

Office of the Registrar General

Request for Marriage or Death Certificates

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1. To be mailed to:				You can only use this form to get certificates for marriages or deaths that happened in Ontario. We keep records of marriages for 80 years and deaths for 70 years. If you need older records, contact the Archives of Ontario. You can find more information on the opposite page.			
Your name (First name) (Middle name)							
(Last name)							
Street number and name Apartme				Please PRINT clearly in blue or black ink and sign Section 4.			
City, town or village	Postal Code		If you have any questions, please contact the Office of the				
			Registrar General at 1-800-461-2156 or 1-416-325-8305.				
2. What document(s) do please read the opposite p			receive the ir	nformation you're as	sking for.		· ·
Name of Groom (Last name)		(Middle name)		(First name)			
Name of Bride (Last name before	marriage)	(Middle name)		(First name)		Any other last r	name used
Date of Marriage Place of Day Month Year	of Marriage (Ci	ity, Town, or Village)				On	itario
How many copies of each type of	certificate do	vou want? Print number i	n the appropri	ate box. (there is a ch	arge for each certific		itario
Certificate		, ou mann	Long form	,	Marriage	e letter	
(includes basic information name, date and place of n			including signa	gistered information, atures)		needed to get in some countri	ies)
☐ Death Certificate							
Name of Deceased (Last name)		(Middle name)		(First name)			
Date of Death Day Month Year	Death (City, T	Fown, or Village)			Ontario	Age	Sex
If the person was married or in a c (Last name before marriage)	common-law o	or same-sex relationship, r (Middle name)	name of spous	e or partner (First name)			
Father's Name (Last name)		(Middle name)		(First name)			
Mother's name (Last name before	marriage)	(Middle name)		(First name)			
How many copies of each type of Certificate	certificate do	you want? Print number in			arge for each certific	cate.)	
Certificate (includes basic information, such as name, date and place of death) Long form (contains all registered information, including signatures)							
3. Fees and Payment? Please read the Fees and	Payment se	ection on the opposite p	age to find o	ut how much you h	ave to pay.		
How are you paying?					Tota	al amount	
Cheque or money order. Please make payable to: I	Minister of Fir	nance OR UISA	Maste	ercard American	n Express enc	losed \$	
Name of cardholder (Last name)		(Middle name)		(First name)			
Signature of cardholder			Card Nu	ımber		Expiry date (r	n/y)
X					, , , , , , ,	.,,	
4. Important information a	and signat	ure					
By signing below, you are stati If you have asked someone t (Last name)	ing that you a	re entitled to, and authoriz	e the Office of alf, print the	the Registrar Genera person's name here (First name)	nl to issue, the reque	ested informati	on.
Why are you requesting this certific	ate?	What is yo	our relationship	to the person named o	n the certificate?		
Signature of entitled person		Date Sign		me telephone number		lephone numbe	er
V		Day Month			1)	-

Personal information contained on this form is collected under the authority of the Vital Statistics Act, R.S.O. 1990, c.V.4 and will be used to provide certified copies, extracts, certificates, or search notices. Questions about this collection should be directed to: The Deputy Registrar General, Office of the Registrar General, P.O. Box 4600, Thunder Bay ON, P7B 6L8. Telephone 1-800-461-2156 or 1-416-325-8305.

Office of the Registrar General

Application Instructions

Please read the following instructions carefully before completing your application Please print clearly using a black or dark blue pen. Do not use a pencil

1. Ontario Registrations Only:

Please note that the attached application form applies only to **Ontario** deaths or marriages. The Office of the Registrar General cannot provide any information regarding deaths or marriages that happened outside of Ontario.

2. Available Records:

Only the following records are held by the Office of the Registrar General. If the event you are applying for is not registered you will receive a notice from our office.

Marriages
- for marriages that occurred during the past 80 years
Deaths
- for deaths that occurred during the past 70 years

Records for events occurring after 1868, but prior to the years held by the Office of the Registrar General, are available from the Archives of Ontario. Inquiries about these records should be directed to:

The Archives of Ontario 77 Grenville Street

Toronto ON M7A 2R9 Attn: Vital Statistics Reference Archivist

or: Telephone the Vital Statistics Hot Line at (416) 327-1593

3. Entitlement to Certificates/Certified Copies:

If the entitlement/authorization section (4) of your application is not completed in full it will be returned to you.

Please note that there are restrictions as to who may obtain a certificate or certified copy of a marriage, or death registration. The following individuals may obtain a certified photostatic copy or certificate of:

Marriage: a) the bride or groom named on the registration

- b) children of the marriage if bride/groom deceased
- c) parents of the deceased bride/groom
- d) the closest next-of-kin, executor, or estate trustee, and either the bride or groom is deceased.

Death: a) no restrictions on death certificates

b) certified photostatic copies of registrations are restricted to next of kin and their authorized representative

4. Fees and Payment:

Here are the fees for each type of certificate if you order by mail. There are no taxes for these documents.

Certificate (includes basic information, such as name, date and place of event) - \$15.00 each Long Form (contains all registered information, including signatures) - \$22.00 each Confirmation letter (a letter providing results of a search of our records) - \$15.00 each

If you are sending your payment from anywhere other than Canada or the US, you must pay with an international money order in Canadian funds drawn on a Canadian clearing house, or by VISA, MasterCard, or American Express. US applicants may submit a US Postal money order in US funds.

Note: Our Office does not accept post dated cheques. A fee of \$35.00 will be charged for dishonoured cheques.

5. Mail the Completed Application and Payment to: Office of the Registrar General

P.O. Box 4600 189 Red River Road Thunder Bay ON P7B 6L8

Fax In Service: You can fax your application (with credit card payment only) to 807-343-7459.

Walk-in/Expedited Service: If you require urgent service, please take the completed request to our public

counter 8:30 a.m. to 5:00 p.m. Monday to Friday. There is an additional fee for this service and some restrictions apply. Call our enquiry number below for locations

throughout Ontario.

For telephone enquiries: from the 416 area code, dial 325-8305

from the rest of Ontario, dial 1-800-461-2156 from outside of Ontario, dial 1-416-325-8305