

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
AGENDA OF REGULAR COUNCIL MEETING – JANUARY 10, 2022 at 2:00 P.M.  
VIA WEB CONFERENCING**

**HOW TO JOIN**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/89470972221>

Or join by phone:

Canada: 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 894 7097 2221

**PAGE  
NUMBER**

**CALLING TO ORDER**

**ADOPTION OF THE AGENDA**

Recommendation:

*THAT the Agenda for the January 10, 2022 Regular Meeting of Council be accepted and passed.*

**DISCLOSURE OF PECUNIARY INTEREST**

**PRESENTATIONS**

- |   |     |
|---|-----|
| 1. Saugeen Valley Conservation Authority<br>Jennifer Stephens, General Manager/Secretary-Treasurer<br>Laura Molson, Manager, Corporate Services | 001 |
| • 2022 Draft Budget   |     |
| 2. Safe Communities Wellington County<br>Christine Veit, Programme Coordinator  | 044 |
| • Safety and Well-Being Plan  |     |
| 3. Adam McNabb, Director of Finance   | 072 |
| • 2022 Budget / Public Presentation   |     |
| 4. Andrew Coburn, Coburn Insurance Brokers Ltd.   | 108 |
| • Township of Wellington North 2022/2023 Insurance & Risk Management  |     |

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North accept the proposed insurance coverage for the Township of Wellington North for the year beginning January 1, 2022.*

**RECESS TO MOVE INTO PUBLIC MEETING**

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North recess the January 10, 2022 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:*

- *Avila Investments Ltd., Zoning By-law Amendment*
- *Housekeeping, Zoning By-law Amendment*
- *Mary and Paul Bolen, Zoning By-law Amendment*

## RESUME REGULAR MEETING OF COUNCIL

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North resume the January 10, 2022 Regular Meeting of Council at : .*

## PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 008-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part Lot 14, Concession 2 with civic address of 9131 Concession 2, Mary and Paul Bolen) 123

Recommendation:

*THAT By-law Number 008-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Lot 14, Concession 2 with civic address of 9131 Concession 2, Mary and Paul Bolen)*

## ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, December 13, 2021 126
2. Public Meeting, December 13, 2021 136

Recommendation:

*THAT the minutes of the Regular Meeting of Council and the Public Meeting held on December 13, 2021 be adopted as circulated.*

## BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

### ITEMS FOR CONSIDERATION

#### 1. MINUTES

- a. Saugeen Valley Conservation Authority, November 18, 2021 Authority Meeting 140

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation November 18, 2021 Authority Meeting.*

- b. Mount Forest Business Improvement Association, December 14<sup>th</sup>, 2021 146

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association meeting held on December 14<sup>th</sup>, 2021.*

- c. Grand River Conservation Authority, Summary of the General Membership Meeting – December 17, 2021 148

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Grand River Conservation Authority Summary of the General Membership Meeting held on December 17, 2021.*

2. PLANNING

- a. Planning Report prepared by Matthieu Daoust, Planner, County of Wellington, dated December 7, 2021, regarding Pinestone Homes (Eastridge Phase III & IV), Lots 1, 2, 15, 16, 17, 18, 19, 27, 28, 29, Blocks 30 & 31, Registered Plan 61M-241, Part Lot Control Exemption Application 149

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Matthieu Daoust, Planner, County of Wellington, dated December 7, 2021, regarding Pinestone Homes (Eastridge Phase III & IV), Lots 1, 2, 15, 16, 17, 18, 19, 27, 28, 29, Blocks 30 & 31, Registered Plan 61M-241, Part Lot Control Exemption Application.*

- b. Planning Report prepared by Matthieu Daoust, Planner, County of Wellington, dated December 22, 2021, regarding 5033745 Ontario Inc., PT PARK LOT 1 S/S DURHAM ST; E/S MAIN ST RP 60R2577 PART;2PT. PLAN 61R-22137, Part Lot Control Exemption Application 151

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Matthieu Daoust, Planner, County of Wellington, dated December 22, 2021, regarding 5033745 Ontario Inc., PT PARK LOT 1 S/S DURHAM ST; E/S MAIN ST RP 60R2577 PART;2PT. PLAN 61R-22137, Part Lot Control Exemption Application.*

- c. Report DC 2022-001, Consent Application B111-21, 5053745 Ontario Inc. 153

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-001 being a report on Consent Application (Severance) B111-21 known as Part Park Lot 4, South side of Durham St., East side of Main St., Plan Towns of Mount Forest;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B111-21 as presented with the following conditions:*

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;*
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication fee be \$1,000/lot or part lot created, in 2021; (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) as provided for in the Planning Act, R.S.O. 1990;*
- THAT the applicant enters into a development agreement with the Township to address the development of the property including but not*

*limited to drainage, grading, servicing, road improvements and shared infrastructure with the adjacent lands (draft plan of subdivision (23T-18004) to the satisfaction of the Township;*

- *THAT the applicant provide a traffic impact assessment of the proposed development to the satisfaction of the Township;*
- *THAT driveway access can be provided to the severed lands to the satisfaction of the Township; and*
- *THAT servicing can be provided to the severed lands to the satisfaction of the Township;*

*AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

### 3. ECONOMIC DEVELOPMENT

#### a. Report EDO 2022-001 Municipal Cultural Plan

159

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-001 being a report on the Wellington North Municipal Cultural Plan,*

*AND FURTHER THAT Council, in recognition of the importance of cultural planning, as well as the contribution of local cultural resources to the quality of life and sense of community across the township, supports the updated Municipal Cultural Plan as presented,*

*AND FURTHER THAT Council remains committed to the Guiding Assumptions and Vision of “Preserving, promoting and developing Wellington North’s unique cultural resources to build a vibrant and prosperous community” as first adopted by council in 2013.*

#### b. Report EDO 2022-002 Arthur 2022: 150<sup>th</sup> Anniversary of Incorporation

201

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-002 pertaining to the Arthur 2022: 150th Anniversary of Incorporation,*

*AND FURTHER THAT The Council of the Corporation of the Township of Wellington North declares the celebrations, to be held from June 30th – July 4th, 2022, as Municipally significant and a recognized Community Festival in order to support the various licensing, insurance, and promotional requirements.*

#### c. Report EDO 2022-003 Community Improvement Program

205

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-003 Community Improvement Program;*

*AND FURTHER THAT Council approve the following Community Improvement Grants:*

- \$1,535 to HairForce One Barber Shop at 129 Wellington Str. East, Mount Forest
- \$2,500 to Precious Paws at Unit 1, 286 Main Street S, Mount Forest

4. FINANCE

- a. Vendor Cheque Register Report, January 4, 2022 207

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated January 4, 2022.*

5. OPERATIONS

- a. Technical Memorandum – Arthur Well Exploration Update 1, TW1-21 Construction and Preliminary Testing, dated January 4, 2022, prepared by R.J. Burnside & Associates Limited 211

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the Technical Memorandum – Arthur Well Exploration Update 1, TW1-21 Construction and Preliminary Testing, dated January 4, 2022, prepared by R.J. Burnside & Associates Limited.*

- b. Frank Vanderloo, P. Eng., B.M. Ross and Associates Limited, correspondence dated December 9, 2021 regarding Lucas Subdivision, Mount Forest (Reeves Construction Limited), Draft Plan 23T-79087, Final Acceptance of Stage 4, Phase 1 (Lots 8 to 20), Securities Release, Phase 1 218

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Frank Vanderloo, P. Eng., B.M. Ross and Associates Limited, dated December 9, 2021, regarding Lucas Subdivision, Mount Forest (Reeves Construction Limited), Draft Plan 23T-79087, Final Acceptance of Stage 4, Phase 1 (Lots 8 to 20), Securities Release, Phase 1;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North grant Reeves Construction Limited, for the Lucas Subdivision (Draft Plan 23T- 79087) in the community of Mount Forest:*

1. *Final Acceptance for Stage 4 of Phase 1 (Lots 8 to 20); and*
2. *Release of the remaining \$30,000.00 in securities for Phase 1.*

- c. Dustin Lyttle, P. Eng., Triton Engineering Services Limited, correspondence dated January 4, 2022 regarding Maple Ridge Estates Subdivision (Kenilworth), Interim Security Reduction 220

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Dustin Lyttle, P. Eng., Triton Engineering Services Limited, dated January 4, 2022, regarding Maple Ridge Estates Subdivision (Kenilworth), Interim Security Reduction;*

*AND FURTHER THAT Council authorize that the current securities held by the municipality be reduced to \$309,000.00.*

6. COUNCIL

- a. Grand River Conservation Authority, Member Attendance January 1 – December 31, 2021 227

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority Member Attendance January 1 – December 31, 2021.*

- b. Grand River Conservation Authority, Report number: GM-12-21-100, Final Transition Plan – Requirement under Ontario Regulation 687/21 228

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority Report number: GM-12-21-100, Final Transition Plan – Requirement under Ontario Regulation 687/21.*

- c. Crime Stoppers Guelph Wellington, Winter 2021-22 Newsletter 234

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the Crime Stoppers Guelph Wellington, Winter 2021-22 Newsletter.*

- d. Saugeen Valley Conservation Authority, correspondence dated December 24, 2021, regarding Transition Plan Submission 236

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the Saugeen Valley Conservation Authority, correspondence dated December 24, 2021, regarding Transition Plan Submission.*

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

Recommendation:

*THAT all items listed under Items for Consideration on the January 10, 2022 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:*

**CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

**NOTICE OF MOTION**

**COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Yake (Ward 1):

- North Wellington Health Care Corporation – Louise Marshall Hospital
- Lynes Blacksmith Shop Committee
- Recreation, Parks and Leisure Committee
- Wellington North Power
- Mount Forest Homecoming Committee (inactive)

Councillor Burke (Ward 2):

- Mount Forest Aquatic Ad Hoc Advisory Committee

- Lynes Blacksmith Shop Committee
- Wellington North Wellness & Team Building Committee
- Mount Forest Business Improvement Area

Councillor Hern (Ward 3):

- Wellington North Cultural Roundtable
- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Arthur BMX/Skateboard Park Advisory Committee
- EarlyON Child and Family Services Committee

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee
- Arthur BMX/Skateboard Park Advisory Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Arthur Trail Committee

Mayor Lennox:

- Committee of Adjustment
- Wellington North Power  
Ex Officio on all committees

## BY-LAWS

- |   |     |
|---|-----|
| a. By-law Number 001-22 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2022  | 242 |
| b. By-law Number 002-22 being a by-law to provide for an interim tax levy on all assessment within specific tax classes and to provide a penalty and interest rate for current taxes in default and tax arrears | 245 |
| c. By-law Number 003-22 being a by-law to adopt a budget including estimates of all sums required during 2022 for operating and capital, for purposes of the municipality                                       | 248 |
| d. By-law Number 004-22 being a by-law to exempt lands from Part Lot Control, Pinestone Homes   | 251 |
| e. By-law Number 005-22 being a by-law to exempt lands from Part Lot Control, 5033745 Ontario Inc. (Wilson)   | 254 |
| f. By-law Number 006-22 being a by-law to amend By-law 016-21 being a by-law to establish fees and charges for recreation services provided by the municipality   | 257 |
| g. By-law Number 007-22 being a By-law to establish fees and charges for recreation services provided by the municipality   | 261 |

Recommendation:

THAT By-law Number 001-22, 002-22, 003-22, 004-22, 005-22, 006-21 and 007-22 be read a First, Second and Third time and enacted.

**CONFIRMING BY-LAW**

265

Recommendation:

*THAT By-law Number 009-22 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 10, 2022 be read a First, Second and Third time and enacted.*

**ADJOURNMENT**

Recommendation:

*THAT the Regular Council meeting of January 10, 2022 be adjourned at \_\_: p.m.*

<b>MEETINGS, NOTICES, ANNOUNCEMENTS</b>		
Mount Forest BIA Directors Meeting – via video conference	Tuesday, January 11, 2022	8:00 a.m.
Mount Forest Chamber of Commerce Directors Meeting – via video conference	Tuesday, January 11, 2022	7:00 p.m.
Arthur Chamber of Commerce Directors Meeting – via video conference	Wednesday, January 12, 2022	5:30 p.m.
Arthur BIA Directors Meeting – via video conference	Wednesday, January 19, 2022	7:30 p.m.
Wellington North Cultural Roundtable	Thursday, January 20, 2022	12:00 p.m.
Rural Ontario Municipal Association Conference – Virtual Conference	January 23 – 25, 2022	
Regular Council Meeting – via video conference	Monday, January 24, 2022	7:00 p.m.

**The following accessibility services can be made available to residents upon request with two weeks' notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427  
- Kitchener location – 1-855-656-3748**

**TTY: 1-877-843-0368 Documents in alternate forms CNIB – 1-800-563-2642**





1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0  
Tel 519-367-3040, [publicinfo@svca.on.ca](mailto:publicinfo@svca.on.ca),  
[www.saugeenconservation.ca](http://www.saugeenconservation.ca)

November 16, 2021

To: Municipalities of the Saugeen Watershed

Dear Municipal Council,

I am pleased to enclose the 2022 Draft Budget for Saugeen Conservation. The package includes all materials that were circulated during our budget review meeting. Materials included are budget summary pages, departmental line by line budgets, and a projected statement of reserves for the next two fiscal year ends. Presentations by department were also made to our Directors, and therefore these are attached for your information.

This Draft Budget provides for a municipal levy increase over the 2021 levy of \$105,170, with an assessment increase of 1.71%.

The 2022 budget affords for the development and population of a new content management system and updates to the policies manual for our Environmental Planning and Regulations department, improvement and refurbishment of trail systems, including foot bridges, at two popular sites, infrastructure at our campgrounds and completion of repairs to water control structures. Also, during the 2022 fiscal year we will be working on compliance with the amendments to the Conservation Authorities Act.

The Authority is scheduled to meet on December 16, 2021 to vote on the acceptance of the 2022 Budget.

Saugeen Valley Conservation Authority looks forward to continuing to work with its municipal stakeholders to protect and enhance the Saugeen Valley watershed.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Stephens".

Jennifer Stephens  
General Manager/Secretary-Treasurer  
Saugeen Conservation  
Encl.



#### Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

# Draft Budget 2022



**SAUGEEN VALLEY CONSERVATION AUTHORITY  
SUMMARY  
2022**

	SOURCES OF FUNDING								SURPLUS/ (DEFICIT)
	2021 BUDGET	PROPOSED 2022 BUDGET	PROVINCIAL FUNDING	DONATIONS	SPECIAL LEVY	GENERAL LEVY	SELF GENERATED	RESERVES	
OPERATIONS - GENERAL LEVY	3,051,325	3,435,625	81,400	7,000	93,360	1,867,766	1,139,550	246,549	
OPERATIONS - NON GENERAL LEVY	931,800	997,350					997,350		59,750 <sup>1</sup>
<b>TOTAL</b>	<b>3,983,125</b>	<b>4,432,975</b>	<b>81,400</b>	<b>7,000</b>	<b>93,360</b>	<b>1,867,766</b>	<b>2,136,900</b>	<b>246,549</b>	<b>59,750</b>

Note:

1. Non-General Levy surplus to be put into appropriate reserve for future capital reinvestment into those programs.

**SAUGEEN VALLEY CONSERVATION AUTHORITY  
PROPOSED OPERATIONS BUDGET (GENERAL LEVY PROGRAMS)  
2022**

PROGRAM	2021 BUDGET	PROPOSED 2022 BUDGET	SOURCES OF FUNDING					
			PROVINCIAL FUNDING	DONATIONS	SPECIAL LEVY	GENERAL LEVY	SELF GENERATED	RESERVES
<b>Corporate Services</b>								
Administration	546,400	612,300				526,300	55,000	31,000
GIS & IT	146,525	162,875				152,875		10,000
Community Relations	135,500	116,300				116,300		
Education	98,750	105,550		7,000		66,550	32,000	
<b>ENVIRONMENTAL PLANNING &amp; REGULATIONS</b>	919,250	1,060,800				342,800	658,000	60,000
<b>WATER RESOURCES</b>								
Flood Forecasting & Warning	212,500	217,000	81,400			134,050	1,550	
Flood Control Structures	170,300	168,150			93,360	62,241		12,549
Water Quality	99,400	109,650				109,650		
<b>FORESTRY, LANDS &amp; STEWARDSHIP</b>								
Non-Revenue Parks & Land Management	358,600	408,500				328,500	20,000	60,000
Forestry & Lands, Stewardship	364,100	474,500				28,500	373,000	73,000
<b>TOTAL PROGRAM OPERATIONS</b>	<b>3,051,325</b>	<b>3,435,625</b>	<b>81,400</b>	<b>7,000</b>	<b>93,360</b>	<b>1,867,766</b>	<b>1,139,550</b>	<b>246,549</b>



**SAUGEEN VALLEY CONSERVATION AUTHORITY  
PROPOSED 2022 GENERAL LEVIES**

		<b>2021</b>										
		<b>Current Value</b>	<b>2021 CVA</b>	<b>CVA Based</b>								
	<b>% in</b>	<b>Assessment (CVA)</b>	<b>(Modified) in</b>	<b>Apportionment</b>	<b>% Change In</b>	<b>% Change In</b>	<b>2021 Actual</b>	<b>0% levy</b>	<b>2022 Proposed</b>	<b>\$ Change In</b>	<b>% Change In</b>	<b>Municipal</b>
<b>Municipality</b>	<b>CA</b>	<b>(Modified)</b>	<b>Watershed</b>	<b>Percentage</b>	<b>Apportionment</b>	<b>Assessment</b>	<b>General Levy</b>	<b>change</b>	<b>General Levy</b>	<b>General Levy</b>	<b>General Levy</b>	<b>levy impact</b>
Arran-Elderslie	48	775,518,541	372,248,900	2.5157	-2.14%	0.64%	\$ 44,049	\$ 44,330	\$ 46,980	\$2,650	6.02%	0.048%
Brockton	100	1,274,775,507	1,274,775,507	8.6150	-1.01%	0.59%	\$ 150,947	\$ 151,837	\$ 160,901	\$9,065	6.01%	0.094%
Chatsworth	49	905,241,900	443,568,531	2.9977	-2.13%	0.88%	\$ 52,364	\$ 52,826	\$ 55,983	\$3,157	6.03%	0.054%
Grey Highlands	31	2,087,006,968	646,972,160	4.3723	-0.59%	1.39%	\$ 75,997	\$ 77,052	\$ 81,655	\$4,603	6.06%	0.039%
Hanover	100	973,869,856	973,869,856	6.5815	-1.14%	2.16%	\$ 113,545	\$ 115,993	\$ 122,920	\$6,927	6.10%	0.094%
Howick	8	511,646,333	40,931,707	0.2766	5.98%	2.15%	\$ 4,762	\$ 4,864	\$ 5,160	\$296	6.21%	0.008%
Huron-Kinloss	57	1,448,184,069	825,464,919	5.5785	-1.59%	0.39%	\$ 97,930	\$ 98,316	\$ 104,187	\$5,872	6.00%	0.065%
Kincardine	100	2,601,952,902	2,601,952,902	17.5841	-1.54%	1.03%	\$ 306,760	\$ 309,926	\$ 328,424	\$18,498	6.03%	0.096%
Minto Town	36	1,099,560,433	395,841,756	2.6751	2.03%	2.22%	\$ 46,114	\$ 47,140	\$ 49,958	\$2,818	6.11%	0.050%
Morris-Turnberry	5	566,737,837	28,336,892	0.1915	4.30%	1.30%	\$ 3,490	\$ 3,535	\$ 3,669	\$134	3.83%	0.003%
Saugeen Shores	100	3,099,401,113	3,099,401,113	20.9459	0.26%	2.81%	\$ 359,105	\$ 369,180	\$ 391,214	\$22,034	6.14%	0.122%
South Bruce	99	716,330,698	709,167,391	4.7926	-0.68%	0.97%	\$ 83,655	\$ 84,463	\$ 89,508	\$5,045	6.03%	0.099%
Southgate	94	1,069,060,421	1,004,916,796	6.7913	6.18%	3.44%	\$ 115,711	\$ 119,691	\$ 126,839	\$7,148	6.18%	0.055%
Wellington North	33	1,776,628,376	586,287,364	3.9622	2.71%	1.72%	\$ 68,644	\$ 69,826	\$ 73,997	\$4,172	6.08%	0.080%
West Grey	100	1,793,423,612	1,793,423,612	12.1201	0.64%	1.80%	\$ 209,848	\$ 213,618	\$ 226,370	\$12,752	6.08%	0.116%
			<b>14,797,159,406</b>	<b>100.00</b>	<b>0.00%</b>	<b>1.71%</b>	<b>\$ 1,732,921</b>	<b>\$ 1,838,091</b>	<b>\$ 1,867,766</b>	\$105,170	6.07%	

<b>ADMINISTRATION</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	156,123	339,000	332,000	352,000	20,000	6.02%
STAFF BENEFITS	10,297	20,600	22,000	21,000	(1,000)	-4.55%
STAFF BENEFITS - MERCYS & OMERS	39,291	72,750	66,000	77,000	11,000	16.67%
STAFF TRAVEL	225	1,000	13,000	10,000	(3,000)	-23.08%
STAFF DEVELOPMENT	206	2,000	2,000	2,000	-	0.00%
STAFF UNIFORMS	-	-	800	500	(300)	-37.50%
OFFICE EXPENSE	5,095	11,475	8,000	8,000	-	0.00%
TELEPHONE	5,310	10,600	11,000	11,500	500	4.55%
UTILITIES	6,990	14,000	19,000	18,000	(1,000)	-5.26%
ADVERTISING	11	500	500	500	-	0.00%
INSURANCE	13,357	26,000	22,000	26,000	4,000	18.18%
HEALTH & SAFETY	16,289	20,000	12,000	20,000	8,000	66.67%
LEGAL FEES	980	2,000	-	1,000	1,000	#DIV/0!
AUDIT FEES	-	11,500	11,500	11,500	-	0.00%
BANK SC & INTEREST	939	1,400	1,000	1,000	-	0.00%
BUILDING MAINTENANCE	14,192	28,700	29,800	58,000	28,200	94.63%
OFFICE EQUIPMENT PURCHASES	-	1,000	1,000	1,000	-	0.00%
PROPERTY TAXES	3,751	8,000	8,000	8,000	-	0.00%
BOARD OF DIRECTOR PER DIEM	9,975	24,000	17,000	20,000	3,000	17.65%
BOARD OF DIRECTOR EXPENSES	1,121	2,000	9,000	6,000	(3,000)	-33.33%
CONSERVATION ONTARIO	28,600	28,600	30,000	30,000	-	0.00%
DONATIONS & GIFTS	253	1,000	4,500	1,000	(3,500)	-77.78%
CONSULTANT FEES	1,018	2,000	-	2,000	2,000	#DIV/0!
RESOURCE CENTRE EXPENSES	2,069	4,000	4,000	4,000	-	0.00%
ADMINISTRATION OVERHEAD	(40,290)	(77,700)	(77,700)	(77,700)	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	245,003	490,000	490,000	526,300	36,300	7.41%
RESERVES	-	4,800	4,800	31,000	26,200	545.83%
RENTAL REVENUE	-	-	300	-	(300)	-100.00%
BANK INTEREST	3,127	49,000	49,300	50,000	700	1.42%
MISCELLANEOUS	3,065	3,500	2,000	5,000	3,000	150.00%
<b>Net Revenue</b>	<b>(24,607)</b>	<b>(7,125)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>546,400</b>	<b>612,300</b>	65,900	12.06%

No change in staffing

<b>GEOGRAPHIC INFORMATION SYSTEMS &amp; INFORMATION TECHNOLOGY</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	35,039	75,900	75,750	78,000	2,250	2.97%
STAFF BENEFITS	2,841	5,500	5,400	5,500	100	1.85%
STAFF BENEFITS - MERCS & OMERS	8,623	16,000	15,800	16,800	1,000	6.33%
STAFF TRAVEL	-	300	1,000	1,000	-	0.00%
STAFF DEVELOPMENT	-	1,000	1,000	1,000	-	0.00%
STAFF UNIFORMS	-	-	300	300	-	0.00%
OFFICE EXPENSE	12	250	250	250	-	0.00%
TELEPHONE	305	625	625	625	-	0.00%
IT HARDWARE & SOFTWARE LICENSING	6,746	18,000	16,000	26,000	10,000	62.50%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
CONSULTANT FEES	12,925	25,000	25,000	28,000	3,000	12.00%
RESERVE PAYMENT (ORTHO)	500	1,000	1,000	1,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	73,263	146,525	146,525	152,875	6,350	4.33%
RESERVES	-	-	-	10,000	10,000	#DIV/0!
MISCELLANEOUS	50	200	-	-	-	#DIV/0!
<b>Net Revenue</b>	<b>4,020</b>	<b>(1,250)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>146,525</b>	<b>162,875</b>	16,350	11.16%

No change in staffing



<b>COMMUNITY RELATIONS</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	22,841	46,800	60,000	62,000	2,000	3.33%
STAFF BENEFITS	-	1,350	5,400	5,400	-	0.00%
STAFF BENEFITS - MERCS & OMERS	4,029	8,750	12,600	13,200	600	4.76%
STAFF TRAVEL	-	1,700	8,000	6,000	(2,000)	-25.00%
STAFF DEVELOPMENT	-	-	600	600	-	0.00%
STAFF UNIFORMS	-	-	300	500	200	66.67%
OFFICE EXPENSE	620	1,500	2,000	2,000	-	0.00%
TELEPHONE	305	700	700	700	-	0.00%
ADVERTISING	-	1,000	4,000	4,000	-	0.00%
SUBSCRIPTIONS	113	500	500	500	-	0.00%
PRINTING	-	1,500	1,500	1,500	-	0.00%
PROGRAM SUPPLIES	-	500	1,500	1,500	-	0.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
SPONSOR/VOLUNTEER RECOGNITION	-	-	1,000	1,000	-	0.00%
WEB PAGE	12,695	35,000	10,000	6,000	(4,000)	-40.00%
REBRANDING	7,897	26,500	10,000	-	(10,000)	-100.00%
DISPLAYS	-	-	6,000	-	(6,000)	-100.00%
COMM.REL. PUBLICATION	-	3,500	7,000	7,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	54,750	109,500	109,500	116,300	6,800	6.21%
RESERVES	-	34,000	26,000	-	(26,000)	-100.00%
<b>Net Revenue</b>	<b>3,948</b>	<b>9,800</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>135,500</b>	<b>116,300</b>	(19,200)	-14.17%

No change in staffing

<b>EDUCATION</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	19,324	42,000	40,500	43,500	3,000	7.41%
STAFF BENEFITS	2,747	5,400	5,400	5,400	-	0.00%
STAFF BENEFITS - MERCS & OMERS	7,173	13,950	13,700	14,800	1,100	8.03%
STAFF TRAVEL	-	1,000	1,700	1,700	-	0.00%
STAFF DEVELOPMENT	44	100	300	300	-	0.00%
STAFF UNIFORMS	-	-	250	250	-	0.00%
OFFICE EXPENSE	81	300	700	700	-	0.00%
TELEPHONE	305	800	850	800	(50)	-5.88%
PRINTING	-	-	150	150	-	0.00%
PROGRAM SUPPLIES	149	900	1,700	1,700	-	0.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
EQUIPMENT RENTAL	-	200	200	200	-	0.00%
FLOODWATERS & YOU	-	-	4,500	4,500	-	0.00%
DEER PROGRAM	6,470	12,500	17,000	18,000	1,000	5.88%
WREN PROGRAM	2,193	3,500	3,500	3,750	250	7.14%
SUMMER PROGRAM	-	4,400	2,200	2,300	100	4.55%
MARCH BREAK PROGRAM	-	-	-	600	600	#DIV/0!
EARTH WEEK PROGRAM	3,042	3,100	1,700	2,500	800	47.06%
<b>Revenues</b>						
GENERAL LEVY	31,300	62,600	62,600	66,550	3,950	6.31%
DONATIONS	-	7,000	7,000	7,000	-	0.00%
DEER PROGRAM (BRUCE POWER)	-	12,425	19,500	21,400	1,900	9.74%
WREN PROGRAM (EDUCATION)	3,561	5,850	3,750	4,500	750	20.00%
SUMMER PROGRAMS	-	5,800	2,900	3,100	200	6.90%
EARTH WEEK PROGRAM	-	3,000	3,000	3,000	-	0.00%
<b>Net Revenue</b>	<b>(8,967)</b>	<b>4,125</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Budget</b>			<b>98,750</b>	<b>105,550</b>	<b>6,800</b>	<b>6.89%</b>

No change in staffing

<b>ENVIRONMENTAL PLANNING &amp; REGULATIONS</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	269,201	590,990	598,000	705,000	107,000	17.89%
STAFF BENEFITS	17,073	42,450	48,500	43,000	(5,500)	-11.34%
STAFF BENEFITS - MERCYS & OMERS	61,492	123,000	122,000	152,000	30,000	24.59%
STAFF TRAVEL	9,311	21,000	29,000	25,000	(4,000)	-13.79%
STAFF DEVELOPMENT	1,475	4,000	5,000	5,000	-	0.00%
STAFF UNIFORMS	-	-	2,750	4,000	1,250	45.45%
OFFICE EXPENSE	3,512	10,500	12,500	12,500	-	0.00%
TELEPHONE	2,741	7,500	7,500	7,800	300	4.00%
ADVERTISING	1,907	3,000	4,500	4,000	(500)	-11.11%
LEGAL FEES	-	10,000	20,000	20,000	-	0.00%
PLANNING SUPPLIES	-	-	2,500	1,500	(1,000)	-40.00%
ADMINISTRATION OVERHEAD	21,872	40,000	40,000	40,000	-	0.00%
CONSULTANT FEES	2,035	40,000	26,000	40,000	14,000	53.85%
RESERVE PAYMENT (ORTHO)	500	1,000	1,000	1,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	166,725	333,450	333,450	342,800	9,350	2.80%
RESERVES	-	10,000	20,000	60,000	40,000	200.00%
PLAN SERVICES	78,294	148,000	140,500	150,000	9,500	6.76%
LEGAL INQUIRIES	12,256	25,000	22,500	27,000	4,500	20.00%
REGULATIONS APPLICATIONS	166,760	296,000	265,200	310,000	44,800	16.89%
MAPS	320	700	500	1,000	500	100.00%
STORMWATER MANAGEMENT	26,783	40,000	30,000	45,000	15,000	50.00%
SPECIFIC PROPERTY INQUIRY FEE	68,237	120,000	107,100	125,000	17,900	16.71%
<b>Net Revenue</b>	<b>128,256</b>	<b>79,710</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>919,250</b>	<b>1,060,800</b>	141,550	15.40%

One additional staff - Resources Information Technician (funded from increased self generated revenues)

<b>FLOOD FORCASTING &amp; WARNING</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	43,033	119,500	120,500	123,000	2,500	2.07%
STAFF BENEFITS	4,054	9,000	9,000	9,000	-	0.00%
STAFF BENEFITS - MERCS & OMERS	10,226	23,000	25,000	26,700	1,700	6.80%
STAFF TRAVEL	3,256	9,500	9,500	9,500	-	0.00%
STAFF DEVELOPMENT	62	1,000	1,000	1,000	-	0.00%
STAFF UNIFORMS	-	200	300	300	-	0.00%
OFFICE EXPENSE	474	750	300	300	-	0.00%
TELEPHONE (STREAM GAUGES)	7,712	15,500	16,500	16,500	-	0.00%
UTILITIES (STREAM GAUGES)	2,264	4,800	4,800	4,800	-	0.00%
INSURANCE	495	1,000	700	1,000	300	42.86%
MATERIALS AND SUPPLIES	225	500	500	500	-	0.00%
STREAMGAUGE MAINTENANCE (DATA-FIELD)	-	15,000	10,000	10,000	-	0.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
EQUIPMENT MAINTENANCE (DATA-OFFICE)	51	1,000	1,000	1,000	-	0.00%
SOFTWARE LICENSING	450	8,000	8,000	8,000	-	0.00%
RESERVE PAYMENT (ORTHO & SOFTWARE)	500	1,000	1,000	1,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	64,775	129,550	129,550	134,050	4,500	3.47%
MNRF GRANT	40,700	81,400	81,400	81,400	-	0.00%
RESERVES	440	850	850	850	-	0.00%
STREAMGAUGE MAINTENANCE	203	400	400	400	-	0.00%
MISCELLANEOUS	30	300	300	300	-	0.00%
<b>Net Revenue</b>	<b>31,044</b>	<b>(1,650)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>212,500</b>	<b>217,000</b>	4,500	2.12%

No change in staffing

<b>FLOOD CONTROL STRUCTURES</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	16,713	35,200	33,000	35,000	2,000	6.06%
STAFF BENEFITS	1,171	2,300	2,300	2,300	-	0.00%
STAFF BENEFITS - MERCS & OMERS	3,939	6,800	6,700	7,000	300	4.48%
STAFF TRAVEL	1,203	6,000	8,000	8,000	-	0.00%
STAFF DEVELOPMENT	182	700	1,000	1,000	-	0.00%
STAFF UNIFORMS	90	-	250	500	250	100.00%
OFFICE EXPENSE	107	750	1,000	1,000	-	0.00%
TELEPHONE	339	1,000	1,000	1,000	-	0.00%
INSURANCE	402	750	750	750	-	0.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
STEWARDSHIP SERVICES	2,152	10,000	15,000	-	(15,000)	-100.00%
DURHAM ICE MANAGEMENT	3,587	10,000	10,000	10,000	-	0.00%
DURHAM LOWER DAM	2,202	6,500	6,500	6,500	-	0.00%
DURHAM MIDDLE DAM	6,498	9,500	9,500	12,000	2,500	26.32%
DURHAM UPPER DAM	7,466	14,000	14,000	15,000	1,000	7.14%
INVERHURON FLOOD CONTROL	1,734	8,000	8,000	4,000	(4,000)	-50.00%
KINCARDINE PROJECTS	120	1,400	1,400	4,000	2,600	185.71%
NEUSTADT FLOOD CONTROL	303	5,500	5,500	6,000	500	9.09%
PAISLEY DYKE	13,625	28,000	28,000	28,000	-	0.00%
PINKERTON DYKE	106	400	400	800	400	100.00%
SOUTHAMPTON EROSION CONTROL	-	1,200	1,200	2,500	1,300	108.33%
WALKERTON DYKES	4,697	12,000	12,000	18,000	6,000	50.00%
MOUNT FOREST DAM MAINTENANCE	-	400	400	400	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	28,047	56,094	56,094	62,241	6,147	10.96%
SPECIAL LEVY	42,071	84,141	84,141	93,361	9,220	10.96%
RESERVES	7,533	25,065	30,065	12,549	(17,516)	-58.26%
<b>Net Revenue</b>	<b>8,713</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Budget</b>			<b>170,300</b>	<b>168,150</b>	<b>(2,150)</b>	<b>-1.26%</b>

No change in staffing

<b>WATER QUALITY</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	26,403	57,000	53,300	58,000	4,700	8.82%
STAFF BENEFITS	2,642	5,300	5,300	5,300	-	0.00%
STAFF BENEFITS - MERCS & OMERS	6,164	12,000	11,350	12,500	1,150	10.13%
STAFF TRAVEL	1,825	6,500	6,500	6,500	-	0.00%
STAFF DEVELOPMENT	63	1,000	1,000	1,200	200	20.00%
STAFF UNIFORMS	-	300	300	300	-	0.00%
OFFICE EXPENSE	80	500	300	300	-	0.00%
TELEPHONE	307	650	650	650	-	0.00%
PROGRAM SUPPLIES	33	1,000	1,000	1,200	200	20.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
SOFTWARE LICENSING	-	2,500	-	2,500	2,500	#DIV/0!
GROUNDWATER MAINTENANCE EXP.	51	1,300	1,300	1,800	500	38.46%
BRUCE POWER MONITORING	1,585	2,500	-	-	-	#DIV/0!
SURFACE ANALYSIS	5,477	13,000	13,000	14,000	1,000	7.69%
BIOLOGICAL EQUIPMENT EXP.	281	1,000	1,000	1,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	49,700	99,400	99,400	109,650	10,250	10.31%
BRUCE POWER MONITORING	-	2,500	-	-	-	#DIV/0!
MISCELLANEOUS	195	400	-	-	-	#DIV/0!
<b>Net Revenue</b>	<b>2,682</b>	<b>(6,650)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>99,400</b>	<b>109,650</b>	10,250	10.31%

No change in staffing

<b>NON REVENUE PARKS &amp; LAND MANAGEMENT</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	43,662	161,900	161,900	174,000	12,100	7.47%
STAFF BENEFITS	2,937	11,000	11,000	11,000	-	0.00%
STAFF BENEFITS - MERCS & OMERS	10,014	31,200	31,200	34,400	3,200	10.26%
STAFF TRAVEL	6,013	15,000	12,000	15,000	3,000	25.00%
STAFF DEVELOPMENT	712	1,000	2,000	2,000	-	0.00%
STAFF UNIFORMS	322	700	1,000	1,500	500	50.00%
OFFICE EXPENSE	139	600	1,000	1,000	-	0.00%
TELEPHONE	1,477	4,000	4,000	4,500	500	12.50%
UTILITIES	7,548	17,500	18,000	18,000	-	0.00%
ADVERTISING	-	500	1,000	1,000	-	0.00%
INSURANCE	7,689	13,500	13,500	14,000	500	3.70%
PARK REPAIRS & MAINTENANCE	20,556	50,000	60,000	85,000	25,000	41.67%
HAZARD TREES	-	15,000	12,000	15,000	3,000	25.00%
PARK SUPPLIES	2,885	6,000	5,000	6,000	1,000	20.00%
WATER SAMPLING COSTS	357	1,500	1,500	1,500	-	0.00%
PROPERTY TAXES	3,788	8,500	8,500	9,000	500	5.88%
PARK SIGNAGE	-	500	1,500	1,500	-	0.00%
ADMINISTRATION OVERHEAD	1,151	2,100	2,100	2,100	-	0.00%
EQUIPMENT RENTAL	2,164	6,000	7,000	7,000	-	0.00%
DURHAM DAY USE WATER	345	1,500	1,500	1,500	-	0.00%
SHOP SUPPLIES	554	2,300	2,300	2,500	200	8.70%
SMALL TOOLS	-	1,000	600	1,000	400	66.67%
<b>Revenues</b>						
GENERAL LEVY	152,900	305,800	305,800	328,500	22,700	7.42%
DONATIONS	-	-	-	-	-	#DIV/0!
RESERVES	-	25,000	35,000	60,000	25,000	71.43%
RENTAL REVENUE	5,961	12,000	12,000	12,000	-	0.00%
ADMISSION NON REVENUE PARKS	3,703	6,000	5,000	7,000	2,000	40.00%
MISCELLANEOUS	1,280	1,600	800	1,000	200	25.00%
<b>Net Revenue</b>	<b>51,531</b>	<b>(900)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>358,600</b>	<b>408,500</b>	49,900	13.92%

No change in staffing

<b>FORESTRY &amp; STEWARDSHIP</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES - REGULAR	64,383	92,500	90,000	157,000	67,000	74.44%
STAFF BENEFITS	5,594	11,100	11,100	16,500	5,400	48.65%
STAFF BENEFITS - MERCYS & OMERS	15,177	21,000	19,000	34,000	15,000	78.95%
STAFF TRAVEL	11,016	24,000	26,500	29,000	2,500	9.43%
STAFF DEVELOPMENT	2,644	7,100	12,000	15,000	3,000	25.00%
STAFF UNIFORMS	-	200	800	2,000	1,200	150.00%
OFFICE EXPENSE	762	2,300	2,500	5,000	2,500	100.00%
TELEPHONE	620	1,600	2,200	2,500	300	13.64%
ADVERTISING	714	1,800	2,000	2,000	-	0.00%
FORESTRY SUPPLIES	1,951	7,000	7,000	7,000	-	0.00%
EQUIPMENT PURCHASE	-	5,000	5,000	7,000	2,000	40.00%
FORESTRY WORKS	-	8,000	8,000	5,000	(3,000)	-37.50%
PROPERTY TAXES	22,407	35,000	35,000	35,000	-	0.00%
SIGNS	218	500	1,000	1,000	-	0.00%
ADMINISTRATION OVERHEAD	3,453	9,000	9,000	9,000	-	0.00%
EQUIPMENT RENTAL	843	3,000	3,500	3,500	-	0.00%
STEWARDSHIP SERVICES	-	-	-	15,000	15,000	#DIV/0!
RESERVE PAYMENT (ORTHO)	500	1,000	1,000	1,000	-	0.00%
FORESTRY DISPLAYS	-	-	1,000	1,000	-	0.00%
NURSERY STOCK PURCHASES	69,905	70,000	100,000	100,000	-	0.00%
LANDSCAPE STOCK PURCHASE	8,201	8,200	6,000	6,000	-	0.00%
ARBOUR DAY PURCHASES	14,060	14,100	20,000	20,000	-	0.00%
SPRAYING EXPENSE	2,046	2,100	1,000	1,000	-	0.00%
EMERALD ASH BORER EXPENSE	-	-	500	-	(500)	-100.00%
<b>Revenues</b>						
GENERAL LEVY - STEWARDSHIP	-	-	-	28,500	28,500	#DIV/0!
DONATIONS	1,000	1,000	-	-	-	#DIV/0!
RESERVES - STEWARDSHIP	-	-	-	73,000	73,000	#DIV/0!
FOREST PRODUCTS	-	180,000	180,000	180,000	-	0.00%
TREE PLANTING	18,340	21,000	30,000	30,000	-	0.00%
NURSERY STOCK	40,473	52,000	100,000	100,000	-	0.00%
MFTIP	8,028	12,000	12,000	12,000	-	0.00%
MARKING & PRUNING	1,715	2,000	1,000	2,000	1,000	100.00%
LANDSCAPE STOCK	10,444	10,500	6,000	13,000	7,000	116.67%
SPRAYING	-	5,000	15,000	10,000	(5,000)	-33.33%
ARBOUR DAY SALES	10,948	15,000	23,000	23,000	-	0.00%
EAB TREATMENT	-	750	750	-	(750)	-100.00%
MISCELLANEOUS	2,920	3,500	1,000	3,000	2,000	200.00%
<b>Net Revenue</b>	<b>(130,626)</b>	<b>(21,750)</b>	<b>4,650</b>	<b>-</b>	<b>(4,650)</b>	<b>-100.00%</b>
<b>Total Budget</b>			<b>364,100</b>	<b>474,500</b>	110,400	30.32%

One additional staff - Lands & Stewardship Technician (funded 1/3 through levy & 2/3 through reserves)



<b>AGRICULTURAL LANDS</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	762	4,000	5,000	5,000	-	0.00%
STAFF BENEFITS - MERCS & OMERS	130	800	900	900	-	0.00%
STAFF TRAVEL	-	800	1,000	1,000	-	0.00%
REPAIR & MAINTENANCE	-	1,500	1,800	1,500	(300)	-16.67%
PROPERTY TAXES	812	1,400	1,400	1,500	100	7.14%
EQUIPMENT RENTAL	-	500	800	500	(300)	-37.50%
<b>Revenues</b>						
LAND RENTAL	5,251	15,500	15,500	17,000	1,500	9.68%
<b>Net Revenue</b>	<b>3,547</b>	<b>6,500</b>	<b>4,600</b>	<b>6,600</b>	<b>2,000</b>	<b>43.48%</b>
<b>Total Budget</b>			<b>10,900</b>	<b>10,400</b>	<b>(500)</b>	<b>-4.59%</b>

No change in staffing

<b>MOTOR POOL</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	7,501	16,500	16,500	17,000	500	3.03%
STAFF BENEFITS - MERCS & OMERS	1,547	3,400	3,400	3,500	100	2.94%
EQUIPMENT PURCHASE	43,350	43,350	40,000	23,000	(17,000)	-42.50%
VEHICLE FUEL	9,910	30,000	35,000	35,000	-	0.00%
EQUIPMENT FUEL	1,399	4,500	5,500	5,500	-	0.00%
VEHICLE REPAIRS & MAINTENANCE	5,601	12,500	12,500	12,500	-	0.00%
EQUIPMENT REPAIRS & MAINTENANC	11,553	12,500	8,000	10,000	2,000	25.00%
OFFICE EQUIPMENT REP & MAINT	3,961	8,000	10,000	8,000	(2,000)	-20.00%
LICENCES & INSURANCE	7,083	12,500	12,500	13,000	500	4.00%
VEHICLE PURCHASE	72,981	73,000	80,000	40,000	(40,000)	-50.00%
<b>Revenues</b>						
RESERVES	72,981	80,000	80,000	40,000	(40,000)	-50.00%
VEHICLE RENTAL	31,086	100,000	135,000	135,000	-	0.00%
EQUIPMENT RENTAL	5,160	15,000	20,000	20,000	-	0.00%
OFFICE EQUIPMENT RENTAL	-	4,000	12,000	12,000	-	0.00%
SALE OF MOTOR POOL ASSETS	-	6,000	6,000	-	(6,000)	-100.00%
<b>Net Revenue</b>	<b>(55,659)</b>	<b>(11,250)</b>	<b>29,600</b>	<b>39,500</b>	<b>9,900</b>	<b>33.45%</b>
<b>Total Budget</b>			<b>223,400</b>	<b>167,500</b>	<b>(55,900)</b>	<b>-25.02%</b>

No change in staffing

<b>BRUCEDALE CA</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	4,203	7,700	7,700	9,000	1,300	16.88%
SALARIES - CONTRACT	5,200	16,200	16,200	16,800	600	3.70%
SALARIES - SEASONAL	285	3,000	3,000	3,000	-	0.00%
STAFF BENEFITS - MERCS & OMERS	1,863	2,450	2,450	2,800	350	14.29%
STAFF TRAVEL	330	1,000	1,200	1,200	-	0.00%
STAFF UNIFORMS	-	-	250	250	-	0.00%
OFFICE EXPENSE	2,111	5,000	5,000	5,000	-	0.00%
TELEPHONE	554	2,600	2,600	2,600	-	0.00%
UTILITIES	3,380	12,500	12,500	13,000	500	4.00%
ADVERTISING	95	300	300	300	-	0.00%
INSURANCE	1,193	2,000	2,000	2,000	-	0.00%
PRINTING	-	-	100	250	150	150.00%
PARK REPAIRS & MAINTENANCE	6,731	10,000	9,000	10,000	1,000	11.11%
HAZARD TREES	-	-	-	20,000	20,000	#DIV/0!
PARK SUPPLIES	2,044	2,000	1,000	2,000	1,000	100.00%
WATER SAMPLING COSTS	125	450	450	500	50	11.11%
EQUIPMENT PURCHASE	-	1,000	1,500	1,500	-	0.00%
PROPERTY TAXES	1,401	2,700	2,700	3,000	300	11.11%
WOOD PURCHASES	452	1,000	1,000	1,000	-	0.00%
ICE PURCHASES	-	400	400	500	100	25.00%
PARK SIGNAGE	-	500	1,500	1,500	-	0.00%
FUEL EXPENSE	96	300	300	300	-	0.00%
EQUIPMENT RENTAL	10	250	250	250	-	0.00%
EQUIPMENT MAINTENANCE	-	500	500	500	-	0.00%
RESERVE REPAYMENT	-	4,000	4,000	4,000	-	0.00%
<b>Revenues</b>						
DONATIONS	1,000	1,000	-	-	-	#DIV/0!
SEASONAL CAMPING	85,602	87,000	80,000	97,200	17,200	21.50%
DAILY CAMPING	1,342	2,500	-	3,000	3,000	#DIV/0!
TRAILER STORAGE	-	7,800	7,600	8,000	400	5.26%
WOOD SALES	556	1,200	900	1,200	300	33.33%
RESERVATION FEE	136	250	-	300	300	#DIV/0!
ENTRY & VEHICLE FEES	-	300	300	300	-	0.00%
STORE REVENUE	46	500	500	500	-	0.00%
<b>Net Revenue</b>	<b>58,610</b>	<b>24,700</b>	<b>13,400</b>	<b>9,250</b>	<b>(4,150)</b>	<b>-30.97%</b>
<b>Total Budget</b>			<b>75,900</b>	<b>101,250</b>	<b>25,350</b>	<b>33.40%</b>

No change in staffing

<b>DURHAM CA</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES - REGULAR	19,723	64,000	64,000	68,000	4,000	6.25%
SALARIES - CONTRACT	9,647	28,000	28,000	30,000	2,000	7.14%
SALARIES - SEASONAL	11,110	38,000	38,000	45,000	7,000	18.42%
STAFF BENEFITS	2,809	5,000	5,000	5,500	500	10.00%
STAFF BENEFITS - MERCS & OMERS	9,415	26,000	26,000	26,000	-	0.00%
STAFF TRAVEL	153	1,000	1,500	1,500	-	0.00%
STAFF DEVELOPMENT	700	1,000	1,500	2,000	500	33.33%
STAFF UNIFORMS	465	500	900	900	-	0.00%
OFFICE EXPENSE	6,676	9,000	9,000	10,000	1,000	11.11%
TELEPHONE	2,441	6,000	6,000	6,000	-	0.00%
UTILITIES	15,251	32,000	32,600	33,000	400	1.23%
ADVERTISING	93	500	1,000	500	(500)	-50.00%
INSURANCE	3,833	7,000	7,000	7,000	-	0.00%
PRINTING	-	-	1,000	1,000	-	0.00%
PARK REPAIRS & MAINTENANCE	14,879	25,000	25,000	23,000	(2,000)	-8.00%
PARK SUPPLIES	3,801	6,000	4,000	5,000	1,000	25.00%
WATER SAMPLING COSTS	118	600	600	600	-	0.00%
EQUIPMENT PURCHASE	-	3,000	3,000	1,500	(1,500)	-50.00%
PROPERTY TAXES	1,749	3,800	3,800	3,800	-	0.00%
WOOD PURCHASES	5,800	7,000	5,500	7,000	1,500	27.27%
STORE PURCHASES	2,085	3,000	3,200	3,000	(200)	-6.25%
PARK SIGNAGE	550	550	1,500	5,000	3,500	233.33%
FUEL EXPENSE	3,403	4,000	5,000	4,000	(1,000)	-20.00%
EQUIPMENT RENTAL	454	500	500	500	-	0.00%
EQUIPMENT MAINTENANCE	1,407	6,000	6,000	2,500	(3,500)	-58.33%
VEHICLE MAINTENANCE	-	7,000	7,000	7,000	-	0.00%
RESERVE REPAYMENT	-	5,000	5,000	5,000	-	0.00%
<b>Revenues</b>						
RESERVES	-	22,300	22,300	-	(22,300)	-100.00%
RENTALS	119	300	2,000	2,000	-	0.00%
SEASONAL CAMPING	171,407	174,000	174,000	196,000	22,000	12.64%
DAILY CAMPING	48,728	55,000	55,000	62,000	7,000	12.73%
GROUP CAMPING	-	-	3,000	3,000	-	0.00%
TRAILER STORAGE	(177)	12,000	12,000	14,200	2,200	18.33%
WOOD SALES	2,168	8,000	7,000	8,500	1,500	21.43%
RESERVATION FEE	5,966	6,000	5,500	7,000	1,500	27.27%
ENTRY & VEHICLE FEES	1,056	1,500	3,000	3,500	500	16.67%
STORE REVENUES	721	4,800	4,800	5,500	700	14.58%
SUMMER CAREER GRANT	-	22,550	-	-	-	#DIV/0!
CARD READER DEPOSITS	3,700	4,000	-	-	-	#DIV/0!
MISCELLANEOUS	3,009	5,000	3,000	5,000	2,000	66.67%
<b>Net Revenue</b>	<b>120,135</b>	<b>26,000</b>	<b>-</b>	<b>2,400</b>	<b>2,400</b>	<b>#DIV/0!</b>
<b>Total Budget</b>			<b>291,600</b>	<b>304,300</b>	<b>12,700</b>	<b>4.36%</b>

One additional staff - Gatekeeper (funded from increased self generated revenues)

SAUGEEN BLUFFS CA	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES - REGULAR	28,855	63,000	63,000	68,500	5,500	8.73%
SALARIES - CONTRACT	12,043	28,000	28,000	29,000	1,000	3.57%
SALARIES - SEASONAL	19,107	48,500	48,500	57,500	9,000	18.56%
STAFF BENEFITS - MERCS & OMERS	10,573	20,000	20,000	20,000	-	0.00%
STAFF TRAVEL	787	1,500	1,500	1,500	-	0.00%
STAFF DEVELOPMENT	-	500	500	1,500	1,000	200.00%
STAFF UNIFORMS	677	700	1,000	1,000	-	0.00%
OFFICE EXPENSE	8,849	10,000	9,000	10,000	1,000	11.11%
TELEPHONE	3,296	9,000	14,000	14,000	-	0.00%
UTILITIES	14,861	34,000	35,600	38,000	2,400	6.74%
ADVERTISING	115	500	1,000	500	(500)	-50.00%
INSURANCE	4,498	7,200	7,200	7,400	200	2.78%
PRINTING	-	-	1,000	1,000	-	0.00%
PARK REPAIRS & MAINTENANCE	42,032	50,000	50,000	78,000	28,000	56.00%
HAZARD TREES	-	-	-	20,000	20,000	#DIV/0!
PARK SUPPLIES	3,934	6,000	4,000	5,000	1,000	25.00%
WATER SAMPLING COSTS	271	1,500	1,500	1,500	-	0.00%
EQUIPMENT PURCHASE	-	3,000	3,000	3,000	-	0.00%
PROPERTY TAXES	1,930	4,300	4,300	4,500	200	4.65%
WOOD PURCHASES	4,296	6,000	6,000	7,000	1,000	16.67%
STORE PURCHASES	639	1,200	1,300	1,500	200	15.38%
HORSE CAMPGROUND	465	500	-	-	-	#DIV/0!
PARK SIGNAGE	-	500	1,500	5,000	3,500	233.33%
FUEL EXPENSE	4,434	6,000	6,000	6,000	-	0.00%
EQUIPMENT RENTAL	3,914	4,500	600	1,000	400	66.67%
EQUIPMENT MAINTENANCE	776	2,000	2,500	2,500	-	0.00%
VEHICLE MAINTENANCE	-	5,000	5,000	5,000	-	0.00%
RESERVE REPAYMENT	-	4,000	4,000	4,000	-	0.00%
<b>Revenues</b>						
RESERVES	-	52,000	52,000	25,000	(27,000)	-51.92%
RENTALS	409	1,000	1,400	1,400	-	0.00%
SEASONAL CAMPING	149,301	155,000	100,000	158,500	58,500	58.50%
HORSE CAMPING	18,081	20,000	17,000	21,000	4,000	23.53%
TRAILER/BUNKIE USE	6,357	9,000	7,000	10,000	3,000	42.86%
DAILY CAMPING	110,174	120,000	96,000	124,200	28,200	29.38%
GROUP CAMPING	-	-	10,000	5,000	(5,000)	-50.00%
TRAILER STORAGE	186	8,000	7,000	10,800	3,800	54.29%
WOOD SALES	2,165	6,500	6,500	7,500	1,000	15.38%
RESERVATION FEE	16,721	20,000	13,000	22,000	9,000	69.23%
ENTRY & VEHICLE FEES	640	1,500	1,800	2,000	200	11.11%
LAUNDROMAT	148	400	300	500	200	66.67%
STORE REVENUES	518	1,000	2,000	2,000	-	0.00%
SUMMER CAREER GRANT	-	18,000	-	-	-	#DIV/0!
MISCELLANEOUS	3,039	6,000	6,000	6,000	-	0.00%
<b>Net Revenue</b>	<b>141,387</b>	<b>101,000</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>#DIV/0!</b>
<b>Total Budget</b>			<b>320,000</b>	<b>393,900</b>	<b>73,900</b>	<b>23.09%</b>

One additional staff - Gatekeeper (funded from increased self generated revenues)

<b>CAPITAL WATER PROJECTS</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
LAKE HURON CENTRE COASTAL CONSERVATION	-	10,000	10,000	10,000	-	0.00%
DURHAM DAM SAFETY - UPPER DAM	12,060	20,000	-	-	-	#DIV/0!
DURHAM DAM SAFETY - LOWER DAM	-	-	-	10,000	10,000	#DIV/0!
<b>Revenues</b>						
SPECIAL LEVY	-	10,000	10,000	10,000	-	0.00%
MISCELLANEOUS	-	10,000	-	10,000	10,000	#DIV/0!
<b>Total Budget</b>	<b>(12,060)</b>	<b>(10,000)</b>	-	-	-	#DIV/0!
<b>Net Revenue</b>			<b>10,000</b>	<b>20,000</b>	10,000	100.00%

No change in staffing

# Reserve Schedule Budget 2022



September 16, 2021

**Saugeen Valley Conservation Authority  
Statement of Reserves  
For 2022 Budget Deliberations**

<b>Reserve</b>	<b>Balance June 30, 2021</b>	<b>Projected Balance Dec 31, 2021</b>	<b>Proposed Budget 2022</b>	<b>Projected Balance Dec 31, 2022</b>
Agricultural Lands	28,705	35,205	6,600	41,805
Computer Upgrades	23,295	23,295	(10,000)	13,295
Environmental Planning	56,881	56,881	(40,000)	16,881
Forest Management	313,114	291,364	-	291,364
House Repairs	41,212	41,212	-	41,212
Kincardine Maintenance	132,377	124,845	(12,549)	112,296
Land Management	96,685	71,685	(60,000)	11,685
Legal Fees	54,539	44,539	(21,000)	23,539
LTD/OMERS/Benefits	21,090	21,090	-	21,090
Office Building & Equipment	39,436	39,436	(15,000)	24,436
Ortho Imagery/FW Software	31,218	35,218	4,000	39,218
Property Acquisition	164,436	164,436	-	164,436
Resource Centre	4,780	4,780	-	4,780
Retiree Benefits	30,129	29,719	(850)	28,869
Saugeen Parks	550,881	664,431	(11,350)	653,081
Insurance Deductible	27,057	27,057	-	27,057
Short Term Disability	31,066	31,066	-	31,066
Stewardship	113,783	103,783	(15,000)	88,783
Vehicle Replacement	36,641	38,391	52,500	90,891
Wetland Acquisition	57,082	57,082	-	57,082
Working Capital	1,186,726	1,187,836	(113,000)	1,074,836
	<b>3,041,130</b>	<b>3,093,348</b>	<b>(235,649)</b>	<b>2,857,699</b>



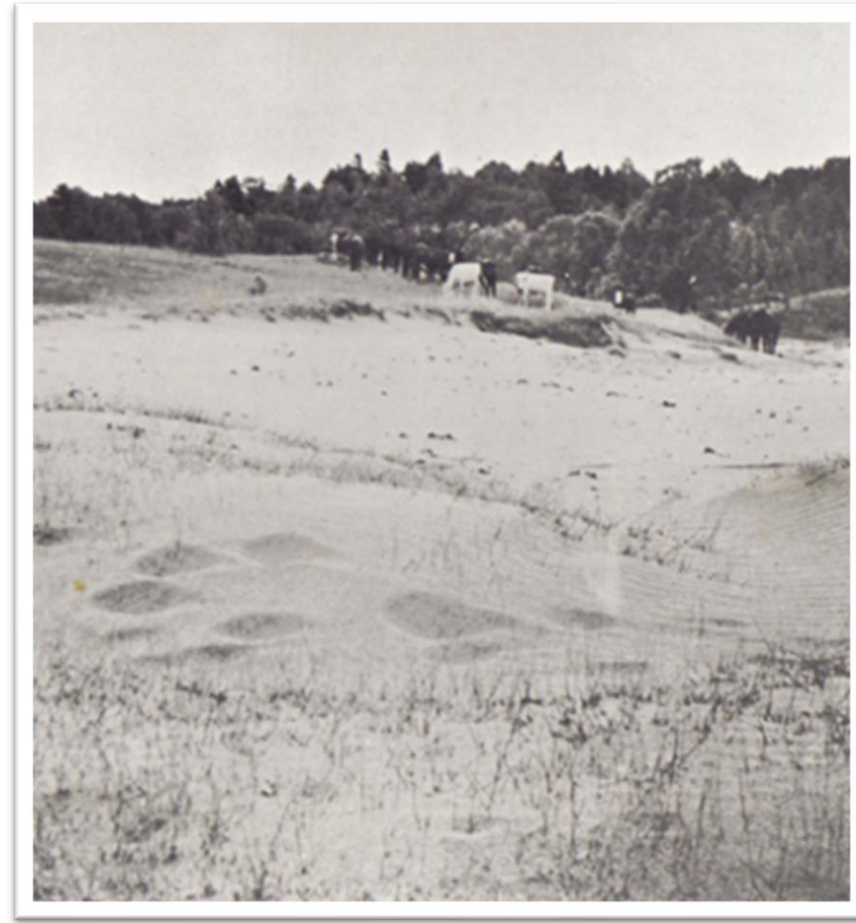
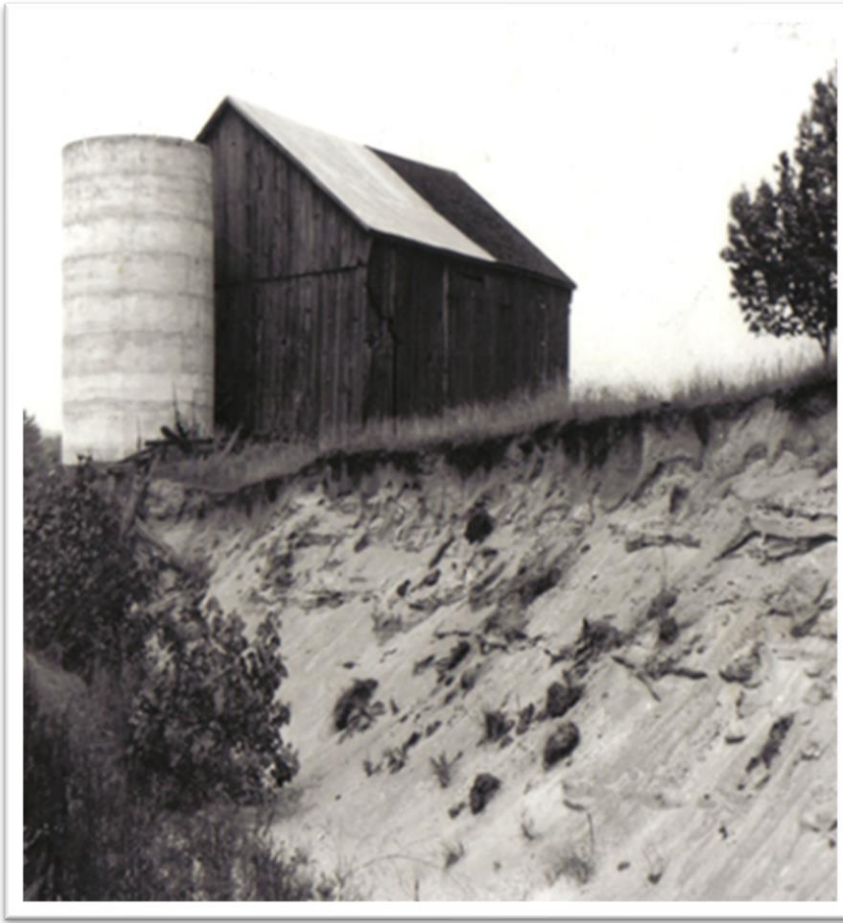
# Saugeen Valley Conservation Authority

## Budget 2022

Jennifer Stephens  
General Manager / Secretary-Treasurer

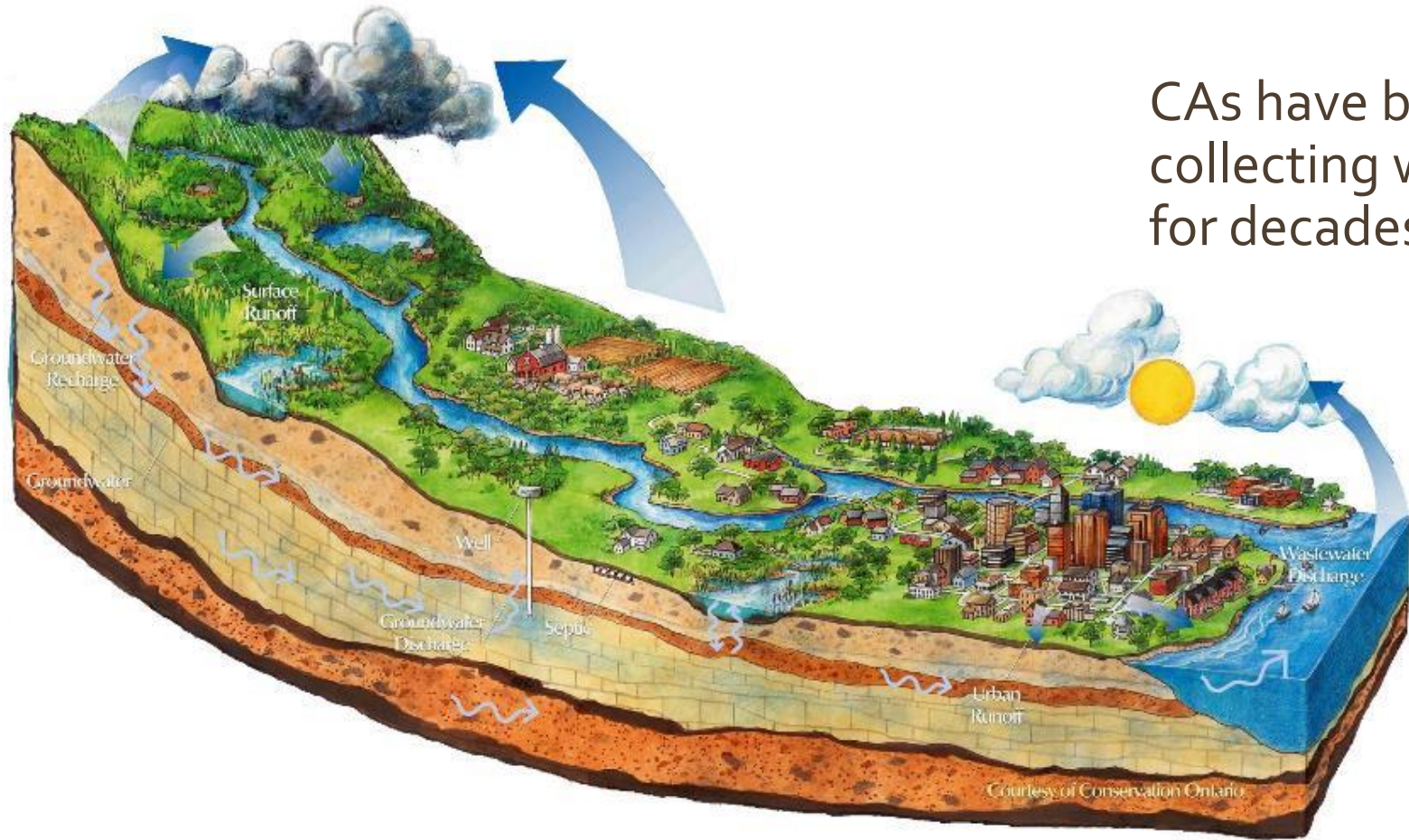
November 2021





The genesis of Conservation Authorities  
*The Conservation Authorities Act, 1946*

# Watershed Based Decision Making



CAs have been monitoring and collecting watershed information for decades

# Flood Forecasting and Warning



Provide timely and appropriate flood forecasting and warning for watershed residents, municipalities, and the media.

# Environmental Planning and Regulations



Section 28: *Conservation Authorities Act*  
Regulation 169/06: Development, Interference  
with Wetlands and Alterations to Shorelines  
and Watercourses

# Water Quality



Collect and interpret knowledge about groundwater, surface water, and aquatic ecology of SVCA's watershed



# Water Management



Maintenance related to the SVCA Flood and Erosion Control Projects



# Stewardship Activities



Community support for implementation of projects to conserve and improve natural resources



# Conservation Education

Assist watershed residents in acquiring the knowledge, skills and commitment to make informed decisions and constructive actions concerning the wise use of our natural resources.



# Forestry



Maintenance or improvement projects related to Authority and private forested properties.

# Non-Revenue Parks and Property Management



Maintenance of all Authority non-revenue parks.

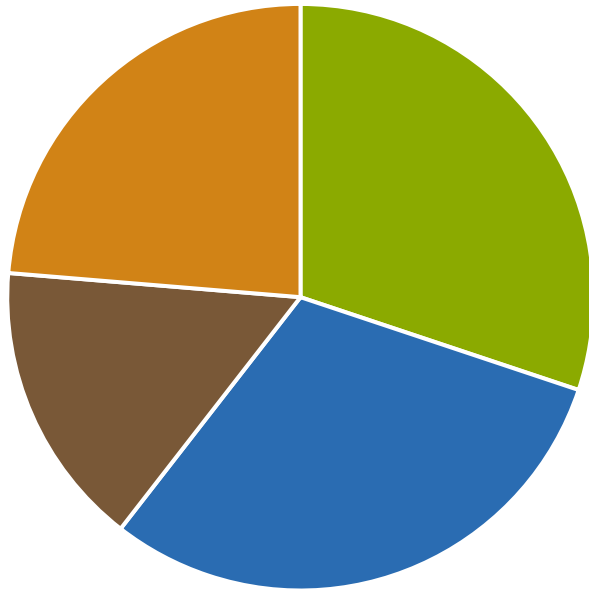
Planning and design of maintenance or improvement projects related to Authority properties.

# 2022 Budget – At a Glance – Operations (General Levy)

2021 Budget – \$3,051,325

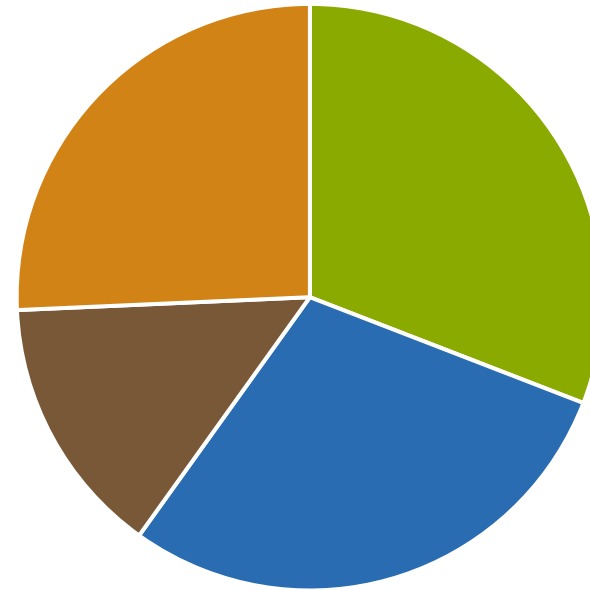
2022 Budget - \$3,435,625

Budget (\$)



■ EPR ■ Corporate ■ Water Resources ■ Forestry and Lands

Budget (\$)



■ EPR ■ Corporate ■ Water Resources ■ Forestry and Lands

Looking



**Ahead**

# Conservation Authority Act Regulations – Phase 1

- i) Mandatory Programs and Services Regulation (O.Reg. 686/21)*
- ii) Transition Plan and Agreements Regulation (O.Reg. 687/21)*
- iii) Rules of Conduct in Conservation Areas Regulation (O.Reg. 688/21)*

# Transition Plan and Agreement Regulation

Prescribed Dates	Key Deliverables
December 31, 2021	Transition Plan
February 28, 2022	Inventory of Programs & Services
July 1, 2022 to October 1, 2023	Quarterly Progress Reports: status of inventory & agreement negotiations
October 1, 2023	Requests for Extension
<b>January 1, 2024</b>	<b>Transition Date:</b> All required MOUs/Agreements to be completed
January 31, 2024	Final Report: final inventory & stmt of compliance re: agreements







Outdoors and Recreation

Permits and Planning

Forestry and Landowner Services

Water Management and Protection

Learn and Get Involved

About Us

# Welcome to Saugeen Valley Conservation

**Flood Status**

Lake Huron  
Normal

Rivers  
Normal

**Low Water Status**

Normal

COVID-19 Information

Applying for a Permit

Flood Messages

Education Program

Camping

Water Well Improvement Program

# #ConservationMatters



OUR COMMUNITY

# Safety and Well-Being Plan

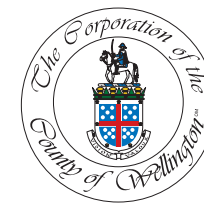
FOR WELLINGTON COUNTY



Alternate formats available upon request.



<sup>TM</sup> Official Mark of The Corporation of the County of Wellington



WE ARE ALL IN THIS TOGETHER

WE ARE ALL IN THIS TOGETHER



## Message from Wellington County Warden - Kelly Linton

The County of Wellington's Strategic Action Plan states

“People are our Priority.”

Therefore, we are committed to the safety and well-being of our residents across all seven municipalities. Over the last few months, we have worked together to take positive action in response to the COVID-19 pandemic. We are now well-positioned to implement the Wellington County Community Safety and Well-Being Plan.

Building safe and healthy communities is a shared responsibility. The Community Safety and Well-Being Plan demonstrates the County's commitment to partner with Safe Communities Wellington County. Together, we can identify and prioritize the issues facing our residents. This plan will identify the areas that can make a significant impact by harnessing the power of prevention and our social development instead of heavily taxing our incident response.

On behalf of Wellington County Council, I would like to thank the County, Wellington County OPP and Safe Communities Wellington County for implementing the Community Safety and Well-Being Plan. We are working together to ensure the County continues to be one of the safest places to live, work and play in Canada.



## Message from Wellington County Police Service Board (WCPSB) Chair - Joanne Ross-Zuj

The Wellington County Police Services Board believes the Community Safety and Well-Being Plan will connect first responders and community services throughout the County. Partnerships allow the special abilities of individual groups to maximize impact. Collaboration is crucial to community safety and well-being.

The key policing initiative for Wellington County OPP will always be the urgent needs of our residents. The Community Safety and Well-Being Plan will provide the Wellington County OPP with additional tools and resources to respond to emerging issues and determine the best course of action.

The Wellington County Police Services Board would like to thank Safe Communities Wellington County for bringing all key stakeholders together and providing the foundation for the Community Safety and Well-Being Plan. We share one common goal of keeping the residents of Wellington County safe.



### **Message from Wellington County Ontario Provincial Police Inspector Detachment Commander - Paul Richardson**

Wellington County is pleased to partner with the Safe Communities Committee and the County of Wellington to develop the Community Safety and Well-Being Plan. The Wellington County OPP has a partnership with the Canadian Mental Health Association of Waterloo-Wellington (CMHAWW) to provide effective and informed responses to residents who face mental health challenges or have been impacted by suicide. To help improve road safety, Wellington County OPP is developing a plan to address aggressive driving to reduce motor vehicle collisions. In collaboration with community stakeholders, Wellington County OPP will continue to evaluate and modify our services to address the needs of our community and bring us closer to our vision: "Safe Communities ...A Secure Ontario."



### **Message from SCWC Programme Coordinator - Christine Veit**

Every day, I have the opportunity to keep my family and the residents of Wellington County safe. I am able to work alongside people whose jobs are to care for the safety and well-being of everyone in our wonderful County.

The organizations of Wellington-Dufferin-Guelph Public Health (WDGPH), Wellington County OPP, Upper Grand District School Board (UGDSB), Wellington Catholic District School Board (WCDSB), Guelph-Wellington Drug Strategy, CMHAWW, and County of Wellington Social Services make a large impact on our community. By working together, we can improve the safety and wellness of the people who live in Wellington County. It's truly inspirational. Every day, I am grateful and proud to work with these organizations.



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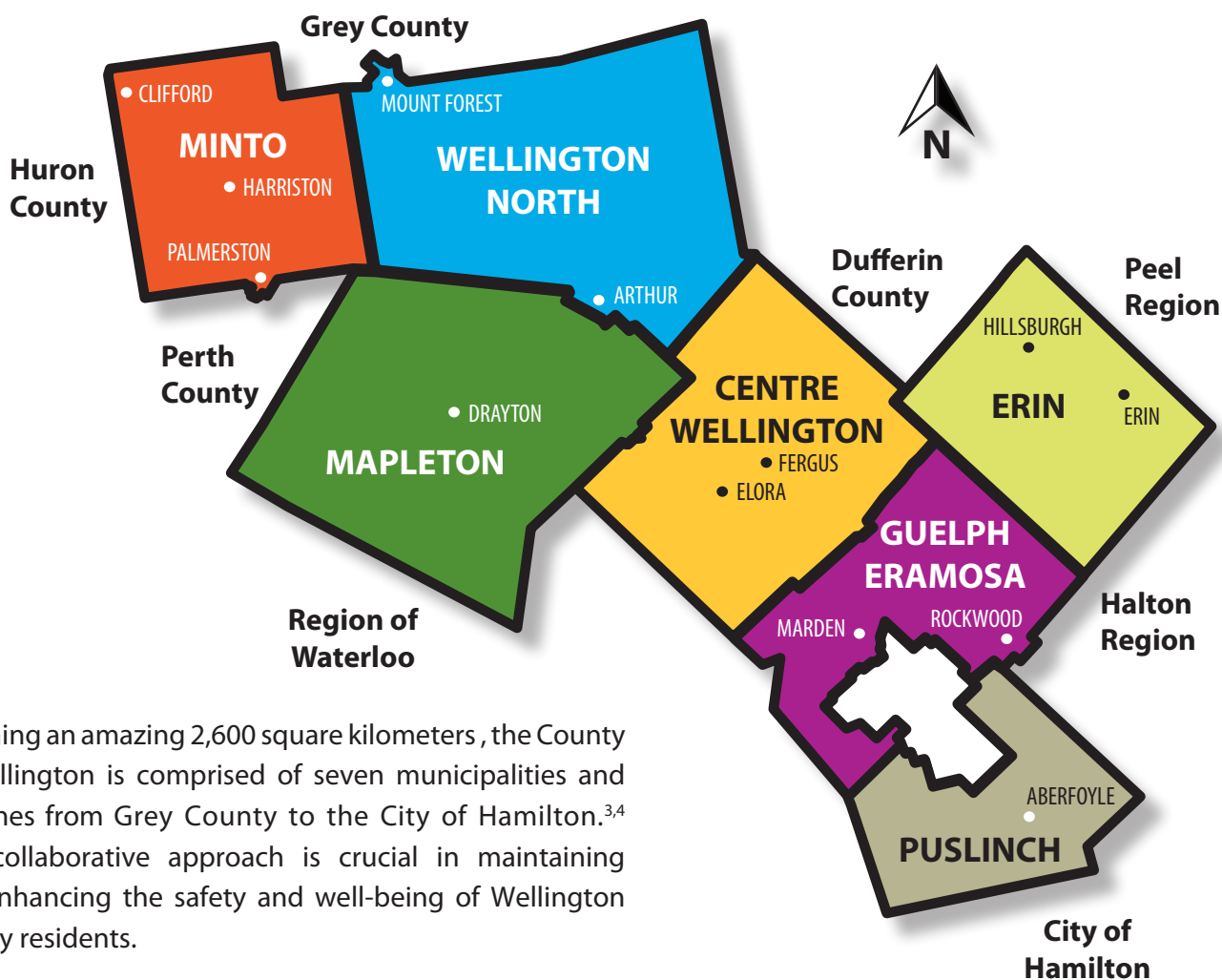
## Acknowledgements

Implementing the Community Safety and Well-Being Plan is a collaborative effort. The plan was developed through the Safe Communities Wellington County Leadership Table in partnership with Wellington County OPP and the County of Wellington. We would like to thank members and organizations throughout the community who participated in the community survey, priority setting exercise, and environmental scan. These activities provided the foundation for the plan.

## Introduction

The County of Wellington is a dynamic, healthy and vibrant community. The County performs very well on the key indicators of well-being, which includes the Wellington-Dufferin-Guelph report cards on the well-being of children. In 2019, the County of Wellington was ranked 13th overall in MacLean magazine's Canada's safest places to live.<sup>1</sup>

Between 2011 and 2016, Wellington County's population increased from 86,000 to over 90,000. By 2041, Wellington County's population is projected to reach 134,500.<sup>2</sup> The population of Wellington County is well-educated, with approximately 53% of working-aged residents holding a post-secondary credential.<sup>2</sup> The County also holds a higher share of residents with skilled trades or apprenticeship certifications than the surrounding areas.



Spanning an amazing 2,600 square kilometers, the County of Wellington is comprised of seven municipalities and stretches from Grey County to the City of Hamilton.<sup>3,4</sup> This collaborative approach is crucial in maintaining and enhancing the safety and well-being of Wellington County residents.



This plan addresses the unique nature of Wellington County and relies on the teamwork of many sectors, including municipalities, police, paramedics, education, WDGPH, healthcare, social services, and community based human services agencies. In other words, people in need of help receive the right response, at the right time, and by the right service provider.

## Community Safety and Well-Being Planning in Ontario: An Emerging Approach

The concept of community safety and well-being planning has been championed by the Ontario working group on Collaborative, Risk-Driven Community Safety (a subcommittee of the Ontario Association of Chiefs of Police), the Ontario Ministry of Community Safety and Correctional Services and The Ontario Ministry of the Solicitor General.

In 2014, the Ontario working group released the **New Directions in Community Safety** report which encourages community safety and well-being planning within

**4**

**levels of intervention:<sup>5</sup>**

- 1. Social Development**
- 2. Prevention**
- 3. Risk Intervention**
- 4. Emergency Response.**



## 1 Social Development

Individual and community wellness is promoted and maintained by addressing the underlying causes of social issues through upstream approaches. This includes opportunities for employment, income, adequate housing, access to education and other supports that promote social and economic inclusion.

## 2 Prevention

Proactive strategies are known and identified risks that are likely to result in harm to individuals or communities if left unmitigated.

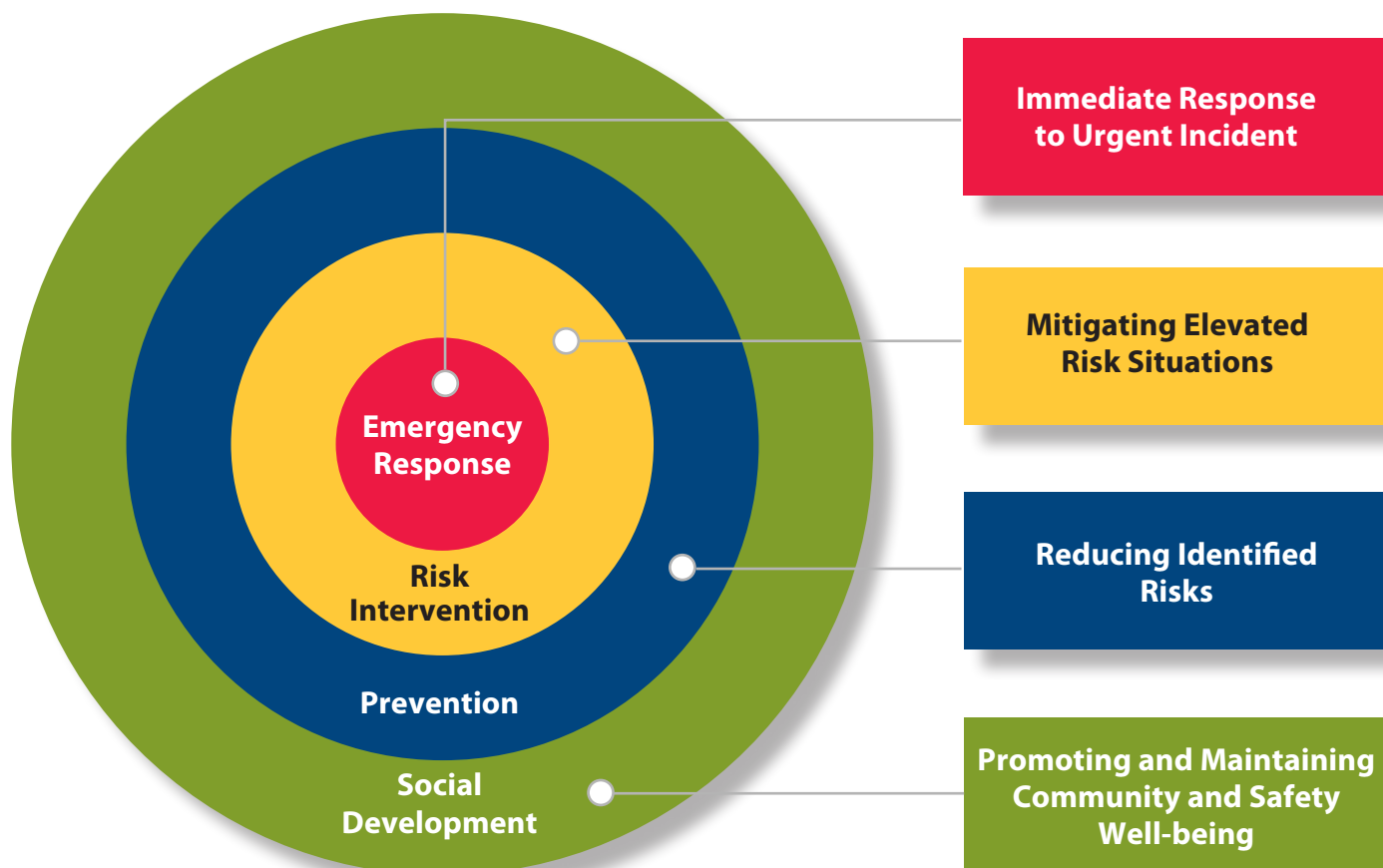
## 3 Risk Intervention

Situations of acutely elevated risk are identified and interventions are immediately mobilized to respond to situations before an emergency or crisis-driven response is required.

## 4 Emergency Response

Addressing circumstances that require intervention by first responders, must include: police, paramedics, and other crisis-driven services.

The approach is holistic and requires planning at all levels of intervention. The approach also recognizes it is beneficial to maximize efforts in the outer zones to reduce harm to individuals, who have their needs met before the situation escalates into a crisis, and to prevent increases in demand for costlier, downstream interventions with police and other emergency response systems.



**Wellington County is performing well on many indicators of community safety and well-being, but like all communities, has priority areas that require attention.**



**15,927 Days spent in hospitals due to fall related injuries (2010 - 2015)<sup>6,7</sup>**



**638 Potential Years of Life lost to Intentional Self Harm (2010 - 2015)<sup>6,7</sup>**



**2780 Emergency Department Visits caused by a motor vehicle collision (2010 - 2015)<sup>6,7</sup>**



**302 Calls to Victim Services in 2019<sup>8</sup>**



**69 Alcohol involved in MVC in 2019<sup>8</sup>**



**2787.50 officer hours related to Mental Health occurrences in 2020<sup>9</sup>**



**41% of 5,165 households spent 30% or more on household income or shelter costs<sup>2</sup>**

**Wellington County has the highest proportion of older adults in Wellington Dufferin Guelph with 33.1% of the population consisting of individuals over 55 years of age.<sup>2</sup>**

## Towards Collaboration and Action to Enhance Community Safety and Well-Being in Wellington County

The vision of Safe Communities Wellington County is to make Wellington County the safest and healthiest place to live, learn, work and thrive in Canada. Wellington County received the Safe Community designation in 2013 with the help of community stakeholders, including the Safe Communities Wellington County Committee, local municipal councils, emergency services, WDGPH, UGDSB and the WCDSB. A Safe Community promotes safe and healthy behaviours and protects people from hurt and harm. By working collaboratively and focusing on the outer rings of the Zones of Intervention, Wellington County will make a greater impact on the safety and wellness of our residents.

**The Safe Communities Leadership Table will continue the work it has done over the past seven years and will now provide the framework for the Community Safety and Well-Being Plan.**

### Community Consultation

#### Community Scan

The Community Scan identifies organizations whose services compliment and/or duplicate the prevention activities of Safe Communities Wellington County. To strengthen our efforts, it is essential to engage with organizations in the County that have similar priorities. All organizations are based out of Wellington County, with exception of Lions Quest Canada.

### Groups involved in the Community Scan Process



Canadian Mental  
Health Association  
Waterloo Wellington



**CRIME STOPPERS**  
GUELPH WELLINGTON  
1-800-222-TIPS (8477)  
[www.csgw.tips](http://www.csgw.tips)





FIRE SERVICES WELLINGTON COUNTY



SENIORS' CENTRE for EXCELLENCE



## Community Survey

The Community Survey was developed in consultation with Safe Communities Wellington County and Parachute and administered online by Qualtrics. Paper copies were made available at all 14 library branches in Wellington County along with lock-boxes for submission and the incentive-ballot drop box. A WDGPH Ethics Consultation was not necessary for the survey because it did not collect any personal information or personal health information. However, a survey information sheet and consent form were developed following the guidance of the WDGPH Ethics Committee. Consent forms accompanied both the online and paper versions of the survey. The survey was promoted on social media and the social media accounts of our various community partners. SCWC advertised the community survey in the Wellington Advertiser, through an official media release, and on the radio. The paper copy responses were entered into Qualtrics by a member of the Healthy Communities and Public Policy Team at WDGPH. A total of 288 responses were received with 208 of these responses determined to be valid for use in the analysis. Invalid responses were either not from Wellington County, consent was not indicated, or the surveys were incomplete. The valid survey data were cleaned and presented by a team member from the Health Analytics department at WDGPH.

## Priority Setting Exercise (PSE)

Sixty-two individuals, representing over 30 Wellington County organizations, service agencies, and departments, attended the PSE. The exercise consisted of two pillars, the presentation of data, and the qualitative assessment of statistics. Data on emergency room visits, hospital stays, and mortality statistics were presented for seven categories; pedestrians and cyclists, motor vehicles (on and off road), agricultural, machinery and tools, sports and recreation, falls, accidental poisonings, and intentional self-harm. Participants were given the opportunity to contextualize the data to ensure they understood the injury categories and the impact they have on the safety of residents living in Wellington County. During the qualitative assessment, each participant was given a chance to rank two pre-selected injury categories, per table, based on a selection of statements.



## Reporting of Priorities

Following the completion of the community scan and the community survey, the two pillars of the priority setting exercise were combined to determine the ranking of injuries. The most important injuries to prevent in Wellington County are:



### 1. Motor Vehicle Collisions



### 2. Falls



### 3. Intentional Self Harm



### 4. Accidental Poisonings



### 5. Pedestrian and Cyclists



### 6. Sports and Recreation



### 7. Agricultural, Machinery and Tools

The data from the community consultation will help guide our programmes and ensure an impact is made in each local municipality throughout Wellington County. We will review our existing partnerships to determine how we can address our top three priorities and all seven injury categories.

## Wellington County's Model for Collaboration, Planning and Action

The issues that affect the safety and well-being of communities are often complex and require collective involvement, effort and action from many partners. Some issues can be addressed at an individual level. Other issues require a system-based approach. Wellington County's Model for collaboration, planning and action outlines a flexible and action-oriented process. This model will identify and respond to a wide range of system-level issues that impact safety and well-being in Wellington County.

### The Model is designed to facilitate three core functions:

1. To make Wellington County, the safest and healthiest place in which to live, learn, work and thrive in Canada.
2. Address system-level barriers and gaps in the human services system that negatively impact people who are vulnerable and result in increased demand on emergency crisis driven services.
3. Prevent and reduce the severity of bodily injuries caused by external mechanisms, such as accidents.

### The Safe Communities Leadership Table will:

- Continue to convene leaders from organizations with system planning accountability in Wellington County.
- Anticipate issues and service gaps using enhanced data and knowledge sharing.
- Achieve greater coordination between existing issues and planning tables and consolidate where appropriate.
- Ensure Wellington County is ready to respond when emerging issues occur.
- Create opportunities to align resources and efforts in order to increase impact on identified community safety and well-being priorities.



## Safe Communities Wellington County Process Chart



### How does Safe Communities Wellington County operate?

Safe Communities Wellington County is directed by the Leadership Table and the Executive. We are supported by the County of Wellington, the Police Services Board, and Wellington County's Model for collaboration, planning and action. The Leadership Table includes community leaders and organizations with key system planning accountability in the human services system. The Leadership Table has a broad mandate that addresses known, emergent and anticipated community issues. Issues are prioritized for Action Groups. If an issue is not specific to an Action Group, the Leadership Table will determine the best response. In some instances, an organization or municipality within the Leadership Table will be better positioned to take direct action.

**Community members and partners are essential to the Model.  
They are active members of our Action Groups and help provide solutions.**

**Community**  
members and partners  
are essential to the model.



## Governance and Support

The Safe Communities Leadership Table will report to the Police Services Board on a quarterly basis. Members of the Leadership Table will report to their respective organizations to ensure information is being shared appropriately. The action groups will be required to provide bi-monthly updates and a full annual report to the Leadership Table. Further, the Leadership Table will approve an annual budget and will provide the Treasury Department of the County of Wellington with the budget information.

Wellington County, the Wellington County OPP, and the Wellington County Police Services Board will provide staff and volunteer support to Wellington County's Community Safety and Well-Being Plan.

### Responsibilities will include:

- Supporting the issue identification and Leadership Table response process.
- Providing advice and recommendations to support the Safe Communities Wellington County Leadership Table.
- Identifying community partners and liaising with the Safe Communities Wellington County Leadership Table.
- Engaging with the community on safety and well-being issues, and those with lived experiences of the issues being considered for a Leadership Table response.

## Safe Communities Wellington County Leadership Table

The Leadership Table will be the ongoing custodian of the Community Safety and Well-Being Plan for Wellington County. The key roles for Safe Communities Wellington County Leadership Table are:

- Identify community safety and well-being issues and determine the best course of action such as adding an Action Group, tasking an Action Group, or identifying a body to address the issue.
- Provide support to action groups, municipal safe community groups, and organizations by providing resources, funding, and other support as required.
- Actively recruit individuals and organizations to sit on the Leadership Table and Action Groups.
- Perform environmental scans to identify issues and target individuals and organizations for recruitment to the Leadership Table.
- Provide a quarterly update to the Police Services Board on issues and plans, and present annually on progress and achievements.
- An annual update to the County of Wellington.
- Regularly seek input and data from community partners.

### **Current Membership of the Safe Communities Leadership Table:**

- Wellington County Council
- Wellington County Ontario Provincial Police
- Wellington County Staff
- Guelph Wellington Paramedic Service
- Wellington Dufferin Guelph Public Health
- Municipal representation of Fire Departments in Wellington County
- Representation from each of the 7 Municipal Councils
- Representatives from a wide variety of community organizations

### **Current Members of Safe Communities Wellington County Executive:**

- Current Co-Chairs of Leadership Table
- Appointed Member from Wellington County OPP
- Appointed member from Guelph Wellington Paramedic Service
- Appointed member from Wellington Dufferin Guelph Public Health
- Appointed member from Wellington County Council
- Appointed member from Wellington County Staff
- Safe Communities Programme Coordinator (Ex-Officio member)

## **Data Analytics and Decision Support**

The Leadership Table will review population and programme data in order to make informed decisions. Key objectives will involve:

- Identifying issues and trends to support active and new Action Groups.
- Supporting the data requirements of Safe Communities Leadership Table.
- Sharing data within privacy protocols.
- Monitoring community safety and well-being indicators for Wellington County.
- Supporting municipalities and Safe Communities groups community safety and well-being profiles to guide planning efforts.

## Issue identification and Leadership Table Response Process



### Data Analytics

Community safety and well-being data will be collected from a variety of sources, including community and municipal engagement, research, and environmental scans. Acquired data will be analyzed to identify issues.

### Issue Assessment

The Leadership Table will assess the issues and determine the best course of action. The issue may be assigned to an existing Action Group or the Leadership Table may create a new Action Group to address the issue.

## Action Group

The Leadership Table will create Actions Groups to address issues as required. The appointed chair of the Action Group is responsible for recruiting members. If an existing body is already well-positioned to address the issue, the Leadership Table may ask that body to assume the role of an Action Group.

## Plan

The Action Groups will develop a plan to address the issue. The plan will set measurable goals, objectives and strategies to combat the issue. The Action Group will identify any required resources and funding for the plan. The Safe Communities Leadership Table will need to endorse the plan before it can be implemented.

## Implementation

Once endorsed by the Leadership Table, the Action Group will implement the plan.

## Evaluation

Action Groups will report bi-monthly at Safe Communities Leadership Table meetings and will provide a final report at the conclusion of the issue (where possible). There will be an ongoing evaluation of outcomes and impact to determine whether the plan is effective or whether a new plan will need to be implemented.



## Preliminary Issues for Attention

**The Safe Communities Leadership Table has identified and prioritized key areas within Wellington County that require attention. These issues were identified in conjunction with the priority setting exercise, environmental and community scan, and qualitative and quantitative data analytics.**

### **1. Reduce motor vehicle collisions throughout Wellington County**

Between 2010 and 2015, motor vehicle collisions in Wellington County have accounted for over 1,600 hospital stays and a potential of 437 years lost.<sup>6,7</sup> Young Canadians represent 13 percent of the licensed driving population, but account for almost 20 percent of motor vehicle deaths and injuries.<sup>10</sup> Aggressive, distracted and impaired driving will be an area of focus in the Prevention and Social Development rings of the Zones of Intervention (Figure 2).<sup>5</sup> The Wellington County Roads Department, Wellington County OPP, and WDGPH are working together to identify the areas of greatest risk for motor vehicle collisions in the County. This Action Group will help determine the best course of action and prevent serious injuries and fatalities throughout Wellington County.

### **2. Reduce instances of falls in the older population**

Between 2010 and 2015, fall-related injuries accounted for 15,927 days spent in Wellington County hospitals.<sup>6,7</sup> The average hospital stay was 65 days.<sup>7</sup> Falls are the leading cause of emergency department visit and are four times more likely than the second ranked reason of sports and recreation injuries. The Victorian Order of Nurses, Seniors Centre for Excellence, Family Health Teams, and Guelph Wellington Paramedic Service will take a collaborative approach to address fall-related injuries. The Falls Action Group will further strengthen falls prevention education and help promote physical exercise to reduce the risk of falls.

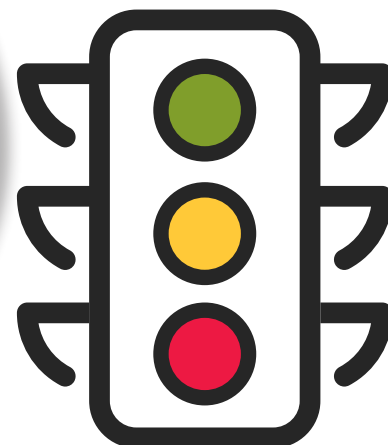
### **3. Provide easier access to mental health supports and decrease the escalating numbers of intentional self harm**

From 2010 to 2015, 30 deaths and 638 years of life were lost from intentional self-harm injuries.<sup>6</sup> The CMHAWW, the Suicide Awareness Council, UGDSB and WCDSB will use current data analytics and evidence based outcomes to strengthen existing programmes and develop new action plans to address intentional self-harm.

### **4. Decrease the amount of Accidental Poisonings throughout Wellington County**

From 2010-2015 Accidental poisonings accounted for nearly 1000 emergency department visits.<sup>6</sup> Accidental poisonings fall into two categories: accidental poisoning of young children from items within reach of a child, or overdose-related accidental poisonings in teen and adult populations. The Guelph Wellington Drug Strategy, WDGPH, and other outside agencies, like the Ontario Poison Centre, will help the Leadership Table determine effective strategies to prevent both types of accidental poisonings.

**“ Almost 20% of motor vehicle collisions are caused by teens and young adults. ”**



### **5. Coordinate efforts with all seven municipalities to create an action plan to improve the safety of vulnerable road users (Cyclists and Pedestrians)**

Over 1,200 emergency department visits from 2010 to 2015 involved pedestrians and cyclist accidents.<sup>6</sup> By 2031, Wellington County's population is expected to grow to 122,000.<sup>2</sup> Therefore, vehicular traffic will increase to the detriment of vulnerable road users. To protect vulnerable road users, the County of Wellington and all seven municipalities will work to strengthen existing programmes, educate road users, and identify new avenues to calm roads across the County.



### **6. Increase safety protocols within organized sport organizations**

Sports and recreation related injuries accounted for over 4,000 emergency department visits between 2010 and 2015.<sup>6</sup> This was prior to the province of Ontario's implementation of Rowan's Law in 2018. In order to prevent sports and recreation related injuries we must strengthen concussion and safety protocols and rely on the expertise of sports medicine, physiotherapy agencies, and sports organizations in Wellington County.



## 7. Coordinate efforts to reduce agriculture related injuries

Injuries sustained from agricultural machinery and tools accounted for over 1,800 emergency department visits between 2010 and 2015.<sup>6</sup> Rollovers and improper safety protocols in grain silos are two major issues faced by Wellington County farmers. The vast farmland across Wellington County, spanning 466,400 square kilometers, makes addressing agricultural injuries a priority.<sup>11</sup>

**“Over 1,800  
Emergency Department  
visits were made by injuries  
sustained from agricultural  
machinery and tools.”**



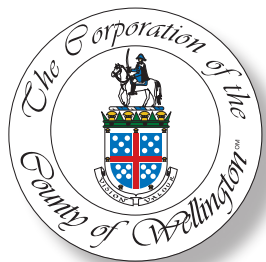


## Moving Forward

Wellington County is continuing on a collaborative path to strengthen our bonds with each other and increase the safety and well-being of the residents who live across our extraordinary County. Touted as one of Canada's safest communities, Wellington County's impact on safety and wellness will only grow as we further develop our action plans together. We are poised to identify, and respond to, emerging issues. We will collectively work on evidence informed decisions that will make Wellington County one of the safest places in which to live, work, and thrive in Canada.

### **Leading Wellington County Based Practices: Enhancing Community Safety and Well-Being within the Four Levels of Intervention**

The County of Wellington, Wellington County OPP and our community partners will continue to respond to community needs through a range of projects spanning four levels of intervention; social development, prevention, risk intervention, and emergence response.





## 1 Social Development

### Guelph and Wellington Task Force for Poverty Elimination

The Guelph and Wellington Task Force for Poverty Elimination is informed by diverse voices of experience and works collaboratively to take local action and advocate for system and policy change to address the root causes of poverty. The four pillars of this task force are described below.

#### Advocate and Inform

- Champion and give voice to the need for system and policy change that address the root causes of poverty.
- Inform stakeholders and decision-makers about local needs and priorities to influence policy and service design, delivery and evaluation.

#### Collaborate and Involve

- Bring people together with diverse skill sets to address priority issues through collective effort and expertise.
- Identify meaningful opportunities for stakeholders and community members to be involved in poverty elimination efforts in our community.

#### Communicate and Engage

- Communicate and engage with the community to educate and increase awareness, shift attitudes, and further priority issues, big ideas, specific policies, community needs, and aspirations needs, and aspirations.

#### Research and Mobilize Knowledge

- Conduct community-based research to enhance shared understandings of complex issues and inform action and advocacy efforts of the Guelph and Wellington Task Force for Poverty Elimination.
- Share knowledge to build capacity, inform decisions, policies and system change.

### Wellington Guelph Drug Strategy

The Wellington Guelph Drug Strategy is a coalition of partner agencies and members of the lived experience community, who are working to implement a 4-Pillar drug strategy in the municipalities of Wellington County and the City of Guelph. The 4-Pillars include: prevention, harm reduction, treatment and recovery, and community safety. Our cross-sectoral partnerships acknowledge the integral role that each pillar plays, and in many instances, weave the pillars together in our strategies and responses. In doing so, we have made many successful strides towards our goal of reducing the impacts of substance misuse in our communities.

The Wellington Guelph Drug Strategy 4 pillars fall under the social development and prevention rings within the levels of intervention.

### Wellington County Community Safety Services Unit

Covering both social development and prevention, the Community Safety Services Unit is a crucial step toward reducing injuries due to motor vehicle collisions and aggressive driving on Wellington County roads. The Wellington County Community Safety Services Unit will work with Crime Stoppers, Safe Communities Wellington County, CMHAWW, UGDSB, WCDSB and internal departments within the Wellington County OPP, and other Wellington County stakeholders.

## 2 Prevention

### Project Lifesaver

Wellington County OPP works in collaboration with Victim Services Wellington and the Guelph Police Service to bring Project Lifesaver to the City of Guelph and Wellington County. The programme is designed to assist caregivers with finding loved ones who have wandered off due to Alzheimer's, autism, and other forms of cognitive impairment.

Participants wear a battery-operated wrist transmitter that emits a unique radio frequency every second, 24 hours a day.

To activate Project Lifesaver care-givers notify Wellington County OPP when a loved one has gone missing and specially-trained police officers use a portable directional antenna to search for and locate the missing person.

Local OPP currently have 12 trained search specialists and two trainers. Each year the trained members of the OPP receive their recertification through day-long classroom and practical scenario training.





## Community Paramedicine and Remote Patient Monitoring

Community paramedicine is an evolving model of community-based health care in which paramedics function outside their traditional emergency response and transport. The programme aims to support individuals to access resources in order to reduce dependency on 911 and possible transports to the local emergency department.

### The main goals of community paramedicine are to:

- Reduce the number of repeat emergency medical services calls.
- Reduce the number of low acuity patients in the emergency department transported by paramedics.
- Enable vulnerable/at risk individuals and older adults to live safely in their own homes and reduce costly care, such as acute care hospitals and long-term care.

### Remote Patient Monitoring

People that suffer from congestive heart failure, diabetes and/or chronic obstructive pulmonary disease (COPD) will be monitored remotely through technology to recognize exacerbations and trends to improve patients' health awareness and decrease dependency on emergency services and hospital admissions.



## Canadian Mental Health Association of Waterloo Wellington

### YouthTALK

YouthTALK is a program of the CMHA Waterloo Wellington that strives to bring youth together through mental health awareness. YouthTALK activities, content and presentations are created by youth for youth. The YouthTALK Regional team supports initiatives across the Wellington and Dufferin Counties. These activities encourage youth from all areas to participate, such as social media wellness challenges, webinars and a yearly conference. The YouthTALK Facilitator also supports teams within both Upper Grand District School Board and the Wellington Catholic District School Board schools. In-school teams run projects and activities throughout the year during lunch hour or as part of larger assemblies. The YouthTALK members on the Regional Team and the In-School Teams really bring mental health and wellness to the forefront for so many youth across our region.

### Here4Hope.ca

Here4Hope is the Wellington County community-based life promotion suicide prevention project. The vision for the project is that Wellington is a community where suicide is prevented, and everyone lives with hope and resilience.

Everyone has a role to play in preventing suicide including formal supports, community agencies, associations, workplaces and individuals. Here4hope is working to strength the efforts of existing programming as well as currently focusing on two identified priority areas: support after suicide and workplace wellness initiatives at the County of Wellington.

By adopting a whole community approach to life promotion and suicide prevention the community ensures there is a continuum of evidenced based supports and services available that work together to create a safety net for those touched by suicide. Prevention, intervention and postvention programming that focuses on promoting life, intervening with at risk populations and responding in the aftermath of a death by suicide. This holistic approach is consistent with all four levels of intervention for community safety.

## 3 Risk Intervention

### Seniors at Risk Community Response Network of Guelph-Wellington

This network is a coordinated community response to vulnerable, or at risk seniors, including those experiencing elder abuse living in the community. This collaborative approach across health and social services, legal, and police services works to provide:

- Access to help for vulnerable older adults and their families, especially those who have experienced, or are at risk of, abuse.
- Referral to community resources and informal seniors' groups when appropriate.
- Temporary safe beds available through selected retirement homes with regard to elder abuse.
- Consultation for health professionals through the response network.

## 4 Emergency Response

### Integrated Mobile Police and Crisis Team (IMPACT)

IMPACT is run in partnership with the CMHAWW and Wellington County OPP.

The programme enables specially-trained Mental Health Clinicians to attend mental health-related calls along-side officers.

The goal of the programme is to ensure that residents have better health outcomes by receiving the most appropriate community-based crisis response at the time of need.



# Mental Health

## Endnotes

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# 2022 BUDGET OVERVIEW

January 10, 2022



## 2022 Tax Levy Increase (Operating Only)

A 4.86% increase = 254,491 of increased (operating only – Exclusive of Capital contributions & transfers to/from reserves) levy dollars in comparison to the 2021 budgeted levy of \$5,232,746

Preliminary MPAC data shows:

\$77,445– is related to real growth (1.48% increase in new assessment)

\$177,046– is a true levy increase (3.38% increase in tax levy)

\$254,491 Total (Operating Only) Levy Increase



## Operating Budget Summary Analysis by Segment

### Operating Budget Comparison – 2021 Vs. 2022

- No Contributions To / From Reserves / Reserve Funds
- No Contributions to Capital
- **Revised** Inter-functional Transfers for 2022 – no material differences



## Operating Budget Summary Analysis by Segment (Continued)

2022 Budget Summary					
FIR Category		2021 Budget	2022 Budget	% Change	Change \$
<b>General Government</b>					
General Government		-1,638,850	-1,636,950	-0.1%	1,900
Other Revenues-Supps/Omitts/Writeoffs		-167,116	-167,116	0.0%	0
Council		143,489	155,576	8.4%	12,087
Administration		932,846	1,036,664	11.1%	103,818
Property		-14,759	-18,059	22.4%	-3,300
WNP Holding Co.		0	0	0.0%	0



## Operating Budget Summary Analysis by Segment (Continued)

2022 Budget Summary					
FIR Category		2021 Budget	2022 Budget	% Change	Change \$
<b>Protection Services</b>					
Fire		712,045	754,485	6.0%	42,440
Police/Crossing Guard		51,282	51,332	0.1%	50
Conservation Authority		173,006	183,797	6.2%	10,791
Protective Inspection & Control		-20,124	-35,554	76.7%	-15,430
Animal Control		7,154	7,719	7.9%	565
By-Law Enforcement		58,310	64,497	10.6%	6,187



## Operating Budget Summary Analysis by Segment (Continued)

2022 Budget Summary					
FIR Category		2021 Budget	2022 Budget	% Change	Change \$
<b>Transportation Services</b>					
Roads		3,042,868	3,065,407	0.7%	22,539
Streetlights		-5,000	-5,000	0.0%	0
Rural Water		7,800	7,908	1.4%	108
<b>Health Services</b>					
Hospital		0	0	0.0%	0
Cemetery		95,118	94,880	-0.2%	-238
<b>Recreation and Cultural Services</b>					
Parks & Recreation		1,494,306	1,570,853	5.1%	76,547



## Operating Budget Summary Analysis by Segment (Continued)

<b>2022 Budget Summary</b>					
<b>FIR Category</b>		<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>	<b>Change \$</b>
<b>Planning and Development</b>					
Planning		73,031	67,065	-8.2%	-5,966
Commercial & Industrial		0	0	0.0%	0
Economic Development		241,640	244,233	1.1%	2,593
Tile Drains		0	0	0.0%	0
Municipal Drains		45,700	45,500	-0.4%	-200
<b>Total Levy Requirement</b>		<b>5,232,746</b>	<b>5,487,237</b>	<b>4.863%</b>	<b>254,491</b>



# Reserve and Reserve Fund Impact on Operating Budget (Net Transfers)

## Net Reserve & Reserve Fund Transfers

2021			
	<u>From</u>	<u>To</u>	<u>Net</u>
Council	0	146,200	146,200
Admin	0	52,000	52,000
Property	0	16,000	16,000
Fire	0	210,600	210,600
CBO	0	20,124	20,124
Roads	0	79,482	79,482
Streetlights	0	5,000	5,000
Rec	0	100,000	100,000
Planning	0	0	0
Cemetery	0	5,000	5,000
WNP Holding	0	0	0
<b>Taxation Total</b>	<b>0</b>	<b>634,406</b>	<b>634,406</b>
Sewer	934,166	676,371	(257,795)
Water	0	159,226	159,226
<b>User Fee Total</b>	<b>934,166</b>	<b>835,597</b>	<b>(98,569)</b>
<b>Grand Total</b>	<b>934,166</b>	<b>1,470,003</b>	<b>535,837</b>

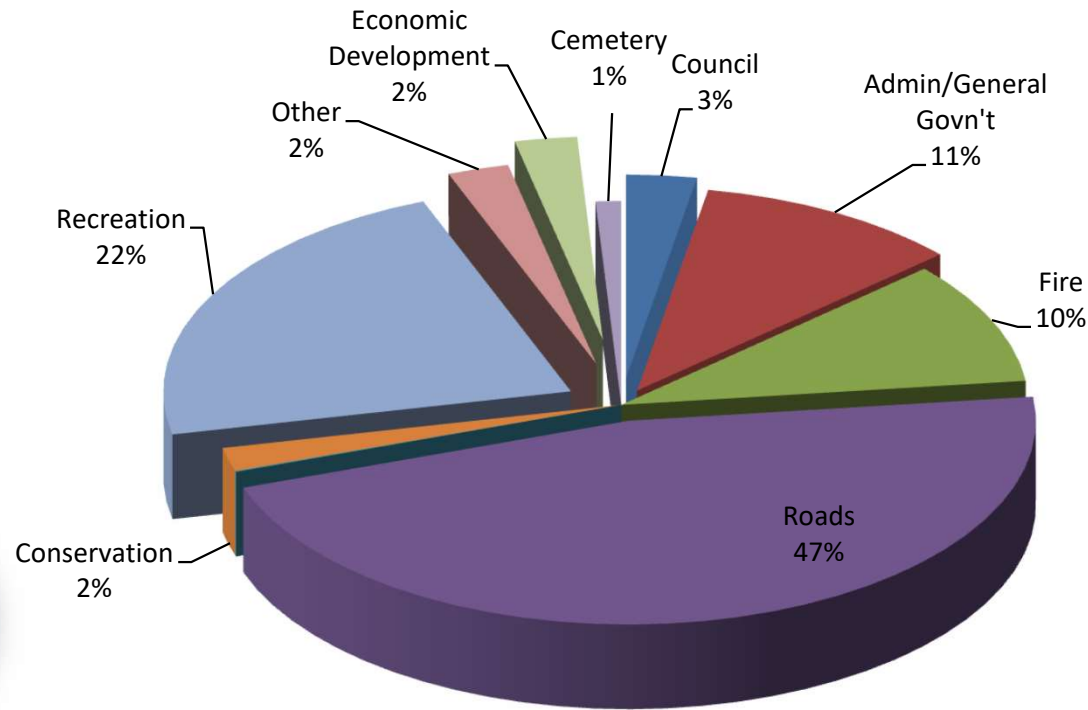
2022			
	<u>From</u>	<u>To</u>	<u>Net</u>
Council	0	120,700	120,700
Admin	42,500	52,000	9,500
Property	0	16,000	16,000
Fire	0	210,600	210,600
CBO	0	35,554	35,554
Roads	0	79,482	79,482
Streetlights	0	5,000	5,000
Rec	0	100,000	100,000
Planning	0	0	0
Cemetery	0	5,000	5,000
WNP Holding	0	0	0
<b>Taxation Total</b>	<b>42,500</b>	<b>624,336</b>	<b>581,836</b>
Sewer	685,447	427,204	(258,243)
Water	0	407,488	407,488
<b>User Fee Total</b>	<b>685,447</b>	<b>834,692</b>	<b>149,245</b>
<b>Grand Total</b>	<b>727,947</b>	<b>1,459,028</b>	<b>731,081</b>



# 2022 Fully Loaded Budget

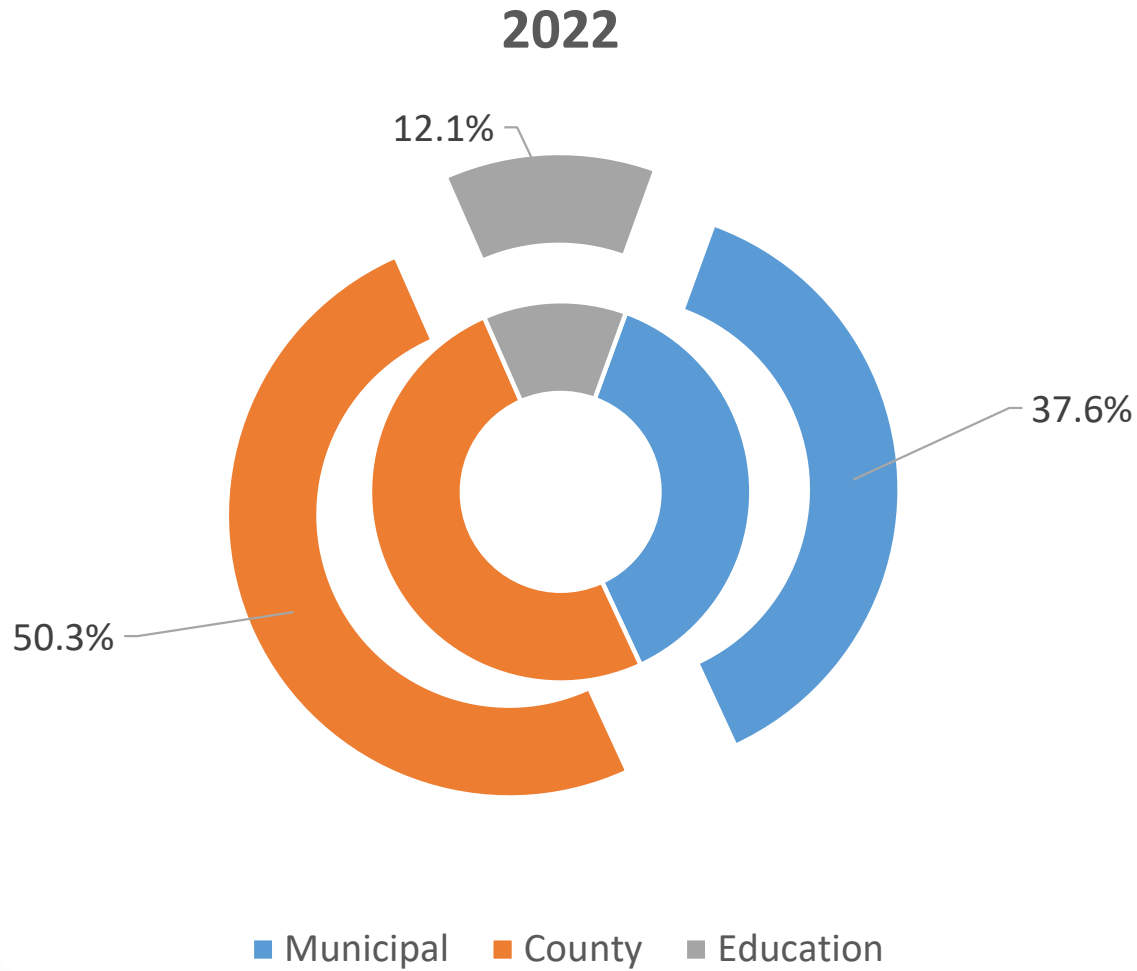
	<u>2020</u>	<u>2021</u>	<u>YoY Increase (%)</u>	<u>2022 (Draft)</u>	<u>YoY Increase (%)</u>
Operating Budget	5,037,584	5,232,746	3.87%	5,487,237	4.86%
Policy Mandated Transfer to Reserve funds	113,600	141,200	24.30%	115,700	-18.06%
Net Transfers	173,806	493,206	183.77%	466,136	-5.49%
Contributions to Capital	2,347,967	1,951,980	-16.87%	2,022,165	3.60%
<b>Total Budgeted Tax Levy</b>	<b>7,672,957</b>	<b>7,819,132</b>	<b>1.91%</b>	<b>8,091,238</b>	<b>3.48%</b>
				Organic Growth	1.48%
				<b>Impact to Existing Taxpayer</b>	<b>2.00%</b>

## 2022 Where Budget Dollars Go





# Distribution of Tax Dollars Collected by the Township (Estimate)



## Municipal Taxes on Typical Property Types (Estimates)

Property Type	2021 Assessment	2022 Assessment	2021 TWP Taxes	2022 TWP Taxes	\$ Tax Change	% Tax Change
RT-Single Family Dwelling (average)	269,673	269,673	1,252.20	1,276.91	24.71	1.97%
RT – Farm House (typical)	203,200	203,200	943.54	962.16	18.62	1.97%
FT – Farmland (typical)	865,700	865,700	1,004.95	1,024.78	19.83	1.97%
CT – Commercial (typical)	469,274	469,274	3,248.94	3,313.03	64.09	1.97%
IT – Industrial (typical)	593,092	593,092	6,609.53	6,739.93	130.40	1.97%

**2021 Assessment \$269,673**

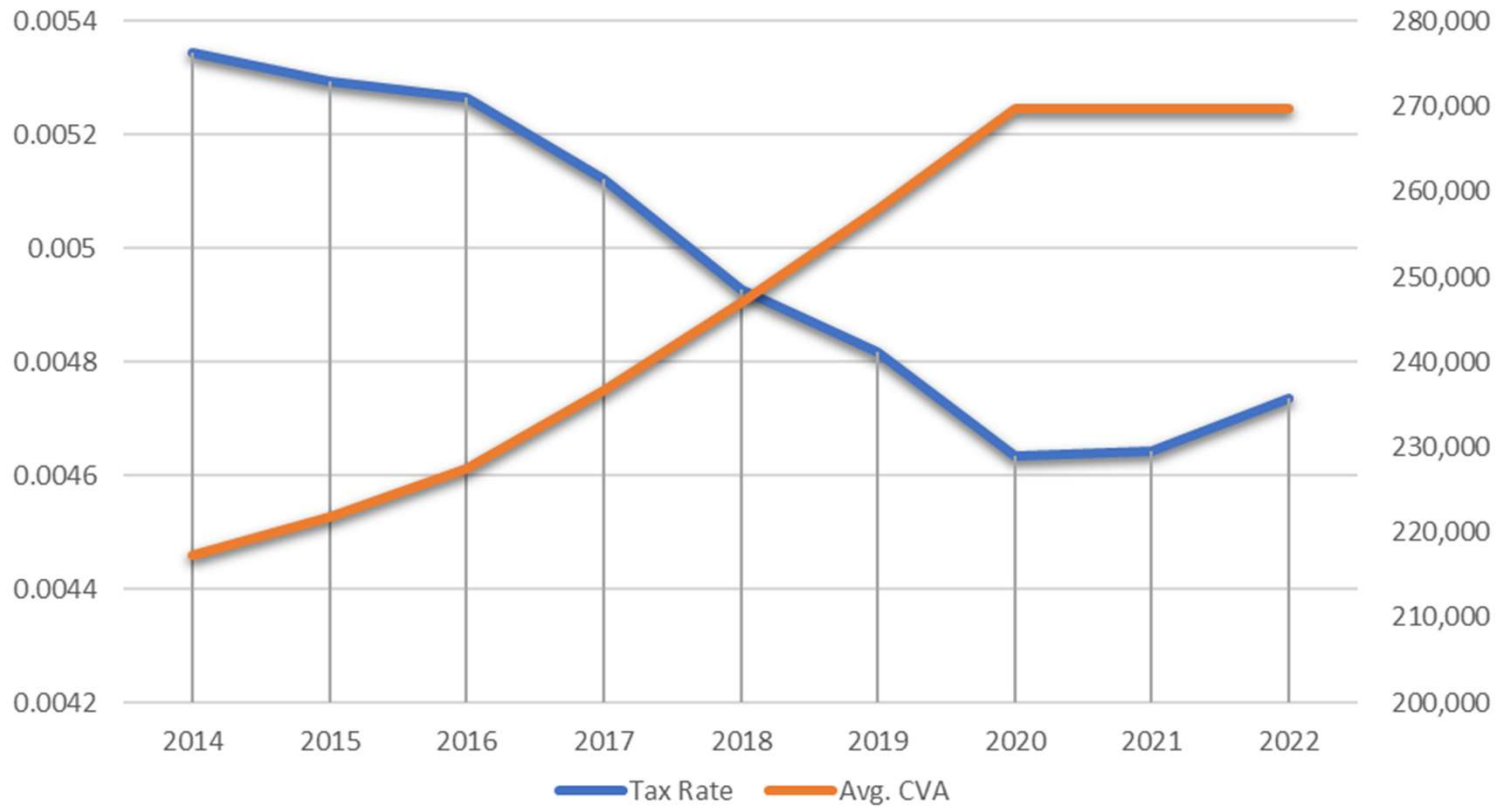
**2022 Assessment \$269,673**

Levy Destination	% of 2022 Total Tax Bill	2021 Taxes	2022 Taxes	\$ Change	% Change
Township	38%	\$ 1,252.20	\$ 1,276.91	24.71	1.97%
County	50%	\$ 1,677.36	\$ 1,710.16	32.81	1.96%
Education - Estimate	12%	\$ 412.60	\$ 412.60	0.00	0.00%
Total	100%	\$ 3,342.16	\$ 3,399.67	57.51	1.72%



# Tax Rate Trend

## Township Tax Rate & Average Single Family Dwelling CVA Trends



# Draft Capital Program – 2022

## Project Costs

Dept/Year	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Council Directed Projects	-	-	-	1,171,220	1,696,220
20in20 Initiatives	-	-	-	152,331	35,500
Development Projects	1,166,000	974,915	860,385	306,220	176,837
Roads & Drainage	3,961,952	6,310,498	5,567,583	5,497,282	6,813,824
Waterworks	642,014	1,075,722	1,373,973	2,574,875	2,521,480
Sanitary Sewers	1,912,346	10,162,287	8,477,075	3,298,269	1,149,128
Fleet	1,100,000	629,983	847,000	391,000	1,152,583
Parks & Recreation	392,899	640,346	1,438,647	1,456,845	1,345,570
Fire	567,000	48,000	99,200	258,700	138,000
Admin & Property	522,000	209,656	254,125	10,000	165,750
Cemetery	-	33,500	-	-	-
<b>Total</b>	<b>10,264,211</b>	<b>20,084,907</b>	<b>18,917,988</b>	<b>15,116,742</b>	<b>15,194,892</b>



# Draft Capital Program – 2022

## Funding Model

Source/Year	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Revenue (levy, fees, etc)	4,141,251	3,927,128	3,716,047	3,512,480	3,518,731
Grants	1,292,203	1,448,000	2,039,830	3,272,983	1,343,688
Dev't Charges & Reserves	1,839,851	10,707,097	1,818,845	2,390,781	2,233,600
Developer Contributions	594,000	344,660	344,655	334,905	21,500
External Debt	-	-	-	-	-
Gas Tax	627,000	726,000	566,000	200,000	655,000
Sustained OCIF	705,210	1,050,428	1,030,120	909,000	939,091
Prior Year Carry Fwd	1,064,696	781,594	9,436,366	4,496,593	6,363,384
Unfunded Amounts	-	1,100,000	33,875	-	119,898
	10,264,211	20,084,907	18,917,988	15,116,742	15,194,892



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>Council Directed Projects</u></b>	
Wells St. Extension (Domville to Future St. A) - Roads	522,000
Wells St. Extension (Domville to Future St. A) - Water	299,000
Wells St. Extension (Domville to Future St. A) - Sewer	74,220
Arthur BIA Streetscaping Enhancements: Connecting Link	225,000
MF - Pool	576,000
	<b>1,696,220</b>



# Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>20 in 20 Initiatives</u></b>	
IT initiatives (ITSDR Opportunities)	35,500
	<b>35,500</b>



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>Development Driven Projects</u></b>	
Durham / Church (Mt. Forest Developments)	71,635
Durham / Church (Mt. Forest Developments)	23,454
Durham / Church (Mt. Forest Developments)	15,731
South Water Street - SPS	15,517
Develop Master Stormwater Management Plan	30,000
Develop Sidewalk Master Plan	20,500
	<b>176,837</b>





## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-15 - ADMINISTRATION</b>	
MF Downtown WiFi	10,000
Work order Management Software Implementation	83,000
	<b>93,000</b>



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-16 - BUILDING / PROPERTY</b>	
Pickup Truck	42,750
Jean Weber Reading Room - Flat Roof Replacement	30,000
	<b>72,750</b>



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-20 - WELLINGTON NORTH FIRE SERVICE</b>	
Bunker Gear	18,000
Fire Hose Replacement	20,000
MF Fire Hall - Construction Site Planning	50,000
Fire Pickup Truck	50,000
	<b>138,000</b>



# Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-30 - ROADS-FLEET</b>	
2007 Volvo Dump/plowtruck Replacement	151,583
2010 Dodge Pickup (Grey) Replacement	46,000
Fuel Tank Replacement	30,000
Installation of Dash Cameras	25,000
Radio unit Replacements	25,000
2017 Holder sidewalk plow/blower/mower	180,000
2015 Kubota Sidewalk Plow / Blower / Mower	60,000
1995 Ford Truck Replacement with Winter Control Equipment	85,000
2001 Volvo Grader Replacement	550,000
	<b>1,152,583</b>



# Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-30 - BRIDGES/CULVERTS</b>	
Structure 9 – Sideroad 3E	420,000
Structure 40 - Line 6	180,000
Bridge 2040 - Sideroad 13	55,000
	<b>655,000</b>



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-30 - ROADS</b>	
<b><u>Engineering Only</u></b>	
Mount Forest Drive (Engineering Only)	10,250
Queen St. East (White's Bridge to Main - Design Only)	51,545
John St. (Waterloo to Queen - Design Only)	-
Domville St. (Conestoga to Preston - Design Only)	-
Clarke St. (Between Smith and Domville)	12,073
Fergus St. N (Between Wellington and Birmingham)	18,000
Fergus St. N (Between Durham and Birmingham)	18,000
Preston St. N (Between Smith and Domville)	46,500



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>Water/Sewer/Roads Projects</u></b>	
Domville - Conestoga to Preston	1,435,334
<b><u>Connecting Link</u></b>	
Queen St. E (White's Bridge to Main St.)	2,140,000
Smith Street (between Conestoga and Wells)	900,000



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>Gravel - Base Rebuild</u></b>	
Sideroad 13 (Cty Rd. 109 to Line 2)	60,000
Sideroad 9W (Concession 7 to Concession 9)	60,000
<b><u>Resurfacing - Rural</u></b>	
Sideroad 5 W – Asphalt Rehabilitation Landfill Entrance west to Concession 9	80,000
Line 12 (resurface between Cty Rds 14 & 16)	432,000
Sideroad 7E (between Highway 6 and Concession 2)	256,000





## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>Resurfacing - Urban</u></b>	
London Road North – Asphalt Installation (Birmingham to Durham) Birmingham Street East ROW to Durham Street East	20,000
Albert St (near east-side intersection with Oakview Cres.)	22,500
Birmingham St. E (between Egremont and Church)	30,000
Church St. North (between Birmingham and Durham)	17,500
Durham St E (between Church and London)	35,000
Preston St. S (south of Smith St.)	37,500



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>Other Transportation Services Initiatives</u></b>	
Pedestrian Safety Measures	56,965
Mount Forest Drive - Right turn Lane	74,579
Works Yard Upgrades - Kenilworth, Damascus, MF	35,078
Princess Street Sidewalk construction	100,000
New Sidewalk construction (Victoria Cross Public School)	115,000
Roads Condition Assessment	40,000
Sidewalk Condition Assessment	20,000
Storm Pond Condition Assessment	10,000
Arthur Works Yard - Assessment / Design	25,000
	<b>6,158,824</b>



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-40 - SANITARY SEWERS</b>	
<b><u>Engineering Only</u></b>	
Mount Forest Drive (Engineering Only)	30,750
South Water St (MF - Engineering Only)	-
John St. (Waterloo to Queen - Design Only)	-
Queen St. East (White's Bridge to Main - Design Only)	8,800
Domville St. (Conestoga to Preston - Design Only)	-
Clarke St. (Between Smith and Domville)	6,745
Fergus St. N (Between Wellington and Birmingham)	16,000
Fergus St. N (Between Durham and Birmingham)	16,000



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>Water/Sewer/Roads Projects</u></b>	
Queen St. E (White's Bridge to Main St.)	365,000
Domville - Conestoga to Preston	294,333
<b>Other Sanitary Sewer Items for Consideration</b>	
AV - OCWA recommended projects	84,000
MF - OCWA recommended projects	207,500
Mount Forest WWTP - Blower Study	20,000
Mount Forest WWTP - Re-Rating Study	100,000
	<b>1,149,128</b>



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-42 - WATERWORKS</b>	
<b><u>Engineering Only</u></b>	
Mount Forest Drive (Engineering Only)	10,250
South Water St (MF - Engineering Only)	-
Queen St. East (White's Bridge to Main - Design Only)	2,397
John St. (Waterloo to Queen - Design Only)	-
Domville St. (Conestoga to Preston - Design Only)	-
Clarke St. (Between Smith and Domville)	16,000
Fergus St. N (Between Wellington and Birmingham)	16,000
Fergus St. N (Between Durham and Birmingham)	16,000



## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b><u>Water/Sewer/Roads Projects</u></b>	
Queen St. E (White's Bridge to Main St.)	505,000
Domville - Conestoga to Preston	500,833
<b><u>Independent Water Projects</u></b>	
Arthur Water Supply Study	100,000
Smith St. / George St. Water Service Upgrades	225,000
Mount Forest Stand-Pipe Rehabilitation	950,000
Valve Maintenance / Vac Trailer Replacement	115,000
Water Meter Study	20,000
New Pick-up Truck	45,000
	<b>2,521,480</b>

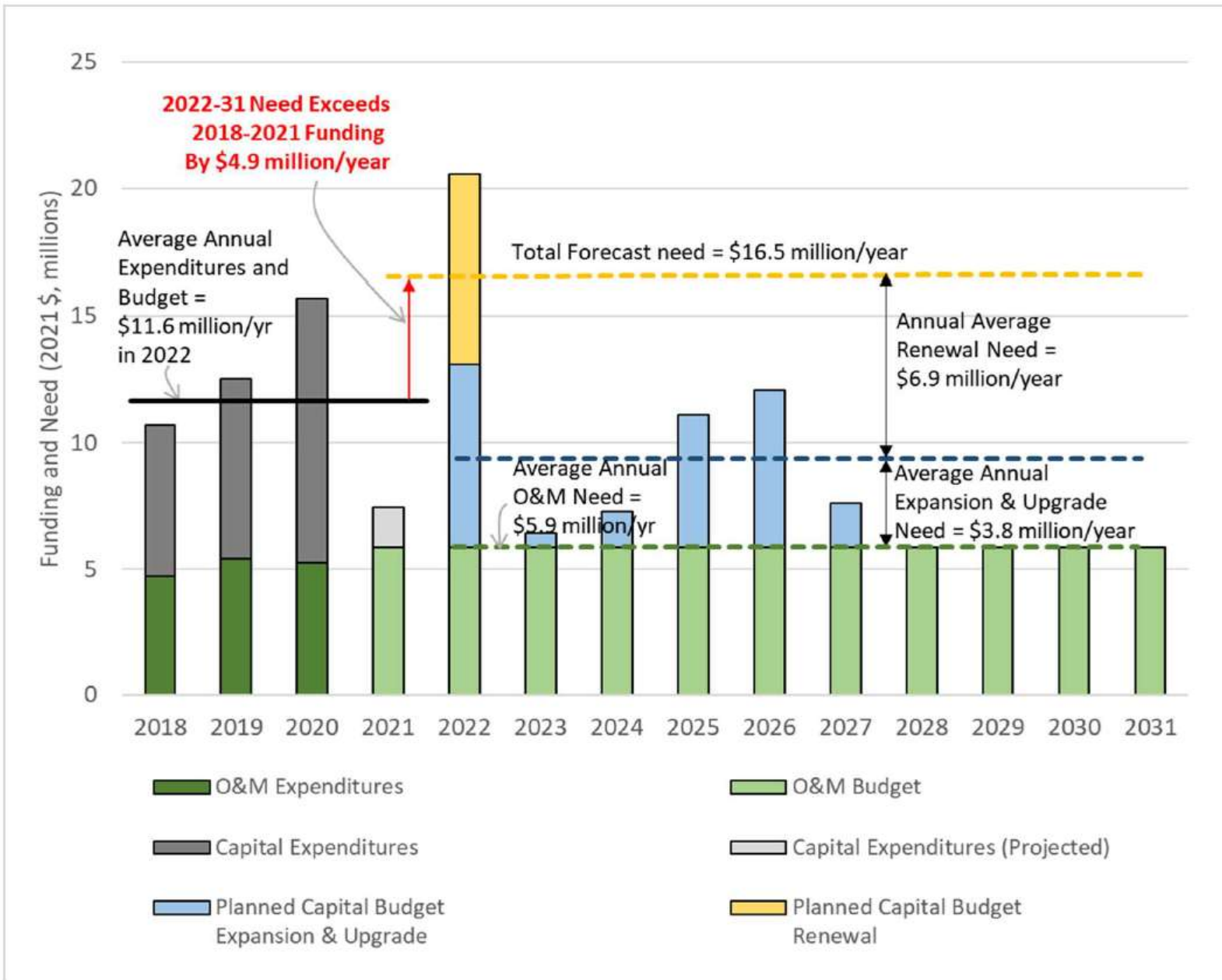


## Draft Capital Program – 2022

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-70 - PARKS &amp; RECREATION</b>	
Signage for Parks & Facilities	20,037
Trail Development/Expansion	68,356
AV BMX/Skateboard Park	-
AV Ball Diamond Safety Netting	11,318
MF - Red Clay Diamond	130,000
ACC - Rehabilitation	660,859
Campbell deVore Park Accessible Playground	150,000
MF - Sports Complex Ice Resurfacing Machine	100,000
Mount Forest Playground surface replacements	45,000
Mount Forest Fairgrounds Enhancements	100,000
Trail Master Plan Development	60,000
	<b>1,345,570</b>
<b>2022 Summary</b>	<b>15,194,892</b>



# Infrastructure Gap





## 2022 Budget Overview - Revenues

	2020 ACTUALS	2021 BUDGET	2022 BUDGET	NET BUDGET CHANGE	
				\$	%
<b>REVENUE</b>					
General Expenses/revenues (Surplus fwd)	-	-	-	-	
Tax Levy Requirement	7,672,956	7,819,132	8,091,238	272,106	3.5%
PIL'S and Supplementary Taxes	861,618	421,106	422,896	1,790	0.4%
OMPF Allocation	1,283,700	1,277,500	1,300,600	23,100	1.8%
Tax Write/Offs	(104,908)	(103,800)	(103,800)	-	0.0%
Grants and Subsidies	46,995	70,700	71,700	1,000	1.4%
Municipal Recoveries	146,349	155,500	155,500	-	0.0%
Licences, Permits and Rents	508,507	585,968	606,268	20,300	3.5%
Fines and Penalties	158,332	150,000	150,000	-	0.0%
User Fees and Charges	5,796,396	5,584,043	5,765,694	181,651	3.3%
Sales Revenue	60,521	76,960	76,960	-	0.0%
Other Revenue	487,469	233,850	209,349	(24,501)	-10.5%
Internal Recoveries	609,240	624,310	655,750	31,440	5.0%
Capital Project Recovery	-	-	-	-	0.0%
Transfer from Reserves/Reserve Funds	1,241,100	934,166	727,947	(206,219)	-22.1%
<b>Total Revenue</b>	<b>18,768,275</b>	<b>17,829,435</b>	<b>18,130,102</b>	<b>300,667</b>	<b>1.7%</b>



## 2022 Budget Overview – Expenses and Transfers

	2020 ACTUALS	2021 BUDGET	2022 BUDGET	NET BUDGET CHANGE	
				\$	%
<b>EXPENDITURES</b>					
Salaries, Wages and Employee Benefits	4,756,908	5,265,578	5,478,746	213,168	4.0%
Long Term Debenture Charges	1,468,374	934,166	821,481	(112,685)	-12.1%
Materials, Supplies and Equipment	2,744,014	3,385,423	3,462,377	76,954	2.3%
Contracted Services	1,738,576	1,927,115	2,029,912	102,797	5.3%
Rents, Insurance and Financial Expenses	758,098	499,204	554,600	55,396	11.1%
External Transfers	251,160	249,156	259,947	10,791	4.3%
Internal Charges	609,239	624,310	655,780	31,470	5.0%
<b>Total Expenditures</b>	<b>12,326,369</b>	<b>12,884,952</b>	<b>13,262,843</b>	<b>377,891</b>	<b>2.9%</b>
Net Revenue Before Transfers	6,441,906	4,944,483	4,867,259	(77,224)	-1.6%
Transfer to Reserves	1,184,480	1,465,003	1,454,028	(10,975)	-0.7%
Transfer to Reserve Fund	95,024	5,000	5,000	-	0.0%
Transfer to Capital Fund	3,681,047	3,474,480	3,408,231	(66,249)	-1.9%
Surplus (for transfer to reserves - Estimated)	1,481,355	-	-	-	0.0%
	6,441,906	4,944,483	4,867,259	(77,224)	-1.6%
<b>Net Operating Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
			Tax Levy Increase	272,106	
			% Tax Levy Change	3.48%	

\*1% tax rate = \$80,912.38







# TOWNSHIP OF WELLINGTON NORTH 2022/2023 INSURANCE & RISK MANAGEMENT

Presented By:

Andrew Coburn- Coburn Insurance Brokers Ltd.  
Broker of Record

# Insurance Industry Update Township of Wellington-North

## State of the Insurance Industry

The hardening trends which the industry started to experience in 2019 has been constant through 2020/2021 and will continue through 2022. The hard market consists of increased rates and reduced capacity.

Primary coverages impacted:

- Property
- General Liability
- Cyber Insurance

# Insurance Industry Update

## Township of Wellington-North

### Municipal Property Insurance

- As advised in 2020, the hard market will continue through 2021. Property insurance rates have now increased 15 consecutive quarters
- Average property rate increases are in excess of 15-20% for accounts with acceptable loss ratios. Accounts with sub standard loss ratios are still experiencing rate increases in excess of 50%. Expect these trends to continue into 2022
- Throughout 2021 building reconstruction costs increased significantly due to shortages and increasing costs in labour, materials, supply chain constraints and ongoing project delays, thus driving costs of claims higher

# Insurance Industry Update Township of Wellington-North

## Municipal Casualty Insurance

- Public entities continue to be highly scrutinized as a result of exposure
- Accounts with claims activity are under thorough exposure review to ensure the risk management measures are in place
- Some syndicates in London are restricting capacity and are unable to take on new business.

# Cyber Insurance

- Relatively new product has been exposed and re-insurers are adjusting accordingly
- The Global pandemic has accelerated digital transformations and increased systemic vulnerabilities causing insured losses to drastically increase
- Cyber Insurance has doubled within the last year, and is expected to do so again in the next year or two
- Cyber terms are subject to satisfactory confirmation The Township of Wellington N. has downloaded & registered CFC's incident response mobile app, details of which can be found with your policy documents (30 days post binding).



# Insurance Policies Township of Wellington-North

# Municipal Insurance Program

Policies to protect the Township's financial position:

- Canadian Councils Liability Policy (General Liability)
- Umbrella Liability Policy (two layers \$20M & 25M respectively)
- Property and Machinery Breakdown Policy
- Automobile Insurance Policy
- Comprehensive Crime Policy
- Cyber Liability
- Annual Low Risk Events Liability (Facility Users)

# Marsh & McLennan Proposal

**Casualty**

General Liability	\$119,365
Crime	\$850
Councilors Accident	\$985
Volunteers' Accident	\$1,000
Cyber Incl. Fee	\$9,250
Facility User Solution Incl. Fee	\$4,175

**Property**

Property	\$85,353
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**Automobile**

Owned Automobile	\$34,314
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**Excess**

Follow Form- 1st layer	\$9,612
Follow Form – 2nd layer	\$4,617

**Total Annual Premium: \$269,521**



# Year over Year Comparison

Corporation of the Township of Wellington North					
	2019-2020	2020-2021	2021-2022	2022-2023	Premium Difference
<b>Population - Liability</b>	11,477	11,477	12,490		
<b>GL Premium:</b>	\$ 78,168.00	\$ 85,985.00	\$ 101,381.00	\$ 114,053.88	\$ 12,672.88
<b>EIL Premium:</b>	\$ 3,795.00	\$ 3,795.00	\$ 4,721.00	\$ 5,311.00	\$ 590.00
					\$ -
<b>Automobile - Number of Vehicles</b>	42	46			\$ -
<b>Premium:</b>	\$ 28,618.00	\$ 30,149.00	\$ 31,850.00	\$ 34,314.00	\$ 2,464.00
					\$ -
<b>Blanket Property Limit Inc. Boiler</b>	\$ 54,766,863.00	\$ 56,952,763.00	\$ 58,230,598.00	\$ 61,027,434.00	
<b>Premium:</b>	\$ 63,182.00	\$ 65,827.00	\$ 70,840.00	\$ 85,353.00	\$ 14,513.00
					\$ -
<b>Crime Premium</b>	\$ 750.00	\$ 750.00	\$ 850.00	\$ 850.00	\$ -
					\$ -
<b>Umbrella Liability (1st layer) Premium</b>	\$ 6,886.00	\$ 6,886.00	\$ 8,738.00	\$ 9,612.00	\$ 874.00
					\$ -
<b>Umbrella Liability (2nd layer) Premium</b>	\$ 3,443.00	\$ 3,443.00	\$ 4,197.00	\$ 4,617.00	\$ 420.00
					\$ -
<b>Councillors Accident Premium</b>	\$ 985.00	\$ 985.00	\$ 985.00	\$ 985.00	\$ -
					\$ -
<b>Volunteer Accident Premium</b>	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
					\$ -
<b>Annual Low Risk Events Liability Premium</b>	\$ 2,550.00	\$ 2,550.00	\$ 2,550.00	\$ 4,125.00	\$ 1,575.00
<b>Annual Low Risk Events Liability Policy Fee</b>	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ -
					\$ -
<b>Cyber Liability Premium</b>		\$ 3,400.00	\$ 4,100.00	\$ 9,000.00	\$ 4,900.00
<b>Cyber Liability Policy Fee</b>		\$ 150.00	\$ 150.00	\$ 250.00	\$ 100.00
					\$ -
<b>TOTAL PREMIUM</b>	<b>\$ 189,427.00</b>	<b>\$ 204,970.00</b>	<b>\$ 231,412.00</b>	<b>\$ 269,521.56</b>	<b>\$ 38,108.88</b>
<b>PERCENTAGE CHANGE</b>	<b>4%</b>	<b>8%</b>	<b>19%</b>	<b>16%</b>	

# Market Comparison

- Due to market conditions, Township of Wellington North provided instruction to seek terms from another provider to gauge market and ensure 2022/2023 offering was competitive.
- Terms were received from Intact Public Entity (Formerly Frank Cowen). To follow:
  - Intact Public Entity Proposal
  - Comparison notes between proposal's

# Intact Public Entity Proposal

**Casualty**

Casualty/Primary Liability	\$132,918
Crime	\$1,700
Board Members Accident	\$783
Volunteers' Accident	\$200
Cyber	\$9,250
Facility User Solution	\$3,000

**Property**

Property	\$57,811
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**Automobile**

Owned Automobile	\$49,876
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**Excess**

Follow Form- 1st layer	\$3,543
Follow Form – 2nd layer	\$5,000

**Total Annual Premium: \$264,081**

# Comparison

- Annual Terms are within 2% overall, therefore both competitive premiums
- Coverages are almost identical. One key difference, Intact Public Entity does not restrict oil tanks to age limits for Environment Impairment liability. Marsh currently has exclusion on tanks over 20 years.
- Intact's proposal does not include Cyber coverage as a market for 2022 was not secured at time of quote. Terms incl. within are broker transfer from Marsh program to Intact Public Entity Program. Coverages and premiums should remain constant. Cyber terms are subject to satisfactory confirmation The Township of Wellington N. has downloaded & registered CFC's incident response mobile app, details of which can be found with your policy documents (30 days post binding).

- Intact Value Added Services:
  - Seminars: Fundamental Risk Management, Building on Risk, Risk issues: Abuse, Volunteers, Social Media, Contracts and Waivers, Claims & Litigation
  - Primary services for TWP:
    - Asset Valuation: Intact Public Entity offers free asset valuation. Marsh is firm for hire. As a result of drastic increase in labour and material many of the current limits on buildings may be underinsured and should be professionally reviewed to ensure limits are adequate.
    - Road Risk Review: Road assessments to review documentation, compliance with Ontario Traffic Manual, adequacy of policies and procedures to reduce exposure



- Fleet Management/Driver Training
  - Roads & Sidewalks
  - Driver Training
- 
- Service Standards: Intact to provide same day advice and guidance on daily concerns such as contract issues, clarification of coverage matters or business risks and their resulting insurance implications. Service level since Marsh acquired JLT has been noticeably worse.



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 008-22**

**BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING  
BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Sections 34 and 36 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A' Map 1 to By-law 66-01 is amended by changing the zoning on lands legally described as Part Lot 14, Concession 2 with civic address of 9131 Concession 2 as shown on Schedule "A" attached to and forming part of this By-law from **Agricultural (A) to Agricultural Exception (A-2)**.
2. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
3. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

**READ A FIRST, SECOND THIRD TIME THIS 10TH DAY OF JANUARY, 2022.**

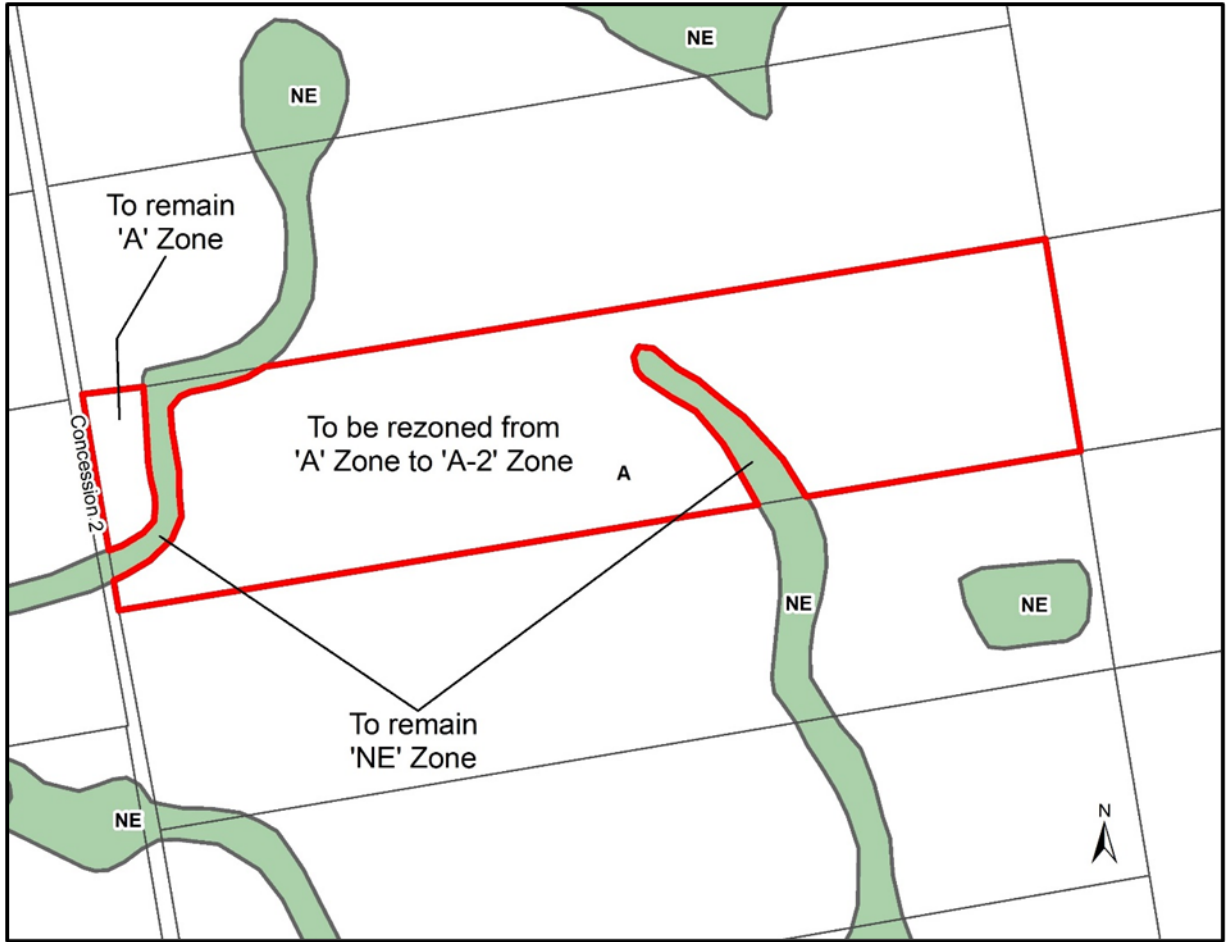
\_\_\_\_\_  
**ANDREW LENNOX, MAYOR**

\_\_\_\_\_  
**KARREN WALLACE, CLERK**

**THE TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NO. 008-22**

**Schedule "A"**



Passed this 10th day of January, 2022

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**

## **EXPLANATORY NOTE**

### **BY-LAW NUMBER 008-22**

#### **THE LOCATION OF THE SUBJECT LANDS**

The subject property is legally described as Part Lot 14, Concession 2 with civic address of 9131 Concession 2. The lands subject to the amendment is 39.5 ha (97.6 ac) in size and are currently zoned Agriculture (A) and Natural Environment (NE).

**THE PURPOSE AND EFFECT** of the amendment is to rezone the subject lands to restrict future residential development on the retained agricultural parcel. This rezoning is a condition of severance application B77/21, that is granted provisional approval by the Wellington County Land Division Committee in November, 2021. The consent will sever a 1.8 ha (4.44 ac) parcel with an existing dwelling from the retained 39.5 ha (97.6 ac) agricultural parcel with two storage sheds under the surplus farm dwelling policies.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF REGULAR COUNCIL MEETING – DECEMBER 13, 2021 AT 2:00 P.M.  
CLOSED SESSION TO FOLLOW OPEN SESSION  
VIA WEB CONFERENCING <https://www.youtube.com/watch?v=kuPkCVg66no>**

**Members Present:**

**Mayor: Andrew Lennox  
Councillors: Sherry Burke  
Lisa Hern  
Steve McCabe  
Dan Yake**

**Staff Present:**

	<b>Michael Givens</b>
<b>Chief Administrative Officer:</b>	
<b>Director of Legislative Services/Clerk:</b>	<b>Karren Wallace</b>
<b>Deputy Clerk:</b>	<b>Catherine Conrad</b>
<b>Director of Finance:</b>	<b>Adam McNabb</b>
<b>Director of Operations:</b>	<b>Matthew Aston</b>
<b>Manager of Environment and Development Services:</b>	<b>Corey Schmidt</b>
<b>Compliance Analyst:</b>	<b>Sara McDougall</b>
<b>Manager of Transportation Services:</b>	<b>Dale Clark</b>
<b>Community Recreation Coordinator:</b>	<b>Mandy Jones</b>
<b>Manager of Recreation Services:</b>	<b>Tom Bowden</b>
<b>Chief Building Official:</b>	<b>Darren Jones</b>
<b>Economic Development Officer:</b>	<b>Dale Small</b>
<b>Human Resources Manager:</b>	<b>Chanda Riggi</b>
<b>Director of Fire Services:</b>	<b>Chris Harrow</b>
<b>Senior Planner:</b>	<b>Mathieu Daoust</b>

**CALLING TO ORDER**

Mayor Lennox called the meeting to order.

**ADOPTION OF THE AGENDA**

RESOLUTION: 2021-397

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Agenda for the December 13, 2021 Regular Meeting of Council be accepted and passed.*

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest disclosed.

**PRESENTATIONS**

1. Grand River Conservation Authority
  - Bruce Whale, Municipal Representative
  - Samantha Lawson, Chief Administrative Officer
  - Sonja Radoja, Manager of Corporate Services
    - 2022 Draft Budget

Mr. Whale, Ms. Lawson and Ms. Radoja appeared before Council and presented information including the Grand River Watershed statistics, 2022 budget challenges, new regulations that are provincially led vs. municipally led or other, uncertainty of the impact of COVID, and

the 2021 Budget vs. the 2022 Draft Budget. The general municipal levy will increase by 2.5%. Because of apportionment and how the government allocated that levy amongst the municipalities Wellington North's levy will increase by 2.8%. The GRCA will continue to deliver programs and services that are currently in place.

2. Adam McNabb, Director of Finance
  - 2022 Budget Overview

The 2022 budget overview included:

- 2022 proposed tax levy increase (operating only)
- Operating budget comparison 2021 vs 2022
- Operating budget summary analysis by segment
- Reserves/Reserve Funds – Net Transfers (preliminary)
- Municipal Taxes on Typical Property Types (estimates)
- Tax Rate Trend
- Draft Capital Program - 2022

Council directed staff to bring back another iteration of the budget reflecting a 2% increase at the January 10, 2022 Regular Council Meeting for adoption.

#### **RECESS TO MOVE INTO PUBLIC MEETING**

RESOLUTION: 2021-398

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North recess the December 13, 2021 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:*

- 2574574 Ontario Inc. – Minor Variance
- Elvin and Ruthetta Martin – Zoning By-law Amendment

CARRIED

#### **RESUME REGULAR MEETING OF COUNCIL**

RESOLUTION: 2021-399

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North resume the December 13, 2021 Regular Meeting of Council at 3:48 p.m..*

CARRIED

#### **PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING**

- a. By-law Number 121-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Div 3 to 4 Pt Lot 18 EOSR; Div 1 Pt Lot 19 EOSR, with civic address of 9217 Highway 6, Kenilworth)

RESOLUTION: 2021-400

Moved: Councillor McCabe

Seconded: Councillor Yake

*THAT By-law Number 121-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Div 3 to 4 Pt Lot 18 EOSR; Div 1 Pt Lot 19 EOSR, with civic address of 9217 Highway 6, Kenilworth)*

CARRIED

**ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

1. Regular Meeting of Council, November 22, 2021
2. Special Meeting of Council, November 30, 2021

RESOLUTION: 2021-401

Moved: Councillor Burke

Seconded: Councillor Hern

*THAT the minutes of the Regular Meeting of Council held on November 22, 2021 and the Special Meeting of Council held on November 30, 2021 be adopted as circulated.*

CARRIED

**BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

No business arising from previous meetings of Council.

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

1d, 1g ii, 1g iv, 3a, 5c, 7a

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2021-402

Moved: Councillor Hern

Seconded: Councillor McCabe

*THAT all items listed under Items For Consideration on the December 13, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority October 21, 2021 Authority Meeting.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority Board of Directors Meeting #9-21 held on October 20, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority Summary of the General Membership Meeting held on November 26, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Business Improvement Association Annual General Meeting held on November 17, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting held on November 9, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation, Parks and Leisure Committee meeting held on December 7, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North direct staff to implement the public consultation program detailed within Report RPL 2021-022 with the aim for Committee to approve a preferred design concept at the May RPL Meeting, as recommended by the Recreation, Parks and Leisure Committee.*



*THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee, direct staff to bring a by-law to a future meeting of Council to adopt the Hours of Operation-Outdoor Parks and Trails Policy; AND FURTHER THAT Council direct staff to bring a by-law to amend By-law 046-99 to establish certain rules and regulations regarding the maintenance, operations and management of all parklands; AND FURTHER THAT Council authorize the Mayor and Clerk to sign the by-laws.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Township of Southgate Notice of Virtual Open House concerning a new Official Plan for the Township of Southgate.*

*THAT the Council of the Corporation of the Township of Wellington North receive correspondence from Shawn Aitken, Marlanna Homes, request to name the new road being constructed by Marlanna Homes on the property Part Lot Two South of King Street, File Number 23T-17001, 400 King Street East as Newfoundland Street; AND FURTHER THAT the Council of the Township of Wellington North approves of the street name Newfoundland Street.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-16 being the Building Permit Review for the period ending October 31st, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-17 being the Building Permit Review for the period ending November 30th, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-031 being a report on the Mount Forest and Arthur Business Improvement Associations,*

*AND FURTHER THAT Council approve the 2022 workplan, budget and tax levy for the Arthur BIA as presented and approved at the Nov. 17, 2021, Annual General Meeting, AND FURTHER THAT Council approve the 2022 workplan, budget and tax levy for the Mount Forest BIA as presented and approved at the Nov. 17, 2021, Annual General Meeting,*

*AND FURTHER THAT Council approve the appointment of Kathleen Delchiaro as a voting member and Jayme Hewson as a non-voting member to the Board of Directors of the Mount Forest BIA as recommended by the Board at the Nov. 17, 2021, Annual General Meeting.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated December 2, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report TR 2021-20 being a report on the external auditor's (RLB LLP) audit plan for the 2021 calendar year;*

*AND FURTHER THAT Council direct staff to execute the agreement (engagement letter) to confirm the mutual understanding of the terms of the engagement with RLB for the purposes of auditing the consolidated statements of the Township of Wellington North.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2021-043 being a report on the Township's Drinking Water Quality Management System (DWQMS) – 2021 Management Review Meeting Minutes.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2021-042 being a report on how to declare a significant weather event in Wellington North;*

*AND FURTHER THAT Council delegate the authority to declare a significant weather event with respect to Ontario's Minimum Maintenance Standards for Municipal Highways to the Director of Operations or their designate;*

*AND FURTHER THAT Council authorize the Mayor and Clerk to sign a by-law for a policy for the declaration of a significant weather event.*

*THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Frank Vanderloo, P. Eng., B.M. Ross and Associates Limited, dated December 2, 2021, regarding Eastridge Landing Subdivision (Arthur) – Draft Plan 23T-13001, Phase 3 (Walsh Street, Lots 1 to 29) Preliminary Acceptance for Stage 3;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North grant 2073022 Ontario Inc. (James Coffey) Preliminary Acceptance for Stage 3 of Phase 3 (Walsh Street, Lots 1 to 29) of the Eastridge Landing Subdivision (Draft Plan 23T-13001) effective June 28, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Frank Vanderloo, P. Eng., B.M. Ross and Associates Limited, dated December 8, 2021, regarding Mt. Forest Developments Inc. Subdivision (Jefferey Way, Mount Forest), Draft Plan 23T-18001 – Preliminary Acceptance for Stage 1 & Stage 2 – Securities Reduction;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North grant Mt. Forest Developments Inc. (Brad Wilson), for the Jefferey Way Subdivision (Draft Plan 23T-18001) in the community of Mount Forest:*

- 1. Preliminary Acceptance for Stage 1 and for Stage 2, subject to and effective from the date the Township CBO receives from the Developer proof of registration of all required easements, a letter acknowledging all outstanding utilities will be installed within 6 weeks, and confirmation that all Jefferey Way traffic signage has been installed.*
- 2. A reduction in securities to the amount of \$309,773.52, subject to the submission of a Statutory Declaration re: Payment of Accounts by the Developer to the Township CBO.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority Report number GM-11-21-80, dated November 26, 2021 regarding Draft Transition Plan – Requirement under Ontario Regulation 687/21.*

CARRIED

#### **CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2021-403

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association Annual General Meeting held on November 17, 2021.*

CARRIED

RESOLUTION: 2021-404

Moved: Councillor McCabe

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North endorse the implementation of the fundraising committee guidelines as laid out in Report CAO 2021-008 Fundraising Committee Guidelines, as recommended by the Recreation, Parks and Leisure Committee.*

CARRIED

RESOLUTION: 2021-405

Moved: Councillor Hern

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee, direct staff to amend the fees and charges by-law to include a "cash in lieu of parkland" fee per the following schedule: (Report RLP 2021-023)*

2022	\$2,000
2023	\$4,000
2024	\$7,500
2025	<i>Proceed with land valuation appraisal review</i>

*AND FURTHER THAT Council direct staff to bring a by-law to require the conveyance of land for park or other public recreational purposes, as a condition of the development or redevelopment of land, in the Township of Wellington North to a future meeting of Council;*

*AND FURTHER THAT Council authorize the Mayor and Clerk to sign the by-law.*

DEFERRED

RESOLUTION: 2021-406

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-19 being a report on 2022 fees and charges by-law updates (various services);*

*AND FURTHER THAT Council direct staff to proceed with the updates to reflect the changes outlined herein for the 2022 calendar year.*

*AND FURTHER THAT the Mayor and Clerk be authorized to sign the By-law.*

CARRIED

RESOLUTION: 2021-407

Moved: Councillor McCabe

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-15 being a report on the City of Guelph By-law Enforcement Services – PILOT;*

*AND FURTHER THAT the Council of the Township of Wellington North authorizes the Mayor and Clerk to enter into an agreement with the City of Guelph for the purposes of providing By-law Enforcement Services to the Township of Wellington North.*

CARRIED

RESOLUTION: 2021-408

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the report CLK 2021-035 being a report on the delegation of authority policy;*

*AND FURTHER THAT the Mayor and the Clerk are authorized to sign the Delegation of Authority By-law;*

*AND FURTHER THAT the by-law will become effective January 1, 2022.*

*AND FURTHER THAT Policy 33.15 be replaced with Policy 003-22 in By-law 116-21.*

CARRIED

## NOTICE OF MOTION

No notice of motion tabled.

## COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Hern (Ward 3):

- Arthur Chamber of Commerce met last week. Stacey Stevenson is the new administrator.
- Mount Forest Chamber of Commerce will meet on December 14, 2021
- Cultural Roundtable Christmas meeting December 16, 2021

## BY-LAWS

- a. By-law Number 111-21 being a procedure by-law for governing the calling, place and proceedings of meetings of Council and its Committees and to repeal By-law 024-19
- b. By-law Number 112-21 being a procedure by-law for completion of an automatic recount in a municipal election in accordance with the Municipal Elections Act and to repeal By-law 089-17
- c. By-law Number 113-21 being a procedure by-law for use of Corporate Resources during a municipal election
- d. By-law Number 114-21 being a by-law to repeal by-law 023-05 being a by-law to delegate the powers and duties of the municipality in respect of filing complaints with the Ontario Assessment Review Board
- e. By-law Number 115-21 being a by-law to require the conveyance of land for park or other public recreational purposes, as a condition of the development or redevelopment of land in the Township of Wellington North
- f. By-law Number 116-21 being a procedure bylaw for the Delegation of Authority Policy
- g. By-law Number 117-21 being a by-law to establish the fees and charges for various services provided by the municipality
- h. By-law Number 118-21 being a by-law to adopt a policy for the hours of operation – outdoor parks and trails
- i. By-law Number 119-21 being a by-law to adopt a policy for the declaration of a significant weather event
- j. By-law Number 120-21 being a by-law to establish fees and charges for water and sewer services provided by the municipality and to repeal By-law 114-19
- k. By-law Number 122-21 being a by-law to authorize an agreement for By-law Compliance Services

RESOLUTION: 2021-409

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 111-21, 112-21, 113-21, 114-21, 116-21, 118-21, 119-21, 120-21 and 122-21 be read a First, Second and Third time and enacted.

CARRIED

RESOLUTION: 2021-410

Moved: Councillor Burke

Seconded: Councillor Yake

THAT By-law 117-21, Schedule F, item cash in lieu of parkland be amended from \$7,500.00 to \$1,000.00 per lot until a legal opinion has been received.

CARRIED

## CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

RESOLUTION: 2021-411

Moved: Councillor McCabe

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 4:34 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:*

- (a) the security of the property of the municipality or local board;*
- (b) personal matters about an identifiable individual, including municipal or local board employees;*
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;*
- (d) labour relations or employee negotiations;*
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;*
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*

CARRIED

### 1. REPORTS

- a. EDO 2021-032 Industrial Land Sale 237 Industrial Drive, Mount Forest
- b. Cannabis-Notice of Application 565 Perth St MF Verbal Report Patrick Kraemer, LLP
  - December 13, 2021 Executive Summary for information
- c. Council initiated COVID 19 Policy
- d. RPL 2021-024 being a report on concession booths at the Mount Forest and Arthur Arenas
- e. RPL 2021-026 being a report on the Arthur Senior Centre

## 2. REVIEW OF CLOSED SESSION MINUTES

- November 8, 2021 Regular Council Meeting
- December 7, 2021 Recreation, Parks and Leisure Committee

## 3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2021-412

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 6:09 p.m.*

CARRIED

RESOLUTION: 2021-413

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-032 Industrial Land Sale 237 Industrial Drive, Mount Forest;*

*AND FURTHER THAT Council approve the confidential direction to staff.*

CARRIED

RESOLUTION: 2021-414

Moved: Councillor McCabe

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive the verbal report regarding Cannabis-Notice of Application 565 Perth Street, Mount Forest – December 13, 2021 Executive Summary for information;*

*AND FURTHER THAT Council approve the confidential direction to staff.*

CARRIED

RESOLUTION: 2021-415

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the verbal discussion regarding Council initiated COVIC 19 Policy;*

*AND FURTHER THAT Council approve the confidential direction to staff.*

CARRIED

RESOLUTION: 2021-416

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT Council of the Corporation of the Township of Wellington North receive for information Report RPL 2021-024 being a report on concession booths at the Mount Forest and Arthur Arenas.*

*AND FURTHER that Council direct staff to not reopen the concession stands for the 2022 winter season.*

CARRIED

RESOLUTION: 2021-417

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT Council of the Corporation of the Township of Wellington North receive for information report RPL 2021-026 being a report on the Arthur Seniors Centre.

AND FURTHER THAT Council direct staff to notify the Arthur Seniors Centre user group that the hall will not reopen at this time, subject to all public health restrictions.

AND FURTHER THAT Council direct staff to notify the Damascus Hall committee to not take any further bookings at this time, subject to all public health restrictions

CARRIED

RESOLUTION: 2021-418

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the November 8, 2021 Regular Council Meeting and the December 7, 2021 Recreation, Parks and Leisure Committee Meeting.*

CARRIED

#### **CONFIRMING BY-LAW**

RESOLUTION: 2021-419

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT By-law Number 123-21 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 13, 2021 be read a First, Second and Third time and enacted.*

CARRIED

#### **ADJOURNMENT**

RESOLUTION: 2021-420

Moved: Councillor McCabe

Seconded: Councillor Yake

*THAT the Regular Council meeting of December 13, 2021 be adjourned at 6:14 p.m.*

CARRIED

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CLERK

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MAYOR

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
PUBLIC MEETING MINUTES – DECEMBER 13, 2021 AT 2:00PM  
VIA WEB CONFERENCING <https://www.youtube.com/watch?v=kuPkCVg66no>**

**Members Present:**

<b>Mayor:</b>	<b>Andrew Lennox</b>
<b>Councillors:</b>	<b>Sherry Burke</b>
	<b>Lisa Hern</b>
	<b>Steve McCabe</b>
	<b>Dan Yake</b>

**Staff Present:**

<b>Chief Administrative Officer:</b>	<b>Michael Givens</b>
<b>Director of Legislative Services/Clerk:</b>	<b>Karren Wallace</b>
<b>Deputy Clerk:</b>	<b>Catherine Conrad</b>
<b>Director of Finance:</b>	<b>Adam McNabb</b>
<b>Director of Operations:</b>	<b>Matthew Aston</b>
<b>Manager of Environment and Development Services:</b>	<b>Corey Schmidt</b>
<b>Compliance Analyst:</b>	<b>Sara McDougall</b>
<b>Manager of Transportation Services:</b>	<b>Dale Clark</b>
<b>Community Recreation Coordinator:</b>	<b>Mandy Jones</b>
<b>Manager of Recreation Services:</b>	<b>Tom Bowden</b>
<b>Chief Building Official:</b>	<b>Darren Jones</b>
<b>Economic Development Officer:</b>	<b>Dale Small</b>
<b>Human Resources Manager:</b>	<b>Chanda Riggi</b>
<b>Director of Fire Services:</b>	<b>Chris Harrow</b>
<b>Senior Planner:</b>	<b>Mathieu Daoust</b>

**CALLING TO ORDER - Mayor Lennox**

Mayor Lennox called the order.

**DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest declared.

**OWNERS/APPLICANT**

Elvin & Ruthetta Martin

**LOCATION OF THE SUBJECT LAND**

The land subject to the proposed amendment is described as Div 3 to 4 Pt Lot 18 EOSR; Div 1 Pt Lot 19 EOSR, with civic address of 9217 Highway 6, Kenilworth. The property is approximately 58.56 ha (144.70 ac) in size.

**PURPOSE AND EFFECT OF THE APPLICATION**

The purpose and effect of the proposed amendment is to rezone the property to permit a new 455.22 m<sup>2</sup> (4,900 ft<sup>2</sup>) farm equipment repair shop and permit a maximum of 4 employees on site. Additional relief may be considered at this meeting.

**NOTICE**

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on November 22, 2021.



## PRESENTATIONS

Matthieu Daoust, Senior Planner, reviewed the comments prepared by Asavaari Jadhav, Junior Planner & Matthieu Daoust, Planner, County of Wellington, Township of Wellington North

- Planning Report dated December 7, 2021

### Planning Opinion

The proposed zoning amendment would provide relief from home industry regulations to establish a 455.22 m<sup>2</sup> (4,900 ft<sup>2</sup>) farm equipment repair shop and permit a maximum of four (4) employees who are not permanent residents on the property. The property is currently zoned Agricultural (A) and Natural Environment (NE). The proposal would amend the lands currently zoned Agricultural.

The home industry criteria provided in the zoning by-law is intended to regulate the size and scale of these types of uses in the Prime Agricultural areas. This criterion was established under the former Provincial Policy requirements for secondary uses in Prime Agricultural areas in which small scale was defined and further regulated through local zoning by-laws. Under the current Provincial Policy State (PPS) criteria, the size and scale is contained by an area of operation that shall not exceed 2% of the area of the farm to a maximum area of 1 ha. This proposal does not exceed the aforementioned figures.

Based on the PPS criteria staff are satisfied that the proposal is in general conformity with the County of Wellington Official Plan and we are supportive of the request to rezone the property. The business remains secondary to the main agricultural use and complies with the other home industry regulations under the Zoning By-law.

### INTRODUCTION

The subject property is legally described as Div 3 to 4 Pt Lot 18 EOSR; Div 1 Pt Lot 19 EOSR, with civic address of 9217 Highway 6, Kenilworth. The property is approximately 58.56 ha (144.70 ac) in size. The land is currently occupied by an existing dwelling, garage and a barn.

### PROPOSAL

The proposed amendment is to rezone the subject lands to provide relief from the home industry regulations establish a 455.22 m<sup>2</sup> (4,900 ft<sup>2</sup>) farm equipment repair shop and permit a maximum of four (4) employees who are not permanent residents on the property. The proposal would amend the current Agricultural zone.

### PROVINCIAL POLICY STATEMENT (PPS)

The subject property is located within the PRIME AGRICULTURAL area. Under the PPS permitted uses within prime agricultural areas include: agricultural uses, agricultural related uses, and on-farm diversified uses. An on-farm diversified use is defined as: uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products.

According to the Province's Guidelines on Permitted Uses in Ontario's prime Agricultural Areas (Publication 851), a home industry on a commercial farm is not limited to producing products that are agriculturally related. The guidelines also recommend that such uses not occupy more than 2% of the area of a farm (up to a maximum of 1 hectare in area). Municipalities may set building size limits/caps to regulate building size to a scale deemed appropriate in the prime agricultural area.

### WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated PRIME AGRICULTURE and CORE GREENLANDS. Identified environmental features include Grand River Conservation Authority regulated Flood Plain. The proposed use is beyond the required 30m set back from the environmental feature on the subject property.

Under section 6.4.3 of the Plan, secondary uses including home businesses and farm businesses are permitted. Section 6.4.4 further outlines that a home business includes home

industries which “are small in scale with a limited number of employees, and minimal off site impacts – examples include minor equipment repair, woodworking, crafts, and welding”.

#### ZONING BY-LAW

The subject property is zoned Agricultural (A) and Natural Environment (NE). Home Industries are permitted within the Agricultural zone subject to criteria outlined in Section 6.14. Section 6.14 b) a home industry may include such uses as a woodworking shop and furniture fabrication.

The amending bylaw will address areas under the Home Industry criteria and site specific zoning that this use is not in compliance with as follows:

#### Building size

The applicant is proposing to build a 455.22 m<sup>2</sup> (4,900 ft<sup>2</sup>) farm equipment repair shop. As per Section 6.14(d), the maximum square footage for any or all buildings or structures used for a home industry shall not exceed 232.25 m<sup>2</sup> (2,500 ft<sup>2</sup>) of floor area which shall include but is not limited to: generator room, lunchroom, office, mechanical room, basement area and inside storage area. The applicant has also indicated that as the business scales up they are to have no more than four (4) employees who are not permanent residents on the property engaged in the home industry.

#### PLANNING DISCUSSION

##### Home Industry criteria

The home industry criteria provided in the zoning by-law is intended to regulate the size and scale of these types of uses in the Prime Agricultural areas. The criteria was established under the former PPS requirements for secondary uses in Prime Agricultural areas in which small scale was defined and further regulated through local zoning by-laws. The current PPS (2020) policies for on-farm diversified uses which replaces secondary uses has broadened the area of operation to reflect the farm size. Under the new PPS criteria, the size and scale is contained by an area of operation that shall not exceed 2% of the area of the farm to a maximum area of 1ha (10,000 m<sup>2</sup>). In this instance, based on the application submitted the workshop operation does not exceed the aforementioned figures.

##### Draft Zoning By-law:

Planning Staff have prepared a draft site specific by-law that provides relief from the regulations of the home industry to establish a 455.22 m<sup>2</sup> (4,900 ft<sup>2</sup>) farm equipment repair shop and permit a maximum of four (4) employees who are not permanent residents on the property. The draft by-law is attached to this report for public viewing and Council’s consideration.

#### **CORRESPONDENCE FOR COUNCIL’S REVIEW**

Andrew Herreman, CPT, Resource Planning Technician, Grand River Conservation Authority

- No objection to the proposed zoning by-law amendment application

#### **REQUEST FOR NOTICE OF DECISION**

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

#### **MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS**

Elvin & Ruthetta Martin, applicants, were present to answer any questions regarding the application.

#### **COMMENTS/QUESTIONS FROM COUNCIL**

Council commented that it is good to see the agricultural industry build on looking after the needs of the agricultural community.

**ADJOURNMENT**

RESOLUTION: 012-2021

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Public Meeting of December 13, 2021 be adjourned at 3:48 pm.

CARRIED

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CLERK

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MAYOR

SAUGEEN VALLEY  
CONSERVATION AUTHORITY

# MINUTES

Conservation through Cooperation

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**Meeting:** Authority Meeting  
**Date:** Thursday November 18, 2021, 1:00 p.m.  
**Location:** Electronic

**Chair:** Maureen Couture

**Members present:** Paul Allen, Mark Davis, Barbara Dobreen, Dan Gieruszak, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Dave Myette, Mike Niesen, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

**Others present:** Jennifer Stephens, General Manager / Secretary-Treasurer  
Erik Downing, Manager, Environmental Planning and Regulations  
Donna Lacey, Manager, Forestry and Lands  
Laura Molson, Manager, Corporate Services  
Cassandra Malo, Resources Information Technician  
Irena Kontrec, Resources Information Technician  
Janice Hagan, Executive Assistant / Recording Secretary

Chair Maureen Couture called the meeting to order at 1:00 p.m.

## 1. Land Acknowledgement

The following Land Acknowledgement was read by Steve McCabe:

As we work towards reconciliation with Indigenous people, we begin our meeting today by respectfully acknowledging that we are situated on Traditional Territories and Treaty Lands, in particular those of the Chippewas of Saugeen Ojibway Territory known as the Saugeen Ojibway Nation.

As shared stewards of Ontario's land and water resources – along with the First Nations community – Saugeen Valley Conservation Authority appreciates and respects the history and diversity of the land and its peoples and are grateful to have the opportunity to meet in this territory.

## 2. Adoption of Agenda

An additional report had been circulated under New Business: Expanded Scope of Work with the Nuclear Waste Management Organization. It was also requested that the frequency of levy payments be discussed.

**Motion #G21-119**

Moved by Cheryl Grace

Seconded by Paul Allen

THAT the agenda be adopted as amended.

After discussion, the motion was amended.

Moved by Mark Davis

Seconded by Don Murray

THAT the agenda be adopted as originally circulated.

**DEFEATED**

Since the amended motion was defeated, the original motion was voted upon and was carried.

**3. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

**4. Approval of Authority Meeting Minutes - October 21, 2021**

**Motion #G21-120**

Moved by Steve McCabe

Seconded by Diana Rae

THAT the minutes of the Authority meeting, held on October 21, 2021, be approved as circulated.

**CARRIED**

**5. Introductions of New Director and Staff**

Chair Couture announced that Director Mike Myatt, Councillor from the Town of Saugeen Shores, had resigned from the SVCA Board, and that Councillor Dave Myette had been appointed by the Town to replace him.

The following new staff were introduced:

- a. Irena Kontrec, Resources Information Technician
- b. Cassandra Malo, Resources Information Technician

**6. Matters Arising from the Minutes**

- a. Vaccination Policy

Jennifer Stephens discussed the vaccination policy and advised the Board that legal counsel had recommended several amendments. Several sections have been incorporated, including an effective date, records retention, privacy, policy, and amendments. Further recommendations included more specific requirements to the Roles and Responsibilities section and revisions to administrative consequences.

## **7. General Manager’s Report (verbal)**

### **Website and new logo**

The new website has been launched. Jennifer acknowledged the Website Working group for their efforts. It was noted that tremendous positive feedback has been received from other conservation authorities and the public.

### **Municipal delegations**

The proposed 2022 Budget has been circulated to the municipalities. Jennifer has begun delegations at municipal council meetings to discuss the budget and the development of the *Conservation Authorities Act* transition plan.

### **Rebranding**

The Authority branding strategy is nearing completion and is being scrutinized to ensure conformity with the phase 1 Regulations and mandatory programs and services.

### **Strategic plan**

A draft plan report will be brought to the Board at the scheduled December meeting with respect to development and next steps.

### ***Conservation Authorities Act* Transition plan**

A draft report will be brought to the December meeting. The plan is required to be submitted by December 31, 2021.

### **Office space retrofit**

Some office space is being retrofitted to allow for as many staff as possible to return to the office.

## **8. Consent Agenda**

### **Motion #G21-121**

Moved by Dan Gieruszak

Seconded by Barbara Dobrean

THAT the reports, Minutes, and information contained in the Consent Agenda, [item 8], along with their respective recommended motions be accepted as presented.

**CARRIED**

## **9. New Business**

### **a. Information Technology Storage Infrastructure**

Laura Molson noted that the current storage array should be replaced in conjunction with the current scheduled replacement of servers and IT equipment. There was no discussion.

### **Motion #G21-122**

Moved by Steve McCabe

Seconded by Tom Hutchinson

THAT staff be directed to proceed with the procurement of information technology storage array equipment.

**CARRIED**

b. Amendments to the Section 28(3) *Conservation Authorities Act* Hearing Guidelines

Erik Downing discussed the report as presented. Staff recommend that the *Conservation Authorities Act* Hearing Guidelines as approved by Conservation Ontario be adopted by SVCA.

**Motion #G21-123**

Moved by Cheryl Grace

Seconded by Steve McCabe

BE IT RESOLVED THAT the amendments to the “Conservation Authorities Act Hearing Guidelines” dated September 16, 2021 (CO and NDMNRF, 2005; amended 2018 and 2020) be endorsed as Saugeen Valley Conservation Authority’s *Conservation Authorities Act* Hearing Guidelines, as amended.

**CARRIED**

c. Memorandum of Understanding with Hydro One Networks Incorporated

Erik reviewed the MOUs as negotiated and endorsed by Conservation Ontario and recommended that SVCA be guided by this MOU to ensure uniformity across the province.

**Motion #G21-124**

Moved by Diana Rae

Seconded by Dave Myette

BE IT RESOLVED THAT the Protocols for Obtaining Permission under Section 28 of the Conservation Authorities Act for Common Hydro One Maintenance and Construction Activities be endorsed for use in the SVCA watershed;

AND FURTHER THAT the Hydro One Application Form be used to acquire Permissions from SVCA relative to administration of Section 28 regulatory responsibilities.

**CARRIED**

d. Land Donation

Donna Lacey informed the Board that a landowner had expressed interest in donating property to SVCA through the Eco Gifts program. This property, which borders on 3 sides by SVCA land, is Class 1 Wetland and staff recommend the property be acquired by the Authority. The annual property taxes would be minimal.

**Motion #G21-125**

Moved by Dan Gieruszak

Seconded by Don Murray

THAT SVCA accepts the donation of Concession 19, Lot 25, Township of Proton, Municipality of Southgate, with gratitude, as recommended by staff.

**CARRIED**

e. Expanded Scope of Work with the Nuclear Waste Management Organization

Jennifer expanded on the report as submitted. She noted that SVCA had entered a Fee for Service agreement with NWMO in June 2021 to perform water quality testing and hydrology monitoring services. NWMO has approached SVCA to facilitate administration of biodiversity programs in the watershed in early 2022. SVCA would benefit from the data collected in the three project areas. SVCA’s main role would be to reach out to landowners to determine their interest in participating in these programs. The Directors communicated that they felt NWMO’s expertise was in outreach and SVCA’s value was in the collection of scientific data. After discussion, the following motion was defeated.

**Motion #G21-126**

Moved by Mike Niesen

Seconded by Steve McCabe

WHEREAS the Saugeen Valley Conservation Authority entered into a Fee for Service Level Agreement with the Nuclear Waste Management Organization (NWMO) for surface water and hydrology monitoring services;

AND WHEREAS the Saugeen Valley Conservation Authority has an interest in the conservation and protection of the natural environment;

BE IT RESOLVED THAT SVCA enter into an expanded scope of work with the Nuclear Waste Management Organization to assist in the delivery of the environmental DNA, aquatic habitat mapping, and terrestrial ecosystem mapping programs;

AND FURTHER THAT staff be directed to pursue hiring the staff support necessary to deliver this expanded scope of work.

**DEFEATED**

**10. Other Business**

a. Frequency of Levy Payments

Chair Couture indicated that questions had been brought forward regarding the submission of the levy payments on a quarterly basis rather than twice per year as is the current practice. Staff were directed to submit a report with the advantages and disadvantages of changing the frequency of payments.

**Motion #G21-127**

Moved by Diana Rae

Seconded by Tom Hutchinson

THAT staff be directed to submit a report on the advantages and disadvantages of changing the frequency of municipal levy payments to SVCA.

**CARRIED**



- b. Director Myette was asked about his willingness to participate in the committees that have vacancies because of Mike Myatt’s resignation. Mr. Myette agreed to participate in the Property and Parks Committee and the Forestry Committee.

**Motion #G21-128**

Moved by Sue Paterson

Seconded by Dan Gieruszak

THAT Dave Myette be appointed to the Forestry Committee and the Property and Parks Committee.

**CARRIED**

There being no further business, the meeting adjourned at 3:08 p.m. on motion of Barbara Dobreen and Paul Allen.

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Maureen Couture  
Chair

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Janice Hagan  
Recording Secretary

**MOUNT FOREST BUSINESS IMPROVEMENT**  
**ASSOCIATION MEETING MINUTES December 14th, 2021 @ 8:00 AM**  
**VIA ZOOM**

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**CALLING TO ORDER** – Andrew Coburn; Chair Mount Forest BIA

**PRESENT ATTENDEES**

Members: Andrew Coburn, Jessica McFarlane, Kayla Morton, Jayme Hewson

Staff: Dale Small

**ABSENT ATTENDEES**

Dwight Benson, Bill Nelson, Kathleen Brody, Councilor Burke

**ADOPTION OF MINUTES**

**MOTION CARRIED TO APPROVE AGENDA**

Amend agenda to include Downtown Committee

Moved: Kayla Morton Seconded: Jess McFarlane

**ITEMS FOR CONSIDERATION**

1. **Budget & Workplan:** Council approved 2022 budget and workplan as presented by the BIA. Tax levy will stay unchanged. Hopefully we will have some formal response to the RED grant application in the New Year.
2. **Parking Signs:** All signs installed, one damaged blade sign on Freys Communication. Jess McFarlane to follow up with replacing with a thicker sign.
3. **Christmas Lights:** Install went well. Dwight Benson replaced 2 strands that were broken from being used in the Christmas Tree 2020.

4. **Gift Cards:** Board of Works to receive 3 cards at \$50. Wellington North Power to receive 2 cards at \$50. Wellington Produce Packaging to receive 1 card at \$500.
5. **In person meetings:** Tabled for next meeting.
6. **Downtown Committee:** Request to form subcommittee, or recruit more volunteers. Benefits of doings so larger, better planned events, and prevent the girls from burnout. Tabled for next meeting.

#### **NEXT MEETING**

Jan 11, 2022 8:00am

#### **ADJOURNMENT**

Moved: Jessica McFarlane

Seconded: Kayla Morton



## Grand River Conservation Authority

Summary of the General Membership Meeting – December 17, 2021

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

### Action Items

*The Board approved the resolutions in the following reports as presented in the agenda:*

- GM-12-21-100 - Transition Plan - Requirement under Ontario Regulation 687/21
- GM-12-21-98 - Financial Summary
- GM-12-21-90 - Budget 2022 Levy Notifications to Member Municipalities
- GM-12-21-95 - Labour Relations Steering Committee
- GM-12-21-94 - Firewood Supply Tender Results
- GM-12-21-101 - Guelph Lake City Link Trail Improvements
- GM-12-21-92 - New Guelph Lake Nature Centre Update and Preliminary Redesign
- GM-12-21-96 - LDD Moth Update
- GM-12-21-C13 – Disposition - Town of Erin (closed agenda)

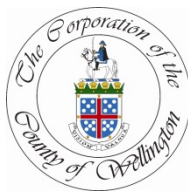
### Information Items

*The Board received the following reports as information:*

- Minutes of the Ad-Hoc Conservation Authorities Act Committee – December 3, 2021
- GM-12-21-89 - Chair's Report of the Audit Committee
- GM-12-21-97 - Cash and Investment Status
- GM-12-21-93 - Per Diems and Honorariums for 2022
- GM-12-21-91 - Grand River Watershed Flood Warning System
- GM-12-21-99 - Current Watershed Conditions

For full information, please refer to the December 17, 2021 Agenda Package. Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on January 28, 2022.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.



## PLANNING REPORT for the TOWNSHIP OF WELLINGTON NORTH

Prepared by the County of Wellington Planning and Development Department

**DATE:** December 7<sup>th</sup>, 2021  
**TO:** Mayor and Council  
 Township of Wellington North  
**FROM:** Matthieu Daoust, Planner  
 County of Wellington  
**SUBJECT:** **Owner: Pinestone Homes (Eastridge Phase III & IV)**  
**Property: Lots 1, 2, 15, 16, 17, 18, 19, 27, 28, 29, Blocks 30 & 31, Registered Plan 61M-241**  
**Part Lot Control Exemption Application**

The purpose of this proposed part lot control exemption is to allow for the division and conveyance of 8 townhouse units and 20 semi-detached units on separate lots. 1.5m, 3m and 5m easements will also be created to provide drainage and access from Walsh St and Eastview Dr to the rear yards of the units.

A deposited reference plan (attached as Schedule 1 to this report) has been submitted showing the divided townhouses, semi-detached units and easements.

The subject land is designated Residential in the Official Plan and is zoned Medium Density Residential (R2). The division of land is consistent with Provincial Policy and would conform to the applicable policies of the County Official Plan. The lot subject of this application is part of Registered Plan 61M-241 and Plan of Subdivision 23T-13001.

A site plan was not submitted as part of this application. The applicant's agent has confirmed the minimum lot frontage and areas meet the requirements of the Zoning By-law. The applicant has indicated the proposed development is currently under construction.

The full description of the parcel and corresponding by-law is listed on the agenda for Council's consideration. Once the By-law is approved by Council it will be forwarded to the County for registration.

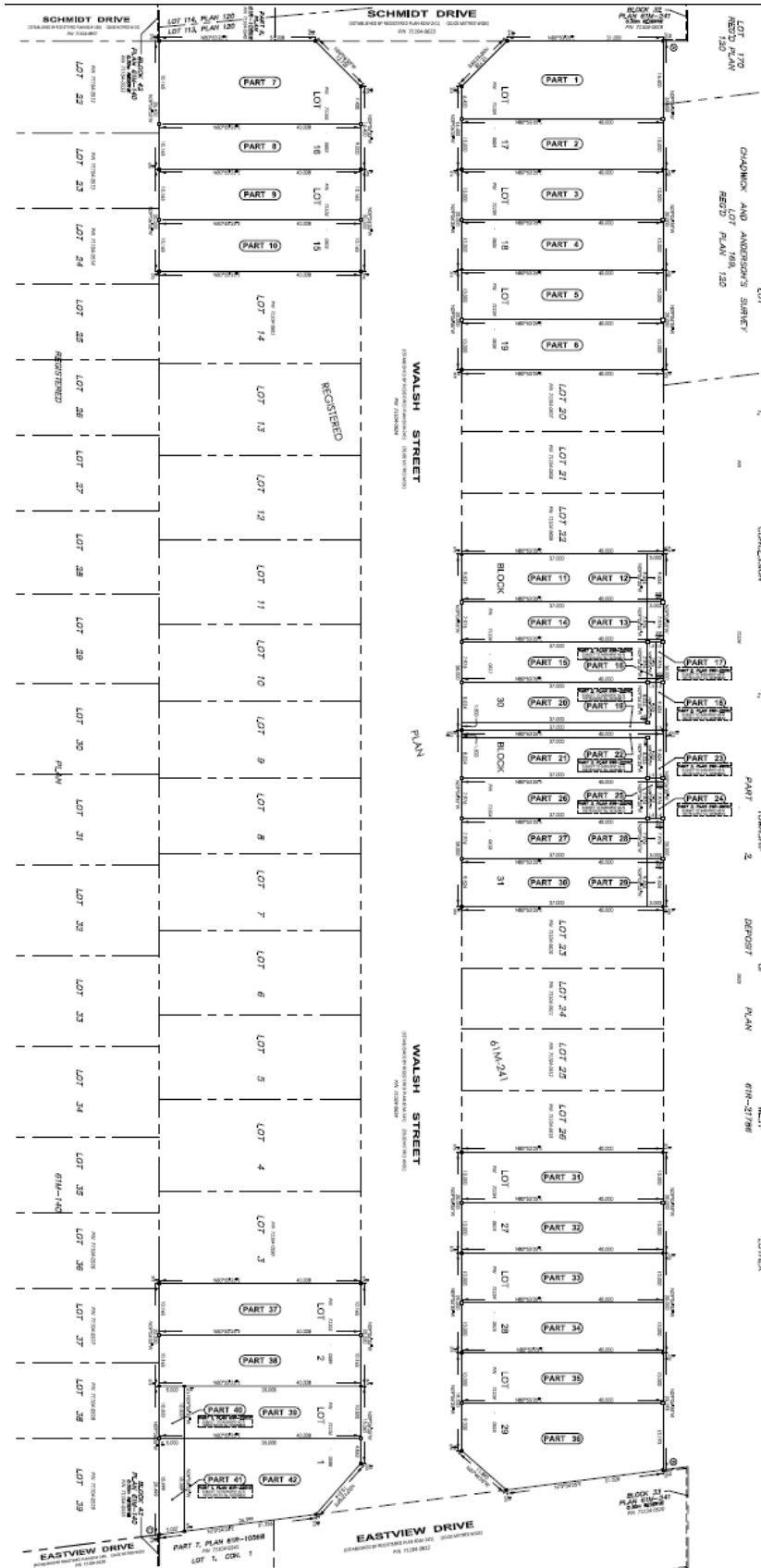
Respectfully submitted  
 County of Wellington Planning and Development Department

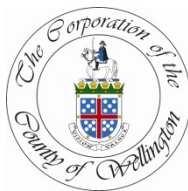
A handwritten signature in cursive script that reads 'Matthieu Daoust'.

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Matthieu Daoust, RPP MCIP  
 Planner

### Schedule 1: Deposited Reference Plan





## **PLANNING REPORT for the TOWNSHIP OF WELLINGTON NORTH**

Prepared by the County of Wellington Planning and Development Department

**DATE:** December 22<sup>nd</sup>, 2021  
**TO:** Mayor and Council  
 Township of Wellington North  
**FROM:** Matthieu Daoust, Planner  
 County of Wellington  
**SUBJECT:** **Owner: 5033745 Ontario Inc**  
**Property: PT PARK LOT 1 S/S DURHAM ST; E/S MAIN ST RP 60R2577**  
**PART;2PT. PLAN 61R-22137**  
**Part Lot Control Exemption Application**

The purpose of this proposed part lot control exemption is to allow for the division and conveyance of 15 semi-detached units on separate lots. 3m easements will also be created to provide drainage and access from Church St N and Jefferey Way to the rear yards of the units.

A deposited reference plan (attached as Schedule 1 to this report) has been submitted showing the semi-detached units and easements.

The subject land is designated Residential in the Official Plan and is zoned Medium Density Residential (R2). The division of land is consistent with Provincial Policy and would conform to the applicable policies of the County Official Plan. The lot subject of this application is part of Plan of Subdivision 61M-246.

A site plan was not submitted as part of this application. The applicant's agent has confirmed the minimum lot frontage and areas meet the requirements of the Zoning By-law. The applicant has indicated the proposed development is currently under construction.

The full description of the parcel and corresponding by-law is listed on the agenda for Council's consideration. Once the By-law is approved by Council it will be forwarded to the County for registration.

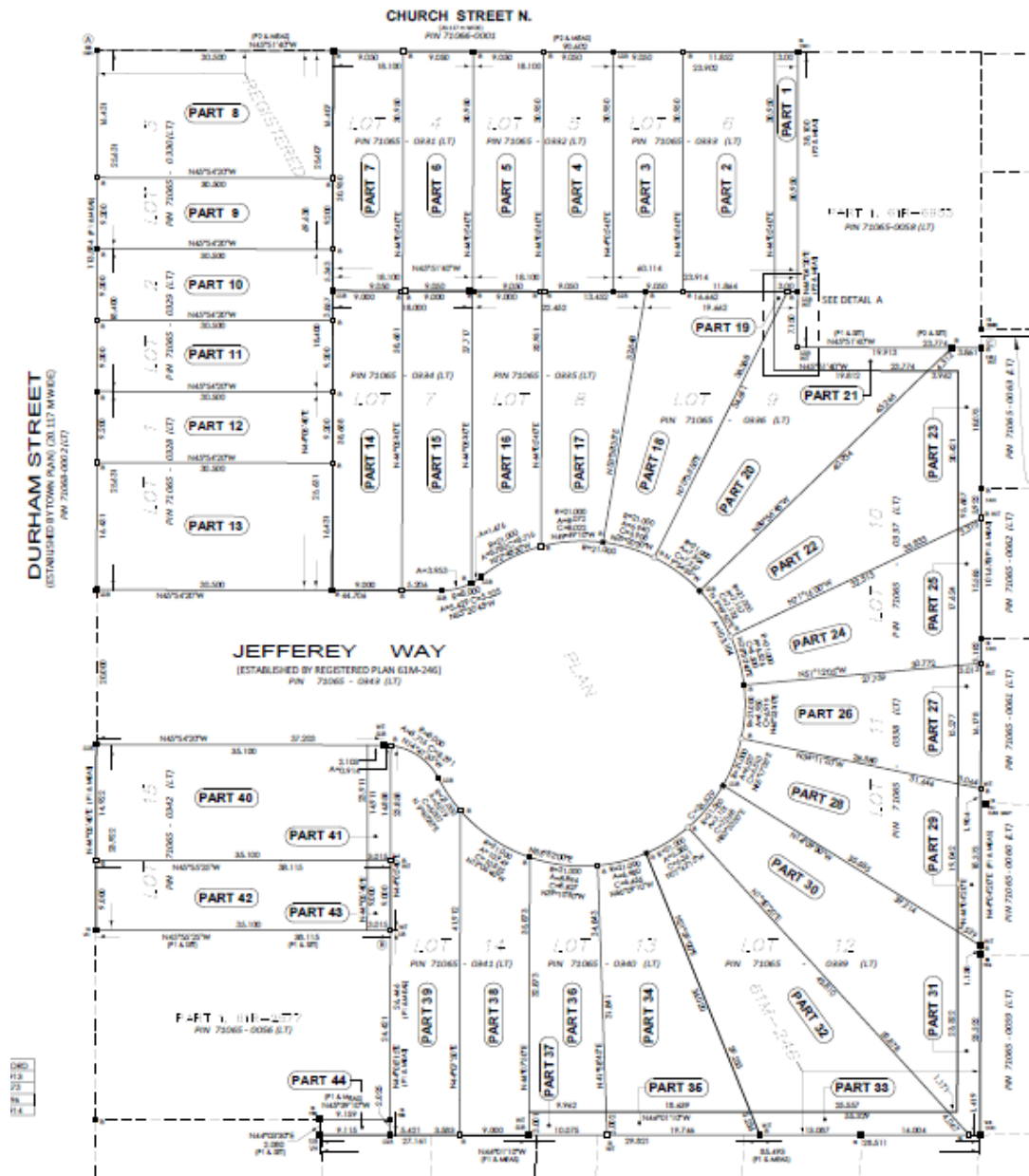
Respectfully submitted  
 County of Wellington Planning and Development Department

A handwritten signature in cursive script that reads 'Matthieu Daoust'.

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Matthieu Daoust, RPP MCIP  
 Planner

Schedule 1: Deposited Reference Plan







# Staff Report

**To:** Mayor and Members of Council Meeting of January 10, 2022  
**From:** Tammy Pringle, Development Clerk  
**Subject:** DC 2022-001, Consent Application B111-21 5053745 Ontario Inc.

**RECOMMENDATION**

**THAT** Council of the Township of Wellington North receive DC Report 2022-001 being a report on Consent Application (Severance) B111-21 known as Part Park Lot 4, South side of Durham St., East side of Main St., Plan Towns of Mount Forest.

**AND FURTHER THAT** the Council of the Township of Wellington North supports consent application B111-21 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication fee be \$1,000/lot or part lot created, in 2021; (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) as provided for in the Planning Act, R.S.O. 1990;
- **THAT** the applicant enters into a development agreement with the Township to address the development of the property including but not limited to drainage, grading, servicing, road improvements and shared infrastructure with the adjacent lands (draft plan of subdivision (23T-18004) to the satisfaction of the Township;
- **THAT** the applicant provide a traffic impact assessment of the proposed development to the satisfaction of the Township;
- **THAT** driveway access can be provided to the severed lands to the satisfaction of the Township; and
- **THAT** servicing can be provided to the severed lands to the satisfaction of the Township,

**AND FURTHER THAT** Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

<b>PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS</b>
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N/A

<b>BACKGROUND</b>
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The subject property is located in the North East quadrant of the town of Mount Forest and is geographically located on London Road N and south of Durham Street E.

Proposed severance is 40.2m fr x 84m = 3376 square metres, together with 0.3m reserve along Birmingham St. E., vacant land for proposed apartment building. Note: severed lot is Block 16 of the approved draft plan for subdivision 23T-18004.

Retained parcel is 1.97 hectares with 53m frontage, existing vacant land for future residential development.

<b>FINANCIAL CONSIDERATIONS</b>
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The municipality will realize \$1,130.00 in clearance fees and parkland dedication fees.

<b>ATTACHMENTS</b>
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- APPENDIX A:
  - Severance Sketch No. 30436-21 prepared by Jeffrey Buisman at Van Harten Surveying Inc., dated December 2, 2021.
- APPENDIX B:
  - Arial View of Subject Land
- APPENDIX C:
  - Joanna Salsberg, Planner  
Planning and Development Department, County of Wellington: Report

<b>STRATEGIC PLAN 2019 – 2022</b>
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Do the report's recommendations align with our Strategic Areas of Focus?

Yes
  No
  N/A

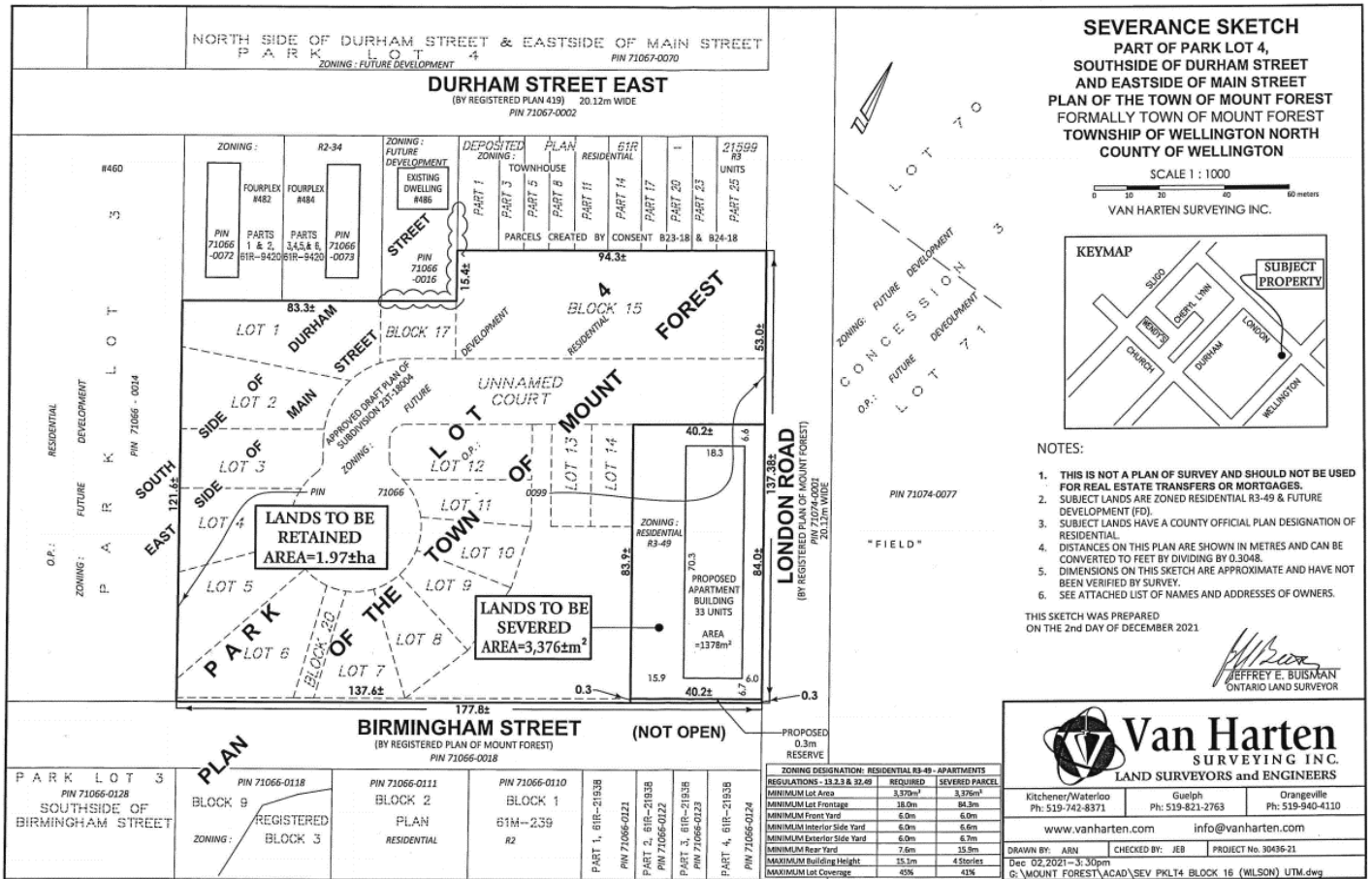
Which priority does this report support?

Modernization and Efficiency
  Partnerships  
 Municipal Infrastructure
  Alignment and Integration

<b>Prepared By:</b>	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
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<b>Recommended By:</b>	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>
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APPENDIX A – Severance Sketch



APPENDIX B – Aerial View of Subject Land



## APPENDIX C – Planning Report



**Planning and Development Department | County of Wellington**  
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9  
 T 519.837.2600 | F 519.823.1694

<b>Application</b>	B111-21
<b>Location</b>	Part Park Lot 4 Southside of Durham St., Eastside of Main St. Township of Wellington North (Mount Forest)
<b>Applicant/Owner</b>	5053745 Ontario Inc. C/O Brad Wilson

**PRELIMINARY PLANNING OPINION:** This application would sever a vacant 3,376 m<sup>2</sup> with 40.2 m of frontage, together with a 0.3 m reserve along Birmingham St. E for a proposed apartment building within the Urban Centre of Mount Forest. The proposed severed parcel is Block 16 of the approved draft plan for subdivision 23T-18004. A vacant parcel of 1.97 ha with 53 m of frontage on London Road N is proposed to be retained for future residential development under the approved draft plan of subdivision 23T-18004.

Subdivision 23T-18004 received draft plan approval in September 2019. The subject property has been the subject of zoning amendments to facilitate the development of the subdivision, as well as a redline revision for the draft plan of subdivision that was approved by Council in 2020 to allow for the development of a larger apartment on Block 16. The draft plan includes 60 residential units including semi-detached lots (6 units), single detached lots (11 units), street townhouses (10 units), Apartment Block 16 (33 Units), as well as a future development block, a storm water management block, a reserve block, a walkway block, and a road. The subject lands are currently subject to draft plan conditions (as part of the subdivision (23T-18004)) which include requirements related to stormwater management, grading, servicing etc. that need to be addressed by the applicant prior to final approval of the subdivision.

This application is generally consistent with Provincial Policy and would generally conform to the Official Plan.

Planning staff recommends that the following can be addressed as conditions of approval:

- a) That the applicant enters into a development agreement with the Township to address the development of the property including but not limited to drainage, grading, servicing, road improvements and shared infrastructure with the adjacent lands (draft plan of subdivision (23T-18004) to the satisfaction of the Township;
- b) That driveway access can be provided to the severed lands to the satisfaction of the Township;
- c) That servicing can be provided to the severed lands to the satisfaction of the Township; and,
- d) That draft plan of subdivision 23T-18004 be revised to remove the severed lands from the plan to the satisfaction of the Township and the County of Wellington.

**PLACES TO GROW:** Section 2.2.7 of the Growth Plan requires that new development taking place in greenfield areas will be planned, zoned and designated so it supports the development of complete communities.

**PROVINCIAL POLICY STATEMENT (PPS):** The subject property is located within the Urban Centre of Mount Forest. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development.

**WELLINGTON COUNTY OFFICIAL PLAN:** The subject property is designated as RESIDENTIAL within the County of Wellington Official Plan and is located within the Urban Centre of Mount Forest according to Schedule A6-1 of the Official Plan. The subject lands are located outside of the defined 'built boundary' and are considered a greenfield area.

Section 8.3.1 states that single-detached homes are currently the dominant housing type in urban centres, however new housing types are needed to provide a greater variety of residential accommodation as well as a more affordable housing supply. Section 8.3.2 contains the objectives for residential development including item b) to provide a variety of housing types to satisfy a broad range of residential requirements and ensure affordable housing is available, and item e) to ensure that adequate infrastructure will be available to all residential areas. Section 8.3.3 permits apartments within the RESIDENTIAL designation subject to the requirements of the Zoning By-law and the applicable policies of the Official Plan. Section 8.3.5 provides further requirements for medium density development

including apartments including item d) that adequate services such as water, sewage disposal, storm water, roads and hydro are available to service the development.

Section 10.6.2 provides that new lots may be created in Urban Centres provided the land will be appropriately zoned and specifies that lot creation will normally be proceeded by a plan of subdivision and will be based on the provision of full urban services.

Matters under Section 10.1.3 were also considered including item b) that all lots can be adequately serviced with water, sewage disposal, storm water management or drainage, fire protection, roads, utilities, solid waste disposal to accepted municipal standards and without undue financial burden on the municipality; item c) that sufficient reserve water and sewage plant capacity will be available when lots are created in areas to be serviced by central water and sewage systems, item d) that all lots will have safe driveway access to an all-season maintained public road and that access to a local road will be preferred over county and provincial roads, where practical, and item o) that the creation of any lot is necessary, timely and in the public interest.

Planning Staff are recommending that a condition be included requiring that the applicant enter into a development agreement to address all technical and financial matters with the development of the severed lands to the satisfaction of the Township. The comments of the Township of Wellington North should be considered in this regard.

**LOCAL ZONING BY-LAW:** The subject property is zoned High Density Residential Site Specific (R3-49), High Density Residential (R3), Medium Density Residential (R2), Medium Density Residential Holding ((H)R2-8), Open Space (OS). The proposed severed parcel is fully within the R3-49 Zone. The proposed severed parcel meets the minimum lot area requirements and frontage requirements of the R3-49 Zone.

The proposed development of an apartment building on Block 16 will be subject to Site Plan Review by the Township. Site design, grading, servicing, storm water management, landscaping, parking, buffering, garbage storage, and amenity area etc. will be reviewed in detail as part of the Site Plan Review.

**WELL HEAD PROTECTION AREA:** The subject property is located within a Wellhead Protection Area C with Vulnerability Score 6 and 8.

**SITE VISIT INFORMATION:** The subject property was not visited and photographed at the time of report preparation.



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Joanna Salsberg, B.A., M.PL.  
Planner  
January 4<sup>th</sup>, 2021



## WELLINGTON NORTH

SEMPER PORRO

# Staff Report

**To:** Mayor and Members of Council Meeting of January 10<sup>th</sup>, 2022

**From:** Dale Small  
Economic Development Officer

**Subject:** EDO 2022-001 Municipal Cultural Plan

### RECOMMENDATION

**THAT** The Council of the Corporation of Township of Wellington North receive for information Report EDO 2022-001 being a report on the Wellington North Municipal Cultural Plan,

**AND FURTHER THAT** Council, in recognition of the importance of cultural planning, as well as the contribution of local cultural resources to the quality of life and sense of community across the township, supports the updated Municipal Cultural Plan as presented,

**AND FURTHER THAT** Council remains committed to the Guiding Assumptions and Vision of “*Preserving, promoting and developing Wellington North’s unique cultural resources to build a vibrant and prosperous community*” as first adopted by council in 2013.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

EDO 2021-011 Economic Development Update of April 12<sup>th</sup>, 2021, informed council that MDB Insight had been contracted by the Wellington North Cultural Roundtable to do a refresh of our Municipal Cultural Plan.

### BACKGROUND

The Township of Wellington North prepared its first Municipal Cultural Plan in 2013, having recognized the contribution of local cultural resources to the quality of life and sense of community across the township. The Plan was also regarded as an essential economic development tool that could support the attraction of new business investment and contribute to the sustainability of the economy over the long term.

Since the completion of the Cultural Plan, the municipality has formed a Cultural Roundtable comprised of Township staff and local volunteers to oversee the implementation of the Plan. The Township has also prepared a Community Growth Plan that includes strategies that target downtown revitalization, employment growth in key sectors, and support for home-based businesses (e.g., creative cultural enterprises). Support for arts and culture priorities is also documented in the Township’s plans and strategies, including the 2019 - 2022 Corporate Strategic Plan, which identifies the need to coordinate and increase the Arts, Culture and Heritage promotion within the community.

The planning process for the 2021 Municipal Cultural Plan Update began in May 2021 and was supported by Township staff and the Cultural Roundtable. It included a context review focussed on updating the 2013 cultural asset inventory, followed by a targeted consultation process with the Cultural Roundtable and a broad community survey. The online survey directed at residents was administered in cooperation with Township staff and resulted in 235 responses. The asset inventory update and consultation input results are detailed in Section 3 and Section 4 of the Plan.

**Figure 1: The 2021 Township of Wellington North Municipal Cultural Plan Update Planning Process**



In reviewing the Cultural Plan, the Cultural Roundtable also confirmed that both the Vision and the Guiding Assumptions that underpin the Plan remain relevant and valid for the Township. The Goals and aspirations of the Township of Wellington North Cultural Plan Update remain relevant to the 2013 Plan but have been updated to reflect current community conditions and cultural planning and development trends and are contained in pages 16 – 22 of the report.

The Vision, Guiding Assumptions and Goals of our Municipal Cultural Plan are presented below.

#### **Vision:**

Preserving, promoting, and developing Wellington North's unique cultural resources to build a vibrant community and prosperous economy.

#### **Guiding Assumptions**

- We believe culture is essential to making Wellington North a place where people want to live, work, play, retire and invest
- We believe our history and culture are a source of identity for individual communities and Wellington North as a whole
- We believe creativity and culture are important drivers in growing and diversifying our economy
- We believe volunteers are fundamental to the cultural life of our community, are a symbol of civic pride and commitment, contribute to local economic growth and are central to attracting the notice of political and business leaders who want to support their constituents by honoring volunteers.
- We believe our cultural assets are essential to building vibrant downtowns that are the social and economic hubs of our communities
- We believe in a municipality that integrates culture into all aspects of planning and decision-making
- We believe in cultural organizations working together toward shared goals



## Goals

- Goal 1: Broaden Municipal Roles and Partnerships
- Goal 2: Leverage Cultural Resources to Grow and Diversify the Economy
- Goal 3: Build a Shared Identity and Increase Collaboration
- Goal 4: Increase the Vibrancy and Aesthetic Appeal of Downtowns

Included in the Cultural Plan, provided as an attachment to this report, are a number of suggested actions to deliver on these four Goals. At the January meeting of the Cultural Roundtable, the committee will spend some time to do a prioritization exercise in order to put a plan in place to deliver on these actions and goals over the next few years.

A special thanks goes out to the following members of the Wellington North Cultural Roundtable who work tirelessly to promote and support the various cultural events and programming in our community. They are also the team that submits the monthly Cultural Moment to council and who actively supported the development of the Municipal Cultural Plan. Their leadership and dedication has enabled the municipality to advance the cultural agenda in Wellington North and we thank them for their service.

Jim Taylor Chair  
Linda Hruska  
Harry Engel  
Robert Macdonald  
Gary Pundsack

Councillor Lisa Hern  
Gail Donald  
Penny Renken  
Bonnie McDougall

(New members always welcome!!!)

Two of Wellington Norths most significant cultural assets and attractions are featured below:



<b>FINANCIAL CONSIDERATIONS</b>
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Cultural Roundtable annual budget is upwards to \$7,500 and includes funding for the Wellington North Farmers Market, Culture Days as well a grants program to support arts and cultural programming and events.

The cost to contract MDB Insight to facilitate the update of the Cultural Plan and to conduct the community survey's was \$5,000 and this was covered out of the Economic Development 2020 operating budget.

<b>ATTACHMENTS</b>
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Attachment A: Township of Wellington North Municipal Cultural Plan November 2021

<b>STRATEGIC PLAN 2019 – 2022</b>
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Do the report's recommendations align with our Strategic Areas of Focus?

Yes
  No
  N/A

Which priority does this report support?

Modernization and Efficiency
  Partnerships  
 Municipal Infrastructure
  Alignment and Integration

<b>Prepared By:</b>	Dale Small, Economic Development Officer	<i>Dale Small</i>
<b>Recommended By:</b>	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>



# Township of Wellington North Municipal Cultural Plan Update

November 2021



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## Executive Summary

The Township of Wellington North has completed an update to its 2013 Municipal Cultural Plan to ensure continued support for cultural development. The 2021 Municipal Cultural Plan Update reflects on the mandate of the Cultural Roundtable and considers the lasting impact of COVID-19 on local businesses and the community as a whole. It includes a more targeted action plan to develop and invest in cultural resources and serves as a strategic guide for leveraging these resources to advance other economic and community development objectives.

### Background and Purpose

The Township of Wellington North prepared its first Municipal Cultural Plan in 2013, having recognized the contribution of local cultural resources to the quality of life and sense of the community across the township.

Since the completion of the 2013 Cultural Plan, the municipality formed a Cultural Roundtable comprised of Township staff and local volunteers to oversee the implementation of the Plan. The municipality also completed an update to the initial Wellington North CIP (2011) in 2019 to include all community areas, including urban centres, hamlets, and rural areas, and ensure alignment with the Wellington County Invest Well Programme. The Township also demonstrated leadership through integrating support for arts and culture priorities in many core planning documents, including the 2019 - 2022 Corporate Strategic Plan, the 2018 Community Growth Plan and the 2018 Recreation Master Plan.

In light of the foregoing, the Township of North Wellington considered it prudent to review the existing Cultural Plan to update it to reflect the changes that have occurred across the economic landscape in recent years.

### Planning Process

The planning process for the 2021 Municipal Cultural Plan Update began in May 2021 and was supported by Township staff and the Cultural Roundtable. It included a context review focussed on updating the 2013 cultural asset inventory, followed by a targeted consultation process with the Cultural Roundtable and a broad online community survey. The survey directed at residents was administered in cooperation with Township staff and resulted in 235 responses. The asset inventory update and consultation input results are detailed in Section 3 and Section 4 of this Plan.

### Building on Success

Wellington North has a growing population, with significant growth projections. As of 2020, Wellington North is home to 12,585 residents, accounting for 13% of Wellington County's population (98,925)<sup>1</sup>. The Township's population is forecasted to increase to 20,500 people by 2051. Since 2016, the number of cultural industries and cultural assets in the community has also increased. As part of the Cultural Plan Update, the asset inventory update identified 301 cultural assets in Wellington North, increasing from 270 identified in the 2013 planning exercise. The spring 2021 community survey of 235 respondents identified the top tangible cultural assets: the Mount Forest Fireworks Festival, Luther Marsh Conservation Area, Arthur – Canada's Most Patriotic Village, Mount Forest & Arthur Museum and Archives and Lynes Blacksmith Shop. The community is highly invested in arts and culture as 85% of

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<sup>1</sup> Manifold Data Mining Inc., 2020.



surveyed respondents rated arts & culture as somewhat to very important with identified interest in more food/wine/beer festivals, outdoor activities, and artisan/craft fairs. There is also a desire to strengthen connections throughout and beyond the community, continued investment in arts and culture and focus on cultural tourism as a key economic driver.

## The 2021 Township of Wellington North Municipal Cultural Plan Update

In reviewing the Municipal Cultural Plan, the Township's Cultural Roundtable has confirmed that both the Vision and the Guiding Assumptions that underpin the Plan remain relevant and valid for the Township. The Goals and aspirations of the Township of Wellington North Cultural Plan Update remain relevant to the 2013 Plan but have been updated to reflect current community conditions and cultural planning and development trends.

The Vision, Guiding Assumptions and Goals of the Municipal Cultural Plan Update are presented below.

### Vision

Preserving, promoting, and developing Wellington North's unique cultural resources to build a vibrant community and prosperous economy.

### Guiding Assumptions

- We believe culture is essential to making Wellington North a place where people want to live, work, play, retire and invest
- We believe our history and culture are a source of identity for individual communities and Wellington North as a whole
- We believe creativity and culture are important drivers in growing and diversifying our economy
- We believe volunteers are fundamental to the cultural life of our community, are a symbol of civic pride and commitment, contribute to local economic growth and are central to attracting the notice of political and business leaders who want to support their constituents by honoring volunteers.
- We believe our cultural assets are essential to building vibrant downtowns that are the social and economic hubs of our communities
- We believe in a municipality that integrates culture into all aspects of planning and decision-making
- We believe in cultural organizations working together toward shared goals

### Goals

- Goal 1: Broaden Municipal Roles and Partnerships
- Goal 2: Leverage Cultural Resources to Grow and Diversify the Economy
- Goal 3: Build a Shared Identity and Increase Collaboration
- Goal 4: Increase the Vibrancy and Aesthetic Appeal of Downtowns



# Introduction

## 1

### 1.1 Updating the Cultural Plan

The Township of Wellington North prepared its first Municipal Cultural Plan in 2013, having recognized the contribution of local cultural resources to the quality of life and sense of the community across the township. The Plan was also regarded as an essential economic development tool that could support the attraction of new business investment and contribute to the sustainability of the economy over the long term.

Since the completion of the Cultural Plan, the municipality has formed a Cultural Roundtable comprised of Township staff and local volunteers to oversee the implementation of the Plan. The Township has also prepared a Community Growth Plan that includes strategies that target downtown revitalization, employment growth in key sectors (e.g. tourism), and support for home-based businesses (e.g. creative cultural enterprises). The Plan reinforces the need to develop and support tourism and related marketing (e.g. cultural heritage, recreation/sport, outdoor adventure, cycling and eco-tourism). A Recreation Master Plan has also been completed that further supports the creation and sustainability of the Township's natural resources (e.g. trails, conservation areas) and recommends the reconstitution of a Recreation, Parks and Leisure Committee. In addition, the County of Wellington has prepared a Regional Economic Development Strategy and implemented a Community Improvement Plan program that supports many of the same issues and opportunities addressed by the 2013 Municipal Cultural Plan.

Support for arts and culture priorities is documented in the Township's plans and strategies, including the 2019 - 2022 Corporate Strategic Plan, which identifies the need to coordinate and champion a central volunteer centre and increase the Arts, Culture and Heritage promotion within the community.

In light of the foregoing, the Township of North Wellington considers it prudent to review the existing Plan with the intent of updating it to reflect the changes that have occurred across the economic landscape in recent years. The revised plan includes a more targeted action plan to support cultural development, reflects on the mandate of the Cultural Roundtable and considers the lasting impact of COVID-19 on local businesses and the community as a whole.



## 1.2 The Planning Process

The planning process for the 2021 Municipal Cultural Plan Update began in May 2021 and was supported by Township staff and the Cultural Roundtable. It included a context review focussed on updating the 2013 cultural asset inventory, followed by a targeted consultation process with the Cultural Roundtable and a broad community survey. The online survey directed at residents was administered in cooperation with Township staff and resulted in 235 responses. The asset inventory update and consultation input results are detailed in Section 3 and Section 4 of this Plan.

**Figure 1: The 2021 Township of Wellington North Municipal Cultural Plan Update Planning Process**



## 1.3 Wellington North's Definition of Culture

Wellington North's proposed definition of culture aligns with the Cultural Resource Framework presented in Section 3.3 of the Cultural Plan Update. The definition is based on the Province of Ontario's Cultural Resource Framework and further informed by the residents of Wellington North. The definition of Culture includes:

- **Cultural Industries:** businesses and non-profit groups involved in creating, producing, manufacturing, and distributing cultural goods or services. It includes everything from theatre costume making to creative software design. The classifications come from Statistics Canada's Canadian Framework for Culture Statistics and reflect the North American Industry Classification System (NAICS) codes. Note that industry data do not distinguish between occupations. For example, industry data could tell you how many people a museum employs, including everyone from the curator to the parking attendant.
- **Cultural Occupations:** the labour force aspect of cultural industries. It describes employment in the various jobs that people perform as cultural workers. The occupation categories also come from the Canadian Framework for Culture Statistics and are organized according to North American Occupational Classification System (NOCS) codes. For example, occupation data could tell you how many graphic designers your community employ, whether a museum or a hospital employs them.
- **Community Cultural Organizations:** organizations that represent arts, heritage and ethno-cultural interests in the community. These are usually non-profits and can include arts and heritage advisory committees, ethno-cultural associations, local arts councils, dance schools and library boards.





- Cultural Facilities & Spaces: buildings and sites that host cultural activity. These can include public, private and non-profit spaces ranging from purpose-built facilities to facilities that include cultural programming.
- Natural Heritage: natural wonders and areas of environmental and cultural significance. These can include municipal parks, conservation areas and botanical gardens.
- Cultural Heritage: the management and exhibition of objects, buildings and sites of historical, cultural and educational value. These can include everything from pioneer villages to public art and archive collections.
- Cultural Events & Festivals: festivals and events in your community. These can include performing arts events, tours of culturally significant places, seasonal celebrations, and many others.
- Intangible Culture: These are assets that are not necessarily manifest in physical form. They include stories and legends, shared beliefs, customs and rituals, and digital cultural expression.

## 1.4 Why is Culture Important?

**Supports a Thriving Economy** – Culture strengthens the economy by revitalizing downtowns, attracting tourists and supporting business investment and creating jobs

**Enhances Our Quality of Life** – Culture gives meaning and context to people’s lives. It engages our minds, improves our health, enriches the lives of seniors and retirees, and teaches our children and fosters lifelong learning.

**Creates a Sense of Pride in Our Communities** – Culture helps to define the character of a community. Residents feel a sense of pride in their unique local landmarks and history. Festivals and events attract new residents and keep current residents in the community.

**Encourages Social Cohesion** – Culture engages citizens in activities that help build a sense of place and community. It celebrates different cultures and helps newcomers feel welcome.

## 1.5 Vision and Guiding Principles

In reviewing the Municipal Cultural Plan, the Township’s Cultural Roundtable has confirmed that both the Vision and the Guiding Assumptions that underpin the Plan remain relevant and valid for the Township.

### Vision

***Preserving, promoting and developing Wellington North’s unique cultural resources to build a vibrant community and prosperous economy***

### Guiding Assumptions

In implementing the Municipal Cultural Plan, the Council of the Township of Wellington North embraces the following guiding assumptions.

- We believe culture is essential to making Wellington North a place where people want to live, work, play, retire and invest



- We believe our history and culture are a source of identity for individual communities and Wellington North as a whole
- We believe creativity and culture are important drivers in growing and diversifying our economy
- We believe volunteers are fundamental to the cultural life of our community, are a symbol of civic pride and commitment, contribute to local economic growth and are central to attracting the notice of political and business leaders who want to support their constituents by honoring volunteers.
- We believe our cultural assets are essential to building vibrant downtowns that are the social and economic hubs of our communities
- We believe in a municipality that integrates culture into all aspects of planning and decision-making
- We believe in cultural organizations working together toward shared goals

Based on input from the Cultural Roundtable and a community survey, the Plan's Goals and Actions have been adjusted to ensure the continued relevance of the Plan to businesses, residents, cultural organizations and the volunteer community.

#### Goals and Actions

- Goal 1: Broaden Municipal Roles and Partnerships
- Goal 2: Leverage Cultural Resources to Grow and Diversify the Economy
- Goal 3: Build a Shared Identity and Increase Collaboration
- Goal 4: Increase the Vibrancy and Aesthetic Appeal of Downtowns



# Importance of Cultural Planning

## 2

### 2.1 Culture's Contribution to the Local Economy

While residents of the Township generally appreciate the importance of creativity, culture and quality of place, there is also a recognition of the impact that COVID-19 has had on cultural tourism, the vitality of our downtowns, cultural entertainment offerings and programming and employment for youth. A continued focus on attracting and retaining talented people will support the community's efforts to develop a sustainable rural economy and protect the township's quality of place. It is expected that cultural industries and resources will remain powerful economic drivers across the province and for rural communities in particular as the province recovers from COVID-19.

According to the Statistics Canada Cultural Satellite Account, in 2019, cultural industries generated \$57 billion of Canada's economic worth, accounting for 2.9% of all of Canada's wealth<sup>2</sup>. At \$27 billion, the province of Ontario accounted for approximately 48% of Canada's cultural industries contributions<sup>3</sup>.

2020 Canadian Business Counts suggests 1,687 cultural industries in Wellington County, making up 7% of all industries. Wellington County's cultural industries increased by 17% from 2016 to 2020. The cultural industries labour force comprises 18,758 persons (2020), an increase of 4% over the same time period. While Wellington North is comprised of a comparatively lower proportion of cultural industries at 49 firms (2% of all businesses), there is evidence of a broad range of service offerings - full-service restaurants (10 firms), computer systems design and related services (except video game design and development) (7 firms). Wellington North's cultural industries increased by 14% from 2016 to 2020. In 2020, Wellington North had a cultural industries workforce of 567, making up 8% of its total labour force by all industries. The labour force showed a decrease of 3% (by a total of 18 people).

<sup>2</sup> Statistics Canada. Table 36-10-0452-01. Culture and sport indicators by domain and sub-domain, by province and territory, product perspective (x 1,000)

<sup>3</sup> Ibid.



Approximately 128 occupations within Wellington North's labour force can be identified as cultural occupations (2020), including advertising, marketing, public relations, printing press operators, library assistants and clerks, painters, sculptors, other visual artists, graphic designers and illustrators.

## 2.2 Culture's Contribution to Quality of Place

Wellington County's Economic Development Strategy (2013) highlights the need for a healthy creative economy to attract talent and youth, noting that developing the regional arts and culture scene can contribute to that goal. Increased investments towards supporting the growth of cultural industries to create more cultural goods and services support the shift towards a more knowledge-based economy.

Investment in cultural assets and resources can also attract new residents and visitors to a community and aid local tourism development. Cultural tourism is one of the fastest-growing segments of the global tourism market. As per the Statistics Canada Cultural Satellite Account, total cultural tourism spending in 2016<sup>4</sup> totalled \$1.7B, with domestic tourism spending on culture products accounting for \$1.16 billion and export (international visitors) tourism spending at \$536.1 million<sup>5</sup>. As communities look for tools to support economic recovery, identifying ways to support or enhance the growth of cultural assets should also be considered.

Pre-pandemic travel surveys conducted in Canada and the United States illustrated that nearly two-thirds of adult travellers include cultural, arts, heritage, historical activity, or events while travelling 50 miles or more<sup>6</sup>. Research confirms that travellers are selecting destinations based on 'place-based offerings. Place-based cultural tourism is more than just attractions. It includes festivals, events, and experiences that showcase a community's history, heritage, landscape, and people.

## 2.3 Culture's Contribution to Social Cohesion

Key to developing a rich cultural environment is to provide support for a broad range of groups and demographics, including minority populations. Communities across the country have begun to look inwards with the aim of better understanding the needs of residents within their community. This strategy works to identify and celebrate the multi-cultural reality of communities in Canada. This includes recognizing the history and traditions of communities within a community (e.g. Aboriginal and First Nations communities, Mennonite communities etc.). It also means identifying and recognizing the range of multi-cultural creative and cultural expression across different age groups. This helps to create an inclusive environment for all cultures and demographics.

Through festivals or programming, developing and supporting multi-generational opportunities fosters cultural acceptance and reinforces the community as a multi-generational society. Such events and programming educate the population as a whole on the diversity and adaptability of a community.

<sup>4</sup> Latest available data as per the writing of this report.

<sup>5</sup> These estimates represent direct spending by tourists on culture products. For example, if a tourist decides to travel to see a play, only the cost of the admission to the live performance will be captured. Any other tourism spending, such as transportation and accommodation services, are not included.

<sup>6</sup> The Cultural & Heritage Traveller Study. Source: <https://www.americansforthearts.org/sites/default/files/CulturalTravWhPaper.pdf>



## 2.4 Culture's Contribution to Community Building

Wellington North's identity continues to evolve. The recent census reveals that while the township's population is aging, there is growth in the younger age cohorts primarily attributed to the Township's proximity to larger urban centres. The changing demographic will continue to shape how people live, create and experience their cultural and creative life, and bring new elements to the community's identity. This includes the desire to be a community with recreational and cultural amenities that accommodate a broader range of groups, incomes and demographics to encourage diversity and greater levels of participation (2018 Recreation Master Plan). Workshop participants also suggested that despite the draw of the county's more urban areas, every Township has maintained their commercial districts, adding to the community's vibrancy.

Protecting and enhancing creative and cultural assets also play an essential role in community building. Conserving and preserving natural resources that provide a unique lifestyle for residents and visitors, protecting and managing the Township's built heritage and landscapes, recognizing the contribution of volunteers to arts and cultural programming and events, and engaging artisans and musicians at a young age helps to foster and sustain a sense of community that is unique to the Township.

Engaging youth in arts and culture is a key consideration for the Cultural Plan. This includes programming and participation in organizations that support the growth of arts and culture. While there is limited funding to support and develop afterschool programming to build skills across different art disciplines, involving youth on program development committees may be possible, thus providing organizations with a fresh set of ideas and perspectives.



# Building on Success

## 3

### 3.1 A Growing Population

The township of Wellington North is a unique blend of rural and small urban communities, providing a picturesque agricultural setting with some of the best farmland in Wellington County and a considerable industrial base and a wealth of conservation land. The township includes the town of Mount Forest and the village of Arthur, along with the smaller communities of Conn, Damascus, Derrynane, Farewell, Gordonville, Green Park, Kenilworth, Metz, Monck, Mount View, Olivet, Petherton, Riverstown and Wagram.

Along the intersections of Highways 6 & 109 and across the Conestoga River, at the south end is the Village of Arthur, designated as “Canada’s Most Patriotic Village.” In the north, at the intersections of Highways 6 & 89 and across the Saugeen River, the Town of Mount Forest welcomes all as the “High, Healthy & Happy” town. The rural countryside and historic neighbourhoods are complemented by new residential development and small urban centres, offering diverse recreational, cultural and lifestyle choices for residents and visitors.

The Township is also within an hour of Highways #400 and #401, connecting it to major centres across southern Ontario. The township is connected to the City of Guelph via Highway 6 and is within a short drive of Kitchener-Waterloo. This proximity to urban growth centers has contributed to population growth, with an additional 1,108 residents moving to the township since 2011 (10% growth). As of 2020, Wellington North is home to 13,585 residents, accounting for 13% of Wellington County’s population (98,925)<sup>7</sup>. The County is poised to accommodate a significant portion of population growth over the next 30 years – with the Township’s population forecasted to increase to 20,500 people by 2051. The majority of the County’s population will be accommodated by Centre Wellington (37%), followed by the town of Erin at 16% and Wellington North at 13%.

The township's character continues to evolve – 8% of the population are immigrants (compared to the County at 11% and province at 30%). The community’s Mennonite population is growing as they have

<sup>7</sup> Manifold Data Mining Inc., 2020.



built ten schools and 8 churches in our community over the past 10 years. There is a desire to market local cultural assets to attract new visitors and residents and engage the Mennonite community as they are a key part of the ‘uniqueness’ of Wellington North through authentic, tangible actions with respect for Mennonite traditions and aspirations. A diverse community is essential in shaping how people live, create and experience cultural and creative life and bring new elements to the community’s identity.

## 3.2 A Regional Economic Development Strategy

The protection of cultural heritage assets is a central part of Wellington County’s economic development vision, which states that *“Wellington County will be a collaborative community that protects and enhances its natural and cultural heritage assets while supporting the longer-term economic and social prosperity of its residents and business community.”*

The 2013 Wellington County Economic Development Strategic Plan drawn from strategic planning efforts of the local municipalities as well as the input that emerged from the public and stakeholder consultation process is anchored by four high-level goals, each with its strategic objective. The goals of the Plan are:

- Goal 1: Increase the Competitiveness and Success of Wellington Businesses
- Goal 2: Build a Strong Regional Profile and Brand
- Goal 3: Create a Community Where People Want to Live, and Entrepreneurs Want to do Business
- Goal 4: Develop Lasting Partnerships that Advance the Economic Sustainability of the County

The Plan identifies the opportunity for developing a rural creative economy in Wellington County. This includes more support for the development of knowledge-based employment opportunities and business ventures that offer high-value impacts to the County, but also support for the creative-cultural businesses that can assist with quality of place improvement (e.g. performing arts, artisans), which will be critical in generating and sustaining opportunity within key sectors like tourism, and in attracting and retaining new skilled residents to the County.

In 2018, the County also approved its first-ever County-wide Community Improvement Programme (CIP) and branded the initiative “Invest Well.” A key recommendation of the Economic Development Strategy is that the Invest Well Community Improvement Programme establishes a framework for support and implementation of programmes that will allow the County to participate financially in local grant and loan programmes to revitalize, beautify, and attract investment in Wellington. The County’s Invest Well Programme works together with the Member Municipal Community Improvement Plans. The Invest Well CIP Programme is based on countywide goals, guided by priorities identified in the Official Plan, Economic Development Strategy, Business Retention and Expansion findings, the Taste Real programme and the Investment Attraction Strategy. Countywide priorities include:

- Use Land Strategically
- Provide Rental Housing
- Improve Building Infrastructure
- Diversify the Economy
- Promote Tourism



### 3.3 Significant Cultural Assets

This section of the Cultural Plan Update summarizes the results of the cultural mapping exercise and highlights Wellington North’s cultural assets. The complete asset inventory is provided as *Appendix A* (excel sheet) to this Cultural Plan Update. Key insights are detailed in the following paragraphs.

Similar to the 2013 Plan, the asset inventory was developed based on a consistent set of categories of cultural resources – known as a Cultural Resource Framework (CRF)<sup>8</sup> and is set out in six (6) broad categories: Cultural Enterprises, Community Cultural Organizations, Cultural Facilities, Natural Heritage, Cultural Heritage, and Festivals and Events. The cultural mapping process builds on the 2013 Cultural Mapping Process results and systematically identifies, classifies and records Wellington North’s tangible and intangible cultural resources. Approximately 301 cultural assets were identified, increasing from 270 assets identified in the 2013 planning exercise. Figure 2 illustrates the number of cultural resources in each of the major asset categories.

**Figure 2: Total Number Of Wellington North’s Cultural Resources By Category, 2021**



The cultural mapping process identified 70 cultural enterprises (including culture-based businesses and not-for-profit cultural organizations) in Wellington North. This included 19 agricultural assets, namely, farms and value-added enterprises, reflecting the strength and importance of agriculture in cultural development in Wellington North. Other cultural enterprises identified include eight craft-based stores, seven design firms, six publishing industries and six fashion destination shops. Cultural enterprises are clustered in the two main populated centres: Mount Forest and Arthur.

Wellington North is also home to approximately 39 community cultural organizations. Community

<sup>8</sup> A significant source of the definition of cultural resources in the CRF is Statistics Canada’s Canadian Framework for Cultural Statistics. Other resources are determined by categories of natural and cultural heritage assets defined by the Ontario Heritage Act and Ontario Planning Act.





service groups (special interest groups included) represent the largest number of community cultural organizations, strongly indicating the township's rural character and volunteer community. Examples included the Mount Forest Motivators Toastmasters or the Arthur & Community Senior Citizens Club. In Wellington North, cultural facilities and spaces include community centres, sporting venues and churches and schools that open their doors to provide space and programming for smaller cultural groups and activities. Wellington North is also home to a significant Mennonite community that has shaped its rural history and historical facilities and spaces, such as churches.

Wellington North is also home to several natural heritage and cultural heritage assets. Cultural heritage assets such as plaques and monuments, public art, and cemeteries commemorate the history and stories of Wellington North's residents. Murals such as Jones Baseline offer an approach to the history of relationships between indigenous groups and the communities they have interacted with. Other significant murals include the Patriotic Mural in Arthur, Canada's Most Patriotic Village.

The Lynes Blacksmith Shop in Kenilworth is a significant cultural heritage asset recently donated to the Township of Wellington North by the Lynes family. The Lynes Blacksmith Shop was a hardworking forge and carriage works from 1883 until 1955 and tells the story of two generations of blacksmiths – of industry,

resilience, and inevitable change<sup>9</sup>. The Lynes Blacksmith Shop Committee is in charge of restoring and reinvigorating the Lynes Blacksmith Shop and works with the Wellington County Museum and Archives to catalogue the artifacts within the shop. The Committee expects public viewings of the property is to begin this summer for Mount Forest Homecoming, the fireworks festival, Sacred Heart annual garden party and Doors Open<sup>10</sup>.

Festivals and events also contribute to Wellington North's cultural life and the animation of public and natural spaces by bringing entertainment, new experiences, and economic gains to many of the contributing businesses and organizations that assist in making the event/festival happen. Mount Forest Fireworks Festival is an important signature event in Wellington North and has grown rapidly since its establishment. The festival has been a Top 100 festival in Ontario for the past six years and has successfully drawn record crowds year after year as more and more businesses and organizations work together to grow the event.

Local stories are the "DNA of culture" and are intangible cultural resources that contribute to Wellington North's arts and culture. Key intangible assets include Arthur "Canada's Most Patriotic Village," Wellington North as a Fashion Destination, The Roxy Theatre and The History of Hotels.

**Figure 3: Lynes Blacksmith Shop and Carriage Works, c1885**



<sup>9</sup> <https://www.lynesblacksmithshop.org/history-1>

<sup>10</sup> <https://www.wellingtonadvertiser.com/wellington-north-council-accepts-gift-of-lynes-blacksmith-shop-in-kenilworth/>



# Hearing from the Community

## 4

Given the importance of understanding how the community's cultural priorities may have changed since 2013 and the need to secure a broad base of support for cultural development, a targeted consultation process was conducted. This included input sessions with the Cultural Roundtable and a broad community survey.

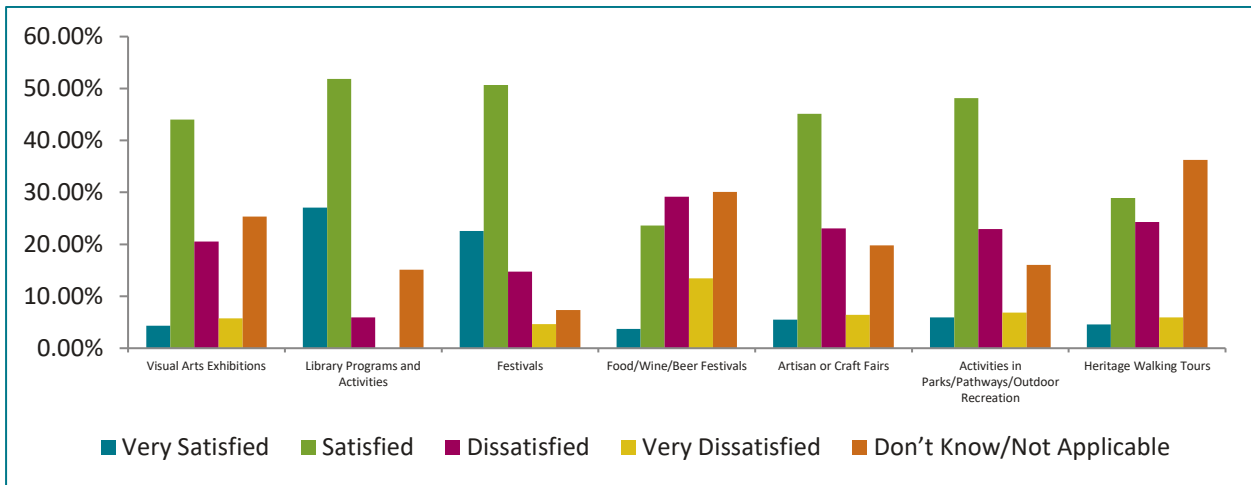
An online survey directed at residents was administered in cooperation with the Township of Wellington North. The results of the survey focused on the participation levels across cultural activities. The key findings and themes that emerged from the survey are discussed in the following paragraphs. The complete survey results are presented in *Appendix B*.

A total of 235 people responded to the Community Survey. Considering the respondent profile, 92% of respondents were residents of Wellington North. 69% of all respondents have been living in Wellington North for over 10 years. Approximately 36% of respondents were between 26-44 years old, while another 36% were within the 45-64 year bracket, and 23% were 65 years and above. Youth in the community also provided input to the survey, with 6% of respondents being 25 years or under.

Respondents are highly invested in arts and culture, with 35% (82 respondents) rating arts and culture as very important and a further 50% (116 respondents) rating arts and culture as somewhat important. Respondents are very satisfied with library programs and festivals and with activities in parks/pathways/outdoor recreation, artisan/craft fairs, visual arts exhibitions and heritage walking tours. Food/wine/beer festivals rate more as dissatisfied.

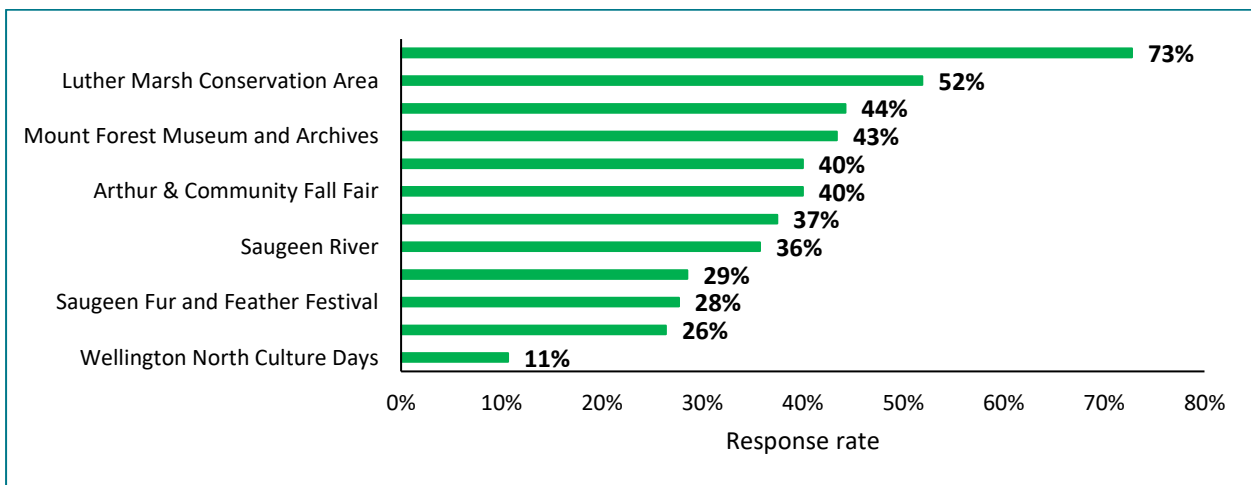


**Figure 4: Satisfaction with Arts, Culture and Heritage considerations (n=221)**



Community members surveyed as part of this cultural plan update identified Mount Forest Fireworks Festival as the top asset that residents want visitors to see and experience. The top tangible cultural assets identified include Mount Forest Fireworks Festival, Luther Marsh Conservation Area and Arthur Canada’s Most Patriotic Village.

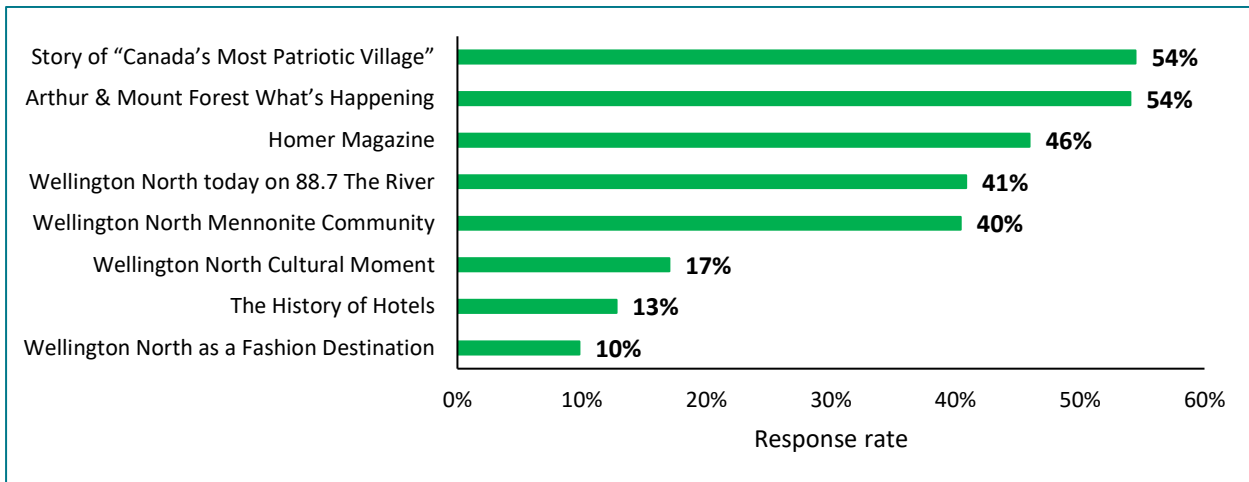
**Figure 5: What are the top 5 tangible cultural assets? (n=235)**



The top intangible cultural assets identified include Story of “Canada’s Most Patriotic Village,” Arthur & Mount Forest What’s Happening and Homer Magazine. Other responses identified include agricultural history, archives exhibits, Arthur’s historical society Facebook page Biz Bull, church history, Veteran banners at remembrance day and the Town motto of High Healthy Happy. Respondents want to see the community with many entrepreneurial businesses and amenities for all demographics with schools, churches, green space/rec facilities, and hospitals.

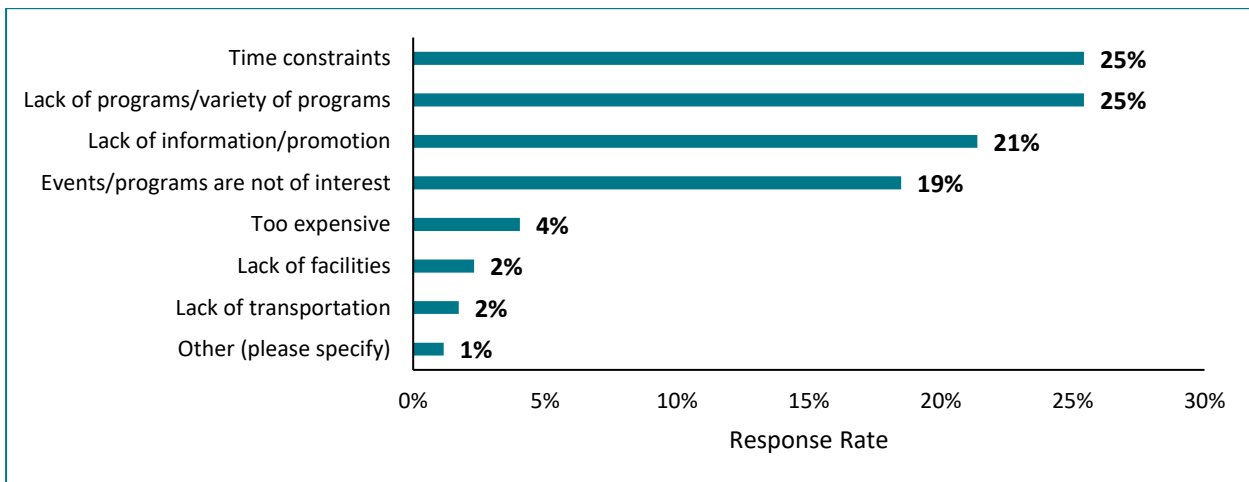


**Figure 6: What are the top 5 intangible cultural assets? (n=235)**



Respondents suggested a variety of reasons or barriers to arts and culture participation (Figure 7). The leading reasons or barriers to arts and culture participation before COVID-19 included the lack of/variety of programs, lack of information/promotion of programs and events/programs not being of interest. Given that prior to COVID-19, 87% (202 respondents) participated in cultural activity, with most of the cultural participation occurring in Wellington North (52%), the Municipality has an opportunity to investigate and address the barriers to arts and culture participation.

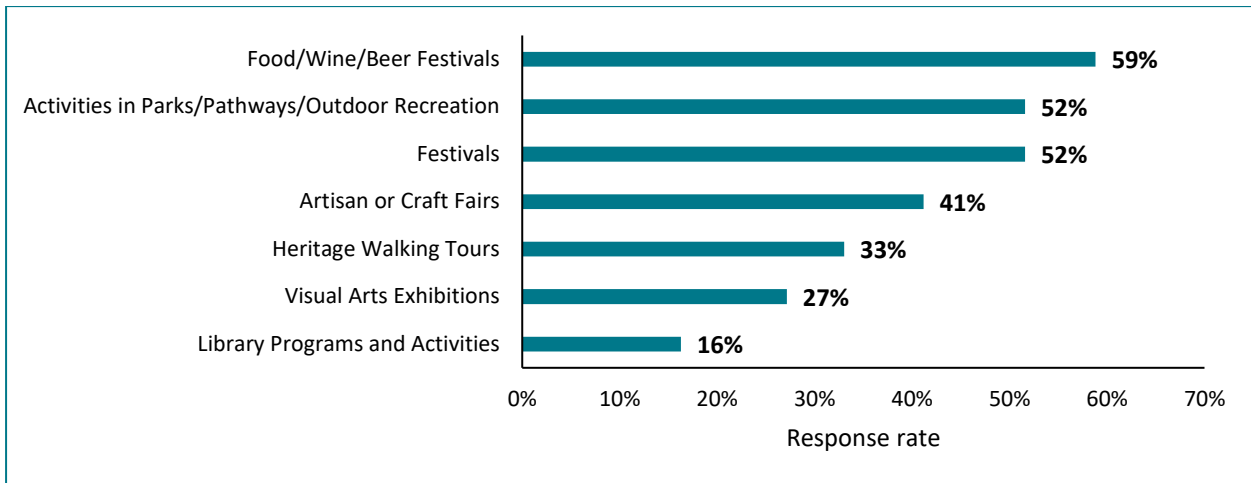
**Figure 7: Reasons or barriers to arts and culture participation, prior to COVID-19 (n=173)**



Cultural facilities, spaces or activities respondents would like to see more of or participate in Wellington North include food/wine/beer festivals, festivals, activities in parks/pathways/outdoor recreation and artisan/craft fairs.



**Figure 8: Cultural facilities, spaces or activities respondents would like to see more of or participate in Wellington North (n=221)**



Arts & Culture priorities for the Township of Wellington North include building connections between Wellington North’s cultural assets and organizations with surrounding communities, creating more spaces and places for arts and cultural activity, and promoting cultural activities to the residents of Wellington North.

# Goals and Actions

## 5

The Goals and aspirations of the Township of Wellington North Cultural Plan Update remain relevant to the 2013 Plan but have been updated to reflect current community conditions and cultural planning and development trends.

The goals of the Township of Wellington North Cultural Plan Update are:

- Goal 1: Broaden Municipal Roles and Partnerships
- Goal 2: Leverage Cultural Resources to Grow and Diversify the Economy
- Goal 3: Build a Shared Identity and Increase Collaboration
- Goal 4: Increase the Vibrancy and Aesthetic Appeal of Downtowns



## Goal 1: Broaden Municipal Roles and Partnerships

The 2021 Cultural Plan recognises the rural nature of the community and the limited municipality resources available to advance cultural planning and development. As a result, the Township will need to build strong business and community partnerships. This includes collaboration with surrounding municipalities and the County of Wellington. The Cultural Roundtable, which was implemented as part of the 2013 Plan, should continue to act as an advisory committee to Council and help to build community capacity in cultural development.

#	Action
1	Develop a communications strategy to raise awareness Cultural Plan. Promote the Plan across all Township departments, the County’s Economic Development Office, and the municipal website.
2	Review the mandate of the Cultural Roundtable to: <ul style="list-style-type: none"> <li>▪ Increase representation across a broader cross-section of skills, demographics and ethnicities. Solicit representation from the Youth Action Council and local artists and artisans, entrepreneurs, relevant volunteer organizations for the continuous exchange of ideas and support the active engagement of the larger community.</li> <li>▪ In addition to the Economic Development Officer, ensure the Director of Recreation, Parks, and Facilities is a member of the Cultural Roundtable to strengthen linkages between cultural and recreational opportunities.</li> </ul>
3	<ul style="list-style-type: none"> <li>▪ Investigate the creation of a Wellington North Municipal Heritage Committee.</li> </ul>
4	In conjunction with the County of Wellington, increase programming capacity to recognize Wellington North’s Mennonite heritage as a strong educational component of culture.
5	Identify champions within the Mennonite community interested in working with the Township and other business and community partners to pursue collaborative cultural tourism and business development initiatives.
6	Continue to work with regional partners: <ul style="list-style-type: none"> <li>▪ Leverage the Invest Well CIP to promote on-farm diversified or agriculture-related uses, short-term accommodation options, and tourism assets.</li> <li>▪ Consider expanding Saugeen Connects partnerships to promote and expand cultural planning throughout Northern Wellington &amp; Southern Grey County.</li> <li>▪ <a href="#">Taste Real Local Food Programme</a>, Taste Real Spring Rural Romp and new RTO4 to examine tourism product offerings and experiences linking cultural, culinary and agri-tourism assets and events.</li> </ul>



#	Action
7	Leverage the <a href="#">Live and Work Wellington™ Campaign</a> to showcase Wellington North’s cultural tourism offerings to attract residents and new investment opportunities.
8	Conduct an annual workshop with local community groups and volunteer organizations to ensure they are supported and involved in event planning and decision-making.
9	Convene a Coordinated Trails Committee between Arthur and Mount Forest to encourage collaboration between Arthur and Mount Forest and surrounding municipalities to strengthen trails and trails networks in the area.
10	Continue to investigate new and appropriate provincial funding streams (e.g., <a href="#">Ontario Arts Council</a> funding) to meet cultural priorities and move forward with the recommendations set out in the Municipal Cultural Plan Update.





## Goal 2: Leverage Cultural Resources to Grow and Diversify the Economy

The importance of creativity and culture to the growth of the local economy remains a key consideration for the 2021 Cultural Plan. Cultural resources and amenities are critical to demonstrating the quality of place required to attract future residents and act as a catalyst to attract new creative businesses and entrepreneurs. Cultural and heritage resources are also essential to growing opportunities in tourism.

#	Action
1	Work with the Cultural Roundtable to continually review and update the Cultural Asset Inventory and the <a href="http://simplyexploreculture.ca">simplyexploreculture.ca</a> site.
2	Continue to promote the Cultural Asset Inventory as a prime communication tactic and leverage it to strengthen the connections between the arts and the community.
3	Work with Saugeen Economic Development Corporation and the County of Wellington to identify a list of arts and culture COVID-19 response and recovery programs and promote it among artists, arts and culture organizations and decision-makers development in the community.
4	Work with the County of Wellington to promote the Tourism Adaptation and Recovery Programme to help small and medium-sized enterprises (SMEs’) and not-for-profits (NFPs’) in the arts, culture and tourism sector by supporting one-time adaptation and re-opening costs incurred to continue operating post-COVID-19.
5	Advocate for the County to establish an annual creative mind networking event to enhance connectivity and networks for creative enterprises across the region.
6	Work with the Arthur & Mount Forest Chamber of Commerce to hold regular information networking sessions to support and grow creative cultural businesses and local artists and artisans.
7	<p>Update economic development marketing materials to highlight the growth of the creative cultural economy. Currently, Wellington North showcases culture at every council meeting through our Cultural Moment, which is then shared on YouTube, social media and in the papers.</p> <ul style="list-style-type: none"> <li>▪ Build a narrative around the importance of arts and culture as a driver of innovation for a rural economy</li> <li>▪ Showcase local entrepreneurs and business owners on the municipal website</li> </ul>
8	Advocate and support the creation of cultural spaces and places throughout Township’s facilities and community organizations (e.g. community halls, recreation centres, libraries and schools, park pavilions).



### Goal 3: Build a Shared Identity and Increase Collaboration

One of the strongest messages heard throughout the community engagement process was the need to create a stronger shared identity for the municipality. Acknowledging and respecting individual communities' unique history and culture is a central part of such a goal. A stronger sense of shared identity is linked to the need for stronger networks, collaboration and resource sharing among cultural groups and activities across the Municipality. An important part of this shared agenda is the need for collaboration in raising awareness of the breadth and depth of cultural resources and experiences available to residents and visitors to the community.

#	Action
1	Develop a social media strategy (building out the Cultural Moment, <a href="#">Simply Explore Culture</a> site and cultural map) to support ongoing cultural development and create a community identity.
2	In partnership with the Wellington Signage Plan Project, continue to improve local arts and festivals signage and signage along trails, the downtown, historical sites and community destinations.
3	Continue to promote Culture Days <sup>11</sup> to highlight, profile and engage a range of arts and culture facilities and programs, heritage sites and creative and tourism businesses.
4	Work with community organizations (e.g., Youth Action Council) to connect Student Volunteer Requirements with the needs of not-for-profit cultural groups and activities.
5	Promote programs that enhance senior and elder participation in arts and culture programming in the community. E.g., <a href="#">Arts and Health Community of Practice</a>
6	Pro-actively expose youth to local culture (e.g. establish an annual “art day” where schools invite local artists to share/show their work).
7	In addition to promoting and expanding the Saugeen Autumn Leaves Studio Tour across the community and the region, investigate the feasibility of creating a local studio tour.
8	Continue to work with the Volunteer Centre of Guelph Wellington to support the volunteer network. Communicate volunteer opportunities across various platforms and continue to support the Volunteer Storytelling initiative with 88.7 The River and Volunteer Appreciation celebrations and Mayors Breakfasts program in 2022.
9	Develop a festival and events strategy to support the sustainability/feasibility of current events and explore opportunities for multi-generational programming and new festivals that align with resident demands (e.g. Mount Forest Fireworks Festival, beer/wine festival).

<sup>11</sup> Event was cancelled in 2020 due to COVID-19 restrictions.



## Goal 4: Increase the Vibrancy and Aesthetic Appeal of Downtowns

A defining characteristic of Wellington North is its mix of rural and small urban communities. The Community Survey suggests a strong desire to enhance downtown areas' vibrancy and visual appeal as a source of community building and economic development. The Township's Community Improvement Plan (CIP) has provided the municipality with a range of tools and incentives to revitalize its commercial and industrial centres, main streets, hamlets and rural areas. Many recommendations in the Municipal Cultural Plan relate to opportunities presented by the 2019 Community Improvement Plan Update.

The Township's 2019 Community Improvement Plan Update provides a framework to encourage and support the redevelopment of vacant, underutilized and/or inaccessible properties and buildings. It enhances the role of the Wellington North community as a commercial, administrative and cultural centre. The CIP encourages the maintenance and rehabilitation of commercial, institutional and industrial buildings and spaces, their façades as well as associated signage in the Community Improvement Project Areas of the Township of Wellington North.

#	Action
1	As per the County of Wellington Official Plan, ensure that the downtown areas are a strong focus for business, administrative, and cultural activities and remain the primary gathering place combining commerce and social functions.
2	Support the creation of urban design guidelines to provide guidance and direction related to consistency in visual coherence, respect for history and heritage, historical built form, etc., in the downtown.
3	Organize summer activities such as musical performances and buskers etc., in suitable locations in the downtowns to animate street life. <ul style="list-style-type: none"><li>Support expanded seasonal outdoor dining areas to help restaurants and bars attract visitors to the downtowns.</li></ul>
4	Encourage cycling into the downtown commercial cores by adding amenities for cyclists.
5	Create a "Wellington North Experiment" micro-grant fund for community groups and businesses to develop pilot projects, enhancements and activations in the downtowns to boost awareness and pedestrian traffic. Keep grants relatively small with short planning horizons to focus on action and results (e.g. <a href="#">My Downtown Beautification Micro Grant</a> , Prince George, B.C. ).
6	Install banners and plaques that illustrate and highlight Wellington North's rich heritage and stories in key locations, including the entrance to the downtowns.



## 5.1 Monitoring and Evaluating Progress

The success of any plan depends on an ongoing review and assessment of progress toward the goals and outcomes identified in the document. Two different measures are recommended, namely:

- Process measures – targets related to specific actions or tasks defined in the plan – e.g., reviewing the mandate of the Cultural Roundtable, extending the cultural mapping work, creating and convening the Wellington North Municipal Heritage Committee, partnering with the Mennonite community, update of the Tourism Adaptation and Recovery Programme etc.
- Outcome measures – assessments that relate to actual social, economic and other community benefits and improvements related to issues addressed by the plan – e.g. increase in the number of creative cultural occupations or industries, increased number of designated heritage designations, statistics related to youth retention, Mennonite and senior participation in arts and cultural programming and economic impact of festivals and events etc.

Recommendation: It is recommended that staff and the Cultural Roundtable make regular (potentially annual) reports to Council on progress made toward implementing recommendations made in the Cultural Plan.

### Outcome Measures

The following are potential outcome measures to be considered as part of this regular reporting process.

- Number of articles in the press/media
- Number of events and number of participants
- Number of website visits (simplyexploreculture.ca) and Cultural Moment
- Number of community organizations involved in the implementation of the cultural plan
- Number of community organizations participating in Culture Days
- Number of volunteers and volunteer hours involved in the implementation of the plan
- Number of gallery exhibits and visitors
- Number of museum visitors
- Number of theatre visitors
- Attendance figures for Culture Days events
- Number of people attending Creative Minds events
- Number of creative businesses opening
- Number of people working in the creative sector
- Number of designated heritage designations
- Participation in arts and cultural programming



# 6. Appendices

## 6.1 Cultural Plan Asset Inventory – Appendix A

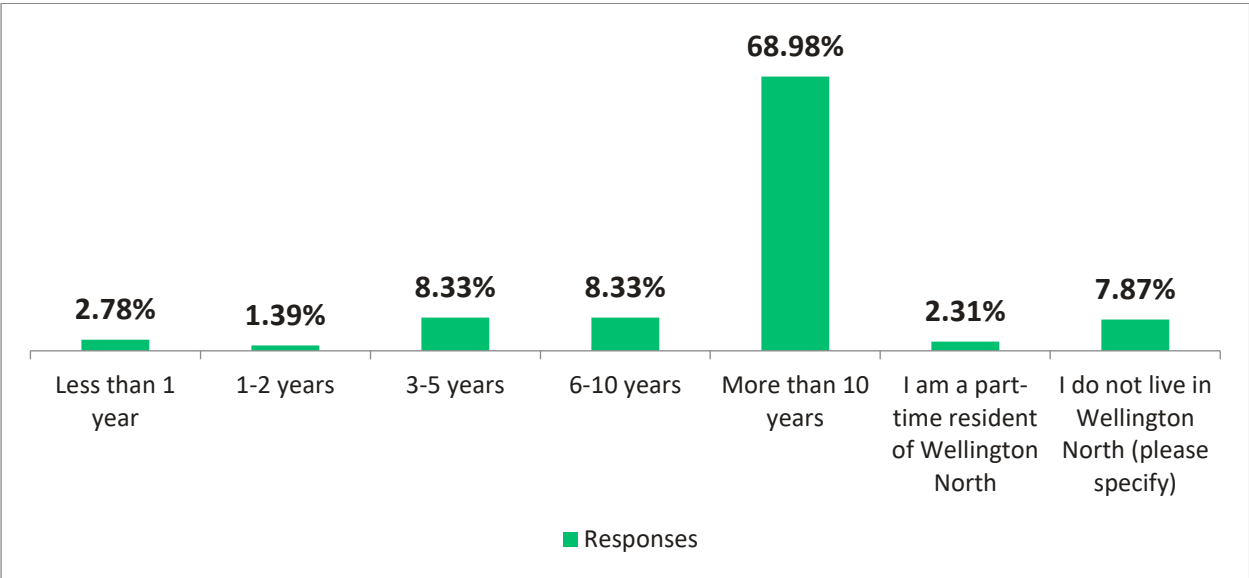
Provided as an excel sheet to this Cultural Plan Update.

## 6.2 Community Survey Results – Appendix B

The community survey for the Wellington North Master Cultural Plan Update was launched in May 2021 and sought input from the community on directions and priorities is critical to the success of the Municipal Cultural Plan. A total of 235 people responded to the Community Survey. The responses are highlighted below.

### Respondent Profile

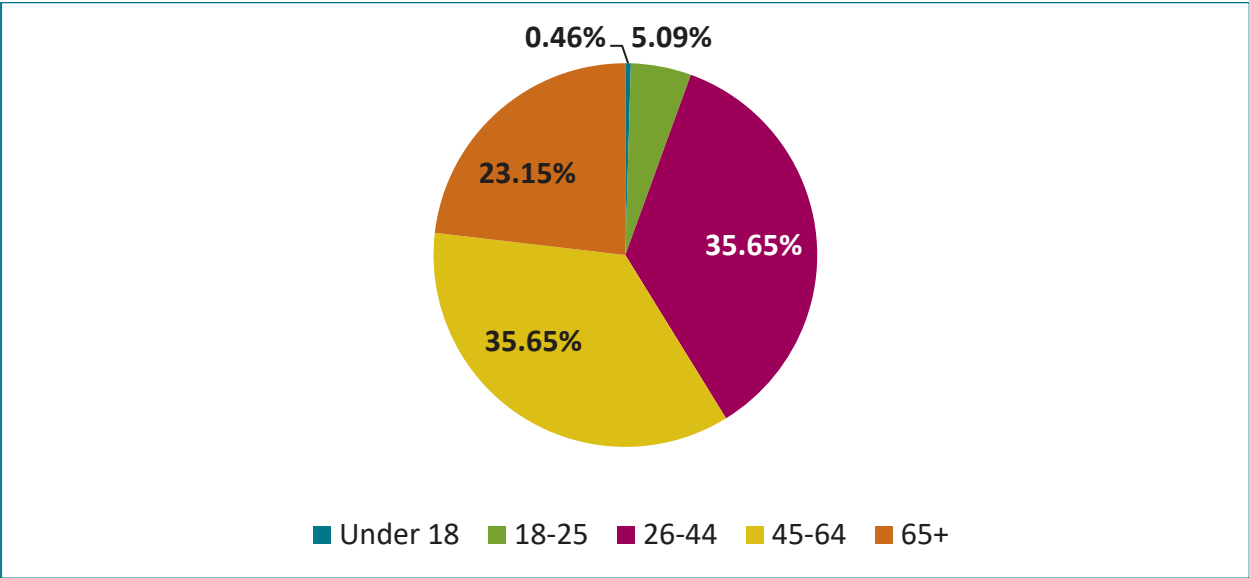
1. How many years have you lived in Wellington North? (n=216)



I do not live in Wellington North responses include participants who work in Wellington North and live in other communities and past residents who have moved to other communities, namely, Harriston and Southgate. Other responses include Minto, Guelph, Mount Forest, Southgate, Mapleton and Grey County.

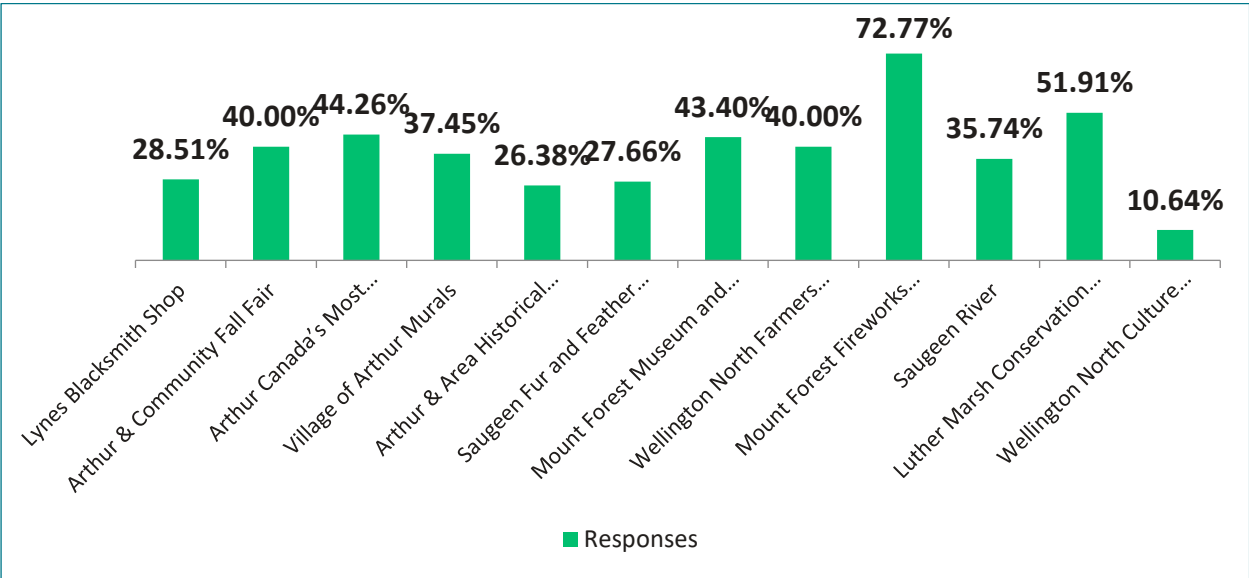


2. Which age category do you fall under? (n=216)



### Wellington North’s Cultural Resources

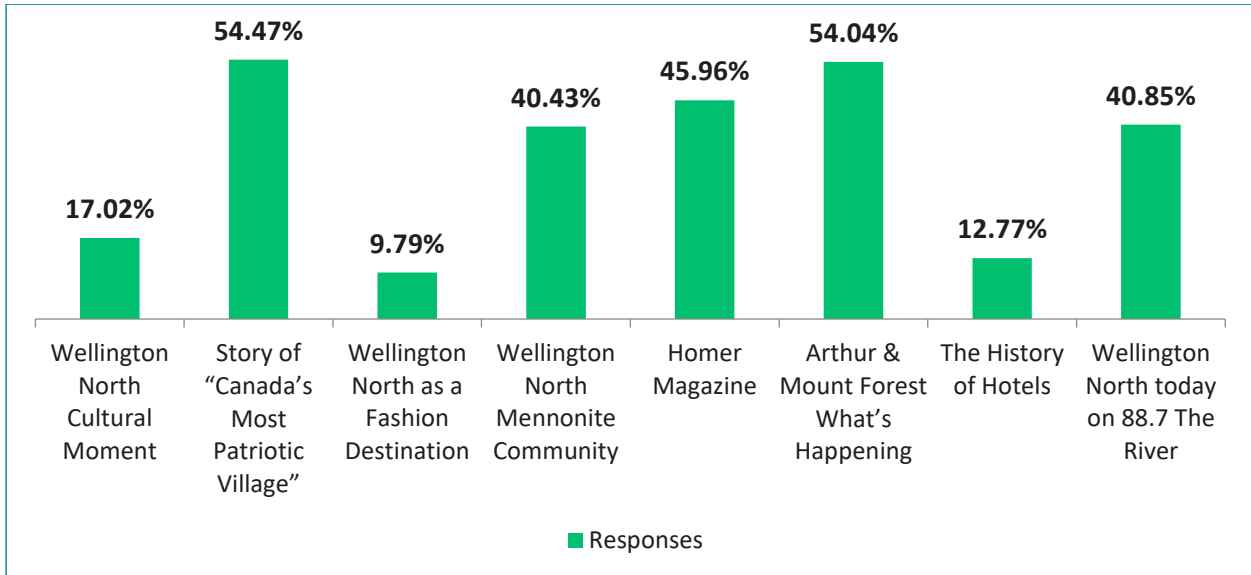
3. What are the top 5 tangible cultural assets that first come to mind? These could be but are not limited to cultural spaces, buildings, events, and/or organizations. (n=235)



Other responses identified include Arthur and Area horticulture society, Christmas Cantatas, Community Choir directed by Derrek Moore, Grey-Wellington Theatre Guild, HHDS Art Gallery, Historic Downtown Mount Forest, Maple Syrup Festival, ‘High Healthy Happy’ signs at Mount Forest entrance and water tower, hutch, clubs and organizations, churches, old boys and girls reunion, Downtown events, Santa Claus Parades, sports and recreational facilities and pool.

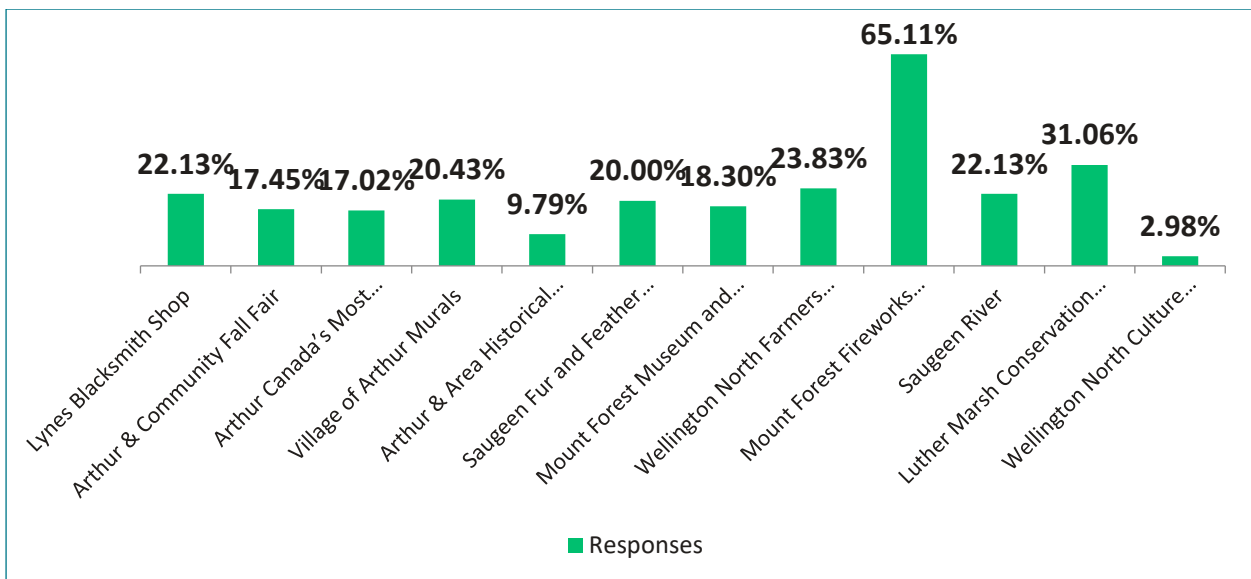


4. What are the top 3 intangible cultural assets that first come to mind? These could be stories that honour the past, celebrate the present or even stories that envision the future. (n=235)



Other responses identified include agricultural history, archives exhibits, Arthur's historical society Facebook page Biz Bull, church history, Veteran banners at remembrance day and the Town motto of High Healthy Happy. Respondents want to see the community with significant number of entrepreneurial businesses and amenities for all demographics with schools, churches, green space/rec facilities, and hospital.

5. When you have a visitor who has never been to Wellington North before, which of the following cultural assets would you want them to see and experience? (n=235)



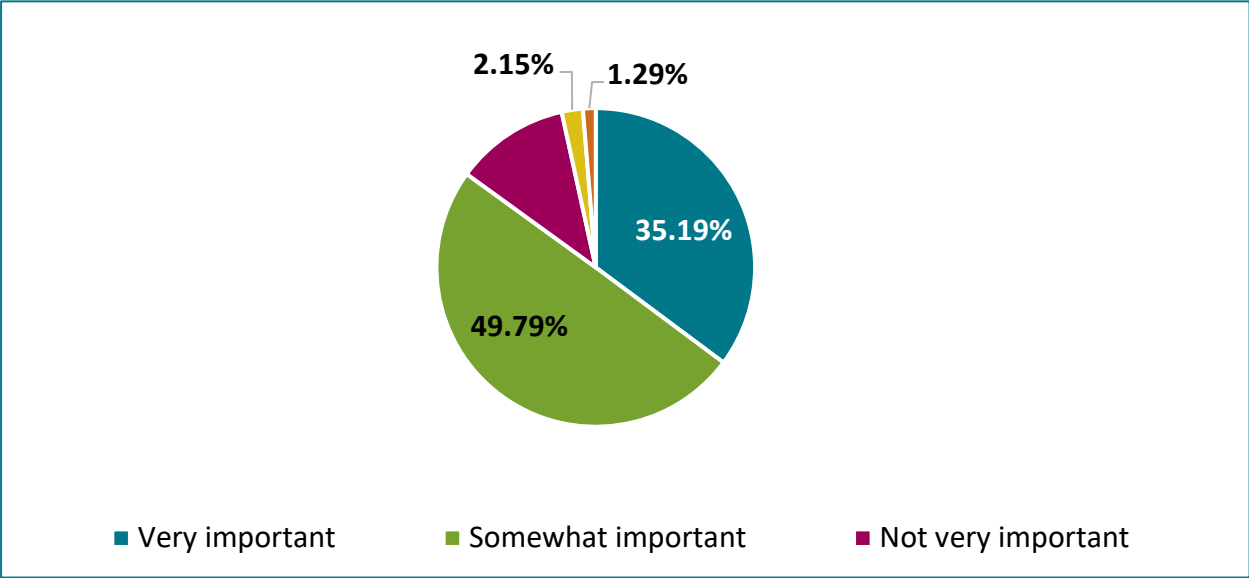
Other responses identified include trail systems, farm visit, Darcy's baseball tournament, Mennonite horse parking stables, Historic Downtown Mount Forest, Libraries, Lourdes Grotto / Catholic Church



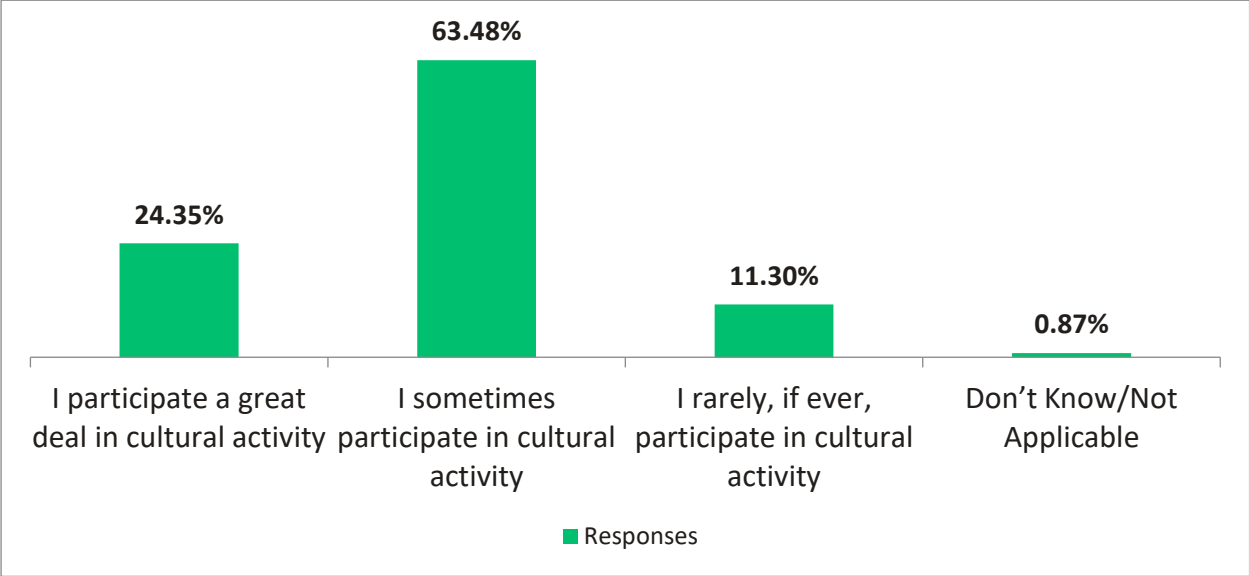
Kenilworth, boutique dress shops, imagination space, youth space, area tours (old homes and churches, and surrounding countryside), the old wood bridge off lovers lane, 12 stations of Cross Kenilworth and wooden Railway overpass on RR trail 1/4 mi off 7 bridges Road.

### Participation in Cultural Activity

6. How important are the arts and culture to you personally? Would you say it is...(n=233)



7. Prior to the impact of COVID-19, which of the following statements best describes you? (n=235)

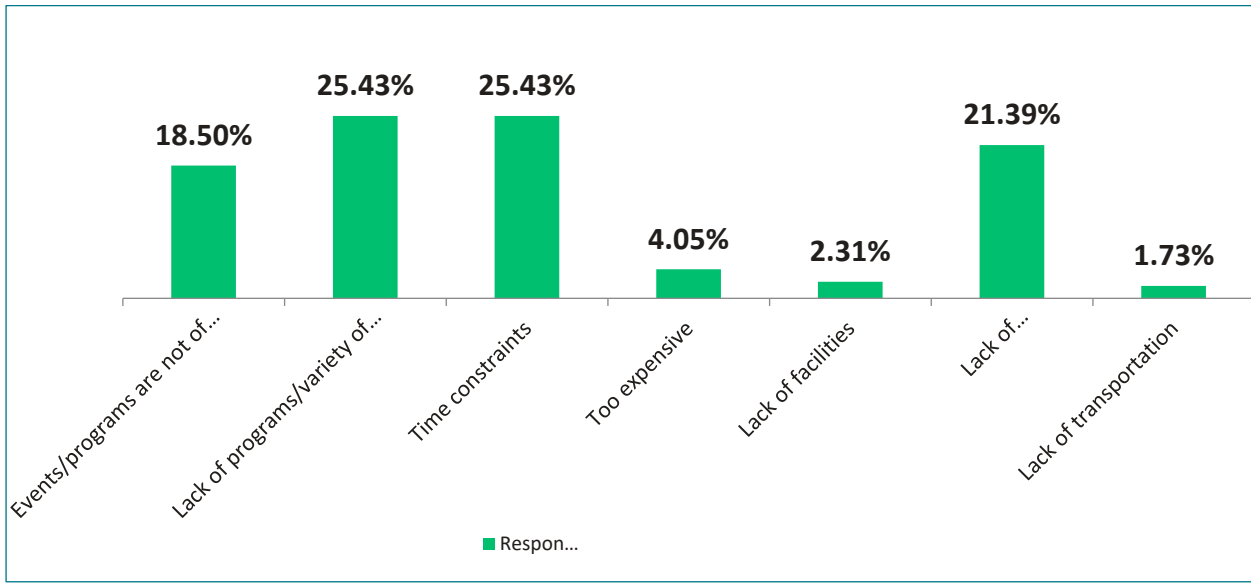






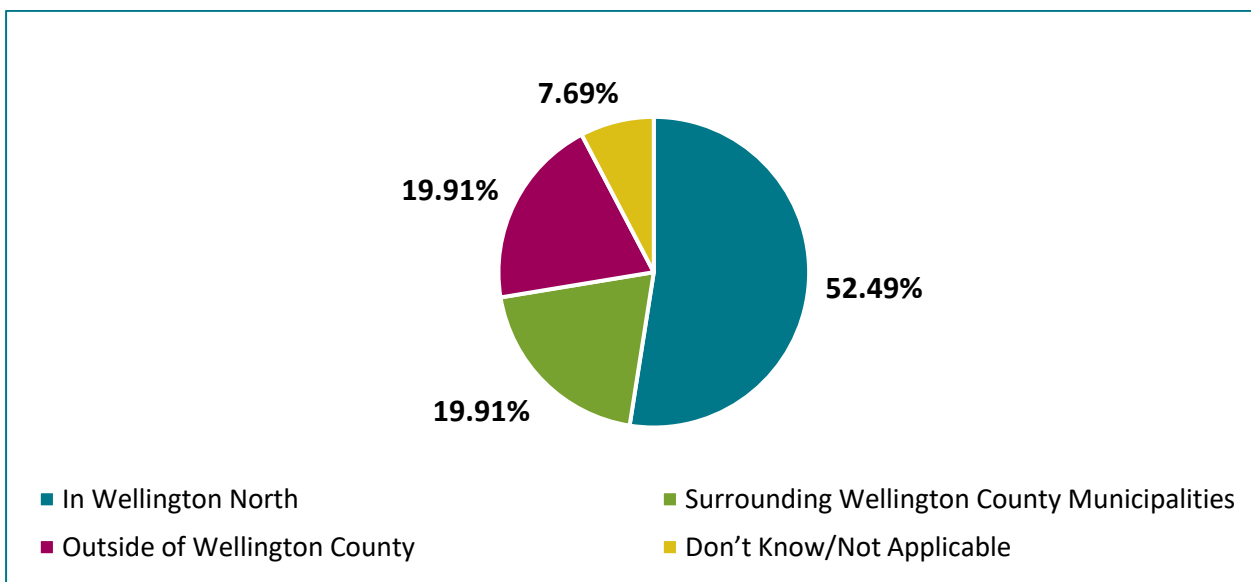
8. Prior to the impact of COVID-19, what were some reasons or barriers that caused you or members of your household to not participate in arts and culture? (n=173)

Of the 146 respondents (63.48%) who sometimes participate in cultural activity and 26 respondents (11.30%) who rarely, if ever, participate in cultural activity, the following were identified as reasons or barriers to participation in arts and culture.



Other responses identified include farming which is a seven day a week job depending on the time of year and that some events are repetitive.

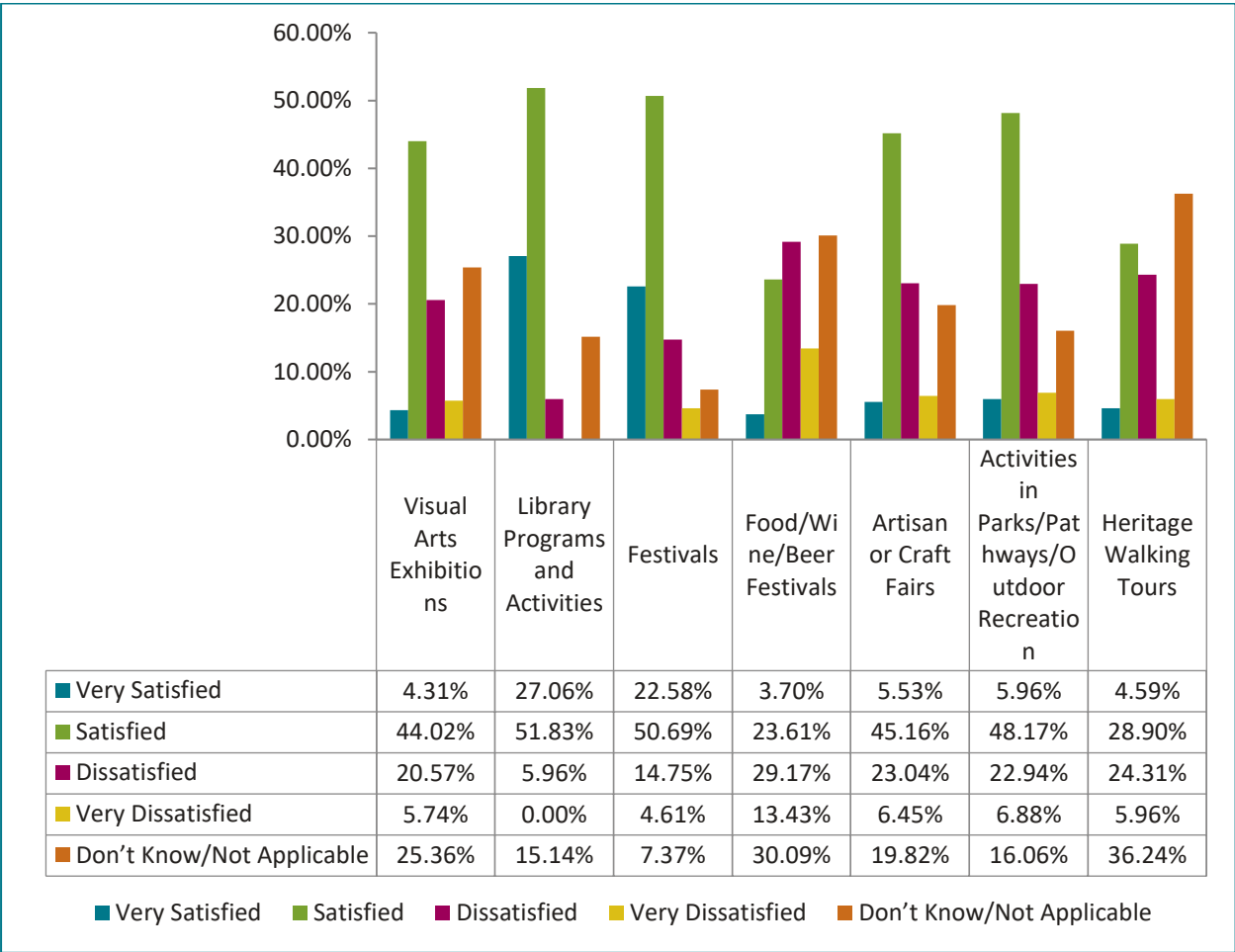
9. Before the impact of COVID-19, where would you say most of your participation in cultural activity occurs? (n=221)





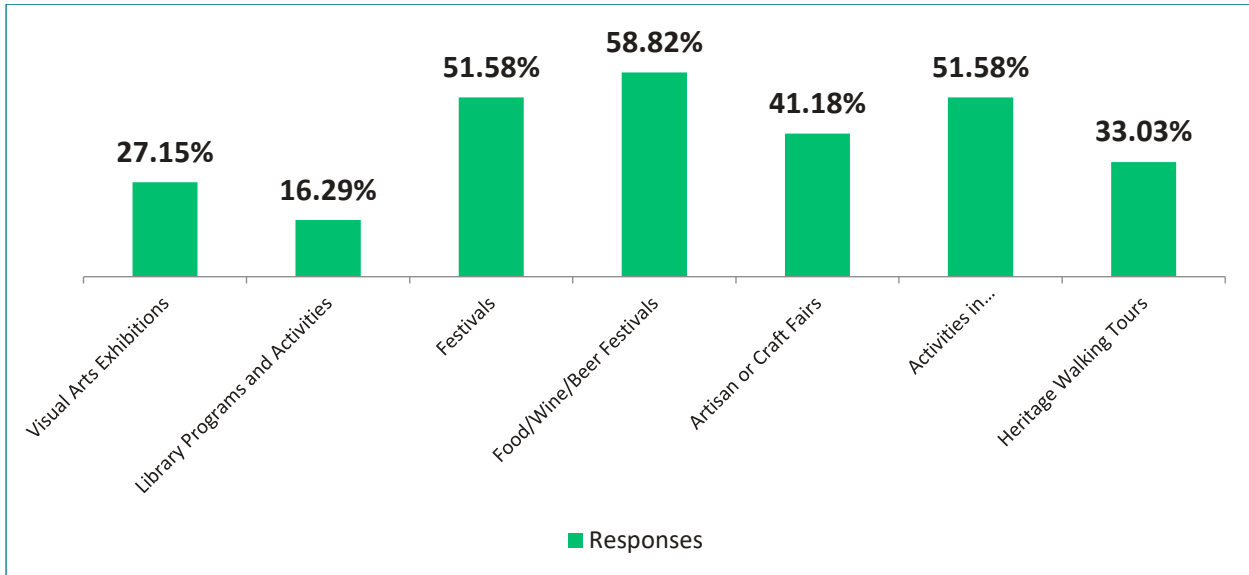
10. How satisfied are you with each of these Arts, Culture and Heritage considerations in Wellington North today? For each item, please tell me if you are: Very Satisfied, Satisfied, Dissatisfied, Very Dissatisfied, or Don't Know. [Record one response per item]

Arts, Culture and Heritage considerations	Total	Very Satisfied		Satisfied		Dissatisfied		Very Dissatisfied		Don't Know/Not Applicable	
		%		%		%		%		%	
Visual Arts Exhibitions	209	4.31%	9	44.02%	92	20.57%	43	5.74%	12	25.36%	53
Library Programs and Activities	218	27.06%	59	51.83%	113	5.96%	13	0.00%	0	15.14%	33
Festivals	217	22.58%	49	50.69%	110	14.75%	32	4.61%	10	7.37%	16
Food/Wine/Beer Festivals	216	3.70%	8	23.61%	51	29.17%	63	13.43%	29	30.09%	65
Artisan or Craft Fairs	217	5.53%	12	45.16%	98	23.04%	50	6.45%	14	19.82%	43
Parks/Pathways/Outdoor Recreation	218	5.96%	13	48.17%	105	22.94%	50	6.88%	15	16.06%	35
Heritage Walking Tours	218	4.59%	10	28.90%	63	24.31%	53	5.96%	13	36.24%	79





11. Which of the following cultural facilities, spaces or activities would you like to see more of or participate in Wellington North? (n=221)



12. Are there cultural programs, activities, or facilities not currently available that you would like to see established to enrich the community's cultural life?

Responses
A festival showcasing the trades. Challenging businesses to have interactive activities that can show youth how important trades are to our area.
Art exhibitions and sales for local artists
Arthur Historical Society needs a bigger facility with proper display cabinets and archival capacity.
Arts and makers festivals, beer fest, downtown markets, walkers industry tour, Main Street close couple's Saturday during summer to shop and eat without traffic.
Centre for the Arts (music, dance, art)
Christmas festival
Concerts, craft fairs, eco tourism, nature based educational experiences, camping, outdoor activities, equestrian fairs and competitions
Cultural events and events that bring diversity in terms of food and culture. More multi cultural events to learn about different races, cultures, their foods and celebrations etc.
Diversity in restaurants or food options, entertainment options
Dog parks, highlighting local non- profit organizations within the community
Downtown events to have tourists stop and check us out. Artisans in the park coming in on Hwy 6 or filling in the holes on our Main Street.
Economic Development focus in Arthur and Mount Forest – support small businesses, trades, local artist and cultural events
Farm tours, food festivals, day trips. Events similar to butter tart trail and birding may
Flea market concept incorporating food, crafts and entertainment
Greenspace/park in downtown, tourism's signage, self-guided activities/tours, Historical working tours

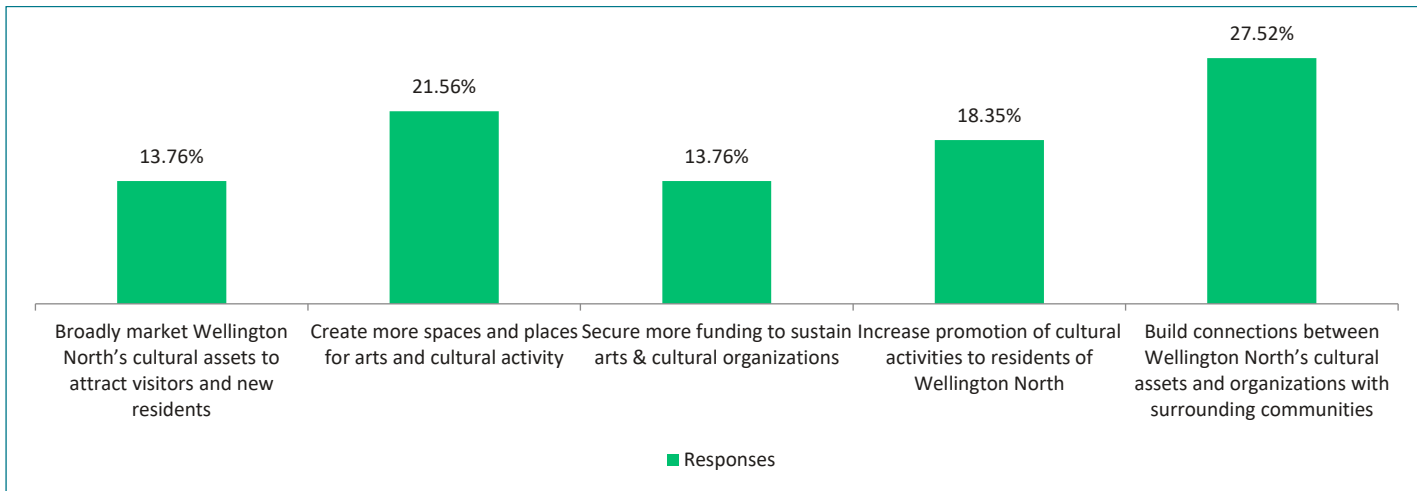


Responses
Informative/historic plaques. Local historic stories. Story of the history of Mount Forest, local artist features. Walking tours of heritage buildings and places. Possibly guided walking tours of cemeteries with stores from the past.
Local newspaper
Making more use of our Sportsplex year round. Mobile art shows, educational events for children.
Monthly events in Mount Forest and Arthur would help the area
More 'open house' events at agricultural places of interest, maybe heritage home tours, garden tours.
More visual arts. Other than Dot's Art Studio there isn't much here to teach art outside of schools. Murals downtown - more of them.
Music at outside park monthly in the summer to bring families together once COVID settled
Music Festivals, outdoor live music events, more live theatre, Cultural or historical lectures
Numerous programs need more investment. E.g. Walking Tours - very seldom available. Festivals need to continue to evolve to stay healthy, new ideas need tried, new excitement needs aroused. These are all normal evolutions.
Outside of Fireworks Festival there isn't that much for festivals. More events like the fireworks festival
Photography group
Pride festivals. Many surrounding communities show their pride support, we should too.
Programs and ideas that would involve the participation of pre-teens and teens. Teenagers need something to do in this town, nothing for them to do or anywhere to go. Youth Arts programs (music, drama, visual arts, dance). Outdoor festivals (ribs, beer, music) at Murphy's park may engage the community.
Recreational activities and those that encourage physical activities, including wellness, fun walks or runs. Public tennis courts
Seniors facility in Arthur
Social events such as square dancing in the winter
The reunion committee did a great job of their wine and food tastings. It would be great to see a few more of these events. We've enjoyed Hanover's sights and sounds along with Stratford's did festivals. Hopefully we can return to having the fireworks festival which is a great weekend.
There is no indigenous representation within our community even though we know we are on indigenous land.
Tractors pull. Sparkles in the park - Riverside Guelph
Trail system and ATV's, interconnected trail system linking people to destinations. Better promotion of trails along with trail maps. Adding to <a href="http://discoveryroutes.ca/">http://discoveryroutes.ca/</a> would be helpful
Wellington North satellite of the Wellington County museum to incorporate the artifacts in Arthur and Mount Forest.
Would like better water conditions and public water access to the river for paddling or even possibly swimming
Writers festival honoring the founding fathers of Kenilworth and surrounding areas.



### Support for Cultural Development in Wellington North

13. What do you think are the most important arts, culture, and heritage initiatives that the Township of Wellington North should invest in? Consider that certain investments may require additional financial resources (ex. property tax dollars or resources shifting across municipal services). (n=218)



Other responses identified include:

- Groups working on and developing programs. Recreation programs in Sportsplex. More arts and culture programming. Incentives to create more spaces and market to locals. Signage, multi cultural fair, cultural and food festivals
- Promote library activities. Tourist attractions and tourist experiences, restaurants, lodging
- More economic development activities and support for arts and culture. Understand what residents and visitors would like to participate in and develop programs that reflect community priorities. Overlap between the various different groups involved including Township committees, historical, BIA, Chamber of Commerce all have there own mandates. Understand where the overlap exists and start with communication to resolve unintentional competition

14. Do you have any other comments you would like to make to help guide the Wellington North Cultural Plan development?

Responses
Accessible to seniors and others with mobility issues.
Affordable meeting area to hold events
Arts has taken a backseat to sports in Wellington North. Need for more opportunities for artistic development and marketing
Attracting tourists who are already in the area to see Elora could bring business to town.
Benches on our trails and green spaces
Build a sense of community through activities and increase the number of activities and facilities
Celebrate the heritage and history through booklet (old homes, churches, and other historic buildings)
Clean up the Saugeen river, coordinated beautification plan for downtown.



Responses
Create access to outdoor spaces/trails, promote downtowns as a destination, work with tourism focused/cultural businesses as your key attractions, create top things to do in WN
Culture needs to be promoted in an open, inclusive fashion. Cultural and ethnic festivals. Agricultural heritage and activities. Unique history (e.g. blacksmith shop, unique farms and experiences).
Dark sky reserve
Educate, advertise and market
Ethical tourism – don't monetizing. "Mennonite culture"
Expand opening hours for major assets such as the Mount Forest Museum and Archives and the Arthur Historical Society
Fine art, live music, festivals, family fun activities, farmer's market, live entertainment and nature events, local artisans in the park, downtown events
Focus on farmers and agriculture development
Focus opportunities in Arthur. A lot of things happen in mount forest and not so much in Arthur.
Identify strengths and market unique assets including the Farmer's Market and The Lynes Blacksmith Shop
Make sure the leadership and community development is invested and working for the community
Markets cultural assets to residents, neighbouring communities and regional communities. Reach out to residents/visitors through Social Media programs
More intergenerational activities considerations
More sidewalks near the trails - especially along highway 89 at the bridge.
Mount Forest Water tower needs to be repainted
Pride events
Promote collaboration, funding for concert or festival or event
Promote libraries
Promote the River radio station and other media so folks aware of and more involved in community
Recognize the blending of communities and promote the culture and identity. Attractions that will not only promote your culture, but include other culture as well and draw tourists
Stop complying with these corrupt officials and open up our economy! They are ruining our children's lives!







# Staff Report

**To:** Mayor and Members of Council Meeting of January 10<sup>th</sup>, 2022

**From:** Dale Small  
Economic Development Officer

**Subject:** Report EDO 2022-002 Arthur 2022; 150<sup>th</sup> Anniversary of Incorporation

## RECOMMENDATION

**THAT** The Council of the Corporation of Township of Wellington North receive Report EDO 2022-002 pertaining to the Arthur 2022; 150<sup>th</sup> Anniversary of Incorporation,

**AND FURTHER THAT** The Council of the Corporation of the Township of Wellington North declares the celebrations, to be held from June 30<sup>th</sup> – July 4<sup>th</sup>, 2022, as Municipally significant and a recognized Community Festival in order to support the various licensing, insurance, and promotional requirements.

## PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

None

## BACKGROUND

A brief history.....Last summer council will recall the presentation from Summer Student Morgan McCannell on the surveying history of Wellington North. Morgan mentioned that the man in the following mural is Augustus Jones, who in 1792 pushed north from Burlington towards the Conestoga River with a group of Six Nation surveyors.



They established one of the earliest survey lines in the area, called Jones Baseline. After Treaty lines were drawn and parcels of land divided; what is Wellington-North today could be opened to settlers.

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In 1837 Charles Rankin surveyed a route to serve as the northern extension of the Oakville – Owen Sound Road; between the northwest corner of Garafraxa Township and the east side of Owen Sound. Settlers began arriving in the area around 1840 and over the next number of years the population grew quite rapidly. The saw and grist mills on the Conestogo River encouraged people to settle here and in 1851, a post office, church and school were built. Development increased and in 1872 the train line of the Toronto, Grey and Bruce Railway reached the village of Arthur and the village was incorporated later that year.

150 years after incorporation Arthur has seen many changes. By 1890, a high school had opened and in 1897, Arthur was one of the first villages in Ontario to be connected to an electricity line, with power available in the evenings only. In November 1942, the Toronto Star ran a front-page headline that read "Arthur Village Gives Sons and Money to Aid the War", and recognized Arthur as the Most Patriotic Village in Canada, as one out of every seven Arthur residents fought in the Second World War. At that time 126 residents had enlisted from the population of 890. In 2002, David Tilson, MPP for Dufferin—Peel—Wellington—Grey stated in the Ontario legislature, that because of the village of Arthur's extraordinary World War II record, the community was now being recognized as "Canada's Most Patriotic Village".

In 2022, Arthur celebrates its 150<sup>th</sup> Anniversary of Incorporation and with our rich history we would like to see the community come together to organize an appropriate celebration. Last Fall the Cultural Roundtable, Arthur Chamber of Commerce and the Arthur Business Improvement Association reached out to all the local service groups, churches, and community organizations to get their thoughts, support, and participation into the planning of this celebration. A copy of this communication is included in the attachment to this report.

Based on these discussions and the responses that were received our intent is to hold the celebrations during the period of June 30<sup>th</sup> – July 4<sup>th</sup>, 2022. While many groups are just starting to formulate their plans some of the activities currently being planned/considered include:

- The Optimist Club's annual Canada Day Weekend festivities including "Practically Hip" and "Johnny Panic" on the evening of Friday July 1<sup>st</sup>
- The Chamber, BIA and Township will host a Sidewalk Saturday Shop Local Program and council approval has already been received to close George Street on Saturday July 2<sup>nd</sup>.
- Arthur Lions Club hope to be able to celebrate the Grand Opening of the Brent Barnes Memorial Skatepark.
- Arthur United Church has expressed their support and have indicated they will contact the other churches in the area and come up with some appropriate celebration plans.
- Arthur Horticultural Society and the Arthur Historical Society have also expressed their support and willingness to be involved and an Arthur Area Barn Quilt Trail Project is also starting to take shape with plans to contribute to the celebrations

At this time, we are asking council to declare this celebration in 2022 as Municipally significant and a recognized Community Festival. This is similar to the request council approved in support of the 2017 Mount Forest Homecoming Reunion and is helpful when it comes to insurance coverage, waiving of fees, promotion & marketing and it may also enable us to tap into other possible provincial funding.

Later this month we intend to hold a planning committee meeting with representatives from all the interested groups. As the planning moves forward, we will keep council informed, but would ask everyone in the community to keep this weekend open and come out and help us celebrate Arthur's 150<sup>th</sup> Anniversary of Incorporation.

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<b>FINANCIAL CONSIDERATIONS</b>
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The Economic Development Office and Arthur BIA have both planned upwards to \$5,000 each to support the 150<sup>th</sup> Anniversary Celebrations and additional Cultural Events Sponsorship and Funding is available from our Wellington North Cultural Roundtable.

To assist the various groups with their programs and fundraising activities we forecast there could be upwards to an additional \$2,500 granted in fee waivers.

The Economic Development Office will also be reaching out to Festivals & Events Ontario and other government agencies in pursuit of additional funding.

<b>ATTACHMENTS</b>
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Cultural Roundtable, Chamber and BIA letter dated October 22<sup>nd</sup>, 2021

<b>STRATEGIC PLAN 2019 - 2022</b>
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Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency       Partnerships

Municipal Infrastructure       Alignment and Integration

<b>Prepared By:</b>	Dale Small, Economic Development Officer	<i>Dale Small</i>
<b>Recommended By:</b>	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

## ATTACHMENT



October 22<sup>nd</sup>, 2021

**To:** Arthur & Area Community Groups and Organizations

**From:** Tom Gorecki; President Arthur & District Chamber of Commerce  
Keith Harris; Chair Arthur Business Improvement Association  
Dale Small; Wellington North Cultural Roundtable

**Subject:** **Arthur 2022; 150<sup>th</sup> Anniversary of Incorporation Celebration**

Next year Arthur celebrates its 150<sup>th</sup> Anniversary of Incorporation and we are reaching out to everyone to get your thoughts, support, and participation into the planning of an appropriate celebration. To put this celebration together it will require the support and involvement of many groups and we know that a number of you are already talking about this and wish to be involved.

For the purposes of insurance coverage, waiving of fees and to be eligible for other possible funding we would also like to get to Wellington North council to declare this celebration in 2022 as Municipally significant and a recognized Community Festival. In order for that to take place there are a number of things that need to be decided and we hope someone from your group would be willing to work with us and participate in the planning and to be the connection back to your organization.

Our notional thinking, subject to discussion with all groups, is to declare the period from June 30<sup>th</sup> – July 4<sup>th</sup>, 2022, for the Arthur 150<sup>th</sup> Anniversary of Incorporation celebration. By picking this time period our thinking was it could be done in-conjunction with the Optimist Club's annual Canada Day Weekend festivities, The Lions Club might be able to plan your celebration of the Skateboard Park, The Chamber, BIA, and Township could plan a Shop Local Sidewalk Saturday and close George Street, and other groups would hopefully consider planning other activities over these days.

Prior to taking this to council we would like to receive your comments and feedback. Please also let us know as soon as possible if you have any concerns with the suggested dates and assuming you wish to participate, we would ask you to identify a representative from your group to be the contact for future planning. Our hope would be to have everyone's support/comments by end of November with a report to council on December 13<sup>th</sup>.

Once you have had a chance to discuss this please reach-out to any one of the three of us. We look forward to working with you and putting together an appropriate celebration for our community.

*Tom Gorecki*  
Tom Gorecki  
President Arthur Chamber  
[Tgorecki1@outlook.com](mailto:Tgorecki1@outlook.com)

*Keith Harris*  
Keith Harris  
Chair Arthur BIA  
[kikimapesweet@gmail.com](mailto:kikimapesweet@gmail.com)

*Dale Small*  
Dale Small  
WN Cultural Roundtable  
[dsmall@wellington-north.com](mailto:dsmall@wellington-north.com)



## Staff Report

**To:** Mayor and Members of Council Meeting of January 10<sup>th</sup>, 2022

**From:** Dale Small,  
Economic Development Officer

**Subject:** EDO 2022-003 Community Improvement Program

### RECOMMENDATION

**THAT** Council of the Corporation of the Township of Wellington North receive the Economic Development Officer Community Improvement Program report EDO 2022 – 003,

**AND FURTHER THAT** Council approve the following Community Improvement Grants:

- \$1,535 to HairForce One Barber Shop at 129 Wellington Str. East, Mount Forest
- \$2,500 to Precious Paws at Unit 1, 286 Main Street S, Mount Forest

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

### BACKGROUND

The Wellington North Community Improvement Plan (CIP) enables the Municipality to provide grants to individuals, businesses and organizations who are making improvements to their buildings and property all in an effort to support revitalization and redevelopment activities in our community.

Since 2012, 140 applicants have received grant funding. The total dollar value of improvements made in our community, as a result of these applications, is conservatively estimated at \$3.1 million. Of this amount 86.2% has been covered by the applicants with the remaining 13.8% covered by grants or loans under the Community Improvement or Downtown Revitalization Programs.

This report contains two applications. Both applicants are eligible for funding and a brief overview of the applicants and improvements being made, follows:

1. The first application was received from Adri Cea owner of **Hairforce One Barber Shop** at 129 Wellington Street East in Mount Forest. The application is to support new signage including a Blade Sign (Barber Pole) that has been installed at a total cost of \$2,045. Under our CIP Blade Signage Grant, the applicant is eligible for 75% funding equating to \$1,535.
2. The second application was received from Tanya Sokalski Owner of **Precious Paws** located at Unit 1, 286 Main Street South in Mount Forest. The applicant is requesting funding to assist with the cost of new signage that has been installed at a cost of \$5,100. Under our CIP Façade Improvement Grant, the applicant is eligible for 50% funding up to a maximum grant of \$2,500

Photo's follow:

**Hairforce One Barber Shop**



**Precious Paws**



**FINANCIAL CONSIDERATIONS**

**\$35,000** in CIP funding is included in the 2022 EDO operating budget to cover grant requests.

**ATTACHMENTS**

None

**STRATEGIC PLAN 2019 – 2022**

Do the report's recommendations align with our Strategic Areas of Focus?

- Yes                       No                       N/A

Which priority does this report support?

- Modernization and Efficiency                       Partnerships  
 Municipal Infrastructure                       Alignment and Integration

**Prepared By:** Dale Small, Economic Development Officer *Dale Small*

**Recommended By:** Michael Givens, Chief Administrative Officer *Michael Givens*

1/04/22

**Township of Wellington North**  
**VENDOR CHEQUE REGISTER REPORT**  
**Payables Management**

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<b>Cheque Number</b>	<b>Vendor Cheque Name</b>	<b>Cheque Date</b>	<b>Amount</b>
77718	Arthur Green Developments Inc	12/08/21	\$10,000.00
77719	Broadline Equipment Rental Ltd	12/08/21	\$761.34
77720	Chalmers Fuels Inc	12/08/21	\$1,529.09
77721	Corporate Express Canada Inc.	12/08/21	\$58.15
77722	Domingo Meat Packers	12/08/21	\$53,500.00
77723	Duncan, Linton LLP, Lawyers	12/08/21	\$12,380.28
77724	Leverne Ferguson	12/08/21	\$49,655.40
77725	Go Glass & Accessories	12/08/21	\$305.10
77726	Hydro One Networks Inc.	12/08/21	\$2,563.77
77727	Kronos Canadian Systems Inc.	12/08/21	\$1,129.99
77728		12/08/21	\$1,900.00
77729		12/08/21	\$291.00
77730		12/08/21	\$1,900.00
77731		12/08/21	\$35,000.00
77732	Royal Bank Visa	12/08/21	\$9,978.61
77733	Shawridge Farms Ltd.	12/08/21	\$10,057.00
77734	Steed and Evans Limited	12/08/21	\$203,419.13
77735	Tom Shupe Plumbing & Heating	12/08/21	\$90.40
77736	Trevor Roberts Auto Repair	12/08/21	\$1,190.52
77737	Enbridge Gas Inc.	12/08/21	\$3,471.36
77738	Upper Grand Learning Foundatio	12/08/21	\$648.34
77739		12/08/21	\$1,900.00
77740	Wellington Catholic Dist Sch B	12/08/21	\$139,425.75
77741	Wightman Telecom Ltd.	12/08/21	\$178.26
EFT0002825	Agrisan SC Pharma	12/08/21	\$4,149.33
EFT0002826	ALS Laboratory Group	12/08/21	\$1,179.16
EFT0002827	Canada's Finest Coffee	12/08/21	\$16.50
EFT0002828	CARQUEST Arthur Inc.	12/08/21	\$381.16
EFT0002829	Coffey Plumbing, Div. of KTS P	12/08/21	\$5,137.75
EFT0002830	Conseil scolaire catholique Mo	12/08/21	\$3,512.75
EFT0002831		12/08/21	\$213.27
EFT0002832	County of Wellington	12/08/21	\$2,673,321.20
EFT0002833	Decker's Tire Service	12/08/21	\$853.15
EFT0002834	Delta Elevator Co. Ltd.	12/08/21	\$915.21
EFT0002835	Central Square Canada Software	12/08/21	\$17,151.63
EFT0002836	Eric Cox Sanitation	12/08/21	\$549.21
EFT0002837	Excel Business Systems	12/08/21	\$271.30
EFT0002838	Frey Communications	12/08/21	\$36.76
EFT0002839	H Bye Construction Limited	12/08/21	\$52,487.28
EFT0002840	HETEK Solutions Inc.	12/08/21	\$77.70
EFT0002841	Ideal Supply Inc.	12/08/21	\$796.91

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0002842	International Trade Specialist	12/08/21	\$174.22
EFT0002843	Kraemer LLP	12/08/21	\$29,829.33
EFT0002844	Conseil Scolaire Viamonde	12/08/21	\$3,922.00
EFT0002845	Lystek International Inc.	12/08/21	\$2,663.66
EFT0002846	Maple Lane Farm Service Inc.	12/08/21	\$38.78
EFT0002847	Martins TLC	12/08/21	\$581.95
EFT0002848		12/08/21	\$500.00
EFT0002849	Moorefield Excavating Limited	12/08/21	\$50,008.20
EFT0002850	MRC Systems Inc	12/08/21	\$8,982.87
EFT0002851	North Wellington Co-op Service	12/08/21	\$88.93
EFT0002852	Ontario One Call	12/08/21	\$113.96
EFT0002853	OSIM Inc.	12/08/21	\$101.70
EFT0002854	PETRO-CANADA	12/08/21	\$5,125.07
EFT0002855	Reeves Construction Ltd	12/08/21	\$36,060.13
EFT0002856	Resurfice Corporation	12/08/21	\$508.50
EFT0002857	RLB LLP	12/08/21	\$3,051.00
EFT0002858	ROBERTS FARM EQUIPMENT	12/08/21	\$954.95
EFT0002860	Saugeen Economic Development C	12/08/21	\$1,000.00
EFT0002861	Stephen Hale	12/08/21	\$1,582.00
EFT0002862	Suncor Energy Inc.	12/08/21	\$1,721.75
EFT0002863	Terryberry	12/08/21	\$2,430.40
EFT0002864	Teviotdale Truck Service & Rep	12/08/21	\$1,224.82
EFT0002865	Peavey Industries LP	12/08/21	\$12.91
EFT0002866	Upper Grand Dist School Board	12/08/21	\$768,149.75
EFT0002867	Viking Cives Ltd	12/08/21	\$68.75
EFT0002868	Wellington Advertiser	12/08/21	\$655.97
EFT0002869	Well Initiatives Limited	12/08/21	\$66,556.44
EFT0002870	Wellington North Power	12/08/21	\$10,145.65
EFT0002871	Young's Home Hardware Bldg Cen	12/08/21	\$164.50
77742	B. Edwards Transfer Ltd	12/15/21	\$8,517.38
77743	Bell Mobility	12/15/21	\$976.62
77744	Canadian Tire #066	12/15/21	\$112.99
77745	Corporate Express Canada Inc.	12/15/21	\$107.87
77746	Dave's Auto Body	12/15/21	\$695.58
77747	Fasken Martineau DuMoulin LLP	12/15/21	\$33.90
77748	Hydro One Networks Inc.	12/15/21	\$64.82
77749	Information Network Systems	12/15/21	\$84.75
77750		12/15/21	\$200.00
77751	Jim's Auto Service	12/15/21	\$320.58
77752		12/15/21	\$1,675.00
77753	Mount Forest Foodland	12/15/21	\$16.45
77754	Premier Equipment Ltd.	12/15/21	\$905.76
77755	Royal Bank Visa	12/15/21	\$2,212.03
77756	Sterling Backcheck Canada Corp	12/15/21	\$135.04
77757	Enbridge Gas Inc.	12/15/21	\$351.65
77758	Van Harten Surveying Inc.	12/15/21	\$8,410.30
77759	Wajax	12/15/21	\$310.64
77760	Waste Management	12/15/21	\$10.17
77761		12/15/21	\$400.00
EFT0002872	Arthur Home Hardware Building	12/15/21	\$193.11
EFT0002873	CARQUEST Arthur Inc.	12/15/21	\$805.64



Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0002874	Clark Bros Contracting	12/15/21	\$2,943.65
EFT0002875	County of Wellington	12/15/21	\$6,710.00
EFT0002876	Eric Cox Sanitation	12/15/21	\$639.97
EFT0002877	FOSTER SERVICES/822498 ONT INC	12/15/21	\$847.50
EFT0002878	Frey Communications	12/15/21	\$8,398.15
EFT0002879	Ideal Supply Inc.	12/15/21	\$118.73
EFT0002880	Marcc Apparel Company	12/15/21	\$152.55
EFT0002881	Martin Drainage	12/15/21	\$2,894.79
EFT0002882		12/15/21	\$22.00
EFT0002883	Moorefield Excavating Limited	12/15/21	\$75,776.79
EFT0002884	Orkin Canada Corporation	12/15/21	\$50.85
EFT0002885	Paul Dray Legal Services	12/15/21	\$452.00
EFT0002886	Resurfce Corporation	12/15/21	\$203.40
EFT0002887	ROBERTS FARM EQUIPMENT	12/15/21	\$9.49
EFT0002888	Rural Routes Pest Control Inc.	12/15/21	\$84.75
EFT0002889	Saugeen Community Radio Inc.	12/15/21	\$731.11
EFT0002890	SGS Canada Inc.	12/15/21	\$2,365.09
EFT0002891	Shred All Ltd.	12/15/21	\$67.80
EFT0002892	Suncor Energy Inc.	12/15/21	\$2,808.14
EFT0002893	1391009 Ont Ltd/Telcom Enterpr	12/15/21	\$3,581.50
EFT0002894	Viking Cives Ltd	12/15/21	\$389.97
EFT0002895	Wellington Advertiser	12/15/21	\$282.50
EFT0002896	Wellington North Power	12/15/21	\$1,116.35
EFT0002897	Wellington North Machine	12/15/21	\$201.39
EFT0002898	Work Equipment Ltd.	12/15/21	\$148.21
EFT0002899	Young's Home Hardware Bldg Cen	12/15/21	\$88.80
77762		12/21/21	\$152.55
77763	Arthur Foodland	12/21/21	\$8,529.37
77764	Arthur Green Developments Inc	12/21/21	\$10,000.00
77765	Bell Canada	12/21/21	\$1,421.33
77766		12/21/21	\$25.00
77767		12/21/21	\$50.00
77768	Chalmers Fuels Inc	12/21/21	\$527.34
77769		12/21/21	\$50.00
77770		12/21/21	\$62.00
77771	Corporate Express Canada Inc.	12/21/21	\$67.79
77772		12/21/21	\$50.00
77773	Eastlink	12/21/21	\$945.94
77774		12/21/21	\$100.00
77775		12/21/21	\$25.00
77776	Horrigan Overhead Doors 2019	12/21/21	\$107.35
77777		12/21/21	\$25.00
77778		12/21/21	\$50.00
77779	Hydro One Networks Inc.	12/21/21	\$1,059.53
77780		12/21/21	\$50.00
77781		12/21/21	\$50.00
77782	Mt Forest & District Chamber o	12/21/21	\$2,330.62
77783	Mt Forest Lawn Bowling Club	12/21/21	\$1,300.00
77784	Michelin North America (Canada	12/21/21	\$2,215.55
77785	MOLOK NORTH AMERICA LTD	12/21/21	\$399.20
77786		12/21/21	\$219.00

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
77787	Osprey Equipment Repair Ltd	12/21/21	\$14,857.11
77788	Owen Sound Highway Maintenance	12/21/21	\$21,580.38
77789		12/21/21	\$226.66
77790		12/21/21	\$25.00
77791	Telizon Inc.	12/21/21	\$763.52
77792		12/21/21	\$50.00
77793		12/21/21	\$50.00
77794		12/21/21	\$263.86
77795	Waste Management	12/21/21	\$972.93
77796	Wightman Telecom Ltd.	12/21/21	\$205.66
77797		12/21/21	\$50.00
EFT0002900	Arthur Home Hardware Building	12/21/21	\$38.37
EFT0002901	B & I Complete Truck Centre	12/21/21	\$2,052.14
EFT0002902	Brandt Cambridge	12/21/21	\$276.91
EFT0002903	CARQUEST Arthur Inc.	12/21/21	\$228.08
EFT0002904	Cedar Signs	12/21/21	\$4,513.22
EFT0002905	CMT Engineering Inc.	12/21/21	\$3,371.36
EFT0002906	County of Wellington	12/21/21	\$21,244.00
EFT0002907	CW AND COMPANY	12/21/21	\$169.22
EFT0002908	Eric Cox Sanitation	12/21/21	\$1,592.96
EFT0002909	HETEK Solutions Inc.	12/21/21	\$373.01
EFT0002910	Huronia Welding	12/21/21	\$70.00
EFT0002911	Ideal Supply Inc.	12/21/21	\$228.97
EFT0002912	International Trade Specialist	12/21/21	\$132.46
EFT0002913	JOB-INC Electric	12/21/21	\$4,095.12
EFT0002914		12/21/21	\$1,670.50
EFT0002915		12/21/21	\$50.00
EFT0002916	Maple Lane Farm Service Inc.	12/21/21	\$115.99
EFT0002917		12/21/21	\$25.00
EFT0002918	Mount Forest Museum Archives	12/21/21	\$500.00
EFT0002919	Officer's Auto Care Inc.	12/21/21	\$821.28
EFT0002920	Ont Good Roads Association	12/21/21	\$1,191.95
EFT0002921	Pryde Truck Service Ltd.	12/21/21	\$17,491.95
EFT0002922	R. J. Burnside & Assoc. Ltd.	12/21/21	\$1,470.67
EFT0002923	ROBERTS FARM EQUIPMENT	12/21/21	\$180.91
EFT0002924		12/21/21	\$473.18
EFT0002925	Suncor Energy Inc.	12/21/21	\$2,340.46
EFT0002926	T&M BBQ Catering Ltd	12/21/21	\$2,491.14
EFT0002927	Terryberry	12/21/21	\$119.37
EFT0002928	Triton Engineering Services	12/21/21	\$32,211.99
EFT0002929	Viking Cives Ltd	12/21/21	\$205.41
EFT0002930		12/21/21	\$58.67
EFT0002931	Wellington North Power	12/21/21	\$59,532.67
EFT0002932	Wellington North Machine	12/21/21	\$373.66
EFT0002933	Young's Home Hardware Bldg Cen	12/21/21	\$19.31
	Total Cheques:		\$4,665,015.33



## Technical Memorandum - Arthur Well Exploration Update 1 TW1-21 Construction and Preliminary Testing

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**Date:** January 4, 2022 **Project No.:** 300052287.0000

**Project Name:** Arthur Water Well Exploration

**Client Name:** Test Well TW1-21; Wells Street and Macauley Street Road Allowance

**Submitted To:** Messer's Matt Aston and Corey Schmidt

**Submitted By:** Jim Baxter, P.Eng., Josh Donkersgoed, P.Eng.

**Reviewed By:** Dave Hopkins, P.Geo.

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The Township of Wellington North (Wellington North) is currently investigating options for additional and/or new water supplies for the community of Arthur. R.J. Burnside & Associates Limited (Burnside) was retained to provide hydrogeological support in the exploration process.

A request for quotations was advertised on the Wellington North website to retain a water well drilling contractor. Quotes were received from two licensed well contractors and Well Initiatives of Salem was the successful contractor.

A 150 mm diameter test well was located at the southeast corner of the Macauley and Wells Street intersection on Wellington North owned property.



Sampling of the overburden to the bedrock at 160 ft was completed in November 2021 and a thick sand and gravel aquifer was identified from 97 to 158 ft. The most permeable and productive part of the aquifer was from 140 to 156 ft where a continuously wound stainless steel water well screen was installed at the bottom of 140 ft of 6 in. steel casing.



The new test well called TW1-21 was pumped using compressed air for two days to remove the silt and clay in the aquifer around the well screen from the well construction process.

On November 29, 2021 a short term step test of the well was completed and the well was pumped at rates of up to 25 L/s (330 lpm). The short term testing showed that the TW1-21 site could produce over 30 L/s on a short term basis which would be ideal for a new municipal well. Review of the water well database indicates that there are no wells in the same aquifer as TW1-21 within 2 km. This reduces the potential that a new well would interfere with existing farm water systems. The following picture of the well location database map shows the existing primarily bedrock wells in the area of TW1-21. The distance of over 2,300 m from TW1-21 to the closest well in the same sand and gravel aquifer is shown in blue, just west of the Conn Road.



The site plan and cross sections of Arthur that were included in the desktop study presented to council have been updated to include TW1-21 and are appended.

The water quality of the water from TW1-21 was obtained during the short term testing in November and indicates that iron, manganese, and nitrate are less than half the Ontario Drinking Water Standard limit and less than half of what is currently produced from the existing Arthur wells. This suggests that the water from the overburden sand and gravel aquifer at the TW1-21 site may be an excellent water source and an improvement on the current water source. A much more detailed scan of the complete Ontario Drinking Water Standards completed on multiple samples will be required to confirm the apparent excellent water quality at this site.

The next step in the evaluation of the TW1-21 site is to pump the well continuously for a period of about one week. This long term testing, combined with water level monitoring of the existing Arthur wells, existing wells in the area and detailed sampling will provide information on the regional aquifer conditions and long term water quality and quantity at the TW1-21 site.

We trust this memorandum provides an update on the well exploration program in the Arthur area. Initial indications are that the TW1-21 site holds good potential as a future municipal well site. We look forward to testing TW1-21 on a long-term testing to more clearly define the aquifer conditions. If you have any questions, please contact the undersigned.

**R.J. Burnside & Associates Limited**



Jim Baxter, P.Eng.  
Groundwater Resource Engineer

JB:sd

Enclosure(s)      Well Location Plan  
                         Draft Cross Sections A-A', B-B' and C-C'

cc:      Dwayne Graff, President, Well Initiatives Limited (Via: Email)

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

In the preparation of the various instruments of service contained herein, R.J. Burnside & Associates Limited was required to use and rely upon various sources of information (including but not limited to: reports, data, drawings, observations) produced by parties other than R.J. Burnside & Associates Limited. For its part R.J. Burnside & Associates Limited has proceeded based on the belief that the third party/parties in question produced this documentation using accepted industry standards and best practices and that all information was therefore accurate, correct and free of errors at the time of consultation. As such, the comments, recommendations and materials presented in this instrument of service reflect our best judgment in light of the information available at the time of preparation. R.J. Burnside & Associates Limited, its employees, affiliates and subcontractors accept no liability for inaccuracies or errors in the instruments of service provided to the client, arising from deficiencies in the aforementioned third party materials and documents.

R.J. Burnside & Associates Limited makes no warranties, either express or implied, of merchantability and fitness of the documents and other instruments of service for any purpose other than that specified by the contract.



**LEGEND**

- Approximate Village Boundary
- New Test Well Location TW1-21
- Municipal Well
- Monitoring Well
- Abandoned Municipal Well
- MECP Bedrock Well Location
- Deep Bedrock Well Sampled

**Sources:**

1. Ministry of Natural Resources, © Queen's Printer for Ontario
2. Natural Resources Canada © Her Majesty the Queen in Right of Canada.
3. Background 2016 Air Photo Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Datum: North American 1983 CSRS  
 Coord. System: NAD 1983 CSRS UTM Zone 17N

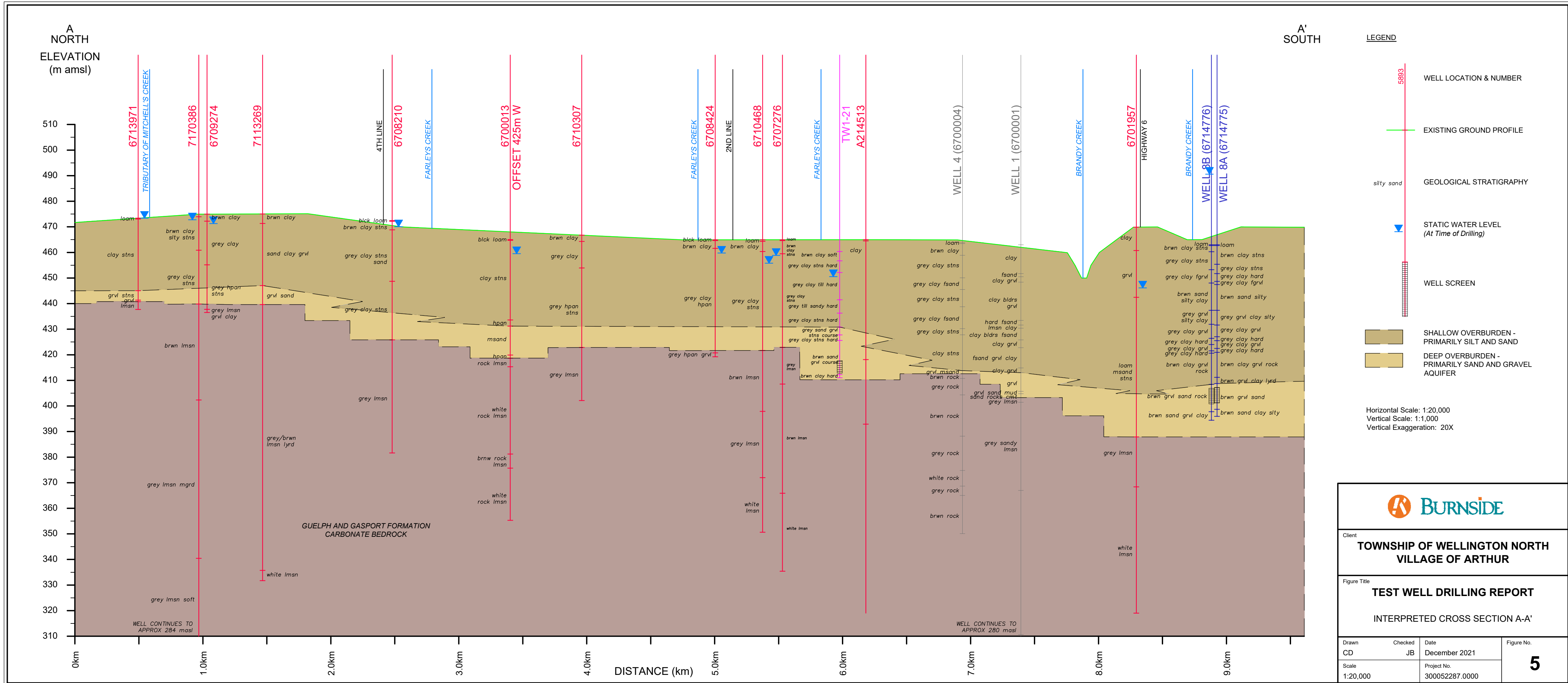
Metres



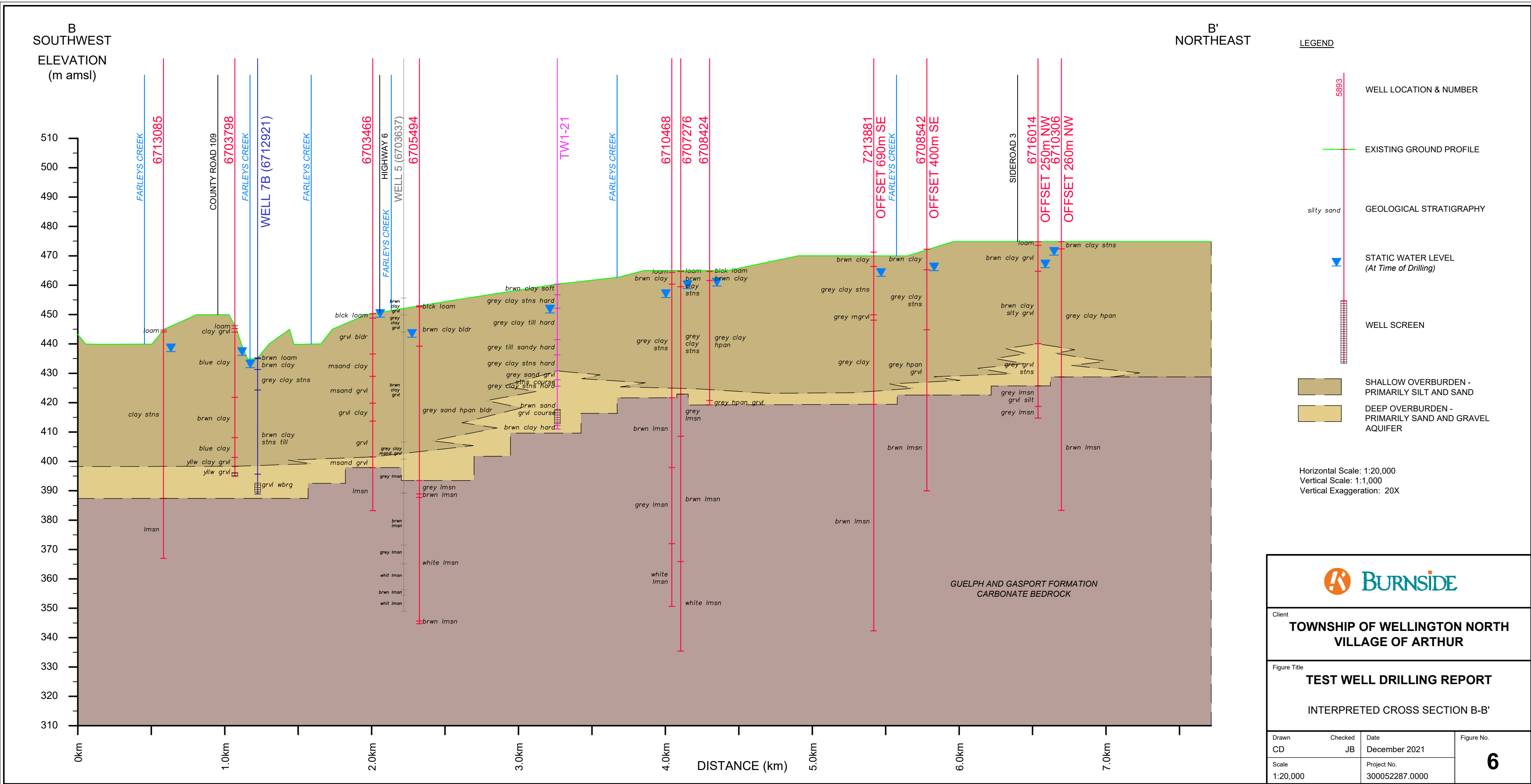
Client  
**TOWNSHIP OF WELLINGTON NORTH  
 VILLAGE OF ARTHUR**

Figure Title  
**TEST WELL DRILLING REPORT  
 ARTHUR PRODUCTION  
 WELL LOCATION PLAN**

Drawn	Checked	Date	Figure No.
CD	JB	December 2021	
Scale	Project No.		<b>1</b>
1:15,000	300052287.0000		



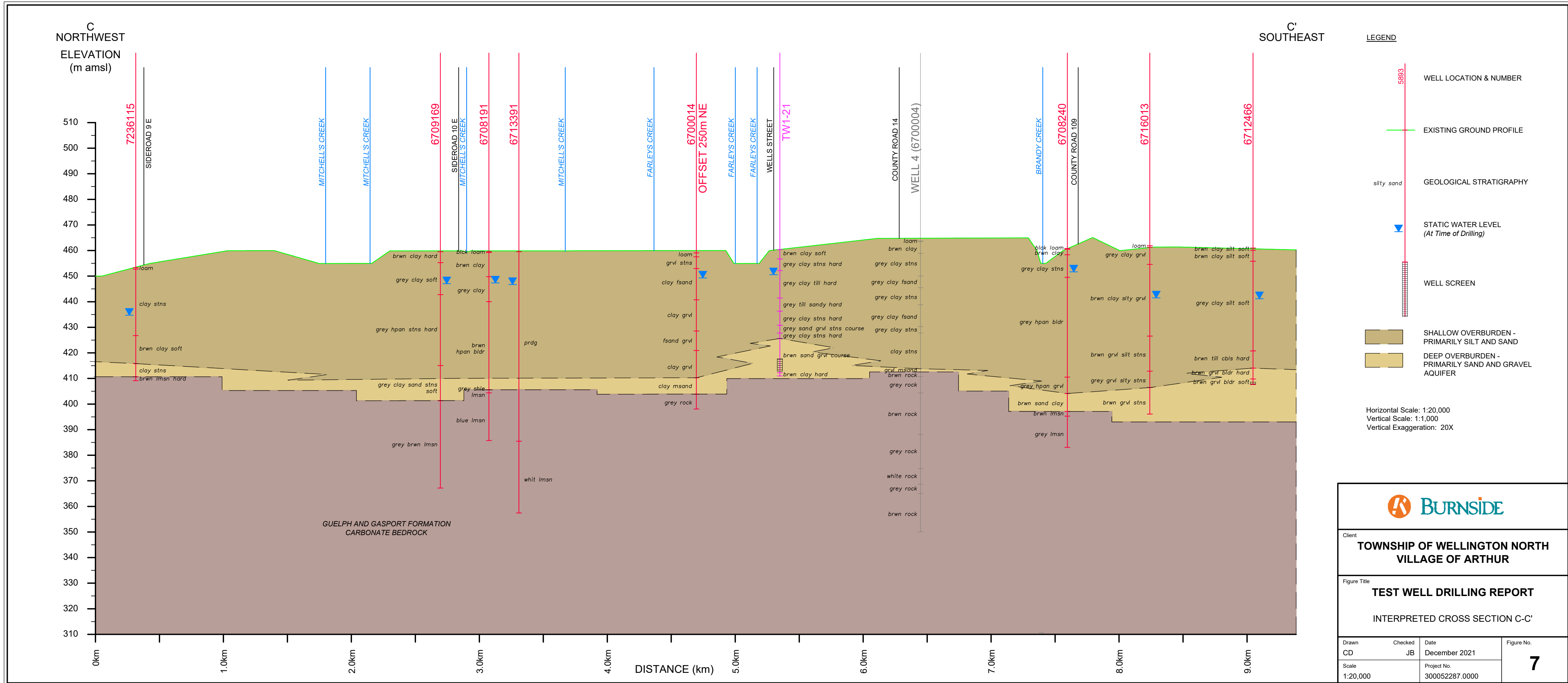
File: \\elmo\shared\work areas\052287\arthur\_well\_exploration\02\_production\02\_well\_drilling\052287\_test\_well\_drilling\_figures.dwg Date Plotted: December 3, 2021 - 8:56 AM



Client <b>TOWNSHIP OF WELLINGTON NORTH VILLAGE OF ARTHUR</b>			
Figure Title <b>TEST WELL DRILLING REPORT</b>			
INTERPRETED CROSS SECTION B-B'			
Drawn CD	Checked JB	Date December 2021	Figure No. <b>6</b>
Scale 1:20,000	Project No. 300052287.0000		

File: \\elmo\shared\work areas\052287 arthur well exploration\02\_production\02\_well\_drilling\052287 Test Well Drilling Figures.dwg Date Plotted: December 3, 2021 - 8:56 AM





File: \\elmo\shared\work areas\052287\arthur\_well\_exploration\02\_production\02\_well\_drilling\052287\_Test Well Drilling Figures.dwg Date Plotted: December 3, 2021 - 8:57 AM



**B. M. ROSS AND ASSOCIATES LIMITED**

**Engineers and Planners**

Box 1179, 206 Industrial Drive  
 Mount Forest, ON, Canada N0G 2L0  
 p. (519) 323-2945 • f. (519) 323-3551  
[www.bmross.net](http://www.bmross.net)

File No. 08145

December 29, 2021

**BY EMAIL ONLY**

**Darren Jones, CBO**

Township of Wellington North  
 7490 Sideroad 7 W, P.O. Box 125  
 Kenilworth, ON N0G 2E0

**Re: Lucas Subdivision, Mount Forest (Reeves Construction Limited)  
 Draft Plan 23T-79087  
 Final Acceptance of Stage 4, Phase 1 (Lots 8 to 20)  
 Securities Release, Phase 1**

Reeves Construction Limited (Reeves) entered into a Subdivision Agreement with the Township, for the Lucas Subdivision, on June 26, 2017. In accordance with terms of that Agreement, Reeves, through their Engineer, Cobide Engineering Inc., is now requesting Final Acceptance for Stage 4 of Phase 1 (i.e. final lift of asphalt; sidewalks) and the final release of Phase 1 securities.

**Phase 1 – Final Acceptance for Stage 4**

The two-year warranty period for the Stage 4 works expired on October 5, 2021. A site meeting was held on October 28, 2021, with representatives of the Township, BMROSS, Developer and Developer's Engineer present, at which time a number of deficiencies were identified. Those deficiencies have now been satisfactorily addressed by Reeves Construction. Revised As Recorded drawings were forwarded by Cobide to the Township on December 10, 2021, along with their December 8, 2021, certification and securities release request letter. It is our opinion Final Acceptance can be granted for Stage 4 of Phase 1. This is the final acceptance for all works associated with Phase 1.

**The Township will now be responsible for all operations and maintenance activities for the assumed municipal Works within the Phase 1 road allowances, rear yard storm sewer easements, and SWM Block.**

**Securities**

In a December 8, 2021, letter, Cobide Engineering has requested final release of Phase 1 securities. It is our opinion the release of those securities is appropriate, subject to Council granting Final Acceptance for Stage 4 of Phase 1 and confirming that all outstanding accounts

associated with Phase 1, if any, have been paid in full. The resultant reductions are summarized in the following table.

Item	Phase 1	Phase 2
Original securities amount	\$722,881.44	\$328,754.44
Previous total reductions	692,881.44	\$298,754.44
Proposed reductions this period	\$30,000.00	\$0.00
Total reductions to date	\$722,881.44	\$298,754.44
<b>Remaining securities amounts</b>	<b>\$0.00</b>	<b>\$30,000.00</b>
<b>Total remaining securities</b>	<b>\$30,000.00</b>	

*Note: Minimum securities for each Stage of each Phase to be \$30,000 until expiry of the respective maintenance period and Final Acceptances*

The remaining Phase 2 securities are scheduled for release after the expiry of the 2-year warranty period (i.e. October 2, 2022).

A copy of Reeves' December 17, 2021, Statutory Declaration Re: Payment of Accounts were forwarded to you by email earlier this month, for your records.

### **Summary**

Based on available information provided to us by Reeves and their Engineer, and based on our October and December 2021 site observations, it is our opinion the Township could pass the following resolution:

***THAT the Council of the Corporation of the Township of Wellington North grant Reeves Construction Limited, for the Lucas Subdivision (Draft Plan 23T-79087) in the community of Mount Forest:***

- 1. Final Acceptance for Stage 4 of Phase 1 (Lots 8 to 20); and***
- 2. Release of the remaining \$30,000.00 in securities for Phase 1.***

If you have any questions, please contact us.

Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED

Per   
 \_\_\_\_\_  
 Frank Vanderloo, P. Eng.

c.c. Doug Reeves, Reeves Construction Limited  
 Travis Burnside, P. Eng., Cobide Engineering  
 Matthew Aston, Director of Operations, Wellington North



105 Queen Street West, Unit 14  
 Fergus  
 Ontario N1M 1S6  
 Tel: (519) 843-3920  
 Fax: (519) 843-1943  
 Email: [info@tritoneng.on.ca](mailto:info@tritoneng.on.ca)

ORANGEVILLE • FERGUS • HARRISTON

January 4, 2022

Township of Wellington North  
 7490 Sideroad 7  
 Kenilworth, Ontario  
 N0G 2E0

Attention: Darren Jones  
 Chief Building Official

RE: Township of Wellington North  
 Maple Ridge Estates Subdivision (Kenilworth)  
 Interim Security Reduction  
 Our File: A5522A

Dear Mr. Jones:

Further to a request from the Developer's consultant, Stephen Burnett & Associates (Burnett), dated December 16, 2021 (attached), including the security reduction calculations regarding the application for reduction of security, we recommend that the current securities held by the municipality be reduced to **\$309,000.00**.

This reflects 100% of the remaining works and 20% of the completed works as per the Subdivision Agreement, subject to confirmation that all outstanding accounts with respect to the development have been paid in full and that the Developer is not in default of its obligations pursuant to its agreement(s) with the municipality. Deficiencies have been noted; however, these do not impact the substantial completion status. A deficiency list has been forwarded to the Developer's contractor and are to be addressed in a timely fashion. Securities will be retained to ensure these deficiencies are completed satisfactorily.

We trust that this information is satisfactory and should you have any questions please contact the undersigned.

Respectfully,  
 Triton Engineering Services Limited

Dustin Lyttle, P.Eng.

Encl: Application for Reduction of Security (Section 9.3, Schedule 'J'), dated December 16, 2021

Cc: Matthew Aston, Director of Operations, Wellington North  
 Tammy Stevenson, Development Technologist & Project Lead, Wellington North  
 Paul Ziegler, Triton Engineering





December 16, 2021  
 Maple Ridge Estates Development  
 Kenilworth, ON  
 SBA Job #: D15001

APPLICATION FOR REDUCTRION OF SECURITY (Section 9.3, Schedule 'J')

TO: Triton Engineering Services Ltd. Engineer, Township of Wellington North  
 DEVELOPER: Maple Ridge Estates Inc.  
 AGREEMENT: December 12, 2019  
 PROPERTY: PT LT 20 CON WOSR, DIVISION 3 ARTHUR TOWNSHIP; PT LT 20 CON WOSR,  
 DIVISION 4 ARHUR TOWNSHIP PTS 1-5, 60R2972; S/T RON78961; WELLINGTON  
 NORTH  
 APPLICATION NO.: 3

The undersigned, S. Burnett & Associates Ltd., being the Developer's Engineer, hereby confirms that the Works constructed as at the date of this application have been installed by the Developer under the full time supervision of the Developer's Engineer and in accordance the requirements of the Subdivision Agreement between the Developer and the Township.

The Works installed to the date hereof and the calculation of the cost thereof are detailed in the schedule attached hereto.

Further, the undersigned Developer's Engineer hereby confirms that the Works remaining to be constructed as at the date of this application and the calculation of the estimated cost thereof are detailed in the schedule attached hereto.

The township is currently holding a security in the amount of \$398,000.00 associated with LC #3958. We are applying to have this security reduced by \$89,000.00 for new total amount secured of \$309,000.00

This application is given and delivered to the Township Engineer with full knowledge that the Township Engineer and the Township rely upon the information contained herein in granting a reduction of the security held by the Township pursuant to Section 9.2 of the said Subdivision Agreement affect the above property.

DATED at Orangeville, Ontario on this 16<sup>th</sup> day of December 2021.

Regards,



Blake Aram, EIT.  
Site Inspector  
**S. Burnett and Associated Ltd.**



Prepared by:  
Checked by:  
Date:  
Revision no.:

B.Aram  
S. Burnett  
2021-12-16  
3

**Reduction in Securities**  
**Maple Ridge Estates - Kenilworth, ON**

Project No. D15001

**Security Reduction Summary**

Section	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Retained
Section A Miscellaneous Costs	\$37,500.00	\$33,000.00	\$0.00	\$33,000.00	\$4,500.00
Section B General Siteworks/Earthworks	\$154,993.50	\$127,191.00	\$27,802.50	\$154,993.50	\$0.00
Section C Roadworks (Streets A & B)	\$299,968.31	\$251,487.82	\$0.00	\$251,487.82	\$48,480.49
Section D Main Entrance	\$17,343.60	\$10,382.77	\$0.00	\$10,382.77	\$6,960.83
Section E Driveway	\$68,050.00	\$3,580.00	\$64,470.00	\$68,050.00	\$0.00
Section F Storm Sewers	\$192,750.00	\$188,416.66	\$0.00	\$188,416.66	\$4,333.34
Section G Storm Water Management Pond & Access	\$131,549.50	\$131,549.50	\$0.00	\$131,549.50	\$0.00
Section H Electrical & Utilites	\$129,297.00	\$129,297.00	\$0.00	\$129,297.00	\$0.00
<b>Construction Total</b>	<b>\$1,031,451.90</b>	<b>\$874,904.75</b>	<b>\$92,272.50</b>	<b>\$967,177.25</b>	<b>\$64,274.65</b>
Engineering Design & Approvals	10% LS \$103,145.19	\$87,490.48	\$9,227.25	\$96,717.73	\$6,427.47
Contingencies (10%)	10% LS \$103,145.19	\$87,490.48	\$9,227.25	\$96,717.73	\$6,427.47
<b>Non-Construction Total</b>	<b>\$206,290.38</b>	<b>\$174,980.96</b>	<b>\$18,454.49</b>	<b>\$193,435.45</b>	<b>\$12,854.93</b>
<b>Project Total</b>	<b>\$1,237,742.28</b>	<b>\$1,049,885.71</b>	<b>\$110,726.99</b>	<b>\$1,160,612.70</b>	<b>\$77,129.58</b>
<b>Original Amount Secured (LC #3958)</b>	<b>\$1,200,000.00</b>				
100% of incompleted work					\$77,129.58
20% of completed work					\$232,122.54
<b>Total Amount Retained</b>					<b>\$309,252.12</b>
<b>Rounded</b>					<b>\$309,000.00</b>
<b>Current LC #3958 Balance</b>					<b>\$398,000.00</b>
<b>Total Requested Amount for Release</b>					<b>\$89,000.00</b>

Items	Description	Quantity	Unit	Unit Price	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Remaining
<b>A</b>	<b>Miscellaneous Costs:</b>								
	Mobilization/Demobilization	1	LS	\$10,000.00	\$10,000.00	\$8,000.00		\$8,000.00	\$2,000.00
	Bonding / Insurance	1	LS	\$20,000.00	\$20,000.00	\$20,000.00		\$20,000.00	\$0.00
	Utility Location / Layout	1	LS	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00	\$0.00
	Environmental Mitigation Measures	1	LS	\$5,000.00	\$5,000.00	\$2,500.00		\$2,500.00	\$2,500.00
	<b>Total Section A Miscellaneous Costs</b>				<b>\$37,500.00</b>	<b>\$33,000.00</b>	<b>\$0.00</b>	<b>\$33,000.00</b>	<b>\$4,500.00</b>

Items	Description	Quantity	Unit	Unit Price	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Remaining
<b>B</b>	<b>General Siteworks/Earthworks</b>								
	Clearing, Grubbing & Stockpiling of Material	4,014	sq.m	\$6.50	\$26,091.00	\$26,091.00		\$26,091.00	\$0.00
	Relocating Existing Stockpile Material	4,200	cu.m	\$8.00	\$33,600.00	\$33,600.00		\$33,600.00	\$0.00
	Earth Excavation	1,350	cu.m	\$10.00	\$13,500.00	\$13,500.00		\$13,500.00	\$0.00
	Supply, Place, Grade and Compact Fill	1,800	cu.m	\$30.00	\$54,000.00	\$54,000.00		\$54,000.00	\$0.00
	1.8m Chainkink Fencing (Perimeter of Private Driveway & Public School Property)	330	m	\$80.00	\$26,400.00	\$0.00	\$26,400.00	\$26,400.00	\$0.00
	School Access Sidewalk								\$0.00
	1.5m Concrete Sitewalk (OPSD 310.010)	32	sq. m	\$35.00	\$1,102.50	\$0.00	\$1,102.50	\$1,102.50	\$0.00
	• Granular "A" (150mm)	12	tonne	\$25.00	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00
	<b>Total Section B General Siteworks</b>				<b>\$154,993.50</b>	<b>\$127,191.00</b>	<b>\$27,802.50</b>	<b>\$154,993.50</b>	<b>\$0.00</b>

Items	Description	Quantity	Unit	Unit Price	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Remaining
<b>C</b>	<b>Roadworks (Streets A &amp; B)</b>								
	<u>Sub Base And Base</u>								
	• Granular "B" (450mm)	4,670	tonne	\$20.00	\$93,392.72	\$93,392.72		\$93,392.72	\$0.00
	• Granular "A" (150mm)	1,398	tonne	\$25.00	\$34,961.88	\$34,961.88		\$34,961.88	\$0.00
	<u>Subdrain</u>								
	100mm dia. Perforated subdrain wrapped in filter cloth, under all curbs	840	m	\$20.00	\$16,800.00	\$16,800.00		\$16,800.00	\$0.00
	Subdrain Connection To Structures	10	ea	\$250.00	\$2,500.00	\$2,500.00		\$2,500.00	\$0.00
	<u>Concrete Gutter</u>								
	Concrete Curb & Gutter (OPSD 600.040)	765	m	\$45.00	\$34,425.00	\$34,425.00		\$34,425.00	\$0.00
	Concrete Gutter Spillway (OPSD 604.010)	2	ea	\$400.00	\$800.00	\$800.00		\$800.00	\$0.00
	<u>Asphalt Base and Surface</u>								
	• HL#4 (50mm)	466	tonne	\$115.00	\$53,608.22	\$53,608.22		\$53,608.22	\$0.00
	• HL#3 (40mm)	373	tonne	\$130.00	\$48,480.48	\$0.00		\$0.00	\$48,480.48
	Traffic Control Signage	15,000	LS	\$15,000.00	\$15,000.00	\$15,000.00		\$15,000.00	\$0.00
	<b>Total Section C Roadworks (Streets A &amp; B)</b>				<b>\$299,968.31</b>	<b>\$251,487.82</b>	<b>\$0.00</b>	<b>\$251,487.82</b>	<b>\$48,480.49</b>



Items	Description	Quantity	Unit	Unit Price	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Remaining
<b>D</b>	<b>Main Entrance</b>								
	Sub Base And Base								
	• Granular "B" (450mm)	200	tonne	\$20.00	\$4,000.50	\$4,000.50		\$4,000.50	\$0.00
	• Granular "A" (150mm)	57	tonne	\$25.00	\$1,414.05	\$1,414.05		\$1,414.05	\$0.00
	Subdrain								
	100mm dia. Perforated subdrain wrapped in filter cloth, under all curbs	35	m	\$20.00	\$700.00	\$700.00		\$700.00	\$0.00
	Concrete Gutter							\$0.00	
	Concrete Curb & Gutter (OPSD 600.040)	35	m	\$60.00	\$2,100.00	\$2,100.00		\$2,100.00	\$0.00
	Asphalt Base and Surface								
	• HL#4 (50mm)	19	tonne	\$115.00	\$2,168.22	\$2,168.22		\$2,168.22	\$0.00
	• HL#3 (40mm)	15	tonne	\$130.00	\$1,960.82	\$0.00		\$0.00	\$1,960.82
	Miscellaneous								
	Estate Sign	1	LS	\$5,000.00	\$5,000.00	\$0.00		\$0.00	\$5,000.00
	<b>Total Section D Main Entrance</b>				<b>\$17,343.60</b>	<b>\$10,382.77</b>	<b>\$0.00</b>	<b>\$10,382.77</b>	<b>\$6,960.83</b>

Items	Description	Quantity	Unit	Unit Price	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Remaining
<b>E</b>	<b>Driveways</b>								
	Sub Base And Base								
	• Granular "B" (300mm)	1,250	tonne	\$20.00	\$25,000.00	\$1,315.00	\$23,685.00	\$25,000.00	\$0.00
	• Granular "A" (150mm)	630	tonne	\$25.00	\$15,750.00	\$828.00	\$14,922.00	\$15,750.00	\$0.00
	Asphalt Base and Surface								
	• HL#3 (50mm)	210	tonne	\$130.00	\$27,300.00	\$1,437.00	\$25,863.00	\$27,300.00	\$0.00
									\$0.00
	<b>Total Section E Driveway</b>				<b>\$68,050.00</b>	<b>\$3,580.00</b>	<b>\$64,470.00</b>	<b>\$68,050.00</b>	<b>\$0.00</b>

Items	Description	Quantity	Unit	Unit Price	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Remaining
<b>F</b>	<b>Storm Sewer System</b>								
	Storm Sewer Pipe:								
	400mm Dia. PVC SDR 35	100	m	\$300.00	\$30,000.00	\$30,000.00		\$30,000.00	\$0.00
	300mm Dia. PVC SDR 35	420	m	\$150.00	\$63,000.00	\$63,000.00		\$63,000.00	\$0.00
	250mm Dia. PVC SDR 35 CB Leads	100	m	\$125.00	\$12,500.00	\$12,500.00		\$12,500.00	\$0.00
	100mm Dia. PVC Storm Lateral Service	19	ea	\$1,250.00	\$23,750.00	\$23,750.00		\$23,750.00	\$0.00
	CCTV Storm Sewer	1	LS	\$6,500.00	\$6,500.00	\$2,166.66		\$2,166.66	\$4,333.34
	Manholes and Catchbasins								
	MHCB (1200mm Dia. OPSD)	2	ea	\$4,000.00	\$8,000.00	\$8,000.00		\$8,000.00	\$0.00
	MHCB (1500mm Dia. OPSD)	1	ea	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00	\$0.00
	MH (1200mm Dia. OPSD)	3	ea	\$4,000.00	\$12,000.00	\$12,000.00		\$12,000.00	\$0.00
	MH (1500mm Dia. OPSD)	1	ea	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00	\$0.00
	MH (1800mm Dia. OPSD)	1	ea	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00	\$0.00
	CB (OPSD)	10	ea	\$2,500.00	\$25,000.00	\$25,000.00		\$25,000.00	\$0.00
	<b>Total Section F Storm Sewers</b>				<b>\$192,750.00</b>	<b>\$188,416.66</b>	<b>\$0.00</b>	<b>\$188,416.66</b>	<b>\$4,333.34</b>

Items	Description	Quantity	Unit	Unit Price	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Remaining
<b>G</b>	<b>Storm Water Management Pond &amp; Access</b>								
	<b>Storm Water Management Pond</b>								
	Supply and Install Clay Liner	1542	sq. m	\$10.00	\$15,420.00	\$15,420.00		\$15,420.00	\$0.00
	Rip Rap Protection c/w Geotextile Lining (Terrafix 270R or Approved Equivalent) as Indicated on Drawing	70	sq. m	\$50.00	\$3,500.00	\$3,500.00		\$3,500.00	\$0.00
	Topsoil and Hydroseeding	4292	sq. m	\$4.50	\$19,314.00	\$19,314.00		\$19,314.00	\$0.00
	Concrete Headwall (OPSD 804.030)	2	ea	\$4,500.00	\$9,000.00	\$9,000.00		\$9,000.00	\$0.00
	Galvanized Steel Handrail (OPSD 980.101)	2	ea	\$1,200.00	\$2,400.00	\$2,400.00		\$2,400.00	\$0.00
	Outlet Pipe - 650mm Dia. Pipe	180	m	\$350.00	\$63,000.00	\$63,000.00		\$63,000.00	\$0.00
	Connection To Existing Municipal Drain Branch 'B'	1	LS	\$1,500.00	\$1,500.00	\$1,500.00		\$1,500.00	\$0.00
	<b>Storm Water Runoff ROW</b>								
	Ditching	85	m	\$25.00	\$2,125.00	\$2,125.00		\$2,125.00	\$0.00
	Topsoil and Hydroseeding	335	sq. m	\$4.50	\$1,507.50	\$1,507.50		\$1,507.50	\$0.00
	<b>Storm Water Management Pond Access</b>							\$0.00	
	Ditching	81	m	\$25.00	\$2,025.00	\$2,025.00		\$2,025.00	\$0.00
	Topsoil and Hydroseeding	374	sq. m	\$4.50	\$1,683.00	\$1,683.00		\$1,683.00	\$0.00
	<b>Driveway Sub Base And Base</b>								
	• Granular "B" (300mm)	310	tonne	\$20.00	\$6,200.00	\$6,200.00		\$6,200.00	\$0.00
	• Granular "A" (150mm)	155	tonne	\$25.00	\$3,875.00	\$3,875.00		\$3,875.00	\$0.00
	<b>Total Section G Storm Water Management Pond &amp; Access</b>				<b>\$131,549.50</b>	<b>\$131,549.50</b>	<b>\$0.00</b>	<b>\$131,549.50</b>	<b>\$0.00</b>

Items	Description	Quantity	Unit	Unit Price	Total Price	Amount Prev Completed	Amount Cur Completed	Total Completed	Amount Remaining
<b>H</b>	<b>Electrical &amp; Utilities</b>								
	<b>Civil Works</b>								
	Excavation of trenches, masonry sand padding and backfill	1	LS	\$15,000.00	\$15,000.00	\$15,000.00		\$15,000.00	\$0.00
	Supply and install concrete vaults, grounding grid and crush stone for transformers	3	ea	\$1,500.00	\$4,500.00	\$4,500.00		\$4,500.00	\$0.00
	Supply and install Hydro One roadcrossing ductbank	4	ea	\$1,500.00	\$6,000.00	\$6,000.00		\$6,000.00	\$0.00
	Supply and install Hydro One street light roadcrossing	1	ea	\$1,500.00	\$1,500.00	\$1,500.00		\$1,500.00	\$0.00
	<b>Hydro One Electrical</b>								
	Supply and install single phase primary underground cable (Red Phase)	796	m(P)	\$25.00	\$19,900.00	\$19,900.00		\$19,900.00	\$0.00
	100mm PVC Type II duct (including pull rope and end caps)	1637	m(P)	\$12.00	\$19,644.00	\$19,644.00		\$19,644.00	\$0.00
	Secondary underground triplex cable 3/0 aluminum from transformers to property line (including marker stakes, 100mm pipe and cable protection)	954	m(P)	\$10.00	\$9,540.00	\$9,540.00		\$9,540.00	\$0.00
	Secondary underground cable 250 kcmil from transformers to property line (including marker stakes, 100mm pipe and cable protection)	426	m(P)	\$12.00	\$5,112.00	\$5,112.00		\$5,112.00	\$0.00
	Cable labeling to hydro One nomenclature	1	LS	\$1,200.00	\$1,200.00	\$1,200.00		\$1,200.00	\$0.00
	<b>Street Lighting</b>								
	Street light cable	467	m(P)	\$8.00	\$3,736.00	\$3,736.00		\$3,736.00	\$0.00
	Street light, base, pole luminaire and grounding (48W)	13	ea	\$2,750.00	\$35,750.00	\$35,750.00		\$35,750.00	\$0.00
	Street lighting pedestal (including secondary feed to transformer, vault and grounding)	1	ea	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00	\$0.00
	53mm dia. conduit including pull rope	428	m(P)	\$5.00	\$2,140.00	\$2,140.00		\$2,140.00	\$0.00
	Cable terminations at transformers	3	ea	\$25.00	\$75.00	\$75.00		\$75.00	\$0.00
	<b>Miscellaneous</b>								
	ESA permits, inspection, certification	1	LS	\$1,200.00	\$1,200.00	\$1,200.00		\$1,200.00	\$0.00
	<b>Total Section H Electrical &amp; Utilities</b>				<b>\$129,297.00</b>	<b>\$129,297.00</b>	<b>\$0.00</b>	<b>\$129,297.00</b>	<b>\$0.00</b>

**Grand River Conservation Authority  
Members Attendance  
January 1 - December 31, 2021**

First Name	Last Name	January 22	February 26	March 26	April 23	May 28	June 25	July 23	August 27	September 24	October 22	November 26	December 17	Total Attendance
Marcus	Adili	x	x	x	x	x	A	x	A	x	A	A	A	7
Les	Armstrong	A	x	x	A	x	x	x	x	A	x	x	x	8
Bruce	Banbury	x	x	x	x	x	x	x	x	x	x	x	x	11
Robert	Bell	x	x	x	x	x	x	x	x	x	x	x	x	11
Richard	Carpenter	x	x	x	x	x	x	x	x	x	x	x	x	11
John	Challinor II	x	x	x	x	x	x	x	x	x	x	x	x	11
Brian	Coleman	x	x	x	x	x	x	x	x	x	x	x	x	11
Bernie	Corbett	x	x	x	x	x	x	x	x	A	x	x	x	10
Kevin	Davis	x	x	A	x	x	A	x	A	A	x	x	x	7
Cathy	Downer		x	x	x	x	A	x	A	x	x	x	x	8
James A.	Erb	x	x	x	x	x	x	x	x	x	x	x	x	11
Susan	Foxton	x	x	x	x	x	x	x	x	x	x	x	x	11
Guy	Gardhouse	x	x	x	x	x	x	x	x	x	x	x	x	11
Joan	Gatward	x	x	x	x	x	x	x	x	x	x	x	x	11
Rodrigo	Goller	x												1
Michael	Harris	x	A	x	x	x	x	A	A	A	x	A	A	6
Helen	Jowett	x	x	x	x	x	x	x	x	x	x	x	x	11
Daniel	Lawrence	x	x	x	x	x	x	x	x	x	x	x	x	11
Geoff	Lorentz	x	x	x	x	x	x	A	A	A	A	A	A	6
Ian	MacRae	x	x	x	x	x	x	x	x	x	x	x	x	11
Kathryn	McGarry	x	x	x	A	A	x	x	x	x	x	x	x	9
Jane	Mitchell	x	x	x	x	A	A	x	x	x	x	A	x	9
Joe	Nowak	x	x	x	x	x	x	A	x	x	x	x	x	10
Jerry	Smith	x	x	x	x	x	x	x	x	x	x	x	x	11
Warren	Stauch	x	x	x	x	x	x	x	x	x	x	x	x	11
Bruce	Whale	x	x	x	x	x	x	x	x	x	x	x	x	11
Chris	White	x	x	x	x	x	x	x	x	x	x	x	x	11
<b>Total</b>		<b>25</b>	<b>25</b>	<b>25</b>	<b>24</b>	<b>24</b>	<b>23</b>	<b>0</b>	<b>23</b>	<b>21</b>	<b>21</b>	<b>24</b>	<b>22</b>	

x = Present                      A = Absent

Audit Committee February 17, 2021			Audit Committee November 26, 2021		
Guy	Gardhouse	x	Guy	Gardhouse	x
Chris	White	x	Chris	White	x
Sue	Foxton	x	Sue	Foxton	x
Helen	Jowett	x	Helen	Jowett	x
Jane	Mitchell	x	Jane	Mitchell	x
John	Challinor	x	John	Challinor	x
Brian	Coleman	x	Brian	Coleman	x
Ad-Hoc CA Act Committee June 15, 2021			Ad-Hoc CA Act Committee September 9, 2021		
Chris	White	x	Chris	White	x
Sue	Foxton	x	Sue	Foxton	x
John	Challinor	x	John	Challinor	x
Michael	Harris	x	Michael	Harris	A
Helen	Jowett	x	Helen	Jowett	A
Ad-Hoc CA Act Committee October 29, 2021			Ad-Hoc CA Act Committee December 3, 2021		
Chris	White	x	Chris	White	x
Sue	Foxton	x	Sue	Foxton	x
John	Challinor	x	John	Challinor	x
Michael	Harris	x	Michael	Harris	x
Helen	Jowett	x	Helen	Jowett	x

*\*Meetings shaded have been held virtually and do not pay mileage*

# Grand River Conservation Authority

**Report number:** GM-12-21-100

**Date:** December 17, 2021

**To:** General Membership of the Grand River Conservation Authority

**Subject:** Final Transition Plan – Requirement under Ontario Regulation 687/21

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## **Recommendation:**

THAT the Grand River Conservation Authority Transition Plan be approved;

AND THAT the Transition Plan be circulated to all participating municipalities and the Ministry of Environment, Conservation and Parks.

## **Summary:**

Not applicable.

## **Report:**

Under *Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services*, each conservation authority is required to create a Transition Plan that outlines the steps to develop an inventory of programs and services (category 1-3) and to enter into agreements with participating municipalities to fund category 2: Municipal programs and services. The Transition Period starts on the date the regulation was released and ends on January 1, 2024.

On November 26, 2021, the draft Transition Plan was presented to the Board and circulated to all participating municipalities. Other than minor amendments to wording, no comments or concerns were received on the draft plan.

Once the Transitional Plan is approved, the plan will be circulated to all participating municipalities and the Ministry of Environment, Conservation and Parks prior to the legislative deadline of December 31, 2021. The Transition Plan will also be posted on the Grand River Conservation Authority's website for public access.

## **Financial Implications:**

Not applicable.

## **Other Department Considerations:**

Not applicable.

## **Submitted by:**

Samantha Lawson  
Chief Administrative Officer

**Grand River Conservation Authority  
Transition Plan**

Date: November 26, 2021

Amendments:

**Background**

In 2015, the Province initiated a review of the *Conservation Authorities Act*. Since then, Bill 139 (2017), Bill 108 (2019) and Bill 229 (2020) have been passed that included several amendments to the Act. The purpose of these amendments are to provide greater transparency, consistency, accountability and governance for Conservation Authorities. On October 4, 2021 the Ministry of Environment, Conservation and Parks (MECP) released the Phase 1 regulations to implement a portion of the amendments that were made to the *Conservation Authorities Act*. *Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services* was part of this grouping and requires the Grand River Conservation Authority (GRCA) to have a Transition Plan that outlines the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund municipal driven programs and services through a levy. It also establishes the transition period and timelines to enter into those agreements.

The purpose of the Transition Plan is to prepare the GRCA and participating/watershed municipalities for the change to the budgeting process based on the delivery and funding of the three categories of programs and services. These categories include:

1. mandatory programs and services where municipal levy could be used without any agreement;
2. programs and services subject to municipal approval and municipal funding through a MOU;
3. other programs and services an Authority determines are advisable, with alternate funding (e.g., provincial, federal, municipal agreement and/or self-generated revenue)

Under Regulation 687/21, the transition period is to be completed no later than January 1, 2024.

There are two main components to the transition period. The first part is to develop a Transition Plan which consists of a workplan/timeline for the completion of major milestones during the transition period, process of consulting and negotiating with municipalities on Memorandums of Understandings (MOUs) for the delivery of municipal requested programs and services and a draft inventory of programs and services offered by the GRCA. This Transition Plan is to be completed and submitted to MECP no later than December 31, 2021 and posted to the GRCA's website.

A final version of the inventory for programs and services is required to be circulated to participating municipalities and submitted to the MECP no later than February 28, 2022. The inventory for programs and services must also be posted to the GRCA's website.

The second part of the transition period includes developing, , negotiating and finalizing agreements (MOUs) with municipalities in accordance with the regulation for municipal programs and services. These agreements must be in place (Municipal Council and the General Membership approved) by January 1, 2024.

### **General Membership of the GRCA Approval Process**

The General Membership of the GRCA is required to approve the Transition Plan and the Inventory of Programs and Services prior to the submission to MECP, circulation to municipalities and posting on the GRCA's website.

Recognizing the amount of work and input required by the GRCA to meet the transition date of January 1, 2024, the General Membership established an Ad-Hoc Governance Committee (Resolution No. 21-03 -January 22, 2021) to provide input and direction to staff on adapting to the changes of the *Conservation Authorities Act* and subsequent Regulations. This committee will meet regularly throughout the transition period.

Tracking of negotiations and milestones throughout the transition period will be provided to the Ad-hoc Committee for consultation and to the General Membership for approval. These quarterly reports will then be submitted to MECP and posted to the GRCA's website. Once the MOUs are approved by the General Membership and Municipal Council, these agreements will be made available to the public on the GRCA website.

The final submission report to MECP will contain all approved MOUs and the final Inventory of Programs and Services. This submission is due on January 31, 2024 and is the end of the transition period. The 2024 GRCA budget will reflect the revised funding framework.

### **Municipal Consultation Process**

The GRCA has 38 watershed municipalities and 22 participating municipalities within its jurisdiction. Participating municipalities contribute to the general levy and also appoint members to the GRCA Board of Directors. The following are designated under the *Conservation Authorities Act* as GRCA participating municipalities:

- Town of Grand Valley
- Township of Amaranth
- Township of Melancthon
- Township of East Garafraxa
- Township of Southgate
- Township of Mapleton
- Township of Wellington North
- Township of Centre Wellington
- Town of Erin
- Township of Guelph/Eramosa
- Township of Puslinch
- City of Guelph
- Region of Waterloo
- Municipality of North Perth
- Township of Perth East
- Halton Region
- City of Hamilton
- Oxford County
- County of Brant
- City of Brantford
- Haldimand County
- Norfolk County

All participating municipalities will be circulated a copy of the approved GRCA Transition Plan.

Consultation with the participating municipalities will be ongoing throughout the transition period. Key contacts and timelines/meetings will be established with all participating municipalities and other interested watershed municipalities. Input received through these discussions and negotiations will be incorporated into the Inventory of Programs and Services on a continuous basis. GRCA staff will also be available to attend any council meeting, where requested.

### **Adjacent Conservation Authority Consultation Process**

The GRCA shares municipal boundaries with 10 adjacent Conservation Authorities. It will be important to maintain contact and consult with senior staff at adjacent Conservation Authorities during the development of their Transition Plans, Inventory of Programs and Services and also when negotiating MOUs with shared municipalities. Wherever possible, staff will strive for consistency amongst the adjacent Conservation Authorities on terminology, conditions of agreements, etc.

The GRCA shares municipal boundaries with the following Conservation Authorities:

- Maitland Valley Conservation Authority
- Credit Valley Conservation
- Niagara Conservation Authority
- Hamilton Conservation Authority
- Conservation Halton
- Nottawasaga Valley Conservation Authority
- Grey Sauble Conservation
- Saugeen Conservation
- Upper Thames Conservation Authority
- Long Point Conservation Authority

### **Timelines and Deliverables during the Transition Period**

Chart 1 and 2 provide a list of activities, deliverables and points of contact that the GRCA will complete in order to come into conformance with the new regulations. Any changes to timelines will require consultation with the Ad-hoc Committee, approval from the GRCA General Membership and identification/justification in the quarterly reports submitted to the MECP. Should the GRCA require an extension to the transition period, a request must be submitted to MECP prior to October 1, 2023 and approved by the General Membership.

### **End of Transition Period**

As of January 1, 2024 all required MOUs will be in place and the new funding framework will be incorporated into the GRCA 2024 budget. The transition period will end unless the GRCA has requested an extension from the MECP.

A final report is to be submitted to MECP and each participating municipality by January 31, 2024 including the final version of the Inventory of Programs and Services and confirmation that the GRCA has entered into all necessary cost apportioning agreements. This final report will also be posted on the GRCA website.

Year	Task	2021				2022	
		Sept.	Oct.	Nov.	Dec.	Jan	Feb
Part 1: Transition Plan	Draft Transition Plan and determine process for consultation with participating municipalities (identification of other municipalities to be consulted)	X	X	X	X		
	Preliminary meetings with participating municipal staff on new regulations, timelines and initial discussion on municipal process and needs to complete required deliverables (where possible)	X	X	X	X		
	Internal consultation and creation of Programs and Services (P&S) Inventory, categorization P&S, determine high level costing		X	X	X		
	Prepare/update list of current municipal MOUs		X	X	X		
	Meet with Ad-hoc Committee* on draft Transition Plan and P&S Inventory, setting guiding principles and expectations for transition period		X	X	X		
	Meeting with adjacent Conservation Authorities to discuss timelines and P&S Inventory to facilitate consistent approach to January 1, 2024 deadline (where possible)		X	X	X		
	Presentations to Municipal council on new regulations and draft documents (when requested).			X	X	X	X
	Obtain approval from GRCA Board on Transition Plan			X	X		
	Circulation of Transition Plan to participating municipalities and other municipalities by request				X		
	Posting of Transition Plan to GRCA website				X		
	Submit Transition Plan to MECP				X		
	Meet with Ad-hoc Committee* on draft P&S Inventory (feedback incorporated from municipal/CA discussions)			X	X	X	
	Obtain approval from GRCA Board on P&S Inventory					X	
	Circulate P&S Inventory to participating and other municipalities						X
	Submit P&S Inventory to MECP						X
	Post P&S inventory to website						X

\*Ad-Hoc Governance Committee, General Membership of the Grand River Conservation Authority



Year		2022												2023												2024
	Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Part 2: MOUs/Agreements	Identify existing MOUs and prepare amendments to address regulations	X	X	X																						
	Draft template MOU for P&S Inventory that do not have any agreements			X	X	X	X																			
	Negotiate with participating municipalities and other municipalities on new MOUs	X	X	X	X	X	X			X	X	X	X	X	X	X	X	X	X			X	X			
	Meet with Ad-hoc Committee* to provide update/seek direction on negotiation/consultation process				X				X				X				X			X			X			
	Provide status reports to GRCA Board		X				X				X			X			X		X				X			
	Meet with adjacent CAs to discuss shared MOUs (where possible)	X	X	X			X	X	X			X	X	X			X	X	X							
	Submit 1 <sup>st</sup> progress report to MECP		X																							
	Submit 2 <sup>nd</sup> progress report to MECP								X																	
	Submit 3 <sup>rd</sup> progress report to MECP										X															
	Submit 4 <sup>th</sup> progress report to MECP													X												
	Submit 5 <sup>th</sup> progress report to MECP																X									
	Submit 6 <sup>th</sup> progress report to MECP																			X						
	Submit 7 <sup>th</sup> progress report to MECP																									
	Present to Municipal Councils on MOUs, P&S Inventory, etc.(where requested)																	X	X	X	X	X	X	X	X	
	Process for draft 2024 GRCA Budget																			X	X	X	X	X	X	X
	GRCA Board approval/ Municipal Council approval of MOUs																	X	X	X	X	X	X	X	X	
	Posting of MOUs to GRCA website																								X	
Final Submission to MECP																									X	

\*Ad-Hoc Governance Committee, General Membership of the Grand River Conservation Authority



# CSGW NEWS

WINTER 2021/22

**CRIME STOPPERS**   
 GUELPH WELLINGTON  
 1-800-222-TIPS (8477)  
 www.csgw.tips

## CRIME STOPPERS MONTH

January is recognized nationally as Crime Stoppers month. This year's theme is Stop the Crime of Human Trafficking. #STCOHT



CSGW will raise the flag on January 4th 1PM at Guelph City Hall and on January 6th at 1PM at Mount Forest Museum and Archives.

Follow us on social media and our website for news and updates.

[www.csgw.tips](http://www.csgw.tips)



## CSGW PRESENTATIONS

Sign up for these FREE informative training presentations, offered on line and in person.

- Crime Stoppers 101
- Student Crime Stoppers
- Seniors Crime Stoppers
- EPACKT (Educate Parents and Children Together)
- Human Trafficking

## GETTING INVOLVED

Are you interested in being part of an organization that strives to make their community safer?

Ever thought of joining the CSGW Board of Directors?

Log onto to our website and find out more about our program and how you can get involved.



Contact us: [info@csgw.tips](mailto:info@csgw.tips)

## AWARENESS OPPORTUNITY

By sponsoring a CSGW Road Sign you will receive great exposure and show your support to your community!

We have **2 NEW locations** available in Minto Township—

1. Wellington Road 123, entry into Palmerston from Listowel.
2. County Road 9, just south of Grey Road 10, entry into Clifford (Wellington County) from Bruce County.

We offer one and five year terms with 1st right of refusal upon renewal date.

## APPRECIATION

A great amount of gratitude goes to our community members who have supported our program throughout the year!

*Thank You!*

Together we can make a difference!

## Program STATS

Since inception from 1988 through November 2021

Tips-----	22,598
Arrests-----	1,580
Charges Laid-----	4,448
Property Recovered----	\$10,370,901
Narcotics Seized -----	\$27,869,501
Authorized Rewards-----	\$177,730

## CSGW AWARD WINNER

*We did it again...and made history!*

Marla Moon Memorial Award of  
EXCELLENCE FOR A SIXTH STRAIGHT  
YEAR!!!

Recognized at the provincial level for 2020 achievements in the following categories:

*(100,001-299,999-population):*

1. **Marla Moon Memorial Award of Excellence** — best overall which includes community outreach, media engagement and tip management.
2. **Best Radio** — submission in partnership with 88.7 The River
3. **Best Video** — in partnership with Wightman TV and LaunchitMinto for What's Happening Minto
4. **Best Digital** — Crime of the Week Live streams
5. **Special Project** — Communications Training & Policy

*(open to programs of all sizes):*

6. **Online Excellence** — for our social media and website

Recognized at the international level for 2020 achievements in the following categories:

*(0-300,000-population):*

1. **Digital Media** — Crime of the Week Live streams
2. **Radio Media** — submission in partnership with 88.7 The River
3. **TV Media** — in partnership with Wightman TV and LaunchitMinto for What's Happening Minto



| CSGW Program Coordinator Sarah Bowers-Peter (left) and CSGW Board Chair Deryck West (right) are pictured with Rob Mattice, GM & Morning Show Host for 88.7 The River (above center) and Somer Antonopoulos Coordinator for Launch It Minto and Adam Olivero Producer for Wightman TV Channel 6 (below center) |





1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0  
 Tel 519-367-3040, [publicinfo@svca.on.ca](mailto:publicinfo@svca.on.ca),  
[www.saugeenconservation.ca](http://www.saugeenconservation.ca)

Kirsten Corrigan  
 Director  
 Conservation and Source Protection Branch  
 Land and Water Division  
 Ministry of the Environment, Conservation and Parks  
 14<sup>th</sup> Floor, 40 St. Clair Avenue West  
 Toronto, ON  
 M4Y 1M2

December 24, 2021

Dear Ms. Corrigan:

**RE: Saugeen Valley Conservation Authority Transition Plan Submission**

Pursuant to Section 3 of Ontario Regulation 687/21 (Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act) under the *Conservation Authorities Act*, Saugeen Valley Conservation Authority hereby submits its Transition Plan for efforts to take place through to January 31, 2024.

This Transition Plan was approved by the Board of Directors at their meeting held on Thursday, December 16, 2021.

Best regards,

Jennifer Stephens  
 General Manager/Secretary-Treasurer

js/

cc: CAOs/Clerks – SVCA Watershed Member Municipalities  
 Board of Directors, SVCA



**Watershed Member Municipalities**  
 Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey



**TRANSITION PLAN**

**TO COMPLY WITH THE REQUIREMENTS OF ONTARIO REGULATION 687/21**

December 16, 2022



## BACKGROUND

On October 7, 2021, the Government of Ontario posted a Decision Notice on the Environment Registry of Ontario regarding [Regulatory proposals \(Phase 1\) under the \*Conservation Authorities Act\*](#). The purpose of this Notice was to announce new regulations which had been finalized to focus conservation authorities on their core mandate by prescribing mandatory programs and services they must provide, giving municipalities greater control over what conservation authority programs and services they will fund, and consolidating “Conservation Areas” regulations. Two regulations are directly related to the completion of this Transition Plan.

- Ontario Regulation 686/21: Mandatory Programs and Services
- Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services

## ONTARIO REGULATION 686/21: MANDATORY PROGRAMS AND SERVICES

This regulation prescribes the mandatory programs and services conservation authorities would be required to provide, including core watershed-based resource management strategies. This regulation will come into effect on January 1, 2022.

## ONTARIO REGULATION 687/21: TRANSITION PLANS AND AGREEMENTS FOR PROGRAMS AND SERVICES

This regulation requires each conservation authority to have a ‘transition plan’ that would outline the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund non-mandatory programs and services through a municipal levy. It also establishes the transition period to enter into those agreements. This regulation came into effect on October 1, 2021.

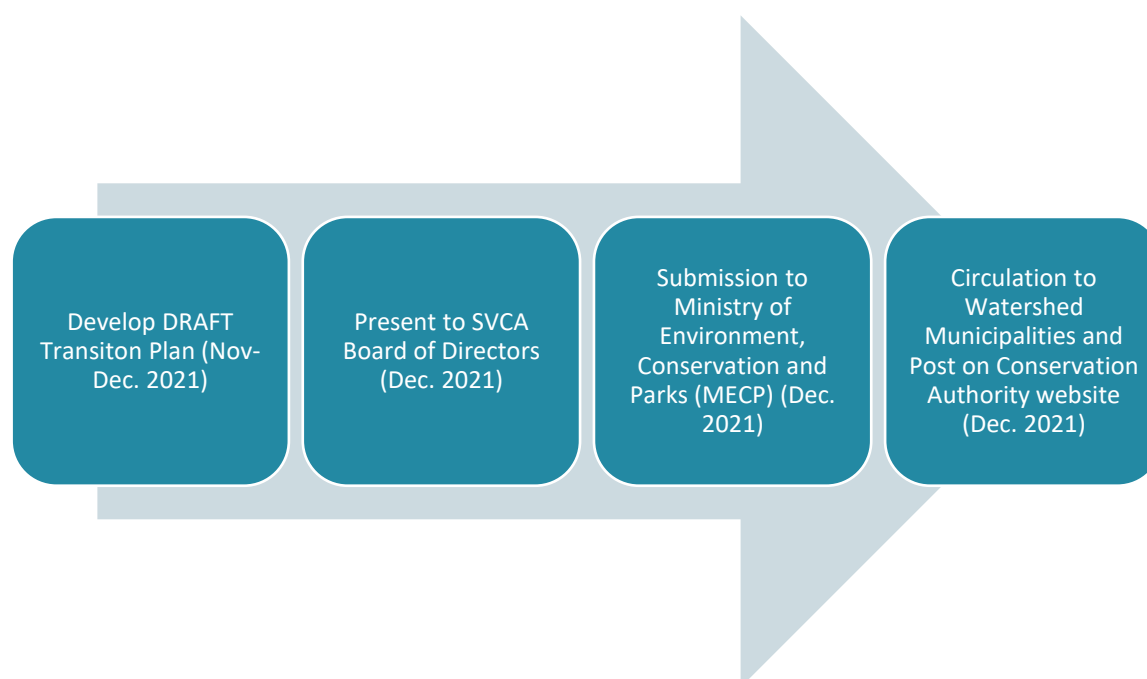
## TRANSITION PLAN PERIOD AND CONTENTS

This Transition Plan covers two periods. The first period extends from October 7, 2021, to February 28, 2022, at which time an inventory of Saugeen Valley Conservation Authority’s programs and services will be completed and submitted to the Ministry of the Environment, Conservation and Parks, as well as watershed municipalities. This inventory must outline steps to be taken to enter into agreement(s) with participating municipalities for the use of municipal levies for non-mandatory programs and services the conservation authority determines are advisable in its jurisdiction by January 1, 2024.

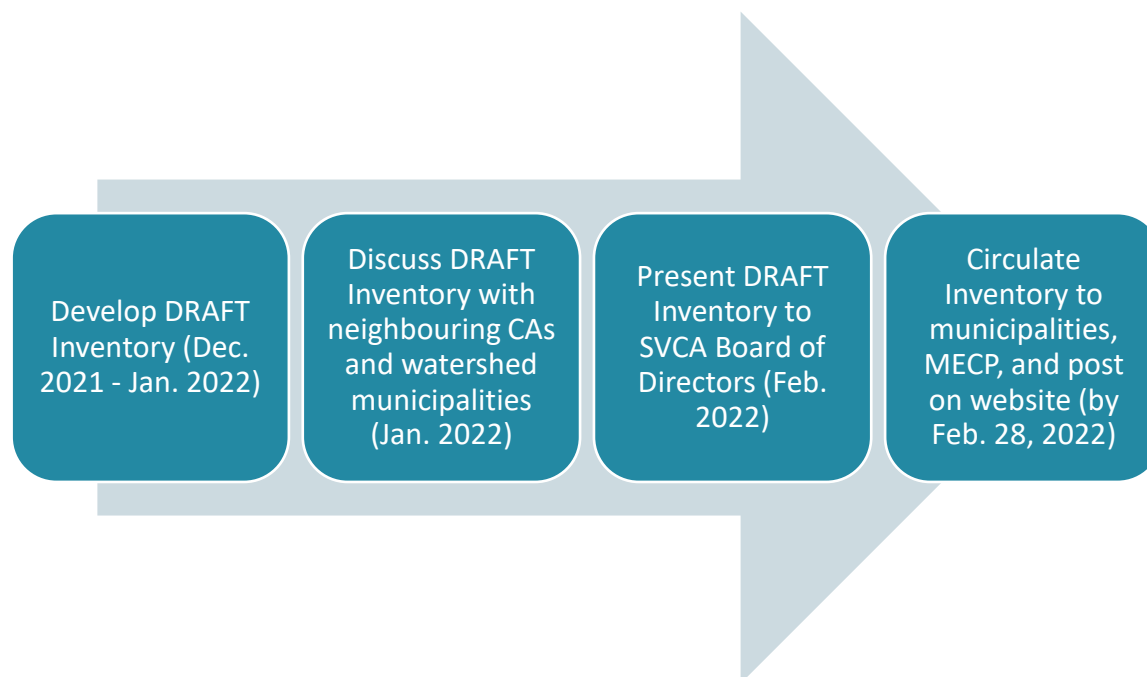
The second period extends from March 1, 2022, to December 31, 2023. During this period, the steps required to enter into agreement(s) with participating municipalities for use of municipal levies for non-mandatory programs and services the conservation authority determines are advisable will be carried out.

The Transition Plan will include a workplan and timeline to complete the agreement(s) with participating municipalities but will also include consultation steps necessary to ensure that municipal partners are actively engaged in discussions associated with the future of 'other' programs and services at Saugeen Valley Conservation Authority.

### PHASE 1: PREPARATION OF TRANSITION PLAN



## PHASE 2: PREPARATION OF PROGRAMS AND SERVICES INVENTORY

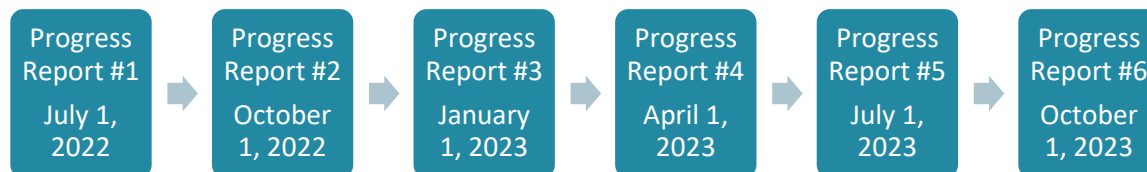


## PHASE 3: PREPARATION OF MEMORANDA OF UNDERSTANDING (MOU) / AGREEMENTS

Task	Timeline
Consult with municipalities on inventory	March – May 2022
Draft MOU/Agreements for ‘other programs and services’ requiring levy	June 2022 – May 2023
Draft 2024 financial scenario	
Allocate levy into mandatory and non-mandatory service areas	
Estimate cost apportionment for inclusion in draft MOU/Agreements	
Consult with Board of Directors and municipalities on draft MOU/Agreements	
Execute MOU/Agreements	June – Sept. 2023
Develop Draft 2024 Budget	September 2023
Revise and finalize programs and services inventory	
Board of Directors approves draft 2024 budget for circulation to municipalities	
Board of Directors approves 2024 budget	October 2023
MOU/Agreements submitted to Ministry of Environment, Conservation and Parks (MECP)	December 2023
Submit final version of inventory to municipalities, MECP, and post on website	January 31, 2024

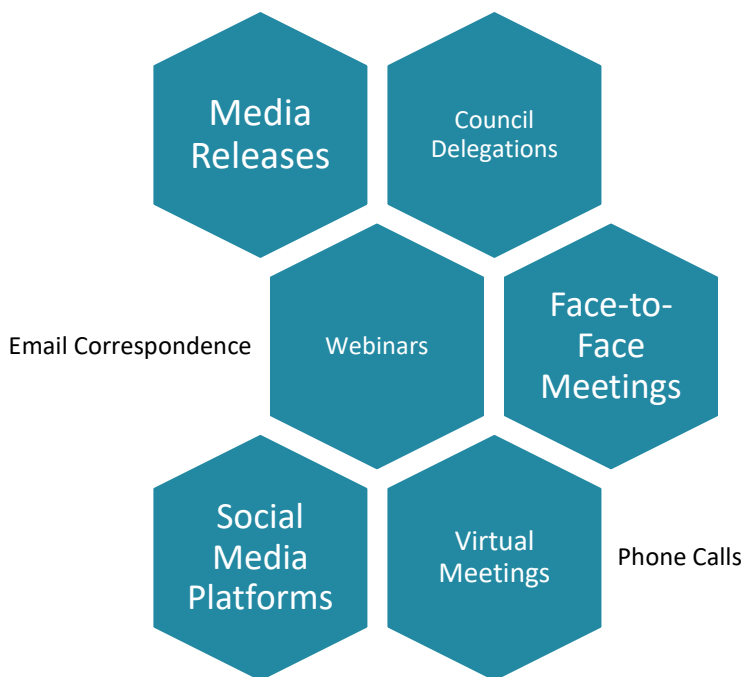


## MANDATORY PROGRESS REPORTS TO MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS



## COMMUNICATION AND CONSULTATION

Critical to the success of this transition plan is communication and consultation with several instrumental stakeholder groups including municipalities (staff and elected officials), the public, neighbouring conservation authorities and Saugeen Valley Conservation Authority's Board of Directors. To make certain that these stakeholder groups stay engaged frequent means of communication will be necessary. Methods of communication that are expected to be employed as this transition plan is being implemented are depicted below.



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 001-22**

**BEING A BY-LAW TO AUTHORIZE TEMPORARY BORROWING  
FROM TIME TO TIME TO MEET CURRENT EXPENDITURES  
DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.**

**AUTHORITY:** Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, Section 407.

**WHEREAS** the Municipal Act, 2001, S.O. 2001 Chapter 25, Section 407, provides authority for a council by by-law to authorize the head of council and the treasurer to borrow from time to time, by way of promissory note or banker's acceptance, such sums as the council considers necessary to meet, until taxes are collected and other revenues received, the current expenditures of the corporation for the year; and

**WHEREAS** the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Corporation, except with the approval of the Municipal board, is limited by Section 407 of the Municipal Act, 2001.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. The Head of Council and the Treasurer are hereby authorized to borrow from time to time by way of promissory note or banker's acceptance during the year 2022 (hereinafter referred to as the current year) such sums as may be necessary to meet, until the taxes are collected and other revenues received, the current expenditures of the Corporation and the other amounts that are set out in subsection 407(1) of the Municipal Act, 2001.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be Royal Bank of Canada and such other lender(s) as may be determined from time to time by resolution of council.
3. The total amount which may be borrowed at any one time under this by-law, together with the total of any similar borrowings that have not been

repaid, shall not exceed from January 1 to September 30 of the current year, 50 percent of the total and from October 1 to December 31 of the current year, 25 percent of the total of the estimated revenues of the Corporation as set forth in the estimates adopted for the current year or \$1,000,000.00 whichever is less.

4. The Treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the Municipal Act, 2001 that have not been repaid.
  - a) If the estimates for the current year have not been adopted at the time an amount is borrowed under this by-law, the limitation on total borrowing, as set out in section 3 of this by-law shall be calculated for the time being upon the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year.
  - b) If the estimates for the current year have not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimates revenues of the corporation as set forth in the estimates adopted for the current preceding year and the nature and amount of the revenues received for and on account of the current year.
5. All or any sums borrowed under this by-law shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received; provided that such charge does not defeat or affect and is subject to any prior charge then subsisting in favour of any other lender.

6. The Treasurer is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and preceding years or from any other source, which may lawfully be applied for such purpose.
7. Promissory Notes or bankers acceptances made under section 1 shall be signed by the treasurer and the head of council or by such other person as is authorized by by-law to sign it.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS DAY OF JANUARY, 2022.***

---

**ANDREW LENNOX, MAYOR**

---

**KARREN WALLACE, CLERK**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 002-22**

**BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY ON  
ALL ASSESSMENT WITHIN SPECIFIC TAX CLASSES AND TO  
PROVIDE A PENALTY AND INTEREST RATE FOR CURRENT  
TAXES IN DEFAULT AND TAX ARREARS**

**AUTHORITY:** Municipal Act, 2001, S.O. 2001, Chapter 25, as amended,  
Sections 317, 345, 346 and 347.

**WHEREAS** Section 317 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the Council of a local municipality may, before the adoption of the estimates for the year pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes, including pipeline, conservation lands, managed forest, residential/farm, farmland, commercial, industrial and multi-residential assessments in the local municipality;

**AND WHEREAS** Section 317 of the Municipal Act, 2001, S.O. 2001, c.25, provides that the amount levied on a property shall not exceed 50 per cent of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

**AND WHEREAS** Section 346 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the Council may require the payment of taxes to be made into the office of the Treasurer by any day or days to be named herein, in bulk or by installments;

**AND WHEREAS** Section 345 of the Municipal Act, 2001 S.O. 2001, c.25, as amended, provides that the Council of a local municipality may impose late payment charges for the non-payment of taxes or any installment by the due date, a percentage charge, not to exceed 1 1/4 per cent of the amount of taxes due and unpaid, may be imposed as a penalty for the non-payment of taxes on the first day of default the non-payment of taxes in the manner specified in the by-law but interest may not start to accrue before the first day of default. and on the first day of each calendar month thereafter in which default continues, but not after the end of the year in which the taxes are levied;

**AND WHEREAS** Section 347 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the Council of any municipality may authorize the Treasurer to accept part payment on account of taxes due and to give a receipt for such part payment, provided that acceptance of any such part payment does not affect the collection of any percentage charge imposed and collectable under Subsection (3) in respect of non-payment of any taxes or any class of taxes or of any installment thereof;

**AND WHEREAS** Section 345 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the Council of a local municipality may require that the Treasurer, add to the amount of all taxes due and unpaid, interest at such rate not exceeding 15 per cent per annum as the Council determines, from the 31<sup>st</sup> day of December in the year in which the taxes were levied until the taxes are paid;

**NOW THEREFORE** the Council of the Corporation of the Township of Wellington North (hereinafter called the Corporation) hereby enacts as follows:

1. **THAT** for the year 2022, 50 per cent of the total amount of taxes for the previous year shall be levied, raised and collected on all real property taxable within the pipeline, conservation lands, managed forest, residential/farm, farmland, commercial, industrial and multi-residential classes, and liable to pay the same according to the last revised assessment roll:
2. **THAT** the said interim tax levy shall be due and payable in two installments at the Township of Wellington North Municipal Office and most chartered banks and financial institutions as designated by the Municipality, on or before the following dates:
 

i.	First Installment	February 25, 2022
ii.	Second Installment	April 22, 2022
3. **THAT** the Treasurer mail or cause same to be sent by first class mail to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable, due dates and penalty and interest rates to be applied upon default.
4. **THAT** failure to receive the aforesaid notice in advance of the date for payment of the interim levy or any installment does not affect the timing of default or the date from which penalty shall be imposed.

5. **THAT** penalty of 1.25 per cent will be added to current taxes with installment due dates which are in default, in accordance with Section 2 of this By-law, as of the 1<sup>st</sup> day of March, 2022 and the 1<sup>st</sup> day of May, 2022 respectively to each installment due date, and thereafter a further penalty of 1.25 per cent will be added on the 1<sup>st</sup> day of each month and every month the default continues until December 31<sup>st</sup>, 2022.
6. **THAT** interest of 1.25 per cent on the amount of any taxes due and unpaid after December 31, 2022, shall be charged on the 1<sup>st</sup> day of each calendar month thereafter in which the default continues.
7. **THAT** the Treasurer be authorized to accept partial payment for taxes, from time to time, as long as it does not affect the collection of taxes registered for tax collection.
8. **THAT** the Treasurer be required to apply all payments received to the outstanding penalty and/or interest on the taxes that have been in arrears for the greatest period of time.
9. **THAT** the taxes shall be payable at par at the Corporation of the Township of Wellington North Municipal Office, or by mail to the Municipal mailing address, or through the telephone banking systems of most chartered banks and financial institutions, or over the counter at most chartered banks and financial institutions.
10. **THAT** this by-law shall be deemed to come into force and effect on January 1, 2022 and shall apply to all tax classes.
11. **THAT** in the event that any provision or section of this by-law is found by a court of competent jurisdiction to be ultra vires the posers of the Council of the Corporation, only such provision or section, as the case may be, shall be inoperative and all other provisions and sections of this by-law shall remain in full force and effect.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS \_\_\_\_  
DAY OF JANUARY, 2022.**

---

**ANDREW LENNOX, MAYOR**

---

**KARREN WALLACE, CLERK**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 003-22**

**BEING A BY-LAW TO ADOPT A BUDGET INCLUDING ESTIMATES OF ALL SUMS REQUIRED DURING 2022 FOR OPERATING AND CAPITAL, FOR PURPOSES OF THE MUNICIPALITY.**

**AUTHORITY:** *Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, Section 290.*

**WHEREAS** the *Municipal Act, 2001*, requires that the Council of a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

**AND WHEREAS** the Council of the local municipality may require that the current year's estimates of every board, commission, or other body for which the Council is required to levy a tax rate or provide money, be submitted to the Council each year;

**AND WHEREAS** the Council of the Corporation of the Township of Wellington North has in accordance with the Municipal Act considered the estimates of all sums required during the year, including the estimates of all its boards, commissions, and other bodies;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the estimates of the Corporation of the Township of Wellington North as set out in Schedule "A" and Schedule "B" attached hereto and forming part of this by-law be adopted; and
2. **THAT** this by-law this by-law shall come into force immediately on its passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 10TH DAY OF JANUARY, 2022.**

---

**ANDREW LENNOX, MAYOR**

---

**KARREN WALLACE, CLERK**



TOWNSHIP OF WELLINGTON NORTH  
2022 OPERATING BUDGET (By Account Groupings)  
BY-LAW 003-22  
SCHEDULE "A"

	2020 ACTUALS	2021 BUDGET	2022 BUDGET	NET BUDGET CHANGE	
				\$	%
<b>REVENUE</b>					
General Expenses/revenues (Surplus fwd)	-	-	-	-	-
Tax Levy Requirement	7,672,956	7,819,132	8,091,238	272,106	3.5%
PIL'S and Supplementary Taxes	861,618	421,106	422,896	1,790	0.4%
OMPF Allocation	1,283,700	1,277,500	1,300,600	23,100	1.8%
Tax Write/Offs	(104,908)	(103,800)	(103,800)	-	0.0%
Grants and Subsidies	46,995	70,700	71,700	1,000	1.4%
Municipal Recoveries	146,349	155,500	155,500	-	0.0%
Licences, Permits and Rents	508,507	585,968	606,268	20,300	3.5%
Fines and Penalties	158,332	150,000	150,000	-	0.0%
User Fees and Charges	5,796,396	5,584,043	5,765,694	181,651	3.3%
Sales Revenue	60,521	76,960	76,960	-	0.0%
Other Revenue	487,469	233,850	209,349	(24,501)	-10.5%
Internal Recoveries	609,240	624,310	655,750	31,440	5.0%
Capital Project Recovery	-	-	-	-	0.0%
Transfer from Reserves/Reserve Funds	1,241,100	934,166	727,947	(206,219)	-22.1%
<b>Total Revenue</b>	<b>18,768,275</b>	<b>17,829,435</b>	<b>18,130,102</b>	<b>300,667</b>	<b>1.7%</b>
<b>EXPENDITURES</b>					
Salaries, Wages and Employee Benefits	4,756,908	5,265,578	5,478,746	213,168	4.0%
Long Term Debenture Charges	1,468,374	934,166	821,481	(112,685)	-12.1%
Materials, Supplies and Equipment	2,744,014	3,385,423	3,462,377	76,954	2.3%
Contracted Services	1,738,576	1,927,115	2,029,912	102,797	5.3%
Rents, Insurance and Financial Expenses	758,098	499,204	554,600	55,396	11.1%
External Transfers	251,160	249,156	259,947	10,791	4.3%
Internal Charges	609,239	624,310	655,780	31,470	5.0%
<b>Total Expenditures</b>	<b>12,326,369</b>	<b>12,884,952</b>	<b>13,262,843</b>	<b>377,891</b>	<b>2.9%</b>
<b>Net Revenue Before Transfers</b>	<b>6,441,906</b>	<b>4,944,483</b>	<b>4,867,259</b>	<b>(77,224)</b>	<b>-1.6%</b>
Transfer to Reserves	1,184,480	1,465,003	1,454,028	(10,975)	-0.7%
Transfer to Reserve Fund	95,024	5,000	5,000	-	0.0%
Transfer to Capital Fund	3,681,047	3,474,480	3,408,231	(66,249)	-1.9%
Surplus (for transfer to reserves - Estimated)	1,481,355	-	-	-	0.0%
	<b>6,441,906</b>	<b>4,944,483</b>	<b>4,867,259</b>	<b>(77,224)</b>	<b>-1.6%</b>
<b>Net Operating Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\*1% tax rate = \$80,912.38

Tax Levy Increase	272,106
% Tax Levy Change	3.48%

TOWNSHIP OF WELLINGTON NORTH  
2022 CAPITAL BUDGET  
BY-LAW 003-22  
SCHEDULE "B"

	2020 BUDGET	2021 BUDGET	2022 BUDGET
<b>Project Expenditures</b>			
Council Directed Projects		1,171,220	1,696,220
20in20 Initiatives		152,331	35,500
Development Projects	860,385	306,220	176,837
Roads & Drainage	5,567,583	5,497,282	6,813,824
Waterworks	1,373,973	2,574,875	2,521,480
Sanitary Sewers	8,477,075	3,298,269	1,149,128
Fleet	847,000	391,000	1,152,583
Parks & Recreation	1,438,647	1,456,845	1,345,570
Fire	99,200	258,700	138,000
Admin & Property	254,125	10,000	165,750
Cemetery	-		
<b>Total Expenditures</b>	<b>18,917,988</b>	<b>15,116,742</b>	<b>15,194,892</b>
<b>Funding</b>			
Revenue (levy, user fees, etc)	3,716,047	3,512,480	3,518,731
Grants	2,039,830	3,272,983	1,343,688
Devt Chrgs & Reserves	1,818,845	2,390,781	2,233,600
Developer Contributions	344,655	334,905	21,500
External Debt	-	-	-
Gas Tax	566,000	200,000	655,000
Sustained OCIF	1,030,120	909,000	939,091
Prior Year CarryFwd	9,436,366	4,496,593	6,363,384
Unfunded Amounts	-	33,875	119,898
<b>Total Funding</b>	<b>18,917,988</b>	<b>15,116,742</b>	<b>15,194,892</b>

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 004-22**

**BEING A BY-LAW TO EXEMPT LANDS FROM PART LOT  
CONTROL PINESTONE HOMES**

**WHEREAS:**

- A. Subsection 50(7) of the Planning Act, R.S.O. 1990, c.P.13 (the Act) provides that council may by by-law provide that Subsection (5) does not apply to such land within a registered plan of subdivision as designated by the by-law.
- B. Subsection (7.1) provides that a by-law passed under Subsection (7) does not take effect until it has been approved by the approval authority for purposes of Sections 51 and 51.1 of the Act.
- C. The County of Wellington is the approval authority for the purposes of such sections.
- D. A by-law passed under Subsection (7) may provide that the by-law expires at the expiration of the time period specified in the by-law.

***NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH*** enacts as follows:

- 1. Subsection 50(5) of the Planning Act shall not apply to the following lands during the time that this by-law is in effect:

Property:

Lot 1, Registered Plan 61M-241, Village of Arthur now Township of  
Wellington North  
PIN 71104-0588

Lot 2, Registered Plan 61M-241, Village of Arthur now Township of  
Wellington North  
PIN 71104-0589

Lot 15, Registered Plan 61M-241, Village of Arthur now Township of  
Wellington North  
PIN 71104-0602

Lot 16, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0603

Lot 17, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0604

Lot 18, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0605

Lot 19, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0606

Lot 27, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0614

Lot 28, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0615

Lot 29, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0616

Block 30, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0617

Block 31, Registered Plan 61M-241, Village of Arthur now Township of Wellington North  
PIN 71104-0618

2. This by-law shall become effective upon the endorsement by The Corporation of the County of Wellington of its said approval of the by-law.

3. This by-law shall expire upon the expiration of three years following the date of its passage by council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 10<sup>TH</sup> DAY OF JANUARY 2022**

---

**ANDREW LENNOX MAYOR**

---

**KARREN WALLACE, CLERK**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 005-22**

**BEING A BY-LAW TO EXEMPT LANDS FROM PART LOT  
CONTROL 5033745 ONTARIO INC. (WILSON)**

**WHEREAS:**

- A. Subsection 50(7) of the Planning Act, R.S.O. 1990, c.P.13 (the Act) provides that council may by by-law provide that Subsection (5) does not apply to such land within a registered plan of subdivision as designated by the by-law.
- B. Subsection (7.1) provides that a by-law passed under Subsection (7) does not take effect until it has been approved by the approval authority for purposes of Sections 51 and 51.1 of the Act.
- C. The County of Wellington is the approval authority for the purposes of such sections.
- D. A by-law passed under Subsection (7) may provide that the by-law expires at the expiration of the time period specified in the by-law.

***NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH enacts as follows:***

- 1. Subsection 50(5) of the Planning Act shall not apply to the following lands during the time that this by-law is in effect:

Property:

Lot 1, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0328

Lot 2, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0329

Lot 3, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0330

Lot 4, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0331

Lot 5, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0332

Lot 6, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0333

Lot 7, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0334

Lot 8, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0335

Lot 9, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0336

Lot 10, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0337

Lot 11 Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0338

Lot 12, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0339

Lot 13, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0340

Lot 14, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0341

Lot 15, Registered Plan 61M-246, Town of Mount Forest now Township of Wellington North  
PIN 71065-0342

2. This by-law shall become effective upon the endorsement by The Corporation of the County of Wellington of its said approval of the by-law.
3. This by-law shall expire upon the expiration of three years following the date of its passage by council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 10<sup>TH</sup> DAY OF JANUARY 2022**

---

**ANDREW LENNOX MAYOR**

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**KARREN WALLACE, CLERK**



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 006-22**

**BEING A BY-LAW TO AMEND BY-LAW 016-21 BEING A BY-LAW  
TO ESTABLISH FEES AND CHARGES FOR RECREATION  
SERVICES PROVIDED BY THE MUNICIPALITY**

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. **THAT** Schedule A attached to By-law 016-21 be replaced with Schedule A attached hereto.
2. **THAT** this by-law shall come into force immediately on passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 10TH DAY OF JANUARY, 2022.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**

## SCHEDULE A BY-LAW 006-21

2022 Effective

<b>Large Hall &amp; Auditorium</b>		
Stag & Doe	<b>\$885.00</b>	1-Jan-22
Prime Rental (Friday to Sunday)	<b>\$675.00</b>	1-Jan-22
Wedding Set-up (Friday 8:30am - 4:30pm)	<b>\$162.00</b>	1-Jan-22
Non-Prime (Monday to Thursday)	<b>\$375.00</b>	1-Jan-22
Tournament Rates (Minor Sports)	<b>\$275.00</b>	1-Jan-22
Hourly Rate	<b>\$62.00</b>	1-Jan-22
Set-up on all rentals under 2 hours (per event)	<b>\$20.00</b>	1-Jan-22
Extra Clean-up if required (per hour)	<b>\$50.00</b>	1-Jan-22
Holiday Premium (per hour)	<b>\$20.00</b>	1-Jan-22
Music Tarriffs (based on capacity)		1-Jan-22

<b>Small Halls &amp; Meeting Rooms</b>		
Conn Community Pavilion (daily)	<b>\$100.00</b>	1-Jan-22
Damascus Community Hall (daily)	<b>\$100.00</b>	1-Jan-22
Arthur Upper Leisure Hall (daily)	<b>\$240.00</b>	1-Jan-22
Mount Forest Upper Leisure Hall (daily)	<b>\$240.00</b>	1-Jan-22
Mount Forest Plume Room (daily)	<b>\$240.00</b>	1-Jan-22
Mount Forest Lower Leisure Hall (daily)	<b>\$240.00</b>	1-Jan-22
Mount Forest Meeting Room (daily)	<b>\$240.00</b>	1-Jan-22
Hourly Rate	<b>\$36.00</b>	1-Jan-22
Set-up on all rentals under 2 hours (per event)	<b>\$20.00</b>	1-Jan-22
Extra Clean-up if required (per hour)	<b>\$50.00</b>	1-Jan-22
Holiday Premium (per hour)	<b>\$20.00</b>	1-Jan-22
Music Tarriffs (based on capacity)		1-Jan-22

<b>Special Rates</b>		
Mount Forest South Greenspace (daily)	<b>\$240.00</b>	1-Jan-22
Lions Club Bingo (per event)	<b>\$191.00</b>	1-Jan-22
Blood Donor Clinic (per event)	<b>\$191.00</b>	1-Jan-22
Seniors Proqramming (per hour)	<b>\$19.00</b>	1-Jan-22
Mount Forest Family Health Team (per hour)	<b>\$23.00</b>	1-Jan-22
Local User Group Meetings (one per month)	<b>\$0.00</b>	1-Jan-22

<b>Arena Floor (Summer)</b>		
Minor Sports (per hour)	<b>\$54.50</b>	1-Jan-22
Local Sports Adult (per hour)	<b>\$66.00</b>	1-Jan-22
Non-Resident Sports Adult (per hour)	<b>\$76.00</b>	1-Jan-22
Non-Prime Sports (per hour): Monday to Thursday 8:00am - 3:00pm	<b>\$42.00</b>	1-Jan-22
Prime Event Rental (daily): Friday to Sunday	<b>\$675.00</b>	1-Jan-22
Non Prime Event Rental (daily): Monday to Thursday	<b>\$375.00</b>	1-Jan-22

<b>Arena Floor Ice (Winter)</b>		
Minor Sports (per hour)	<b>\$118.75</b>	30-Jun-22
Local Adults (per hour)	<b>\$140.00</b>	30-Jun-22
Non Prime (per hour): Monday to Thursday 7:00am - 3:00pm	<b>\$118.75</b>	30-Jun-22
Open/Available: Same Day Booking (per hour)	<b>\$60.00</b>	30-Jun-22
School Skating Rate (per hour)	<b>\$60.00</b>	30-Jun-22
Non Resident (per hour)	<b>\$159.00</b>	30-Jun-22
Mount Forest Summer Ice: Prior to Labour Day (per hour)	<b>\$173.00</b>	30-Jun-22

	2022	Effective
<b>Ball Diamond</b>		
Local Minor Ball: Practice (per session/1.5 hours)	\$31.00	1-Jan-22
Local Minor Ball Game: no lights (per game/1.5 hours)	\$41.00	1-Jan-22
Local Minor Ball Tournament: Serviced (daily, per diamond)	\$234.00	1-Jan-22
Local Minor Ball Tournament: Not Serviced (daily, per diamond)	\$160.00	1-Jan-22
Adult Ball Game: no lights (per game/1.5 hours)	\$51.00	1-Jan-22
Adult Ball Tournament: Serviced (daily, per diamond)	\$264.00	1-Jan-22
Adult Ball Tournament: Not Serviced (daily, per diamond)	\$190.00	1-Jan-22
Lights (per game/1.5 hours)	\$16.00	1-Jan-22
<b>Soccer Fields</b>		
Per Game: no lights (1.5 hours)	\$31.00	1-Jan-22
Seasonal Rate for Minor Soccer	\$6,993.00	1-Jan-22
Local Minor Soccer Tournament - not serviced (daily)	\$160.00	1-Jan-22
Lights (per game)	\$16.00	1-Jan-22
<b>Pavilions</b>		
Mount Forest Cork Street Pavilion (daily)	\$240.00	1-Jan-22
Arthur Optimist Pavilion (daily)	\$240.00	1-Jan-22
Hourly	\$36.00	1-Jan-22
Camping: Special Events Only (per site/per day)	\$36.00	1-Jan-22
<b>Storage</b>		
Outdoor	\$265.00	1-Jan-22
Interior storage	\$334.00	1-Jan-22
Jr. C Club Room	\$657.00	1-Jan-22
<b>Corkage</b>		
7oz Plastic Cup	\$0.14	1-Jan-22
14 oz Plastic Cup	\$0.19	1-Jan-22
Bag of ice	\$3.75	1-Jan-22
2L Bottle of Pop	\$3.75	1-Jan-22
Wrist bands	\$0.29	1-Jan-22
<b>Sponsorship and Advertising</b>		
Public Skating (per event)	\$150.00	1-Jan-22
Public Swimming (per event)	\$150.00	1-Jan-22
Baseball diamond (3.5' x 6')	\$395.00	1-Jan-22
Mount Forest Walking Track (3.5' x 6')	\$395.00	1-Jan-22
Arthur Wall Advertisement (3.5' x 6')	\$395.00	1-Jan-22
Single Board Advertisement (4' x 8')	\$395.00	1-Jan-22
One time lexan Fee	\$300.00	1-Jan-22

	2022	Effective
<b>Skating and Walking Track General Admission (no tax)</b>		
1 visit - Individual Skating	\$3.00	30-Jun-22
1 visit - Family Skate: up to 5 members same house	\$10.00	30-Jun-22
1 visit - Stick & Puck	\$5.00	30-Jun-22
10 visit - Individual Skating	\$25.00	30-Jun-22
10 visit - Family Skate: up to 5 members same house	\$100.00	30-Jun-22
10 visit - Stick & Puck	\$50.00	30-Jun-22
1 visit Walking Track	\$3.00	30-Jun-22
Monthly Pass Walking Track	\$20.00	30-Jun-22

<b>Pool General Admissions (no tax)</b>		
Infants and toddlers (under 2)	\$0.00	1-Jan-22
1 visit - Individual	\$4.00	1-Jan-22
1 visit - Family: up to 5 members same house	\$15.00	1-Jan-22
1 visit - Aquafit	\$6.00	1-Jan-22
Season Pass - Individual	\$100.00	1-Jan-22
Season Pass - Family: up to 5 members same house	\$250.00	1-Jan-22
Season Pass - Aquafit	\$45.00	1-Jan-22
Swim Team	\$72.00	1-Jan-22

<b>Swimming lessons (no tax)</b>		
Parent & Tot 1,2,3	\$70.00	1-Jan-22
Preschool A, B, C	\$80.00	1-Jan-22
Beginner	\$80.00	1-Jan-22
Swimmer 1 - 4	\$80.00	1-Jan-22
Swimmer 5 - 10	\$85.00	1-Jan-22
Bronze Medallion	\$150.00	1-Jan-22
Bronze Cross	\$150.00	1-Jan-22
1/2 hour Private (1 lesson)	\$25.00	1-Jan-22
1/2 hour Private (5 lessons)	\$120.00	1-Jan-22
1/2 hour Private (10 lessons)	\$220.00	1-Jan-22
1/2 hour Semi-Private (5 lessons)	\$100.00	1-Jan-22
1/2 hour Semi-Private (10 lessons)	\$180.00	1-Jan-22

<b>Pool Rentals</b>		
Pool Rental (1 hour, 0-25 people, 2 Guards)	\$120.00	1-Jan-22
Pool Rental (1 hour, 26+ people, 3 Guards)	\$150.00	1-Jan-22
Pool rental School rate (1 hour, 3 guards)	\$90.00	1-Jan-22

<b>Day Camp (no tax)</b>		
Weekly Rate (5 days)	\$155.00	1-Jan-22
Weekly Rate (4 days)	\$124.00	1-Jan-22

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 007-22**

**BEING A BY-LAW TO ESTABLISH FEES AND CHARGES FOR  
RECREATION SERVICES PROVIDED BY THE MUNICIPALITY**

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. **THAT** the fees and charges for recreation services are established as shown in Appendix A attached hereto and forming part of this By-law.
2. **THAT** all fees and charges will be subject to applicable taxes [including but not limited to, Provincial Sales Tax (P.S.T.), Goods and Services Tax (G.S.T.) and Harmonized Sales Tax (H.S.T.).
3. That unpaid fees and charges imposed pursuant to this by-law are subject to an interest rate of one and one-half percent per month.
4. **THAT** all charges payable under this by-law including taxes, interest and collection costs constitute a debt of the person or persons charged and if unpaid, where permissible, shall be added to the tax roll for any property in the Township of Wellington North owned by such person or persons and may be collected in the same manner as taxes, in accordance with Section 398 *Municipal Act*, 2001 S.O. Chapter 25 as amended.
5. **THAT** this by-law shall be known as the "Recreation Fees and Charges By-law".
6. **THAT** this by-law shall come into force on January 1, 2023.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 10TH DAY OF JANUARY, 2022.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**

	2023	Effective
<b>Large Hall &amp; Auditorium</b>		
Stag & Doe	<b>\$885.00</b>	1-Jan-23
Prime Rental (Friday to Sunday)	<b>\$685.00</b>	1-Jan-23
Wedding Set-up (Friday 8:30am - 4:30pm)	<b>\$165.00</b>	1-Jan-23
Non-Prime (Monday to Thursday)	<b>\$385.00</b>	1-Jan-23
Tournament Rates (Minor Sports)	<b>\$285.00</b>	1-Jan-23
Hourly Rate	<b>\$63.00</b>	1-Jan-23
Set-up on all rentals under 2 hours (per event)	<b>\$20.00</b>	1-Jan-23
Extra Clean-up if required (per hour)	<b>\$50.00</b>	1-Jan-23
Holiday Premium (per hour)	<b>\$20.00</b>	1-Jan-23
Music Tarriffs (based on capacity)		1-Jan-23

<b>Small Halls &amp; Meeting Rooms</b>		
Conn Community Pavilion (daily)	<b>\$100.00</b>	1-Jan-23
Damascus Community Hall (daily)	<b>\$100.00</b>	1-Jan-23
Arthur Upper Leisure Hall (daily)	<b>\$244.00</b>	1-Jan-23
Mount Forest Upper Leisure Hall (daily)	<b>\$244.00</b>	1-Jan-23
Mount Forest Plume Room (daily)	<b>\$244.00</b>	1-Jan-23
Mount Forest Lower Leisure Hall (daily)	<b>\$244.00</b>	1-Jan-23
Mount Forest Meeting Room (daily)	<b>\$244.00</b>	1-Jan-23
Hourly Rate	<b>\$37.00</b>	1-Jan-23
Set-up on all rentals under 2 hours (per event)	<b>\$20.00</b>	1-Jan-23
Extra Clean-up if required (per hour)	<b>\$50.00</b>	1-Jan-23
Holiday Premium (per hour)	<b>\$20.00</b>	1-Jan-23
Music Tarriffs (based on capacity)		1-Jan-23

<b>Special Rates</b>		
Mount Forest South Greenspace (daily)	<b>\$244.00</b>	1-Jan-23
Lions Club Bingo (per event)	<b>\$194.00</b>	1-Jan-23
Blood Donor Clinic (per event)	<b>\$194.00</b>	1-Jan-23
Seniors Proqramming (per hour)	<b>\$19.50</b>	1-Jan-23
Mount Forest Family Health Team (per hour)	<b>\$23.00</b>	1-Jan-23
Local User Group Meetings (one per month)	<b>\$0.00</b>	1-Jan-23

<b>Arena Floor (Summer)</b>		
Minor Sports (per hour)	<b>\$57.00</b>	1-Jan-23
Local Sports Adult (per hour)	<b>\$67.00</b>	1-Jan-23
Non-Resident Sports Adult (per hour)	<b>\$77.00</b>	1-Jan-23
Non-Prime Sports (per hour): Monday to Thursday 8:00am - 3:00pm	<b>\$42.00</b>	1-Jan-23
Prime Event Rental (daily): Friday to Sunday	<b>\$685.00</b>	1-Jan-23
Non Prime Event Rental (daily): Monday to Thursday	<b>\$385.00</b>	1-Jan-23

<b>Arena Floor Ice (Winter)</b>		
Minor Sports (per hour)	<b>\$121.00</b>	30-Jun-23
Local Adults (per hour)	<b>\$143.00</b>	30-Jun-23
Non Prime (per hour): Monday to Thursday 7:00am - 3:00pm	<b>\$121.00</b>	30-Jun-23
Open/Available: Same Day Booking (per hour)	<b>\$60.00</b>	30-Jun-23
School Skating Rate (per hour)	<b>\$60.00</b>	30-Jun-23
Non Resident (per hour)	<b>\$163.00</b>	30-Jun-23
Mount Forest Summer Ice: Prior to Labour Day (per hour)	<b>\$173.00</b>	30-Jun-23

	2023	Effective
<b>Ball Diamond</b>		
Local Minor Ball: Practice (per session/1.5 hours)	\$32.00	1-Jan-23
Local Minor Ball Game: no lights (per game/1.5 hours)	\$42.00	1-Jan-23
Local Minor Ball Tournament: Serviced (daily, per diamond)	\$238.00	1-Jan-23
Local Minor Ball Tournament: Not Serviced (daily, per diamond)	\$168.00	1-Jan-23
Adult Ball Game: no lights (per game/1.5 hours)	\$52.00	1-Jan-23
Adult Ball Tournament: Serviced (daily, per diamond)	\$268.00	1-Jan-23
Adult Ball Tournament: Not Serviced (daily, per diamond)	\$198.00	1-Jan-23
Lights (per game/1.5 hours)	\$16.50	1-Jan-23
<b>Soccer Fields</b>		
Per Game: no lights (1.5 hours)	\$32.00	1-Jan-23
Seasonal Rate for Minor Soccer	\$7,132.86	1-Jan-23
Local Minor Soccer Tournament - not serviced (daily)	\$168.00	1-Jan-23
Lights (per game)	\$16.50	1-Jan-23
<b>Pavilions</b>		
Mount Forest Cork Street Pavilion (daily)	\$244.00	1-Jan-23
Arthur Optimist Pavilion (daily)	\$244.00	1-Jan-23
Hourly	\$37.00	1-Jan-23
Camping: Special Events Only (per site/per day)	\$37.00	1-Jan-23
<b>Storage</b>		
Outdoor	\$270.00	1-Jan-23
Interior storage	\$340.00	1-Jan-23
Jr. C Club Room	\$670.00	1-Jan-23
<b>Corkage</b>		
7oz Plastic Cup	\$0.14	1-Jan-23
14 oz Plastic Cup	\$0.19	1-Jan-23
Bag of ice	\$4.00	1-Jan-23
2L Bottle of Pop	\$4.00	1-Jan-23
Wrist bands	\$0.29	1-Jan-23
<b>Sponsorship and Advertising</b>		
Public Skating (per event)	\$150.00	1-Jan-23
Public Swimming (per event)	\$150.00	1-Jan-23
Baseball diamond (3.5' x 6')	\$395.00	1-Jan-23
Mount Forest Walking Track (3.5' x 6')	\$395.00	1-Jan-23
Arthur Wall Advertisement (3.5' x 6')	\$395.00	1-Jan-23
Single Board Advertisement (4' x 8')	\$395.00	1-Jan-23
One time lexan Fee	\$300.00	1-Jan-23

	2023	Effective
<b>Skating and Walking Track General Admission (no tax)</b>		
1 visit - Individual Skating	\$3.00	30-Jun-23
1 visit - Family Skate: up to 5 members same house	\$10.00	30-Jun-23
1 visit - Stick & Puck	\$5.00	30-Jun-23
10 visit - Individual Skating	\$25.00	30-Jun-23
10 visit - Family Skate: up to 5 members same house	\$100.00	30-Jun-23
10 visit - Stick & Puck	\$45.00	30-Jun-23
Season Pass - Individual Skating	\$90.00	30-Jun-23
Season Pass - Family: up to 5 members same house	\$200.00	30-Jun-23
Season Pass - Stick & Puck	\$75.00	30-Jun-23
1 visit Walking Track	\$3.00	30-Jun-23
Monthly Pass Walking Track	\$20.00	30-Jun-23

<b>Pool General Admissions (no tax)</b>		
Infants and toddlers (under 2)	\$0.00	1-Jan-23
1 visit - Individual	\$4.00	1-Jan-23
1 visit - Family: up to 5 members same house	\$15.00	1-Jan-23
1 visit - Aquafit	\$6.00	1-Jan-23
Season Pass - Individual	\$110.00	1-Jan-23
Season Pass - Family: up to 5 members same house	\$250.00	1-Jan-23
Season Pass - Aquafit	\$45.00	1-Jan-23
Swim Team	\$72.00	1-Jan-23

<b>Swimming lessons (no tax)</b>		
Parent & Tot 1,2,3	\$70.00	1-Jan-23
Preschool A, B, C	\$80.00	1-Jan-23
Beginner	\$80.00	1-Jan-23
Swimmer 1 - 4	\$80.00	1-Jan-23
Swimmer 5 - 10	\$85.00	1-Jan-23
Bronze Medallion	\$150.00	1-Jan-23
Bronze Cross	\$150.00	1-Jan-23
1/2 hour Private (1 lesson)	\$25.00	1-Jan-23
1/2 hour Private (5 lessons)	\$125.00	1-Jan-23
1/2 hour Private (10 lessons)	\$225.00	1-Jan-23
1/2 hour Semi-Private (5 lessons)	\$105.00	1-Jan-23
1/2 hour Semi-Private (10 lessons)	\$185.00	1-Jan-23

<b>Pool Rentals</b>		
Pool Rental (1 hour, 0-25 people, 2 Guards)	\$125.00	1-Jan-23
Pool Rental (1 hour, 26+ people, 3 Guards)	\$160.00	1-Jan-23
Pool rental School rate (1 hour, 3 guards)	\$90.00	1-Jan-23

<b>Day Camp (no tax)</b>		
Weekly Rate (5 days)	\$165.00	1-Jan-23
Weekly Rate (4 days)	\$132.00	1-Jan-23



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 009-22**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON  
JANUARY 10, 2022**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on January 10, 2022 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 10TH DAY OF JANUARY, 2022.**

\_\_\_\_\_  
**ANDREW LENNOX MAYOR**

\_\_\_\_\_  
**KARREN WALLACE, CLERK**