$151,685.09	\$90,539.41	\$61,145.68	\$1,656,480.06
08/01/2035	\$151,685.09	\$93,708.29	\$57,976.80	\$1,562,771.77
08/01/2036	\$151,685.09	\$96,988.08	\$54,697.01	\$1,465,783.69
08/01/2037	\$151,685.09	\$100,382.66	\$51,302.43	\$1,365,401.03
08/01/2038	\$151,685.09	\$103,896.05	\$47,789.04	\$1,261,504.98
08/01/2039	\$151,685.09	\$107,532.42	\$44,152.67	\$1,153,972.56
08/01/2040	\$151,685.09	\$111,296.05	\$40,389.04	\$1,042,676.51
08/01/2041	\$151,685.09	\$115,191.41	\$36,493.68	\$927,485.10
08/01/2042	\$151,685.09	\$119,223.11	\$32,461.98	\$808,261.99
08/01/2043	\$151,685.09	\$123,395.92	\$28,289.17	\$684,866.07
08/01/2044	\$151,685.09	\$127,714.78	\$23,970.31	\$557,151.29
08/01/2045	\$151,685.09	\$132,184.79	\$19,500.30	\$424,966.50
08/01/2046	\$151,685.09	\$136,811.26	\$14,873.83	\$288,155.24
08/01/2047	\$151,685.09	\$141,599.66	\$10,085.43	\$146,555.58
08/01/2048	\$151,685.03	\$146,555.58	\$5,129.45	\$0.00
	\$3,792,127.19	\$2,500,000.00	\$1,292,127.19	

DISCLAIMER:

Infrastructure Ontario does not warrant or make any representations regarding the use or the results of the use of the calculator found herein in terms of their correctness, accuracy, timeliness, reliability, or otherwise. Under no circumstances shall Infrastructure Ontario be held liable for any damages, whether direct, incidental, indirect, special, or consequential, and including, without limitation, lost revenues or lost profits, arising from or in connection with your use or reliance on the calculator found herein.

This calculator is provided for general illustrative purposes only and does not constitute investment advice. To take into account your specific circumstances, you should obtain professional investment, legal and/or tax advice, as appropriate.



Ministry of Municipal Affairs and Housing
777 Bay Street,
Toronto, Ontario M5G 2E5

Ministère des affaires municipales et du logement
777 rue Bay,
Toronto (Ontario) M5G 2E5

2022 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	75617		
MUNID:	23020		
MUNICIPALITY:	Wellington North Tp		
UPPER TIER:	Wellington Co		
REPAYMENT LIMIT:		\$	2,296,276

The repayment limit has been calculated based on data contained in the 2020 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2022

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	\$	28,616,668
(a)	15 years @ 5% p.a.	\$	23,834,554
(a)	10 years @ 5% p.a.	\$	17,731,231
(a)	5 years @ 5% p.a.	\$	9,941,671
7% Interest Rate			
(a)	20 years @ 7% p.a.	\$	24,326,775
(a)	15 years @ 7% p.a.	\$	20,914,280
(a)	10 years @ 7% p.a.	\$	16,128,078
(a)	5 years @ 7% p.a.	\$	9,415,183

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Wellington North Tp

MMAH CODE:

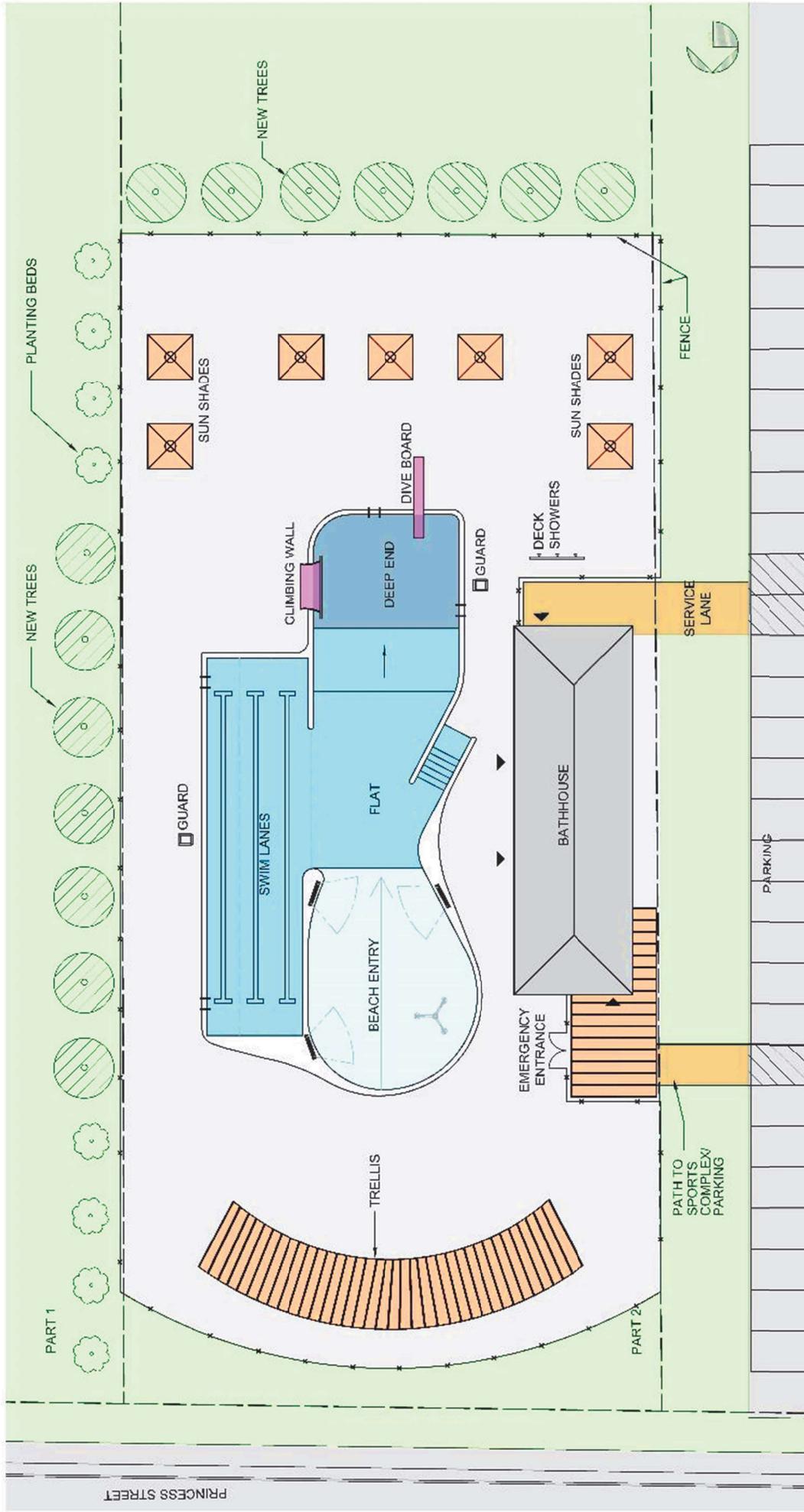
75617

		1
		\$
Debt Charges for the Current Year		
0210	Principal (SLC 74 3099 01)	1,407,345
0220	Interest (SLC 74 3099 02)	81,422
0299	Subtotal	1,488,767
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	1,488,767
Amounts Recovered from Unconsolidated Entities		
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	20,394
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
1420	Total Debt Charges to be Excluded	20,394
9920	Net Debt Charges	1,468,373
Total Revenue		
1610	Total Revenue (SLC 10 9910 01)	18,698,178
Excluded Revenue Amounts		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	0
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	2,853,123
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	51,135
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	356,309
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	110,171
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	-111,686
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	305,016
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
2253	Other Deferred revenue earned (SLC 10 1814 01)	25,687
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	49,829
2299	Subtotal	3,639,584
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
2610	Net Revenues	15,058,594
2620	25% of Net Revenues	3,764,649
9930	ESTIMATED ANNUAL REPAYMENT LIMIT	2,296,276
		(25% of Net Revenues less Net Debt Charges)

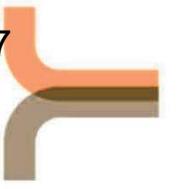
* SLC denotes Schedule, Line Column.

Concept 3. - Plan

017



037



Concept Design for New Outdoor Pool



519.848.3620
1.866.848.3620 FAX 519.848.3228

Plan to
Simply Explore.

www.simplyexplore.ca

RESOLUTION: 2019-341

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report RAC 2019-019 being a report on the Investing in Canada Infrastructure Program (ICIP) Application be received;

AND FURTHER THAT Council support and direct staff to submit an application for the rehabilitation of the Arthur and Area Community Centre consistent with this report, a project which will result in improved functionality and accessibility at the community-owned facility;

AND FURTHER THAT Council agree to fund the Township's share of the project cost, as recommended by Township staff, if the application is successful.

CARRIED

I, Karren Wallace, CLERK OF THE
TOWNSHIP OF WELLINGTON NORTH
HEREBY CERTIFY THIS TO BE A
TRUE AND COMPLETE COPY

Karren Wallace
Karren Wallace

*of Resolution 2019-341 from the Nov 4/19
meeting of Council*

Attendance: Faye Craig, Vivianne Macdonald, Lynn Rawlins, Bonny McDougall, Mary Townsend, Brent Hurd, Jeff McKee, Evelyn Near, John McCabe, Jamie Cox, Marilyn Theurer, Ronda Smith

Student Volunteer Hours: Beginning July 1, Grade 8 students can start working on their volunteer hours. Jamie, Eileen, (Arthur School of Art) and the students are working on the art work for the pamphlet handouts. Jeff continues to add to the spreadsheet of activities and events that will appear in the pamphlets. Jamie would like to bring the students for a tour of The Arthur Historical Society. The tour will provide the students with some inspiration for their art work and a history lesson at the same time. Jamie will contact Gail Donald and Jeff McKee to arrange for a tour.

Cleanup: Faye would like to see the flower beds and the Cenotaph areas cleaned up and made ready for the July weekend. We are hoping volunteers will assist in preparing the downtown areas and get them ready for the 150 weekend. Ken Engleby will be asked to power-wash the statues and the benches at the Cenotaph. They are covered in moss and need some attention.

Fire Hall Sign: Faye has arranged for the 150 events to be posted.

Wellington Advertiser: Faye gave us an update on the 150 Celebration centre spread pull-out that will appear in the paper on June 17, 2022. We are hoping people will keep the pull out that will list the scheduled events for the three days.

Biz Bull: Campbell Cork, Biz Bull editor will promote the 150 Celebration in the June/July issue. Campbell will also share the 150 events with Wellington County Council. Campbell is a County Councilor – in Ward 3.

150 cake: Faye has ordered slab cakes through Foodland. The cakes will be served out of the Kozinets Centre building on Friday July 1.

Security: Faye assured everyone that the security cameras are now operational at the Historical Society building.

Donations: Faye met with the ladies at the Second Look to drop off a letter stating a request for funds for the 150 Children's events. Second Look has been very generous to groups and organizations that need assistance.

Optimists: Fireworks - Saturday July 2 and Family Movie night - Sunday July 3 have been confirmed. Both events will begin at dusk in the ball diamond areas. Brent said the Optimist Club is still hoping to book the "Military Plane Fly Over" but that event has not been confirmed.

Three Pitch ball games will take place between the hours of 10:00 am and 5:00 pm throughout the weekend. Contact person is Tim Wright.

BIA: Additional toilets and an additional washing station have been requested by the BIA. The BIA has offered to pay for the cost of 6 toilets and 2 washing stations. Faye will contact Broadline to see if the original order can be increased.

150 Registration: Mary and Gerald Townsend will be the chair people. Mary and Gerald are in the process of putting together a list of volunteers. The volunteers will take shifts at the registration table. The registration area will hand out the preordered 150 t-shirts and the 150 pamphlets. A sun shelter (offered by Bonny McDougall) and three tables will be set up outside for the David M. Kozinets Centre. Registration will be available from 9 – 5 each of the three days. Faye purchased a guest book and gave it to Mary.

Horticultural Society: Red and white hanging floral baskets and flower bed areas of the Kozinets Centre will be fully decorated. Canadian buntings will also be purchased for the railings. The Community Poppy Project swag will also be on display. Bonny will set up a sample of the project in the storefront window of BeSure Financial on George Street. Reminder: the pattern for the knitted or crocheted poppy is on the 150 Facebook page. Printed copies are also available through Bonny McDougall. Bonny has approached the Arthur Legion members and the project has been approved by them.

Faye checked on the progress of the 36 – 18 inch floral baskets at Twin Gables Nursery and the flowers are doing nicely in the greenhouse. The members of the Arthur Horticultural Society will be planting a 150 floral bed. This year is “The Year of the Garden”.

T-Shirts and Ask Me Buttons: Patti and Marilyn have labeled and bagged the first batch of shirts. Advertising, ordering and E-transfer information has been posted by: Jeff to the 150 Facebook page. The Ask Me buttons have arrived. Faye will be distributing the buttons to the business for their employees. Volunteers and 150 Committee Members will receive a button. Faye would like to see that any profits made from T-Shirt sales be given to the local service clubs.

Colouring Contest: The colouring sheet entries will be displayed at The Arthur Curling Club. The entries will be on mounting boards owned by The Agricultural Society. The boards will be set up on Thursday night at the Curling Club, so the area will be ready for the Children’s Activities that commence at 9:00 am on Friday.

Storefront windows: Windows are being cleaned on George Street and Eileen McArthur has started the window paintings.

Out of pocket expenses: Committee members are to keep receipts and they will be reimbursed.

Parade: Vivianne and Debbie continue to work on the parade content. The public school has not consented to the use of their parking lot. Alternate plans will see the parade vehicles parking on Conestoga and Walton Streets.

Arthur Agricultural Society: Evelyn expressed concerns in regard to navigating pick up for the drive through roast beef dinner set for Sunday July 3. Areas of the arena will have to be blocked off with cattle gates.

Barn Quilts: The Barn Quilt workshop and the quilt kits were picked up in late March. Several quilts are already popping up on several houses in the village. This project is collaboration with the Wellington County Barn Quilt Trail Association and Barn Quilt Creations.

White Crosses to honour the Village's War Dead: Jeff gave us an update on the progress. Donated materials and the labour will see this project unfold over the next few months. Suggestions for locations to display the crosses were, The Cenotaph, the land near the old registry building or maybe if the Legion approved then beside the Legion on their lawn. John McCabe offered to help Jeff and his father put the crosses in place.

Historical Walk: Duke Woods has offered the use of his tractor and wagon. Jeff continues to work on the details. Bonnie McDougall suggested " People Movers" . They are wheelchair accessible and have roll up sides for inclement weather and a covered roof. They can be towed with a farm tractor or vehicle.

History Book: Jeff has completed 110 pages of the book. Jeff is hoping the book will be finished in late May and go to print early June.

Shop Local: Ronda is working on setting up online registration forms and the required paperwork needed for each vendor. Ronda has experience with previous Shop Local events. Ronda will offer specific times for each vendor to set up. This will avoid congestion. Vendor and visitor parking, food trucks, picnic tables, placement etc. will need to be planned out. Bonnie McDougall suggested renting picnic tables from Husky Farm equipment in Alma. Ronda will follow up on this suggestion.

Brent expressed concerns about the layout and location of events in the parking lot areas of the Post Office, TD bank and municipal parking lot was discussed. This area will be very busy during the Shop Local event taking place on Saturday July 2.

Number one priority is letting the resident property owners know what is to take place in the areas that back onto their properties. Faye will contact everyone. The parking lot areas will be housing the Optimist Beer Garden, Petting Zoo, portable toilets and hand washing stations.

Next meeting: 7:00pm Monday May 9 David M. Kozinets Centre Historical Meeting Room

150 Committee Meeting

Monday May 9 2022

Attendance: Faye Craig, Vivianne Macdonald, Marilyn Theurer, Patti Emery, Jeff McKee, Lynn Rawlins, Doris Cassan, Mary Townsend, Dianne Macdonald, Jennifer McDougall, Brent Hurd, Conner Schmidt.

Faye welcomed the new attendees to the meeting.

WN Council meeting: Earlier in the day, Jeff, Marilyn, Patti and Lynn were invited to attend the afternoon virtual Wellington North council meeting. Faye gave council a brief summary of the progress that has been made with the 150 Steering Committee. Councilor Steve McCabe and also Chair of Recreation, Parks and Leisure Committee asked what he can do to help with the 150 Celebrations. Faye mentioned grooming the public areas within the village: The Cenotaph, McPherson park, the walking trails etc. Steve gave us the thumbs up and said he would be happy to help. Patti asked if there are any monies available for shop owners to replace their signage. Mayor Lennox said yes, there is money available through an application process. Mayor Lennox thanked the committee members for the work that has been done so far and he wished us well going forward. Questions were asked and answered in regard to the purchase of the 150 T-shirts and the Lions Club 150 lawn signs. Faye thanked Council for their continued support.

T-shirts: Patti has made arrangements with Sheila (local shop owner of “All About Me) to sell the t-shirts out of her store. We thank Sheila for her participation. Jennifer McDougall will take care of the printing and the application of the word “Committee” on the backs of the Steering Committee T-shirts. Jeff will repost the information to the 150 Facebook page to jump start sales. A sample, as well as purchase information can be found in the storefront window of BeSure Financial on George Street.

Scrapbook: Dianne Macdonald will collect memorabilia for the 150 Scrapbook. Dianne asked for the committee to keep items and pass them along to her for the book. Lynn asked if we have a photographer for the weekend events. Brea Smith has been hired as the new Chamber administrator. Brea is a local photographer. Faye will bring up the subject with Brea to see if she would be interested.

Parade: Vivianne continues to reach out to local owners for the use of their horses and wagons. Vivianne has approached Musashi for the use of Plant 2 parking lot for the horse drawn wagons, tractors and big haul vehicles to gather. Musashi has graciously offered the use of the lot from noon to 6:00 pm on Friday July 1st. Vivianne is concerned with the collection of waste from the horses. Lynn suggested Vivianne call Christine McDougall (owner) of Windy Acres. The two horse drawn vehicles will be used to transport the dignitaries during the parade. Total count of dignitaries could be anywhere from 10 – 12 adults.

Parade route: The Committee has some concerns in regard to the detour and the flow of traffic for the Friday July 1 parade route which will be two kilometers in length and should take approximately 45 minutes to complete. Faye will discuss the road closure and the proposed parade route with Vivianne and Dale Small.

Record Book: Mary gave us an update on her search for volunteers to take two hour shifts for the three day registration. Names of the visitors to the event will be recorded in the book, so we can get a total number of the visitors.

Souvenirs: Faye picked up Canadian pins and small paper flags from Senator Rob Black and will give them to Mary for the registration table. Faye will contact John Nater's office, if more pins and flags are needed.

Ecumenical Service: Mary Townsend met with St. John Parish Council and confirmed the guest speaker, Reverend Mark Curtis for the service. Faye will contact the organizers to change the duration of the service; so it does not conflict with the drive through roast beef dinner.

Lions Club: Jennifer gave us an update on the Lions Club events. 150 Signs and Chicken BBQ tickets once printed can be purchased from Lions Club members and also through the Lions Club Facebook page. The signs are \$20.00 each and the Chicken BBQ tickets are \$17.00 each. Chicken BBQ tickets can also be purchased at Walsh's and All About Me.

Participation Ribbons: Patti has ordered the ribbons and instructed the supplier to invoice Dale Small at the Township office.

Youth Contests: Patti continues to work with five local elementary schools, Arthur Public, St. John Catholic, Arthur Christian, Alma Public and Kenilworth Public Schools. Doris Cassan will assist Patti with the trivia quiz.

All five schools

- Daily Trivia Announcements
- Grades 1-3 colouring contest

Arthur Public, St. John and Arthur Christian schools

- Grades 4-6 outdoor (plein air) landscape painting
- Grades 7- 8 Maple Leaf window painting
-

Window cleaning: Patti addressed the need for store front window cleaning. Faye is hoping to bring the subject up at the next Chamber meeting. Faye has the contact information for Blake Benson. Blake is located in Mount Forest and provides window cleaning services. Patti also asked about her suggestions of shop owners offering an item for \$1.50. Faye said she could add it to the list of items she wants to discuss at the next Chamber meeting.

Cakes: Marilyn and Hans Theurer have offered to set the cakes up for the cutting and for distribution. More volunteers will be needed to assist them.

Photo opportunities will be available before the official cake cutting. Napkins will need to be purchased.

Expenses: Lynn and Faye will update the expense sheet with the current prices and the expected donations.

Optimists: Brent gave us an update.

- Liquor permits have been submitted
- Ball team registrations are going well
- Insurance and liability has been arranged and shown to Keeffee who owns the area where the beer gardens will be housed for Saturday July 2
- Volunteers are signing up
- Food will be available in the Shop Local area during the beer garden event
- 150 Optimist Draw tickets are available to purchase through Facebook or any Optimist member. Ticket sales will also be available on Saturdays, outside Foodland and Cash and Carry leading up to the draw.

Faye asked Brent to follow up with Broadline to arrange placement and set up of the portable toilets and the washing stations.

Meet and Greet: Jeff is still looking for “Champions” to convene some of the events. Suggestions for these events would be appreciated.

Youth Activities: Conner gave us an update on some items to be added to the Curling Club and to the Shop Local days.

- Ball tournaments – 3 teams
- Wellington Aces game – booked
- Request quote submitted for balloon twister
- Face painting
-

Events and activities are firming up nicely and we hope to have a full listing in place for the Wellington Advertiser center spread and the pamphlet, which we hope will go to print in early June.

Next meeting

Tuesday May 24 2022

7:00 pm

David M. Kozinets Centre

Historical Meeting Room

SOURCE PROTECTION COMMITTEE

MINUTES – MEETING #87

MEETING: SOURCE PROTECTION COMMITTEE

DATE: FRIDAY, DECEMBER 3, 2021

TIME: 1:30 P.M.

LOCATION: VIA WEB/EX VIRTUAL MEETING

CALL TO ORDER

Chair pro tem, Dick Hibma, called the meeting to order at 1:25 p.m.

In Attendance: Chair, Bill Twaddle (at 1:40 p.m.)
Stan Eby, John Fruin, Dick Hibma, Dennis Kefalas, Angela Newman, Les Nichols, Dan Orr, Tara Saab, Gord Timmerman, Mitch Twolan

Others Present: Mary Gooding, Ex-officio, Ministry of the Environment, Conservation and Parks (MECP)
Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)
Nancy Guest, Recording Secretary, DWSP

Also in Attendance: Emily Vandermeulen, Wellington County Risk Management
Karen Gillan, Communications Specialist, DWSP

Regrets: Robert Emerson, Jim Uram

1. Adoption of Agenda

It was noted that the minutes of the previous meeting cited in the Agenda should be changed from March 26, 2021 to July 23, 2021 and the Agenda was so amended.

**Motion No.
SPC-21-320**

**Moved by Dennis Kefalas
Seconded by John Fruin**

THAT the Agenda be adopted as amended.

Carried

2. Disclosure of Pecuniary or Conflict of Interest

Source Protection Committee (SPC) members were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

3. Adoption of Minutes

**Motion No.
SPC-21-321**

**Moved by John Fruin
Seconded by Dennis Kefalas**

THAT the Minutes of the July 23, 2021 Source Protection Committee meeting be adopted as distributed.

Carried

4. Matters Arising from the Minutes

No matters arose from the previous minutes.

5. Correspondence

Letter from Erin Harkins dated August 4, 2021 respecting the Technical Review was **noted and filed**.

Copy of Report from Kyle Davis, Risk Management Official, to Wellington North Council respecting updates to the Saugeen Valley Source Protection Plan and Assessment Report was **noted and filed**.

Copy of Report from Kyle Davis, Risk Management Official, to Town of Minto Council respecting updates to the Saugeen Valley Source Protection Plan and Assessment Report was **noted and filed**.

Congratulations were conveyed to SPC member, Stan Eby, respecting his induction into the Canadian Agricultural Hall of Fame. What an honour for our esteemed member.

6. Reports

Administration Report 6a

The Project Manager reviewed Report 6a and advised that, respecting public consultation related to the Source Protection Plan (SPP) amendments, letters were sent to affected landowners and consultation moved forward to public consultation. Several articles were printed in local newspapers respecting source water, which raised public awareness. A webinar was presented on November 21, 2021 to municipal staff, neighbouring Risk Management Offices and MECP staff with a few dozen participants.

The budget is on trend for the fiscal year and new funding request templates received from the Ministry for the next two years, rather than one year, as in the past.

The proposed well in Chesley is currently going through an environmental assessment and the resulting technical work should provide some good information for Source Water. A threats assessment will be required and the results will be included in a Source Protection Plan in 2022, as will Scott's Point in the Municipality of Kincardine.

Source Water staff met with the Lake Rosalind Residents' Association respecting the condition of the lake. The Association is undertaking its own research by engaging a master's student and including water sampling to address issues and concerns. Saugeen Conservation provided helpful technical information regarding possible options to reduce potential impacts to Lake Rosalind and Marl Lake.

Communications Report 6b

The Communications Specialist reviewed Report 6b and advised Conservation Ontario launched a summer/fall social media campaign supporting public awareness of the program. The Grey Bruce Children's Water Festival was virtual in 2021 due to the covid pandemic and materials were distributed to the various participating schools. The Festival Committee is seeking committee members, including a volunteer treasurer. Data was processed respecting consultation and there were 235 hits on the Source Water website.

7. New Business

Source Protection Plan Pre-Consultation Report 7a

The Project Manager reviewed the Source Protection Plan Pre-Consultation Report 7a and advised that written comments received from the MECP and the County of Wellington supported the proposed amendments. On December 3, 2021, the MECP approved the technical rules that, up until that date, were unconfirmed relating to the amendments. The amended Source Protection Plan will be amended to reflect the approved technical rules. From the comments received from Wellington County, it will be a matter of finding the right balance under the Risk Management Plan. General policies were broadened to include all land uses in order to capture more scenarios, rather than less. Salt management should be a matter of standard practise amongst salt management contractors and no training will be required. Conservation authorities will be added to include responsibility for education and outreach provided it is a core or mandated responsibility of the Ministry.

**Motion No.
SPC-21-322**

**Moved by Angela Newman
Seconded by Dennis Kefalas**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives this Report for information and supports noted changes to the Source Protection Plan to address comments received;

AND FURTHER: THAT the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee directs staff to submit proposed changes to the respective Source Protection Authorities for consideration prior to submission to the Ministry of the Environment, Conservation and Parks, pending approval of the amended Director's Technical Rules.

Carried

Lake Rosalind Surface Water Quality Report 7b

The Project Manager advised that Lake Rosalind, to the north-east of the Hanover Airport, and within the Municipality of Brockton, is an old quarry fed by natural springs and vulnerable to nutrient loading. Several wells supply landowners in close proximity, as well as water drawn directly from the Lake by other landowners. A wellhead protection area (WHPA) exists around the wells, and there has been coliform bacteria from surrounding fields and existing septic systems found in the lake water.

The Lake Rosalind Water Quality Committee is a subcommittee of the Lake Rosalind Residents' Association and has been monitoring water samples taken from the lake. The Committee has been encouraging best management practices and septic inspections, and the community is interested in how Drinking Water Source Protection could impact the drinking water sources. Under the *Clean Water Act*, this cluster could be added to the Terms of Reference and there are a number of steps required to have a private, not municipally-owned, drinking water source declared a system under the Program. This process could take several years and might not proceed with the support of the municipality and/or the Ministry. Alternatives to this process could be education and outreach, septic inspections, and working with the landowners and farmers. Reviewing vulnerability scores could result in the elevation to significant threats which would then be subject to applicable Source Protection Plan policies. There are implications if the Source Protection is amended with respect to the Lakes Rosalind and Marl. Discussions will continue with the municipality, landowners, Saugeen Conservation, and the Ministry respecting the options of dealing with septic threats and the Source Protection Committee will be apprised.

**Motion No.
SPC-21-323**

**Moved by Dick Hibma
Seconded by John Fruin**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives this Report for information and directs Staff to provide a Report to the Saugeen Valley Source Protection Authority;

AND FURTHER: THAT Staff is directed to continue discussions with the Municipality of Brockton, the Lake Rosalind Residents Association and the residents surrounding Lake Rosalind/Marl Lake regarding the possibility of future Source Protection Plan amendments.

Carried

8. Other Business

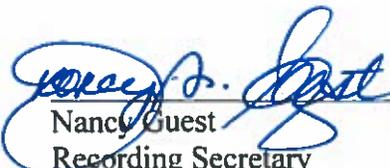
There was no other business.

9. Confirmation of Next Meeting and Adjournment

The next Committee meeting will be held on **Friday, March 25, 2022** at 1:00 p.m. at a venue to be determined.

There being no further business, Gord Timmerman made a motion to adjourn at 2:45 p.m.



Bill Twaddle
Chair

Nancy Guest
Recording Secretary

MOUNT FOREST BUSINESS IMPROVEMENT
ASSOCIATION MEETING MINUTES May 10th, 2022 @ 8:00 AM
Meeting Room Mount Forest Arena

CALLING TO ORDER – Andrew Coburn; Chair Mount Forest BIA

PRESENT ATTENDEES

Members: Andrew Coburn, Kayla Morton, Jessica McFarlane, Jayme Hewson, Bill Nelson, Kathleen Delchiaro

Staff: Dale Small

ABSENT ATTENDEES

Dwight Benson, Councilor Burke

ADOPTION OF MINUTES

MOTION CARRIED TO APPROVE AGENDA

Moved: Kayla Morton Seconded: Bill Nelson

ITEMS FOR CONSIDERATION

1. **BMO Hardscape:** Andrew forwarded approval to new rep working for BMO. Robertson Landscaping approximate finishing date for landscaping is mid June, early July. Benches have been ordered for park and are holding delivery to June. Possible storage option is BIA container.
2. **Street Cleaning:** Andrew to speak to David to discuss cleanings should be done twice weekly, after storms, and where. Mostly on Main and some on King, and Wellington. Jessica is in possession on High Vis shirt for his use, and will include Mount Forest BIA tag across the shoulders.
3. **Mural:** Richard Sharpe has offered to possibility of paying for incidentals. Example, cleaning of brick, scaffolding, lift. More discussions to come.
4. **Metal Signs:** A few have been broken off in storms over the winter, Bill will spearhead getting the brackets looked at to replace all before they become an issue. Table other ideas for next meeting.

5. **PO Box:** Andrew renewed the box at a rate of \$180 annually.
6. **Economic Development:** Dale reviewed information included in this months agenda minutes.

NEXT MEETING

June 14th 8am

ADJOURNMENT

Moved: Jess McFarlane Seconded: Bill Nelson

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES
TUESDAY, MAY 10, 2022 @ 6:30 P.M.
VIA WEB CONFERENCING**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Dan Yake, Councillor

Staff Members Present:

- Matthew Aston, Director of Operations
- Mike Givens, Chief Administrative Officer
- Mandy Jones, Community Recreation Coordinator
- Tom Bowden, Recreation Services Manager
- Jessica Turnbull, Administrative Support

Guests:

- Andy Lennox, Mayor
- Sherry Burke, Councillor
- Vern Job, Aquatics Ad-Hoc Committee Member
- Jessica McFarlane, Aquatics Ad-Hoc Committee Member
- Shelley Weber, Aquatics Ad-Hoc Committee Member

Calling to Order
Chair McCabe called the meeting to order at 6:30 p.m.
Adoption of Agenda
RESOLUTION RPL 2022-026 Moved by Member Yake Seconded by Mayor Lennox THAT the agenda for the May 10, 2022 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed. CARRIED
Disclosure of Pecuniary Interest
None
Deputation
Minutes of Previous Meeting – April 5, 2022 approved at Council on April 11, 2022, 2022
RESOLUTION RPL 2022-027 Moved by Mayor Lennox Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive the minutes of the April 5, 2022 Committee Meeting.

CARRIED

Business Arising From Minutes

OPS 2022-007 Mount Forest Outdoor Pool and Community Survey

RESOLUTION RPL 2022-028

Moved by Member Mayor Lenox

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-007 being a report on the Mount Forest outdoor pool community survey;

CARRIED

The Director of Operations (DOO) explained that staff received around 121 responses for the survey. The data collected can be used to better understand the wants and needs from the community. The Community Recreation Coordinator (CRC) presented the summary data from the survey to Committee. Concept 3 (hybrid) was the most favorable design option based on the survey results.

Member Yake stated that there was a good cross section of answers. Mayor Lennox expressed that the survey answers gave more context as well as conflicting recommendations. Councillor Burke added that the results are a good starting point for the aquatics fundraising committee specifically the question regarding additional features.

The CAO ask for clarification on next steps from council in terms of process for staff and the architectural firm that's doing the concept work.

Councillor Burke explained that the preliminary report gives her aquatics committee some of the answers they have been looking for, which will provide an opportunity to have valid discussions on fundraising efforts.

The DOO indicated next steps would be for Concept 3 to be used as a starting point. Following that, a modified Concept 3 will be brought back to committee, trying to incorporate as much of the feedback from the surveys as possible.

Additionally, question nine is one that the fundraising committee should take away and provide some feedback on as they now know what the community is looking for and how they see supporting those features. Councillor Burke added that between question nine and thirteen there will be good deliberations on what can be fundraised for by the committee.

Mayor Lennox added that there should be some consideration on staffing impacts as some amenities such as a water slide and high diving board will require more lifeguards on duty.

Mount Forest Outdoor Pool and Aquatics Centre Fundraising Roles and Responsibilities

The DOO explained that the RPL Committee's involvement in the pool is as design authority and ultimately approving the conceptual design. The Detailed design would

be a decision of council. The Mount Forest Aquatics Ad-Hoc Committee role is to fundraise for amenities or enhancements over and above to what the core pool would be. Councils' role is to consider where the funding and financing is going to come from with respect to the core outdoor pool.

Chair McCabe suggested that naming rights be a decision of council and agreed that council fund the capital for the pool.

Councillor Burke added that any moneys or contributions received by neighboring municipalities should go towards the capital costs as there can be user agreements created, similar to the arena. The Lion's Club is a partner in fundraising efforts and their dollars should be put towards the fundraising efforts.

If the fundraising committee were to surpass their goal the dollars would go towards the pool and capital costs.

Ad Hoc Committee Updates

Aquatics Ad Hoc Advisory Meeting April 5, 2022

RESOLUTION RPL 2022-029

Moved by Mayor Lennox

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee approve the minutes of the April 5, 2022 Mount Forest Aquatics Ad Hoc Advisory Committee Meeting.

CARRIED

Business Arising from Minutes

How to engage the schools/children for comment?

Councillor Burke stated that there was some discussion on how to engage the school children for their comments. The Committee has members that are teachers who would like to discuss with their students, about what they would like to see in the pool. The intent would be to reach out to elementary school level students before school is out for the summer similar to the Mount Forest skateboard park and the Arthur skateboard park, keeping in mind not to delay the processes. Member McFarlane suggested amending the survey for the school age children in combination with the teachers going out and spending time with classes to go over the questions.

The DOO suggested sharing Concept 3 and questions nine and thirteen with the Committee members that are teachers to solicit feedback in the schools would be more achievable before year end.

Member Job asked when the fundraising committee will know the amount to raise for the amenities.

The CAO explained that the sunshades were estimated at \$15,000, water features at around \$30,000, climbing wall at around \$32,000 and they could look at an additional water feature based on some of the feedback which is an additional \$30,000. These numbers are based on Concept 3 as it relates to the amenities. Until the final concept is determined we will not know what the final amenities will be. The CAO added that once Concept 4 is complete it is indulgent on council to sit down and pick out what the enhancements are and give them to the fundraising committee with how much they cost. Member McFarlane stated that it would be easier for the fundraising committee to have some pictures when reaching out to businesses in fundraising efforts.

RESOLUTION RPL 2022-030

Moved by Mayor Lennox
Seconded by Member Yake

That the Recreation Parks and Leisure Committee direct staff to provide concept three and the results of question nine and thirteen to the Mount Forest Aquatics Ad-Hoc Advisory Committee to solicit feedback from local schools.

CARRIED

Reports

OPS 2022-005 Summer Programs

RESOLUTION RPL 2022-031

Moved by Member Mayor Lennox
Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-005 being a report on summer recreation programs;

AND FURTHER THAT Committee recommend the Council of the Township of Wellington North endorse that both the Arthur and Mount Forest pools remain operational for the 2022 summer season with a reduced program schedule of approximately 5 hours per day, per facility;

AND FURTHER THAT public swim, family swim and swimming lessons be given the priority when creating the program schedule

CARRIED

Mayor Lennox thanked staff for the report and recognised the challenge in hiring lifeguards and staff for the aquatic centres.

OPS 2022-008 Pickleball Program in Mount Forest

RESOLUTION RPL 2022-032

Moved by Member Yake
Seconded by Mayor Lennox

THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-008 being a report on a pickleball program at the Mount Forest & District Sports Complex.

CARRIED

The CRC explained that staff were approached by the Friends of Pickleball League. They asked if the Township would be willing to start a program in Mount Forest on the Sports Complex floor. Upon review of the rental schedule, staff felt it is something that can be provided to the community. The program would run May 30th – August 10th with 6 courts. It will be a drop-in program at a cost of \$5 per person.

Items for Consideration

None

Roundtable

The DOO spoke to the hard work completed by the CRC and Aquatics coordinator regarding the 2022 aquatics program.

The Arthur Lions have constructed the base for the Brent Barnes Memorial Skatepark and are concentrating on getting the concrete slab poured. The Canadian Ramp Company will be coming in the end of the month to install equipment.

Fencing at the Donald Softball Diamond has been installed.

The Recreation Services Manager explained that the generator at the Mount Forest arena has been installed and is up and running.

Adjournment

RESOLUTION RPL 2022-033

Moved by Member Yake

Seconded by Mayor Lennox

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of May 10, 2022 be adjourned at 7:50p.m.

CARRIED



Corporation of the County of Wellington
Joint Accessibility Advisory Committee Minutes

May 5, 2022

Microsoft Teams Meeting

- Present:** Warden Kelly Linton
 Councillor Mary Lloyd (Chair)
 Matthew Bulmer
 Giverny Charlebois
 Nancy Dietrich
 Robin Fletcher
 Bethany Parkinson
 Gerald Townsend
 Lorri Wright
- Regrets:** Heather Small
 Irene Van Eenoo
 Councillor James Seeley
 Michele Richardson, Assistant Director of Human Resources
- Guest:** Jeff Bunn, Township of Puslinch
 Emily Embrey and Briana Zur, Age-Friendly Communities
- Staff:** Christine Carbone, HR Assistant
 Brendan Ridgeway, Manager of Human Resources – Employee Services
 Samantha Pantin, Disability Management Coordinator

1. **Call to Order**
 At 1:30 pm, the Chair called the meeting to order.
2. **Declaration of Pecuniary Interest**
 There were no declarations of pecuniary interest.
3. **Staff Member Introduction: Samantha Pantin – Disability Management Coordinator**

 Samantha Pantin was introduced as the County's new Disability Management Coordinator. In her role she will also be supporting the Accessibility Advisory Committee.

4. **Age-Friendly Communities Presentation**

The Committee received a presentation from Emi Embrey and Briana Zur on the concept of an Age-Friendly Community.

An Age-Friendly Community is recognized by the World Health Organization (WHO) as a community that is setup to help seniors live safely, enjoy good health and stay involved in their community. Features of Age-Friendly Communities include but are not limited to: outdoor areas and public buildings that are pleasant, safe and accessible, housing that is affordable and well-designed for seniors, roads and walkways that are accessible and kept in good condition, available health and community support services, and opportunities for seniors to be socially active.

The Committee heard about the Age-Friendly Community Committee in the City of Waterloo and how a similar approach could work in the Wellington County.

Recommendation:

It was suggested that the Committee continue to discuss and explore the concept of an Age-Friendly Community Committee covering all of Wellington County.

5. **2022 Municipal Election**

The Committee reviewed from the Township of Puslinch their policies and procedures for the upcoming Municipal election. Feedback was sought as to how to improve or enhance the policies from an accessibility perspective.

The Committee was encouraged to share any additional feedback with Jeff Dunn, Deputy Clerk from the Township of Puslinch.

Recommendation:

It was suggested and discussed that the design of polling stations should take into account those with hearing impairments and to consider such features as the impact of plexiglass barriers, lighting, background noise, and distancing. Robin Fletcher from the Committee is to send specific recommendations in this area, and these recommendations will be shared with the Member Municipalities as well as the Committee.

Member Municipalities are welcome to share their Municipal election policies and procedures with the Committee so that accessibility-related feedback can be given.

6. **County of Wellington Accessibility Fund Incentive Programme Update**

It was noted that there have been no requests for funding received to date in 2022. Councillor Lloyd will remind Member Municipalities that the fund is available to them.

7. **2021 Accessibility Compliance Report**

The County's 2021 Accessibility Compliance Report was reviewed. As a result of the compliance report, the Multi-Year Accessibility Plan has been updated to outline the County's procedure for preventative and emergency maintenance of the accessible elements in County buildings, and for dealing with temporary disruptions when accessible elements are not in working order.

8. **Accessibility Advisory Committee Information on the County's Wellington Advertiser Page**

The Committee has a standing feature twice per year on the County's page of the Wellington Advertiser. Ideas were discussed for what to advertise for the upcoming feature in Fall 2022.

9. **Adjournment**

At 2:30 pm, the Chair adjourned the meeting. Next meeting to be held on Thursday, September 8, 2022, or at the call of the Chair.

Councillor Mary Lloyd
Chair
County of Wellington
Joint Accessibility Advisory Committee

Making Our Community Age-Friendly

Presentation to
County of Wellington
Accessibility Advisory Committee
May 5th, 2022

Emi Embrey ejembrey@yahoo.ca

Briana Zur Briana.zur@gmail.com

Centre Wellington Advisory Committees

- Fulfil a variety of mandates and make recommendations to Council.
- Most advisory committees include members of the public, as well as members of Council.
- Volunteering to serve on an Advisory Committee is one of the many ways residents can get involved in their community.
- Council relies on Advisory Committees to provide recommendations on pertinent issues throughout the municipality, and draws on the expertise of citizen volunteer members.

Centre Wellington Vital Signs 2019

- Arts and Culture
- Gap Between Rich & Poor
- Belonging and Leadership
- Housing
- Environment
- Health

WHO – Active Ageing: A Policy Framework

“...the process of optimizing opportunities for health, participation and security in order to enhance quality of life as people age.”

(WHO, 2002, p. 12)

- Inclusive of all ages
- Considers the interaction between environmental conditions (including social factors, that affect how well individuals age)
- Recognizes that older people are not a homogeneous group (individual diversity increases with age)

WHO Global Network for Age-friendly Cities and Communities

- **Established in 2010** to connect cities, communities and organizations worldwide with the common vision of making their community a great place to grow old in.
- **Mission** of the Network is to stimulate and enable cities and communities around the world to become increasingly age-friendly.

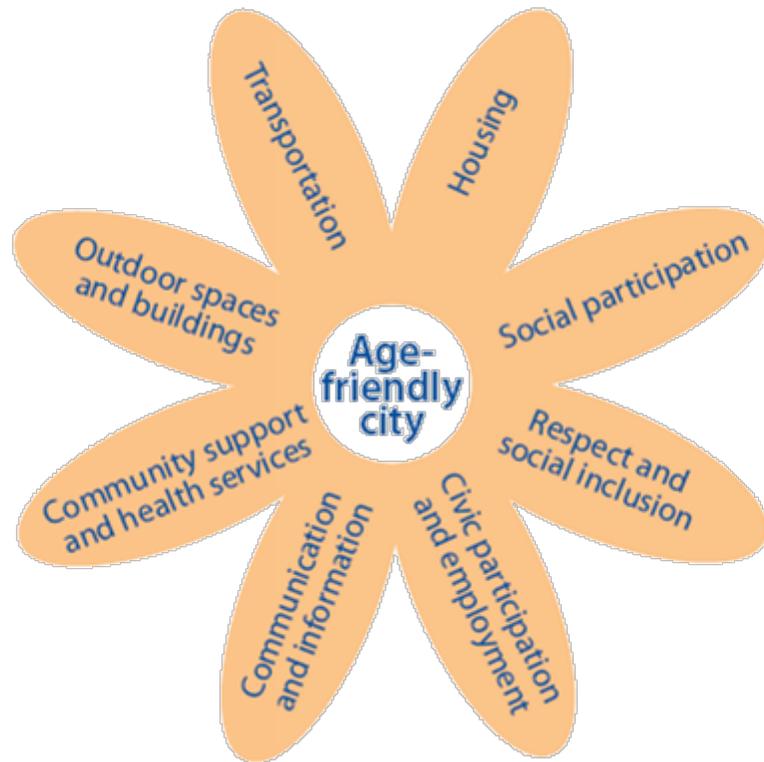
Core Features of Age-Friendly Cities

- Recognize wide range of capacities and resources among older people
- Anticipate and respond flexibly to ageing-related needs and preferences
- Protect the most vulnerable
- Promote inclusion in and contribution to all areas of community life
- Promote diversity

Ministry for Seniors and Accessibility (MSAA)

- The MSAA funds and supports the **Ontario Age-Friendly Communities AFC Outreach Program** as a leader in Ontario for AFC knowledge-exchange and networking.
- **The AFC Outreach Program** is managed by the [Centre for Studies in Aging and Health](#) in partnership with Queen's University.

Key domains of World Health Organization (WHO) AFCs



Eight Age-friendly Domains guide the work of the age-friendly committee.

Addresses everything from trying to ensure transportation options are accessible for all ages and abilities, to promoting inclusive communities, and equitable housing options.

Key Features of an Age- Friendly Community

Pleasant, secure and physically accessible outdoor spaces and public buildings.

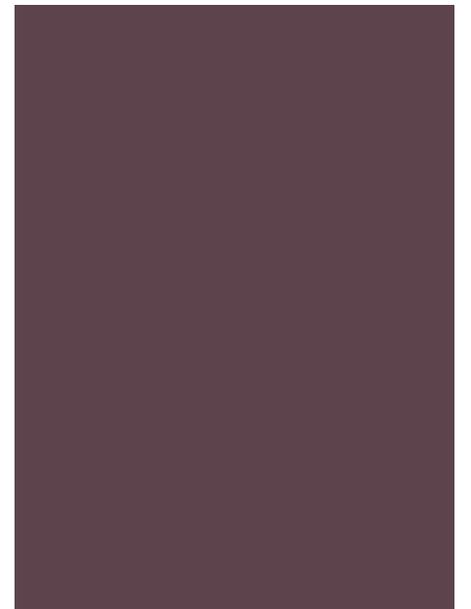
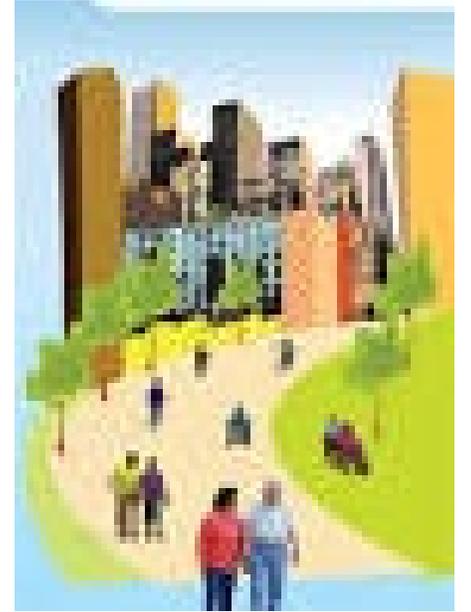
Well-designed, affordable and sure housing choices.

Well-maintained and accessible roads and walkways.

Affordable and accessible public transportation.

Secure neighbourhoods.

Respectful relationships.



What AFCs Need to Succeed

from Dr. Jane Barrett, Secretary General International Federation of Aging (IFA)

- Structure framework
- Inclusive Community
- On-going development – not static; comes and goes in waves (i.e. where are older people after COVID?)
- Federal and Provincial Funding
- Cultural compatibility (bringing together marginalized groups)
- Intergenerational support
- Engagement with groups who represent diverse populations

WHO SHOULD BE PART OF THE COMMITTEE?

From Lisa Brancaccio, Knowledge Broker [The Centre for Studies in Aging & Health at Providence Care](#)

- Groups commonly engaged in AFC work include:
 - older adults
 - municipal staff
 - councils on aging
 - public health
 - senior's centres
 - libraries
 - banks
 - Alzheimer societies
 - business leaders
 - university/college faculty organizations
 - others

FRAMEWORK FOR A SUCCESSFUL AFC

Partnership and Strategic Alignment

- Assess community needs
- Create an environment that enables- find the right leaders and bring like-minded people together
- Encourage public participation/collaboration to provide a local voice to policy and planning
- Utilize **AFC Community Planning Toolkit**
- Review AFC Planning Questions, Diverse Population Addendum
- Evaluation should be integrated into development plan
- Develop an Action Plan

History of AFC in Waterloo, ON: A Case Example

Initial Mayor's Advisory Committee:

- Mayor
- Senior city planner
- Community agencies representatives
- Geriatrician/Health Care Professional (OT)
- Senior representatives
- Academics/researchers

Membership has evolved over the years to a multi-agency standing committee and includes senior city staff



Age-Friendly Waterloo

Mission

With the World Health Organization's (WHO) age-friendly city designation, multiple stakeholders come together to address common goals or issues so that the City of Waterloo is a place where all residents can age safely, enjoy good health and participate fully in an age-friendly community.



Advocacy: Building on Existing Strategies

- Waterloo was in midst of developing strategic plan for 2010-2013
- Focus already on “community wellness, to provide best environment for those who live, play, do business or work in Waterloo”
- “Create opportunities for all citizens to participate, feel welcome, safe and included”

Ageing Well Directory, Housing Directory

Bus Route Correspondence with GRT

Regional Council for the Community Pavilion (on Father David Bauer Dr.)

Social Isolation Guide

Waterloo Wellness Calendar

ADVOCACY WORK

Waterloo Accomplishments to Date

- Yearly Mayor's intergenerational forum to raise awareness of AFC, review work, forward planning
- WHO Global Age-Friendly Network: Designation 2011
- Ministry of Citizenship and Immigration Age-Friendly Communities Recognition Award 2018
- Collaborations with University of Waterloo School of Planning and School of Public Health; grants awarded, Bridges Project, Healthline
- Inclusion in the 2019-2022 Strategic Plan under the pillar Equity, Inclusion & Belonging ("Address the needs of an aging population through responsive development, programming, and communication strategies")
- Use of an Age-Friendly lens: Developing decision-making tool

Keys to Waterloo's Success

- Strong support of the Mayor and City staff
- Committee of volunteers who work passionately to touch and enrich the lives of others
- Residents of the City of Waterloo who are embracing the initiative to ensure that Waterloo is an Age-Friendly City
- Collaboration with other community stakeholders

HELPFUL WEBSITES

- Profiles of AFC initiatives in the province: <https://sagelink.ca/age-friendly-communities-Ontario/>
- **OASIS:** Older adult-driven model of aging in place, located in naturally occurring retirement communities (NORCs): <https://www.oasis-aging-in-place.com/>
- **Canada HomeShare:** Intergenerational housing solution by the National Initiative for the Care of the Elderly (NICE): <https://www.canadahomeshare.com/>
- **WHO Website:** <https://extranet.who.int/agefriendlyworld/age-friendly-practices/>
- **AFC Planning Guide:** <https://www.ontario.ca/page/creating-more-inclusive-ontario-age-friendly-community-planning-guide-municipalities-and-community>
- **AFC Planning Toolkit:** <https://files.ontario.ca/msaa-age-friendly-community-planning-toolkit-en-2021-01-01.pdf>
- **Centre Wellington's Strategic Plan:** <https://www.centrewellington.ca/en/township-services/resources/Documents/CW-Strat.pdf>

Township of Puslinch Memo

To: Accessibility Advisory Committee

From: Jeff Bunn, Deputy Clerk

Date: April 20, 2022

Subject: 2022 Municipal Election

The purpose of this memorandum is to provide information and seek feedback from the County of Wellington Accessibility Advisory Committee related to the Township of Puslinch 2022 Municipal Election policies and procedures, facility audits, and website.

In particular, the Township is seeking the feedback of the Accessibility Advisory Committee on the following documents/webpages:

- Policy No. 2014-002 – Accessible Election Policy
- Accessibility Procedures
- Draft Accessible Voting/Audio Vote Tabulator Procedures
- Voting Station Review – Accessibility Audit Checklist
- Election webpages associated with www.puslinch.ca/2022election

The Township welcomes any additional feedback the committee may have to help achieve a more accessible 2022 Municipal Election.

POLICIES AND PROCEDURES

Policy No. 2014-002 – Accessible Election Policy

Attached to this memorandum is a copy of Policy No. 2014-002 – Accessible Election Policy. This policy affirms the Township's commitment to ensuring all persons with disabilities are given equal opportunities to the goods and services offered by the Township. The Policy specifically highlights the use of assistive devices, support persons, service animals, an accessible feedback process, availability of documents in alternative formats, the use of notice of service disruptions and accessibility training for election staff.

Accessibility Procedures

Attached to this memorandum is a copy of the Township's Accessibility Procedures. The procedures describe all the accessibility requirements outlined under the Municipal

Elections Act, 1996, the Ontarians with Disabilities Act, 2001 and the Accessibility for Ontarians with Disabilities Act, 2005.

Election staff will ensure reasonable efforts are made to provide election information and services in a manner that respects the independence and dignity of persons with disabilities. Equal opportunity shall be given to all persons to use, benefit and obtain election information and services.

The delivery of election information and services to persons with disabilities shall be:

- emphasized through mandatory election training
- made accessible by the use of service animals, support persons, assistive devices, unless otherwise prohibited by law
- a component of the standard Election practice

The Procedures go into greater detail about how the Township will implement many of the accessible features and awareness throughout the election process.

Draft Accessible Voting/Audio Vote Tabulator Procedures

As in past elections, the Township will be offering assistive accessible voting technology for electors who request an accessible ballot. Draft Procedures for use of the technology have been created (attached to this memorandum) and will be included in the Township's Procedures for the Use of Vote Tabulators.

FACILITY AUDITS

Voting Station Review – Accessibility Audit Checklist

Section 45 (2) of the Municipal Elections Act states “in establishing the locations of voting places, the clerk shall ensure that each voting place is accessible to electors with disabilities.” As in previous years, the Township has used a checklist (attached to this memorandum) to assist with facilitating voting location accessibility audits.

COMMUNICATIONS

www.puslinch.ca/2022election

The Township has established a dedicated set of webpages to provide the public with information related to the 2022 Municipal Election (link provided above). These webpages provide specific information for voters, candidates and third-party advertisers. While the Township is able to conduct an electronic accessibility scan of the webpages, it would be helpful to have members of the Accessibility Advisory Committee conduct a “real life”

accessibility review of the pages and provide any feedback on where improvements may be made to increase the readability and overall accessibility of the pages.

In addition to the website, the Township also uses print media (i.e., newspaper ads), social media (i.e., Facebook and Twitter), as well as electronic and static marquee signs to advertise information relating to the municipal election. If there are any other suggested mediums that the Township should consider exploring, please provide those ideas for further discussions.

Department: Administration
Date: August, 2014
Subject: ACCESSIBLE ELECTION POLICY

Policy Statement:

The Corporation of the Township of Puslinch (hereinafter referred to as the Township) is dedicated to improving accessibility, removing barriers for people with disabilities and meeting the requirements in all Standards and Regulations set within the *Accessibility for Ontarians with Disabilities Act, 2005* (hereinafter referred to as the AODA) and the *Municipal Elections Act, as amended*.

The Township, through the development of policies and procedures will endorse accessibility and ensure the needs of those with disabilities are accommodated. Consideration will be given to ensure all policies and procedures support independence, dignity, integration and equal opportunity. All services shall be delivered in a timely manner required of the nature of the service and if special accommodations need to be made.

Scope:

This policy is applicable to all Township staff and individuals hired for election purposes.

Purpose:

This policy, in accordance with the AODA and all Standards and Regulations and the *Municipal Elections Act, as amended*, demonstrates commitment to ensuring all persons with disabilities are given equal opportunities to the goods and services offered by the Township.

The established procedures shall ensure compliance by recognizing the use of assistive devices, support persons, service animals, an accessible feedback process, availability of documents in an alternate format, notice of service disruptions and applicable accessibility training.

The Township shall incorporate accessibility criteria and features when procuring or acquiring goods, services or facilities, except where it is not practicable to do so.

Reference and Related Documents:

Accessible Standards for Customer Service & use of Assistive Devices – Corporate Policy & Procedure

Accessible Election –Corporate Procedure

Subject: ACCESSIBLE ELECTION

Purpose Statement:

The procedures describe all the accessibility requirements outlined under the *Municipal Elections Act, 1996*, the *Ontarians with Disabilities Act, 2001* and the *Accessibility for Ontarians with Disabilities Act, 2005*.

Election staff will ensure reasonable efforts are made to provide election information and services in a manner that respects the independence and dignity of persons with disabilities. Equal opportunity shall be given to all persons to use, benefit and obtain election information and services.

The delivery of election information and services to persons with disabilities shall be:

- emphasized through mandatory election training
- made accessible by the use of service animals, support persons, assistive devices, unless otherwise prohibited by law
- a component of the standard Election practice

Scope:

These procedures are applicable to all Election Staff performing works on behalf of the Township Clerk.

Definitions:

Barrier is defined by the *Accessibility for Ontarians with Disabilities Act, 2005*, and means anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including a physical barrier, an architectural barrier, information or communication barrier, an attitudinal barrier, a technological barrier, a policy or a practice.

Disability is defined by the *Accessibility for Ontarians with Disabilities Act, 2005*, and means:

- (a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device,
- (b) a condition of mental impairment or a developmental disability,

- (c) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language,
- (d) a mental disorder, or
- (e) an injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace and Insurance Act, 1997*.

Service Animal as outlined in Ontario Regulation 429/07 is a service animal for a person with a disability if it is readily apparent that the animal is used by the person for reasons relating to his or her disability; or if the person provides a letter from a physician or nurse confirming that the person requires the animal for reasons relating to the disability.

Support Persons as outlined in Ontario Regulation 429/07 means a support person in relation to a person with a disability, another person who accompanies him or her in order to help with communication, mobility, personal care or medical needs or with access to goods or services.

Procedures:

1. Staff Training

All staff carrying out election duties will be trained to recognize and ensure that persons with disabilities are served in a manner that accommodates their needs.

Training will include:

1. How to interact and communicate with persons with various disabilities.
2. How to interact with persons with disabilities who use assistive devices or require the assistance of a service animal or support person.
3. How to use voting equipment and assistive devices to deliver election services.
4. What to do if a person is having difficulty accessing election information or services.

2. Staff Assistance

Election Information

Candidates and electors with disabilities will be able to receive information and copies of election documents in a format that takes into account their disability. The format may be agreed upon between the requester and the Township Clerk. Notice of this provision is located on the Township's Accessibility Webpage at www.puslinch.ca and is included in election notices placed in the local media.

Notice of Temporary Service Disruption

If there is a temporary disruption in the delivery of election information or services, Township Staff shall provide public notice on the Township's Election Webpage, at the

physical site of the disruption and when possible in the local media. The notice shall include the following information:

- reason for the disruption,
- expected duration of the disruption,
- if available, an alternative means of obtaining the service.

Every effort shall be made to provide alternative methods of providing the information or service to persons with disabilities.

Township Staff are available to assist with any issues that may arise with respect to providing a barrier-free election and can be reached by way of the following contact information:

Telephone: 519-763-1226

In Person: Municipal Offices
7404 Wellington Road 34
Puslinch, ON N0B 2J0

Email: elections@puslinch.ca

Mail: Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0

3. Assistance to Candidates

Service Animals

Candidates and scrutineers are permitted to be accompanied by a service animal at all Voting Locations and other designated election locations.

Campaign Expenses

Expenses that are incurred by a candidate with a disability are directly related to the disability, and would not have been incurred but for the election to which the expenses relate, are excluded from the permitted spending limit for the candidate.

4. Assistance to Electors

Voting by Proxy

A person with a disability that is homebound or otherwise unable to go to a Voting Location may appoint another person to act as a voting proxy to cast a ballot on his or

her behalf. The appointment must be made on the prescribed form available at Township Municipal Offices. The person being appointed as a proxy will be required to take a statutory declaration before a Commissioner of Oaths. Township Staff can administer this oath (Municipal Offices, 7404 Wellington Rd 34, Puslinch, ON N0B 2J0). Once completed, the voting proxy may be exercised at any advance voting location or on Election Day. On Election Day the proxy must be exercised at a Location for whom the proxy is voting. The Voting Proxy Form will be available August 1, 2018.

Voting Locations

Information regarding Advance Voting opportunities and Election Day voting information will be available on the Township's election webpage at www.puslinch.ca.

Parking

Accessible parking spaces will be clearly marked and in full compliance with the Township's Parking By-law 5000-05. Routine checks will be made to ensure all entrances remain barrier free through the course of the day.

Entrance to the Voting Locations

All entrances to the Voting Location will be easy to access and barrier free. Every effort shall be made to ensure that the door into the Voting Location is wide enough for a wheelchair or scooter to pass through easily. The door hardware is to be accessible and operated by a person using a closed fist. If the doors are heavy, awkward to open or have handles that are in close reach, where possible they will be propped open in a safe manner, an alternative entrance will be provided, or election staff will be available to assist.

Interior Voting Area

Access to the interior voting area and voting booth shall be level and easily traversed. Any doormats or carpeting shall be level with the floor to prevent potential tripping hazards. All voting areas are to be well lit and seating made available.

Accessible Voting Booths

Accessible voting booths will be available at each Voting Location. Voting booths will be low in height and have a wide area to allow for individuals who use a wheelchair or scooter to vote independently and secretively. Magnifying sheets will be made available to assist an individual with low vision.

Accessible Voting Technologies – Advance Voting

The Advance Voting Location will be equipped with a ballot marking device for a voter with a disability. The Ballot Marker Device produces a human and machine readable marked paper ballot from a blank sheet of paper, completely indistinguishable from a paper ballot marked by hand. The voter uses headphones to hear a ballot presentation and a handheld controller can also be operated by assistive devices such as a sip and puff or hand and foot paddles, for voters who are unable to use their hands to press the selection buttons.

When a voter wishes to use the accessible voting features, the election worker positions the voter behind a privacy screen near the tabulator equipped with the ballot marking device. The election worker then inserts a blank sheet of ballot paper into the printer slot of the device and provides the voter with the headphones and the handheld controller.

The voter hears the audio ballot and uses the controller to adjust volume, speed of the audio presentation, move between contests, and select votes. The audio presentation will confirm votes selected for voter verification. When the vote has been made and confirmed all their vote selections they use the handheld controller to print their actual paper ballot. The printer device will automatically process the blank sheet of paper, printing the full ballot on the sheet complete with the vote markings selected by the voter.

The printed ballot is indistinguishable from a ballot marked by hand because the unit has a library of random handmade marking images which it prints on the ballot, so that the printed markings look just like marks made by hand with a pen. This feature ensures that if the paper ballots are later reviewed by election officials, they will not be able to determine which ballots were made by the Ballot Marker Device, thereby maintaining voter privacy.

The paper ballot printed by the Ballot Marker Device will emerge from the unit into a secrecy folder. The election worker will then insert the ballot into the tabulator.

While an accessible voting session is in process, the tabulator can simultaneously process paper ballots inserted by other voters, allowing the single tabulator to handle both voting channels and maintain the flow of voters.

Service Animals

Electors requiring service animals are permitted to be accompanied by a service animal at all voting locations.

Support Persons

Persons with disabilities may be accompanied by a support person within the Voting Location. In addition, an Election Official in each Voting Location can assist a voter. Prior to entering the voting booth, the Election Official shall, in conjunction with the person with

the disability, determine the extent to which they need assistance and the best way in which this assistance can be provided. Where a Voting Location is located in an institution or retirement home, the Election Official can attend on voters in their specific living areas or at their bedside to assist them to vote. All Election Officials are sworn to an oath of secrecy.

It is the responsibility of all Election Officials to make as many accommodations as needed to ensure an elector with a disability is able to cast a vote with comfort and ease.

5. Feedback Process & Additional Information

Feedback Process

Feedback regarding the manner in which the election services are provided to persons with disabilities may be submitted to Township Staff by the following methods:

Telephone: 519-763-1226

In Person: Municipal Offices
7404 Wellington Rd. 34, Puslinch, ON N0B 2J0

Email: elections@puslinch.ca

Mail: Municipal Offices
7404 Wellington Rd. 34, Puslinch, ON N0B 2J0

Website: www.puslinch.ca

In addition, the Township does offer an Accessible Customer Service Feedback Form located on the Township's website at www.puslinch.ca under the Bulletin and Events Page.

Once completed this form will be forwarded to Township Staff for action. In addition, staff working in the Township offices can complete the feedback form and submit feedback on behalf of the persons with a disability. Alternatively, the form may be printed and provided to the person for manual completion. Completed forms are date stamped and forwarded to Township staff who will respond to the candidate or elector directly within three (3) business days providing an anticipated action and timeframe for a full response, where appropriate.

The feedback process provides election staff with an opportunity to take corrective measures to prevent similar recurrences, address training needs, enhance service delivery and provide alternative methods of providing election information and services.

Additional Information

Administration Department

The Administration Department is located at the Municipal Offices (7404 Wellington Rd. 34, Puslinch, ON N0B 2J0). Administration staff can answer any questions you may have about running for office, the election in general or specific provisions for those persons with disabilities.

Election Website

The Township of Puslinch's Website is continuously updated to reflect the most recent developments and information. Visit the site for an up-to-date list of candidates and other important messages or events throughout the election year at www.puslinch.ca.

Ministry of Municipal Affairs and Housing – Election Website

This website contains information about municipal elections, the Province of Ontario 2018 Municipal Elections Candidates and Voters Guide and the Ministry's commitment to promote greater accessibility for voters and candidates with disabilities <http://www.mah.gov.on.ca/Page219.aspx>

Service Ontario – e-Laws

This website contains all current statutes including the Municipal Elections Act, 1996, the Ontarians with Disabilities Act, 2001 and the Accessibility for Ontarians with Disabilities Act, 2005, www.e-laws.gov.on.ca.

Reference and Related Documents:

Accessibility Policy

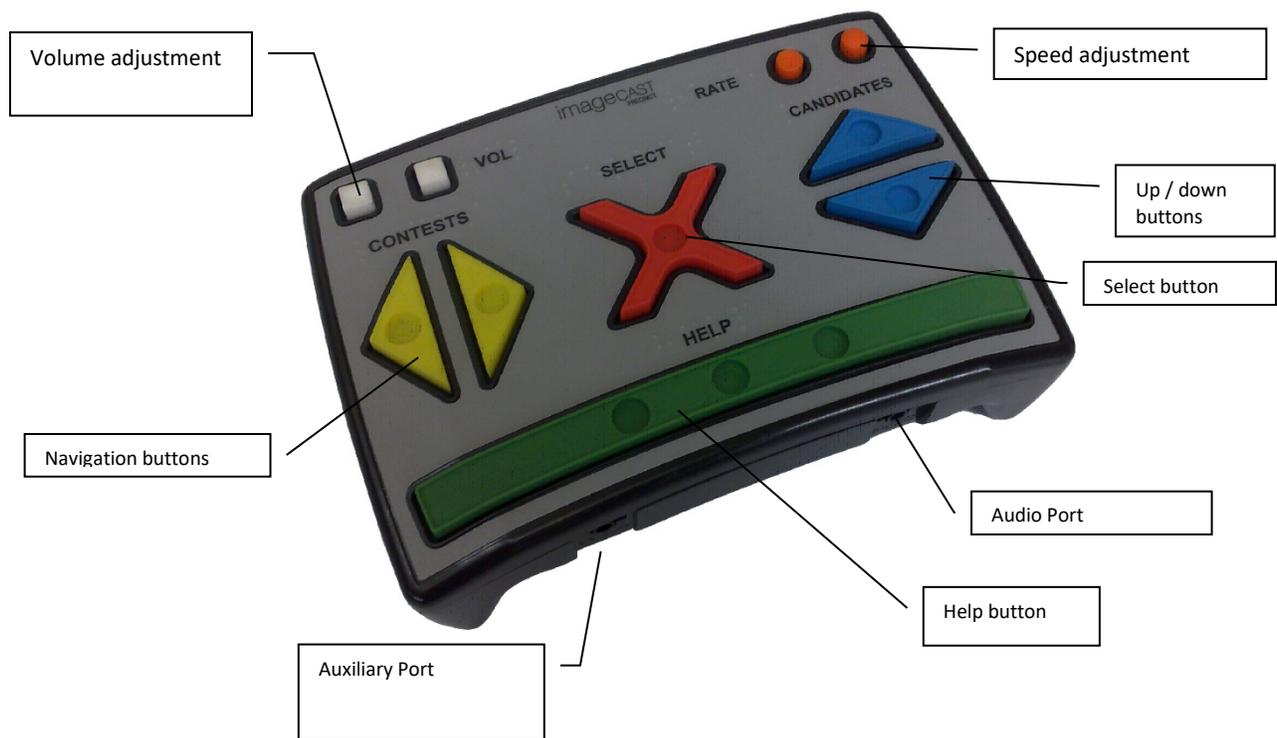
Draft – Accessible Voting/Audio Vote Tabulator Procedures

Audio Vote Tabulator Procedures at Advance Voting Location

- c) If a voter requests an accessible ballot, the Election Official shall position the voter near the Audio Vote Tabulator. The assistive devices are connected to the Vote Tabulator. The Election Official shall position the privacy screens around the voter to add further privacy. The Election Official shall then insert a blank sheet of ballot paper into the printer device, provide the voter with the headphones and hand held device (or alternatively, a set of hand/foot paddles or sip and puff device). The Election Official shall position the secrecy folder at the printer exit slot to receive the ballot as it is printed.
- d) In order to start the audio presentation, the Election Official responsible must press the security key to the security key pad on the Vote Tabulator.
- e) The on-screen menu of the Vote Tabulator will display a number of administrative options. “Accessible Voting” or “Audio Voting” shall be selected by the Election Official and then the appropriate ballot type (school support) shall be entered in order to indicate the type of ballot that the voter is eligible to receive.
- a) When the voter has made and confirmed all their vote selections, they will use the hand held device (or alternatively, a set of hand/foot paddles or sip and puff device) to command the Audio Ballot Marker Device to print their actual paper ballot. The Printer Device of the unit will automatically process the blank sheet of paper, printing the full ballot on the sheet complete with the vote markings selected by the voter. The paper ballot will emerge from the printer hidden under a covering and will be placed in a secrecy folder before removal. The Election Official will then place their initials and select the poll information on the ballot while it is within the secrecy folder and then insert the ballot into the input slot at the front of the Vote Tabulator, as per normal ballot processing as outlined in Section 11.
- b) If at any point an audio voting session must be cancelled, the Election Official shall perform the following steps:
 - i. Press the security key to the security key pad, to display the operator screen menu.
 - ii. Press **Accessible Voting or Audio Voting** button.
 - iii. Press **Yes or Cancel Audio** to stop the Accessible Voting Session.
- c) The audio voting session is then cancelled and the voter shall be provided with the opportunity to recommence the process or obtain a replacement ballot from the Election Official.
- d) The external ballot printer will be connected to the Vote Tabulator prior to powering on the Vote Tabulator (during voting location set up). Should

there be any problems with the printer, it shall be unplugged and plugged back in. If a problem persists, the Election Official shall contact the assigned Election Official and repairs will be undertaken or a new printer may be issued.

- e) While an accessible voting session is underway the Vote Tabulator can continue processing ballots of other voters.





PUSLINCH

2022 Municipal Election- Voting Station Review Accessibility Audit Checklist

Facility Name:

Facility Address:

Audit date:

Audit conducted by:

	Criteria	Y/N	Comments
	ENTRANCE		
	Is the main public entrance a barrier free accessible one? (ext. & int.)		
	If not, is there an alternative entrance that is accessible?		
	Is there signage directing to the alternative entrance?		
	Is the entrance well lit?		
	Is the entrance easy to see from the parking area?		
	PARKING LOT		
	Is there accessible parking available?		
	Are the accessible parking spots clearly marked with signs and parked on the pavement?		
	RAMPS - Location:		
	Are ramps provided as an alternative to stairs?		
	Is the slope of the ramp 1:20?		
	Are handrails provided on both sides of the ramp?		
	DOORS - Main Entrance		
	Do the doors have a minimum clear width of 860mm (34 in) as measured between the door stop and the edge of the door in the 90 degree open position?		
	Are automatic doors provided		
	If there is NO automatic door: Are lever handles or D-Shaped pulls provided?		
	Are the handles at an appropriate height		



PUSLINCH

	(mounted between 900mm (35in.)		
	Is there a manoeuvring space of 600mm (24in.) on both sides of the door?		
	FLOOR SPACE		
	Are the widths of corridors, hallways and paths wide enough (min 1.2m/4 ft.?		
	Is the path of travel free of furniture or equipment?		
	Is adequate headroom height of minimum 2.03m (6 ft. 8in.) provided? (protruding objects)		
	Is there space for wheelchair seating in the auditorium/ seating area(s)? (such as arena spectator, pool viewing area)		
	STAIRS - Location		
	Are the stair risers closed in?		
	Is there colour or texture contrasted tread nosing?		
	Handrails are provided on both sides of the stairs?		
	ELEVATORS - Location		
	Do the doors open wide enough to accommodate a person in a wheelchair; at least 915mm (36in)?		
	Do the doors stay open for at least 7 seconds?		
	Are the internal dimensions minimum 1.725m x 1.5m (5ft 8in x 5ft.)?		
	Are the buttons at an appropriate height (highest button no higher than 1.2m/4ft., lowest button at least 920mm/36in from the floor)?		
	Are the controls or floor buttons raised and done in Braille?		
	WASHROOMS		
	Are accessible stall(s) located within the current washroom facilities?		
	If not, is there an accessible washroom(s) available to both males and females?		

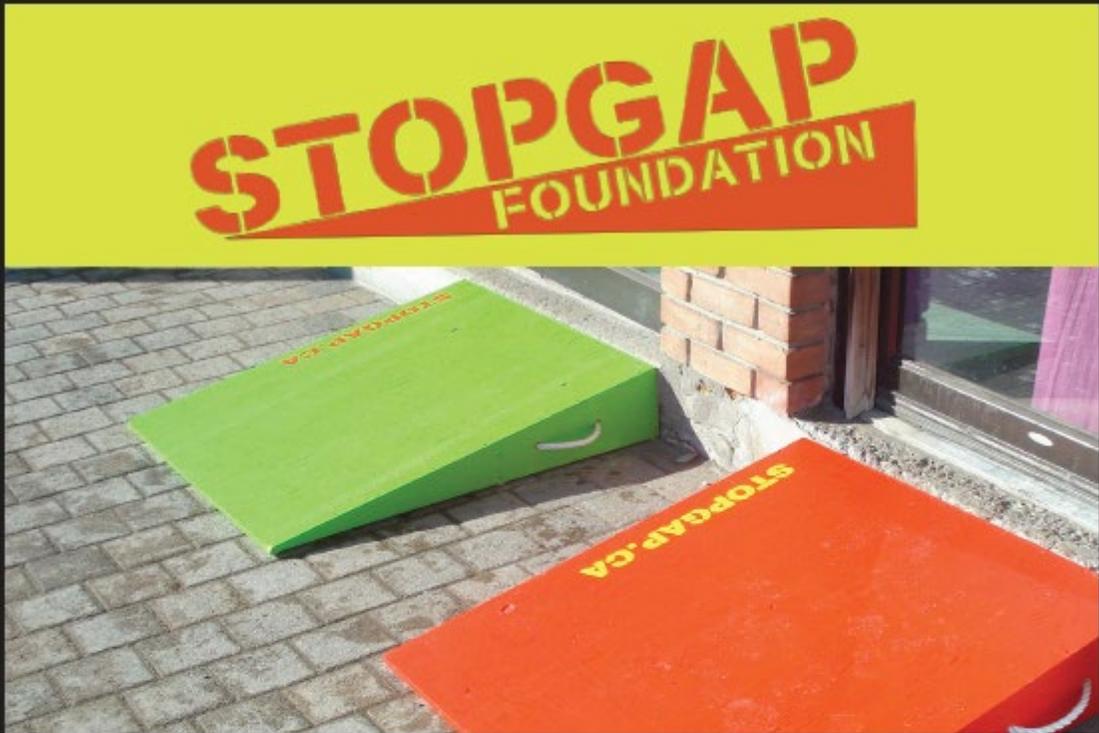


PUSLINCH

	Please indicate the style of entrance into the washrooms with the accessible stalls: Airport style, Automatic, Push door.		
	Is there a clear turning space of 1.83m (6ft.) in diameter outside the accessible stall?		
	Is the accessible stall or facility 1.83m x 1.83m (6ft. x 6ft.)?		
	Are grab bars mounted on the wall behind the urinal and on the side wall?		
	Is the toilet flush control automatic or located on the side where the individual would transfer from?		
	Are faucets, fixtures, dispensers and light switches at an appropriate height?		

ADDITIONAL COMMENTS:

Accessibility Fund Tracking Sheet					
Member Municipality	2019	2020	2021	2022	2023
Township of Guelph Eramosa	\$30,000.00	-	-		
	Making asphalt recreation trail in Rockmosa Park to be accessible for all persons.				
Town of Erin	N/A	N/A	\$30,000.00	-	-
	Accessible upgrades to the Erin Community Centre, 14 Boland Drive in Erin.				
Town of Minto	\$10,000.00	\$10,000.00	\$10,000.00		
	Installation of automatic doors at the Palmerston Community Centre Complex.	Installation of accessible doors at the Town-owned Palmerston Lions Clubhouse. Installation of accessible toilets at recreational facilities - mainly arenas.	Upgrade accessible entrance door at the Clifford Arena.		
Township of Centre Wellington	\$10,000.00	\$30,000	-	-	
	Installation of pedestrian audibles at the traffic light intersection of Gordon and Gzowski Streets in Fergus.	Accessibility improvements to intersection of St. David and St. Andrew Street in Fergus and the mid block crosswalk at Colborne Street and Steven Way in Elora.			
Township of Mapleton	\$10,000.00	\$5,000.00	\$10,000.00		
	Installation of accessible customer service desk and building department service counter for the municipal office.	These improvements include creating an accessible dressing room on the ground level of the Theatre, facilitate greater public accessibility to the men's and ladies' restrooms, and installing accessible lighting in the rear of the auditorium.	The funds requested for assisting with the cost of upgrading the existing Arena Washrooms at 68 Main Street West, Drayton		
Township of Puslinch	\$10,000.00	\$10,000.00	\$10,000.00		
	Accessible walking trail at Fox Run Park.	Design and reconstruction of an accessible sidewalk on Brock Road.	Space needs analysis and design of municipal office renovation.		
Township of Wellington North	\$10,000.00	\$10,000.00	\$10,000.00		
	Purchase and installation of a portable chair lift for accessible access to Mount Forest Lion Roy Grant Pool and for the resurfacing of the entrance to the pool.	Retrofit to the playground surfacing at Mount Forest Murphy Playground and the accessible playground feature at Lion Merv Weber Playground in Mount Forest.	The funds requested for assisting with the cost of the accessible upgrade to the Arthur OptiMrs Playground located at 158 Domville Street, Arthur		



**STOPGAP
FOUNDATION**

StopGap Foundation is a Canadian charitable organization working to raise awareness about barriers that exist in our society. These barriers hold many people back from reaching their full potential.

StopGap's awareness raising programming is centered on building brightly painted deployable access ramps for single stepped locations. These ramps remove barriers and get communities talking about the importance of an accessible and inclusive society.

If you are interested in StopGap, please see your local municipality for possible funding opportunities.

Visit www.stopgap.ca to learn about programmes, volunteer opportunities or to donate.

**Equal access is a human right.
Together, we can ensure every person can access every space.**

As featured in the Wellington Advertiser on December 30, 2021.



Did you know that the County of Wellington has an Accessibility Advisory Committee?

The Accessibility Advisory Committee advises Municipal Councils on the identification, removal and prevention of barriers to people with disabilities.

We also advise on issues and concerns faced by people with disabilities and the means by which Councils can work towards the elimination of barriers in facilities owned or operated by the municipalities in the County.

If you have any questions about accessibility in the County, contact Christine Carbone, Human Resources Assistant at: christinec@wellington.ca.

As featured in Wellington Advertiser on March 10, 2022.



**PLANNING REPORT
for the TOWNSHIP OF WELLINGTON NORTH**

Prepared by the County of Wellington Planning and Development
Department

DATE: May 17th, 2022
TO: Mike Givens, C.A.O.
Township of Wellington North
FROM: Jessica Rahim, Senior Planner
County of Wellington
SUBJECT: **2022 Minor Housekeeping Amendment- Zoning By-law 66-01
Zoning By-law Amendment (ZBA 2022-08)**

Planning Summary

This housekeeping amendment will introduce changes to the Township of Wellington North Zoning By-law 66-01 to clarify regulations, improve or refine regulations and correct any typographical inaccuracies. At the May 9th, 2022 Wellington North Council meeting a public meeting was held to discuss the proposed Housekeeping Amendment. To date, no comments or concerns were raised by Council, agencies or members of the public on the proposed amendment. Planning staff have prepared the final By-law for Council's consideration.

Respectfully submitted



Jessica Rahim, Senior Planner

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
BY-LAW NUMBER 060-18**

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Section 6.29, Residential Additional Dwelling Unit, is amended by deleting the following **“(ARU)”** and replacing with **“(ADU)”**.
2. THAT Section 6.29.1 a), Additional Dwelling Unit (Attached), is deleted in its entirety and replaced with the following:
“One Additional Dwelling Unit (Attached) may be located on a lot in a single detached, semi-detached or street townhouse”.
3. THAT Section 6.29.1 c), Additional Dwelling Unit (Attached), is amended by adding the word **“(Attached)”** after the words *for the sole use of the occupant of the Additional Dwelling Unit*.
4. THAT Section 6.29.2 c), Additional Dwelling Unit (Detached), is deleted in its entirety and replaced with the following:
“An Additional Dwelling Unit (Detached) shall be located in an accessory building or structure and is required to meet the accessory structure provisions of Section 6.1”.
5. THAT Section 7.3, Holding Provisions, is amended by deleting the numbers **“13.3.2”**.
6. THAT Section 12.2.6, Street Townhouse, is amended by including the following:

12.2.6.10	Maximum Number of Attached Units in a Row	4
-----------	---	---
7. THAT Section 13.4, Common Amenity Areas, is amended by deleting the numbers **“13.4”** and replacing with **“13.3”**.
8. THAT Section 13.5, Other Provisions, is amended by deleting the numbers **“13.5”** and replacing with **“13.4”**.
9. THAT Section 16.2, Regulations C1 Central Commercial, is amended by including the following:

16.2.8	BUILDING HEIGHT, Maximum	12.0 m (39.3 ft)
--------	--------------------------	------------------
10. THAT Section 31.28, Exception Zone 1- Arthur Village, is amended by adding the numbers/words **“13.3 and”** after the words *Section 13.2* and by deleting the numbers/words **“and 13.5”**.
11. THAT Section 32.14, Exception Zone 2-Mount Forest, is amended by deleting the following **“accessory**

apartments” and replacing it with **“residential additional dwelling units”**.

12. THAT Section 32.15, Exception Zone 2- Mount Forest, is amended by deleting the following **“accessory apartment dwelling unit”** and replacing with **“residential additional dwelling unit”**.
13. THAT Section 32.31, Exception Zone 2- Mount Forest, is amended by deleting the following **“13.4”** and replacing with **“13.3”**.
14. THAT Section 32.39, Exception Zone 2- Mount Forest, is amended by deleting the following **“accessory apartment within the existing single detached dwelling”** and replacing with **“Additional Dwelling Unit (Attached)”**, and by deleting **“accessory residential”** and replacing with **“additional”**.
15. THAT Section 32.37, Exception Zone 2 – Mount Forest, is amended by adding the numbers/words **“13.3 and”** after the words *Section 13.2* and by deleting the numbers/words **“and 13.5”**.
16. THAT Section 32.58, Exception Zone 2 – Mount Forest, is amended by deleting **“Accessory Apartments”** and replacing with **“Residential Additional Dwelling Units”**.
17. THAT except as amended by this By-law, the land as shown on the attached Schedules shall be subject to all applicable regulations of the Township of Wellington North Zoning By-law 66-01, as amended.
18. THAT upon enactment of this Township Comprehensive Zoning Bylaw Housekeeping Amendment by Council, site specific Zoning By-law Amendment and Minor Variance applications will continue to be received, processed and considered by Council and the Committee of Adjustment.
19. THAT this By-law Amendment shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34(30) and (31) of the Planning Act, R.S.O., 1990, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS xxth DAY OF MAY, 2022**

MAYOR

CLERK

EXPLANATORY NOTE**BY-LAW NUMBER**

THE PURPOSE AND EFFECT OF THE ZONING BY-LAW AMENDMENT is to provide for “housekeeping” changes to the Comprehensive Zoning By-law as itemized below:

- i) Clarify the general provisions for Residential Additional Dwelling Units (ADU) for both attached and detached ADU’s.
- ii) Replacing accessory apartment with Residential Additional Dwelling Units.
- iii) Including a maximum height for a building in a Central Commercial Zone.



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council, Meeting of May 24, 2022
From: Darren Jones, Chief Building Official
Subject: CBO 2022-05 Building Permit Review Period Ending March 31st, 2022

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-05 being the Building Permit Review for the period ending March 31st, 2022.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2022-04 Building Permit Review Period Ending February 28th, 2022
2. CBO 2021-04 Building Permit Review Period Ending March 31st, 2021

BACKGROUND

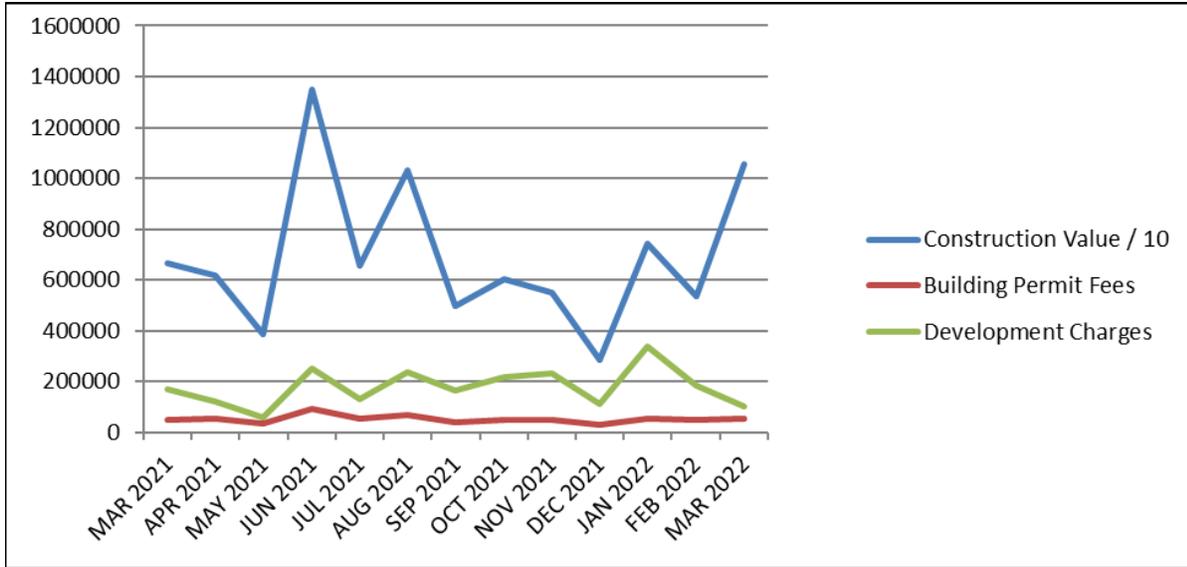
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEVELOPMENT CHARGES
---------------------	----------------	--------------------	-------------	---------------------

Single Family Dwelling	7	4,500,000.00	21,000.00	66,249.00
Multi Family Dwelling	1	840,000.00	6,600.00	18,412.50
Additions / Renovations	1	200,000.00	1,401.60	0.00
Garages / Sheds	3	216,000.00	1,866.54	0.00
Pool Enclosures / Decks	4	166,000.00	606.07	0.00

Commercial	1	200,000.00	4,323.15	15,513.08
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00
Institutional	0	0.00	0.00	0.00
Agricultural	14	4,360,250.00	18,059.10	0.00
Sewage System	3	65,000.00	1,560.00	0.00
Demolition	1	1,000.00	130.00	0.00

Monthly Total	35	10,548,250.00	55,546.46	100,174.58
Total Year to Date	75	23,328,250.00	143,970.21	571,116.58

12 Month Average	30	6,924,072.92	51,988.70	179,500.76
------------------	----	--------------	-----------	------------



10 Year Monthly Average	19	3,466,519.00	27,507.28	55,301.21
10 Year, Year to Date Average	42	8,336,838.20	67,018.58	166,964.80

This month the Building Department issued 35 building permits with a total combined construction value of \$10,548,250.00 this is equivalent to \$5,685,500.00, five years ago in 2017 using a deflationary factor of the residential building construction price index.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

- Yes
 No
 N/A

Which priority does this report support?

- Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Darren Jones, Chief Building Official
Recommended By:	Michael Givens, Chief Administrative Officer



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council, Meeting of May 24, 2022
From: Darren Jones, Chief Building Official
Subject: CBO 2022-06 Building Permit Review Period Ending April 30th, 2022

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-06 being the Building Permit Review for the period ending April 30th, 2022.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2022-05 Building Permit Review Period Ending March 31st, 2022
2. CBO 2021-07 Building Permit Review Period Ending April 30th, 2021

BACKGROUND

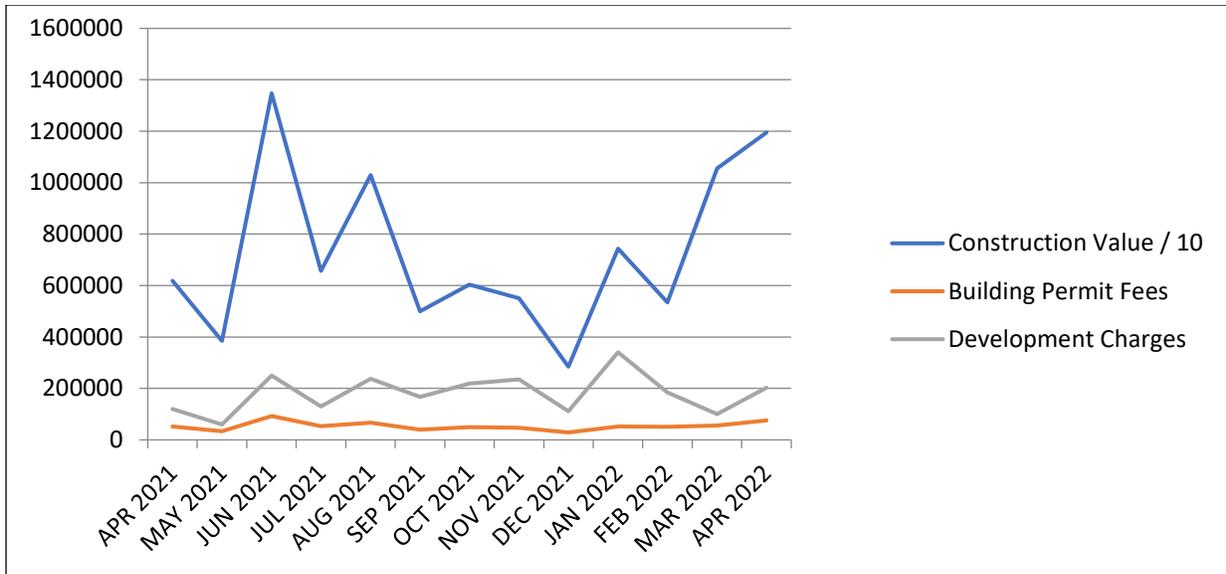
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEVELOPMENT CHARGES
---------------------	----------------	--------------------	-------------	---------------------

Single Family Dwelling	2	840,000.00	6,000.00	19,426.01
Multi Family Dwelling	2	7,700,000.00	42,800.00	183,049.99
Additions / Renovations	6	1,140,000.00	9,052.53	0.00
Garages / Sheds	7	244,500.00	2,829.46	0.00
Pool Enclosures / Decks	2	40,000.00	410.67	0.00

Commercial	1	1,500.00	279.50	0.00
Assembly	1	4,000.00	130.00	0.00
Industrial	0	0.00	0.00	0.00
Institutional	1	220,000.00	3,120.00	0.00
Agricultural	9	1,567,900.00	8,206.73	0.00
Sewage System	5	74,000.00	2,600.00	0.00
Demolition	5	125,000.00	650.00	0.00

Monthly Total	41	11,956,900.00	76,078.89	202,476.00
Total Year to Date	116	35,285,150.00	220,049.10	773,592.58

12 Month Average	30	7,404,981.25	53,984.16	186,380.41
------------------	----	--------------	-----------	------------



10 Year Monthly Average	25	5,166,155.00	34,870.39	65,785.43
10 Year, Year to Date Average	66	13,502,993.20	102,684.13	175,638.57

This month the Building Department issued 41 building permits with a total combined construction value of \$11,956,900.00 this is equivalent to \$6,444,770.00, five years ago in 2017 using a deflationary factor of the residential building construction price index.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

- Yes
 No
 N/A

Which priority does this report support?

- Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Darren Jones, Chief Building Official
Recommended By:	Michael Givens, Chief Administrative Officer



Staff Report

To: Mayor and Members of Council Meeting of May 24th, 2022
From: Dale Small
Economic Development Officer
Subject: EDO 2022-019 Economic Development Office Update

RECOMMENDATION

THAT Council of the Corporation of Township of Wellington North receive for information Report EDO 2022-019 being an update from the Economic Development Office.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

This report will provide council with an update on several initiatives underway in the Economic Development Office:

1. Student Start-Up Program (SSUP) In 2019 with our Saugeen Connects partners we launched the SSUP. This program is designed to fuel the creativity and business skills of Saugeen Area youth and is open to students in grades 6-12. In 2019 the program enabled 41 students to try their hand at entrepreneurship and in 2021 we were able to assist 59 students. In 2022, we are pleased to welcome Arran-Elderslie and South Bruce to the partnership, which will allow this program to hopefully support even more youth entrepreneurs in the region.

The 2022 program was launched April 4th and online applications were due by May 13th. All applications will then be reviewed and decisioned and successful applicants will be notified by end of May. As part of the program students are eligible to receive upwards to \$450 to support their business if they successfully complete each of the following steps:

- \$150 for submission and approval of an online application
- \$150 by attending all five virtual training programs.
- \$150 for the completion and submission of a final report

To assist our youth entrepreneurs in being successful, virtual training programs are scheduled on consecutive Tuesdays & Thursdays from July 5th – Aug. 4th. The five topics, facilitated by local experts, will cover, *Customer Service Skills & Training, Financial literacy, Social Media & Marketing, Problem Solving & Communication, How to make \$1,000 on You Tube.*

To help fund the program each partner attempts to obtain \$4,000 in sponsorships. This would enable the partnership to support upwards to 70 students across the Saugeen Connects area.

To date Wellington North has raised close to this amount in sponsorship however some of the funding will be shared with our neighbours.

- \$1,500 from 88.7 The River (to be shared with West Grey and Minto)
- \$1,500 from Wellington County Economic Development (to be shared with Minto)
- \$ 900 from the W.N. Youth Action Council

The program wraps-up on August 23rd with a closing BBQ and market where all the entrepreneurs can come together to setup and showcase their products and/or business services. The following picture reflects some of our 2021 success stories, a couple of whom, participated at our Wellington North Farmers Market and Sidewalk Saturday events.

- Snack Shack
- Baked Goods
- Babysitting
- Card Making
- Lawn Care
- Custom Woodworking
- Spa & Bath Kits
- Ice Cream Truck
- Dog Walking & Dog Treats
- Food Delivery
- Selling Eggs, Corn Firewood



2. Digital Main Street (4.0) Thanks to a renewed investment in the DMS Ontario Grants Program from the provincial government our Northern Wellington Economic Development partnership with Mapleton and Minto has once again been successful in obtaining a Digital Main Street grant. This \$58,700 grant will enable us to recruit a local Digital Service Squad Team Leader for up to a two-year period who will assist local businesses in applying for grants and to take full advantage of digital technologies and ecommerce platforms. To be eligible the business must be located in a building that pays commercial property tax.

The four main components of the 2022 DMS Ontario Grants Program include:

- 1. Digital Service Squad Program:** Digital Service Squads (DSS) are digital technology support specialists in an area or region of Ontario who deliver one-on-one assistance to brick-and-mortar small businesses. These DSS can be set up by BIAs, municipalities, Chambers of Commerce, Boards of Trade or Small Business Enterprise Centres and may apply for funding based on the number of brick-and-mortar small businesses in their catchment area that they can reasonably serve. To maximize our funding the three Northern Wellington municipalities have come together to recruit one team leader who will support our region.

2. **Digital Transformation Grant Program:** Upon completion of their digital assessment, pre-qualification quiz and online training, businesses may apply for a \$2,500 grant to offset costs as outlined in their Digital Transformation Plan and budget. These funds are available to help businesses strategically adopt technology and meet their digital goals. Any business who received a Digital Transformation Grant as part of DMS 1.0 or 2.0 are once again eligible to reapply.
3. **Access to Support:** Ongoing support including access to basic digital services, a list of vendors that can identify technologies and tools businesses need to be digitally ready, and other resources such as assessments, articles, best practices, etc.
4. **Digital Training (online and in-person):** Webinars and workshops focusing on specific digital technologies and strategies, including e-commerce, social media, and website development.

We are currently in the process of recruiting our Digital Service Squad team member and hope to be in a position to start the program later this summer.

3. Wellington North Farmers Market: The Wellington North Farmers Market will open for its ninth season on Saturday June 25th. Our market is a registered member of Farmers' Market Ontario (FMO) and Market Manager Harry, has completed the required programs and has obtained his Market Manager certification from FMO. The market will be open from 8:30am until noon from Saturday June 25th to Saturday Sept. 24th. During our two "Shop Local Sidewalk Saturday" celebrations the Market will move to Main Street. Sam n Robin have also been booked to provide live entertainment on July 2nd and August 6th.

We would like to recognize the five local sponsors who support the Farmers' Market including, Forest Physiotherapy, 88.7 The River, MARCC Apparel, Taste Real and the Victory Church who act as the primary sponsor and contribute volunteer hours and venue amenities. We would also like to thank the County of Wellington grants & donations program as the market received a \$2,000 grant to assist with Marketing & Promotion. Additionally, Wellington North Farmers Market, Market Boxes, are now available for online ordering to be delivered on Tuesday July 19th. Market Boxes, from all eight Wellington County Farmers Markets, can be ordered at the following link. <https://www.wellington.ca/en/business/tr-farmers-market-box.aspx>

Our current list of 2022 vendors, some part-time and some full time, include:

1. Big John's Country Market	Fresh Produce and meats
2. Brenda Martin embroidery	Embroidered towels, dishcloths, etc.
3. Farewell Home Baking	Home baking & Crafts
4. Full Circle Farm	Fruits, vegetables, honey, maple syrup, jam
5. Grand River Crystals	Hand made Jewellery, crystals
6. Hidden Acre Farms	Fresh Produce
7. KiKi Maple Sweet Water	Five flavours of Maple Water
8. Lots of Dots,	Home Made Paintings and Quilts
9. Louise Marshall Hospital Auxiliary	Coffee and baked goods
10. Mapleton Acres	Flowers and seasonal bouquets
11. Messy Labs	home science kits for children
12. Pillitteri Estates Winery,	VQA Wines
13. The Raw Carrot	Frozen Soups
14. Reroot Farm	Organic Veggies, Flour and Pasture Raised Chickens
15. Woodland Springs W.I.	Dandelion Jelly & Pastries

4. Community Improvement Program As part of our 2022 EDO workplan we are updating our Community Improvement Program. The last update was in 2018 when we added an accessibility grant and integrated the Wellington County Invest Well program into our CIP.

We recently finalized the project plan with a March 2023 completion with Sean Kelly from Stempski Kelly and Associates. Sean completed our very first CIP in 2012 and has a very good understanding of our municipality. The project plan includes:

- Formalizing a Blade Grant within the Façade Improvement Program.
- Collapsing four separate grants; Accessibility, Fees & Charges, Building Improvement and Building Conversion grants into one Building Improvement Grant Program.
- Continuation of the TIERR and Public Art Grant programs
- Consider new programs such as Green Energy, Housing etc.
- Integrate the County Invest Well changes that will be finalized by Dec 2022
- Community consultations and presentation to council in 2023
- Simplify the application process and create a Marketing & Promotion brochure

5. Growth, Housing & Development As directed by council at the April 25th council meeting, we have scheduled a Growth, Housing & Development Public Information Session for Mount Forest on May 26th. We have also launched an online survey that will be open until the end of June. The survey consists of twelve questions and the information will be used to help guide us with our future growth plans and priorities. Survey results will also be shared with council later this summer and hard copies of the survey will be available at the Public Information Session.

Advertisements have been placed in the Advertiser, 88.7 The River and Townships social media. Email notices have also been sent to the Chambers, BIA, etc. The session will follow the same format as the April 25th meeting. If any member of council wishes to say a few words, please let me know and we will schedule you in just before the question-and-answer period.

GROWTH, HOUSING & DEVELOPMENT
Public Information Session

Over the next 15 - 20 years Wellington North's population is expected to grow **BY OVER 7,000** residents and local employment by 2,370 jobs.

This growth is important to Wellington North's economy as many of our businesses continue to be challenged to recruit workers.

ARE YOU INTERESTED in learning more about this growth, the impact it will have on our community and how businesses and the community can embrace it, to the betterment of our community, and municipal economy?

BASED ON THE SUCCESS of our April 13th session (70 attendees) we are holding a second Public Meeting in order to continue to engage as many people as possible in this discussion.

THE TOWNSHIP OF WELLINGTON NORTH

If so the Township of Wellington North is hosting a Growth, Development and Housing Public Information Meeting
Thursday, May 26th
Mount Forest & District Sports Complex Community Hall

Informal networking with staff and council starts at 5:30pm with the Mayor kicking off the formal discussion at 6:00pm. Open to everyone and registration is not required to attend.

Wellington North Farmers Market revenue and expense is included in the EDO budget and our Market Manager position is a volunteer position. Summer Student funding is also used to help support the market which generally operates on a break-even basis with vendor fees and grants offsetting the cost of Insurance, FMO fees, promotion & marketing.

Funding, upwards to \$10,000, for the revisions to the **Community Improvement Program** is being funded from the Wellington County Municipal BR+E Implementation fund.

Funding, upwards to \$2,500, for the **Growth Housing & Development** Forums has come out of the Economic Development BR+E budget.

Funding, for the **MF BIA Streetscaping enhancements**, as per the RED Grant application is outlined below. WN funding is included in the EDO operating budget

Project	Project Costs	RED Funding (30%)	BIA Funding (50%)	WN Funding (20%)	Project Timeline
BMO Parklet	\$35,000	\$ 10,500	\$ 17,500	\$ 7,000	April 1 st – June 30 th , 2022
Downtown Mural	\$ 4,000	\$ 1,200	\$ 2,000	\$ 800	April 1 st – July 29 th , 2022
Downtown Wi-Fi	\$ 35,316	\$ 10,595	\$ 17,658	\$ 7,063	Jan 2 nd – Mar 31 st , 2023
Outdoor Gym	\$ 33,000	\$ 9,900	\$ 16,500	\$ 6,600	Jan 2 nd – June 30 th , 2023
Totals		\$32,195	\$53,658	\$21,463	\$107,316

STRATEGIC PLAN 2019 – 2022

Do the report’s recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Dale Small, Economic Development Officer	<i>Dale Small</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

5/16/22

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
78108	Abell Pest Control Inc	4/22/22	\$133.84
78109	ARC Document Solutions	4/22/22	\$155.93
78110		4/22/22	\$500.00
78111	Bell Mobility	4/22/22	\$1,114.63
78112		4/22/22	\$500.00
78113	Bluewater Fire & Security	4/22/22	\$528.85
78114		4/22/22	\$500.00
78115		4/22/22	\$500.00
78116		4/22/22	\$1,000.00
78117	Corporate Express Canada Inc.	4/22/22	\$170.33
78118		4/22/22	\$500.00
78119		4/22/22	\$500.00
78120	Grinham Architects	4/22/22	\$5,504.51
78121		4/22/22	\$500.00
78122		4/22/22	\$73.44
78123		4/22/22	\$500.00
78124	Louise Marshall Hospital Found	4/22/22	\$1,000.00
78125		4/22/22	\$1,000.00
78126	Premier Equipment Ltd.	4/22/22	\$391.63
78127	Pro Net Sports Limited	4/22/22	\$3,487.46
78128	Sign Matters	4/22/22	\$169.50
78129	Telizon Inc.	4/22/22	\$763.61
78130	Tom Shupe Plumbing & Heating	4/22/22	\$542.40
78131	Trevor Roberts Auto Repair	4/22/22	\$151.67
78132	Township of Centre Wellington	4/22/22	\$609.38
78133		4/22/22	\$500.00
78134	Waste Away	4/22/22	\$352.16
78135	Wightman Telecom Ltd.	4/22/22	\$704.30
EFT0003439	Arthur Home Hardware Building	4/22/22	\$192.05
EFT0003440	BackSpace Computer	4/22/22	\$3,955.00
EFT0003441	Coffey Plumbing, Div. of KTS P	4/22/22	\$2,219.73
EFT0003442	CP Industries Ltd	4/22/22	\$464.88
EFT0003443	County of Wellington	4/22/22	\$100.00
EFT0003444	Darroch Plumbing Ltd.	4/22/22	\$1,898.40
EFT0003445	Fire Marshal's Public Fire Saf	4/22/22	\$461.04
EFT0003446	Frey Communications	4/22/22	\$8,772.87
EFT0003447	International Trade Specialist	4/22/22	\$406.78
EFT0003448	Kraemer LLP	4/22/22	\$1,867.33
EFT0003449	Maple Lane Farm Service Inc.	4/22/22	\$420.77
EFT0003450	Marcc Apparel Company	4/22/22	\$1,031.69

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0003451	North Wellington Co-op Service	4/22/22	\$1,386.12
EFT0003452	Officer's Auto Care Inc.	4/22/22	\$39.55
EFT0003453	PACKET WORKS	4/22/22	\$169.50
EFT0003454	Paul Dray Legal Services	4/22/22	\$141.25
EFT0003455	Reeves Construction Ltd	4/22/22	\$348.90
EFT0003456	Sanigear	4/22/22	\$2,052.59
EFT0003457	Saugeen Community Radio Inc.	4/22/22	\$400.00
EFT0003458	SGS Canada Inc.	4/22/22	\$1,917.61
EFT0003459		4/22/22	\$1,330.61
EFT0003460	Suncor Energy Inc.	4/22/22	\$4,523.85
EFT0003461	Triton Engineering Services	4/22/22	\$38,100.78
EFT0003462	Wellington Advertiser	4/22/22	\$5,028.27
EFT0003463	Young's Home Hardware Bldg Cen	4/22/22	\$532.37
78136	Abell Pest Control Inc	5/05/22	\$133.84
78137	Air Audit Inc.	5/05/22	\$1,638.50
78138	Arthur & Area Youth Horticultu	5/05/22	\$200.00
78139	Arthur Opti-Mrs	5/05/22	\$500.00
78140	Arthur Optimist Club	5/05/22	\$2,500.00
78141	Arthur Foodland	5/05/22	\$15.79
78142	Auxiliary to Louise Marshall H	5/05/22	\$500.00
78143	Avila Investments Ltd.	5/05/22	\$9,216.54
78144	Bluewater Fire & Security	5/05/22	\$576.31
78145	Broadline Equipment Rental Ltd	5/05/22	\$1,273.06
78146	Chalmers Fuels Inc	5/05/22	\$387.61
78147	Community Resource Centre of N	5/05/22	\$1,500.00
78148	Corporate Express Canada Inc.	5/05/22	\$208.21
78149	Greg Pfaff Services	5/05/22	\$5,989.00
78150	Helm MSP Inc.	5/05/22	\$507.90
78151	Hydro One Networks Inc.	5/05/22	\$3,098.69
78152	J.T. Excavating Ltd.	5/05/22	\$6,780.00
78153	Jake's Mobile Rust Control	5/05/22	\$440.70
78154	Jim's Auto Service	5/05/22	\$2,105.78
78155	Letco Limited	5/05/22	\$21,169.42
78156	Lynes Blacksmith Shop Committe	5/05/22	\$500.00
78157	Manulife Financial	5/05/22	\$61,213.18
78158	MCNABB, Donald	5/05/22	\$2,599.00
78159	Metz Giant Pumpkin Committee	5/05/22	\$500.00
78160	Mt Forest & District Arts Coun	5/05/22	\$300.00
78161	Mt Forest & District Chamber o	5/05/22	\$4,550.00
78162	Mt Forest Horticultural Societ	5/05/22	\$600.00
78163	Mt Forest Lawn Bowling Club	5/05/22	\$1,200.00
78164	Mt Forest Lions Club	5/05/22	\$500.00
78165	The Murray Group Limited	5/05/22	\$1,635.88
78166	New Growth Family Centre Inc.	5/05/22	\$2,000.00
78167	North Wellington Health Care	5/05/22	\$10,000.00
78168	Osprey Equipumnt Repair Ltd	5/05/22	\$4,727.65

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
78169	THE RAW CARROT GOURMET SOUP EN	5/05/22	\$500.00
78170		5/05/22	\$113.75
78171	Receiver General for Canada	5/05/22	\$1,697.40
78172		5/05/22	\$176.25
78173		5/05/22	\$700.00
78174	TD Wealth	5/05/22	\$807.20
78175	Twp of Wellington North	5/05/22	\$81.36
78176	Enbridge Gas Inc.	5/05/22	\$6,224.80
78177	Watermark Solutions Ltd.	5/05/22	\$4,068.00
78178	Wellington Catholic Dist Sch B	5/05/22	\$6,809.00
78179	Wightman Telecom Ltd.	5/05/22	\$358.67
78180	Workplace Safety & Ins Board	5/05/22	\$8,295.58
EFT0003464	Agrisan SC Pharma	5/05/22	\$4,461.33
EFT0003465	A J Stone Company Ltd.	5/05/22	\$844.79
EFT0003466	Arthur & District Chamber of C	5/05/22	\$2,000.00
EFT0003467	Arthur Agricultural Society	5/05/22	\$500.00
EFT0003468	Arthur & District Horticultura	5/05/22	\$4,100.00
EFT0003469	Arthur Home Hardware Building	5/05/22	\$434.06
EFT0003470	Artic Clear 1993 Inc.	5/05/22	\$24.00
EFT0003471	Big Brothers and Big Sisters o	5/05/22	\$1,000.00
EFT0003472		5/05/22	\$100.00
EFT0003473	Canada's Finest Coffee	5/05/22	\$16.50
EFT0003474	CARQUEST Arthur Inc.	5/05/22	\$421.48
EFT0003475	Cedar Signs	5/05/22	\$1,453.11
EFT0003476	Clark Bros Contracting	5/05/22	\$365.99
EFT0003477	Coffey Plumbing, Div. of KTS P	5/05/22	\$3,105.95
EFT0003478	County of Wellington	5/05/22	\$58,320.00
EFT0003479	Canadian Union of Public Emplo	5/05/22	\$1,897.47
EFT0003480	Darroch Plumbing Ltd.	5/05/22	\$3,677.80
EFT0003481	Dewar Services	5/05/22	\$510.53
EFT0003482	Excel Business Systems	5/05/22	\$284.77
EFT0003483	Frey Communications	5/05/22	\$12,150.47
EFT0003484	Hort Manufacturing (1986) Ltd.	5/05/22	\$513.02
EFT0003485	Ideal Supply Inc.	5/05/22	\$1,154.30
EFT0003486	Industrial Alliance Insurance	5/05/22	\$149.84
EFT0003487	Innovative	5/05/22	\$1,518.72
EFT0003488	International Trade Specialist	5/05/22	\$409.38
EFT0003489	J J McLellan & Son	5/05/22	\$19,599.85
EFT0003490	Kraemer LLP	5/05/22	\$468.64
EFT0003491	K Smart Associates Limited	5/05/22	\$23,198.14
EFT0003492	MacDonald's Home Appliances	5/05/22	\$1,647.54
EFT0003493	Maple Lane Farm Service Inc.	5/05/22	\$140.94
EFT0003494		5/05/22	\$200.00
EFT0003495	Mount Forest Museum Archives	5/05/22	\$500.00
EFT0003496	Mt Forest Agricultural Society	5/05/22	\$500.00
EFT0003497	Mike Lucas	5/05/22	\$857.11

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0003498	Maitland Valley Conservation	5/05/22	\$190.00
EFT0003499	North Wellington Co-op Service	5/05/22	\$179.36
EFT0003500	Ont Mun Employee Retirement	5/05/22	\$43,751.70
EFT0003501	Ontario One Call	5/05/22	\$72.61
EFT0003502	Pryde Truck Service Ltd.	5/05/22	\$8,192.90
EFT0003503	Purolator Inc.	5/05/22	\$5.09
EFT0003504	RLB LLP	5/05/22	\$13,560.00
EFT0003505	ROBERTS FARM EQUIPMENT	5/05/22	\$6,432.83
EFT0003506	Rural Routes Pest Control Inc.	5/05/22	\$90.68
EFT0003507	Sanigear	5/05/22	\$821.51
EFT0003508	Saugeen Community Radio Inc.	5/05/22	\$1,146.26
EFT0003509	Shred All Ltd.	5/05/22	\$67.80
EFT0003510	Steed and Evans Limited	5/05/22	\$48,089.25
EFT0003511	Stephen Hale	5/05/22	\$1,536.80
EFT0003512	STRONGCO LIMITED PARTNERSHIP	5/05/22	\$50.04
EFT0003513	Suncor Energy Inc.	5/05/22	\$7,523.11
EFT0003514	Symposium Technologies Inc.	5/05/22	\$3,164.00
EFT0003515	T&M BBQ Catering Ltd	5/05/22	\$4,618.83
EFT0003516	Triton Engineering Services	5/05/22	\$9,593.71
EFT0003517	Upper Grand Dist School Board	5/05/22	\$24,442.00
EFT0003518	Wellington Advertiser	5/05/22	\$728.85
EFT0003519	Wellington North Power	5/05/22	\$68,535.12
EFT0003520	Wellington North Machine/10000	5/05/22	\$101.70
EFT0003521	Young's Home Hardware Bldg Cen	5/05/22	\$362.47
78181	Broadline Equipment Rental Ltd	5/11/22	\$216.06
78182	Chalmers Fuels Inc	5/11/22	\$4,883.47
78183	CIBC Mortgage Servicing Centre	5/11/22	\$622.00
78184	Country Creations of Mt Forest	5/11/22	\$96.05
78185	Duncan, Linton LLP, Lawyers	5/11/22	\$3,884.66
78186	Eastlink	5/11/22	\$945.94
78187	Emission Testing on the Spot	5/11/22	\$135.60
78188	Eramosa Engineering Inc.	5/11/22	\$253.91
78189	Hydro One Networks Inc.	5/11/22	\$877.37
78190	JD Mobile Repair Service	5/11/22	\$1,477.48
78191	Mount Forest Foodland	5/11/22	\$119.98
78192	Minister of Finance	5/11/22	\$4,157.56
78193	Royal Bank Visa	5/11/22	\$7,924.93
78194	Township of Centre Wellington	5/11/22	\$1,848.56
78195	Township of Guelph Eramosa	5/11/22	\$100.00
78196	Enbridge Gas Inc.	5/11/22	\$5,002.41
78197	Waste Management	5/11/22	\$12.16
EFT0003522	A J Stone Company Ltd.	5/11/22	\$884.84
EFT0003523	Assoc of Mun of Ontario	5/11/22	\$226.00
EFT0003524	Arthur Home Hardware Building	5/11/22	\$620.13
EFT0003525	Arthurs Fuel	5/11/22	\$1,635.60
EFT0003526	B M Ross and Associates	5/11/22	\$11,041.24

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0003527	Canada's Finest Coffee	5/11/22	\$90.95
EFT0003528	CARQUEST Arthur Inc.	5/11/22	\$71.59
EFT0003529	ClaimsPro LP	5/11/22	\$690.00
EFT0003530	Cox Construction Limited Guelp	5/11/22	\$137,570.86
EFT0003531	County of Wellington	5/11/22	\$1,647.50
EFT0003532	Darroch Plumbing Ltd.	5/11/22	\$452.00
EFT0003533	Delta Elevator Co. Ltd.	5/11/22	\$926.74
EFT0003534	FOSTER SERVICES/822498 ONT INC	5/11/22	\$5,842.10
EFT0003535	FOXTON FUELS LIMITED	5/11/22	\$497.89
EFT0003536		5/11/22	\$25.30
EFT0003537	Hort Manufacturing (1986) Ltd.	5/11/22	\$170.91
EFT0003538	Ideal Supply Inc.	5/11/22	\$173.93
EFT0003539	MacDonald's Home Appliances	5/11/22	\$63.39
EFT0003540	Marcc Apparel Company	5/11/22	\$769.12
EFT0003541		5/11/22	\$122.75
EFT0003542	North Wellington Co-op Service	5/11/22	\$951.66
EFT0003543	PETRO-CANADA	5/11/22	\$2,712.49
EFT0003544	Risolv IT Solutions Ltd	5/11/22	\$3,347.63
EFT0003545	R. J. Burnside & Assoc. Ltd.	5/11/22	\$6,291.84
EFT0003546	ROBERTS FARM EQUIPMENT	5/11/22	\$8,596.20
EFT0003547	Sanigear	5/11/22	\$651.11
EFT0003548	Saugeen Community Radio Inc.	5/11/22	\$1,041.86
EFT0003549	T&T Power Group	5/11/22	\$604.55
EFT0003550	Toromont Industries Ltd.	5/11/22	\$2,582.62
EFT0003551	Triton Engineering Services	5/11/22	\$2,348.99
EFT0003552	Wellington Advertiser	5/11/22	\$494.26
EFT0003553	Wellington North Machine/10000	5/11/22	\$348.31
EFT0003554	Young's Home Hardware Bldg Cen	5/11/22	\$79.09
	Total Amount of Cheques:		\$894,928.59

QUARTER ONE UPDATE 2022



HIGHLIGHTS....

.....	1
SUMMARY	2
SOFTWARE IMPLEMENTATION	2
TRAINING	2
MANDATORY CERTIFICATIONS	3
STAFFING.....	3
PUBLIC EDUCATION EVENTS	3
STATISTICS - JANUARY TO MARCH 2022.....	4
.....	4
CONTACTS	5

SUMMARY

WNFS spent the first part of this year back in lockdown and working on online training and avoiding contact with one another as much as possible. We completed some online training and discussions on preplanning and looked at numerous scenarios and buildings around Wellington North. Calls continue to ramp up and are keeping the firefighters hopping. We have a few firefighters on leave of absences as they were hired by full time departments and are currently getting their basic training. Most are coming back to join us and will be able to bring some new knowledge to our team.

SOFTWARE IMPLEMENTATION

Our new truck/equipment check software was implemented and trained on by all firefighters. It all based off of our tablets and is used to perform the truck/equipment checks once a week and after each call. If there is an issue or repair needed on a piece of equipment, it is noted in the new software and an email is sent immediately to the management team letting us know. Once the repair is made, another email is generated and sent back to the firefighters letting them know it has been completed. All of our inventory is now logged in the software and can be tracked at all times. The system is a huge benefit to our firefighters and for our team to keep track of all maintenance and repairs.

Next will be our Units 911 software on the tablets. The new program will track the trucks in real time allowing the incident commander to see where each truck is and how far it is from the scene. It will also track the times the trucks are on scene and when they have left the scene as well as many other functions. We are excited to continue down the path of modernizing our fire service.

TRAINING

Once we got through our on line training portion at the beginning of the quarter, we were able to get back together and start hands on training again. The training officers came up with some great ideas and implemented some great training on firefighter survival, rapid intervention teams and search and rescue techniques. Different mazes were set up in the fire halls and alternate techniques for removing oneself from a dangerous environment were taught. We also had our first 2 station practice in a long time. We toured around to different sites that have on-site cisterns and familiarized ourselves with their operations.

MANDATORY CERTIFICATIONS

The new certifications became law the beginning of April and will take effect on July 1 of this year. The biggest change the government made before passing the final version is firefighters hired before July 1, 2022 can use their previous experience and certifications towards different skills (pumper operations). This will allow us to not have to go back as far with certifications for our existing firefighters and can now begin with our newest firefighters. However, we will still recommend to our firefighters that certifying to the different levels is still our recommendation.

We are still in very good shape when it comes to the certifications. All of our firefighters hired in the past 5 years have gone through the process and are well on their way to being certified, if not having completed it already. The County training program we started many years ago has prepared us well for the new legislation.

STAFFING

We continue to monitor our staffing and attendance. It seems this is a common problem throughout the Province with many departments struggling to find firefighters available to respond during different time periods throughout the day. There is not one solution to this issue or one identifiable cause of the problem. We continue to discuss it and search for new and creative ways to keep our staffing at acceptable levels.

We are preparing for Callise's maternity leave. We posted for her position and were able to hire Jason Fournier on a contract basis to cover her leave. Jason comes with a background in IT, as well as experience as a dispatcher and firefighter in Halton Hills and Milton. He will begin in April and will be tasked with completing the implementation of all of our new software and getting all of our firefighters up-to-speed with their operations.

PUBLIC EDUCATION EVENTS

With the pandemic easing (hopefully), we are reaching out to the schools to see their availability to do some education with them. They are talking internally and are going to get back to us with their new parameters on what they are allowed to do. We are also working with various groups in all of the communities in Wellington North to support their upcoming events this summer. It is shaping up to be a busy summer full of events.

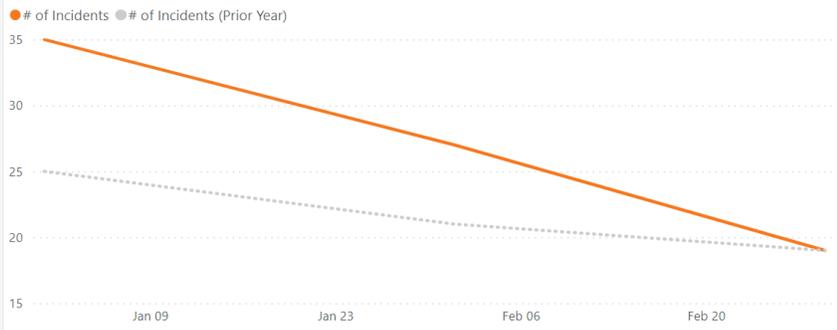
STATISTICS – JANUARY TO MARCH 2022

INCIDENTS: REVIEWED INCIDENT COUNTS

Wellington North Fire Service | Last Refresh: 4/21/2022 8:00 PM

81 Incidents Filtered 1 Not Reviewed 86 Incidents YTD 81 Prior YTD 5 Δ over PYTD 6% % over PYTD

of Incidents by Month



Incident Series # of Incidents

<input type="checkbox"/> Fire response	3
<input type="checkbox"/> Property fires/explosions	3
<input type="checkbox"/> Fire response - outdoor no loss	1
<input type="checkbox"/> Property fires/explosions	1
<input type="checkbox"/> Non fire call	77
<input type="checkbox"/> Pre fire conditions/no fire	3
<input type="checkbox"/> Burning (controlled)	2
<input type="checkbox"/> False fire calls	8
<input type="checkbox"/> CO False calls	8
<input type="checkbox"/> Public Hazard	4
<input type="checkbox"/> Rescue	16
<input type="checkbox"/> Medical/resuscitator call	14
<input type="checkbox"/> Other Response	22
Total	81

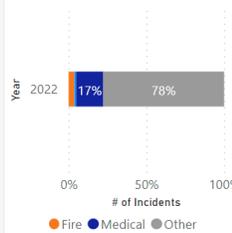
Top Stations by # of Incidents



of Incidents by Shift



of Incidents by Category



CONTACTS

If you have any questions related to the information outlined in this update, please do not hesitate to contact our team:

Chris Harrow
Director of Fire Services
T: 519-503-9545 e:charrow@wellington-north.com

Marco Guidotti
Deputy Chief
T: 519-323-1441 e: mguidotti@wellington-north.com

Jason Fournier
Acting Deputy Chief
T: 226-749-3957 e: j.fournier@mintofiredept.on.ca



Staff Report

To: Mayor and Members of Council Meeting of May 24, 2022
From: Matthew Aston, Director of Operations
Subject: OPS 2022-018 being a report on the award of a sidewalk machine

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive Report OPS 2022-018 being a report on the award of a sidewalk machine;

AND FURTHER THAT Council award the request for tender 2022-005 to Work Equipment Ltd at a cost of \$189,900.00 plus applicable taxes;

AND FURTHER THAT Council approve utilization of a Capital Equipment Reserve Fund for any overage experienced for this project;

AND FURTHER THAT Council authorize the Director of Operations or their designate to sign any necessary agreements to execute this project.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

2022 Capital Budget

BACKGROUND

The request for tender (RFT) was advertised on the Township’s website starting March 17, 2022, and closed May 4, 2021.

The Township had eight (8) bid takers prior to close on May 4, 2022.

The Township received four submissions prior to RFT close: Work Equipment Ltd, Joe Johnson Equipment, Kacher Municipal North America and MacLean Engineering & Marketing. Submission was assessed based on cost – see Financial Section below.

Work Equipment Ltd was low cost and met the tender as specified therefore Township staff recommend them for award.

FINANCIAL CONSIDERATIONS

Category	2022 Capital Budget
Sidewalk Machine	\$180,000.00

Bidder	Tender Price[^]
Work Equipment Ltd	\$189,900.00
Joe Johnson Equipment	\$195,600.00
Karcher Municipal North America	\$201,479.46
MacLean Engineering & Marketing	\$205,322.73

Balance of Capital Equipment Reserve Fund = **\$1,106,271** at September 30, 2021

By accepting the recommendation of this report, Council will be allowing up to \$40,000 of this purchase being funded through the specified reserve fund, subject to the salvage value Township can get at auction for the 2017 unit.

Recommended Bidder	
Work Equipment Ltd [^]	\$189,900.00
Estimated Salvage Value (2017 Holder) [^]	\$25,000.00
Applicable Taxes	\$3,342.24
Estimated Project Total	\$168,242.24

[^] - Prices excludes applicable taxes and all provisional items

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Matthew Aston, Director of Operations
---------------------	---------------------------------------

Recommended By:	Michael Givens, Chief Administrative Officer <i>Michael Givens</i>
------------------------	--



Staff Report

To: Mayor and Members of Council Meeting of May 24, 2022

From: Karren Wallace, Director of Legislative Services/Clerk

Subject: Report CLK 2022-013 being a report to Appoint an Engineer for Arthur Drain 6

RECOMMENDATION

THAT Council of the Township of Wellington North receive report CLK 2022-013 being a report to Appoint an Engineer for Arthur Drain 6;

AND FURTHER THAT Council appoint K. Smart Associates Limited (K. Smart) of Kitchener, Ontario as Drainage Engineer to prepare the Engineer’s Report on the petition for drainage works received Arthur Drain 6 for lands located in Concession 12, lots 17 and 18 under Section 8(1) of the Drainage Act;

AND FURTHER THAT Council direct K. Smart to proceed with the preparation of a drainage report and on-site meeting.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

A request for Drain Improvement under section 78 of the Drainage Act for Arthur Drain 6, was filed with the Clerk’s Department on February 4, 2022.

Four adjacent property owners wish to make improvements to Arthur Drain 6 by enclosing approximately 1,200m of the existing ditch. The Drain was constructed in 1914. An inquiry was sent to the Maitland Valley Conservation Authority and a response was received on February 14, 2022, indicating some concerns about the upstream regulated wetland, but no overall concerns with the enclosure, if work is limited to outside the wetland.

FINANCIAL CONSIDERATIONS

There are no financial implications as a result of this report.

The cost of the engineer’s report will be borne by the petitioners.

ATTACHMENTS

Drainage Petition Schedule A

STRATEGIC PLAN 2019 - 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

Prepared By:

Karren Wallace, Director of Legislative
Services/Clerk

Karren Wallace

Recommended By:

Michael Givens, Chief Administrative Officer

Michael Givens

FEB 03 2022

Notice of Request for Drain Improvement

Drainage Act, R.S.O. 1990, c. D.17, subs. 78(1)

TWP. OF WELLINGTON NORTH

To: The Council of the Corporation of the Township of Wellington North

Re: Arthur Drain 6
(Name of Drain)

In accordance with section 78(1) of the Drainage Act, take notice that I/we, as owner(s) of land affected, request that the above mentioned drain be improved.

The work being requested is (check all appropriate boxes):

- Changing the course of the drainage works;
- Making a new outlet for the whole or any part of the drainage works;
- Constructing a tile drain under the bed of the whole or any part of the drainage works;
- Constructing, reconstructing or extending bridges or culverts;
- Constructing, reconstructing or extending embankments, walls, dykes, dams, reservoirs, pumping stations or other protective works in connection with the drainage works;
- Otherwise improving, extending to an outlet or altering the drainage works;
- Covering all or part of the drainage works; and/or
- Consolidating two or more drainage works.

Provide a more specific description of the proposed drain improvement you are requesting:

We would like to close in the drain on 4 farms
All 4 landowners being Dale Ross, Gary Ross, Amos Weber
and James Weber are in agreement.

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

<u>Lots 16, 17+18 Wellington Cty Act #6</u>	
Ward or Geographic Township <u>Wellington North.</u>	Parcel Roll Number

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request a drain improvement.

Select Ownership Type

Enter the mailing address and primary contact information of property owner below:

Last Name Ross		First Name Gary		Middle Initial R
Mailing Address				
Unit Number 8983 5950	Street/Road Number 3rd line	Street/Road Name Wellington Minto		PO Box
City/Town Palmerston		Province Ontario	Postal Code N0G-2P0	
Telephone Number 519-343-3556	Cell Phone Number (Optional) 519-291-8388	Email Address (Optional)		

To be completed by recipient municipality:

Notice filed this _____ day of _____ 20 _____

Name of Clerk (Last Name, First Name)

Signature of Clerk

Anna Weber 8991 Wellington Rd #6 RR#1 Palmerston Ont
N0G 2P0 519 338-5264

James Weber 9021 Wellington Rd #6 RR.2 Harristo ont
N0G 120 519 338-5081

DALE ROSS 6768 4TH LINE RR1 PALMERSTON
N0G-2P0 N0G-2P0

John P... Feb 4/2022

[Signature]

Anna Weber
James Weber



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of May 24, 2022
From: Amy Tollefson, Human Resources Manager
Subject: REPORT HR 2022-003 Disconnect from Work Policy

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information HR 2022-003 being a report on staff disconnecting from work;

AND FURTHER THAT Council endorse the Disconnect from Work policy.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

BACKGROUND

A written disconnect from work policy is a requirement for employers that employ 25 or more employees, and this requirement was added to the Employment Standards Act, 2000 (ESA) on December 2, 2021. This policy will be communicated to all staff within 30 days of effective date.

“Disconnecting from work” means not engaging in work-related communications, including emails, telephone calls, video calls or the sending or reviewing of other messages, so as to be free from the performance of work.

The Township of Wellington North understands that due to work-related pressures, workload, and work locations, employees may feel obligated or choose to continue to perform their job duties outside their normal working hours. Work-related factors and the inability to disconnect from the job can lead to stress, burnout and deterioration of mental health and overall wellbeing. A healthy separation between work and personal life is vital for employees to have balance and ensure proper rest periods away from work for their wellbeing. This policy has been established to support employee wellness,

minimize excessive sources of stress in the workplace, and ensure that employees have the right to disconnect from work in place outside their regularly scheduled hours.

It's important the Township recognize the nature of a healthy work-life balance and implement a formal disconnect from work policy that supports our employee's wellbeing and work-life satisfaction.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

Disconnect from Work Policy

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

- Yes
- No
- N/A

Which priority does this report support?

- Modernization and Efficiency
- Municipal Infrastructure
- Partnerships
- Alignment and Integration

Resources:
 Working for Workers Act, 2021, S.O. 2021, c. 35 - Bill 27, Employment Standards Act 2000, (December 2, 2021) Government of Ontario. <https://www.ontario.ca/laws/statute/s21035>

Prepared By:	Amy Tollefson, HR Manager	<i>Amy Tollefson</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

Disconnect from Work Policy		
	DEPARTMENT Administration	POLICY NUMBER 008-22
	EFFECTIVE DATE June 1, 2022	LEGISLATIVE AUTHORITY
	APPROVED BY	

PURPOSE

The Township of Wellington North prioritizes the well-being and health of employees, including their mental health. This Policy provides the framework for disconnecting from work, in accordance with Bill 27 of the ESA, understanding that it is essential for a person’s wellbeing to maintain a proper balance between their work and personal lives.

POLICY

This policy applies to all employees of the Township of Welling North excluding elected members of Council. Accountability, transparency and openness are standards of good government that enhance public trust. They are achieved through the municipality adopting measures ensuring, to the best of its ability, that all activities and services are undertaken utilizing a process that is open and accessible to its stakeholders.

Definitions

Disconnecting From work Not engaging in work-related communications, including emails, telephone calls, video calls or the sending or reviewing of other messages, so as to be free from performing work.

Normal work day The typical number of hours an employee is scheduled for in a work day. A normal work day varies by employee, position and/or department.
Due to the nature of their position, some employees are afforded flexibility in working hours and location, which may occasionally affect their normal work hours in a day.

Roles and Responsibilities

All employees regardless of their position are responsible for understanding the intent of this policy and following the guidelines of its contents. All employees in a supervisory role are responsible for working with their team to establish work practices that support the Disconnect from Work Policy. The senior leadership team are responsible for enforcing this policy, and for mediating any conflicts that may arise between staff and supervisors.

Customer Service Response: It should be noted this policy does not suspend our commitment to our strategic priority of a responsive Township. We will continue to provide excellent customer service to the public and respond in appropriate timelines notwithstanding the implementation of this policy. All customer service requests will be assessed on urgency and responded to during regular working hours unless deemed necessary to respond based on the severity of the issue.

Procedures and Practices

- 1.0 Employees have the right to disconnect from their work outside of their normal working day without fear of reprisal. Employees are encouraged to set clear and healthy boundaries between their work and personal lives.
- 2.0 The right to disconnect means that employees:
 - 2.1 Can and should stop performing their job duties and work-related tasks when they are not expected to work.
 - 2.2 Are not expected or required to respond to work-related communication outside their regular working hours, while on break, or during any paid or unpaid time off.
 - 2.3 Are encouraged to utilize their scheduled breaks and time off entitlements for non-work related activities; and
 - 2.4 Will not face repercussion for not communicating or continuing to work outside of their regular working hours.
- 3.0 Employees must also be respectful of others' right to disconnect and should not expect others to respond, communicate, or complete work outside of their normal work day.
- 4.0 Where employees are required to work outside of their normal work day, they will be entitled to banked lieu time or overtime in accordance with their Collective Agreement or Personnel Policy 13.5.
- 5.0 **Communication**
 - 5.1 Township of Wellington North maintains a Personnel Policy 13.5, which outline expectations regarding response times to phone, email and written communication. Employees should recognize that there is no organizational expectation of immediate response outside of their normal work day, and they retain the right to disconnect at the end of their normal work day. Please refer to Standard Response Times expectation after receipt of phone message, email, text. (non-emergency situation) below:

Scenario	Contact Initiated BY				
	Coworker	Councillor	Colleague (other Municipality)	Supplier/Service Provider and members of the public	Supervisor
Normal Business Hours	2-4 hours	3-5 hours	12-24 hours	12-24 hours	2-4 hours
Weekday outside of normal business hours	Next Day	Next Day	2-3 days	2-3 days	Next day
Weekend/holidays	Next Day	Next Day	2-3 days	2-3 days	Next day
Vacation - if employee agrees to carry device (out of office notification should still be utilized)	2-3 days	2-3 days	Upon return to work	Upon return to work	2-3 days

- 5.2 Employees may feel obligated to send or respond to messages when not working. On occasion communication may be sent to employees when they are not working. Employees are not expected to read or respond to any organizational communication when not at work, with the exception of unforeseen circumstances, such as an emergency.
- 5.3 It may be necessary to communicate with or forward important information to an employee who is not working. If employees do send communications to others who are not at work, they should not expect a response until the other employee returns. If the matter is urgent or an emergency and requires an immediate response from a colleague, employees must reach out to their manager/supervisor, or other management designate, if their manager/supervisor is also away from work.
- 5.4 **On-Call Communications** - Some positions have on-call responsibilities as part of their job requirements. These protocols are set on a department-specific basis. If a staff member is designated as being “on-call” they are considered to be working and therefore this policy does not apply.
- 5.5 **Urgent Communications** – Emergencies and urgent matters may arise from time-to-time that require immediate action outside of normal working hours. In these cases, it is the responsibility of the sender to ensure the message is received by those required to take action.

6.0 Exceptions

- 6.1 Township of Wellington North understands that employees may want or need to work outside their normal work day to meet a time-sensitive deadline, to attend to an urgent or emergency matter, or due to unforeseen circumstances; however, employees are not required to regularly or frequently work outside their scheduled hours to complete or catch up on work.
- 6.2 Some employees are required to participate in an on-call rotation in accordance with Personnel policy 13.5 or their Collective Agreement. For the purposes of this policy, an employee being compensated to be on-call does not have the right to disconnect from work related to the reasons for being on-call.
- 6.3 Work-related communications that employees are expected to respond to outside of normal working hours include those related to shift scheduling, arrangements for off-shift meetings or arranging a return to work if employees have been out of the workplace for a period of time.

7.0 Time Away From Work

- 7.1 Township of Wellington North understands the importance for employees to have time off away from work. Employees should use their annual vacation time in accordance with their Collective Agreement or Personnel Policy 13.5.
- 7.2 At least one week in advance of a scheduled vacation, employees should discuss with their supervisor any job duties that need to be completed while the employee is on vacation. Managers/supervisors will work with employees to delegate job-specific duties that must be completed maintain workflow and productivity. Employees should not be reluctant to take vacation due to workload, unless there are limitations or restrictions because of a due date, project priority, scheduling conflict, unforeseen circumstance or other urgent operational need that prevent an employee from taking a vacation at a specific time requested.

8.0 Productivity

Working additional hours does not always equate to higher productivity. Employees can maximize their productivity during their work day by using time management tactics, such as:

- 8.1 Blocking off periods in their schedule and calendar to complete specific tasks or address communication;
- 8.2 Working with their manager to organize work in order of priority or importance;
- 8.3 Employees who, on a regular basis, cannot manage their workload during their regularly scheduled hours should meet with their direct supervisor/manager to evaluate their current workload, priorities, and due dates. Managers/supervisors will work with employees to come up with a solution to ensure regular job duties can be completed during their normal work day.
- 8.4 Abide by the Work From Home Policy 7.20 where applicable.

9.0 Mental Health Support

The Township of Wellington North recognizes that the workplace plays a significant role in managing and supporting mental health of its employees, and further understands that deterioration of mental health and wellness can be triggered by excess pressures at work or at home.

The Township of Wellington North will support mental health by:

- Addressing internal expectations and factors that contribute to burnout;
- Regularly assessing workload, productivity, and expectations;
- Promoting work–life balance and positive mental health;
- Having an open-door policy for communication and ensure employees are comfortable talking to their manager about mental health concerns;
- Helping employees recognize the signs and symptoms of mental health issues;
- Providing employees with the assistance and access to resources they need to support their mental health through the Township’s EAP (Employee Assistance Program.)

10.0 If an employee believes they are being subject to reprisal for exercising their right to disconnect in accordance with this policy, they should contact Human Resources.

Policy Review and Procedure

This Policy may be amended from time to time by the Township of Wellington North as it deems necessary or appropriate, as relevant circumstances change, and at all times will be applied in accordance with Bill 27, Disconnecting from Work, all other applicable law and collective agreements. It is subject to updates, changes, and cancellation at any time without advanced notice to employees. All changes to this policy will be communicated to employees within 30 days. This policy will also be provided to any new employees within 30 calendar days of the new employee being hired. Every employee will review and acknowledge this policy and have an opportunity to ask any questions regarding the content herein.

References

1. Bill 27, Disconnecting from Work
2. Collective Agreements (Unionized Employees)
3. Personnel Policy 13.5
4. Communication Policy 34.15
5. Accountability and Transparency Policy 2.15
6. Work from Home Policy 7.20



Quarterly Newsletter of Wellington North Power Inc.

Quarter 1: January 1st to March 31st, 2022

A quarterly update for Municipal Councilors and Shareholders summarizing Wellington North Power Inc.'s initiatives and performance.

Message from the CEO / President

Welcome to this 1st quarter 2022 edition of the Wellington North Power Quarterly Newsletter.

I am happy to report a strong first quarter as we continue to experience exceptional growth and development in Arthur and Mount Forest.

Like many businesses, the global supply chain issues are challenging us to be able to have material available for the connection of new projects. We are working with the developers to plan and schedule our work accordingly. We expect to meet the dates and needs of the current list of 2022 projects.

We are also implementing a new Customer Information System (CIS). The new CIS is cloud based improving security, disaster recovery, data flow with future connectivity to Green Button applications. Our customer service team have been working hard at training and configuring the system to meet our needs.

Reminder: I am looking forward to seeing you at our 2022 Virtual Annual Shareholder meeting this May.

Jim Klujber – CEO/President, Wellington North Power Inc.

1. Our Commitment

As your local electricity distribution company, we take pride in providing safe, reliable electricity distribution to consumers in the urban areas of Arthur, Holstein and Mount Forest.

Our Mission Statement is: *“Wellington North Power Inc. (WNP) shall provide its customers with the most cost-effective delivery of electricity safely, reliably and efficiently. This will be done while providing superior customer service and promoting customer education and green initiatives within its service area.”*

Our strategic objectives are to:

- Manage a safe and reliable distribution system in an efficient and cost-effective manner.
- Provide outstanding customer service.
- Continue to increase shareholder value.
- Meet all regulatory obligations.

2. 2021 Priorities

- Maintain day-to-day activities: System reliability, safety and customer service;
- Promote Health & Safety to protect staff and the general public;
- Complete capital projects adhering to safety regulations with no reported injuries;
- Work with and support stakeholders with encouraging economic growth in our communities;
- Control and manage operating expenses and capital expenditures;
- Comply with the Ministry of Energy and the energy regulator rules and codes; and
- Keep abreast of activities in the energy sector.

3. Updates

Government:

- **February 9, 2022: Public Consultation for Options for New Ultra-Low Overnight Electricity Rate.** Energy Minister Todd Smith has asked the OEB to provide options to implement a new ultra-low overnight Time-of-Use electricity price plan. The new ultra-low overnight rate could help shift-workers and residential consumers that use more electricity at night to save money while supporting electric vehicle adoption by reducing overnight charging costs.
- **March 22, 2022: Ontario Making it Easier to Access Electric Vehicle Chargers.** The Ontario government is providing \$91 million to make electric vehicle chargers more accessible to the public across the province. The investment supports the uptake of electric vehicles and further strengthen Ontario's auto industry.

IESO 2021 Year in Review:

- Electricity use in Ontario showed signs of recovery from the effects of the pandemic, as total electricity use increased by 1.2% to 133.8 TWh, compared to 2020 (132.2 TWh).
- Residential air conditioning load increased as more people worked from home.
- 2021 hourly demand peak of 22,986 MW on August 24
- Commodity cost of electricity was 23% per cent lower this year given changes to the Global Adjustment as most non-hydro renewable energy contract costs were shifted from the rate base to the tax base.

OEB:

- **January 10, 2022: OEB Implements Temporary Changes to LEAP EFA.** LEAP EFA provides a one-time grant towards electricity or natural gas bills arrears to qualified customers. The changes included removing the limitation on receiving LEAP EFA only once per year and increasing the maximum grant to \$1,000 from \$500.
- **February 25, 2022: Update on Activity and Program-based Benchmarking (APB).** OEB announced changes to the APB framework in line with its' commitment to drive utility performance and support efficiencies in the regulatory process.

4. Scorecard

Strategic Objective	Status	Measure	Annual Target	YTD Target	YTD Actual	Variance to YTD Target	Notes / Remedial Plan
Continue to increase Shareholder Value	G	Net Income (Loss)	\$ 488,580	\$ 124,608	\$ 138,676	11%	Based on forecasted year end net income
	G	Revenue	\$ 3,228,830	\$ 812,296	\$ 834,260	3%	
	G	Expenses	\$ 2,740,250	\$ 687,688	\$ 695,584	1%	
	G	Load Forecast (kWhr)	98,208,546	24,552,137	28,336,627	15%	
	G	Debt Service Coverage Ratio (IO)	>1 : 1.30		1 : 2.63		
	G	Debt to Total Assets Ratio (IO + OEB)	60:40 or less		48:52		
	G	Leverage Ratio (Total Debt to Equity) (OEB)	1.50		1.09		
	G	Profitability (Return on Equity) (OEB)	8.34%		2.43%		
Manage a safe and reliable distribution system in an efficient and cost effective manner	G	Capital Expenditure	\$ 951,550	\$ 237,888	\$ 176,352		
	G	Operating Expenditure	\$ 1,928,756	\$ 487,439	\$ 523,862		
	G	Total Expenditures (CapEx & OpEx)	\$ 2,880,306	\$ 725,327	\$ 700,214	-3%	
	G	System Avg Interruption Duration Index	0.28		0.01		
	G	System Avg Interruption Frequency Index	0.15		0.03		
Provide outstanding customer service	G	Connection of LV Services	90%		100.00%		
	G	Connection of HV Services	90%		0.00%		
	G	Appointment Scheduling	90%		100.00%		
	G	Appointments Met	90%		100.00%		
	G	Rescheduling a Missed Appointment	100%		100.00%		
	G	Emergency Response (urban)	100%		100.00%		
	G	Telephone Accessibility	65%		89.50%		
	G	Telephone Call Abandon Rate	10%		0.68%		
	G	Written Response to Enquiries	80%		100.00%		
	G	Reconnection for Non-Payment	85%		100.00%		
Meet all regulatory obligations					YTD Actual		
	G	Electrical Safety Association (ESA) Audit			Pass Audit		Scheduled for July 2022.
	G	Submission of IESO Emergency Prep Plan			Approved		Plan submitted and Approved.
	G	Completion of Distribution System Plan			Approved		Plan submitted and Approved (2021-2025).
	G	Approval of 2021 Cost of Service Rate App			Approved		Application submitted and Approved.
	G	Filing of monthly IESO Settlement Data			Submit Filing		Monthly files submitted
	G	Filing of Application for 2023 Rates (OEB)			Submit Filing		Submission date to be determined by OEB
	G	Filing of Annual information with the OEB			Submit Filing		Due April 30, 2022

Legend:

R	Behind plan / target - remedial action required
A	Slightly behind plan / target - to closely monitor
G	On plan / ahead of target - no remedial action necessary

5. Major Projects for 2021

Project	Scope
Pole Line Projects	Wellington North Power plans to complete a number of smaller pole replacement projects as well as several single pole replacements.
System Access Projects	WNP will be working on connecting several new developments throughout the year in Arthur and Mount Forest.
General Plant	WNP is implementing a new Customer Information System (CIS).
General Plant	Network and IT Upgrades including cybersecurity and new servers.
General Plant	Delivery of a new RBD truck to replace the existing 2004 model.

6. Outlook

- a) WNP 2022 first quarter financials are strong with net income ahead of budget. Based on the forecasted growth, we are confident that our financials will remain healthy, and we will meet or exceed budget.
- b) WNP continues to look at new software and systems to support the Ministry of Energy's Green Button initiative. Work will begin after the implementation of the new Customer Information System.
The Green Button allows utility customers to gain access to their electricity data as well as assign third party vendors direct access. The "Green Button Regulation" came into effect on November 1, 2021 and all Ontario utilities are required to offer the Green Button to customers on/before November 2023.
- c) Inflation and global supply chain issues are closely monitored. We are working with other utilities and manufacturers to address supply chain needs. Material costs on certain items have significantly increased over the last year.
- d) WNP has received approval from the Ontario Energy Board (OEB) for its annual rate application. This application is an inflation adjustment and pass-through charges to current 2021 OEB-approved rates with new rates effective May 1, 2022. As a result of this approval, there will be a monthly total bill increase of \$5.08 for a residential customer consuming 750 kWh. (This change does not factor in applicable taxes or the Ontario Electricity Rebate. WNP will begin the process of setting up and testing of the new rates and charges prior to billing.
- e) The winter ban on electricity disconnections for non-payment for residential customers ends May 1st. Wellington North Power will begin the collections process which includes helping our customers by directing them to financial assistance programs, offering advice to reduce energy costs and promote energy payment plans.

Should you have any questions or feedback or require further information, please contact Jim Klujber (CEO/President) jklujber@wellingtonnorthpower.com or telephone 519-323-1710.

**Wellington North Power Inc.**

290 Queen Street West, PO Box 359, Mount Forest, ON N0G 2L0
Phone: 519.323.1710 Fax: 519.323.2425

www.wellingtonnorthpower.com

E-mail: wnp@wellingtonnorthpower.com

ESA # 7012854

May 13, 2022

Mayor Andrew Lennox and Members of Council
Township of Wellington North
7490 Sideroad 7 West
P.O. Box 125
Kenilworth, ON N0G 2E0

Dear Mayor Lennox and Members of Municipal Council:

Re: **Wellington North Power Inc. - 2022 Annual Dividend**

On April 26, 2022, the Board of Directors of Wellington North Power Inc. passed a resolution (# 2022-0426-104) declaring that a dividend payment shall be made in 2022 to the Shareholders.

It is my pleasure to enclose a cheque for \$83,694.51 for the Township of Wellington North.

This dividend payment is equal to 15% of Wellington North Power Inc.'s net income as reported in the 2021 Audited Financial Statements and is paid in accordance with the ownership of shares of Wellington North Power Inc. *(This decision adheres to the company's "Dividend Policy" signed March 1, 2018.)*

Should you have any questions please do not hesitate to contact me.

Yours truly,

Jim Klujber
CEO / President
Wellington North Power Inc.

DEER RIDGE HEIGHTS INC.

PO Box 249
5093 Fountain St. North, Breslau, Ont. N0B 1M0

Kitchener

Phone: (519) 648-2285
Fax: (519) 648-2280

May 11, 2022

Township of Wellington North
7490 Sideroad 7 W. PO Box 125
Kenilworth, ON N0G 2E0

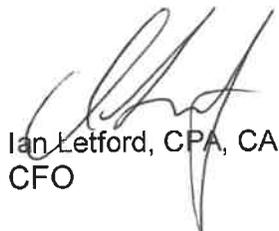
Re: Deer Ridge Heights Inc., Mount Forest Subdivision

I am writing to introduce ourselves as the new owners of the proposed development in Mount Forest located at the corner of Highway 6 and Bentley Street. Deer Ridge Heights has been developing commercial and residential properties for over 20 years in Southern Ontario. It is our intention to continue with the subdivision plan as presented by the previous owners with the exception of the proposed commercial parcel on the corner of Highway 6 and Bentley Street. Our goal is to begin grading of the property late this year with full servicing occurring in 2023. We then intend to register the property in phases until completion. To this end we have begun working with Township staff in the preparation of a pre-servicing agreement, and a front-ending agreement so that the Township may proceed with the tendering and construction of the South Water Street Sewage Pumping Station. We look forward to working with the Township and its staff on this exciting development for Mount Forest.

If you have any questions, please do not hesitate to contact me.

Yours truly,

DEER RIDGE HEIGHTS INC.



Ian Letford, CPA, CA
CFO

Backyard Chickens for Wellington North

Mark Baldock started this petition

We, the residents of Wellington North are asking Mayor Andy Lennox and the council to change the current by-law, and allow for backyard chickens. The issue has been dismissed in the past, but we believe that the time for change has come.

Some of the reasons we are submitting for consideration:

Backyard chickens can make for great pets

A small flock (what we are asking for) of 4-5 hens are relatively quiet, make less noise than dogs, and are quiet from dusk, throughout the night

no roosters are needed for egg production

they help teach children about food sources and give them responsibilities

a small licensing fee could add money into town coffers

the eggs are healthier than store-bought eggs

they can provide food-security for low income families, especially in the times of an unsure economy and rising food costs

they can help control flies and other pests

they can help reduce food waste that would otherwise go into landfills

they give gardeners high quality fertilizer.

We believe that it is time for a change, and are asking for small flocks of 4-6 hens be allowed, in well-maintained and clean coops.

Name	City	Province Postal Code	Country	Signed On
Mark Baldock	Kitchener		Canada	2022-05-10
Tasha Baldock	Southampton	N0H	Canada	2022-05-10
Kim Landry	Clifford	N0G	Canada	2022-05-10
Yousun Oh	Mount Forest	N0G	Canada	2022-05-10
Tracy Burke	Mount Forest	n0g2l3	Canada	2022-05-10
Richard Bray	Mount Forest	N0G 2L3	Canada	2022-05-10
Stacey Haines	Guelph	N0G	Canada	2022-05-10
Jeff Petty	Toronto	M4G	Canada	2022-05-10
Jen Cloke-Campbell	Toronto	M5A	Canada	2022-05-10
Brittany McTavish	Mount Forest	N0G	Canada	2022-05-10
Hillary Groshaw	Mount Forest	N0G	Canada	2022-05-10
Becky Wagner	Mount Forest	N0G	Canada	2022-05-10
Amy Bolton	Mount Forest	N0G	Canada	2022-05-10
Amy Stannell Stannell	Mount Forest	N0G	Canada	2022-05-10
mike cummings	Bolton	L7E	Canada	2022-05-10
Brad Christie	Mount Forest	N0G	Canada	2022-05-10
Dale Martin	Mount Forest	N0G	Canada	2022-05-10
Laura Fries	Arthur	N0G 1A0	Canada	2022-05-10
Karin Sikkema	Mount Forest	N0G	Canada	2022-05-10
Matthew Hassen	Mount Forest	N0g2l3	Canada	2022-05-10
Amy Sjaarda	Mount Forest	N0G 2L0	Canada	2022-05-10
Baia Jennifer	Mount Forest	N0G	Canada	2022-05-10
Kristina Stroeder	Mount Forest	N0G	Canada	2022-05-10
Brooke Bartley	Caledon	L7C	Canada	2022-05-10
Sarah Kelly	Mount Forest	N0G	Canada	2022-05-10
Shannon Wilson	Mount Forest	N0G	Canada	2022-05-10
Lauren Hoffman	Mount Forest	N0G 2L3	Canada	2022-05-10
Meghann Dykstra	Mount Forest	N0G2L0	Canada	2022-05-10
Jessica Carmichael	Mount Forest	N0G	Canada	2022-05-10
Trudy Baldock	Stouffville	L4A	Canada	2022-05-10
Zach Griffin	Harriston	N0G	Canada	2022-05-10
Rabecca Witzke	Clifford	N0G	Canada	2022-05-10
Lenore Black	Markham	L3R	Canada	2022-05-10
Tammy Johnings	Mount Forest	N0G	Canada	2022-05-10
Santana Nickerson	Mount Forest	N0G	Canada	2022-05-10
Bahaar Luhar	Kenilworth	N0G2E0	Canada	2022-05-10
Courtney Allen	Mount forest	N0G2L2	Canada	2022-05-10
Joy Ayala	Mount Forest	N0G2L0	Canada	2022-05-10
Jean-François Martin	Wellington North	N0G	Canada	2022-05-10
Rosetta Martin	Listowel	N4W	Canada	2022-05-10
Sylvie Lacroix	Ottawa	K1K	Canada	2022-05-10
Kimberly McCombie	Mount Forest	N0G2L3	Canada	2022-05-10
Darrie Craig	Durham	N0G	Canada	2022-05-10
Sarah Corfield	Mount Forest	N0G2L2	Canada	2022-05-10
Calder Sandra	Fergus	N0B	Canada	2022-05-10
Greg Hodgins	London	N6m	Canada	2022-05-10

Bonnie Mantler	Walkerton	N0G	Canada	2022-05-10
Crystal Keller	Arthur, ON	N0G1A0	Canada	2022-05-10
Bryan Young	Mount Forest	N0G	Canada	2022-05-10
Katy Blakeney	Hanover	N4N1Z9	Canada	2022-05-10
Michelle Fitt	Guelph	N1L	Canada	2022-05-10
Heather Stewart	Mount Forest	N0G	Canada	2022-05-10
Krista Williams	Timmins	P4N 2B8	Canada	2022-05-10
Adam McLean	Mount Forest	N0G2L0	Canada	2022-05-10
Tim Bates	Moorefield	N0g 2k0	Canada	2022-05-10
Corynn Shoemaker	Mount Forest	N0G 2L1	Canada	2022-05-10
Hyeonjung Kim	Listowel	N4W	Canada	2022-05-10
Mary Ann Saumier	Mount Forest	N0G	Canada	2022-05-10
Michelle Christie	Mount Forest	N0G 2L2	Canada	2022-05-10
Brittany Christie	Mount Forest	N0G	Canada	2022-05-10
Rima Kleibaite	Orillia	L3V	Canada	2022-05-10
Lynda Gibson	Conn	N0G1N0	Canada	2022-05-10
Kaylee Richardson	Mount Forest	N0G	Canada	2022-05-10
Melissa Kooiman	Elora	N0B	Canada	2022-05-10
Nicole Heath	Mount Forest	N0G	Canada	2022-05-10
Leanne Smith	Arthur	N0G	Canada	2022-05-10
Robin North	Mount Forest	N0G	Canada	2022-05-10
Kathy Flear	Mount Forest	N0G2L3	Canada	2022-05-10
FLORENCE SHARP	OWEN SOUND	N4K 6B8	Canada	2022-05-10
Denise Kahles	Port Elgin	N0H	Canada	2022-05-11
brittney murray	mount forest	N0G	Canada	2022-05-11
Kim Gibson	Mount Forest	N0G	Canada	2022-05-11
Nicole McReynolds	Arthur	N0G 1A0	Canada	2022-05-11
susan cr	Whitchurch-Stouffville	L4A 7X4	Canada	2022-05-11
Jenny Beckett	Arthur	N0g1a0	Canada	2022-05-11
Jenny Arruda	Mount Forest	N0G 2L3	Canada	2022-05-11
Mason Carr	Fredericton	E3A 1K7	Canada	2022-05-11
Julie Steffler	Durham	N0G 1R0	Canada	2022-05-11
Jennavieve Jawor	Oakville	L6L	Canada	2022-05-11
Stacey Haines	Mount	N0G	Canada	2022-05-11
Melissa Olsen	Stayner	L0M1S0	Canada	2022-05-11
Daphne Rappard	Mount Forest	N0G 2L1	Canada	2022-05-11
Patricia Diaz	TORONTO	M6P 2R7	Canada	2022-05-11
Wendy DeMerchant	Midland	L4R1A5	Canada	2022-05-11
Lauren Bonisteel	Peterborough	K9J	Canada	2022-05-11
Mark Muscat	Orangeville	L9W	Canada	2022-05-11
Leanne Bell	Arthur	N0G	Canada	2022-05-11
Lisa Prack	Waterloo	N2T 1G4	Canada	2022-05-11
Anna Israel	Arthur Ontario	N0G 1A0	Canada	2022-05-11
Tonya Evelyn	Brampton	L7A	Canada	2022-05-11
Sarah McNeil	North Bay	P1B	Canada	2022-05-11
Lisa Crowe	Quinte West	K0K1H0	Canada	2022-05-11
Dylan Spevack-willcock	Fournier	K0b 1g0	Canada	2022-05-11

Valerie Cheaney	Mount Forest	N0G	Canada	2022-05-11
Samantha Penney	Mount forest	N0g2I0	Canada	2022-05-11
Amy Lobsinger	St. Catharines	L2P	Canada	2022-05-11
Trinity Noss	Mount Forest	N0G	Canada	2022-05-11
Dawn Guy	Hastings	K0L	Canada	2022-05-11
Fere Humble	Toronto	M5A	Canada	2022-05-11
Warren Donald	Warton	N0H1N0	Canada	2022-05-11
Karen Rozman	London	N6K	Canada	2022-05-11
Kathleen Boyce Jackson			Canada	2022-05-11
michelle Acker	st catharines	I2m 6e6	Canada	2022-05-11
Cynthia Dschankilic	Cambridge	N3H4Y1	Canada	2022-05-11
WILMA VAN BARNEVELD	Cobourg	K9A 4J8	Canada	2022-05-11
Kathryn Mcleod	Waterloo	N2V1C1	Canada	2022-05-11
Audrey Peacock	Wellington North, Arthur	N0G1A0	Canada	2022-05-11
Shantel Idzik	Arthur	N0G 1a0	Canada	2022-05-11
Brillinger Sara	Newmarket	L3Y	Canada	2022-05-11
Naomi Roberts	Port Elgin	N0H	Canada	2022-05-11
Jennifer Schinkman	Kitchener	N2H	Canada	2022-05-11
Lisa Hendeesob	Arthur	N0G 1A0	Canada	2022-05-11
Jan Wood	Pickering	L1V6L3	Canada	2022-05-11
Jeremy Ruyf	Ottawa	K1S	Canada	2022-05-11
Jessica Koch	Tiverton	N0g2t0	Canada	2022-05-11
VALERIE DIAS	London	N6E	Canada	2022-05-11
Amanda Fares	Mount Forest	N0G	Canada	2022-05-11
susan laurin	Belleville	K8N	Canada	2022-05-11
Assman Judy	North York	M2M	Canada	2022-05-11
Nick Allaby	Collingwood	L9Y	Canada	2022-05-11
Stephanie Krilavicius	Caledon	L7k2n1	Canada	2022-05-11
Jacqueline Ninaber	Conestogo	N0b1n0	Canada	2022-05-11
John Jansen	Brampton	L6Y	Canada	2022-05-11
Giselle B	Guelph	N1H	Canada	2022-05-11
Astrid leicht	Orillia	L3V6H4	Canada	2022-05-11
Judith Masdorp	Mount Forest, Ontario	N0B	Canada	2022-05-11
Susan Cooper	Waterloo	N2T	Canada	2022-05-11
elizabeth law	Fergus	N1M	Canada	2022-05-11
Peter Benevides	Erin	M3N	Canada	2022-05-11
Jane Farrell	Paris	N3L	Canada	2022-05-11
Jan McPhedran-McLeod	N0P1L0	N0P 1L0	Canada	2022-05-11
Cathy Whyte	Stouffville	L4A	Canada	2022-05-11
Jessica Gainer	Kingston	K7k1r9	Canada	2022-05-11
Shania Dirstein	Arthur	N0G	Canada	2022-05-11
Ken McLeod	Dover Centre ON	N0P 1L0	Canada	2022-05-11
Barbara Dawson	Walkerton	N0G	Canada	2022-05-11
Jennifer Law	Fergus	N1M	Canada	2022-05-11
Bogodelny Mina	Newmarket	L3X	Canada	2022-05-11
Mark Harris	Harriston	N0G	Canada	2022-05-11
Angela Ellis	Georgina	LOE 1R0	Canada	2022-05-11

Daniel McLeod	Kitchener	N2E	Canada	2022-05-11
Benjamin Dean-Pond	Barrie	L4M	Canada	2022-05-11
Laura Majic	Mount Forest	N0G	Canada	2022-05-11
Bernie Laurette	Kitchener	N2A	Canada	2022-05-11
Courtney Dunkeld	Richmond Hill	L4B	Canada	2022-05-11
Marg McPhedran Axford	London	N6H 3T3	Canada	2022-05-11
Gail Johnston	Jackson's Point	L0E 1L0	Canada	2022-05-11
Janice Murphy	Mount Forest	N0G 2L1	Canada	2022-05-11
Natasha Harris	Kemptville	K0G1J0	Canada	2022-05-12
Kathleen Dachuk	Durham	N0G 1R0	Canada	2022-05-12
Joe Leies	Mount Forest	N0G2L3	Canada	2022-05-12
Laura Donnell	Guelph	N1H 7J6	Canada	2022-05-12
Coral Swereda	Guelph	N1G	Canada	2022-05-12
Elaine Amenta	Toronto	M5R	Canada	2022-05-12
Jane Malkavian	Mount Forest	N0G 2L1	Canada	2022-05-12
Sue Harvalik	Barrie,Ont.	L4M 2G2	Canada	2022-05-12
Tiffany Schmadl	Kitchener	N2H	Canada	2022-05-12
Denise Cuschieri	Mount forest	N0g	Canada	2022-05-12
Mary K Yaksich	Bonnyville	T9N	Canada	2022-05-12
Elaine Johnston-Scott	St. Lina	T0A	Canada	2022-05-12
Cory Diehl	Ayton	N0G	Canada	2022-05-12
Sarah Reichel	Brampton	L6P	Canada	2022-05-12
erin coccimiglio	baden	n3a3m6	Canada	2022-05-12
Susan Shimens	Kitchener	N2H	Canada	2022-05-12
Elyse Emslie-Hopkins	Kitchener	N2B	Canada	2022-05-12
Tanith Mccarthy	Owen Sound	N4K	Canada	2022-05-12
Michelle Job	Caledonia	N3W	Canada	2022-05-12
Bianca Azzo	Kitchener	N2B	Canada	2022-05-12
Jenn Nadon	Guelph	N1E	Canada	2022-05-12
Karen Koehler	Mount Forest	N0G	Canada	2022-05-12
Bill McKenna	Center Wellington	N1h6j2	Canada	2022-05-12
Nicholas Law	Waterloo	N2L	Canada	2022-05-12
Stephen Wasson	Elora	N0B1S0	Canada	2022-05-12
April Wasson	Elora	N0b 1s0	Canada	2022-05-12
John Hoogendoorn	Harriston	N0G	Canada	2022-05-12
Judy Cooper	Kenilworth	N0G	Canada	2022-05-12
Kelli Carr-Willshire	Kincardine	N2Z	Canada	2022-05-12
Joanna Kent	Elora	N0B	Canada	2022-05-12
Natasha Kocher	Kitchener	N2E	Canada	2022-05-12
Louella Lovell	Mount Forest	N0G	Canada	2022-05-12
Cody Kress	Exeter, On	N0M1s4	Canada	2022-05-12
Erin Gerger	Kitchener	N2H	Canada	2022-05-12
Brent Murphy	Toronto	M4N	Canada	2022-05-12
Lee Shafer	Guelph	N1H	Canada	2022-05-12
Teresa Fox	Guelph/EramosaToronto	N0B 2K0	Canada	2022-05-12
Daina Hunter	Belwood	N0B 1J0	Canada	2022-05-12
Chris Wilson	Fergus	N1M1C2	Canada	2022-05-12

Courtney Sherier	Kitchener	N2m	Canada	2022-05-12
Antje Hurlburt	Kitchener	N2G 2C4	Canada	2022-05-12
Lisa Fisher	Kitchener	N2A 4J6	Canada	2022-05-12
Bowman Gregory	Fergus	N1M	Canada	2022-05-12
Crystal Humphries	Elora	N0b 1s0	Canada	2022-05-12
Freya Hunter	Fergus	N1M	Canada	2022-05-12
Kyle Bray	Harriston	N0G	Canada	2022-05-12
Chantelle Wilson	Mount Forest	N0G 2L3	Canada	2022-05-12
Stacy Sasseville	Greater Sudbury	P3A	Canada	2022-05-12
Cathy Teeter	Holstein	N0G2A0	Canada	2022-05-12
Anna Smith	Belwood	n0b 1j0	Canada	2022-05-12
April Patterson	Waterloo	N2K	Canada	2022-05-12
Brittany Foster	Brigden	N1T	Canada	2022-05-12
Aly Dack	Mount Forest	N0G	Canada	2022-05-12
Ivanka Candappa	Puslinch	N0B 2J0	Canada	2022-05-12
Linda Bates	Guelph	N1E	Canada	2022-05-12
Jackie denne	Georgetown	L7G	Canada	2022-05-12
Crystal Fares	Brampton	L6S 2V3	Canada	2022-05-12
Riley Jackson	Orangeville	L9W	Canada	2022-05-12
Michelle Jackson	Orangeville	L9W	Canada	2022-05-12
Ginette Guidi	Georgetown	L7G	Canada	2022-05-12
Kristiane Eckersley	Conn	N1L2H0	Canada	2022-05-12
David Eckersley	Conn	N0g 1n0	Canada	2022-05-12
Felicia Pressick	Flesherton	N0C1E0	New Zealand	2022-05-12
Cindy Bray	Guelph	N1H7G3	Canada	2022-05-12
Louise Dafoe	Harriston	N0G	Canada	2022-05-12
Danielle Bossie	Mount Forest	N0G	Canada	2022-05-12
MARCIA BERNARD	Mount forest	N0G2L2	Canada	2022-05-13
Christine Greatorex	Mount Forest	N0G	Canada	2022-05-13
Melissa Dyer	Guelph	N1E	Canada	2022-05-13
Snell Justine	Kitchener	N2B	Canada	2022-05-13
Wayne Beker			Canada	2022-05-13
Mary Sutton	Moncton	E1C0B6	Canada	2022-05-13
Odette Turner	Brantford	N3T	Canada	2022-05-13
Michelle McDonald	Brigden	N0n 1b0	Canada	2022-05-13
Lisa Oliver	Caledon	L7E	Canada	2022-05-13
John Hoogendoorn	Palmerston	N0G	Canada	2022-05-13
Cidalia Oliveira	Cambridge	N3H	Canada	2022-05-13
Wayne Unsworth	Mount Forest	N0G	Canada	2022-05-13
Norman North	Mount forest	N0G 2L	Canada	2022-05-13
Reka Ratkai	Kenilworth	N0G 2E0	Canada	2022-05-13
Brenda Evans	Whitby	L1N	Canada	2022-05-13
virginia sears	Kipawa	p0j 1so	Canada	2022-05-13
Raithby Stephanie	Grandbend	N0M 1T0	Canada	2022-05-13
Daryl Bonnell	Cambridge	N1R	Canada	2022-05-13
Inga Zarins	Oakville	L6L 4Y4	Canada	2022-05-13
Barbara Anderson	Guelph	N1E	Canada	2022-05-13

Alauna Davies	Arthur	N0G	Canada	2022-05-13
Crystal Maher	Nepean	K2J	Canada	2022-05-13
Kevin Juby	Tillsonburg	N4G	Canada	2022-05-13
Shannon Squier	Dundalk	N0C	Canada	2022-05-13
Alexandra Boutros	Baden	N0B	Canada	2022-05-13
Lyann La Rochelle	Foymount	k0h1p0	Canada	2022-05-13
Jessica Cadieux	Hilliardton	P0J 1L0	Canada	2022-05-13
Renee Carter	Meaford	N4L 1M5	Canada	2022-05-13
Kellie-Ann Barry	Kitchener	N2C 1W1	Canada	2022-05-13
Cathy Graham-Smith	Georgetown	L7G	Canada	2022-05-14
Laurie G	Wellington south	N0B2K0	Canada	2022-05-14
Ed Escoto	Brampton	L6X	Canada	2022-05-14
Hailey Smaglinks	Kitchener	N2E	Canada	2022-05-14
Erin Reside	Nepean	K2J	Canada	2022-05-14
Ashlie Dack	Mount forest	N0G	Canada	2022-05-14
K Thornhill	Bolton	L7E	Canada	2022-05-14
Rosemarie Kennedy	Brantford	N3T	Canada	2022-05-14
Skylar Fleury	Elmira	N0G 2L0	Canada	2022-05-14
Sarah Doucette	Toronto	M6S3E6	Canada	2022-05-15
Faith Hoogendoorn	Palmerston	N0g2p0	Canada	2022-05-15
William Snyder	Winnipeg	R3R	Canada	2022-05-15
Tracey Freckleton	Selkirk	N0A 1P0	Canada	2022-05-16
June Turner	Mount Forest	N0G	Canada	2022-05-16
Scott Coutts	Brampton	L6R	Canada	2022-05-16
Christina Desforge	Arthur	N0G1A0	Canada	2022-05-16
Elizabeth Carney	Kenilworth	N0G 2E0	Canada	2022-05-16
Krystie martin	Mount Forest	N0G	Canada	2022-05-16
Leigh Wheeler	Wingham	N0G	Canada	2022-05-16
Seirra Kraehling	Mount Forest	N0G	Canada	2022-05-16
Jodi Young	Mount Forest	N0G2L3	Canada	2022-05-16
Josh Martindale	Mount Forest	N0G	Canada	2022-05-16
John Scott	Acton	N0G2L0	Canada	2022-05-16
Ron Williams	Frankford	K0K	Canada	2022-05-16
Sophia Breau	Palmerston	N0G	Canada	2022-05-16
Brandon Whitney	Wellington north	N0G	Canada	2022-05-16
Deanna Van Meer	Mount Forest	N0G	Canada	2022-05-16
Kayla Carney	Palmerston	N0G	Canada	2022-05-16
Victoria Henderson	Ayton	N0G	Canada	2022-05-16
Adam Jennings	Mount Forest	N0G	Canada	2022-05-16
Desiree Hofman	Mount Forest	N0G	Canada	2022-05-16
Cherie Perks	Ayton	N0G 1C0	Canada	2022-05-16
Virginia Strack	Harriston	N0G	Canada	2022-05-16
Matthew Blair	Mount forest	N0G2L0	Canada	2022-05-16
Haydon Jantzi	Durham	Im0 1r0	Canada	2022-05-16
Jacob Ferraro	Mount Forest	N0G2L0	Canada	2022-05-16
Colin Hewison	Toronto	M6H	Canada	2022-05-16
Allyssa Vollett	Mount Forest	N0G	Canada	2022-05-16

JACQUELINE DURWARD	MARKDALE	NOC1HO	Canada	2022-05-16
dale ross	Burlington	L7M	Canada	2022-05-16
Bruce Lawrence	Harriston	N0G	Canada	2022-05-16
Sydney Gorjup	Ontario	N0G 1N0	Canada	2022-05-16
Allison Rice	Arthur	N0G 1A0	Canada	2022-05-16
Jennifer McCulloch	Arthur	N0G1A0	Canada	2022-05-16
Kristy King	Fergus	N1M 1X5	Canada	2022-05-16
Ralph Petten	Mount Forest	N0G	Canada	2022-05-16
Baillie Vyhnal	mount forest	N0G 2L1	Canada	2022-05-16
Kaitlynn Hay	Arthur	N0G	Canada	2022-05-16
J K	Hillsborough	E4H	Canada	2022-05-16
Hoffman Mike	Orangeville	L9W	Canada	2022-05-16
Bria Bond	Mount Forest	N0G	Canada	2022-05-16
Tianna Steinman	Clifford	N0G	Canada	2022-05-16
Marj Andrews	Mount Forest	N0G	Canada	2022-05-16
Tim Lyons	Mount Forest	N0G	Canada	2022-05-16
Matthea Smart	Toronto	M6H	Canada	2022-05-16
danielle steven	Lucknow		Canada	2022-05-16
Card Lisa	Mount forest	N0G	Canada	2022-05-16
Betty Morrissey	Erin	N0B	Canada	2022-05-17
Heather Westover	Mount Forest	N0G	Canada	2022-05-17
Kevin Moyer	Brampton	L6Y	Canada	2022-05-17
Janine Swallow	ARTHUR	N0G1A0	Canada	2022-05-17
Jacque acheson	Mount forest	N0G2L1	Canada	2022-05-17
Corey Swallow	Arthur Ontario	N0G1A0	Canada	2022-05-17
Cody Moser	Mount Forest	N0G	Canada	2022-05-17
Rachel Wanders	Mount Forest	N0G	Canada	2022-05-17
Alisha Bultena	Port Elgin	N0H	Canada	2022-05-17
Natalie Niezen	Arthur	N0G	Canada	2022-05-17
Willard Huizinga			Canada	2022-05-17
Dufour Danielle	Mount Forest	N0G	Canada	2022-05-17
Rachel van Gils	Kemble	n0h1s0	Canada	2022-05-17
Annalise Antuma			Canada	2022-05-17
Cailey Scharringa	Mount Forest	N0G	Canada	2022-05-17
Brandy Wilson	Palmerston	N0G	Canada	2022-05-17
Marta Wajdzik	Mount Forest	N0G	Canada	2022-05-17
Linda van Gils	Kemble	N0H 1S0	Canada	2022-05-17
Leeann Swallow	Arthur	N0G1A0	Canada	2022-05-17
Melanie Morel	Arthur	N0G 1A0	Canada	2022-05-17
Sheri Nobel	Arthur	N0G 1A0	Canada	2022-05-18
Nathan Herrington	Cambridge	E1A	Canada	2022-05-18

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 062-2022

BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Sections 34 and 36 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Section 6.29, Residential Additional Dwelling Unit, is amended by deleting the following “**(ARU)**” and replacing with “**(ADU)**”.
2. THAT Section 6.29.1 a), Additional Dwelling Unit (Attached), is deleted in its entirety and replaced with the following:
“One Additional Dwelling Unit (Attached) may be located on a lot in a single detached, semi-detached or street townhouse”.
3. THAT Section 6.29.1 c), Additional Dwelling Unit (Attached), is amended by adding the word “**(Attached)**” after the words *for the sole use of the occupant of the Additional Dwelling Unit.*
4. THAT Section 6.29.2 c), Additional Dwelling Unit (Detached), is deleted in its entirety and replaced with the following:
“An Additional Dwelling Unit (Detached) shall be located in an accessory building or structure and is required to meet the accessory structure provisions of Section 6.1”.
5. THAT Section 7.3, Holding Provisions, is amended by deleting the numbers “**13.3.2**”.
6. THAT Section 12.2.6, Street Townhouse, is amended by including the following:

12.2.6.10	Maximum Number of Attached Units in a Row	4
-----------	---	---
7. THAT Section 13.4, Common Amenity Areas, is amended by deleting the numbers “**13.4**” and replacing with “**13.3**”.
8. THAT Section 13.5, Other Provisions, is amended by deleting the numbers “**13.5**” and replacing with “**13.4**”.

9. THAT Section 16.2, Regulations C1 Central Commercial, is amended by including the following:

16.2.8	BUILDING HEIGHT, Maximum	12.0 m (39.3 ft)
--------	--------------------------	------------------

10. THAT Section 31.28, Exception Zone 1- Arthur Village, is amended by adding the numbers/words “**13.3 and**” after the words *Section 13.2* and by deleting the numbers/words “**and 13.5**”.
11. THAT Section 32.14, Exception Zone 2-Mount Forest, is amended by deleting the following “**accessory apartments**” and replacing it with “**residential additional dwelling units**”.
12. THAT Section 32.15, Exception Zone 2- Mount Forest, is amended by deleting the following “**accessory apartment dwelling unit**” and replacing with “**residential additional dwelling unit**”.
13. THAT Section 32.31, Exception Zone 2- Mount Forest, is amended by deleting the following “**13.4**” and replacing with “**13.3**”.
14. THAT Section 32.39, Exception Zone 2- Mount Forest, is amended by deleting the following “**accessory apartment within the existing single detached dwelling**” and replacing with “**Additional Dwelling Unit (Attached)**”, and by deleting “**accessory residential**” and replacing with “**additional**”.
15. THAT Section 32.37, Exception Zone 2 – Mount Forest, is amended by adding the numbers/words “**13.3 and**” after the words *Section 13.2* and by deleting the numbers/words “**and 13.5**”.
16. THAT Section 32.58, Exception Zone 2 – Mount Forest, is amended by deleting “**Accessory Apartments**” and replacing with “**Residential Additional Dwelling Units**”.
17. THAT except as amended by this By-law, the land as shown on the attached Schedules shall be subject to all applicable regulations of the Township of Wellington North Zoning By-law 66-01, as amended.
18. THAT upon enactment of this Township Comprehensive Zoning Bylaw Housekeeping Amendment by Council, site specific Zoning By-law Amendment and Minor Variance applications will continue to be received, processed and considered by Council and the Committee of Adjustment.

19. THAT this By-law Amendment shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34(30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND THIRD TIME THIS 24TH DAY OF MAY, 2022.

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 062-22

THE PURPOSE AND EFFECT OF THE ZONING BY-LAW AMENDMENT is to provide for “housekeeping” changes to the Comprehensive Zoning By-law as itemized below:

- i) Clarify the general provisions for Residential Additional Dwelling Units (ADU) for both attached and detached ADU’s.
- ii) Replacing accessory apartment with Residential Additional Dwelling Units.
- iii) Including a maximum height for a building in a Central Commercial Zone.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 063-22

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON MAY
24, 2022**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on May 24, 2022 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 24TH DAY OF MAY, 2022.**

ANDREW LENNOX MAYOR

KARREN WALLACE, CLERK