

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES
TUESDAY, MARCH 8, 2022 @ 4:00 P.M.
VIA WEB CONFERENCING**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Brian Milne, Deputy Mayor, Township of Southgate
- Dan Yake, Councillor

Staff Members Present:

- Matthew Aston, Director of Operations
- Mandy Jones, Community Recreation Coordinator
- Tom Bowden, Recreation Services Manager
- Karren Wallace, Director of Legislative Services/Clerk
- Jessica Turnbull, Administrative Support
- Mike Givens, Chief Administrative Officer (left the meeting at 4:46pm)

Guests:

- Andrew Lennox, Mayor
- Councillor Hern noted that she and Al Rawlins were not guests at the March 8, 2022 Recreation, Park and Leisure Committee meeting.

Calling to Order
Chair McCabe called the meeting to order at 4:01 p.m.
Adoption of Agenda
RESOLUTION RPL 2022-006 Moved by Member Milne Seconded by Member Yake THAT the agenda for the March 8, 2022 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed. CARRIED
Disclosure of Pecuniary Interest
None
Minutes of Previous Meeting – February 8, 2021 (approved by Council on February 21, 2022)
Report Business Arising From Minutes
Mount Forest Outdoor Pool Open House

Wednesday, March 23, 2022

5:30 – 7:00pm

Mount Forest & District Sports Complex

Lower Leisure Hall

The Director of Operations (DOO) advised the open house for the new Mount Forest outdoor pool is scheduled for March 23rd, in person, at the Mount Forest & District Sports Complex. Three concepts will be presented to the community, including amenities that require additional fundraising such as turf, sunshades, climbing walls, etc. A survey will be provided at the Open House, as well as on the township website, for the public to provide feedback.

The CAO clarified that some of the amenities in the concepts will not happen unless they are fundraised for, this is consistent with the conversations had with the fundraising committee.

Member Yake asked when the Township will know what will be required for fundraising. The DOO explained that staff are in the process of soliciting public consultation and indicated the township would replicate the current pool. Once the public consultation is completed, a recommendation will be made to Council who will then make the final decision on design and costs.

Member Milne inquired if Wellington North will be asking for financial contributions for the pool from neighbouring municipalities and if so, would those contributions go to Wellington North rebuild costs or amenities that are being fundraised.

Mayor Lennox concurred with Member Yake in that Wellington North needs to commit to the amount they will contribute and amount needed to be fundraised. Mayor Lennox added that conversations are needed regarding what the Township believes is the appropriate way to proceed and to determine if there will be naming rights permitted, dedicate change rooms, and what happens to beneficiaries for that fundraising.

Member Milne stated the Township needs set goals and learn from the Mount Forest Sports Complex project process.

The CAO suggested council sit down and establish next steps, the goal for the fundraising committee, and where to put dollars from neighboring communities after gauging the community drive and engagement.

Deputation

None

Ad Hoc Committee Updates

Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting of February 8, 2022

RESOLUTION RPL 2022-007

Moved by Member Yake

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the February 8, 2022, Mount Forest Aquatics Ad-Hoc Advisory Committee meeting.

THAT the Recreation, Parks and Leisure Committee recommend Ray Tout be appointed as Committee Treasurer for the Mount Forest Aquatics Ad Hoc Advisory Committee.

CARRIED

The DOO advised the Aquatics Committee that a bank account is being set up for the Committee with an appointed treasurer which will give them some autonomy. Two-signatures will be required for cheques to be authorized.

RESOLUTION RPL 2022-008

Moved by Member Milne

Seconded by Member Yake

Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting of March 1, 2022

THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the March 1, 2022, Mount Forest Aquatics Ad-Hoc Advisory Committee meeting.

CARRIED

Reports

RPL 2022-002 Award of Ice Resurfacer

RESOLUTION RPL 2022-009

Moved by Member Yake

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-002 award for the replacement of the ice resurfacing machine;

AND FURTHER THAT Committee recommend the Council of the Township of Wellington North award of this project to Resurface Corp. at a cost of \$92,700 plus applicable taxes;

AND FURTHER THAT Committee recommend the Council of the Township of Wellington North authorize the Director of Operations, or their designate, sign any necessary agreements in order to make this purchase;

AND FURTHER THAT Committee recommend the Council of the Township of Wellington North waive the requirement for a competitive process as detailed within the Township's purchasing and procurement policy.

CARRIED

The DOO explained that the township has a long-standing relationship with Olympia and that working with the same supplier at both facilities is beneficial for interchanging spare parts and minimizing travel costs for repairs and replacements.

The Mayor asked if there were any informal inquiries made by competitors to make sure Olympia is continuing to be in a competitive position in the market place. The RSM answered that Zamboni is the only other competitor. They are located in Brampton with the cost being similar, just a different style of machine and further away to service equipment. The Mayor added that he is supportive of the process and wants to ensure investigating was done in a way to support the decision being proposed.

Chair McCabe asked if there is advertising on the ice resurfacers and how we sell advertising. The RSM answered that there is an agreement with a local realtor on the Mount Forest machine which brings in approximately \$1,500 per year.

OPS 2022-009 Changes in Recreation

RESOLUTION RPL 2022-010

Moved by Member Yake

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive Report OPS 2022-009 being a report on proposed changes within the recreation team;

AND FURTHER THAT Committee recommend Council of the Township of Wellington North direct staff to create a new, full-time, permanent role within recreation with duties including landscaping, trail maintenance and arena coverage and begin recruitment immediately.

AND FURTHER THAT Committee direct staff to draft a letter of thanks to Martins TLC for the Chair to sign on behalf of the Recreation, Parks and Leisure Committee.

CARRIED

The DOO explained that there has been a long-standing relationship with Martins TLC related to yard maintenance in Mount Forest.

The DOO explained that the addition of an FTE will be a service level increase as staff will be able to focus on flower beds and trail maintenance etc. Member Milne expressed that he believes that there is more to it when hiring a new employee, such as the need to purchase new equipment as well as well as operating costs. Member Milne also added that he would rather see a process to see if there is a contractor that could do this service and the enhancements and compare that to hiring a new employee.

Items for Consideration

Letters of Correspondence

- Arthur Seniors Centre, dated February 23, 2022

- Damascus Community Hall, dated February 23, 2022

RESOLUTION RPL 2022-011

Moved by Member Yake

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive for information the letters of correspondence with the Arthur Seniors Centre and Damascus Community Hall dated February 23, 2022.

CARRIED

The DOO explained that letters of correspondence were sent to the Arthur Seniors Centre and Damascus Community Hall to inform those memberships that the Provincial COVID-19 restrictions are lifting as of March 1st. The Arthur Seniors Centre will begin paying monthly rent to the Township again and will continue to require vaccine certification prior to entry. The Damascus Community Hall will also be reopening without a vaccine certification requirement.

Letters of Correspondence

- Mount Forest Lions Club, dated February 25, 2022
- Township of Southgate, dated February 25, 2022
- Township of West Grey, dated February 25, 2022

RESOLUTION RPL 2022-012

Moved by Member Milne

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information the letters of correspondence with the Mount Forest Lions Club, Township of Southgate and the Township of West Grey dated February 25, 2022.

CARRIED

Mount Forest Lions Pet Value Guide Dog Walk

RESOLUTION RPL 2022-013

Moved by: Member Yake

Seconded by: Member Milne

THAT the Recreation, Parks and Leisure Committee receive for information the letter of correspondence from the Mount Forest Lions Club regarding the Pet Value Guide Dog Walk;

AND FURTHER THAT Committee endorse this event being held at the Lion Bill Moody Playground and Park on May 29, 2022.

CARRIED

Roundtable

Member Yake stated that the Township needs to move forward with the pool.

The RSM shared a visual image of the proposed renovations to the Mount Forest & District Sports Complex to add additional office space. These designs are in the preliminary stages.

Closed Session

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(b) personal matters about an identifiable individual, including municipal or local board employees;

RESOLUTION RPL 2022-014

Moved by: Member Yake

Seconded by: Member Milne

THAT the Recreation, Parks and Leisure Committee of the Corporation of the Township of Wellington North go into a meeting at 5:17p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(b) personal matters about an identifiable individual, including municipal or local board employees

CARRIED

1. REPORTS

- Verbal Report, Director of Operations, personnel matters

2. REVIEW OF CLOSED SESSION MINUTES

- December 7, 2021

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION RPL 2022-015

Moved by: Member Yake

Seconded by: Member Milne

THAT the Recreation, Parks and Leisure Committee of the Corporation of the Township of Wellington North rise from a closed meeting session at 5:38 pm

CARRIED

RESOLUTION RPL 2022-016

Moved by: Member Milne

Seconded by: Member Yake

THAT the Recreation, Parks and Leisure Committee of the Corporation of the Township of Wellington North receive the verbal report from the Director of Operations regarding personnel matters;

RESOLUTION RPL 2022-017

Moved by: Member Yake

Seconded by: Member Milne

THAT the Recreation, Parks and Leisure Committee of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the December 7, 2021 Recreation, Parks and Leisure Committee Meeting.

Adjournment

RESOLUTION RPL 2022-018

Moved by: Member Yake

Seconded by: Member Milne

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of March 8, 2022 be adjourned at 5:38 p.m.