

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA OF REGULAR COUNCIL MEETING – SEPTEMBER 13, 2021 AT 2:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/87545111309>

Or join by phone:

Canada: 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 875 4511 1309

**PAGE
NUMBER**

CALLING TO ORDER

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the September 13 , 2021 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the September 13, 2021 Regular Meeting of Council at : for the purpose of holding a Public Meeting under the Planning Act:

- *Jorge and Maria Barros, Minor Variance*

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the September 13, 2021 Regular Meeting of Council at : .

DEPUTATION

1. Helen Edwards, Seniors' Centre for Excellence and Glynis Belec, ACE
Coordinator
 - Request for funding

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- | | |
|--|-----|
| 1. Regular Meeting of Council, August 23, 2021 | 001 |
| 2. Public Meeting, August 23, 2021 | 009 |

Recommendation:

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on August 23, 2021 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

1. Resolution to declare the unopened portion of Clyde Street as surplus to the needs of the municipality

Recommendation:

BE IT RESOLVED THAT the unopened portion of Clyde Street, fronting on Ayrshire Street be declared surplus to the needs of the municipality.

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Arthur Chamber of Commerce, Directors Meeting, August 8, 2021 018

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Chamber of Commerce, Directors Meeting held on August 8, 2021.

- b. Grand River Conservation Authority, Summary of the General Membership Meeting – August 27, 2021 021

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, Summary of the General Membership Meeting held on August 27, 2021.

2. PLANNING

- a. Report DC 2021-022, Consent Application B70-21 2506661 Ontario Ltd. 022

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2021-022 being a report on Consent Application (Easement) B70-21, 2506661 Ontario Ltd.; known as Part Lots 2 & 3, Survey Crown in the Town of Arthur;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B70-21 as presented.

3. BUILDING

- a. Report CBO 2021-11 RSM Building Consultants Inc. 026

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-11 being a report on RSM Building Consultants Inc.;

AND FURTHER THAT Council authorize the Mayor and Clerk to enter into a by-law to appoint Gerald Moore as a Building Official under the Building Code Act for the Corporation of the Township of Wellington North for the purpose of carrying out or enforcing regulations in accordance with the Building Code Act.

AND FURTHER THAT Council authorize the Mayor and Clerk to enter into a by-law to appoint Barbara Mocny as a Building Official under the Building Code Act for the Corporation of the Township of Wellington North for the purpose of carrying out or enforcing regulations in accordance with the Building Code Act.

- b. Report CBO 2021-12 Building Permit Review Period Ending August 31st, 2021 028

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive Report 2021-12 being the Building Permit Review for the period ending August 31st, 2021.

4. ECONOMIC DEVELOPMENT

- a. Report EDO 2021-024 Community Improvement Program 030

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-024 Community Improvement Program;

AND FURTHER THAT Council approves the following Community Improvement Grants:

- \$5,500 to Casa Verde Imports, at 7633 Highway 6 in Arthur
- \$1,750 to Roc 'n' Dukes Pet Supplies at 281 Main Street South in Mount Forest
- \$6,500 to Brent Rawn for improvements to 160 King Street W. in Mount Forest

5. FINANCE

- a. Vendor Cheque Register Report, August 30, 2021 033

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated August 30, 2021.

- b. Report TR2021-014 being a report on the Cemetery Care and Maintenance cash management and administrative requirements 037

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-014 being a report on Cemetery Care and Maintenance cash management and administrative requirements;

FURTHER THAT Council direct staff to transition the Township care and maintenance trust activities to Guaranteed Funeral Deposits for future administration.

6. FIRE

- a. Wellington North Fire Service, Quarter Two Update 2021 087

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service, Quarter Two Update 2021.

7. OPERATIONS

- a. Report OPS 2021-026 being a report on Traffic Count Report 092

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report OPS 2021-026 being a report on Traffic Counts.

- b. Report OPS 2021-024 being a report to an update by-law number 10-08 a by-law to regulate traffic in the Township of Wellington North 096

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2021-024 being a report to update by-law 10-8 a by-law to regulate traffic in the Township of Wellington North;

AND FURTHER THAT Council approve the housekeeping changes as identified within this report and direct staff to bring a revised by-law back to a future meeting of Council;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign the by-law.

- c. Report OPS 2021-029 being a report to provide a status update on the work associated with the re-rating of the Mount Forest Wastewater Treatment Plant 114

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2021-029 being a report to provide a status update on the work associated with the re-rating of the Mount Forest Wastewater Treatment Plant

- d. Report OPS 2021-028 being a report on the Township’s Year-to-Date Wastewater Treatment Plan Flows 116

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-028 being a report on the Township’s year-to-date (July, 31, 2021) wastewater treatment plant flows.

8. ADMINISTRATION

- a. Report CAO 2021-006 Official Plan – Municipal Comprehensive Review 120

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2021-006 being a report on the Official Plan – Municipal Comprehensive Review;

AND FURTHER THAT Council of the Township of Wellington North direct staff to convey the below identified recommendations to the County of Wellington:

- 1. *County of Wellington (Cow) implement policies to phase growth to ensure that development and implementation of services required for complete communities e.g., social services, policing, emergency services, recreation opportunities/facilities, greenspace (parks, trails), transportation network upgrades, childcare, solid waste services, access to potable water, wastewater services and execution of accessibility requirements happen in an orderly well thought out manner. As many of these services are offered through a mix of County and member municipal resources, detailed planning and cooperation is needed.*

2. Cow to undertake consultations with landowners for redesignating future development lands in Wellington North to better reflect current and future use (e.g. agriculture).
3. Land designations to be updated in the Official Plan to reflect the Township of Wellington North Community Growth Plan recommendations.
4. Cow consider adjusting growth forecasts for members municipalities to reflect ability and willingness to service designated lands.
5. Consideration be given to adjusting urban boundaries throughout the county (swaps) to reflect local land use realities (i.e., agriculture land designated future development within urban boundaries) and ability to service.
6. Cow to consider process for friendly annexation of lands from Grey County in the northwest area of Mount Forest for future industrial growth (employment lands).
7. Cow develop policies for alternative services i.e., wells/septics within urban areas where municipal water, wastewater constraints exist, and expansion of those municipal services do not make economic or environmental sense.
8. Cow develop policies to encourage dry industry in designated areas of the county.
9. Cow acknowledge treatment of leachate from the county landfill site impacts Wellington North's ability to service future growth.
10. Cow Planning Committee members be invited to attend the Public Meetings associated with Official Plan Amendment applications.

9. COUNCIL

- a. Xplornet, correspondence dated August 16, 2021, regarding proposed 45 metre Self-Support Tower at 9064 Concession 11, Mount Forest and Project Description Package 130

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive correspondence dated August 16, 2021 from Xplornet regarding proposed 45 metre Self-Support Tower at 9064 Concession 11, Mount Forest and Project Description Package.

- b. Town of Grand Valley, Notice of Complete Application & Statutory Public Meeting for a Consent to Sever and Zoning By-law Amendment Applications 142

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Town of Grand Valley, Notice of Complete Application & Statutory Public Meeting for a Consent to Sever and Zoning By-law Amendment Applications.

- c. The People and Information Network (PIN), Media Release dated September 1, 2021, The enormous effect of volunteers throughout the pandemic cannot be underscored 146

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive THE People and Information Network (PIN), Media Release dated September 1, 2021, The enormous effect of volunteers throughout the pandemic cannot be underscored

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items For Consideration on the September 13, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- North Wellington Health Care Corporation – Louise Marshall Hospital
- Lynes Blacksmith Shop Committee
- Recreation, Parks and Leisure Committee
- Wellington North Power
- Mount Forest Homecoming Committee (inactive)

Councillor Burke (Ward 2):

- Mount Forest Aquatic Ad Hoc Advisory Committee
- Lynes Blacksmith Shop Committee
- Wellington North Wellness & Team Building Committee
- Mount Forest Business Improvement Area

Councillor Hern (Ward 3):

- Wellington North Cultural Roundtable
- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Arthur BMX/Skateboard Park Advisory Committee
- EarlyON Child and Family Services Committee

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee
- Arthur BMX/Skateboard Park Advisory Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Arthur Trail Committee

Mayor Lennox:

- Committee of Adjustment
- Wellington North Power
- Ex Officio on all committees

BY-LAWS

- | | |
|---|-----|
| a. By-law Number 086-21 being a by-law to appoint Building Official under the Building Code Act (Gerald Moore) | 148 |
| b. By-law Number 087-21 being a by-law to appoint Building Official under the Building Code Act (Barbara Mocny) | 149 |
| c. By-law Number 088-21 being a by-law to establish a highway in the Former Town of Mount Forest | 150 |

Recommendation:

THAT By-law Number 086-21, 087-21 and 088-21 be read a First, Second and Third time and enacted.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ____:____ p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;*
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;*
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

1. REPORTS

- Report OPS 2021-027 being a report to provide a status update on the work associated with accepting landfill leachate at the Mount Forest Wastewater Treatment Plant (WWTP)
- Report HR 2021-003 being a report on the recommendations of the Township's Looking Ahead Committee
- Report CLK 2021-026 Potential Sale of 100 South Water Street

2. REVIEW OF CLOSED SESSION MINUTES

- August 23, 2021

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ___:___ p.m.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2021-027 being a report to provide a status update on the work associated with accepting landfill leachate at the Mount Forest Wastewater Treatment Plant (WWTP);

AND FURTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report HR 2021-003 being a report on the recommendations of the Township's Looking Ahead Committee;

AND FURTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-026 Potential Sale of 100 South Water Street.

Recommendation:

BE IT RESOLVED THAT the lands known as 100 South Water Street be declared surplus to the needs of the municipality.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the August 23, 2021 Council Meeting.

CONFIRMING BY-LAW 089-21

151

Recommendation:

THAT By-law Number 089-21 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 13, 2021 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of September 13, 2021 be adjourned at ___: p.m.

MEETINGS, NOTICES, ANNOUNCEMENTS		
Mount Forest Business Improvement Association Directors Meeting – Cork Street Pavillion	Tuesday, September 14, 2021	8:00 a.m.
Mount Forest Chamber of Commerce – via video conference	Tuesday, September 14, 2021	7:00 p.m.
Arthur Business Improvement Association Directors Meeting - via video conference	Wednesday, September 15, 2021	7:30 p.m.
Arthur BMX/Skateboard Park Committee Meeting – Arthur Optimist Pavilion	Tuesday, September 21, 2021	7:00 p.m.
Wellington North Farmers Market – Victory Community Centre	Saturday, September 18, 2021	8:30 a.m. – 12:00 p.m.
Volunteer Appreciation Lunch – Kenilworth Administration Office	Friday, September 24, 2021	11:30 a.m. – 1:30 p.m.
Final Day - Wellington North Farmers Market – Victory Community Centre	Saturday, September 25, 2021	8:30 a.m. – 12:00 p.m.
Regular Council Meeting – via video conference	Monday, September 27, 2021	7:00 p.m.
Volunteer Engagement Webinar Series – Mentoring and Succession Planning – via video conferencing	Wednesday, September 29, 2021	Noon – 1:00 p.m.
Recreation, Parks & Leisure Committee – via video conferencing	Tuesday, October 5, 2021	4:00 p.m.
Regular Council Meeting – via video conference	Tuesday, October 12, 2021	2:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748**

TTY: 1-877-843-0368 Documents in alternate forms CNIB – 1-800-563-2642

Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
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Other Details:

Signature: _____ Date: _____
Electronic Signature Accepted

Please submit to:
 Karren Wallace, Director Legislative Services/Clerk
 7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0
 Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject o disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk’s office (519) 848-3620.



Seniors' Centre for Excellence

Activity Update

Purpose of Council Delegation

To update the council on the activities of the Seniors' Centre for Excellence (SCE)

To review the funding opportunities that were brought to North Wellington by the SCE

To provide council with input from residents on the importance of virtual programming during COVID

To seek financial support to continue with the A.C.E. Coordinator role in the amount of \$10,000.00

Changes to service delivery during COVID

Last in-person programming was on March 11, 2020

Meetings were held to identify emerging needs amongst the older adult population

Strategies were developed to ensure important information was shared

Weekly phone calls by staff and volunteers to ensure that the needs of rural seniors were being met

Funding opportunities became available through both the United Way, Centre Wellington Community Foundation, and New Horizons



Staying Healthy During Covid-19

Older Adults Have an Important Role to Play

Coping Well During Challenging Times

Many of us feel worried these days about our health and that of our friends and family. The future can seem uncertain. While some level of worry is normal; being worried and scared all the time is not.

Some of the signs of living with a high level of stress include:

- becoming easily frustrated or angered
- crying or other expressions of sadness
- having difficulty concentrating or making decisions
- changes in the ability to get to or stay asleep
- increased consumption of alcohol, cannabis or other substances

Living with a high level of stress for an extended time can affect your overall health. Please reach out to a trusted friend or family member. Call your family doctor if these feelings are becoming difficult to manage and are having a negative impact on your quality of life.

IF YOU NEED IMMEDIATE HELP PLEASE CALL HERE 24/7 AT 1-844-437-3247.

Trained professionals are available to speak with you 24 hours a day, 7 days a week. Remember reaching out is a sign of strength not weakness. Brighter days are ahead!



Waterloo Wellington Older Adult Strategy

Stay Safe - Lead the Way!

For access to information services and support contact

SENIORS' CENTRE for EXCELLENCE

519.638.1000 1.866.446.4546

Stay Safe *Lead The Way* Campaign

- Identified early in pandemic that rural older adults needed a specific campaign to remain safe during COVID 19
- Worked in conjunction with the Waterloo Wellington Older Adult Strategy to create weekly ads for the WA

Advertisements in Wellington Advertiser



10 things to know about face coverings & masks:

Stay Safe - Lead the Way!



Waterloo Wellington
Older Adult Strategy

Wearing

Wash your hands with soap and water for at least 20 seconds before putting a mask on and after taking it off or use alcohol-based hand sanitizer.

Wearing a cloth mask can increase your risk of infection if you touch your face more frequently to adjust it or if you do not wash your hands before putting it on and taking it off.

Fit it over your nose, mouth and chin.

When a mask becomes damp or humid, replace it with a new mask.



Washing

Do not reuse a single-use mask. Discard your mask when you have finished using it.

If your mask has a removable, non-reusable filter, make sure to remove and throw out the filter before machine or hand-washing your mask.

Wash the masks with other laundry using a hot water cycle.

For hand washing, use laundry detergent and water as hot as you can stand, then dry thoroughly.



Discarding

Do not leave discarded masks in places where others can come in contact with them such as shopping carts, public seats, bus stops or on the ground.


Disposable masks should not be washed, reused or recycled.



SENIORS' CENTRE for EXCELLENCE
519.638.1000 1.866.446.4546

For access to information services and support contact:

Other Sample Ads



Staying Healthy During Covid-19 Older Adults Have an Important Role to Play


Those who are over the age of 70 years of age have been asked to say home to stay safe but we should still be prepared to reach out to medical professionals when necessary

- Make sure you know how your family doctor is currently seeing patients. You might not need to see them today but knowing what you need to do and how to contact them if you need them is important.
- Seek care from your physician when needed, don't feel guilty about reaching out for help. The system stands ready to meet your needs.
- You are the expert when it comes to your own health. If you are questioning whether you should seek medical attention the answer is probably yes.
- Your local hospital is equipped to reduce the risk of transmission of the virus, do not put off going to the emergency room if your medical condition is serious.

Stay Safe - Lead the Way!

For access to information services and support contact:

SENIORS' CENTRE for EXCELLENCE
519.638.1000 1.866.446.4546



Waterloo W
Older Adult

"In speaking with colleagues during the pandemic I have been particularly successful in seeking care, particularly in getting off reaching out to my provider because of the pandemic. People experience emergency chest pain, for example, so it's important to get to the emergency room."

Dr. Phil D
Minto - M
Family H



Good For You Food Box Program

- Funded through the United Way
- Identified need that grocery costs were rising and many seniors on a fixed income were not always able to make healthy choices due to budget restraints
- Bi-weekly grocery delivery in all 3 municipalities.
- Included hiring part-time coordinator
- Partnership with the Rural Outreach Team, VON, local Churches and volunteers



Funding provided by the Centre Wellington Community Foundation



In partnership with the Rural Outreach Team

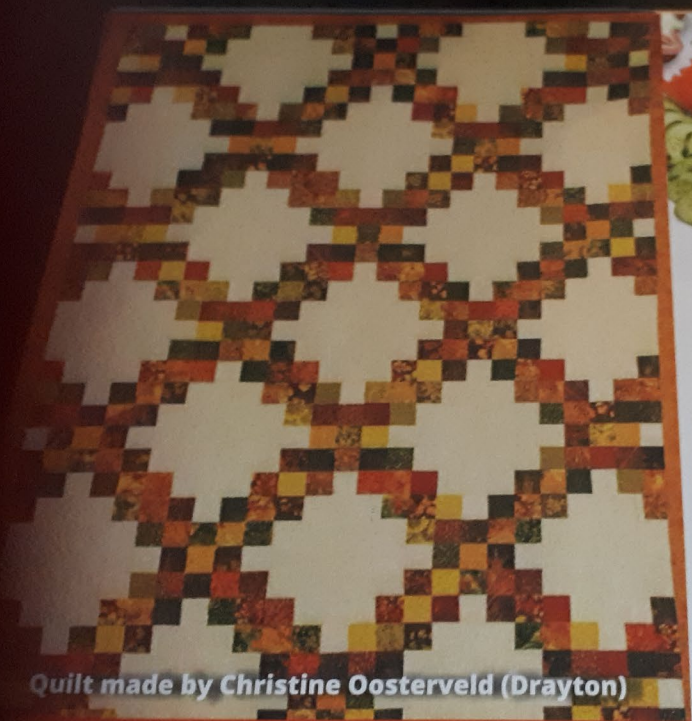


\$7595 was received to buy grocery cards to distribute to low-income older adults in Wellington County

Grocery Card Program

Created in response to feedback from rural older adults that they were struggling to afford their groceries

Distributed to older adults in groceries for local stores in \$50 denominations.



Quilt made by Christine Oosterveld (Drayton)

Happiness is the only thing that multiplies
when you share it
- Marcus Aurelius



MARCH IS NUTRITION MONTH!

DID YOU KNOW?

30% of older adults living in the community are malnourished- not getting enough protein, and vitamins and minerals.

Cost wise frozen fruits and vegetables are often cheaper, easier for storage, will not go bad as fast and can be healthier as they are picked at their peak of ripening and flash frozen.

TRY A NEW RECIPE

Try a healthy smoothie to get in your fruits and veggies for breakfast or an addition to light lunch. Canned beans and lentils are a great cost effective way of getting good protein and fiber!

MARCH 2022

Daily Wellness Calendar

- Funded by the United Way
- Daily, featuring content specific to older adults
- Art was provided by local older adults
- Allows seniors to track their health over time
- Distributed through Meals on Wheels, county paramedics, local primary care clinics



“Growing old is mandatory, but growing up is optional.” -Carroll Bryant

Seniors' Centre for Excellence 519-638-1000

HEdwards@mapleton.ca

New Horizons Program

- SCE was able to secure \$\$\$ to create the position of the A.C.E. Coordinator to engage isolated seniors
- Created not only the virtual programming but also our Facebook page and newsletter
- Now that money is dwindling but the desire to attend virtual meeting is not
- Introducing Glynis Belec who is our A.C.E. Coordinator extraordinaire



Party Line

*There Is a Superhero in All of Us.
We Just Need the Courage to
Put on the Cape!*

**Come join the fun at the
Seniors' Centre for Excellence.**

*Check the FREE monthly newsletter
to see what's happening.*

519-638-1000



zoom



Heart & Soul of Wellington

Seniors' Centre for Excellence

11 Andrews Drive West, Drayton ON N0G 1P0

July 2021

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our snacks and meals and keep our food safe? First, we can learn about the dreaded "Danger Zone". This zone is 4°C to 60°C (40°F to 140°F) and harmful bacteria can grow quickly when food is left at these temperatures. In as little as 2 hours, food can grow enough bacteria to make you and your family sick. Here are some tips to help you enjoy this summer and stay food poisoning free:



Chill:

- Don't keep food at room temperature for more than one hour on hot days.
- Keep perishable foods cold. Use a cooler filled with ice, ice baths or ice packs to store your food on the go or when on a buffet table.
- Keep food and coolers out of direct sunlight and try to limit how many times you open your

Health News

Nutrition Month

Jenny Harrison, RD

*Dietitian, Certified Diabetes Educator
Minto-Mapleton Family Health Team*

It's summer — time for BBQs, picnics, and outside dining! As Canadians, we look forward to this season all year long. So do foodborne germs. These bacteria thrive during this warm weather and can provide risky food conditions if we're not careful. How can we still enjoy



519 638 1000 HEdwards@mapleton.ca 1 866 446 4546



Keeping Connected





Virtual Programming

- Offer both ZOOM and Party Line programs
- Funded by a New Horizons Grant
- Encourage intergenerational opportunities
- We have had authors, tv personalities, local businesses, artists, chefs, health professionals, and more
- We try to offer a wide variety of programs to capture different interests
- We have heard from clients themselves that they would like these programs to continue post pandemic

Data from Seniors

100% of those polled would like ZOOM programming to continue post pandemic

85% of seniors polled see themselves participating in a combination of in person and virtual programming in the future

85% of those polled stated that the programs had made them feel less isolated during the pandemic

Recent Town Hall Polling Results

- We also receive emails weekly on the importance of these programs.
- Offers programs to seniors who would face barriers attending in person

We would like to ask the council of Wellington North to support the SCE in the amount of \$10,000

This will help support the salary of the ACE Coordinator

The Town of Minto Council was able to approve the same request at their August meeting

The Ask

Benefits;

- Seniors are good citizens who pay their taxes, spend money in their community and support local organizations and charities, the more seniors living in a community the better!
- Seniors who feel connected to their community have better health outcomes
- Seniors who are connected to their communities are less likely to be victims of elder abuse



SUPPORT FROM SENIORS IN WELLINGTON NORTH

In their words

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
 MINUTES OF REGULAR COUNCIL MEETING – AUGUST 23, 2021 AT 7:00 P.M.
 CLOSED SESSION TO FOLLOW OPEN SESSION
 VIA WEB CONFERENCING -<https://www.youtube.com/watch?v=xOiLzvj6MOM>

Members Present:

Mayor: Andrew Lennox
 Councillors: Sherry Burke
 Lisa Hern
 Steve McCabe
 Dan Yake

Staff Present:

Chief Administrative Officer: Michael Givens
 Director of Legislative Services/Clerk: Karren Wallace
 Deputy Clerk: Catherine Conrad
 Director of Finance: Adam McNabb
 Director of Operations: Matthew Aston
 Manager of Recreation Services: Tom Bowden
 Community Recreation Coordinator: Mandy Jones
 Chief Building Official: Darren Jones
 Risk Management Official: Kyle Davis
 Director of Fire Services/Fire Chief: Chris Harrow
 Manager of Development Planning: Curtis Marshall
 Planner: Matthieu Daoust
 Senior Planner: Jessica Rahim

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2021-257

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Agenda for the August 23, 2021 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest disclosed.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2021-258

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North recess the August 23, 2021 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:

- *Carlotte Farms Inc., Minor Variance*
- *Archcon Group Inc., Zoning Amendment*
- *Little Rest Farms Inc., Zoning Amendment*

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2021-259

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North resume the August 23, 2021 Regular Meeting of Council at 8:44 .

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 083-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part Park Lot 9, RP 61R7008, PT part 1 and known municipally as 773 Princess Street, Geographic Town of Mount Forest – Archcon Group Inc.)

RESOLUTION: 2021-260

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT By-law Number 083-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Park Lot 9, RP 61R7008, PT part 1 and known municipally as 773 Princess Street, Geographic Town of Mount Forest – Archcon Group Inc.)

DEFERRED

- b. By-law Number 084-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part Lot 7, Concession 3 with a civic address of 8619 Sideroad 7 – Little Rest Farm)

RESOLUTION: 2021-261

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT By-law Number 084-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Lot 7, Concession 3 with a civic address of 8619 Sideroad 7 – Little Rest Farm)

CARRIED

DEPUTATIONS

1. Doris Cassan, 116 Schmidt Drive, Arthur
 - Home Fireworks

Ms. Cassan appeared before Council to request that Council enact a by-law, or an amendment to an existing by-law, that will either entirely ban, or limit home fireworks to one night of the weekend affiliated with a Statutory Holiday, with provision for an alternate night in case of inclement weather, and not other dates through the year unless specifically authorized by the municipality; and limit the location of home fireworks to an open area which is more than forty (40) feet from buildings, trees and fences. It was also requested that the Municipality have approved fireworks operators research and implement alternatives to traditional fireworks which have a lesser impact on the environment and are less noisy.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, August 9, 2021
2. Public Meeting, August 9, 2021

RESOLUTION: 2021-262

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on August 9, 2021 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

1. Mayor Lennox, Notice of Motion August 9, 2021 Regular Council Meeting

RESOLUTION: 2021-263

Moved: Mayor Lennox

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North direct staff to undertake a study in respect of land use planning policies relating to Cannabis Operations within the municipality with respect to noise, odour, water usage, security, traffic, etc.

CARRIED

Council directed staff to prepare a report in respect of land use planning policies relating to Cannabis Operations within the municipality with respect to noise, odour, water usage, security, traffic, etc., and to include a review of the policy on cannabis retail and a comparison with other municipalities.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1b, 1d, 2a, 4b, 5a, 5d, 6c

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2021-264

Moved: Councillor Yake

Seconded: Councillor Burke

THAT all items listed under Items For Consideration on the August 23, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest District Chamber of Commerce meeting held on July 13, 2021 and the July 31, 2021 Financial Report.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation, Parks and Leisure Committee Meeting held on August 10, 2021.

THAT the Council of the Corporation of the Township of Wellington North receive for information report RPL 2021-015 Demolition Derby;

AND FURTHER THAT Council approve the demolition derby scheduled on October 2, 2021 at the Mount Forest and District Sports Complex provided all insurance and safety requirements are met,

AND FURTHER THAT a fee of \$233.50 plus HST be applied to the rental.

THAT the Council of the Corporation of the Township of Wellington North receive for information the Source Water Protection Report dated August 23, 2021 regarding Updates to the Saugeen Valley, Grey Sauble, Northern Bruce Peninsula Source Protection Plan and Assessment Report.

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021 being the Building Permit Review for the period ending July 31, 2021.

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-012 being a report on the cash management activities of the Township of Wellington North;

AND FURTHER THAT Council direct staff to engage our banking partners to initiate a preliminary investment into a '5-in-1' GIC in the amount of five million dollars.

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2021-025 being a report on a request for abandonment of the Cardy Drain Branch B, under Section 84 of the Drainage Act;

AND FURTHER THAT Council approve the abandonment of the Cardy Drain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT staff be directed to bring a by-law to Council authorizing a by-law to repeal By-law 7-1973, after the appeal period has ended;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law.

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-026 being a report on Volunteer Appreciation for information.

THAT the Council of the Corporation of the Township of Wellington North receive the County of Wellington, Notice of Study Commencement, Wellington Road 11, Flax Bridge No. B011025, Township of Mapleton, Schedule B Municipal Class Environmental Assessment.

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Power Inc., Quarterly Newsletter – Quarter 2: April 1st to June 30th, 2021.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2021-265

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association.

CARRIED

RESOLUTION: 2021-266

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North supports the display of Gold Bikes in Downtown Mount Forest during September to support childhood cancer awareness month.

CARRIED

RESOLUTION: 2021-267

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting held on July 7, 2021.

CARRIED

RESOLUTION: 2021-268

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-013 being a report on the Kenilworth Council Chambers and ability to host 'hybrid' in-person/virtual meetings;

FURTHER THAT Council direct staff to implement necessary measures to enable hybrid meetings including purchasing an additional piece of conferencing equipment that will enable integration between both digital (virtual) mediums, and analogue (in-person solutions);

AND FURTHER THAT all necessary changes / modification to the existing technologies to enable hybrid meetings are to be funded from the Safe Restart Funding allocation by our Provincial partners to facilitate this initiative.

CARRIED

Council directed staff to consider setting a time frame for moving to hybrid meetings.

RESOLUTION: 2021-269

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2021-023 being a report on a request for abandonment of the Smid Dain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT Council approve the abandonment of the Smid Drain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT staff be directed to bring a by-law to Council authorizing a by-law to repeal By-law 1089-1698, after the appeal period has ended;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law.

CARRIED

RESOLUTION: 2021-270

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2021-005 being a report on Tree Planting-Urban Areas;

AND FURTHER THAT Council of the Township of Wellington North direct staff to pursue the identified recommendations as follows:

- 1. Council to endorse an annual Township of Wellington North tree planting day for staff and Council, partnering with Green Legacy and/or others and plant trees in and around Earth Day (April 22) on suitable Township owned lands (e.g., along trails, vacant green space).*

2. *Council to endorse partnering with Wellington North Power on an incentive program to have customers move to e-billing to reduce reliance on paper billing for electricity, water, and wastewater customers.*
3. *Council direct staff to investigate e-billing opportunities for property tax bills, to further reduce reliance on paper billing.*
4. *Council endorse Township staff pursuing a partnership with the County on a Neighbourhood Tree Planting Program.*

CARRIED

RESOLUTION: 2021-271

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence, dated August 9, 2021, and petition from Don Nickell regarding London Road concerns.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- Louise Marshall Hospital Grand Opening will be held September 8th at 1:00 p.m.

Councillor Burke (Ward 2):

- There was a lot of interest in what is happening with the new pool at the Aquatics Swag Booth during the Sidewalk Saturday Shop Local event on August 21st

Councillor McCabe (Ward 4):

- Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting to be held August 24th at 7:00 p.m.

BY-LAWS

- a. By-law Number 081 being a by-law to repeal By-law 099-10 being a by-law to appoint Fence Viewers and fix their remuneration
- b. By-law Number 082-21 being a by-law to authorize the execution of the Winter Maintenance Agreement between Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS and the Corporation of the Township of Wellington North

RESOLUTION: 2021-272

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 081-21 and 082-21 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- Celebrating Toastmasters & the Mount Forest Motivators Club

The Mount Forest Motivators club was enthusiastically chartered Nov. 22, 2002 and entered the worldwide organization whose core values are: Integrity. Respect. Service. Excellence.

It was once said: If you can't communicate, it's like winking at a girl in the dark--nothing happens. You can have all the brainpower in the world, but you have to be able to transmit it. And the transmission is communication. Toastmasters offers people a safe place to relax, plan and present a terrific speech. You learn to listen effectively, think on your feet, and speak confidently in a wide range of situations.

A member chooses from 11 various Pathways programs that best suit the individual's interests and goals at one's own pace: presentation mastery, effective coaching, engaging humor, motivational strategies, persuasive influence, team collaboration, visionary communication, innovative planning and more.

Through our members' achievements, and by having a minimum of 20 members, our club has attained the highest accolade: President's Distinguished status for 16 out of 19 years. We have had many 8-week Speechcraft programs for the public and have had numerous Youth Leadership programs with homeschoolers, the Optimists, and Big Brother Big Sisters, held in the library.

FUN is important to learning. Each meeting has its own theme which gives direction to the Toast, Grammarian (word for the evening & check those filler words), Jokester, inspirational quote. Each speech has a different purpose to achieve organization, vocal variety, work with a group on how to reach consensus, gestures, different communication styles etc. Every speech is evaluated accentuating what you excelled at, what you may want to work on and what to challenge yourself.

The Club Theme in 2021 is Reach for the stars – No Limits. Guests are welcome on Tuesdays at 7:00pm and for more information please contact Caroline Beren at beren@wightman.ca.

Cultural Moment was written for the Wellington North Cultural Roundtable by Caroline Beren, Pauline Brown, and Tammy Barrett (Toastmasters)

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

RESOLUTION: 2021-273

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 10:27 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;
CARRIED

1. REPORTS

- Report CLK 2021-024 being a report on the proposed sale of an unopened road allowance

2. REVIEW OF CLOSED SESSION MINUTES

- July 26, 2021

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2021-274

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 10:31 p.m.

CARRIED

RESOLUTION: 2021-275

Moved: Councillor McCabe

Seconded: Councillor

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-024 being a report on the proposed sale of an unopened road allowance;

AND FURTHER THAT Council approves the confidential direction to staff

CARRIED

RESOLUTION: 2021-276

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the July 26, 2021 Council Meeting.

CARRIED

CONFIRMING BY-LAW

RESOLUTION: 2021-277

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 085-21 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on August 23, 2021 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2021-278

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Regular Council meeting of August 23, 2021 be adjourned at 10:33 p.m.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING MINUTES – AUGUST 23, 2021 @ 7:00 P.M.
VIA WEB CONFERENCING**

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Director of Finance:	Adam McNabb
Director of Operations:	Matthew Aston
Manager of Recreation Services:	Tom Bowden
Community Recreation Coordinator:	Mandy Jones
Chief Building Official:	Darren Jones
Risk Management Official:	Kyle Davis
Director of Fire Services/Fire Chief:	Chris Harrow
Manager of Development Planning:	Curtis Marshall
Planner:	Matthieu Daoust
Senior Planner:	Jessica Rahim

CALLING TO ORDER - Mayor Lennox

Mayor Lennox called the meeting to order at 7:12 p.m.

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

OWNERS/APPLICANT

Archcon Group Inc. ZBA 19/21

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as Part Park Lot 9, RP 61R7008, PT Part 1 and known Municipally as 773 Princess Street, Geographic Town of Mount Forest. The property is 0.64 ha (1.6 ac) in size and is currently vacant.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject land from Medium Density Residential (R2) Zone to High Density Residential (R3) Zone to facilitate the construction of a 32-unit two storey apartment building. Additional relief may be considered at this meeting.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on July 26th, 2021.

PRESENTATIONS

Jessica Rahim, Senior Planner, County of Wellington, Township of Wellington North, reviewed her Planning Report dated August 17, 2021
Planning Opinion

The purpose of this zoning amendment is to rezone the subject lands from Medium Density Residential (R2) to High Density Residential (R3) to permit the construction of a 32-unit two storey apartment building.

The purpose of this report is to provide the Township with an overview of the above references zone amendment application to facilitate the public meeting. Further, this statutory public meeting will provide the opportunity for the community and area residents to ask questions and seek more information from the applicant. It will also provide an opportunity for the applicant to address some of the concerns that have been raised through the notification process.

Planning Staff have no concerns with the application to permit the 32-unit two storey apartment building, as it is consistent with the Provincial Policy Statement, the Growth Plan and meets the criteria of the County Official Plan. The introduction of medium density residential development is consistent with the Wellington North Community Growth Plan and implements the Official Plan residential designation.

A draft by-law has been prepared for public review and Councils Consideration.

INTRODUCTION

The property subject to the proposed amendment is described as Part Park Lot 9, RP 61R7008, PT part 1 and known Municipally as 773 Princess Street, Geographic Town of Mount Forest. The subject property is 0.64 ha (1.6 ac) in size and is currently vacant.

PROPOSAL

The purpose of this zoning amendment is to rezone the subject lands from Medium Density Residential (R2) to High Density Residential (R3) to permit the construction of a 32-unit two storey apartment building

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is located within the settlement area of Mount Forest. Section 1.1.3.1 of the PPS states that “settlement areas shall be the focus of growth and their vitality and regeneration shall be promoted.” Settlement areas are encouraged to include a mix of densities and land uses.

A PLACE TO GROW

The Growth Plan for the Greater Golden Horseshoe, 2019, came into effect on May 16, 2019.

The Provincial Growth Plan directs the majority of growth to settlement areas as a better use of land and infrastructure while prioritizing intensification in strategic growth areas, including urban growth centres, major transit station areas, brownfield sites and greyfields. The vast majority of growth will be directed to settlement areas that have a delineated built boundary.

WELLINGTON COUNTY OFFICIAL PLAN

The lands subject to the amendment are designated RESIDENTIAL in the Urban Centre of Mount Forest. The property is located within the defined “built boundary”.

Intensification

The policies of Section 3 of the Official Plan outline the general strategies for guiding growth within the County. Section 3.3 sets out objectives for growth and encourages growth in urban areas. It further seeks to identify and promote opportunities for growth in the built-up areas of urban centres through intensification and redevelopment where this can be accommodated, taking into account small town scale and historic streetscapes.

Section 3.3.1 identifies targets and states “by the year 2015 and for each year thereafter, a minimum of 20 percent of all residential development occurring annually will be within the built-up area”. This application is located within the build boundary and will continue to support this target.

Urban Centres

Section 7.5.1 of the County Official Plan provides details on land use compatibility in Urban Centres “Urban Centres are expected to provide a full range of land use opportunities. Residential uses of various types and densities, commercial, industrial and institutional uses as well as parks and open space uses will be permitted where compatible and where services are available.”.

Residential Designation

The policies of Section 8.3.2 of the Official Plan sets out a number of objectives for residential development including, b) “to provide a variety of dwelling types to satisfy a broad range of residential requirements, e) to ensure that an adequate level of municipal services will be available to all residential areas”, and g) to encourage intensification, development proposals provided they maintain the stability and character of existing neighbourhoods.

The policies of Section 8.3.11 of the Official Plan encourage development of “vacant or under-utilized properties for residential uses which are compatible with surrounding uses in terms of dwelling type, building form, site coverage and setbacks”.

WELLINGTON NORTH COMMUNITY GROWTH PLAN

The following relevant Growth Management Goals have been identified:

- To direct and focus development to the urban areas of Arthur and Mount Forest as the primary centres and complete communities with a mix of land uses, housing, jobs and services.
- To plan and promote orderly, compact development within the urban areas, based on phasing to align with planning for infrastructure, transportation, facilities and services.
- Intensification Goals – To encourage intensification generally to achieve the desired urban structure.

WELLINGTON NORTH ZONING BY-LAW

The subject lands are zoned Medium Density Residential (R2). The applicant is seeking to rezone to High Density Residential (R3) to permit the construction of a 32-unit apartment building.

PLANNING DISCUSSION

Medium Density Development

Section 8.3.5 of the County Official Plan identifies that medium density development such as apartments may be allowed in areas designated RESIDENTIAL subject to the requirements of the zoning by-law and further provided that the following criteria are satisfactorily met:

Policy Requirement:	Response:
a) Development should not exceed 75 units per hectare (30 units per acre) for apartments	The proposed apartment building is to be built with a total a 32 units on a 1.6 ac parcel (20 units per ac). The proposed density is under the maximum medium density of 75 units per hectare (30 units per acre) identified for apartments.
b) The design is compatible with existing or future development on adjacent properties;	Adjacent uses include single detached dwellings, semi-detached dwellings and vacant lands zoned R2, which permits single detached, semi detached, duplex, triplex, fourplex and street townhouses. Site design, landscaping fencing etc. will be reviewed as part of the site plan application and will consider compatibility with adjacent uses.

c) The site has a suitable size and shape to accommodate the development and required infrastructure	The subject lands are 1.6 ac in size which is suitable in size and shape for the apartment building. Site design, grading, drainage, landscaping etc. will be reviewed as part of the site plan application.
d) Adequate services are available	Municipal servicing is available in Mount Forest and allocation has been given from the township.
e) In the built boundary, medium density street townhouses are encouraged to locate on major roadways and arterial roads	The property is located on Princess Street in Mount Forest.
f) Appropriate zoning is provided.	The property is proposed to be zoned High Density Residential R3 which provides standards for apartment buildings.

Site Plan Approval

The proposed development will be subject to Site Plan Review by the Township. Site design, grading, servicing, stormwater management, landscaping, parking, fencing etc. will be reviewed as part of the site plan review.

Draft Zoning By-law Amendment

A draft Zoning By-law amendment has been prepared for public review and Council's consideration.

- Andrea Sinclair, MHBC Planning
 - Presentation

Ms. Sinclair, Applicant's Planner, reviewed the proposed multiple residential development at 773 Princess Street, Mount Forest. Location, site context, development proposal, benefits of proposal, planning application timeline, purpose of planning application, policy conformity, and preliminary renderings.

CORRESPONDENCE FOR COUNCIL'S REVIEW

- Darlene C. Wilken letter dated August 10, 2021
- Jean Pfeffer letter dated August 11, 2021
- Penny & Helmut Renken letter dated August 12, 2021
- Cleta & Charlie Davis letter dated August 12, 2021
- Terry & Terry Martin letter dated August 12, 2021
- Brent Rose letter dated August 14, 2021
- Michelle Andrews & Gianni Accettola letter dated August 16, 2021
- Cindy Gilbert & Tim Brooks letter received August 18, 2021
- Sue Doharty Letter with Signatures dated August 16, 2021
- Christine Ditner & Doug Fischer email dated August 18, 2021
- Chris McGaughey email dated August 18, 2021

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at a future regular council meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

- Michelle Andrews & Gianni Accettola, 307 Jeremy's Crescent, Mount Forest
 - While not opposed to development in general they are concerned this would allow for even more dense development.
 - Privacy, especially on south and east sides of the building. The 20-foot distance will allow for some trees but a two-storey building towering over the houses and not allow for privacy and will reduce the enjoyment of their property.
 - Does not fit in with the fabric of the neighbourhood
 - Community safety with additional traffic on Princess Street. There are no sidewalks for pedestrians.
 - Property values will decrease
 - Snow removal concerns
 - Light pollution coming from the development
- Terry Martin, 781 Princess Street, Mount Forest and a four-unit rental at 311 Jeremy's Crescent
 - Concerns over the impact of zoning change from R2 to R3 and do not believe a two-storey 32-unit apartment building is suitable for this space.
 - Lack of privacy with second storey windows and balconies that look directly into backyards, decks and rooms of the homes behind and beside it will affect the value, appeal and sale of their rentals.
 - Increased traffic volume on Princess Street, which is a major corridor to the hospital, medical clinic, nursing home and recreational center.
 - Impact on the future development of their adjacent property
 - Provided an alternate plan for 15 unit townhouse, barrier free, single level development for the property that they feel would be more suitable for the neighbourhood.
- Penny Ranken and Helmut Ranken, 319 Jeremy's Crescent, Mount Forest,
 - Property previously had a three-storey commercial property, which they believe was the reason their house was on the market for a long time and deterred buyers. A 9.4 m building is not compatible with any building surrounding this property as there are no two-storey buildings in the area and it will detract from the neighbourhood, not enhance it. Would prefer an alternate plan for a 15 unit, single-storey, townhouse development.
 - Proposed apartment complex belongs on a much larger property in an area better suited to the building.
 - Privacy on backside of building. Second storey will look down into the yards on Jeremy's Crescent. They will no longer be able to enjoy relaxing in their yards in private and will have to block windows in their back rooms for privacy in their home. They won't be able to enjoy the sunshine in their yard or through windows due to the height of the building.
 - Was a traffic study done? There is a lot of traffic on Princess Street and there are no sidewalks. Children wait for school buses at curbside and use Princess Street to get to the park on Cork Street. Mennonites use this route when coming from the west or south-west. A lot of seniors walk for exercise and people walk their dogs on the road. Caregivers from the 2 group homes often use the roadway for residents in wheelchairs.
 - How are emergency vehicles going to be able to access the property should they be needed.
 - Where will garbage bins be located, inside or outside? Concerned about odours coming from garbage bins.

- Cindy Gilbert and Tim Brooks, 771 Princess Street, Mount Forest
 - The land does not support the current proposed site plan.
 - Safety threat to many seniors, children and families that walk on Princess Street. There are no sidewalks, so people are forced to walk on the road. The proposed entrance does not take into account the site lines needed to ensure that individuals on the road can be seen by drivers exiting and entering an apartment building.
 - Privacy is important to residents. Opposed to the two-storey building. A one-storey design (town-house, row-house, or semi-detached style buildings) would mean that adjoining affected neighbours can enjoy some privacy while allowing the owner some land-appropriate building to take place.
 - Which portion of the property would be considered the front yard? An entranceway cannot be a front yard.
 - Where will visitor parking be located. There isn't room on the road.
 - Where will garbage disposal be and where will excess snow go?
- Sue Doharty, 335 Jeremy's Crescent, Mount Forest
 - Where will the parking lot lighting be? Ms. Sinclair responded that drainage, lighting, fire access, etc. will be reviewed during the site plan approval process.
 - Will any of the units provide affordable housing for those people that can't work full time or are on disability. Ms. Sinclair responded that they are trying to provide attainable rental housing. It will not be subsidized housing. Single storey townhouse units would be more expensive to rent.
 - Are there any plans to put sidewalk on Princess Street? Mayor Lennox responded that there are no current plans for sidewalks; however, there have been discussions regarding where sidewalks are needed.
 - Will this set a precedence for other properties to be rezoned? Mayor Lennox responded that the property was previously zoned commercial. Under the Official Plan when a commercial use ceases, that is not in a commercial area, the property reverts to the zoning of the surrounding area, which in this case is R2.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor Hern asked what is the height of the proposed building compared to what is the height that is permitted in an R2 Zone. How does this differ from what is currently allowed in regard to height and setbacks? Ms. Rahim explained that the maximum building height in an R3 zone is 12 metres, or 39.5 ft. compared to 10.5 metres, or 34.44 ft. Because of the shape of the lot it becomes a couple interior side yard setbacks versus front yard and rear yard. The interior sideyard minimum is half the building height; but, in no case less than 3 metres.

Michael Givens explained that the R2 Height restriction is 10.5 metres. What is being proposed is 9.5 metres, which meets the R2 zoning. The reason for the R3 request is the apartments. In theory two storey townhouses that exceed the height of what is being proposed could be built without rezoning. Ms. Sinclair stated that the height being proposed falls under what is being permitted under the R2 Zone. The R3 is being sought to permit the use. Through the zoning they would be agreeable to a maximum height of 10.5 metres. The side yard required would be 4.5 metres and they are proposing 6 metres.

Councillor Burke questioned if there will be a green space area. Ms. Sinclair explained that there are plans for exterior common green space area, in addition to the private balconies.

Councillor McCabe stated that Council had received the plan proposed by the Martin's and asked if Archcon has considered that plan instead. Ms. Sinclair stated that the clients are aware of the alternative proposal but it is not what they are pursuing with this application. That proposal would be far more costly as rental units.

Mayor Lennox asked, given the height of the grade of the property, in relation to the neighbouring properties, has consideration been given to reducing the grade. Ms. Sinclair stated that the engineers have been working to address that grade and they can be prepared to speak to when this matter comes back or to planning staff. Mayor Lennox inquired about the balcony set back to the lot line. Is the setback to the main part of the building or the balcony? Ms. Sinclair stated that the setback is to the building. The balconies are slightly closer but still meet the minimum setback, so they are not encroaching into the side yard setback. Mayor Lennox inquired about driveway access and sitelines. Would the site lines have to meet certain requirements to be an acceptable entrance based on prior emergency personnel entry and safety of exit onto our streets. Michael Givens commented that typically site line triangle is considered to make sure there is clear access in and out of the property. Matthew Aston stated that turning radius' would be part of the proposed assessment as far as truck turning standards based on engineering standards. Darren Jones stated that turning radius' are regulated through the Municipal Servicing Standards and Building Code to make sure fire trucks can safely enter and exit the site.

Councillor Burke inquired if the proposed 32 unit plan is the only plan being considered or is there consideration or room to reconfigure the proposal. Ms. Sinclair stated that the proposal is the proposal that the client is proceeding with. Comments received tonight will be reviewed; however, they are not pursuing townhouses. They will look at landscaping, etc. during the site plan process.

OWNERS/APPLICANT

Little-Rest Farms Ltd. ZBA 21/21

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as Part Lot 7, Concession 3, with civic address of 8619 Sideroad 7. The property is 40 ha (98.8 ac) in size. *The location is shown on the map attached.*

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands from Agricultural (A) Zone to Site Specific Agricultural (A-2) Zone. This application is seeking to rezone the retained agricultural portion of the property to prohibit any future residential development. This rezoning is a condition of severance application B16/21, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever a 1.1 ha (2.7 ac) rural residential parcel with an existing dwelling and a shed. A 40 ha (98.8 ac) agricultural parcel will be retained. Additional relief may be considered at this meeting.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on July 29th, 2021.

PRESENTATIONS

Mathieu Daoust, Planner presented the planning report, dated August 16, 2021, prepared by Asavari Jadhav, Junior Planner & Matthieu Daoust, Planner, County of Wellington, Township of Wellington North

Planning Opinion

The purpose of this zoning amendment is to prohibit future residential development on the retained agricultural portion of the subject land. This rezoning is a condition of severance application B16/21, that was granted provisional consent by the Wellington County Land Division Committee in June 2021. The consent will sever a 1.1 ha (2.7 ac) parcel with an existing dwelling and a shed from the retained 40 ha (98.8 ac) agricultural parcel.

We have no objections to the zoning amendment. Both the PPS and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future development dwellings.

INTRODUCTION

The property subject to the proposed amendment is legally described Part Lot 7, Concession 3 with a civic address of 8619 Sideroad 7. The proposal is a condition of a recent severance application on the property, B16/21. The proposed severed parcel is 1.1 ha (2.7 ac) parcel with an existing dwelling and a shed. The retained parcel is 40 ha (98.8 ac).

PROPOSAL

The purpose of the application is to rezone the subject land to restrict future residential development on the retained agricultural lot. This rezoning is a condition of severance application B16/21, that was granted provisional approval by the Wellington County Land Division Committee in June 2021. The consent will sever the existing dwelling with a shed from the agricultural parcel under the surplus farm dwelling policies.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a PRIME AGRICULTURAL. Section 2.3.4.1(c) of the PPS provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated as PRIME AGRICULTURE. This application is submitted to facilitate a condition of the proposed severance application B16/21. Section 10.3.4 of the Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

WELLINGTON NORTH ZONING BY-LAW

The subject lands are zoned Agricultural (A). Permitted uses in the Agricultural zone include agricultural uses, single detached dwellings and accessory uses, buildings and structures. This zoning amendment will apply the standard A-2, which will restrict any future residential development on the retained agricultural parcel.

Draft Zoning By-law Amendment

A draft zoning by-law amendment has been prepared and attached to this report for Council's consideration.

CORRESPONDENCE FOR COUNCIL'S REVIEW

No correspondence was submitted or tabled for Council's review.

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Hailey Keast of Van Harten Surveying was present to answer any questions regarding the application.

COMMENTS/QUESTIONS FROM COUNCIL

No comments or questions from Council regarding the application.

ADJOURNMENT

RESOLUTION: 010-2021

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Public Meeting of August 23, 2021 be adjourned at 8:43 pm.

CARRIED

CLERK

MAYOR



146 George St., P.O. Box
Arthur, Ontario N0G 1A0
(519)-848-5603

**Directors Meeting Minutes
August 8, 2021**

Attending: Paula Coffey, Bonnie, McIntosh, Faye Craig, Jacklyn Winter, Dale Small, Councillor Lisa Hern, Tom Gorecki, Crystal Seifried

Jacklyn called the meeting to order @ 5:31 pm and welcomed everyone for coming

Approval of previous months minutes:

-Minutes approved by Tom and seconded by Bonnie

Committee Reports:

1. Economic Development Report – Dale Small
 - Construction on George St. is on track
 - Road crew is aware of our street sale on Sept 11th
 - Dale suggested we should go ahead with planning the sale. Tom motioned and Bonnie seconded to begin planning
 - New developments planned off the Eliza Street extension
 - Dale noted he has \$500.00 in his budget to help with either the Shop Local Sale, coupon book, gift cards to support businesses etc. The directors discussed and they would like to use this money for a Fall program.

2. Council Report – Councillor Lisa Hern
 - Morgan – Summer student held a presentation on the history of Arthur & Mount Forest and it was very informational. Lisa will speak with Morgan and see if she would be willing to share her presentation online, website etc.
 - Lisa noted that the Arthur Chamber and the Arthur BIA should determine a list of responsibilities between both parties. Currently the BIA doesn't have an admin, but typically when events are held the BIA would hold liability insurance for the events and the Chamber takes the lead on planning and implementing with the assistance of the BIA.

Crystal Seifried – Wellington Advertiser

-Crystal discussed the Christmas Shopping Book, where there would be a centrefold of events happening in Arthur & Mount Forest.

Membership Builds Our Community as a Place to Work, Play and Live

- Mount Forest will be purchasing a full page and the Arthur Chamber agreed to purchase a half page. Mentioned by Paula and seconded by Faye.
- Deadline to submit an add is mid September
- The Chamber will consider what they would like to see in the add and Jacklyn will forward on to Crystal by early September
- This shopping booklet will be delivered to 6500 WN residents
- A full page is \$360.00 & 1/2page \$215.00

Business arising from the previous meeting

New business:

Outdoor Gym

- Videos completed and will posted this week. Jacklyn will send the Arthur BIA a copy for his review prior to posting.
- Giveaway will be enter to win a 3month membership to Futuristic Fitness (Like, share and post a picture) 3month membership \$150.00
- Giveaway approved by Tom and seconded by Bonnie

Ontario Shop Local Grant

- Collab with Minto, CW, Arthur, Mount Forest Chambers and corresponding municipalities have applied for a \$95, 000.00 grant
- Waiting on answer from the OCC

Digital Main Street 3.0

- Grant is still available – Jacklyn has emailed the members once aging

AGM

- Tom motioned and Paula seconded this year's AGM be virtual
- Discussed making it a video with introductions and roles of directors
- Jacklyn will contact the VW Chamber to discuss how they did their recent virtual AGM meeting.

Sidewalk Sale

- Poster for businesses approved with a wording change to: Shop Local Sidewalk Saturday
- Jacklyn will contact vendors and businesses
- Tom will contact Nicole for the Farmers Market
- Tom will look after the road closure
- One hand washing station will be at the sale
- The BIA will take care of liability insurance
- The sale will

Presidents Report – Tom

- Tom discussed the option of continuing with community events. He proposed we do a Halloween community event. Find the pumpkins, decorating contest etc.
- Directors all in agreement

Additions and Deletions:

- Nothing to add

Correspondence:

-None

Financial Statements:

Provided by Be Sure Financial -Jan 1, 2021- July 31, 2021

Meeting closed by Tom and Bonnie seconded @ 6:31 pm

Meeting Outline for 2021

September 8, 2021
October 13, 2021
November 10, 2021
December 8, 2021

Chamber AGM

October 21, 2021

Dates to Remember

September 11 – Arthur Street Sale



Grand River Conservation Authority

Summary of the General Membership Meeting –August 27, 2021

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-08-21-60 - Financial Summary
- GM-08-21-59 - Exception Request for Chair and Vice-Chair Term Limits
- GM-08-21-62 - New Guelph Lake Nature Centre and Environmental Education Update
- GM-08-21-53 - Provincial Offences Act Officer Appointments
- GM-08-21-54 - Development, Interference with Wetlands and Alterations to Shorelines Regulation
- GM-08-21-55 - GRCA Hearing Guidelines Section 28
- GM-08-21-56 - Speed River Weir Rehabilitation Contract Award – Bronte Construction
- GM-08-21-57 – Bridgeport Dike Rehabilitation and Capacity EA Contract Award – KGS Group
- GM-08-21-C09 - National Day for Truth and Reconciliation (closed agenda)

Information Items

The Board received the following reports as information:

- GM-08-21-58 - Cash and Investment Status
- GM-08-21-61 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Township of Melancthon - Support for Town of Mono regarding the Phase 1 Regulatory Proposals under the Conservation Authorities Act
- Halton Region - 2022 Budget Direction
- Pauline Richards - Land Back Camp
- Kel Currah - fees for the Elora Quarry

Delegations

There were no delegations

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board

Action Items

The SPA Board approved the resolutions in the following reports as presented in the agenda:

- SPA-08-21-01 - Source Protection Committee Representative Appointment
- SPA-08-21-02 - Source Protection Committee Representative Appointment

For full information, please refer to the August 27, 2021 Agenda Package. Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on September 24, 2021.



Staff Report

To: Mayor and Members of Council Meeting of September 13
From: Tammy Pringle, Development Clerk
Subject: DC 2021-022, Consent Application B70-21 2506661 Ontario Ltd

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2021-022 being a report on Consent Application (Easement) B70-21 known as Part Lots 2 & 3, Survey Crown in the town of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B70-21 as presented.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is located in the South East quadrant of the town of Arthur and is geographically known as 257 George Street.

Proposed easement is 13.79m fr x 7.315m = 101 square metres, existing parking area for driveway extension to adjoining lands – Wayne O’Neill & Darlene Craig.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch No. 20-14-165-00-SEV prepared by Raymond Sibthorp at BSR&D Ontario land Surveyors, dated August 9, 2021.
- APPENDIX B:
 - Joanna Salsberg, Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report’s recommendations align with our Strategic Areas of Focus?

Yes

No

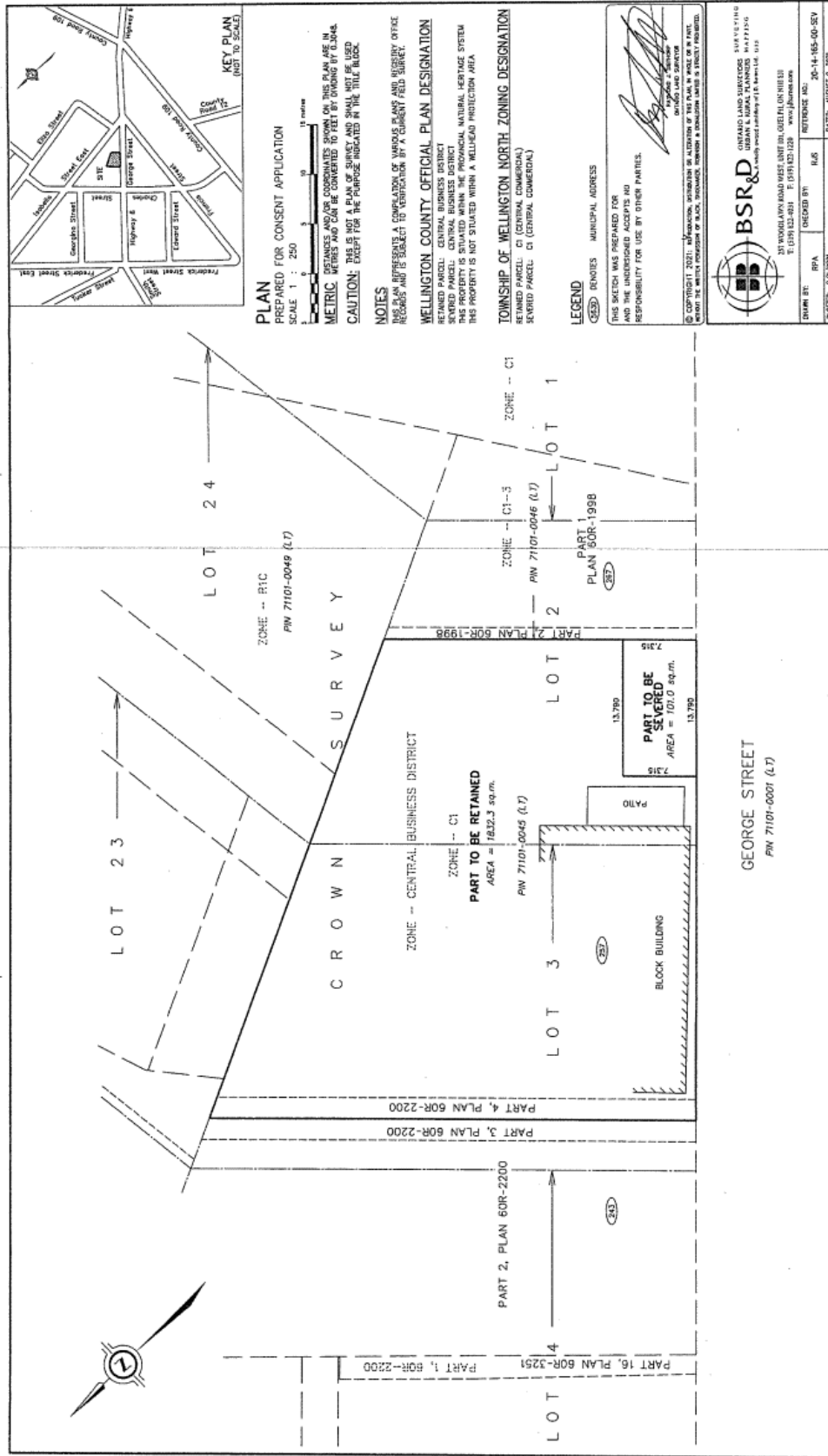
N/A

Which priority does this report support?

- Modernization and Efficiency
- Municipal Infrastructure
- Partnerships
- Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

APPENDIX A – Severance Sketch



APPENDIX B – Planning Report



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application	B70-21
Location	Part Lots 2 & 3 Township of Wellington North (Arthur)
Applicant/Owner	2506661 Ontario Ltd.

PRELIMINARY PLANNING OPINION: This proposal is for an easement to provide driveway access to an existing parking area to benefit the adjoining lands (267 George Street). The easement is 101 square meters in size.

The application is consistent with Provincial Policy and would generally conform to the Official Plan. Planning staff have no further concerns.

PLACES TO GROW: No concerns.

PROVINCIAL POLICY STATEMENT (PPS): No concerns.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated CENTRAL BUSINESS DISTRICT and is located within the Urban Centre of Arthur. The matters under Section 10.1.3 were considered including item b) “that all lots can be adequately serviced with water, sewage disposal, stormwater management or drainage, fire protection, roads, utilities, solid waste disposal to accepted municipal standards with undue financial burden on the municipality”.

WELL HEAD PROTECTION AREA: The subject property is located within a Wellhead Protection Area D with Vulnerability Score 2.

LOCAL ZONING BY-LAW: The subject property is zoned Central Commercial (C1).

SITE VISIT INFORMATION: The subject property was not visited and photographed at the time of report preparation.

Joanna Salsberg, B.A., M.PL.
 Planner
 September 7, 2021



Staff Report

To: Mayor and Members of Council, Meeting of September 13, 2021
From: Darren Jones, Chief Building Official
Subject: CBO 2021-11 RSM Building Consultants Inc.

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-11 being a report on RSM Building Consultants Inc.

AND FURTHER THAT Council authorize the Mayor and Clerk to enter into a by-law to appoint Gerald Moore as a Building Official under the Building Code Act for the Corporation of the Township of Wellington North for the purpose of carrying out or enforcing regulations in accordance with the Building Code Act.

AND FURTHER THAT Council authorize the Mayor and Clerk to enter into a by-law to appoint Barbara Mocny as a Building Official under the Building Code Act for the Corporation of the Township of Wellington North for the purpose of carrying out or enforcing regulations in accordance with the Building Code Act.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2021-05 Building Department Service Delivery

BACKGROUND

The Building Department has seen a surge in building permit applications this year, we have also seen an increase in complexity of proposals. Over the past five years we have issued an average of 229 building permits annually, to date we have issued 286 building permits.

RSM Building Consultants provides municipal support for municipalities across Ontario, whether it be from an influx of permits, a complicated project or staff vacancies. They offer a range of support services to meet individualized needs. These include plans examination, large and complex building support and CBO/Inspector transitions.

RSM offers the knowledge and resources of experienced consultants – only when needed. Their team can support any number of buildings, from hospitals and schools to commercial properties and industrial facilities.

We have received an application for a large development that we anticipate will be particularly time consuming. We do not at this time have capacity to adequately review and consult with the applicant to get this project to a point where a building permit may be issued, while

performing legislated review and inspection of the remaining projects, proposed or under construction in the Township.

We continue with recruiting a Building Inspector to fill the vacancy in our team. Additionally, our By-law Enforcement Officer has left us to pursue an opportunity with another municipality that creates additional workload within the department.

FINANCIAL CONSIDERATIONS

The anticipated building permit fees associated with this project will cover the cost of RSM Building Consultants services. Any overages will be covered by 2021 building department budget surpluses.

RSM will be engaged on an as needed basis, there is no retainer, and their fees are consistent with industry standard. This is an interim measure, that will be monitored closely by the Chief Building Official as it relates to services vs. budget.

ATTACHMENTS

Required appointment by-laws are included in the By-laws section of this agenda.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Darren Jones, Chief Building Official
Recommended By:	Michael Givens, Chief Administrative Officer



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council, Meeting of September 13th, 2021
From: Darren Jones, Chief Building Official
Subject: CBO 2021-12 Building Permit Review Period Ending August 31st, 2021

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-12 being the Building Permit Review for the period ending August 31st, 2021.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2021-10 Building Permit Review Period Ending July 31st, 2021
2. CBO 2020-12 Building Permit Review Period Ending August 31st, 2020

BACKGROUND

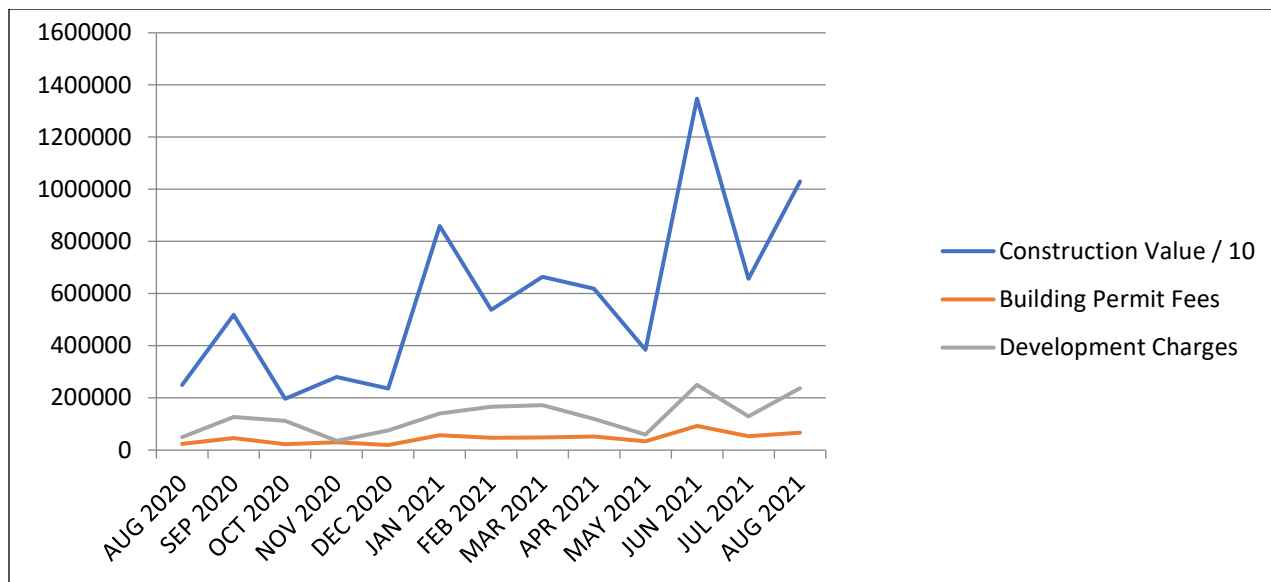
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEVELOPMENT CHARGES
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Single Family Dwelling	3	1,600,500.00	9,000.00	22,083.00
Multi Family Dwelling	3	7,580,000.00	46,460.00	214,734.00
Additions / Renovations	3	210,000.00	1,972.70	0.00
Garages / Sheds	6	256,500.00	2,273.96	0.00
Pool Enclosures / Decks	2	30,000.00	445.82	0.00

Commercial	2	55,000.00	809.51	1,099.02
Assembly	2	2,175.00	260.00	0.00
Industrial	0	0.00	0.00	0.00
Institutional	0	0.00	0.00	0.00
Agricultural	6	500,000.00	4,385.69	0.00
Sewage System	3	62,000.00	1,290.00	0.00
Demolition	2	2,000.00	260.00	0.00

Monthly Total	32	10,298,175.00	67,157.68	237,916.02
Total Year to Date	286	60,936,534.00	453,200.83	1,276,604.51

12 Month Average	29	6,109,236.17	47,637.34	135,574.32
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10 Year Monthly Average	26	3,640,647.40	33,921.92	74,831.26
10 Year, Year to Date Average	180	26,184,206.10	227,188.45	448,388.04

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

- Yes
 No
 N/A

Which priority does this report support?

- Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Darren Jones, Chief Building Official
Recommended By:	Michael Givens, Chief Administrative Officer



Staff Report

To: Mayor and Members of Council Meeting of September 13th, 2021

From: Dale Small,
Economic Development Officer

Subject: EDO 2021-024 Community Improvement Program

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive the Economic Development Officer Community Improvement Program report EDO 2021 – 024,

AND FURTHER THAT Council approves the following Community Improvement Grants:

- \$5,500 to Casa Verde Imports, at 7633 Highway 6 in Arthur
- \$1,750 to Roc 'n' Dukes Pet Supplies at 281 Main Street South in Mount Forest
- \$6,500 to Brent Rawn for improvements to 160 King Street W. in Mount Forest

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The Wellington North Community Improvement Plan (CIP) enables the Municipality to provide grants to individuals, businesses and organizations who are making improvements to their buildings and property all in an effort to support revitalization and redevelopment activities in our community.

Since 2012 one hundred and thirty-four applicants have received grant funding. The total dollar value of improvements made in our community, as a result of these applications, is conservatively estimated at \$2.7 million. Of this amount 85.1% has been covered by the applicants with the remaining 14.9% covered by grants or loans under the Community Improvement or Downtown Revitalization Programs.

This report contains three applications. All applicants are eligible for funding and a brief overview of the improvements being made, follows:

1. The first application was received from Brian Green owner of **Casa Verde Imports** who have recently relocated their business from Elora to 7633 Highway 6, Arthur. The inside and outside of this building has been completely renovated. On the outside, in addition to signage and a mural, new siding, windows, doors, soffit and fascia have been installed. On the inside the building has been upgraded to meet current requirements including new electrical, LED lighting, insulation and drywall.

Total expenses are estimated at upwards to \$70,000 and the applicant is eligible for a \$2,500 Façade Improvement Grant, \$2,500 Building Improvement Grant and a \$500 Public Art Grant. A picture of the completed front of the building as well as the mural follows:



2. The second application was received from Dawn McMurray owner of Roc 'n' Dukes, a new business recently opened at 281 Main Street S. in Mount Forest. The applicant is requesting grant funding to assist with new signage. Total cost is \$3,500 and the applicant is eligible for 50%/((\$1,750) funding under our Façade Improvement Grant program.



3. The third request, received from Brent Rawn, is to support renovations being made to the building at 160 King Street West in Mount Forest. The building is being completely renovated to include two rental apartment buildings and a commercial/retail unit that will provide Health Care services. Total improvements are estimated at \$175,000 and the applicant is eligible for a \$2,500 Façade Improvement Grant, \$2,500 Building Improvement Grant and a \$1,500 Application Fees and Development Charges Grant.



FINANCIAL CONSIDERATIONS

Grants only get advanced once a project is completed. Where significant construction is done, funding is advanced upon completion of a building inspection. In 2021 **\$35,000** in CIP funding has been approved in the Economic Development operating budget. With these applications, YTD, council will now have approved **\$47,598** in grants. Of this amount:

\$10,000 will not be advanced as the applicant has decided to not move ahead with the project
 \$ 6,500 will not be advanced until 2022 when the project is completed
 \$31,098 will be advanced this year
 \$ 3,902 remains available before other sources of funding are required

ATTACHMENTS

None

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A
 Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By: Dale Small, Economic Development Officer *Dale Small*

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*

8/30/21

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
77316	579575 Ontario Ltd	8/04/21	\$1,900.00
77317	Arthur Foodland	8/04/21	\$15.00
77318	Broadline Equipment Rental Ltd	8/04/21	\$2,866.58
77319	Corporate Express Canada Inc.	8/04/21	\$531.49
77320	Duncan, Linton LLP, Lawyers	8/04/21	\$1,291.39
77321	Eccles, Dale and Angela	8/04/21	\$1,900.00
77322	Hydro One Networks Inc.	8/04/21	\$2,819.39
77323	J.T. Excavating Ltd.	8/04/21	\$1,130.00
77324	Kronos Canadian Systems Inc.	8/04/21	\$1,824.73
77325	PlayPower LT Canada, Inc.	8/04/21	\$10,525.95
77326	Splashables Inc.	8/04/21	\$310.58
77327	Township of Centre Wellington	8/04/21	\$1,824.30
77328	Enbridge Gas Inc.	8/04/21	\$67.63
77329	Wightman Telecom Ltd.	8/04/21	\$135.51
EFT0002273	Aboud & Associates Inc.	8/04/21	\$2,955.24
EFT0002274	Arthur Home Hardware Building	8/04/21	\$65.18
EFT0002275	B M Ross and Associates	8/04/21	\$83,258.98
EFT0002276	Canadian Safety Equipment	8/04/21	\$1,316.45
EFT0002277	CARQUEST Arthur Inc.	8/04/21	\$161.61
EFT0002278	CIMA Canada Inc.	8/04/21	\$8,618.80
EFT0002279	Clark Bros Contracting	8/04/21	\$3,275.62
EFT0002280	Coffey Plumbing, Div. of KTS P	8/04/21	\$1,570.00
EFT0002281	County of Wellington	8/04/21	\$620.00
EFT0002282	Darroch Plumbing Ltd.	8/04/21	\$2,634.79
EFT0002283	Eric Cox Sanitation	8/04/21	\$90.40
EFT0002284	FOSTER SERVICES/822498 ONT INC	8/04/21	\$1,957.73
EFT0002285	Frey Communications	8/04/21	\$12,752.77
EFT0002286	Ideal Supply Inc.	8/04/21	\$3.66
EFT0002287	Maple Lane Farm Service Inc.	8/04/21	\$3.39
EFT0002288	Mike Lucas	8/04/21	\$1,791.05
EFT0002289	Moorefield Excavating Limited	8/04/21	\$8,863.18
EFT0002290	North Wellington Co-op Service	8/04/21	\$142.38
EFT0002291	Officer's Auto Care Inc.	8/04/21	\$272.50
EFT0002292	PACKET WORKS	8/04/21	\$169.50
EFT0002293	Parks and Recreation Ontario	8/04/21	\$1,064.46
EFT0002294	Paul Dray Legal Services	8/04/21	\$452.00
EFT0002295	PETRO-CANADA	8/04/21	\$4,277.05
EFT0002296	Rintoul's Pools & Spas Ltd.	8/04/21	\$236.78
EFT0002297	Rural Routes Pest Control Inc.	8/04/21	\$84.75
EFT0002298	Suncor Energy Inc.	8/04/21	\$6,683.33
EFT0002299	T&T Power Group	8/04/21	\$339.00
EFT0002300	Triton Engineering Services	8/04/21	\$21,529.44

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0002301	Wellington Advertiser	8/04/21	\$1,230.01
EFT0002302	Wellington Comfort Systems Ltd	8/04/21	\$563.73
EFT0002303	Young's Home Hardware Bldg Cen	8/04/21	\$169.06
77330	Abell Pest Control Inc	8/12/21	\$66.92
77331	Adantage Data Collection	8/12/21	\$8,247.59
77332	Bell Canada	8/12/21	\$708.42
77333	BELLAMY CONTRACTING SERVICES L	8/12/21	\$847.50
77334	Bell Mobility	8/12/21	\$1,011.93
77335	Broadline Equipment Rental Ltd	8/12/21	\$722.52
77336	Cedar Creek Tools	8/12/21	\$88.12
77337	Chalmers Fuels Inc	8/12/21	\$410.75
77338		8/12/21	\$135.07
77339	Duncan, Linton LLP, Lawyers	8/12/21	\$2,004.46
77340	Hydro One Networks Inc.	8/12/21	\$820.91
77341	Information Network Systems	8/12/21	\$232.78
77342	J.T. Excavating Ltd.	8/12/21	\$6,780.00
77343	Jim Martin	8/12/21	\$100.00
77344		8/12/21	\$26.50
77345	Mount Forest Foodland	8/12/21	\$16.66
77346	Mt Forest & District Chamber o	8/12/21	\$100.00
77347	The Murray Group Limited	8/12/21	\$1,398.62
77348	Royal Bank Visa	8/12/21	\$5,440.95
77349		8/12/21	\$405.15
77350	TD Wealth	8/12/21	\$802.54
77351	Trevor Roberts Auto Repair	8/12/21	\$1,564.49
77352	Enbridge Gas Inc.	8/12/21	\$2,723.28
77353	Walsh's IDA Pharmacy	8/12/21	\$133.46
77354	Wightman Telecom Ltd.	8/12/21	\$42.82
77355	Woodland Springs Women's Insti	8/12/21	\$225.00
77356	Workplace Safety & Ins Board	8/12/21	\$9,068.85
EFT0002304	Agrisan SC Pharma	8/12/21	\$5,984.38
EFT0002305	ALS Laboratory Group	8/12/21	\$3,486.62
EFT0002306	Arthur & District Chamber of C	8/12/21	\$125.00
EFT0002307	Arthur Home Hardware Building	8/12/21	\$736.63
EFT0002308	Artic Clear 1993 Inc.	8/12/21	\$30.40
EFT0002309	Barclay Wholesale	8/12/21	\$619.81
EFT0002310	Brandt Cambridge	8/12/21	\$13,811.60
EFT0002311	CARQUEST Arthur Inc.	8/12/21	\$799.78
EFT0002312	Cedar Signs	8/12/21	\$1,204.21
EFT0002313	Code 4 Fire & Rescue Inc	8/12/21	\$1,477.48
EFT0002314	County of Wellington	8/12/21	\$128,174.05
EFT0002315	Canadian Union of Public Emplo	8/12/21	\$1,751.85
EFT0002316	Da-Lee Dust Control	8/12/21	\$7,734.59
EFT0002317	Darroch Plumbing Ltd.	8/12/21	\$1,446.40
EFT0002318	DeBoer's Farm Equipment Ltd.	8/12/21	\$98.58
EFT0002319	Delta Elevator Co. Ltd.	8/12/21	\$904.13
EFT0002320	Eric Cox Sanitation	8/12/21	\$143.94
EFT0002321	Excel Business Systems	8/12/21	\$336.06

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0002322	FOSTER SERVICES/822498 ONT INC	8/12/21	\$2,349.27
EFT0002323	FOXTON FUELS LIMITED	8/12/21	\$464.35
EFT0002324	Frey Communications	8/12/21	\$331.08
EFT0002325	Harold Jones Enterprises	8/12/21	\$45.20
EFT0002326	Ideal Supply Inc.	8/12/21	\$178.81
EFT0002327	Kraemer LLP	8/12/21	\$2,101.41
EFT0002328	Maple Lane Farm Service Inc.	8/12/21	\$255.32
EFT0002329	Marcc Apparel Company	8/12/21	\$2,245.37
EFT0002330	Martin Drainage	8/12/21	\$5,250.16
EFT0002331	Martins TLC	8/12/21	\$5,460.16
EFT0002332	MRC Systems Inc	8/12/21	\$3,104.65
EFT0002333	North Wellington Co-op Service	8/12/21	\$1,496.56
EFT0002334	Officer's Auto Care Inc.	8/12/21	\$73.22
EFT0002335	Ont Mun Employee Retirement	8/12/21	\$42,716.42
EFT0002336	Ontario One Call	8/12/21	\$113.96
EFT0002337	Orkin Canada Corporation	8/12/21	\$50.85
EFT0002338	PPE Solutions Inc.	8/12/21	\$18,965.92
EFT0002339	Print One	8/12/21	\$807.95
EFT0002340	Reeves Construction Ltd	8/12/21	\$13,746.45
EFT0002341	R. J. Burnside & Assoc. Ltd.	8/12/21	\$1,689.09
EFT0002342	ROBERTS FARM EQUIPMENT	8/12/21	\$45.36
EFT0002343	Shred All Ltd.	8/12/21	\$175.15
EFT0002344	SLBC Inc.	8/12/21	\$10,881.90
EFT0002345	Stephen Hale	8/12/21	\$1,536.80
EFT0002346	Suncor Energy Inc.	8/12/21	\$2,682.56
EFT0002347	Triton Engineering Services	8/12/21	\$3,097.90
EFT0002348	Upanup Studios Inc.	8/12/21	\$32,318.00
EFT0002349	Wellington Advertiser	8/12/21	\$801.74
EFT0002350	Wellington North Power	8/12/21	\$11,355.79
EFT0002351	W. Schwindt & Sons Bldg Const	8/12/21	\$21,464.35
EFT0002352	Young's Home Hardware Bldg Cen	8/12/21	\$847.40
77357		8/19/21	\$41.00
77358	Bell Canada	8/19/21	\$43.77
77359	Bluewater Fire & Security	8/19/21	\$62.15
77360		8/19/21	\$58.00
77361		8/19/21	\$137.95
77362		8/19/21	\$300.00
77363	Brenda's Embroidery	8/19/21	\$535.03
77364		8/19/21	\$797.50
77365		8/19/21	\$46.71
77366	Corporate Express Canada Inc.	8/19/21	\$149.02
77367		8/19/21	\$145.00
77368	CuGien Dog Treats	8/19/21	\$207.00
77369	Ed's Concrete Products Ltd	8/19/21	\$2,574.93
77370		8/19/21	\$22.00
77371	Funky Ferments	8/19/21	\$513.00
77372		8/19/21	\$40.00
77373		8/19/21	\$10.00

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
77374		8/19/21	\$58.00
77375	Horizon Date Services Ltd.	8/19/21	\$1,474.65
77376	Jim's Auto Service	8/19/21	\$96.05
77377		8/19/21	\$284.00
77378		8/19/21	\$556.00
77379		8/19/21	\$300.00
77380	Mount Forest Foodland	8/19/21	\$29.90
77381		8/19/21	\$300.00
77382	MOLOK NORTH AMERICA LTD	8/19/21	\$134.76
77383		8/19/21	\$80.00
77384	Royal Bank Visa	8/19/21	\$358.27
77385		8/19/21	\$15.00
77386	Telizon Inc.	8/19/21	\$1,230.94
77387		8/19/21	\$232.00
77388		8/19/21	\$2,500.00
77389	Laverne Weber	8/19/21	\$2,734.71
77390	Wightman Telecom Ltd.	8/19/21	\$413.05
77391	Woodland Springs Institute	8/19/21	\$4.50
EFT0002353	Arthur Home Hardware Building	8/19/21	\$801.23
EFT0002354	County of Wellington	8/19/21	\$1,240.00
EFT0002355	Frey Communications	8/19/21	\$8,667.09
EFT0002356	Ideal Supply Inc.	8/19/21	\$85.50
EFT0002357	Innovative Surface Solutions C	8/19/21	\$2,985.51
EFT0002358	J J McLellan & Son	8/19/21	\$2,579.23
EFT0002359		8/19/21	\$664.18
EFT0002360	Maple Lane Farm Service Inc.	8/19/21	\$4,500.00
EFT0002361	Marcc Apparel Company	8/19/21	\$2,379.22
EFT0002362		8/19/21	\$29.00
EFT0002363	Mike Lucas	8/19/21	\$650.32
EFT0002364	North Wellington Co-op Service	8/19/21	\$62.58
EFT0002365	Ont Clean Water Agency	8/19/21	\$148,889.44
EFT0002366	PACKET WORKS	8/19/21	\$169.50
EFT0002367	Pryde Truck Service Ltd.	8/19/21	\$1,019.32
EFT0002368	Raynbow Signs	8/19/21	\$20,722.38
EFT0002369	Reeves Construction Ltd	8/19/21	\$109,878.47
EFT0002370	ROBERTS FARM EQUIPMENT	8/19/21	\$639.86
EFT0002371	Saugeen Community Radio Inc.	8/19/21	\$1,951.51
EFT0002372	Shred All Ltd.	8/19/21	\$124.30
EFT0002373	T&M BBQ Catering Ltd	8/19/21	\$250.00
EFT0002374	Wellington Advertiser	8/19/21	\$1,323.23
EFT0002375	Wilson-Ford Surveying & Engine	8/19/21	\$5,840.21
EFT0002376	Young's Home Hardware Bldg Cen	8/19/21	\$70.04
	Total Cheques:		\$925,946.35



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council
Meeting of September 13, 2021

From: Adam McNabb, Director of Finance

Subject: Report TR2021-014 Being a report on the Cemetery Care and Maintenance cash management and administrative requirements

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report TR2021-014 being a report on Cemetery Care and Maintenance cash management and administrative requirements;

FURTHER THAT Council direct staff to transition the Township care and maintenance trust activities to Guaranteed Funeral Deposits for future administration;

PREVIOUS PERTINENT REPORTS / BY-LAWS / RESOLUTIONS

N/A

BACKGROUND

The Township of Wellington North owns and maintains the Mount Forest Cemetery located at 411257 Southgate Road 41, Mount Forest, Ontario. Cemetery Licence Number 3308872. In accordance with O.Reg. 30/11: General under Funeral, Burial and Cremation Services Act, 2002 S.O. 2002, c.33 the Township is responsible for the following:

Municipality as trustee of fund or account

85. For the purposes of subsection 53 (5) of the Act, a municipality may act as the trustee of a care and maintenance fund or account,

- (a) for a cemetery of which the municipality is the owner; or
 - (b) for a cemetery of which the municipality is not the owner, if the cemetery operator requests the municipality to act as trustee.
- O. Reg. 30/11, s. 85.

Historically, the Township has carried the trust funds associated with the care and maintenance in dedicated bank accounts, term deposits, GICs, and a Canadian Government Bond Portfolio administered by AMOs 'ONE Investment' Fund.

Recently however, the Township's treasurer has had an opportunity to attend a webinar hosted by Guaranteed Funeral Deposits (GFD) and was impressed by their product offering.

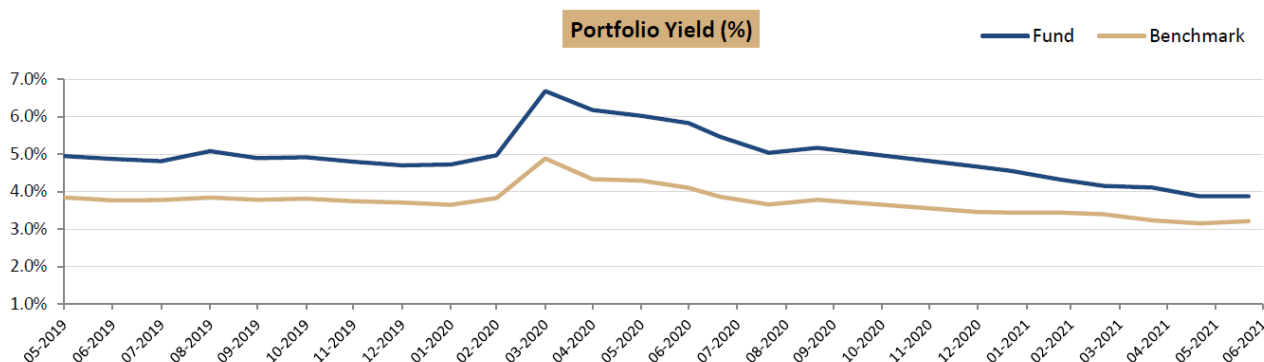
"GFD is a fraternal organization that brings over 55 years of experience serving the bereavement sector. We oversee the policies, investments and marketing programs for the sole benefit of our Members. GFD offers the convenience of diverse funding products and services from a single source provider built by the bereavement sector to serve the bereavement sector.

We know that a strong Care and Maintenance program is important to your cemetery. Our portfolio consistently outperforms offers from other financial institutions in Canada. We invest funds in guaranteed investments with eligible depositaries.

GFD is an industry leader in accurate reporting. Our monthly reports are made available to you online and all reports are archived for up to 12 months. As a Member of GFD, you will have secure online access to forms, statements, online training, and more."

https://www.gfd.org/index.php/ci_id/431910/la_id/1.htm

GFD, in concert with Foyston, Gordon, and Payne Inc. manage approximately \$32M in net assets and have had success exceeding benchmark returns over the past two years (gross of fees):



Comparatively, the Township has had returns of ~1.8% (2019), and ~1.0% (2020).

In addition to the potential for enhanced returns, GFD offers a host of ancillary services that would help streamline Township processes related to reporting to the Bereavement Authority of Ontario (BAO).

FINANCIAL CONSIDERATIONS

The total consolidated fees for services associated with engagement of GFD (in concert with FGP), are a flat 1.0%

ATTACHMENTS

GFD Brochure
GFD FOYSTON Care Maintenance Income fund – Marketing Material – Q2 2021
Fund Fact Sheet – GFD – FOYSTON Care & Maintenance income Fund
C&M Onboarding Process and Reporting Summary

STRATEGIC PLAN 2019 – 2022

Do the report’s recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

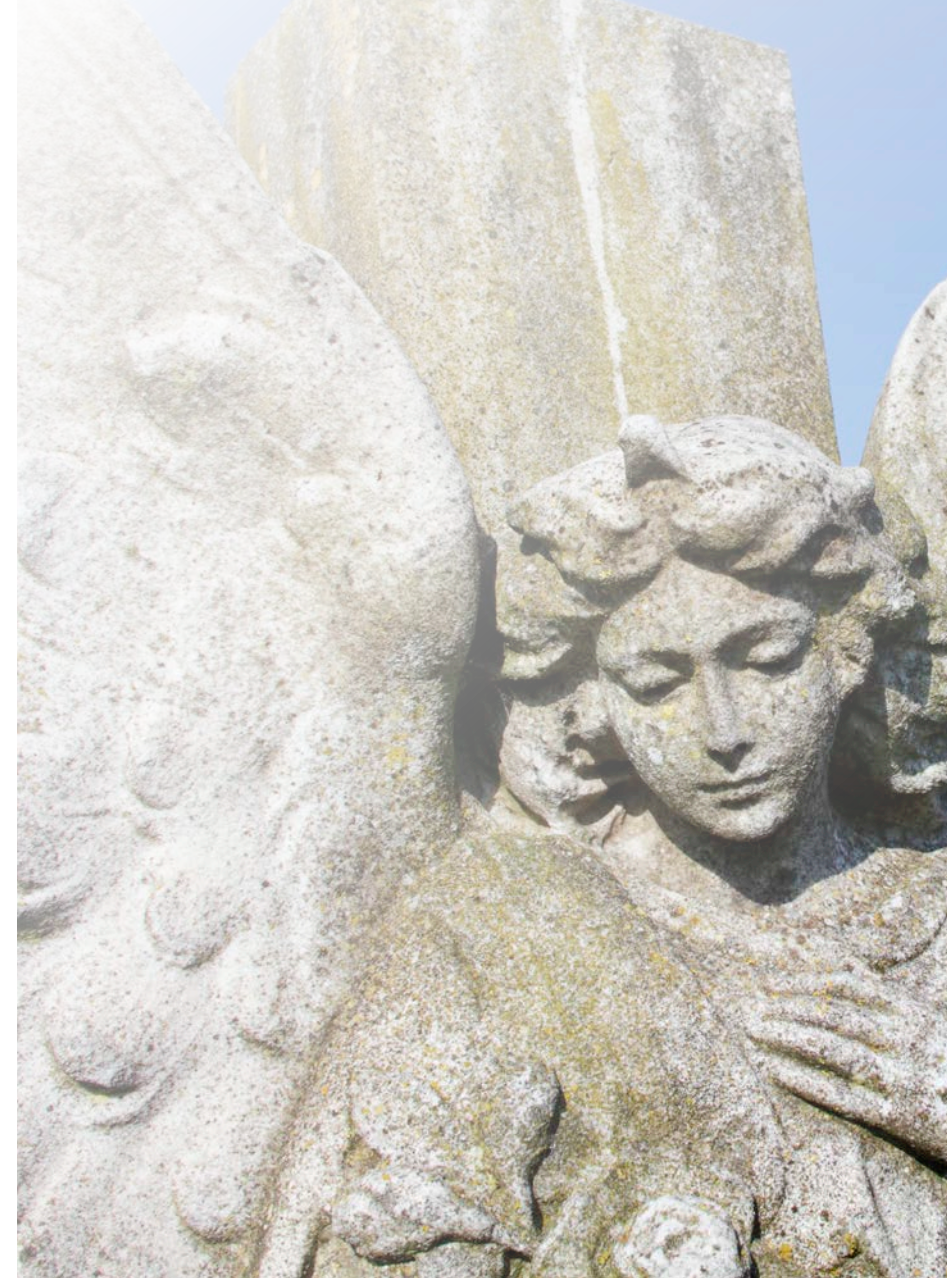
Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Adam McNabb, Director of Finance	<i>Adam McNabb</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

GET A WELL DESERVED RAISE WITH GFD'S CEMETERY FUNDING PROGRAM

GFD will work with you and your present investment institution to ensure a seamless transition of your existing funds.

Contact us today for more information and to explore all of the ways GFD can help your cemetery funds grow.



1-800-268-2466
info@gfd.org
www.GFD.org

Mailing Address:
PO Box 100 Lakeshore W PO
Oakville, ON L6K 0A3

Courier Address:
2844 Bristol Circle - 2nd Floor
Oakville, ON L6K 6G4

YOUR PARTNER FOR CEMETERY & CREMATORIUM FUNDING NEEDS



WHO WE ARE

GFD began as a small Toronto based fraternal organization formed in 1961 and grew to become the leader in preneed trusting in the bereavement industry in Ontario. We are a Members-based organization governed by a board of directors dedicated to serve our Membership. We provide our Members with enhanced business growth by offering:

- User Friendly and Industry Compliant Administration and Reporting
- Competitive Funding Products
- Comprehensive Care & Maintenance Program for Cemeteries
- Customized Marketing / Support
- Industry Leading Initiatives



WHAT SETS US APART



GFD is an organization with a mandate to serve our Membership; we keep your best interests in mind with every business decision we make. For almost 60 years, we have quietly but consistently built a legacy of service to the bereavement sector that continues today.

GFD works closely with provincial regulators to ensure that everything we do is done in compliance. Our mission is to provide Bereavement Professionals with the best products and support to promote their future business to help them care for Canadian families.

PRODUCTS

Preneed Funding

GFD is exclusive to the bereavement sector, offering several funding vehicles designed to grow your preneed business. As a recognized, regulated financial institution our products are tailored to meet the unique needs of the bereavement sector. We constantly monitor interest rates and our portfolio consistently outperforms offers from other financial institutions.

Care & Maintenance Program

GFD has developed a unique Care & Maintenance program to meet the financial, reporting, and service needs of Ontario cemeteries, regardless of size. We have partnered with Foyston, Gordon & Payne Inc. to offer the GFD-Foyston Care & Maintenance Program. The Fund has established guidelines to ensure the investments of the Fund are diversified, offering peace of mind to you and the families you serve.

CARE & MAINTENANCE



Competitive Returns to Assist in the Maintenance and Care of Your Cemetery

We know that a strong Care & Maintenance program is important to your cemetery. The objectives of GFD's Care & Maintenance program is to generate income to enable your cemetery to meet your immediate needs, while ensuring long-term capital preservation.



Administration and Reporting

As an industry leader in bereavement sector reporting, GFD's reports are made available to you online and all reports are archived for up to 12 months. As a Member of GFD, you will have secure online access to forms, statements, online training, and more.



First-Rate Member Support

Our team of Business Development Officers in the field are able to help you with professional support and product training. GFD's Member Care Team is available to answer your questions & provide assistance by phone or email.



Dedicated Team on Your Side

GFD is a fraternal organization that oversees the policies, investments and marketing programs for the sole benefit of its Members. GFD offers the convenience of diverse funding products and services built by the bereavement sector to serve the bereavement sector. With the investment counsel of Foyston, Gordon & Payne Inc., the Fund's objective is to exceed the return of its Performance Benchmark over five-year periods.

www.GFD.org/CareAndMaintenance

GFD – FOYSTON Care & Maintenance Income Fund

JUNE 30, 2021



OUR FIRM

- ◆ Stable, independent, dedicated asset manager
- ◆ Advantageous ownership structure
- ◆ Prudent succession

OUR PEOPLE

- ◆ Deep, experienced teams with a diversity of skills and backgrounds

OUR INVESTMENT PHILOSOPHY AND PROCESS

- ◆ Disciplined, rigorous and proprietary research
- ◆ Consistent and repeatable approach

- 40 years of dedicated, independent asset management
- Quality and Value approach to investing
- Deep, experienced, diverse investment teams conducting rigorous, bottom up, fundamental analysis
- Active approach to integrating ESG into our decision-making process
- Advantageous ownership structure through employee ownership and supportive business partner (since 2005) with global expertise (Affiliated Managers Group) and prudent succession planning

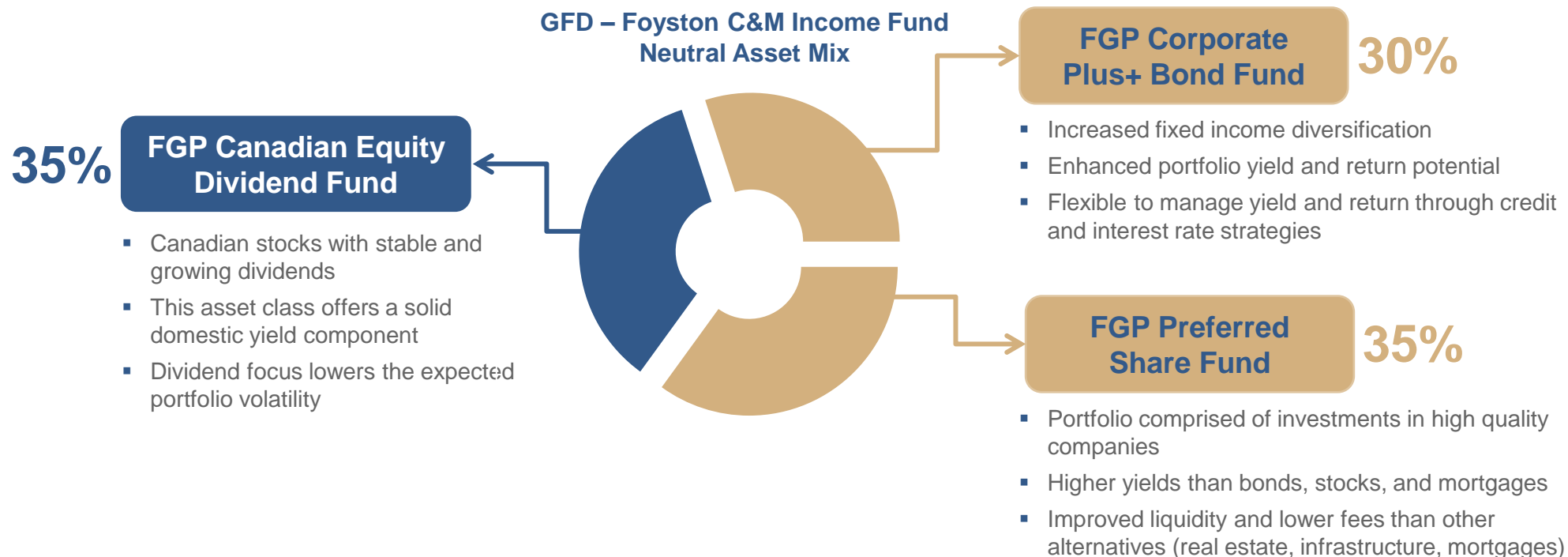
Long-term focus and alignment with our clients

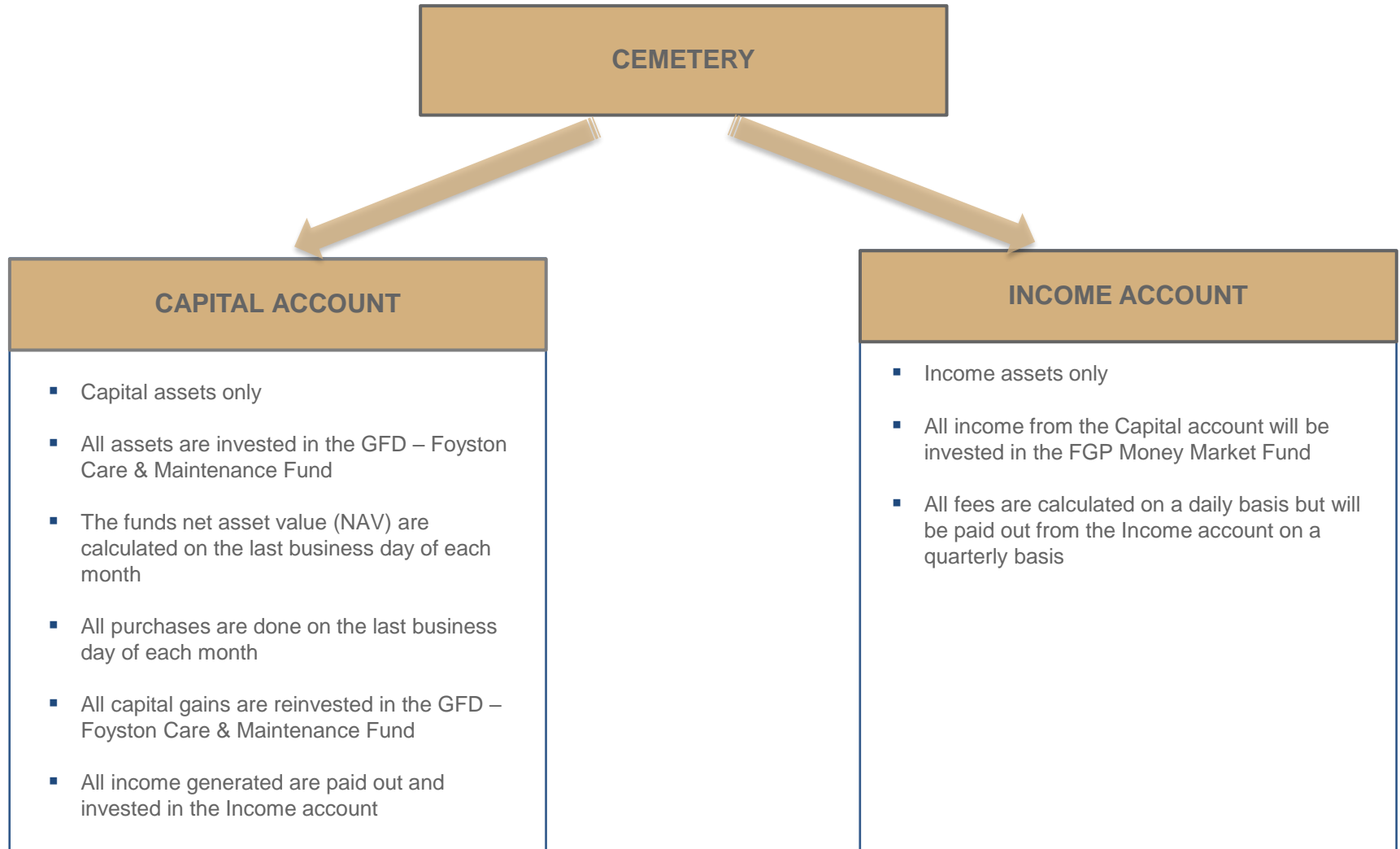
GFD – FOYSTON CARE & MAINTENANCE INCOME FUND

- Investment Objectives:
 - a) To generate income to enable cemeteries to meet their long-term spending needs
 - b) To ensure long-term capital preservation
 - c) To minimize volatility

- To achieve these objectives we have created the GFD – Foyston Care & Maintenance Income Fund

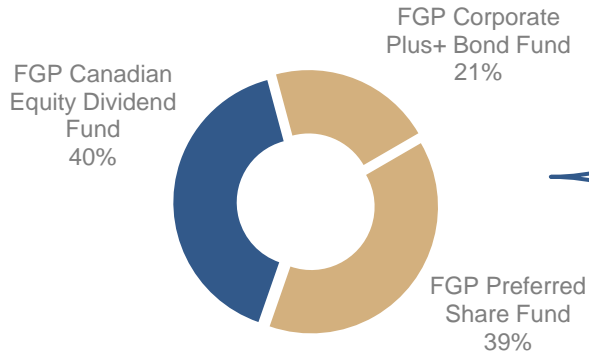
- This Fund is designed to help cemeteries prudently and efficiently invest their Care & Maintenance assets
- This solution delivers **long-term yield generation** providing the necessary cash flow to meet spending needs. Other benefits include:
 - Long-term capital appreciation
 - A stringent focus on long-term capital preservation





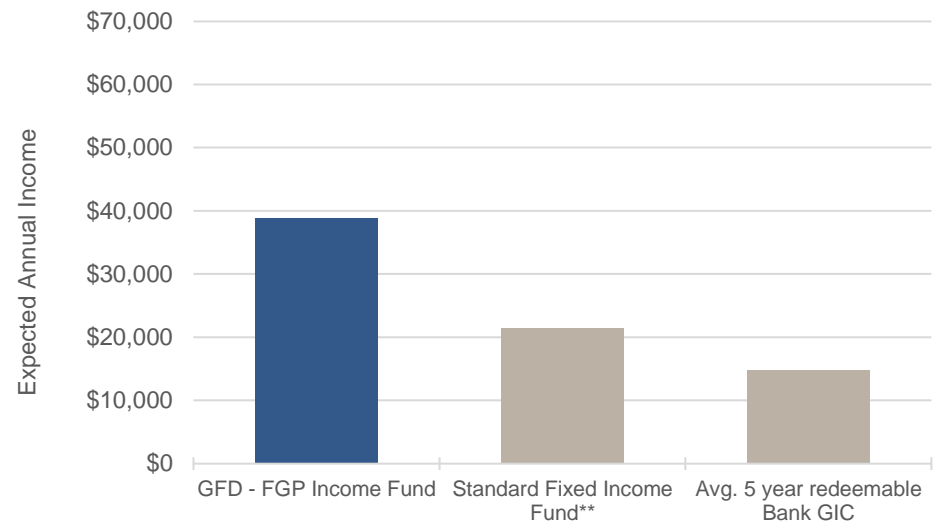
CURRENT POSITIONING AND FEES

**GFD – Foyston C&M Income Fund
Current Asset Mix**



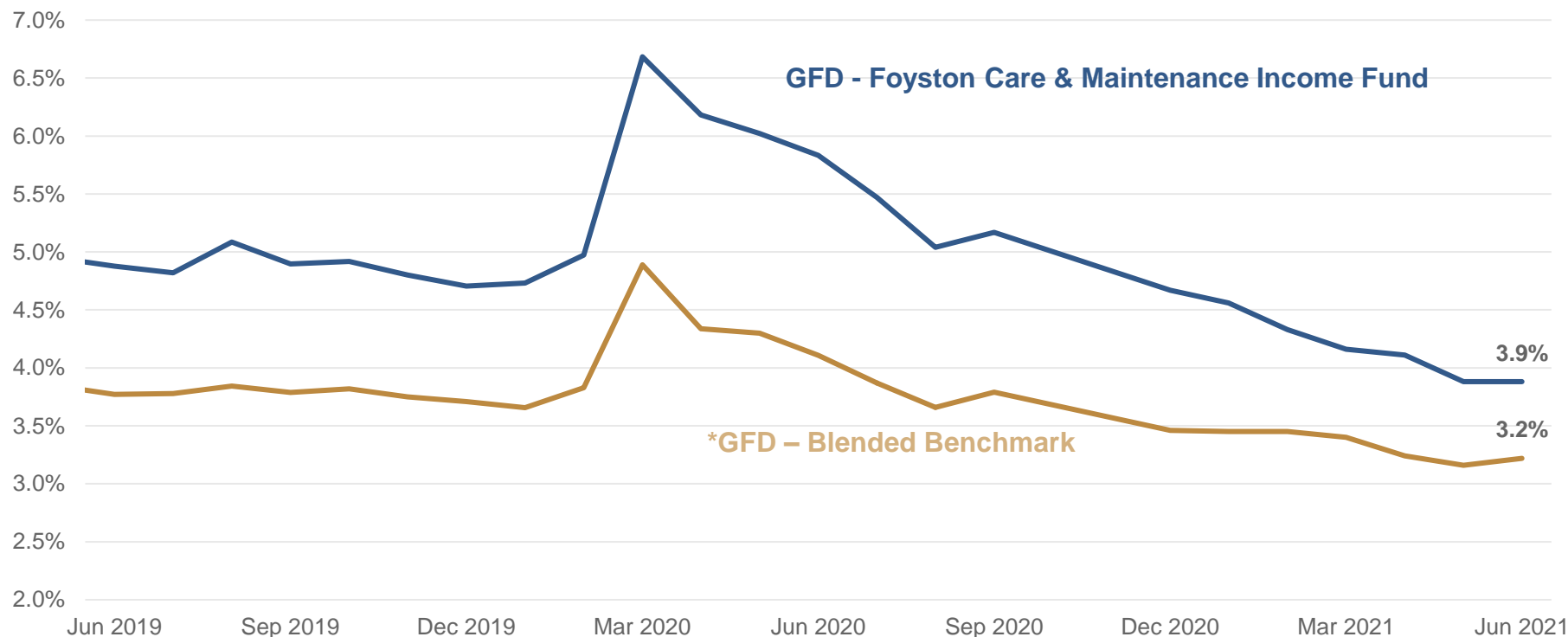
**FGP Universe Bond Fund used as proxy
See appendix for notes & disclosures

- Current blended yield from the income-oriented balanced strategy = **3.9%** (gross of fees)
- As an example, a \$1 million dollar investment in the GFD – Foyston Fund would generate \$38,800 annually at current yields (gross of fees)



- That is ~\$17.4K more than a standard fixed income fund and ~\$24.0K more than an average big 6 bank GIC

Yield (%)



Maintaining above market yield over time

Source: PCBond, CIBC Mellon, FGP
Inception Date: April 30, 2019

* GFD - Foyston Care & Maintenance Income Blended Benchmark: 30% FTSE Canada All Corporate Bond Index, 35% S&P/TSX Composite Dividend Index and 35% S&P/TSX Preferred Share Index.

	ASSET MIX JUNE 30, 2021 (%)	BLENDED BENCHMARK (%)	PORFOLIO YIELD JUNE 30, 2021 (%)
FGP Corporate Plus+ Bond Fund	20.7	30.0	3.2
FGP Preferred Share Fund	38.7	35.0	4.4
FGP Canadian Equity Dividend Fund	40.6	35.0	3.9
Total	100.0	100.0	3.9

Portfolio Strategy

The Fund's strategic asset allocation aims to deliver an attractive total return through securities that also generate a meaningful stream of income. To accomplish these goals the Fund utilizes Canadian equities with robust dividend payments, high quality preferred shares, and an assortment of government and corporate bonds. These securities continue to offer a compelling longer-term return and risk relationship.

ANNUALIZED RETURNS AS AT JUNE 30, 2021	3 MTHS (%)	YTD (%)	1 YR (%)	SINCE INCEPTION* (%)
GFD - Foyston Care & Maintenance Income Fund	7.8	21.7	47.5	12.5
Benchmark**	4.7	10.1	24.0	9.0
Value Added	+3.1	+11.6	+23.5	+3.5

YIELD+	JUNE 30, 2021 (%)
GFD - Foyston Care & Maintenance Income Fund	3.9
Benchmark**	3.2
FGP Money Market Fund	0.1
FTSE Canada 91 Day T-Bill	0.1

**Benchmark: 30% FTSE Canadian All Corporate Bond Index; 35% S&P/TSX Preferred Share Index; 35% S&P/TSX Composite

*Inception Date: April 30, 2019
 *Yield calculation is a blend of equities yield and fixed income yield to maturity
 Please note the yield calculation is an estimate.
 See appendix for notes & disclosures

▪ Capital Account

FEES	
Foyston, Gordon & Payne	Flat fee of 0.45 of 1%
Guaranteed Funeral Deposits of Canada	Flat fee of 0.35 of 1%
Comtech Fire Credit Union	Flat fee of 0.10 of 1%
TOTAL FEES	Flat fee of 0.90 of 1%

▪ Income Account

FEES	
FGP Money Market Fund	Flat fee of 0.10 of 1%

APPENDIX

FGP CANADIAN EQUITY DIVIDEND FUND

- Aims to generate an attractive total investment return through long-term capital growth as well as dividend and other income
- Invests in a diversified mix of dividend-paying Canadian equity securities
 - 20-50 holdings
 - All-cap portfolio
- Fund is benchmarked to the S&P/TSX Composite Dividend Index
- Portfolio dividend yield: 3.9% (*Benchmark Index: 3.0%*)
- Objective to exceed the yield of the S&P/TSX Composite Dividend Index
 - Focus on sustainable dividends
 - Focus on growing dividends
- Stable dividend generating companies are expected to exhibit lower volatility than the benchmark

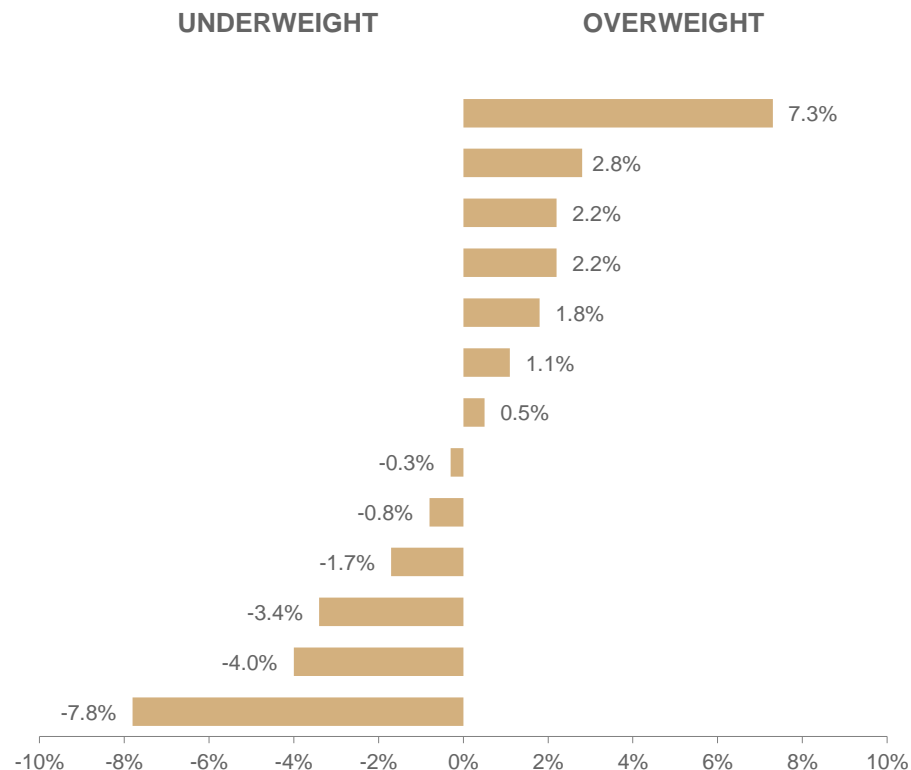
Source: BNY Mellon
See appendix for notes & disclosures

ANNUALIZED RETURNS AS AT JUNE 30, 2021	3 MTHS (%)	1 YR (%)	2 YR (%)	3 YR (%)	4 YR (%)	5 YR (%)	SINCE INCEPTION* (%)
FGP Canadian Equity Dividend Fund	9.1	51.3	12.6	6.4	6.8	9.3	6.9
S&P/TSX Composite Dividend Index	7.4	33.6	11.8	9.2	9.3	9.9	7.7
Value Added	+1.7	+17.7	+0.8	-2.8	-2.5	-0.6	-0.8

CALENDAR YEAR RETURNS	2020 (%)	2019 (%)	2018 (%)	2017 (%)	2016 (%)
FGP Canadian Equity Dividend Fund	-2.1	10.6	-13.7	15.8	26.3
S&P/TSX Composite Dividend Index	1.1	21.7	-8.6	9.3	24.0
Value Added	-3.2	-11.1	-5.1	+6.5	+2.3

*Inception Date: February 28, 2015
 See appendix for notes & disclosures

	FGP (%)	S&P/TSX DIV* (%)
Communication Services	13.0	5.7
Preferreds	2.8	0.0
Financials	38.5	36.3
Health Care	2.4	0.2
Industrials	13.8	12.0
Cash	1.1	0.0
Consumer Discretionary	4.6	4.1
Information Technology	2.1	2.4
Consumer Staples	3.3	4.1
Utilities	3.6	5.3
Real Estate	0.0	3.4
Energy	10.8	14.8
Materials	4.0	11.8



Stock selection drives sector allocation

*Source: Bloomberg – June 30, 2021
 See appendix for notes & disclosures

FGP PREFERRED SHARE FUND

- The Canadian Preferred Share Market is not widely followed by investors, is retail dominated, and each preferred share is unique. This creates a market that has many inefficiencies and a high degree of complexity which creates the opportunity to add meaningful value.

- Three types of preferred shares comprise the vast majority of the market:
 - Rate Resets
 - Securities issued at a fixed rate for an initial 5-year term
 - If not called, they provide the investor with the opportunity to reset the fixed rate for an additional 5 years or switch to a floating rate security for the 5-year term
 - Generally callable every 5 years on the reset date at par

 - Straight Fixed
 - Securities with a fixed coupon, set at time of issue
 - Limited call options directly after being issued, with monthly call options normally commencing after 5 years
 - Call features normally start above par and work towards par after the first call date

 - Floating
 - Straight floaters generally pay a percentage of prime as the dividend with the rate resetting monthly

- Preferred shares are issued by high quality companies
 - Most Canadian issuers are investment grade companies

- Higher yields
 - Higher than bonds, stocks and mortgages
 - Tax efficiency is an additional benefit for taxable investors

- Diversification benefits
 - Low correlations with traditional asset classes

- Better liquidity and lower fees than other alternatives

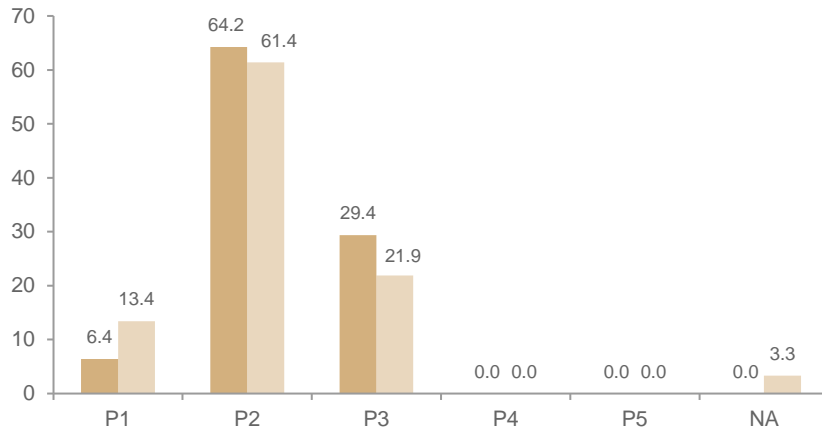
- Favourable current market environment

ANNUALIZED RETURNS AS AT JUNE 30, 2021	3 MTHS (%)	1 YR (%)	2 YRS (%)	3 YRS (%)	4 YRS (%)	5 YRS (%)	7 YRS (%)	10 YRS (%)
FGP Preferred Share Strategies	8.9	67.6	21.4	7.7	8.3	12.7	8.0	7.2
S&P/TSX Preferred Share Index (Total Return)	5.0	36.6	12.6	4.7	4.8	7.7	2.8	2.9
Value Added	+3.9	+31.0	+8.8	+3.0	+3.5	+5.0	+5.2	+4.3

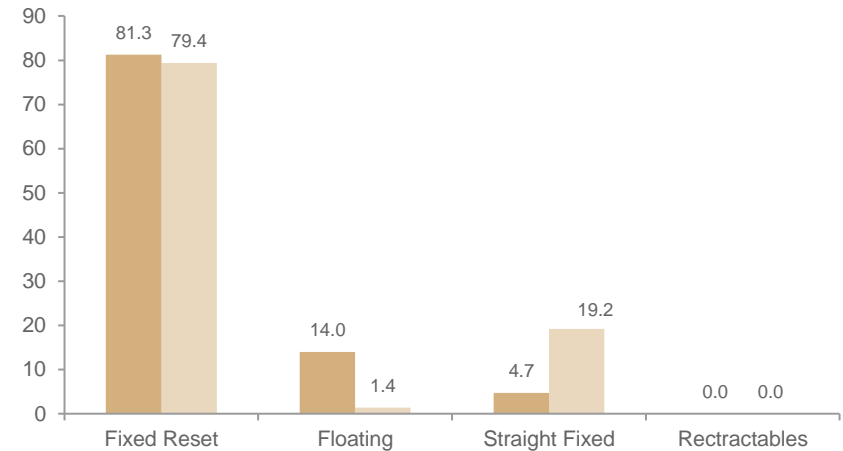
CALENDAR YEAR RETURNS	2020 (%)	2019 (%)	2018 (%)	2017 (%)	2016 (%)	2015 (%)	2014 (%)	2013 (%)	2012 (%)
FGP Preferred Share Strategies	8.4	0.1	-8.6	22.3	15.0	-7.6	9.3	-3.4	9.8
S&P/TSX Preferred Share Index (Total Return)	6.2	3.5	-7.9	13.6	7.0	-15.0	6.8	-2.6	5.5
Value Added	+2.2	-3.4	-0.7	+8.7	+8.0	+7.4	+2.5	-0.8	+4.3

Prior to 2016, performance are based on a carve out from the Income Fund
See appendix for notes & disclosures

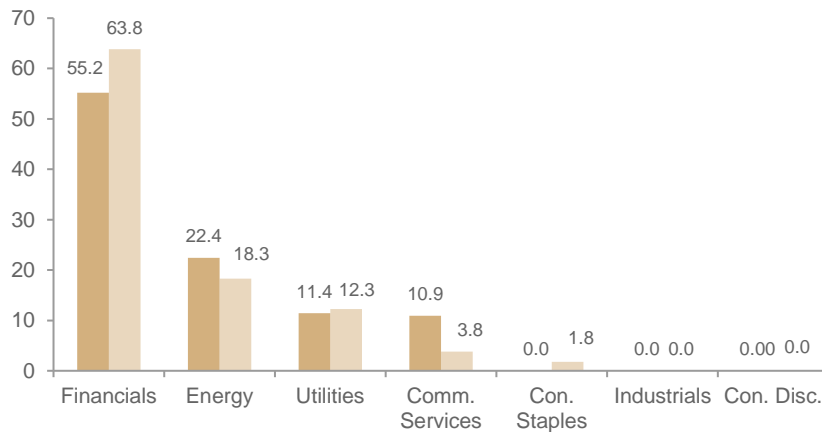
Rating (%)



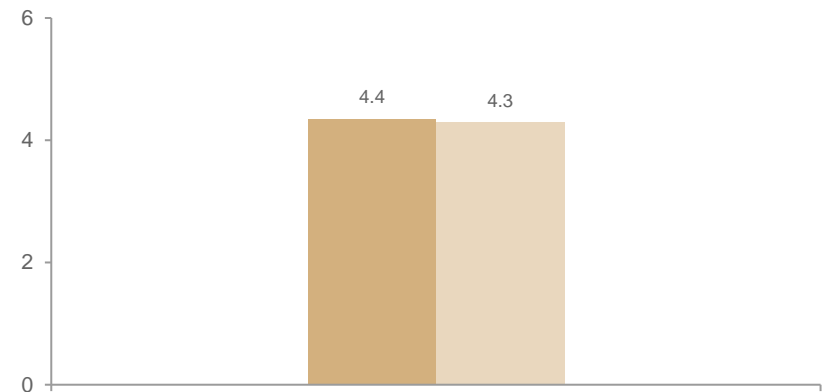
Types of Preferred Shares (%)



Sector Allocation (%)



Yield (%)



FGP Preferred Share Fund
 S&P/TSX Preferred Share Index *

* Source: BMO Capital Markets and S&P Dow Jones Indices – June 30, 2021
 Totals may not add to 100% due to rounding.
 See appendix for notes & disclosures

FGP CORPORATE PLUS+ BOND FUND

- Diversified corporate bond portfolio
- Increased fixed income diversification
- Less sensitive to interest rate changes
- Enhanced portfolio yield
- Simple Structure
 - Avoids derivatives and limits FX exposure

ANNUALIZED RETURNS AS AT JUNE 30, 2021	3 MTHS (%)	1 YR (%)	2 YRS (%)	3 YRS (%)	4 YRS (%)	5 YRS (%)	7 YRS (%)	10 YRS (%)	SINCE INCEPTION* (%)
FGP Corporate Plus+ Bond Fund	3.2	11.2	7.6	6.6	5.5	5.6	5.3	6.3	6.7
FTSE Canada All Corporate Bond Index	1.3	0.8	3.7	4.9	3.9	3.7	4.0	4.5	5.2
Value Added	+1.9	+10.4	+3.9	+1.7	+1.6	+1.9	+1.3	+1.8	+1.5

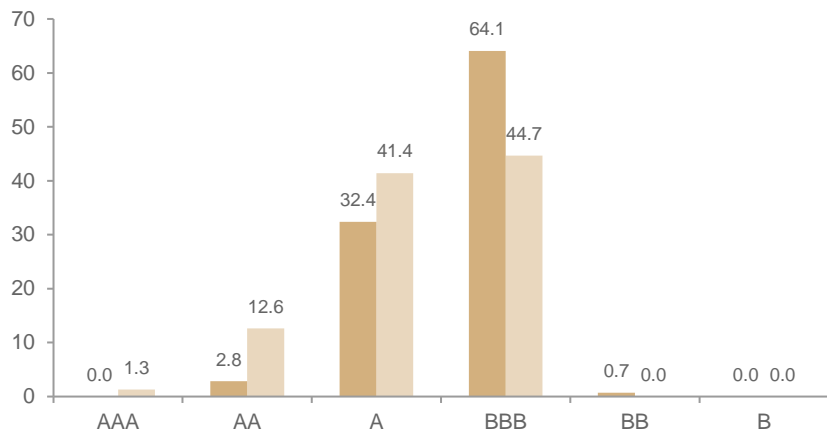
CALENDAR YEAR RETURNS	2020 (%)	2019 (%)	2018 (%)	2017 (%)	2016 (%)	2015 (%)	2014 (%)	2013 (%)	2012 (%)
FGP Corporate Plus+ Bond Fund	9.4	7.7	0.4	5.1	6.4	2.0	10.0	3.6	9.8
FTSE Canada All Corporate Bond Index	8.7	8.1	1.1	3.4	3.7	2.7	7.6	0.8	6.2
Value Added	+0.7	-0.4	-0.7	+1.7	+2.7	-0.7	+2.4	+2.8	+3.6

FGP Corporate Plus+ Bond Fund was launched on January 15, 2013.

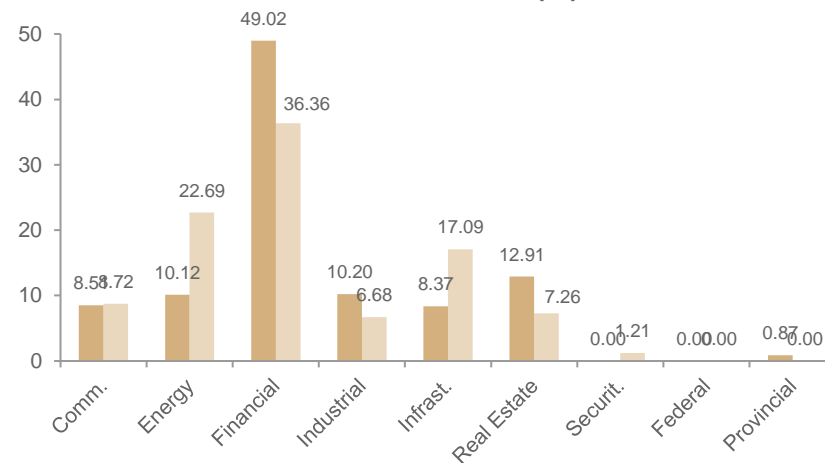
Historical performance from June 30, 2003 to March 31, 2013 is based on the High Yield Fixed Income Composite. From April 1, 2013 onwards performance is based entirely on the Fund.

*Inception Date: June 30, 2003
 See appendix for notes & disclosures

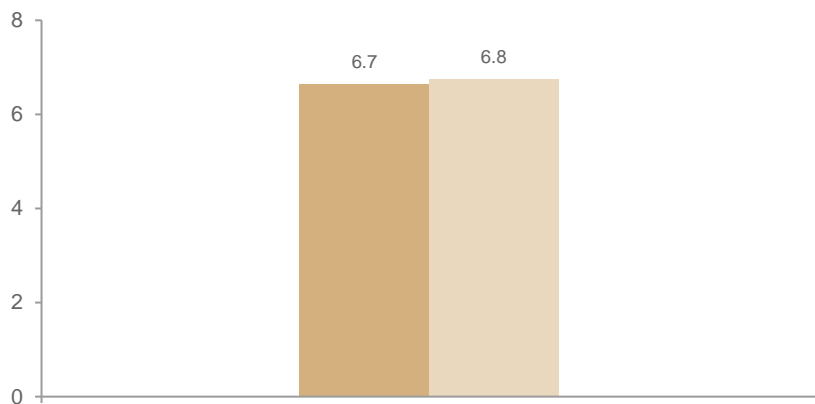
Credit Quality (%)



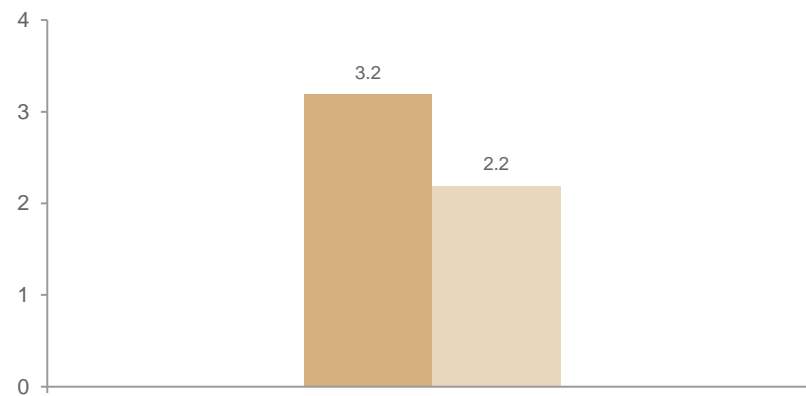
Sector Allocation (%)



Modified Duration (in years)



Yield (%)



FGP Corporate Plus+ Bond Fund**
 FTSE Canada All Corporate Bond Index *

*Source: PC Bond Analytics – June 30, 2021
 **Formerly FGP Enhanced Yield Corporate Bond Fund
 Note: Credit Quality based on FTSE Canada All Corporate Bond Index ratings methodology
 Totals may not add to 100% due to rounding.
 See appendix for notes & disclosures

FGP'S INVESTMENT TEAM – EXPERIENCE, DEPTH AND KNOWLEDGE

NAME	EDUCATION	FUNCTION(S)	FOCUS	YR AT FGP	YR IN INDUSTRY
FGP EQUITY TEAM					
Bryan Pilsworth	CFA, MBA	Portfolio Manager	Canadian Equities (large cap)	2007	2002
John Berry	CFA, MBA, P. Eng.	Portfolio Manager	Canadian Equities (large cap)	1998	1998
Stephen Mitchell	CFA	Portfolio Manager	Global & International Equities	2016	1988
Mohammed Ahmad	CFA, MBA	Portfolio Manager	Emerging Markets Equities	1999	1999
Dave Chan	CFA, MBA	Portfolio Manager	U.S. Equities	2015	2000
Tom Duncanson	CFA	Portfolio Manager	Small Cap; Research – Materials	2004	2004
Brandon Tu	CFA, CPA, CA, MAcc	Portfolio Manager	Equity Income; Research – Industrials, Cons. Disc., I/T	2008	2001
Zubaida Mirza	CFA, MBA	Research	Canadian Equities – Energy, Utilities	2008	1996
Owen Ko	CFA, CPA, MBA	Research	Canadian Equities – Financials, Telecom, Health Care	2013	2001
Frank Meng	CFA, CPA, CA	Research	Canadian Equities – Generalist	2019	2013
Andrew Aucoin	CFA	Research	Global Equities – Generalist. Focus on EAFE	2005	2005
Prashanth Uppuluri	CFA, MBA	Research	Global Equities – Generalist. Focus on EMEA & India	2017	1999
Alex Harbin	HBA	Research	Global Equities – Generalist. Focus on Asia Pacific	2019	2006
Ray Szutu	CFA	Research	Global Equities – Generalist. Focus on Global DM	2018	2006
Graeme Lang	BA	Trader	Canadian Equities	2017	2001
Nerojan Varnakumar	CFA	Trader	International Equities	2021	2014
FGP FIXED INCOME TEAM					
Robert Head	BA	Portfolio Manager & Head of Fixed Income	Fixed Income	1998	1990
Ryan Domsy	CFA, MEcon, FRM	Portfolio Manager & Co-Head of Fixed Income	Corporate Bonds & Preferred Shares	2010	2008
Cameron Greenwood	CFA	Portfolio Manager	Duration Strategies; Research – Macroeconomic & Credit	2007	2007
Andy Thi	CFA	Research	Credit	2016	2012
Brooke Biscoe	CFA	Research	Credit	2019	2013
Jesse Cotton	CFA, MBA	Trader/Research	Fixed Income	2015	2015



***Bryan Pilsworth, CFA, MBA, President & CEO, Portfolio Manager - Canadian Equities
FGP shareholder since 2008***

Bryan joined FGP in 2007 as a senior analyst covering the Telecom and Financial sectors. In 2012, he assumed portfolio management responsibilities for FGP's small cap Canadian equity mandates and held that position until 2017. Following a period of co-management with John Berry, Bryan became the lead portfolio manager of FGP's all-cap Canadian equity mandates in 2018 in addition to his role as President & CEO of the firm. He is also a member of FGP's Board of Directors, Executive Committee, and Investment Committee. Bryan graduated from the Richard Ivey School of Business at the University of Western Ontario (MBA) and from Carleton University (BComm). He was on the Dean's Honour List at both universities. Bryan is also a CFA charterholder.



***John Berry, CFA, MBA, P.Eng., Senior Vice President & Portfolio Manager - Canadian Equities
FGP shareholder since 2005***

John's investment career began when he joined FGP in 1998 as the firm's very first equity analyst. Prior to joining FGP, John spent six years as an oil and gas consulting engineer in Calgary and Houston. In 2002, John launched the FGP Small Cap Canadian Equity Fund with just \$5 million in assets and managed this fund for the next 10 years. In 2006, he was promoted to co-manager of FGP's Canadian equity all-cap strategies and became the sole portfolio manager of these strategies in 2008, a position he held for 10 years. Currently, John is a member of the Canadian equity team with a focus on analyzing energy companies and special situations. He also plays a key role in mentoring FGP's research staff and is a member of FGP's Board of Directors and Investment Committee. John is a graduate of the University of Waterloo (MSc in Chemical Engineering) and of the Richard Ivey School of Business at the University of Western Ontario (MBA). He is also a CFA charterholder.



***Tom Duncanson, CFA, Vice President & Portfolio Manager - Canadian Equities
FGP shareholder since 2008***

Tom's career began when he joined FGP in 2004, becoming a Canadian equity research analyst in 2006. In 2016, he became co-manager of FGP's small cap mandates, and in 2017 became portfolio manager of these mandates. Tom also researches the Materials sector for FGP's Canadian equity portfolios. He is a member of FGP's Investment Committee. Tom is a graduate of the University of Western Ontario (Honours BA) and is a CFA charterholder.



***Brandon Tu, CFA, CPA, CA, MAcc, Vice President & Portfolio Manager - Canadian Equities
FGP shareholder since 2011***

Brandon joined FGP in 2008 as a research analyst. In 2016, he became a portfolio manager and now manages FGP's Canadian equity dividend strategies and co-manages the FGP Income Fund. Brandon also researches the Industrials, Consumer Discretionary, and Information Technology sectors for FGP's Canadian equity portfolios. He is a member of FGP's Investment Committee. Brandon is a professional accountant by training, having begun his career in 2000 as an auditor before taking on a corporate tax advisory position at KPMG. He later moved on to work as an equity research analyst at Genuity Capital Markets. Brandon is a graduate of the University of Waterloo (MAcc). He holds the Chartered Professional Accountant, Chartered Accountant, and U.S. Certified Public Accountant designations. He is also a CFA charterholder.



Zubaida Mirza, CFA, MBA, Senior Research Analyst
FGP shareholder since 2010

Zubaida joined FGP in 2008 as a research analyst. Now a senior research analyst, she covers the Energy and Utilities sectors for FGP's Canadian equity portfolios. Zubaida's career began in 1996 with W. I. Carr Indosuez. She later moved to CIBC World Markets to work as an associate analyst. Zubaida is a graduate of the Institute of Business Administration (MBA) in Pakistan and is a CFA charterholder.



Owen Ko, CFA, CPA, MBA, Senior Research Analyst
FGP shareholder since 2013

Owen joined FGP in 2013. He covers the Financials, Telecom, and Health Care sectors for FGP's Canadian equity portfolios. Owen's career began in 2001 at Ernst & Young. He later moved to RBC then Genuity Capital Markets, where he was a research associate. Prior to joining FGP, he was a research analyst at CIBC Global Asset Management. Owen is a graduate of the Schulich School of Business at York University (MBA), holds the U.S. Certified Public Accountant designation, and is a CFA charterholder.



Frank Meng, CFA, CPA, CA, Research Analyst

Frank joined FGP in 2019 as a generalist research analyst on the Canadian equity team. Frank's career began in 2013 at PWC's asset management practice. He became an equity research associate at Veritas Investment Research in 2016 and at Desjardins Capital Markets in 2017. Frank is a graduate of the University of Toronto (MMPA). He holds the Chartered Professional Accountant, Chartered Accountant designation. He is also a CFA charterholder.



Graeme Lang, BA, Head Canadian Equity Trader
FGP shareholder since 2020

Graeme joined FGP in 2017 as Head Equity Trader. His career started in 2001 at ScotiaMcLeod. He spent 10 years as the director of equity trading at Pollitt & Co. and four years as an institutional equity trader at Haywood Securities. Graeme is a graduate of Dalhousie University (BA). He has been active in Toronto's trading community since 2005. He is currently president of the Institutional Equity Traders Association and governor of the Canadian Security Traders Association.



**Ryan Domsy, CFA, MEcon, FRM, Executive Vice President & Portfolio Manager, Co-Head of Fixed Income
FGP shareholder since 2012**

Ryan joined FGP in 2010 as a credit analyst. He is now Co-Head of Fixed Income and head of credit research, and was promoted to Executive Vice President in 2020. Ryan is the lead portfolio manager of FGP's core plus, corporate bond, and preferred share mandates. He is also a member of FGP's Investment Committee and the FGP Executive Committee. Ryan's career began in 2008 at DBRS where he was a senior financial analyst covering public finance and infrastructure credits. Ryan is a graduate of Queen's University (MEcon, BComm), holds the Financial Risk Manager designation, and is a CFA charterholder.



**Robert Head, BA, Senior Vice President & Portfolio Manager, Co-Head of Fixed Income
FGP shareholder since 2005**

Rob joined FGP in 1998 as a fixed income trader and has led the fixed income team since 2005. He is now Co-Head of Fixed Income responsible for Asset Mix firm-wide. Rob is also a member of FGP's Investment Committee. Rob's career began in 1990 at The Equitable Life Insurance Company of Canada, first in the actuarial department then as a trader, analyst, and fixed income portfolio manager. Rob is a graduate of the University of Waterloo (BA).



**Cameron Greenwood, CFA, Vice President & Portfolio Manager - Fixed Income
FGP shareholder since 2012**

Cameron's career began when he joined FGP in 2007. He moved to the Fixed Income team as a trader in 2009. He is now a senior analyst focusing on corporate credit, provincial credit and macroeconomic research. He is also a portfolio manager. Cameron is the lead portfolio manager of FGP's short and long duration fixed income mandates, is responsible for interest-rate strategies, and has back-up responsibilities on credit-focused fixed income mandates. Cameron is also a member of FGP's Investment Committee. Cameron is a graduate of Wilfrid Laurier University (BA) and is a CFA charterholder.



**Andy Thi, CFA, Senior Credit Analyst
FGP shareholder since 2017**

Andy joined FGP in 2016 as a credit analyst and was promoted to Senior Credit Analyst in 2019. Andy's career began in 2012 at DBRS where he specialized in the analysis of energy companies. Andy is a graduate of the Schulich School of Business at York University (Honours BBA) and is a CFA charterholder.

***Brooke Biscoe, CFA, Credit Analyst***

Brooke joined FGP in 2019 as a credit analyst. Brooke's career began in 2013 at Standard & Poor's, where he was a ratings analyst specializing in industrials. Prior to joining FGP, he worked as an associate specializing in private debt at Next Edge Capital Corp. Brooke is a graduate of the Sauder School of Business at the University of British Columbia (BComm) and is a CFA charterholder.

***Jesse Cotton, CFA, MBA, Fixed Income Trader***
FGP shareholder since 2020

Jesse joined FGP in 2017 as a fixed income trader. He also has some analyst responsibilities. Jesse was an MBA co-op student on FGP's fixed income team in the fall of 2015 and summer of 2016, after which he worked at FGP part-time while completing his MBA studies. He joined FGP full-time in January 2017. Jesse is a graduate of McMaster University (MBA) and McGill University (BA), and is a CFA charterholder.



***Kimberley Woolverton, CFA, Executive Vice President, Head of Distribution
FGP shareholder since 2019***

Kimberley joined FGP in 2018 to lead the institutional client servicing team and has led our firm-wide sales, marketing and client service activities since 2019. She is also a member of FGP's Investment Committee and the FGP Executive Committee. Kimberley's investment career began in 1994. She held positions at The Guardian Group of Funds, Lincoln Trust Company, and Merrill Lynch before moving into institutional business development and client servicing roles at Burgundy Asset Management and Aberdeen Asset Management. She is a graduate of McGill University (BSc) and is a CFA charterholder. Kimberley has been actively involved with the Association of Investment Management Sales Executives (AIMSE) and currently serves as the President of AIMSE Canada and as a member of the U.S. board of directors.



***Marina Mascarenhas, BA, Manager - Client Services
FGP shareholder since 2020***

Marina joined FGP in 2014 in a role providing support for FGP's institutional and sub-advisory client services. In 2018, she was promoted to manager of the team responsible for institutional client service and in 2019 took on management of client service across the firm. Prior to joining the firm, she worked for more than 12 years with Phillips, Hager & North Investment Management in various capacities and most recently as an Institutional Portfolio Manager Assistant, servicing institutional clients. In addition, Marina worked in developing and servicing high net worth clients at Mackenzie Financial Corporation, and she worked in the trading department at National Bank of Kuwait. Marina is a graduate of the University of Bombay (BA) in India.

Investment returns and assets under management are expressed in Canadian dollars unless otherwise noted. Investment returns are gross of investment management fees, net of fund expenses for FGP pooled funds, and include reinvestment of dividends and income. Returns are time weighted and annualized for periods greater than one year. Values change frequently and past investment performance may not be repeated.

Securities mentioned herein are not to be construed as recommendations to buy or sell and are not representative of Foyston, Gordon & Payne Inc. accounts/portfolios as a whole.

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S&P/TSX Index Data. Source: TSX Copyright (2021) TSX Inc. All rights reserved.

Any projections in this investment presentation are estimates only and may not be realized in the future.

U.S residents

FGP's pooled funds are not offered to U.S. residents. Any information herein describing FGP's pooled funds is for illustration purposes only. FGP's strategies are available to U.S. residents on a separate account basis.

1 Adelaide Street East
Suite 2600, P.O. Box 200
Toronto, ON M5C 2V9
Toll-Free: 1-844-369-7866 Ext. 1990
Fax: 416-367-1183
Email: candminfo@foyston.com

Benchmark

Fund Blended Benchmark:
(35% S&P/TSX Composite Dividend Index, 35% S&P/TSX Preferred Share Index, 30% FTSE Canada All Corporate Bond Index)

Inception Date

April 30, 2019

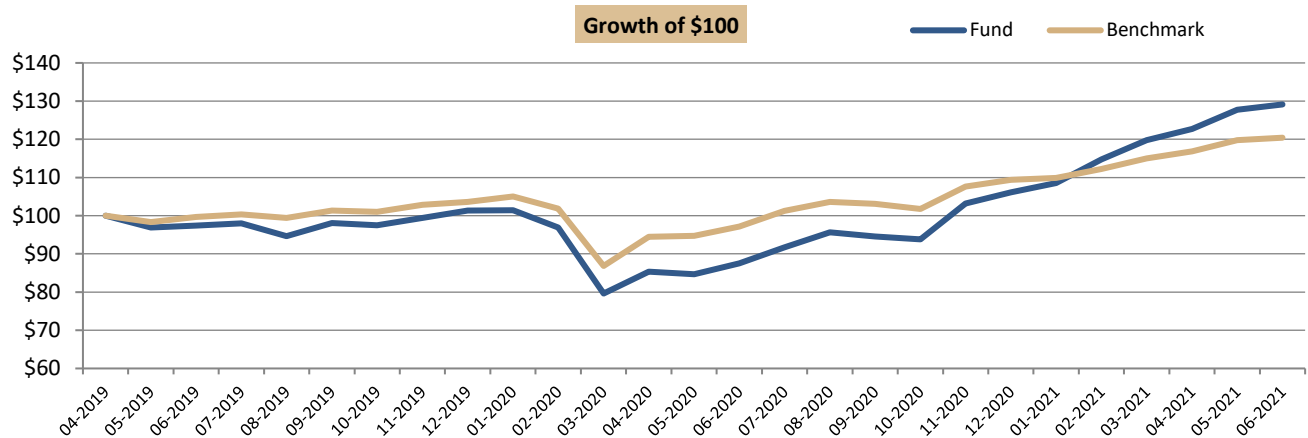
Total Net Assets

\$32 million

Investment Strategy

The GFD - FOYSTON Care & Maintenance Income Fund (the "Fund") aims to generate an attractive total investment return through income and long-term capital growth. To achieve this, the Fund will invest primarily in a diversified mix of debt obligations and other evidences of indebtedness of primarily Canadian issuers, preferred shares, common shares, income trusts and real estate investment trusts.

	Fund	Benchmark
Asset Class	Range	Weight
Cash and Short-Term	0% - 10%	0%
Bonds	20% - 40%	30%
Preferred Shares	25% - 45%	35%
Common Shares	25% - 45%	35%

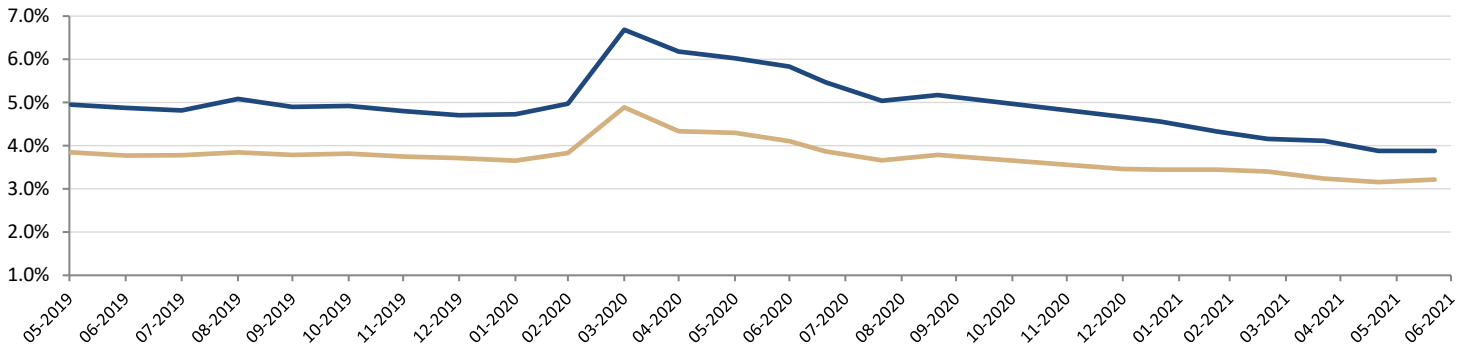


	Annualized Returns (%)						
	3 months	1 year	2 years	3 years	4 years	5 years	10 years
GFD – FGP Care & Maintenance Income Fund	7.8	47.5	15.1	-	-	-	-
Blended Benchmark	4.7	24.0	9.9	-	-	-	-
<i>Value Added</i>	<i>3.1</i>	<i>23.5</i>	<i>5.2</i>	-	-	-	-

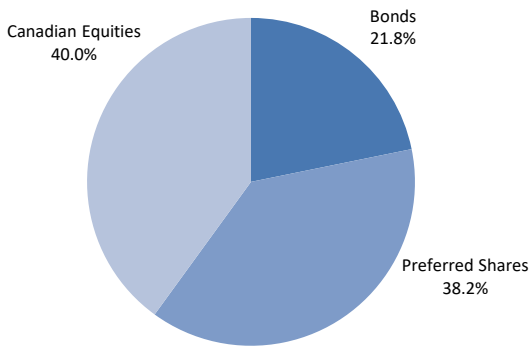
	Calendar Year Returns (%)									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
GFD – FGP Care & Maintenance Income Fund	4.7	-	-	-	-	-	-	-	-	-
Blended Benchmark	5.6	-	-	-	-	-	-	-	-	-
<i>Value Added</i>	<i>-0.9</i>	-	-	-	-	-	-	-	-	-

	Last Eight Quarters' Returns (%)							
	Q2 '21	Q1 '21	Q4 '20	Q3 '20	Q2 '20	Q1 '20	Q4 '19	Q3 '19
GFD – FGP Care & Maintenance Income Fund	7.8	12.9	12.2	8.0	10.0	-21.5	3.4	0.7
Blended Benchmark	4.7	5.2	6.1	6.1	11.9	-16.2	2.2	1.6
<i>Value Added</i>	<i>3.1</i>	<i>7.7</i>	<i>6.1</i>	<i>1.9</i>	<i>-1.9</i>	<i>-5.3</i>	<i>1.2</i>	<i>-0.9</i>

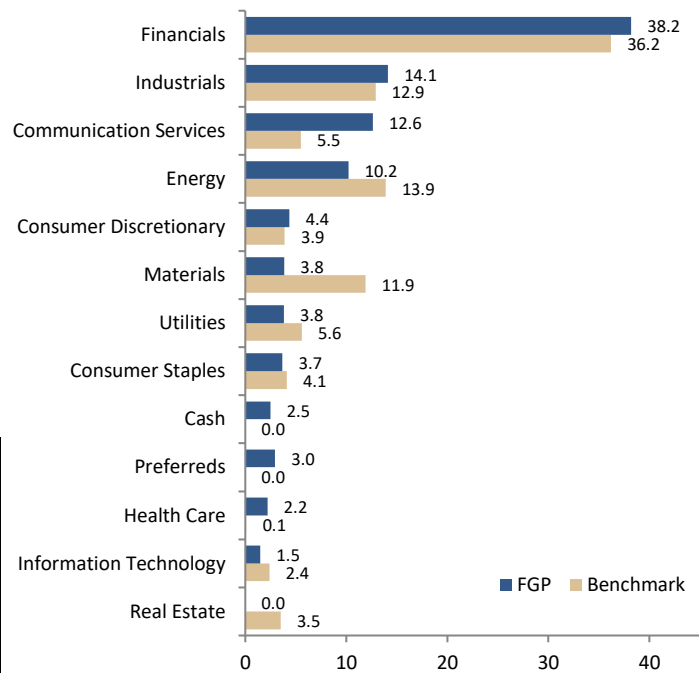
Portfolio Yield (%)



Asset Mix (%)



FGP Canadian Equity Dividend Fund - Sector Allocation



Portfolio Risk Characteristics	2 years	5 years
Portfolio Standard Deviation	18.07	-
Benchmark Standard Deviation	14.16	-
Tracking Error	6.09	-
Information Ratio	0.86	-
Sharpe Ratio	0.79	-

Source: eVestment Analytics

5-Year Quarterly Capture	(%)
Upside Market Capture	-
Downside Market Capture	-

Source: eVestment Analytics

Direct Holdings	Fund Weight (%)
FGP Canadian Equity Dividend Fund	40.0
FGP Preferred Share Fund	38.2
FGP Corporate Plus Bond Fund	21.8
TOTAL	100.0

GFD - Foyston Care & Maintenance Program

Onboarding Process & Reporting Summary



FOYSTON, GORDON & PAYNE INC.

INVESTMENT COUNSEL



GFD-Foyston Care & Maintenance Fund

Onboarding Process Map

DOCUMENTATION

PHASE 1



Cemetery Board
Approval of Transfer



GFD Collects Cemetery
Info for Documentation
Purposes



Completed Documents
Returned for Signatures



Document Package
Returned to GFD

APPROVAL

PHASE 2



GFD Submits:

- Request for Transfer to BAO
- Executed Trust Agreement to BAO
- Investment Management Agreement
- Account Setup Documents to Parties



Once Approved:

- BAO Notifies Existing Trustee to Execute Transfer



Existing Trustee Forwards
Funds to Comtech, who,
in turn, invests funds with
FGP

IMPLEMENTATION

PHASE 3



Upon Receipt of Funds:

- GFD Confirms Transfer with Cemetery
- Training Session Provided for Cemetery Administrator on System Tools



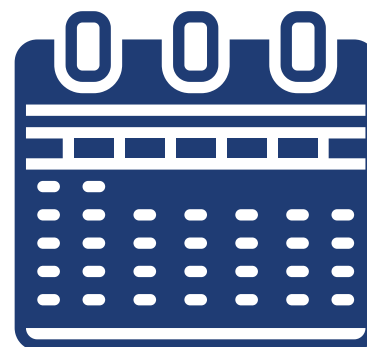
GFD-Foyston Care & Maintenance Fund

Reporting Summary



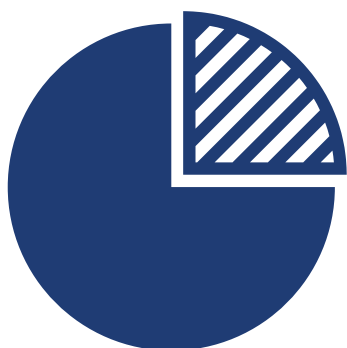
ONGOING

From GFD:
Same-day confirmation
of each new
submission via email



MONTHLY

From CIBC Mellon:
Monthly statement of
account sent in hard copy
format via Canada Post



QUARTERLY

From FGP:
Quarterly Fund
Performance Report
available online on FGP
portal via secure log-in



ANNUALLY

From GFD:
Year end summary report to
assist in completing BAO filing
available online via secure
online GFD portal log-in



GFD-Foyston Care & Maintenance Fund

Reporting Summary

ONGOING

From GFD:
Same-day confirmation of each new submission via email



February 04, 2020



Care & Maintenance Fund Submission Form

Name: Karen Maintenants Member Number: 999
 Establishment Name: XYZ Cemetery Tel: 555-555-5555
 Address: 123 Main St. Address 2:
 Fax: City: Anytown, ON
 Prov.: ON Website:
 Postal Code: 1A2 B3C Email Address:
 Date Submitted: 04/02/2020

Care & Maintenance (C&M) Contributions

Date of Sales: 07/01/2019 to 12/31/2019

1. Do you have any contributions for Interment/Scattering Rights? Yes No

Interment & Scattering Rights

Non-Installment Sales				Installment Sales			
	# of non-installment sales	Total Sales \$	Required Contribution	Total \$ Installments	C&M Contribution	Voluntary Contribution	Total Contribution
In Ground Grave - Adult Lot	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
In Ground Grave - Children/Cremation Lot	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Crypt	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Niche	1	\$ 2,000.00	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00
Scatterings - Single	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Scatterings - Multiple	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Scatterings - No Rights	0		\$ 0.00			\$ 0.00	\$ 0.00
Total C&M Contributions from Sale of Interment and Scattering Rights							\$ 300.00
Other Contributions:							
Additional C&M contributions : Bequests and Donations							\$ 0.00
Additional C&M contributions (Payment in lieu of property tax)							\$ 0.00
Additional C&M (Other)							\$ 0.00
Total Contribution:							\$ 300.00

2. Do you have any contributions for Marker Installation? Yes No

Marker Installation	# of Markers	Amount \$ Prescribed	Total Contribution
Flat Markers	1	\$ 50.00	\$ 50.00
Small Upright Markers	3	\$ 100.00	\$ 300.00
Large Upright Markers	0	\$ 200.00	\$ 0.00
Total Contribution:			\$ 350.00

3. Do you have any contributions for resale of Interment/Scattering Rights? Yes No

Total Pre-Authorized Debit Amount	\$ 650.00
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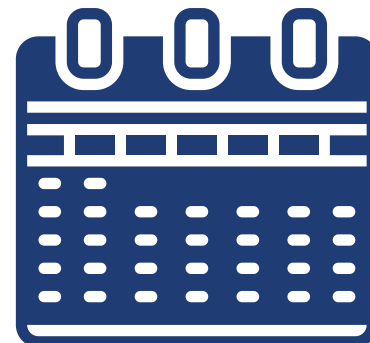


GFD-Foyston Care & Maintenance Fund

Reporting Summary

MONTHLY

From CIBC Mellon:
 Monthly statement of account sent in
 hard copy format via Canada Post



CIBC MELLON

Foyston, Gordon & Payne Inc.
 c/o CIBC Mellon
 1 York Street, Suite 900
 Toronto, Ontario, M5J 0B6

Your Account Summary
 Statement Date December 1, 2019 to December 31, 2019

nn9100

Summary of Your Account

	MARKET VALUE								
Your Total Canadian \$ Investment on December 1, 2019	\$15,451.81								
FGP MONEY MARKET FUND									
<table style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th style="width: 20%;">UNIT PRICE(\$)</th> <th style="width: 15%;"># OF UNITS</th> <th style="width: 20%;">BOOK COST</th> <th style="width: 45%;">MARKET VALUE</th> </tr> </thead> <tbody> <tr> <td>\$19.6180</td> <td>1,017.796</td> <td>\$19,967.12</td> <td>\$19,967.12</td> </tr> </tbody> </table>	UNIT PRICE(\$)	# OF UNITS	BOOK COST	MARKET VALUE	\$19.6180	1,017.796	\$19,967.12	\$19,967.12	
UNIT PRICE(\$)	# OF UNITS	BOOK COST	MARKET VALUE						
\$19.6180	1,017.796	\$19,967.12	\$19,967.12						
TOTAL Canadian \$ Investments December 31, 2019	\$19,967.12								

Transaction Summary
FGP MONEY MARKET FUND

DATE	TRANSACTION	GROSS AMOUNT(\$)	NET AMOUNT(\$)	UNIT PRICE(\$)	UNITS	TOTAL UNITS
12/01/19	Opening Balance					788.720
12/31/19	PURCHASE	4,494.02	4,494.02	19.6180	229.076	1,017.796
12/31/19	REDEMPTION	-19,967.12	-19,967.12	19.6180	-1,017.796	0.000
12/31/19	PURCHASE	19,967.12	19,967.12	19.6180	1,017.796	1,017.796
12/31/19	Closing Balance					<u>1,017.796</u>

"Book cost" means the total amount paid to purchase a security, including any transaction charges related to the purchase, adjusted for reinvested distributions, returns of capital and corporate reorganizations.

The market value for the fund(s) shown within this statement is its "net asset value" as of the specified statement date.

We make efforts to ensure that the information contained in your statement is accurate. Please review this statement carefully and advise us of any inconsistencies with your records within 60 days.

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(INCOME)

Account Type:
Cash Account

Account Number:

COMPANY (CAPITAL)

Account Type:
Cash Account

Account Number:

Investment Advisor or Dealer:
HOUSE REP

MARKET VALUE

\$1,579,866.92

MARKET VALUE

\$1,606,756.19

MARKET VALUE

\$1,606,756.19

UNITS	TOTAL UNITS
	179,123.234
0.000	179,123.234
62.245	179,185.479
	<u>179,185.479</u>

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www.foyston.com
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 Toll Free: 1-844-FOYSTON
 Fax: (416) 367-1183

If you have any questions, please email FGP at fgprivateclients@foyston.com.

We make efforts to ensure that the information contained in your statement is accurate. Please review this statement carefully and advise us of any inconsistencies with your records within 60 days.

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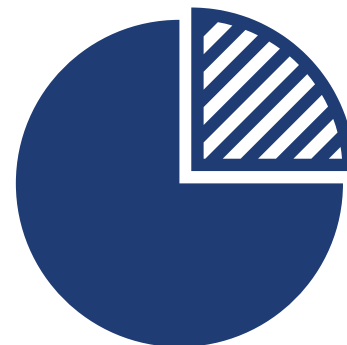


GFD-Foyston Care & Maintenance Fund

Reporting Summary

QUARTERLY

From FGP:
 Quarterly Fund Performance Report
 available online on FGP portal via
 secure log-in



FOYSTON, GORDON & PAYNE INC. INVESTMENT COUNSEL												
PORTFOLIO VALUATION												
Dec 31, 2017												
Reporting Currency:		Canadian Dollar										
Account #:		[REDACTED]										
Account Type:		Trust										
Performance Inception Date:		Feb 28, 2015										
Quantity	Symbol	Security	Currency	Unit Cost	Book Value	Market Price	Principal Value	Accrued Income	Market Value	Pct. Assets	Annual Income	Yield
Cash & Equivalents												
	209,573.88	CAD	Canadian Dollar	1,000	209,573.88	1,000	209,573.88		209,573.88	2.5		
Total Cash & Equivalents					209,573.88		209,573.88		209,573.88	2.5		0.0
Domestic Equities												
Canadian Dividend												
	721,410,369.0	1031	FGP Canadian Equity Dividend Fund	CAD	10,003	7,216,412.19	11,362	8,211,092.81	8,211,092.81	97.5	333,658.07	4.1
Total Canadian Dividend					7,216,412.19		8,211,092.81		8,211,092.81	97.5	333,658.07	4.1
Total Domestic Equities					7,216,412.19		8,211,092.81		8,211,092.81	97.5	333,658.07	4.1
Total Portfolio					7,426,986.07		8,420,666.69		8,420,666.69	100.0	333,658.07	4.0

Book Value means the total amount paid to purchase an investment, including any transaction charges related to the purchase, adjusted for reinvested distributions, return of capital and corporate reorganizations.

Element	Reporting Amount
223.33	381,123.93
469.87	194,469.87
	575,613.80
842.42	111,442.42
	111,442.42
835.43	8,395.43
58,493.71	58,493.71
78.97	78.97
14,530.77	14,530.77
7,452.28	7,452.28
15,600.51	15,600.51
28,743.87	28,743.87
38,539.06	38,539.06
85.27	85.27
4,444.94	4,444.94
17,536.99	17,536.99
36,040.00	36,040.00
7,009.50	7,009.50
25,609.01	25,609.01
8,395.43	8,395.43
18,113.92	18,113.92
7,452.28	7,452.28
14,530.77	14,530.77
26,063.97	26,063.97
34,538.46	34,538.46
45,602.99	45,602.99
	524,996.91

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Trade Date Basis

Element Reporting Amount

Trade Date Basis

Element Reporting Amount

Page 2 of 3



GFD-Foyston Care & Maintenance Fund

Reporting Summary

ANNUALLY

From GFD:

Year end summary report to assist in completing BAO filing available online via secure online GFD portal log-in



Care & Maintenance Annual Summary Report

Establishment Name:

Member Number:

Care & Maintenance (C&M) Contributions

Date of Sales: 01/01/2019 to 12/31/2019

Interment & Scattering Rights

Non-Installment Sales				Installment Sales		Contributions	
Type of Interment/Scattering Rights	# of non-installment sales	Total Sales \$	Required Contribution	Total \$ Installments	C&M Contribution	Voluntary Contribution	Total Contribution
In Ground Grave - Adult Lot	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
In Ground Grave - Children/Cremation Lot	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Crypt	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Niche	1	\$ 1,100.00	\$ 165.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 165.00
Scatterings - Single	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Scatterings - Multiple	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Scatterings - No Rights	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total C&M Contributions from Sale of Interment and Scattering Rights							\$ 165.00
Other Contributions:							
Additional C&M contributions : Bequests and Donations						\$ 0.00	
Additional C&M contributions (Payment in lieu of property tax)						\$ 0.00	
Additional C&M (Other)						\$ 69,125.39	
Total Contribution:							\$ 69,290.39

Marker Installation

Marker Installation	# of Markers	Amount \$ Prescribed	Total Contribution
Flat Markers	0	\$ 250.00	\$ 0.00
Small Upright Markers	5	\$ 500.00	\$ 500.00
Large Upright Markers	0	\$ 1,000.00	\$ 0.00
Total Contribution:			\$ 500.00

Total Amount \$ 69,790.39

QUARTER TWO UPDATE 2021



HIGHLIGHTS....

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SUMMARY

WNFS spend the second quarter in another covid lockdown preventing a few projects from getting completed. Training commenced in June with crews training four nights a week.

MASTER FIRE PLAN

Part one of the Department Survey was sent out to firefighters garnering about a 50% response rate. Some recurring themes from respondents include respondents reported many of them have been exposed to events that they found traumatic with little to no support over their volunteer careers. As this survey focused predominately on the mental health of the organization, it appears there is much work to be done in this area.

Part two of the department survey and the community survey will be completed by end of summer. The master fire planning process to begin in late fall with the final plan to be presented in Quarter 4 of 2021 or Quarter 1 2022.

SOFTWARE IMPLEMENTATION

Council approved the WNFS modernization report in June, with implementation beginning thereafter. The management team has been spending a portion of their week inventorying and barcoding the equipment on all trucks and in all of the stations. Inventorying of equipment is to be completed by the end of August, with training on software to start in September.

EQUIPMENT DELIVERIES

We received delivery of our new extrication equipment from Code 4 Rescue. The new extrication tools are battery powered which saves us a great deal of set up time at an extrication call. Training was provided on the new tools and they were put into service. We also were able to standardize our truck response for both stations to incidents. This will make it easier for Firefighters when responding to calls.

The new bunker gear was also delivered for numerous firefighters. The purchase was a joint purchase with Minto which realized us savings from bundling the purchase. We currently about half way through sending existing gear away and to be certified. Certifying bunker gear yearly is a requirement under the standards to ensure safe and effective gear is used by each firefighter.

TRAINING

Professional Responder CPR & First Aid: All firefighters were tested and certified in Professional Responder First Aid during the month of June.

A return to in person training has occurred at each of the stations. We have completed training in pumper operations and auto extrication. All Firefighters are happy to be back to full training.

COVID19

We continue to follow Public Health guidelines around the Station and when responding to incidents. We are keeping updated on new guidelines and any changes to existing ones. The firefighters have done a tremendous job staying within the guidelines and still responding to calls under difficult circumstances.

TRILLIUM ROOTS GRANT

WNFS & MFD applied for a joint grant for medical training equipment through the Trillium Mutual Roots Foundation. Our application was successful and WNFS & MFD received \$7500 towards new medical training equipment. Equipment is to be purchased in August.

STAFFING

Our staffing continues to remain a challenge. Numerous firefighters have accepted positions in full time fire departments and have had to take leave of absences over the summer to complete their recruit training. This has left us a little short staffed throughout the summer. A huge thank you to the Firefighters who have stepped up and are covering off various standby weekends and other duties as they arise.

RECRUITMENT

We continue to put the word out and take in interest for new firefighters. We will be hosting a recruitment night in the Fall to promote firefighting in Wellington North. So far interest has been good, but we will continue throughout the summer to promote interest in becoming a firefighter.

STATISTICS – APRIL – JUNE 2021

RESPONSE TYPE	# INCIDENTS
Station: 120 - STATION 120 - MT. FOREST	
1 - Fire	6
22 - Pot on Stove (no fire)	1
24 - Other Cooking/toasting/smoke/steam (no fire)	1
3 - NO LOSS OUTDOOR fire (see exclusions)	2
31 - Alarm System Equipment - Malfunction	1
32 - Alarm System Equipment - Accidental activation (exc. code 35)	4
33 - Human - Malicious intent, prank	1
41 - Gas Leak - Natural Gas	1
44 - Gas Leak - Miscellaneous	2
53 - CO incident, CO present (exc false alarms)	2
62 - Vehicle Collision	3
85 - Vital signs absent, DOA	1
89 - Other Medical/Resuscitator Call	1
910 - Assisting Other FD: Mutual Aid	1
92 - Assistance to Police (exc 921 and 922)	1
94 - Other Public Service	1
96 - Call cancelled on route	1
97 - Incident not found	1
98 - Assistance not required by other agency	1
# Incidents for 120 - Station 120 - Mt. Forest:	32
Station: 90 - STATION 90 - ARTHUR	
1 - Fire	2
3 - NO LOSS OUTDOOR fire (see exclusions)	2
31 - Alarm System Equipment - Malfunction	1
39 - Other False Fire Call	1
62 - Vehicle Collision	6
86 - Alcohol or drug related	1
94 - Other Public Service	1
# Incidents for 90 - Station 90 - Arthur:	14

CONTACTS

If you have any questions related to the information outlined in this update, please do not hesitate to contact our team:

Chris Harrow
Director of Fire Services
T: 519-503-9545 e: charrow@wellington-north.com

Marco Guidotti
Deputy Chief
T: 519-323-1441 e: mguidotti@wellington-north.com

Callise Loos
Deputy Chief
T: 519-497-2502 e: cloos@wellington-north.com



Staff Report

To: Mayor and Members of Council Meeting of September 13, 2021
From: Matthew Aston, Director of Operations
Subject: OPS 2021-026 being a report on Traffic Count Report

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information Report OPS 2021-026 being a report on Traffic Counts.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report OPS 2021-022 being a report on Traffic Counts

Report OPS 2020-029 being a report on Traffic Counts

BACKGROUND

Township staff, via a contractor, conducted traffic counts around Wellington North in late July 2021 on the Friday and Saturday of the Civic Holiday weekend.

Traffic counts that were observed are provided in Schedule A. These counts provide objective information of vehicles volumes on roads, during a 24-hour period, which can be used to inform conversations on maintenance prioritization, customer inquiries, and other.

Some points of interest contained within Schedule A:

1. Preston Street North count was approximately three times higher on Friday when compared with Saturday.
2. Domville Street count was over three times higher on Friday when compared with Saturday.
3. Main Street North traffic count on Friday was about 20% higher than Saturday on this long weekend. This increase was a consistent with the traffic count increase observed on Smith Street at the north-end of Arthur.
4. Main Street North count from Friday, May 7, 2021 was 11,689 and Friday, July 30, 2021 was 13,774, an increase of ~18%.
5. Traffic on Concession 11 increased Saturday over Friday.

FINANCIAL CONSIDERATIONS

These counts cost ~\$1,500 or ~\$100/location.

ATTACHMENTS

Schedule A – July 30 & 31 Traffic Counts

STRATEGIC PLAN 2019 – 2022

Do the report’s recommendations align with our Strategic Areas of Focus?

- Yes
- No
- N/A

Which priority does this report support?

- Modernization and Efficiency
- Municipal Infrastructure
- Partnerships
- Alignment and Integration

Prepared By:	Matthew Aston, Director of Operations	<i>Matt Aston</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

TRAFFIC SUMMARY - SUMMER (Friday, July 30, 2021)

ROAD NAME	NORTH	EAST	SOUTH	WEST	TOTAL
18 EASTVIEW DRIVE - ARTHUR		224		272	496
126 PRESTON STREET NORTH - ARTHUR	607		582		1,189
330 DOMVILLE STREET - ARTHUR		855		877	1,732
44 NEWFOUNDLAND ST - MOUNT FOREST	213		249		462
430 MAIN STREET NORTH - MOUNT FOREST	7,417		6,357		13,774
454 SMITH STREET (HWY 6) - ARTHUR		3,574		4,434	8,008
618 MAIN STREET NORTH - MOUNT FOREST	5,828		4,605		10,433
670 MARTIN STREET - MOUNT FOREST		166		188	354
771 PRINCESS STREET - MOUNT FOREST		214		202	414
7795 SIDEROAD 10E -FORMER ARTHUR TWNP		96		102	198
8629 CONCESSION 9 - FORMER ARTHUR TWNP	629		486		1,115
8690 CONCESSION 11 - FORMER ARTHUR TWNP	291		243		534
9174 CONCESSION 11 - FORMER ARTHUR TWNP	301		264		565

TRAFFIC SUMMARY - SUMMER (Saturday, JULY 31, 2021)

ROAD NAME	NORTH	EAST	SOUTH	WEST	TOTAL
18 EASTVIEW DRIVE - ARTHUR		172		219	391
126 PRESTON STREET NORTH - ARTHUR	123		181		304
330 DOMVILLE STREET - ARTHUR		217		257	474
444 NEWFOUNDLAND ST - MOUNT FOREST	179		167		346
430 MAIN STREET NORTH - MOUNT FOREST	5,908		5,267		11,175
454 SMITH STREET (HWY 6) - ARTHUR		2,983		3,559	6,542
618 MAIN STREET NORTH - MOUNT FOREST	4,633		3,883		8,516
670 MARTIN STREET - MOUNT FOREST		121		113	234
771 PRINCESS STREET - MOUNT FOREST		124		126	250
7795 SIDEROAD 10E -FORMER ARTHUR TWNP		44		40	88
8629 CONCESSION 9 - FORMER ARTHUR TWNP	486		425		911
8690 CONCESSION 11 - FORMER ARTHUR TWNP	195		172		367
9174 CONCESSION 11 - FORMER ARTHUR TWNP	216		211		427



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of September 13, 2021

From: Matthew Aston, Director of Operations

Subject: OPS 2021-024 being a report to an update by-law number 10-08 a by-law to regulate traffic in the Township of Wellington North

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report OPS 2021-024 being a report to update by-law 10-8 a by-law to regulate traffic in the Township of Wellington North;

AND FURTHER THAT Council approve the housekeeping changes as identified within this report and direct staff to bring a revised by-law back to a future meeting of Council;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign the by-law.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

BACKGROUND

Township staff have recently reviewed By-Law Number 10-08 as part of a housekeeping update which regulates traffic within Wellington North including stop sign locations.

On review of the current by-law there were a number of intersections controlled by stop signs, many apart of recent developments, that needed to be added to the list. During the update, staff also tried to make changes to bring consistency across the tables in A-1.

Additionally the half load season by-law and the restrictions on weight of vehicles crossing over bridges by-law have been incorporated into the traffic by-law.

Township consulted with Ministry of Transportation, Wellington County and Township of Mapleton during the update of this by-law.

FINANCIAL CONSIDERATIONS

NA

ATTACHMENTS

Schedule A –Draft Traffic By-Law

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

Prepared By: Matthew Aston, Director of Operations

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER XXXX

**BEING A BY-LAW TO REGULATE TRAFFIC IN THE
TOWNSHIP OF WELLINGTON NORTH AND TO REPEAL
BY-LAW NO. 07-2000, 10-2008 and 076-16.**

WHEREAS Council deems it necessary to pass a by-law to regulate traffic in the Township of Wellington North and to repeal By-law No. 07-2000, 10-2008 and 076-16

THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. **DEFINITIONS:**

In this by-law,

“authorized sign” means any sign, as defined in this by-law, that is in compliance with the *Highway Traffic Act* and the regulations made under that Act and whose installation has been authorized by by-law;

“Township” and “Township of Wellington North” means The Corporation of the Township of Wellington North;

“Council” means the Council of the Township of Wellington North;

“emergency vehicle” includes an ambulance, fire department vehicle, and police department vehicle;

“highway” means a common and public highway or portion thereof, and includes any bridge, trestle, viaduct or other structure forming part of a highway;

“install” means to install, place or erect, and **“installation”** has a corresponding meaning;

“Director” or means the Director of Operations, Manager of Transportation Services their designate or, in the event of organizational changes, another employee designated by Council;

“municipal service vehicle” means a vehicle operated by or on behalf of the Township while the vehicle is being used for the repair or maintenance of highways, the collection or transportation of waste, or other municipal purpose for which equipment is required;

“public utility” means a system that is used to provide a service to the public, and includes water, sewage, electricity, gas, telephone and cable services;

“public utility service vehicle” means a vehicle operated by or on behalf of a Corporation that supplies or manages a public utility within the Township while the vehicle is being used for the repair or maintenance of a public utility or other purpose for which equipment is required;

“school zone” means the portion of a highway that adjoins the entrance to or exit from a school and that is within 150 metres along the highway in either direction beyond the limits of the land used for the purposes of the school;

“sign” includes any sign, marking on a roadway, curb or sidewalk, or other traffic control device, other than a traffic control signal system, that provides notice of traffic regulations; and

“through highway” means a highway designated in this by-law under the authority of the *Highway Traffic Act* that is marked by an authorized stop sign.

1.1 Except as otherwise provided in section 1.1, the words and terms used in this by-law have the same meaning as the words and terms used in the *Highway Traffic Act*.

1.2 Terms that are not defined in this By-law shall have the meaning set out in the Act.

2. **APPLICATION:**

2.1 This by-law applies to every highway over which the Township has jurisdiction or, in the case of a boundary highway, joint jurisdiction.

2.2 This by-law does not apply to a Provincial highway, County highway or to private roads.

3. **ADMINISTRATION:**

3.1 In accordance with the requirements of subsection 144(31) of the *Highway Traffic Act*, the Director is designated by Council as the person whose approval is required prior to the erection or installation of any new traffic

control signal system or traffic control signal used in conjunction with a traffic control signal system that has been authorized.

- 3.2 Transportation Services is responsible for the administration of this by-law, including the installation and maintenance of signs that have been authorized.

4. **REGULATIONS:**

- 4.1 The intersections set out in Column 1 of Schedule A-1 to this by-law are designated as intersections where stop signs shall be erected at the locations shown in Column 2 of the Schedule.
- 4.2 The intersections set out in Column 1 of Schedule A-2 to this by-law are designated as intersections where yield right-of-way signs shall be erected at locations shown in Column 2.
- 4.3 The intersections set out in Schedule A-3 are designated as all-way stop intersections, and the installation of stop signs is authorized on each of the corners at these designated intersections.
- 4.4 The highways described in Schedule B are designated for the use of one-way traffic only and no person shall drive a vehicle on a designated highway except in the direction specified in Schedule B.
- 4.5 The installation of signs identifying the designated highways described in all schedules is authorized.

5. **REDUCED LOAD PERIODS**

- 5.1 During the period from the first day of March to the fifteenth day of May, inclusive, in each calendar year, reduced load periods shall be implemented on the highways set out in Schedule C of this By-law.
- 5.2 During the period set out in clause 5.1 no vehicle shall travel on any highway set out in Schedule C with a fully loaded vehicle.
- 5.3 Notwithstanding clause 5.1 the Director has the authority to alter the period of half load season as necessary.

6. **LIMITING WEIGHT OF VEHICLES ON BRIDGES**

- 6.1 THAT no vehicle or combination of vehicles or any class thereof, whether empty or loaded, having a gross weight exceeding that set forth in Schedule D of this by-law, shall be operated over bridges set out in Schedule D of this By-law

6.2 That clause 6.1 shall become effective when a notice of the limit of the weight permitted is posted in a conspicuous place at each end of the bridges set out in Schedule D.

7. OFFENCE AND PENALTY PROVISIONS:

7.1 Any person who contravenes this by-law is guilty of an offence and, upon conviction, is subject to a fine as provided in the *Provincial Offences Act* or the *Highway Traffic Act* and to any other applicable penalties.

7.2 If this by-law is contravened and a conviction entered, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may, in addition to any other remedy and to any penalty that is imposed, make an order prohibiting the continuation or repetition of the offence by the person convicted.

8. VALIDITY:

8.1 If a court of competent jurisdiction declares any provision, or any part of a provision, of this by-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this by-law that each and every provision of this bylaw authorized by law be applied and enforced in accordance with its terms to the extent possible according to law.

9. REPEAL

9.1 That By-law Number 07-2000, 10-2008 and 076-16 be repealed in their entirety.

10. COMMENCEMENT:

10.1 This by-law comes into force on the date it receives third reading and is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS XXTH DAY OF SEPTEMBER, 2021.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE "A"
A-1 STOP SIGNS

Column 1	Column 2
AT THE INTERSECTION OF	ERECTED AT
Albert St/Egremont St South	Egremont Street South
Albert St/Forest Glen Crescent	Forest Glen Crescent
Albert St/Oakview Cres (East Side)	Oakview Crescent (East Side)
Albert St/Oakview Cres (West Side)	Oakview Crescent (West Side)
Albert St/Ruby's Cres (East side)	Ruby's Crescent (east side)
Albert St/Ruby's Cres (West side)	Ruby's Crescent (west side)
Albert Street/Church Crescent	Church Crescent
Albert Street/Ronnie's Way	Ronnie's Way
Arthur Street/Prince Charles Street	Prince Charles Street
Arthur Street/Princess Ann Street	Princess Ann Street
Ayrshire Street/Clyde Street	Clyde Street
Bellefield Crescent/Eastview Dr	Eastview Drive
Bellefield Crescent/Lynwood Place	Lynwood Place
Birmingham St West/Colcleugh Ave	Colcleugh Avenue
Birmingham Street West	Normanby Street North (north of)
Birmingham Street West	Normanby Street North (south of)
Birmingham Street West/Weber Street	Weber Street
Byeland Drive	Byeland Drive
Byeland Drive/Egremont Street North	Egremont Street North
Centre Street/Maple Street	Maple Street
Charles St/Isabella St East (North of)	Isabella Street East (North of)
Charles Street/Edward Street	Edward Street
Charles Street/Francis Street East	Francis Street East
Charles Street/Francis Street West	Francis Street West
Charles Street/Georgina St (North of)	Georgina Street (North of)
Charles Street/Georgina St (South of)	Georgina Street (South of)
Cheryl Lynn St/Wendy's Lane	Wendy's Lane
Church St North/Birmingham St East (East of)	Birmingham Street East (east of)
Church St North/Birmingham St East (West of)	Birmingham Street East (west of)
Church St North/Cheryl Lynn St	Cheryl Lynn Street

Church St South/Forest Glen Crescent	Forest Glen Crescent
Church St South/Forest Glen Drive	Forest Glen Drive
Clarke St/Adelaide St (North of)	Adelaide Street (North of)
Clarke St/Adelaide St (South of)	Adelaide Street (South of)
Clarke St/Walton St (North of)	Walton Street (North of)
Clarke St/Walton St (South of)	Walton Street (South of)
Concession 11/Sideroad 4 West	Sideroad 4 West
Concession 11/Sideroad 5 West	Sideroad 5 West
Concession 11/Sideroad 7 West	Sideroad 7 West
Concession 2/Sideroad 2 East	Sideroad 2 East
Concession 2/Sideroad 3 East	Sideroad 3 East
Concession 2/Sideroad 5 East	Sideroad 5 East
Concession 2/Sideroad 6 East	Sideroad 6 East
Concession 2/Sideroad 8 East	Sideroad 8 East
Concession 4/Sideroad 10 West	Sideroad 10 West
Concession 4/Sideroad 2 East	Sideroad 2 East
Concession 4/Sideroad 3 East	Sideroad 3 East
Concession 4/Sideroad 5 East	Sideroad 5 East
Concession 4/Sideroad 6 East	Sideroad 6 East
Concession 4/Sideroad 7 East	Sideroad 7 East
Concession 6/Sideroad 10 West	Sideroad 10 West
Concession 6/Sideroad 2 East	Sideroad 2 East
Concession 6/Sideroad 3 East	Sideroad 3 East
Concession 6/Sideroad 5 East	Sideroad 5 East
Concession 6/Sideroad 9 West	Sideroad 9 West
Concession 7/Sideroad 8 West	Sideroad 8 West
Concession 7/Sideroad 9 West	Sideroad 9 West
Concession 8/Sideroad 2 East	Sideroad 2 East
Concession 9/Sideroad 5 West	Sideroad 5 West
Concession 9/Sideroad 6 West	Sideroad 6 West
Concession 9/Sideroad 8 West	Sideroad 8 West
Concession 9/Sideroad 9 West	Sideroad 9 West
Conestoga St North /Walton St	Walton Street
Conestoga St North/Adelaide St	Adelaide Street
Cork Street/Melissa Crescent	Melissa Crescent
Cork Street/Princess Street (East of)	Princess Street (east of)
Cork Street/Princess Street (West of)	Princess Street (west of)

Cork Street/Waterloo Street	Waterloo Street
Domville St/Andrew St	Andrew Street
Domville St/Clarke St	Clarke Street
Domville St/McCord St	McCord Street
Dublin Street/Page Street	Page St
Dublin Street/Prince Charles Street	Prince Charles Street
Dublin Street/Princess Ann Street	Princess Ann Street
Dublin Street/Princess Street	Princess Street
Dublin Street/Waterloo St (West of)	Waterloo Street (west of)
Dublin Street/Waterloo Street (East of)	Waterloo Street (east of)
Durham St West/Normanby St North	Normanby Street North
Durham St West/Silverbirch Avenue	Silverbirch Avenue
Durham Street West/Foster Street	Foster Street
Durham Street West/Henry Street	Henry Street
Durham Street West/Perth Street	Perth Street
Durham Street West/Weber Street	Weber Street
Eastview Drive/Lynwood Place	Lynwood Place
Edward St/Municipal Parking Lot	Municipal Parking Lot
Eliza St/Bellefield Crescent	Bellefield Crescent
Eliza St/Carroll St	Carroll Street
Eliza St/Eastview Drive	Eastview Drive
Eliza St/Farrell Lane	Farrell Lane
Eliza St/Leonard St	Leonard Street
Frederick St West/Edward St	Edward Street
George St/Eliza St	Eliza Street
George St/Francis St East	Francis Street East
Isabella St East/Eliza St	Eliza Street
Isabella St East/Georgina St	Georgina Street
John Street/Miller Street	Miller Street
John Street/Waterloo Street	Waterloo Street
Jones Baseline Access Road/Jones Baseline (North side)	Jones Baseline (North side)
Jones Baseline/Jones Baseline Access Rd	Jones Baseline Access Road
Jones Baseline/Sideroad 25	Sideroad 25
Kenzie Road/Owen Road	Owen Road
King Street East/Ronnie's Way	Ronnie's Way
King Street West/Elgin Street South	Elgin Street South

Leonard St/Isabella St E (South of)	Isabella Street East (South of)
Line 1/Sideroad 25	Sideroad 25
Line 1/Sideroad 30	Sideroad 30
Line 10/Sideroad 3	Sideroad 3
Line 10/Sideroad 7	Sideroad 7
Line 12/East West Luther Townline	East-West Luther Townline
Line 12/Sideroad 13	Sideroad 13
Line 12/Sideroad 3	Sideroad 3
Line 12/Sideroad 7	Sideroad 7
Line 2/East West Luther Townline	East-West Luther Townline
Line 2/Sideroad 13	Sideroad 13
Line 2/Sideroad 15	Sideroad 15
Line 2/Sideroad 25	Sideroad 25
Line 2/Sideroad 3	Sideroad 3
Line 2/Sideroad 30	Sideroad 30
Line 2/Sideroad 7	Sideroad 7
Line 3/Sideroad 25	Sideroad 25
Line 3/Sideroad 30	Sideroad 30
Line 4/Sideroad 13	Sideroad 13
Line 4/Sideroad 15	Sideroad 15
Line 4/Sideroad 3	Sideroad 3
Line 4/Sideroad 7	Sideroad 7
Line 6/Sideroad 3	Sideroad 7
Line 6/Sideroad 7	Sideroad 3
Line 8/Sideroad 3	Sideroad 3
Line 8/Sideroad 7	Sideroad 7
London Rd North/Durham St East	Durham Street East
London Rd South/Albert St	Albert Street
London Road North/Broomer Crescent	Broomer Crescent
London Road South/Connery Road	Connery Road
London Road South/King Street East	King Street East
London Road South/Owen Road	Owen Road
London Road South/Sarah Road	Sarah Road
Main St North/Birmingham St East	Birmingham Street East
Main St North/Birmingham St West	Birmingham Street West
Main St North/Durham St West	Durham Street West
Main St South/Bentley St	Bentley Street

Main St South/North Water St	North Water Street West
Main St South/North Water St East	North Water Street East
Main Street North/Durham Street East	Durham Street East
Main Street North/Industrial Drive	Industrial Drive
Main Street North/Mount Forest Drive	Mount Forest Drive
Main Street South/Grant Street	Grant Street
Main Street South/King Street East	King Street East
Main Street South/King Street West	King Street West
Main Street South/Miller Street	Miller Street
Main Street South/Murphy Street	Murphy Street
Main Street South/Parkside Drive	Parkside Drive
Main Street South/South Water Street	South Water Street
Martin Street/Cork Street	Cork Street
Melissa Crescent/Justin's Place	Justin's Place
North Water St/Arthur St	Arthur Street
North Water Street/James Street	James Street
North Water Street/John Street	John Street
North Water Street/William Street	William Street
Oak Street/Centre Street	Centre Street
Parker Drive/Paula Crescent	Paula Crescent
Parkside Drive/Grant Street	Grant Street
Parkside Drive/York Street	York Street
Preston St South/Duke St	Duke Street
Princess St/Jeremy's Cr (East Side)	Jeremy's Crescent (East Side)
Princess St/Jeremy's Cr (West Side)	Jeremy's Crescent (West Side)
Princess Street/Melissa Crescent	Melissa Crescent
Queen St East/Albert St	Albert Street
Queen St East/Ayrshire St	Ayrshire Street
Queen St East/Egremont St South	Egremont Street South
Queen St East/Fergus St South	Fergus Street South
Queen St East/Parkside Drive	Parkside Drive
Queen St East/Peel Street	Peel Street
Queen St East/York Street	York Street
Queen St West/Arthur St	Arthur Street
Queen St West/Birmingham St West	Birmingham Street West
Queen St West/Cork Street	Cork Street
Queen St West/Dublin Street	Dublin Street

Queen St West/Durham St West	Durham Street West
Queen St West/Homewood Avenue	Homewood Avenue
Queen St West/James Street	James Street
Queen St West/John Street	John Street
Queen St West/King Street West	King Street West
Queen St West/Lover's Lane	Lover's Lane
Queen St West/Normanby St South	Normanby Street South
Queen St West/Sligo Road West	Sligo Road West
Queen St West/Wellington St West	Wellington Street West
Queen St West/William Street	William Street
Ronnie's Way/Douggie's Court	Douggie's Court
Ronnie's Way/Sarah Road	Sarah Road
Schmidt Dr/Eastview Dr (South of)	Eastview Drive (South of)
Schmidt Dr/Walsh Dr	Walsh Drive
Schmidt Drive/Eastview Dr (North of)	Eastview Drive (North of)
Sideroad 13/Line 6	Sideroad 13 North side
Sideroad 13/Line 6	Sideroad 13 South side
Sideroad 13/Line 8	Line 8
Sideroad 17/Eighteenth Line (West Side)	Eighteenth Line (West side)
Sideroad 3 East/Concession 8	Concession 8
Sideroad 3 West/Concession 11	Concession 11
Sideroad 3 West/Sally Street	Sally Street
Sideroad 5 West/McDonald Road	McDonald Road
Sideroad 7 East/Concession 2	Concession 2
Sideroad 7 East/Concession 4	Concession 4
Sideroad 7 West/Concession 7	Concession 7
Sideroad 7 West/Concession 9	Concession 9
Sideroad 7 West/Parker Drive	Parker Drive
Sideroad 8 West/Concession 6	Concession 6
Sideroad 9 East/Concession 2	Concession 2
Smith Street /Preston Street North	Preston Street North
Smith Street/Clarke Street	Clarke Street
Smith Street/Conestoga St North	Conestoga Street North
Smith Street/Conestoga St South	Conestoga Street South
Smith Street/Preston Street South	Preston Street South
Smith Street/Wells Street East	Wells Street East
Smith Street/Wells Street West	Wells Street West

Tucker St/Adelaide St	Adelaide Street
Tucker Street/Isabella Street West	Isabella Street West
Tucker Street/Walton Street	Walton Street
Walsh St/Eastview Drive (South of)	Eastview Drive (South of)
Waterloo St/Arthur St (North of)	Arthur Street (north of)
Waterloo St/ArthurSt (South of)	Arthur Street (south of)
Waterloo St/James St (North of)	James Street (north of)
Waterloo St/James St (South of)	James Street (south of)
Waterloo St/William St (North of)	William Street (north of)
Waterloo St/William St (South of)	William Street (south of)
Waterloo Street/Homewood Avenue	Homewood Avenue
Wellington St East/Church St North	Church Street North
Wellington St East/Newfoundland St	Newfoundland Street
Wellington St West/Colcleugh Ave	Colcleugh Avenue
Wellington St West/Normanby St North	Normanby Street North
Wellington St West/Normanby St South	Normanby Street South
Wellington St West/Normanby St South	Normanby Street South
Wells Street East/Domville Street	Domville Street
Wood Street/Maple Street	Maple Street
York Street/Peel Street (North of)	Peel Street (north of)
York Street/Peel Street (South of)	Peel Street (south of)

A-2 YIELD SIGNS

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A-3 ALL-WAY STOP SIGNS

AT THE INTERSECTION OF
Domville Street/Preston Street
Domville Street/Conestoga Street North
Tucker Street/Domville
Albert Street/.Church Street South
Birmingham Street East/Egremont Street North
Birmingham Street East/Fergus Street North
Birmingham Street West/Elgin Street North
Durham Street East/Church Street North
Durham Street East/Egremont Street North
Durham Street East/Fergus Street North
King Street East/Egremont Street South
King Street East/Fergus Street South
Wellington Street East/Egremont Street
Wellington Street East/Fergus Street
Wellington Street West/Elgin Street North
Wellington Street East/London Road

SCHEDULE B ONE-WAY TRAFFIC

This Schedule intentionally left blank

SCHEDULE C-REDUCED LOAD PERIODS

Every highway under the jurisdiction of the Township of Wellington North, except:

- Main Street North
- Main Street South
- Queen Street East
- Queen Street West
- Smith Street
- George Street

**SCHEDULE D – RESTRICTING THE WEIGHT OF VEHICLES PASSING OVER
BRIDGES**

STRUCTURE NO.	MTO SITE NO.	LOCATION	GROSS LOAD TONNES
9	35-17	Sideroad 3 East 0.3 km East of Concession 6 N	18
21	35-80	Sideroad 8 East 1.8 KM East of Highway 6	12
38	35-85	Sideroad 3 North of Line 6	26



Staff Report

To: Mayor and Members of Council Meeting of September 13, 2021

From: Matthew Aston, Director of Operations

Subject: OPS 2021-029 being a report to provide a status update on the work associated with the re-rating of the Mount Forest Wastewater Treatment Plant

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report OPS 2021-029 being a report to provide a status update on the work associated with the re-rating of the Mount Forest Wastewater Treatment Plant.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

BACKGROUND

Township staff have been working with Triton Engineering Services Limited (TESL) at updating the Mount Forest Wastewater Treatment Plant (WWTP) Environmental Compliance Approval (ECA) from 2,818 cubic metres of raw sewage treatment per day to 3,500.

The ECA for the Mount Forest WWTP was issued in 2007.

Preliminary discussions have been had with the Ministry of Environment, Conservation, and Parks about what is required for the Township to re-rate the plant to 3,500 cubic metres per day, a provision that has been a part of the 2007 ECA. As a first step, Township has completed a study of the ecology of the river which receives plant effluent, South Saugeen River, and compared the 2020 assessment with an assessment completed in 2004.

The conclusion of the ***South Saugeen River, Mount Forest, Ontario, 2020 Benthic Macroinvertebrate Assessment & Comparison*** report by Aboud & Associates Inc. dated July 26, 2021:

Section 7.0 Conclusions

Per the results of the benthic macroinvertebrate assessment completed for the South Saugeen River, Aboud & Associates did not find a significant difference in diversity, abundance or species richness when compared to the 2004 results. Based on this, it is not expected that the wastewater treatment plant effluent is causing an impact to the benthic macroinvertebrate community.

The conclusion of this report supports the fact that the Mount Forest WWTP performs well and has not had a negative impact on the South Saugeen River.

Township staff are currently discussing next steps in the process and anticipate that a South Saugeen River Assimilative Capacitive will be required. That said, staff felt it worthwhile to report on the conclusions of this most recent study for Council awareness.

FINANCIAL CONSIDERATIONS

NA

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Matthew Aston, Director of Operations
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Recommended By:	Michael Givens, Chief Administrative Officer <i>Michael Givens</i>
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Staff Report

To: Mayor and Members of Council Meeting of September 13, 2021

From: Matthew Aston, Director of Operations

Subject: OPS 2020-028 being a report on the Township’s Year-to-Date Wastewater Treatment Plant Flows

RECOMMENDATION

THAT the Council of the Township of Wellington North receive for information Report OPS 2020-028 being a report on the Township’s year-to-date (July, 31, 2021) wastewater treatment plant flows.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

BACKGROUND

Ontario Clean Water Agency (OCWA) reports on monthly flows through the Township’s wastewater treatment plants (WWTPs) in Arthur and Mount Forest. Township staff have consolidated this information to provide Council with more current information about wastewater treatment flows in Schedules A & B.

FINANCIAL CONSIDERATIONS

NA

ATTACHMENTS

Schedule A – Table 1.2.1 & 1.2.2 from Arthur Monthly Performance Report – July 2021 by OCWA

Schedule B – Table 1.2.1 & 1.2.2 from Mount Forest Performance Report – July 2021 by OCWA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

Prepared By: Matthew Aston, Director of Operations

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*

SCHEDULE A

Arthur WWTP Design Capacity = 1,860 cubic metres per day

1.2.1 Total Influent Flow

The Arthur WWTP operated without any interruptions to the treatment process during the reporting period.

2021	Total Influent Flow (m ³)	Average Influent Flow (m ³ /day)	Maximum Influent Flow (m ³ /day)
January	35932.26	1159.11	1650.00
February	28704.20	1025.15	1863.83
March	54381.56	1754.24	3445.36
April	42423.24	1414.11	2923.11
May	34002.57	1096.86	1383.00
June	29068.00	968.93	1576.00
July	29087.44	938.30	1269.00
August	-	-	-
September	-	-	-
October	-	-	-
November	-	-	-
December	-	-	-
Annual Average	-	1196.22	-
Annual Max	-	-	3445.36
Annual Total	253599.30	-	-

1.2.2 3-Year Rolling Daily Average Influent Flow

	2019	2020	2021
January	1327.61	1828.94	1159.11
February	1276.81	1228.15	1025.15
March	1740.69	2088.39	1754.24
April	2168.33	1393.1	1414.11
May	1683.78	1202.82	1096.86
June	1140.15	1073.9	968.93
July	949.01	966.41	938.30
August	919.76	974.48	-
September	933.46	965.45	-
October	1024.71	1144.77	-
November	1336.75	1489.36	-
December	1419.77	1376.3	-

SCHEDULE B

Mount Forest WWTP Design Capacity = 2,818 cubic metres per day

1.2.1 Influent Flow from North Water Street Pumping Station

The Mount Forest WWTP operated without any interruptions to the treatment process during the reporting period.

2021	Total Influent Flow (m ³)	Average Influent Flow (m ³ /day)	Maximum Influent Flow (m ³ /day)
January	58222.30	1878.14	2343.70
February	41305.40	1475.19	1724.70
March	84840.30	2736.78	6129.80
April	62291.10	2076.37	2743.20
May	50407.00	1626.03	2014.30
June	41034.20	1367.81	1714.30
July	46060.70	1485.83	1968.50
August	-	-	-
September	-	-	-
October	-	-	-
November	-	-	-
December	-	-	-
Annual Average	-	1812.08	-
Annual Max	-	-	6129.80
Annual Total	384161.00	-	-

1.2.2 3-Year Rolling Daily Average Influent Flow

	2019	2020	2021
January	2030.01	2489.66	1878.14
February	2097.04	1712.29	1475.19
March	2721.35	3274.46	2736.78
April	3507.31	2188.43	2076.37
May	2445.35	1937.19	1626.03
June	1689.18	1519.56	1367.81
July	1351.11	1555.63	1485.83
August	1228.88	1665.46	-
September	1201.55	1276.44	-
October	1339.85	1641.70	-
November	1899.19	1881.22	-
December	2005.42	2100.02	-



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of September 13, 2021

From: Michael Givens, CAO

Subject: CAO 2021-006 Official Plan-Municipal Comprehensive Review

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report CAO 2021-006 being a report on the Official Plan – Municipal Comprehensive Review;

AND FURTHER THAT Council of the Township of Wellington North direct staff to convey the below identified recommendations to the County of Wellington:

1. County of Wellington (Cow) implement policies to phase growth to ensure that development and implementation of services required for complete communities e.g., social services, policing, emergency services, recreation opportunities/facilities, greenspace (parks, trails), transportation network upgrades, childcare, solid waste services, access to potable water, wastewater services and execution of accessibility requirements happen in an orderly well thought out manner. As many of these services are offered through a mix of County and member municipal resources, detailed planning and cooperation is needed.
2. Cow to undertake consultations with landowners for redesignating future development lands in Wellington North to better reflect current and future use (e.g. agriculture).
3. Land designations to be updated in the Official Plan to reflect the Township of Wellington North Community Growth Plan recommendations.
4. Cow consider adjusting growth forecasts for members municipalities to reflect ability and willingness to service designated lands.
5. Consideration be given to adjusting urban boundaries throughout the county (swaps) to reflect local land use realities (i.e., agriculture land designated future development within urban boundaries) and ability to service.
6. Cow to consider process for friendly annexation of lands from Grey County in the northwest area of Mount Forest for future industrial growth (employment lands).

7. Cow develop policies for alternative services i.e., wells/septics within urban areas where municipal water, wastewater constraints exist, and expansion of those municipal services do not make economic or environmental sense.
8. Cow develop policies to encourage dry industry in designated areas of the county.
9. Cow acknowledge treatment of leachate from the county landfill site impacts Wellington North's ability to service future growth.
10. Cow Planning Committee members be invited to attend the Public Meetings associated with Official Plan Amendment applications.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

[Wellington North Community Growth Plan-Final Report \(February 2018\)](#)
OPS 2021-012 Water and Wastewater Technical Update (June 2, 2021)

BACKGROUND

In September 2019 Wellington County Planning Committee received a staff report outlining the general process by which the mandated review of the Official Plan would be finished. The Official Plan provides land use policy, goals and objectives for the entire County and local municipalities within the County. The official plan contains future land use and other maps and policies to guide development consistent with Provincial objectives as set out in the Provincial Policy Statement 2020 (PPS), and the Growth Plan for the Greater Golden Horseshoe of 2019. Any Council initiative must meet policies in the approved municipal official plan.

The County is completing their review while also updating its policies to meet requirements in the PPS and Growth Plan. This process is called a municipal comprehensive review (MCR) and all Ontario municipalities must finish this update within three years of passing the PPS and Growth Plan. Wellington County's process combines the five-year review and the municipal comprehensive review. Key to the review is forecasting population, housing and employment land needs across the entire County out to 2051. In simple terms, determine how much growth is expected and where that growth is best situated considering market, land availability and serviceability of the lands.

Township staff have been engaged in this process through the Technical Engagement Team. Staff have provided technical answers to the County and advised on population, housing and employment forecasts that all are critical to the MCR.

Council will recall that the Township completed our Community Growth Plan in 2018 and most recently had our engineers update our Municipal Servicing Master Plans through Technical updates in 2021. These documents have been critical in identifying key growth areas

particularly in our serviced urban settlements of Mount Forest and Arthur, but also potential servicing restrictions associated with water and wastewater. All of these documents have been shared with County staff. The County has engaged a consultant to assess member municipal infrastructure and we anticipate a comprehensive report in the next few months. As discussed as part of the Technical Updates, Wellington North will need to continually monitor servicing capability, invest in technology to maximize our existing infrastructure and advance capital plans identified in a timely manner in order to meet servicing obligations recognized in the MCR.

It has been Township's goal throughout to be practical in identifying opportunities, acknowledging that the Official Plan covers the entire County. Decisions around land use in Wellington North have an impact on other member municipalities. We have tried to proactively address this while respecting our Councils Community Vision as laid out in our Community Growth Plan. Wellington North has a surplus of lands designated for Future Development, while other member municipalities have a deficit. Staff have acknowledged that "shifting" our surplus lands to communities that have a deficit and can service the lands is not to be viewed negatively and should form part of the decision making assigned to the MCR.

County staff has established an [Employment Area conversion](#) process to consider re-designating lands in a currently designated Employment Area to accommodate a non-employment use like residential development. This has become prominent in Wellington North where pressures associated around residential growth are unprecedented. Receipt of applications for this process were closed on May 3, 2021. Subsequent to that date, township and county staff have been approached about a number of other conversion opportunities that proponents anticipate being addressed as part of the MCR.

As part of our own internal process, we have identified items that are tabled as recommendations as part of this report for Council's consideration. Many of the recommendations acknowledge that a well thought out growth plan will help ensure that we have complete communities throughout the County.

KEY FIGURES

Township of Wellington North Growth Forecast – Community Growth Plan				
	2016	2036	2041	2051 (figures taken from County Growth Forecasts)
Arthur				
Population	2725	4115	4460	4800
Households	1005	1525	1665	
Mount Forest				
Population	5190	8135	8440	10500
Households	2150	3200	3330	
Outside Urban Centres				
Population	4575	4835	4785	5100
Households	1480	1595	1595	

Appendix E-2, Table 6
Township of Wellington North
Population and Housing Forecast, 2016 to 2051

Wellington North								
Year	Population (Excluding Census)	Population (Including Census)	Households				Persons Per Unit (PPU)	
			Low Density ²	Medium Density ³	High Density ⁴	Other		Total
2016	11,900	12,300	3,660	260	730	20	4,670	2.634
2021	12,400	12,700	3,780	330	730	20	4,860	2.613
2026	14,200	14,700	4,260	420	880	20	5,580	2.634
2031	15,600	16,100	4,640	500	970	20	6,130	2.626
2036	16,900	17,400	4,960	610	990	20	6,580	2.644
2041	17,200	17,700	5,020	630	1,030	20	6,700	2.642
2046	19,100	19,600	5,520	760	1,080	20	7,380	2.656
2051	19,900	20,500	5,760	790	1,090	20	7,660	2.676
2016 - 2041	5,300	5,400	1,360	370	300	-	2,030	
2016 - 2051	8,000	8,200	2,100	530	360	-	2,990	

The following shows future employment growth to 2051 as presented in the County's Phase 1 MCR.

Appendix F-1, Table 6
Township of Wellington North
Employment Forecast, 2016 to 2051

Year		Urban Settlement Areas			Rural Area			Total Employment	Urban Employment %	Rural Employment %
		Employment Land Employment	Population-Related Employment	Total Urban Employment	Employment Lands Employment	Other Rural	Total Rural Employment			
		A	B	C = A + B	D	E	F = D + E			
Historical	2006	2,500	2,760	5,260	465	380	845	6,105	86%	14%
	2011	2,000	2,835	4,835	470	655	1,125	5,960	81%	19%
	2016	2,210	3,555	5,765	475	830	1,305	7,070	82%	18%
Forecast	2021	2,320	3,580	5,900	475	890	1,365	7,265	81%	19%
	2026	2,420	3,885	6,305	480	920	1,400	7,705	82%	18%
	2031	2,720	4,185	6,905	490	940	1,430	8,335	83%	17%
	2036	3,020	4,445	7,465	510	960	1,470	8,935	84%	16%
	2041	3,170	4,765	7,935	525	980	1,505	9,440	84%	16%
	2046	3,320	5,155	8,475	525	1,000	1,525	10,000	85%	15%
	2051	3,470	5,460	8,930	550	1,020	1,570	10,500	85%	15%

NOTES

- Population increase of roughly 8,000 people anticipated in Wellington North in the next 30 years.
- Household projections suggest 80-90 new residential units per year for the next 30 years. For the 20 year census period, Wellington North averaged 28 units annually.

- An additional 3,000 employment opportunities over the 30 year horizon.

FINANCIAL CONSIDERATIONS

There are no current financial implications associated with receiving this report.

ATTACHMENTS

- Attachment 1 [Arthur Proposed Land Designations](#)
- Attachment 2 [Mount Forest Proposed Land Designations](#)
- Attachment 3 [County Population Sheet](#)
- Attachment 4 [Employment Summary](#)
- Attachment 5 [Housing Information Sheet](#)

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

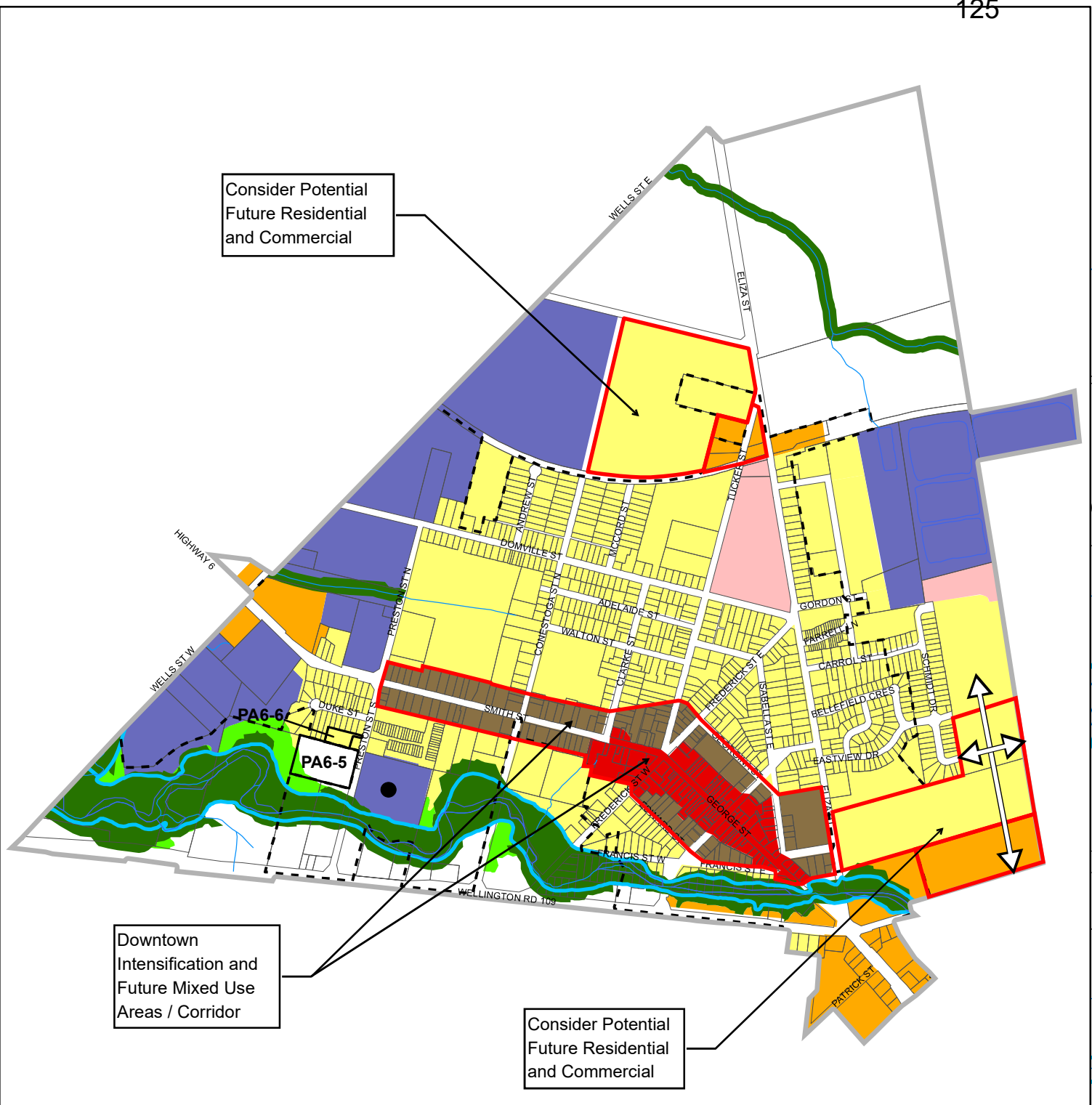
Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

The above recommendations are reflective of the Townships Community Growth Plan and Council's direction to staff to find ways to control growth and ensure that it proceeds in an orderly well thought out manner in Wellington North.

Prepared By: Michael Givens, CAO

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*



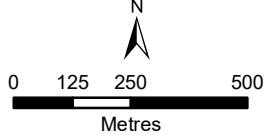
Legend :

- Residential
- Commercial
- Industrial
- Central Business District
- Core Greenlands
- Greenlands
- Recreation
- Future Development
- Lakes, Rivers, Streams
- Regulatory Floodline
- PA Policy Area
- Waste Water Facility
- Built Boundary

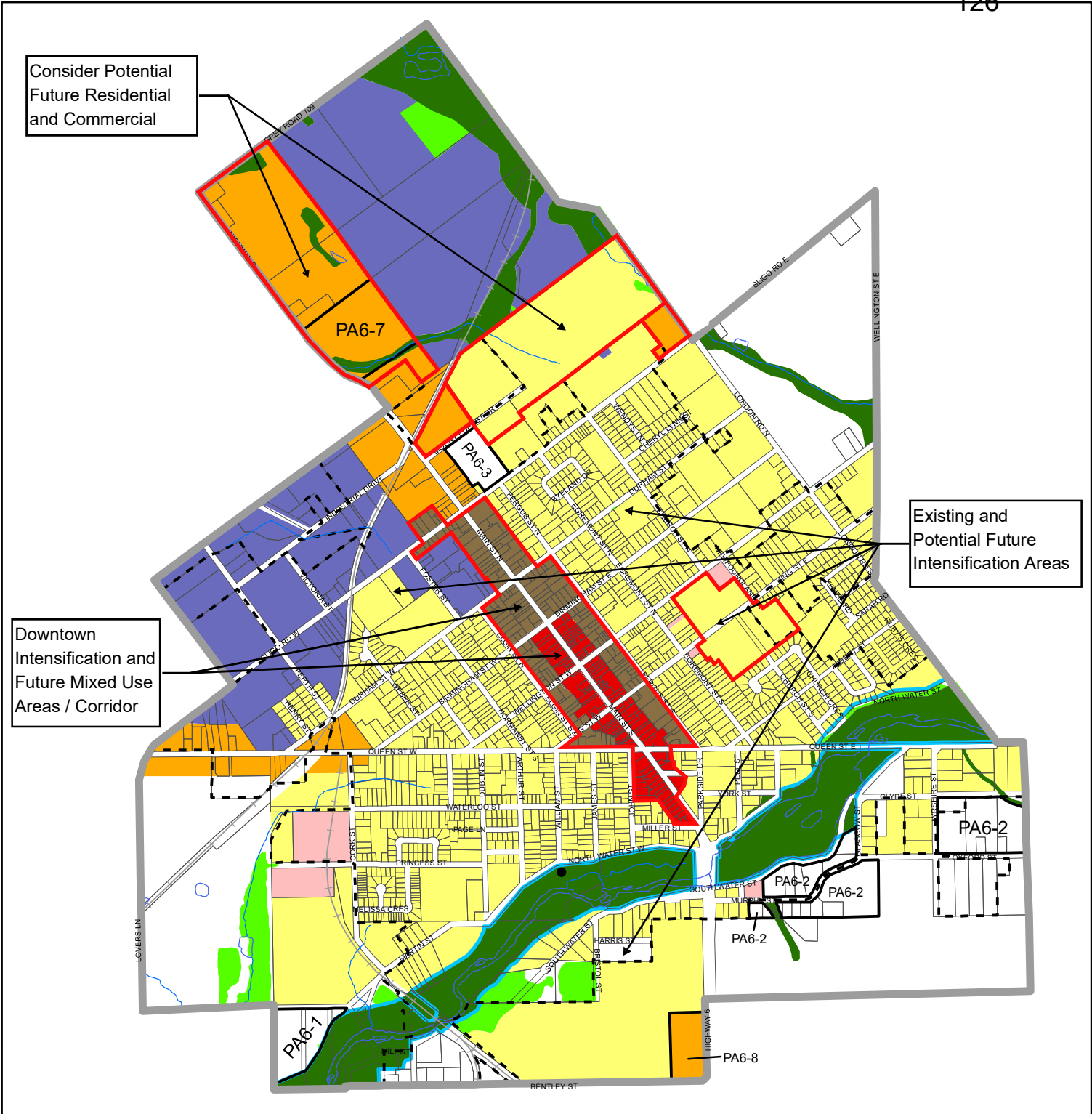
ARTHUR
Township
of
Wellington North



Schedule A6-2



May 6, 1999
Updated: March 3, 2016.
Date Printed: March 3, 2016.




Legend

Residential	Regulatory Floodline
Central Business District	Policy Area
Commercial	Lakes, Rivers, Streams
Industrial	Railways
Recreational	Built Boundary
Residential Transition Area	Waste Water Facility
Core Greenlands	Future Development
Greenlands	

MOUNT FOREST
 Township of Wellington North
 Schedule A6-1

May 6th, 1999
 Updated: March 3, 2016.
 Date Printed: March 3, 2016.



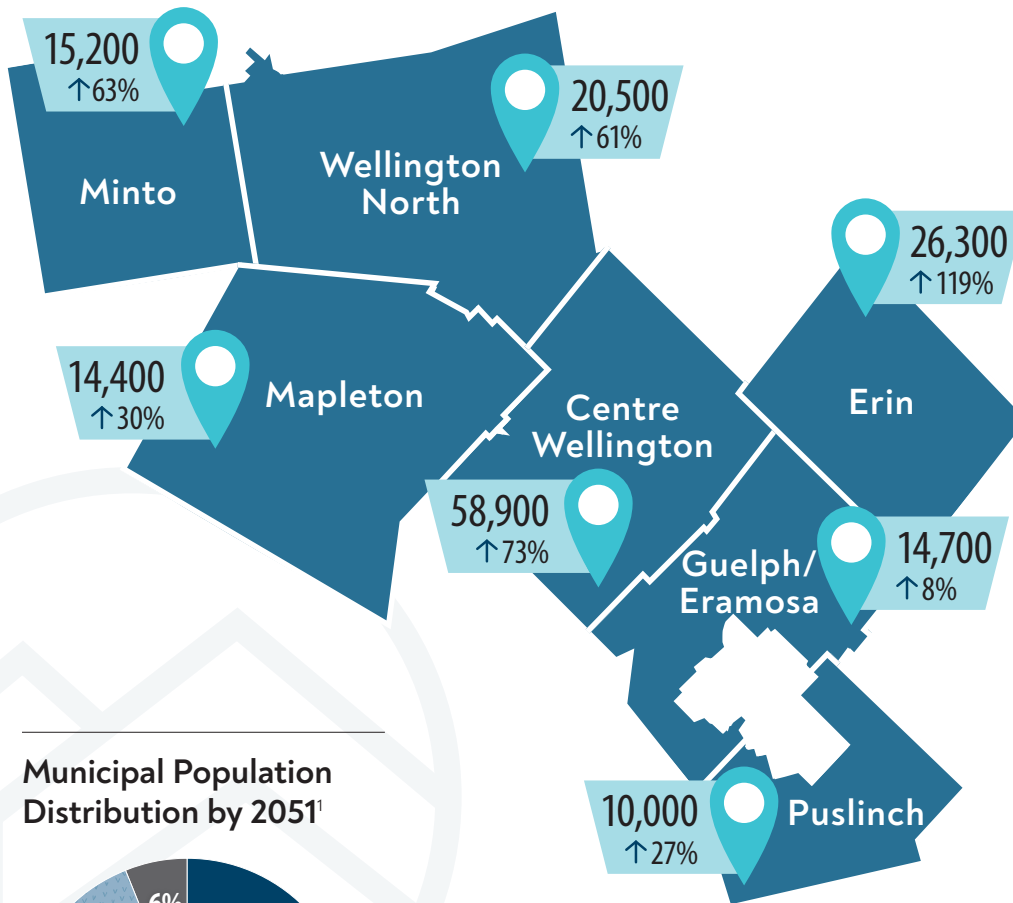


GROWTH MANAGEMENT

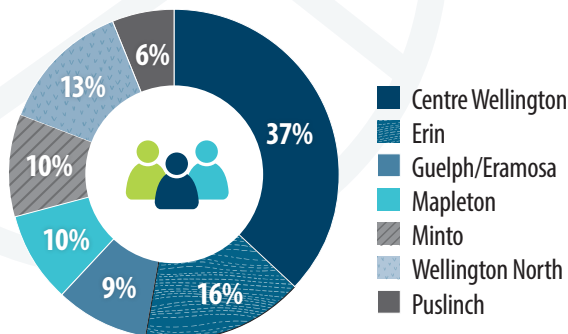
Population

The County of Wellington is part of the Provincial Growth Plan for the Greater Golden Horseshoe. Through this plan the Province has forecasted population growth to the County of Wellington until 2051. The County is responsible for allocating this growth to our Member Municipalities through the Municipal Comprehensive Review (MCR).

2051 Population and % Population increase from 2021¹



Municipal Population Distribution by 2051¹



Population Highlights County of Wellington

2021 Population¹

100,800

Population by 2051^{1,2}

160,000

Population increase

↑ 59,200

Population by Area by 2051¹



RURAL
54,200

34%



URBAN
105,800

66%

REFERENCES AND NOTES:

¹Watson & Associates Economist Ltd. – June 3rd, 2021. ²Schedule 3, Growth Plan for the Greater Golden Horseshoe (August 2020) pg.99

The population numbers contained in this infographic are draft and are subject to change. The County will be finalizing the forecasts through an official plan amendment(s) to the County Official Plan.

^{0M}Official Mark of
The Corporation of the
County of Wellington



Alternate formats available upon request.

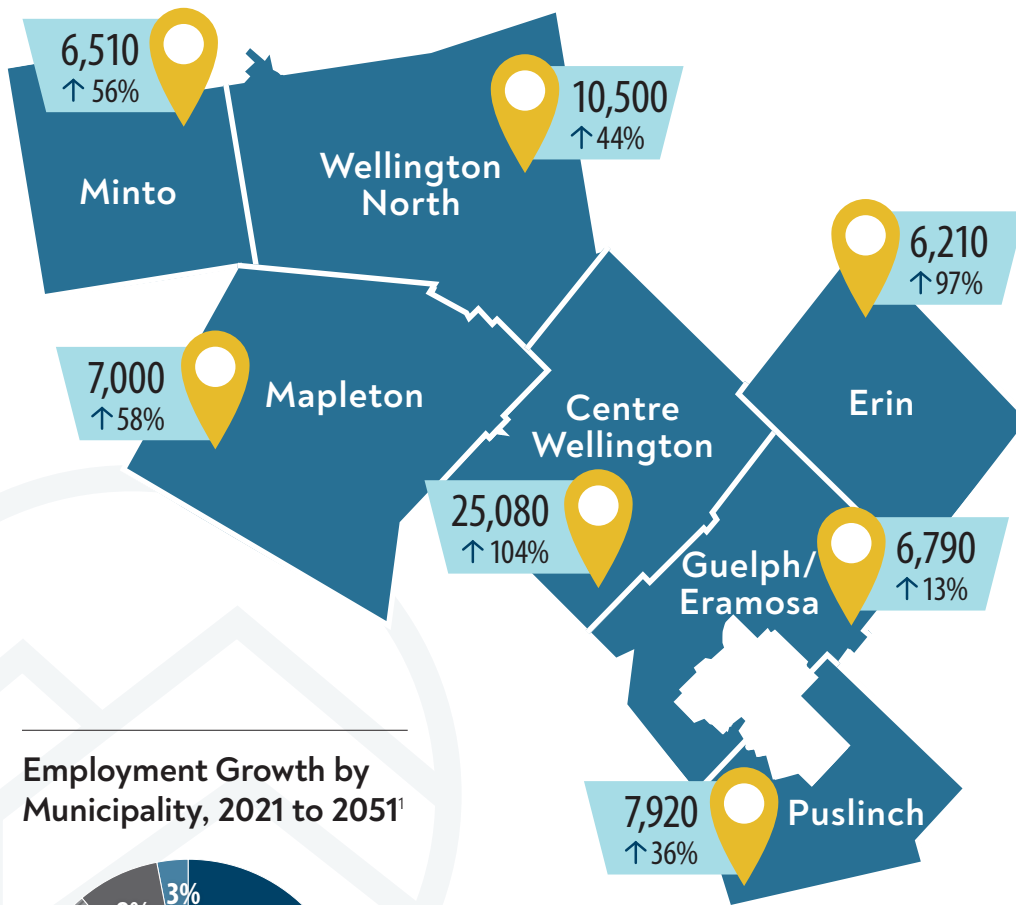


Visit www.wellington.ca/planwell for more.

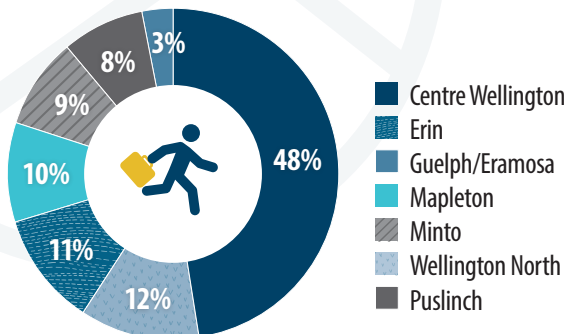
Employment

The County of Wellington is part of the Provincial Growth Plan for the Greater Golden Horseshoe. Through this plan the Province has forecasted employment growth to the County of Wellington until 2051. The County is responsible for further allocating this employment growth to its Member Municipalities through the Municipal Comprehensive Review (MCR).

2051 Employment and % Employment increase from 2021¹



Employment Growth by Municipality, 2021 to 2051¹



DRAFT



128

Employment Highlights County of Wellington


2021 Employment¹

43,000 

Employment by 2051^{1,2}

70,000 

Employment increase

↑ 27,000 

Employment by Area by 2051¹



RURAL 19,700

28%



URBAN 50,300

72%

Employment by Type by 2051¹

Urban Employment Lands Employment:

14,500 21% 

Urban Population-Related Employment:

35,800 51% 

Rural Employment lands Employment:

7,900 11% 

Other Rural Areas:

11,800 17% 

REFERENCES AND NOTES:

¹Watson & Associates Economist Ltd. – June 3, 2021. ²Schedule 3, Growth Plan for the Greater Golden Horseshoe (August 2020) pg.99

The employment numbers contained in this infographic are draft and are subject to change. The County will be finalizing the forecasts through an official plan amendment(s) to the County Official Plan.

TMOfficial Mark of
The Corporation of the
County of Wellington



Alternate formats available upon request.





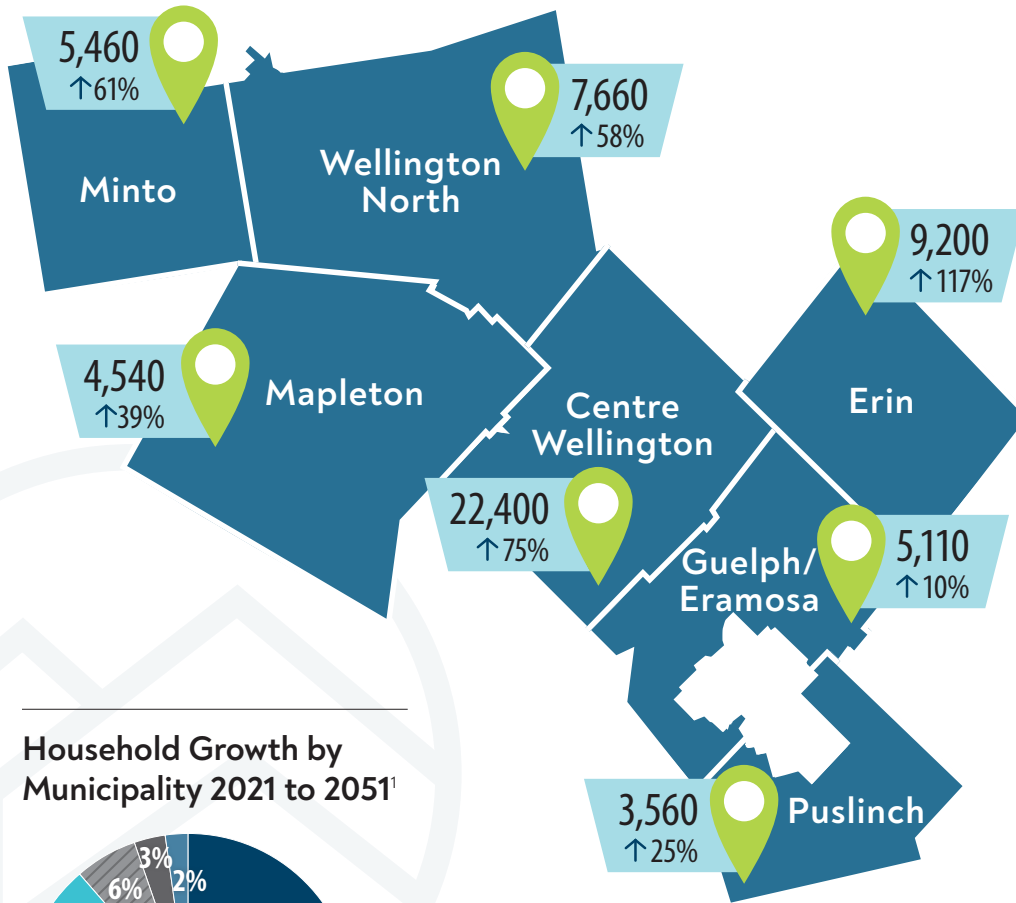
PLANWELL™

GROWTH MANAGEMENT

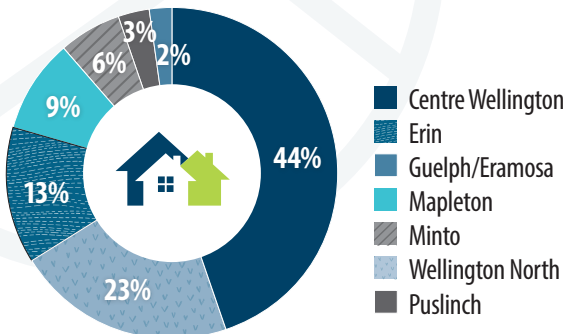
Households

The County of Wellington is part of the Provincial Growth Plan for the Greater Golden Horseshoe. Through this plan the Province has forecasted population growth to the County of Wellington until 2051. The total number of new households required in the County is partly determined by population growth, but density targets, people per unit and desired housing mix for our communities are factors as well.

2051 Total Housing Units and % Housing Unit increase from 2021¹



Household Growth by Municipality 2021 to 2051¹



DRAFT

129



County of Wellington Housing Highlights

2021 Housing Units¹

36,060

Housing Units by 2051¹

57,930

Housing Unit increase

↑21,870

Housing Units by Area by 2051¹



RURAL 18,090

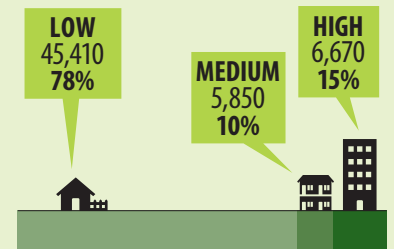


URBAN 39,840

31%

69%

Housing Units by Density Type¹



REFERENCES AND NOTES:

¹Watson & Associates Economist Ltd. – June 3, 2021.

The household numbers contained in this infographic are draft and are subject to change. The County will be finalizing the forecasts through an official plan amendment(s) to the County Official Plan.

TMOfficial Mark of The Corporation of the County of Wellington



Alternate formats available upon request.



Visit www.wellington.ca/planwell for more.

August 16, 2021

Sent via regular mail

RE: Proposed 45 metre Self-Support Tower at 9064 Concession 11, Mount Forest, ON

Dear Neighbour,

This notice is to inform you that of a new telecommunications proposal within 135 metres of a property you own. This proposed tower will bring improved home internet services to the community as part of our mission to make affordable, robust, wireless broadband high-speed internet services available to every Canadian home and business.

In order to improve service in your neighbourhood, Xplornet is proposing to install a 45 metre telecommunications tower at 9064 Concession 11, Mount Forest, ON. Latitude: 43.897907°, Longitude: -80.719348°.

The level of service in this area does not currently meet Xplornet standards and the needs of people in the neighbourhood. Xplornet first looked at the possibility of sharing an existing telecommunications tower in order to minimize the number of new antennas in the area. Unfortunately, none of the existing structures were determined suitable for site-sharing. This site was carefully identified because it met various factors including land use restrictions, access, and line of sight requirements.

Xplornet is committed to working closely with our communities. This means providing information in a transparent and straightforward fashion and addressing any questions or comments you may have.

If you have specific questions about the proposed plans to upgrade the wireless network in your community, you can email your Xplornet representative, at consultation@canacre.com by **September 18, 2021**.

Your Xplornet Contact

Maria Wood
PO Box 82546
351 Queen St. E.
Toronto, ON, M5A 1T2
Fax: (416) 352-0707
consultation@canacre.com

Your Local Government Contact

Darren Jones
Chief Building Official
7490 Sideroad 7 W, PO Box 125
Kenilworth, Ontario, N0G 2E0
519-848-3620 ext 4462
djones@wellington-north.com

Your Federal Government Contact

Industry, Science, and Economic
Development Canada (ISED)
4475 North Service Road, Suite 100
Burlington, ON L7L 4X7
Fax: 905-639-6551
[ic.spectrumswodo-
spectrebdsoo.ic@canada.ca](mailto:ic.spectrumswodo-spectrebdsoo.ic@canada.ca)

What is a tele-communications tower?

A telecommunications tower supports the radiofrequency systems that allow us to enjoy internet services on our devices, such as our smart phones, tablets, computers, laptops and TVs.

The purpose of this tower is to provide wireless broadband internet services to surrounding businesses and residents as part of our mission to make affordable, robust broadband available to every Canadian home and business.

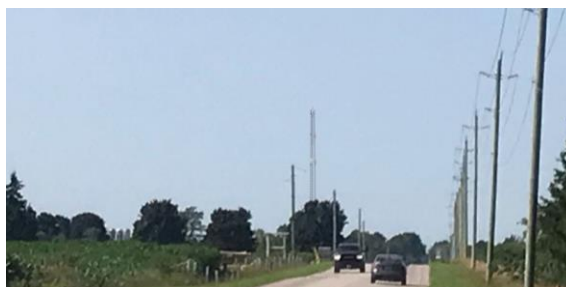
What will this tower look like?

Xplornet is proposing a 45m self-support telecommunications tower that will support associated radio equipment. With the public's safety in mind, the antenna tower will not be accessible to the general public.

Xplornet will incorporate appropriate elements to the proposed antenna tower, in accordance with Transport Canada and NAV Canada aeronautical obstruction marking requirements.



Before



After

Will it be environmentally friendly?

The proposed antenna will be built in accordance with professional engineering standards and practices. Each proposed tower is required to meet the conditions of and comply with the Canadian Environment Assessment Act (2012).

Will it be safe?

Xplornet is committed to the health and safety of Canadian communities. That is why we take great pride in our compliance with all current health and safety guidelines including Health Canada's Safety Code 6.

Health Canada developed Safety Code 6, the guidelines for safe exposure limits to radio frequencies at home or at work. Telecommunication towers and related equipment are federally regulated by ISED, and are required to comply with Safety Code 6. Canada's limits are consistent with the science-based standards used in other parts of the world and provide protection against all known adverse health effects from RF energy. Every operator of wireless telecommunication networks is obligated to comply at all times with Safety Code 6. More information regarding wireless health and safety matters can be found through the following agencies:

- Health Canada (<https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/occupational-exposure-regulations/safety-code-6-radiofrequency-exposure-guidelines.html>)
- Innovation, Science and Economic Development Canada (<https://www.ic.gc.ca/eic/site/icgc.nsf/eng/home>)

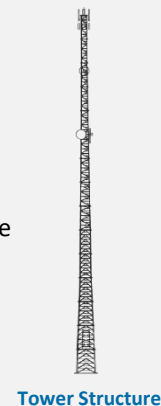


Where will it be located?

The proposed tower site is located at 9064 Concession 11, Mount Forest, ON.

Latitude: 43.897907°, Longitude: -80.719348°.

The site is located on the northeast corner of the lot.





Project Description Package

**Proposed 45m Telecommunications Installation 9064 Concession 11, Mount Forest,
Township of Wellington North ON**

PT LT 15 CON 11 ARTHUR TOWNSHIP AS IN R0764803; WELLINGTON NORTH

Latitude: 43.897907° Longitude: -80.719348°

Xplornet Site Reference: ON7207 – Farewell

1. Introduction

Xplornet Communications Inc. (“Xplornet”) is committed to bringing robust high-speed internet and home phone coverage and capacity in the Township of Wellington North. The quality and availability of service in Farewell and nearby areas do not currently meet Xplornet standards nor the needs of this community and Xplornet customers in the surrounding area.

With the growing demand for broadband services, more communities are now able to be serviced than ever before. This proposal entails bringing affordable, robust high-speed internet and home phone services to Farewell, and the surrounding community.

The Project Description Report provides detailed information on this telecommunications tower, which is proposed to provide and improve internet service options to the area as well as information regarding site design and selection, consultation, health and safety, and concurrence requirements.

2. Proposed Location

Xplornet is proposing to locate a new self-support tower along Concession 11, approximately 1.6 km south of Farewell, on land owned by a private property owner. The site is located on lands designated as Prime Agriculture in the Township of Wellington North’s Official Plan and Agricultural (A) in the Township’s Zoning By-Law.

The site is located on vegetated land in the northeast corner of the lot. Access to the tower will be entirely via a private driveway off of Concession 11. This location was selected for the tower as the site will be able to provide optimal service to the community, while minimizing impact to agricultural land and existing uses of the site.

3. Co-Location and Alternative Options

In selecting the proposed location, an analysis was first completed to assess existing nearby infrastructure for co-location options. As required by Innovation, Science and Economic Development Canada (“ISED”), before a new telecommunications tower is proposed, the carrier must first evaluate any existing infrastructure (rooftops, existing telecommunication towers, etc.) for their ability to meet network objectives. In this search area, it was determined that there are no existing structures that meet network objectives for Xplornet’s current proposal.

Other nearby properties were also considered while siting the proposed tower but were considered not appropriate or viable for hosting Xplornet infrastructure. The sites were assessed by Xplornet’s radiofrequency and field personnel team and rejected in favour of the current proposed location for a number of reasons. The proposed location and alternative sites considered are shown in Appendix 2: Proposed and Alternative Candidate Locations.

The reasons for rejecting the alternate sites in favour of the current proposed location are as follows:

CAN1 (Proposed): This location met the network objectives of the radio-frequency engineering team and would require minimal construction to service the site as the proximity to the right-of-way results in minimal road construction and easy access to utilities. The tower compound is located in a cleared area to minimize the removal of any trees and is located near the edge of the yard to ensure minimal agricultural land is removed from production.

CAN2 (Rejected): This location was rejected in favour of CAN1 as it would require undesirable access road and utility construction to connect the tower to the right-of-way. The location and required access also have the potential to interfere with existing site uses.

CAN3 (Rejected): This site was also rejected in favour of CAN1 as the current access road would likely require widening. This location would also have an undesirable aesthetic impact due to proximity to the road with lack of natural shrouding as well as its proximity to nearby residences. Additionally, the landowner rejected a proposal to lease land on the parcel.

CAN4 (Rejected): This site was rejected for the same reasons as CAN3. The existing access road would likely require widening and there would be an undesirable aesthetic impact due to lack of natural shrouding and proximity to residences. The landowner rejected a proposal to lease land on the parcel.

4. Proposed Design

In order to expand broadband services to the Farewell area, Xplornet is proposing to install a 45-metre self-support tower and equipment shelter, located on the northeast corner of the property to support new telecommunications equipment that will provide robust high speed home internet and home phone services to the area.

Xplornet has created a concept site plan (see Appendix 1: Concept Site Plan) as well as visual simulations of the proposed tower demonstrating the general expected appearance of the tower at this location (see Appendix 3: Visual Simulations). The proposed site design and layout may vary slightly based on final engineering specs, equipment type, feedback from the public consultation process, and final installation requirements, among other factors.

This design and location were also selected by Xplornet in an effort to minimize visual potential negative aesthetic impacts to residences, the community and surrounding areas, while still achieving required network objectives for this community. The tower height, location on the property, and proximity to the nearest residential dwellings makes the site an ideal candidate from a radio frequency requirement and aesthetic impact perspective.

5. Public Consultation Process

Telecommunication towers are regulated federally by ISED, however are still required to consult with the local land use authority and public. If a Township or Municipality does not have their own Telecommunication Protocol for public consultation, then Xplornet will initiate ISED's Default Public Consultation Process, as described in the ISED circular, CPC-2-0-03. Additional information regarding this process can be found here: <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html#contents>.

The Township of Wellington North follows the federal default process. The CPC-2-0-03 process requires Xplornet to notify all residents in writing within three times the tower height (135m for this location) and place a notice in the local newspaper to invite public comment for the duration of the 30-day consultation period. Included with this information package is a copy of the notification sent to residents within the circulation radius and a copy of the newspaper notice published in Wellington Advertiser on August 19, 2021.

During the 30-day comment period, Xplornet will acknowledge receipt of all comments or questions within 14 days and respond to all reasonable and relevant concerns within 60 days, as required by ISED regulations. Members of the public who contact Xplornet about the proposal will have a further 21 days to reply to the initial Xplornet response to reasonable and relevant comments. Once all 21-day timelines are complete, and all responses to the consultation have been addressed in accordance with the applicable protocol the consultation will conclude and Xplornet will prepare a consultation summary and request for concurrence for the Township of Wellington North.

6. Federal Regulators

Telecommunications towers are regulated under Health Canada's Safety Code 6 and Xplornet attests the tower will be in compliance with these regulations. Xplornet will adhere to the below federal health and safety standards:

Safety Code 6

Health Canada developed Safety Code 6, the guidelines for safe exposure limits to radio frequencies at home or at work. Telecommunication towers and related equipment are federally regulated by ISED, and are required to comply with Safety Code 6. Canada's limits are consistent with the science-based standards used in other parts of the world and provide protection against all known adverse health effects from RF energy. Every operator of wireless telecommunication networks is obligated to comply at all times with Safety Code 6.

More information regarding wireless health and safety matters can be found through the following agencies:

- Health Canada (<https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/occupational-exposure-regulations/safety-code-6-radiofrequency-exposure-guidelines.html>)

- Innovation, Science and Economic Development Canada
(<https://www.ic.gc.ca/eic/site/icgc.nsf/eng/home>)

Environmental

Xplornet is required to adhere to the Canadian Environmental Assessment Act regulations applicable to telecommunication facilities of this nature. There are no applicable environmental restrictions affecting the proposed site. The proposed site is not within Greenlands Areas as per Schedule A6 in the Township's Official Plan. As is typical for telecommunication tower sites, the footprint for the site compound is minimal, and no trees will require removal.

Aeronautical Regulation

Transport Canada and NAV Canada are the federal entities that regulate airspace for telecommunication towers. Transport Canada dictates tower lighting and marking, while NAV Canada regulates the impact of the physical tower structure on the air navigation system and installations. The proposed site is expected to require standard tower lighting for aeronautical safety.

7. Concurrence Requirements

While telecommunications towers are exclusively regulated by ISED, Xplornet is required to consult with the Land Use Authority as a commenting body in the siting of telecommunication towers and to follow local consultation requirements, where applicable. To that end, Xplornet will be requesting concurrence from the Township of Wellington North in the form of a resolution or similar documentation that the Township of Wellington North is satisfied with the appropriateness and conclusion of Xplornet's consultation process. Following concurrence, Xplornet will take the next step toward bringing these crucial high speed internet services to your community in 2021/2022.

8. Conclusion

Xplornet is working to improve high speed internet access and capacity to the residents and businesses of Wellington North. After investigating the area, reviewing local regulations and taking into account technical requirements, Xplornet finds the proposed infrastructure appropriate as it has found the following:

1. The proposed tower will bring much needed internet service to the community;
2. The proposed location is located appropriately for surrounding land use practices;
3. The proposed location is located outside of environmentally sensitive areas
4. The proposed tower is 170 metres away from the closest residential dwelling; and
5. The proposed tower meets Xplornet network requirements while minimizing potential negative visual impacts on nearby residents and the surrounding area.

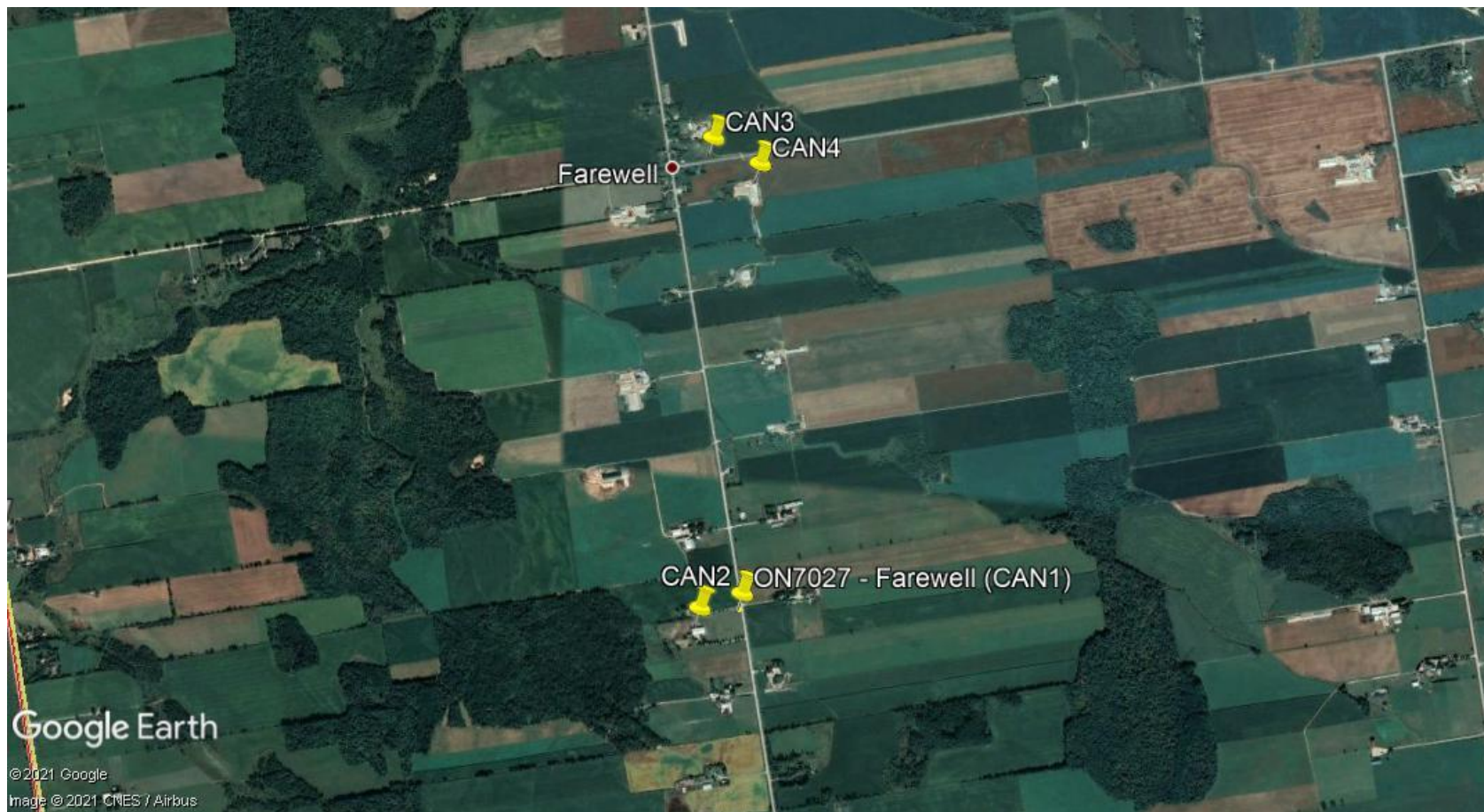
We look forward to working with the Township of Wellington North to bring improved high-speed internet and home phone services to this community.

Appendix 1 – Concept Site Plan



Proposed compound shown in blue | Proposed access shown in yellow

Appendix 2 – Proposed and Alternative Site Locations



Appendix 3 – Visual Simulations



ON7027

FAREWELL PHOTOSIM (NORTH VIEW)



PREPARED BY:

FC TELECOM
CONSULTANTS

ON7027

FAREWELL PHOTOSIM (SOUTH VIEW)



Town of Grand Valley
5 Main Street North
GRAND VALLEY ON L9W 5S6
Tel: (519) 928-5652
Fax: (519) 928-2275
www.townofgrandvalley.ca

RECEIVED

AUG 26 2021

TWP. OF WELLINGTON NORTH

**NOTICE OF COMPLETE APPLICATION & STATUTORY PUBLIC MEETING
FOR A CONSENT TO SEVER and ZONING BY-LAW AMENDMENT
APPLICATIONS**

The Municipal Council of the Town of Grand Valley will hold a meeting to consider the following application:

Application Number:	B5-2021 (Consent) and Z7-2021 (Zoning)
Date of Meeting:	Tuesday September 14, 2021
Time:	07:00 PM
Meeting Location:	<p>Online Only</p> <p>In consideration of the current COVID-19 Provincial and Public Health orders, in-person attendance at this Council meeting will not be permitted.</p> <ul style="list-style-type: none">• Members of the public can access a copy of the agenda from the Town of Grand Valley website: www.townofgrandvalley.ca.• Questions for Council or Correspondence related to public meeting business and Requests to Address Council during the public meeting must be submitted to the Clerk before 9:00 a.m. on the day of the meeting, via email at mail@townofgrandvalley.ca or telephone at 519-928-5652.• Members of the public who wish to observe the meeting online may request login credentials by calling the Town office the day before or the day of the meeting before 9:30 a.m. (519-928-5652).
Owner:	Stephen & Verena TUPLING
Location:	073320 Sideroad 24-25, Roll #110300



143
Town of Grand Valley
5 Main Street North
GRAND VALLEY ON L9W 5S6
Tel: (519) 928-5652
Fax: (519) 928-2275
www.townofgrandvalley.ca

Purpose and Effect of the Amendment:

A Consent to sever and a Zoning By-law Amendment to facilitate a Surplus Farm Dwelling Severance.

The application can be viewed on the Town's website under Current and Approved Applications – **073320 Sideroad 24-25 (Tupling) B5-2021 & Z7-2021**, via this link:

<https://www.townofgrandvalley.ca/en/doing-business/current-and-approved-applications.aspx>.

A Location Map and Survey Sketch are included with this Notice.

NOTES:

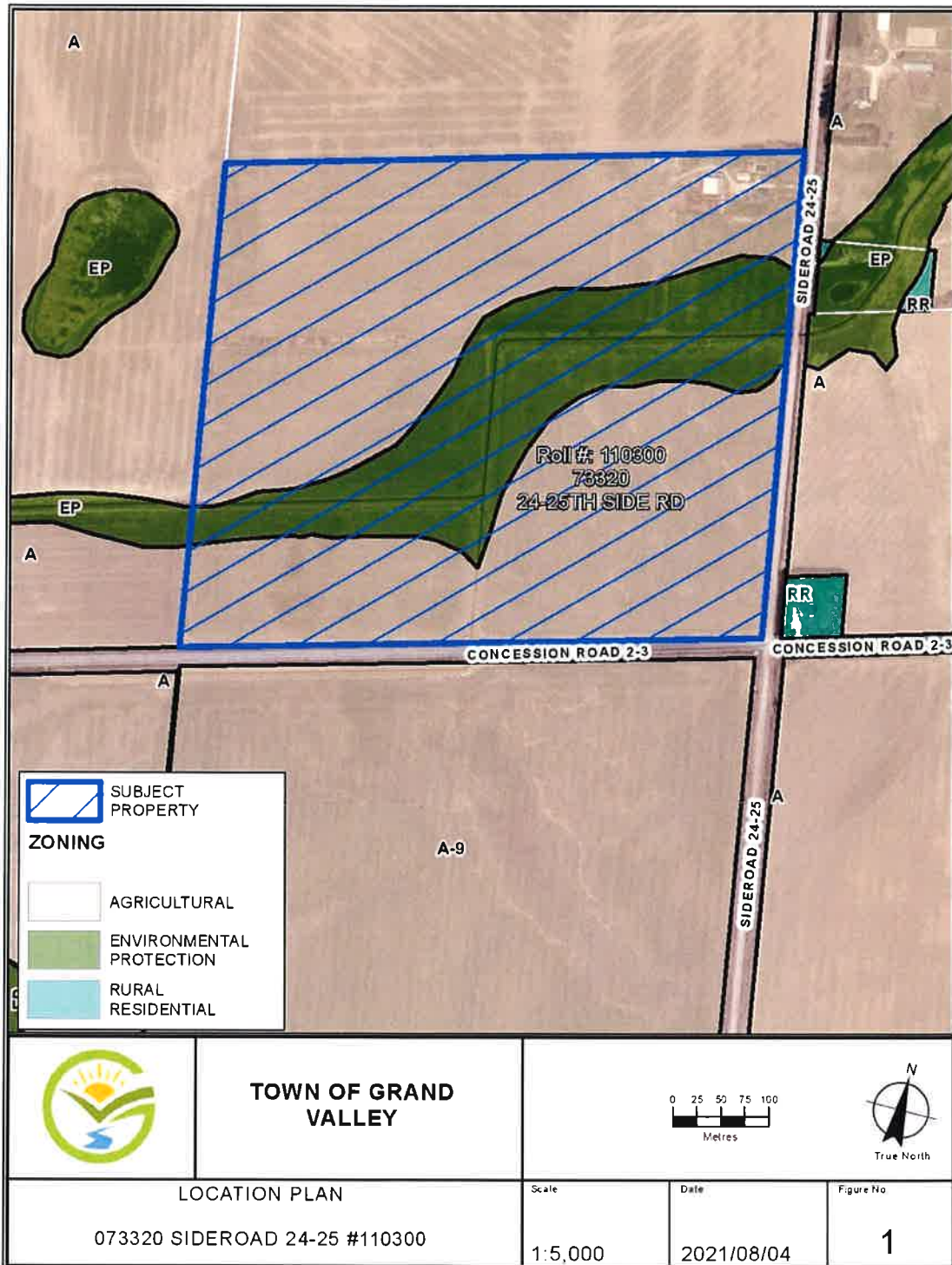
1. You or your representative are entitled to attend this meeting to express your views on this application. If you do not attend and are not represented at this meeting, Council may proceed in your absence.
2. If a person or public body does not make oral submissions at a public meeting or make written submissions to The Council of the Corporation of the Town of Grand Valley before the by-law is passed or decision is rendered, the person or public body is not entitled to appeal the decision of The Council of the Corporation of the Town of Grand Valley to the Local Planning Appeal Tribunal.
3. If a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the Corporation of the Town of Grand Valley before the by-law is passed or decision is rendered, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.
4. **Any written comments/objections submitted to the Town of Grand Valley regarding this application which are being processed under the *Planning Act 1990*, will form part of the public record, and will be made public as part of the application process.**
5. The Planning Report will be available after 4:30 PM on Friday September 10, 2021, on the Town's Website at: <https://calendar.townofgrandvalley.ca/Council>
6. For further information or to submit comments please contact the Town Planner Mark Kluge via email at mkluge@townofgrandvalley.ca.

Dated: August 24, 2021
Meghan Townsend, Clerk – Treasurer
TOWN OF GRAND VALLEY



Town of Grand Valley
5 Main Street North
GRAND VALLEY ON L9W 5S6
Tel: (519) 928-5652
Fax: (519) 928-2275
www.townofgrandvalley.ca

LOCATION MAP





FOR IMMEDIATE RELEASE

The enormous effect of volunteers throughout the pandemic cannot be underscored.

Guelph, Ontario | September 1, 2021 |

'The Value of One, The Power of Many' was the National Volunteer Week 2021 theme. Celebrated annually in April, National Volunteer Week aims to recognize the efforts of volunteers across Canada. From one person bringing laughter and light to a senior's day to many volunteers working together to plant trees for the future, volunteers have impact.

As organized mass vaccination clinics close and informal volunteer groups like Vaccine Hunters Canada wrap up their day-to-day social media operations, the enormous effect of volunteers throughout the pandemic cannot be underscored.

"History has shown that in times of emergency, individuals rally together in support," says Kim Cusimano, executive director PIN – The People and Information Network, "in the very early days of COVID-19, volunteering was halted or closed; the unknown of the virus, the potential risk and how to mitigate were key contributors."

"Many formal volunteer roles were put on hiatus as organizations fielded their way through the rapidly evolving environment," shares Cusimano "however, creativity and community spirit abound. Informal care mongering groups, individuals sewing masks, families painting kindness rocks, checking in on neighbours, creating birthday parades; all examples of the generosity of the human spirit."

Volunteers, formally supporting a community benefit organization or informally showcase human spirit, the call to act was answered. Volunteers donned masks, gowns, gloves in support of vaccination clinics, they practiced safety precautions to pack and deliver food to those in need, they recognized the importance of driving an individual to a cancer treatment and more in support of community needs.

Thank you.

Volunteers gave their time, showcased their generosity, their care and concern for others and acted. Volunteering in person and through remote and virtual roles, each and every volunteer has had an impact as we navigate through the pandemic. A phone call, supporting a virtual program, leading through board service and more, the 'Value of One, The Power of Many' can be seen and felt across Canada and right here at home.

"Your community; our community, from nonprofits and charities to local business, neighbours to strangers, we are all called upon to show up with kindness and generosity of spirit and giving." says Cusimano. While larger pandemic volunteer supporting roles are winding up, the need for volunteers remains. PIN invites our community to #DoGiveShareGW. Pledge to do 20 things for good, give \$20 for good, share 20 hours for good.

"The community benefit sector is a vital component of recovery. One does not have to look far to see how this sector has impact on our lives. From your child's volunteer sports coach to your teens mentor; your mom's volunteer driver for chemotherapy, your grandfather's meal delivery and so much more, this sector has impact on our lives and the lives of our entire community from food security, homelessness to climate action and other Sustainable Development Goals." says Cusimano, "we all have the ability to contribute to the kind of community we want to live, work and play in."

If you know a volunteer, thank them.

If you are ready to answer the call to volunteer, connect with PINnetwork.ca to learn more.

- **ENDS** -

Contact:

Kim Cusimano
Executive Director
PIN - The People and Information Network
kim@PINnetwork.ca

PIN, The People and Information Network

We provide connections and leadership in Guelph and Wellington County to support the development of individuals and organizations. We help people navigate essential community services, provide a hub for volunteer opportunities and engagement, and enable best practices and continuous learning for professionals in the non-profit sector. **PINnetwork.ca**

Old Quebec Street Shoppes
55 Wyndham Street North, Suite 4A
Guelph, Ontario N1H 7T8
t 519-822-0912 • 1-866-693-3318
f 519-822-1389
PINnetwork.ca

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 086-21

**BEING A BY-LAW TO APPOINT BUILDING OFFICIAL UNDER THE BUILDING
CODE ACT**

**THEREFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH
ENACTS AS FOLLOWS:**

1. That pursuant to the Building Code Act, Gerald Moore be and is hereby appointed as a Building Official under the Building Code Act for the Corporation of the Township of Wellington North for the purpose of carrying out or enforcing regulations in accordance with the Building Code Act.
2. That this appointment shall come into force and take effect on passage of the by-law and shall remain in effect until such appointments are rescinded or successors are appointed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 13TH
DAY OF SEPTEMBER, 2021.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 087-21

**BEING A BY-LAW TO APPOINT BUILDING OFFICIAL UNDER THE BUILDING
CODE ACT**

**THEREFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH
ENACTS AS FOLLOWS:**

1. That pursuant to the Building Code Act, Barbara Mocny be and is hereby appointed as a Building Official under the Building Code Act for the Corporation of the Township of Wellington North for the purpose of carrying out or enforcing regulations in accordance with the Building Code Act.
2. That this appointment shall come into force and take effect on passage of the by-law and shall remain in effect until such appointments are rescinded or successors are appointed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 13TH
DAY OF SEPTEMBER, 2021.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 088-21

**BEING A BY-LAW TO ESTABLISH A HIGHWAY IN THE FORMER TOWN OF
MOUNT FOREST**

The Council of the Corporation of the Township of Wellington North deems it necessary to establish a highway on lands owned by the municipality within the former Town of Mount Forest being an extension of the constructed and operational highway known as Industrial Drive.

***NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH*** enacts as follows:

That the following lands are hereby established as a highway named Industrial Drive:

Part of Division 3 of Lot 32, Concession 1 (Normanby)
being Part 2 on deposited Plan 61R-10476 in the
Township of Wellington North in the County of
Wellington, and being Part of Land Registry Office
#61

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 13TH DAY OF SEPTEMBER, 2021**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 089-21

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
SEPTEMBER 13, 2021**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on September 13, 2021 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 13TH DAY OF SEPTEMBER, 2021.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK