

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA OF REGULAR COUNCIL MEETING – AUGUST 23, 2021 AT 7:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/85172107582>

Or join by phone:

Canada: 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 851 7210 7582

**PAGE
NUMBER**

CALLING TO ORDER

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the August 23, 2021 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the August 23, 2021 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:

- *Carlotte Farms Inc., Minor Variance*
- *Archcon Group Inc., Zoning Amendment*
- *Little Rest Farms Inc., Zoning Amendment*

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the August 23, 2021 Regular Meeting of Council at : .

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- | | |
|---|-----|
| a. By-law Number 083-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part Park Lot 9, RP 61R7008, PT part 1 and known municipally as 773 Princess Street, Geographic Town of Mount Forest – Archcon Group Inc.) | 001 |
|---|-----|

Recommendation:

THAT By-law Number 083-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Park Lot 9, RP 61R7008, PT part 1 and known municipally as 773 Princess Street, Geographic Town of Mount Forest – Archcon Group Inc.))

- | | |
|---|-----|
| b. By-law Number 084-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part Lot 7, Concession 3 with a civic address of 8619 Sideroad 7 – Little Rest Farm) | 004 |
|---|-----|

Recommendation:

THAT By-law Number 084-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Lot 7, Concession 3 with a civic address of 8619 Sideroad 7 – Little Rest Farm)

DEPUTATIONS

- | | |
|-------------------------|-----|
| 1. Doris Cassan, Arthur | 007 |
| • Home Fireworks | |

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- | | |
|---|-----|
| 1. Regular Meeting of Council, August 9, 2021 | 009 |
| 2. Public Meeting, August 9, 2021 | 016 |

Recommendation:

THAT the minutes of the Regular Meeting of Council held on August 9, 2021 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

1. Mayor Lennox, Notice of Motion August 9, 2021 Regular Council Meeting

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North direct staff to undertake a study in respect of land use planning policies relating to Cannabis Operations within the municipality with respect to noise, odour, water usage, security, traffic, etc.

ITEMS FOR CONSIDERATION

1. MINUTES

- | | |
|--|-----|
| a. Mount Forest District Chamber of Commerce | |
| • Meeting Minutes, July 13, 2021 | 019 |
| • July 31, 2021 Financial Report | 023 |

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest District Chamber of Commerce meeting held on July 13, 2021 and the July 31, 2021 Financial Report.

- | | |
|---|-----|
| b. Mount Forest Business Improvement Association, August 10, 2021 | 025 |
|---|-----|

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North supports the display of Gold Bikes in Downtown Mount Forest during September to support childhood cancer awareness month.

- c. Recreation, Parks and Leisure Committee, August 10, 2021 027

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation, Parks and Leisure Committee Meeting held on August 10, 2021.

- d. Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee, July 7, 2021 033

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting held on July 7, 2021.

2. OPERATIONS

- a. Report prepared by Kyle Davis, Risk Management Official, Updates to the Saugeen Valley Source Protection Plan and Assessment Report 036

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information the Source Water Protection Report dated August 23, 2021 regarding Updates to the Saugeen Valley, Grey Sauble, Northern Bruce Peninsula Source Protection Plan and Assessment Report.

- b. Report RPL 2021-015 Demolition Derby 050

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information report RPL 2021-015 Demolition Derby;

AND FURTHER THAT Council approve the demolition derby scheduled on October 2, 2021 at the Mount Forest and District Sports Complex provided all insurance and safety requirements are met,

AND FURTHER THAT a fee of \$233.50 plus HST be applied to the rental.

3. BUILDING

- a. Report CBO 2021-1- Building Permit Review Ending July 31, 2021 053

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021 being the Building Permit Review for the period ending July 31, 2021.

4. FINANCE

- a. Report TR2021-012 being a report on the cash management activities of the Township of Wellington North 055

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-012 being a report on the cash management activities of the Township of Wellington North;

FURTHER THAT Council direct staff to engage our banking partners to initiate a preliminary investment into a '5-in-1' GIC in the amount of five million dollars.

- b. Report TR2021-013 being a report on the Kenilworth Council Chambers and ability to host 'hybrid' in-person/virtual meetings 059

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-013 being a report on the Kenilworth Council Chambers and ability to host 'hybrid' in-person/virtual meetings;

FURTHER THAT Council direct staff to implement necessary measures to enable hybrid meetings including purchasing an additional piece of conferencing equipment that will enable integration between both digital (virtual) mediums, and analogue (in-person solutions);

AND FURTHER THAT all necessary changes / modification to the existing technologies to enable hybrid meetings are to be funded from the Safe Restart Funding allocation by our Provincial partners to facilitate this initiative.

5. ADMINISTRATION

- a. Report CLK 2021-023 Request for Abandonment of Smid Drain B under Section 84 of the Drainage Act 062

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2021-023 being a report on a request for abandonment of the Smid Dain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT Council approve the abandonment of the Smid Drain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT staff be directed to bring a by-law to Council authorizing a by-law to repeal By-law 1089-1698, after the appeal period has ended;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law.

- b. Report CLK 2021-025 Request for Abandonment of Cardy Drain Branch B under Section 84 of the Drainage Act 068

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2021-025 being a report on a request for abandonment of the Cardy Drain Branch B, under Section 84 of the Drainage Act;

AND FURTHER THAT Council approve the abandonment of the Cardy Drain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT staff be directed to bring a by-law to Council authorizing a by-law to repeal By-law 7-1973, after the appeal period has ended;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law.

- c. Report CLK 2021-026 Volunteer Appreciation 072

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-026 being a report on Volunteer Appreciation for information.

- d. Report CAO 2021-005 Tree Planting – Urban Areas

076

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2021-005 being a report on Tree Planting-Urban Areas;

AND FURTHER THAT Council of the Township of Wellington North direct staff to pursue the identified recommendations as follows:

- 1. Council to endorse an annual Township of Wellington North tree planting day for staff and council, partnering with Green Legacy and/or others and plant trees in and around Earth Day (April 22) on suitable Township owned lands (e.g., along trails, vacant green space).*
- 2. Council to endorse partnering with Wellington North Power on an incentive program to have customers move to e-billing to reduce reliance on paper billing for electricity, water, and wastewater customers.*
- 3. Council direct staff to investigate e-billing opportunities for property tax bills, to further reduce reliance on paper billing.*
- 4. Council endorse Township staff pursuing a partnership with the County on a Neighbourhood Tree Planting Program.*

6. COUNCIL

- a. County of Wellington, Notice of Study Commencement, Wellington Road 11, Flax Bridge No. B011025, Township of Mapleton, Schedule B Municipal Class Environmental Assessment

089

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the County of Wellington, Notice of Study Commencement, Wellington Road 11, Flax Bridge No. B011025, Township of Mapleton, Schedule B Municipal Class Environmental Assessment.

- b. Wellington North Power Inc., Quarterly Newsletter – Quarter 2: April 1st to June 30th, 2021

091

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Power Inc., Quarterly Newsletter – Quarter 2: April 1st to June 30th, 2021.

- c. Don Nickell, 504 Durham St. E., Mount Forest, correspondence, dated August 9, 2021, and petition regarding London Road Concerns

095

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence, dated August 9, 2021, and petition from Don Nickell regarding London Road concerns.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items For Consideration on the August 23, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- North Wellington Health Care Corporation – Louise Marshall Hospital
- Lynes Blacksmith Shop Committee
- Recreation, Parks and Leisure Committee
- Wellington North Power
- Mount Forest Homecoming Committee (inactive)

Councillor Burke (Ward 2):

- Mount Forest Aquatic Ad Hoc Advisory Committee
- Lynes Blacksmith Shop Committee
- Wellington North Wellness & Team Building Committee
- Mount Forest Business Improvement Area

Councillor Hern (Ward 3):

- Wellington North Cultural Roundtable
- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Arthur BMX/Skateboard Park Advisory Committee
- EarlyON Child and Family Services Committee

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee
- Arthur BMX/Skateboard Park Advisory Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Arthur Trail Committee

Mayor Lennox:

- Committee of Adjustment
 - Wellington North Power
- Ex Officio on all committees

BY-LAWS

- | | |
|---|-----|
| a. By-law Number 081 being a by-law to repeal By-law 099-10 being a by-law to appoint Fence Viewers and fix their remuneration | 098 |
| b. By-law Number 082-21 being a by-law to authorize the execution of the Winter Maintenance Agreement between Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS and the Corporation of the Township of Wellington North | 099 |

Recommendation:

THAT By-law Number 081-21 and 082-21 be read a First, Second and Third time and enacted.

CULTURAL MOMENT

- Celebrating Toastmasters & the Mount Forest Motivators Club 106

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ____:____ p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

1. REPORTS

- Report CLK 2021-024 being a report on the proposed sale of an unopened road allowance

2. REVIEW OF CLOSED SESSION MINUTES

- July 26, 2021

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ____:____ p.m.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-024 being a report on the proposed sale of an unopened road allowance;

AND FURTHER THAT Council approves the confidential direction to staff

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the July 26, 2021 Council Meeting

CONFIRMING BY-LAW

107

Recommendation:

THAT By-law Number 085-21 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on August 23, 2021 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of August 23, 2021 be adjourned at ____:____ p.m.

MEETINGS, NOTICES, ANNOUNCEMENTS		
Arthur BMX Skateboard Park Ad-Hoc Advisory Committee – Arthur Optimist Pavilion	Tuesday, August 24, 2021	7:00 p.m.
PIN Volunteer Engagement Webinar: Investing in Success	Wednesday, August 25, 2021	7:00 p.m. – 8:00 p.m.
Recreation, Parks and Leisure Committee	Tuesday, September 7, 2021	4:00 p.m.
Arthur Chamber of Commerce Directors Meeting	Wednesday, September 8, 2021	5:30 p.m.
Shop Local Sidewalk Saturday – George Street Arthur	Saturday, September 11, 2021	7:30 a.m. to 3:30 p.m.
Regular Council Meeting – via video conference	Monday, September 13, 2021	2:00 p.m.
Volunteer Appreciation Lunch – Kenilworth Administration Office	Friday, September 24, 2021	11:30 a.m. – 1:30 p.m.
Regular Council Meeting – via video conference	Monday, September 27, 2021	7:00 p.m.
Wellington North Farmers Market – Victory Community Centre	Saturdays until September 25 th , 2021	8:30 a.m. – 12:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms CNIB – 1-800-563-2642

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 083-21

**BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING
BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A-3' of By-law 66-01 is amended by changing the zoning on lands described as Part Park Lot 9, RP 61R7008, PT Part 1, Geographic Township of Mount Forest, as shown on Schedule "A" attached to and forming part of this By-law from Residential (R2) to Residential (R3);
2. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
3. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND THIRD TIME THIS 23RD DAY OF AUGUST 2021.

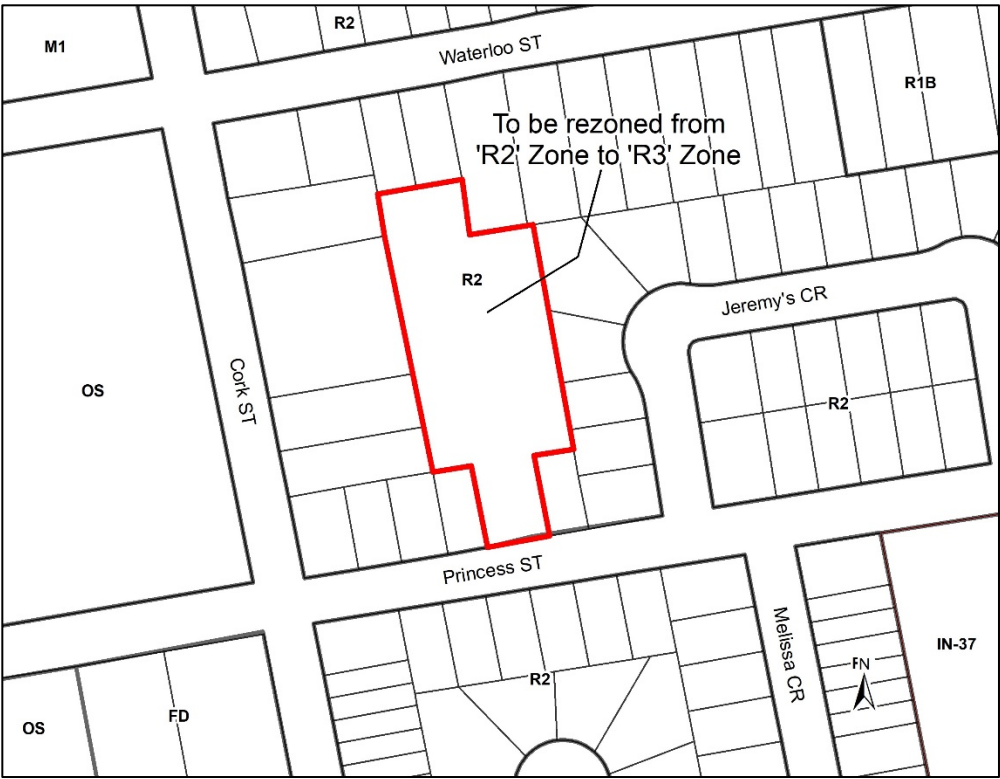
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NO. 083-21

Schedule "A"



Passed this 23rd day of August 2021

MAYOR

CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 083-21

THE LOCATION OF THE SUBJECT LANDS

The property subject to the proposed amendment is described as Part Park Lot 9, RP 61R7008, PT part 1 and known municipally as 773 Princess Street, Geographic Town of Mount Forest. The property is approximately 0.64 ha (1.6 ac) in size and currently zoned Medium Density Residential (R2).

THE PURPOSE AND EFFECT of the proposed amendment is to rezone the subject lands from Medium Density Residential (R2) to High Density Residential (R3) to permit the construction of a 32-unit apartment building.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 084-21

**BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING
BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A' Map 1 to By-law 66-01 is amended by changing the zoning on lands legally described as Part Lot 7, Concession 3 with a civic address of 8619 Sideroad 7, as shown on Schedule "A" attached to and forming part of this By-law from **Agricultural (A) to Agricultural Exception (A-2)**.
2. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
3. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND THIRD TIME THIS 23RD DAY OF AUGUST 2021.

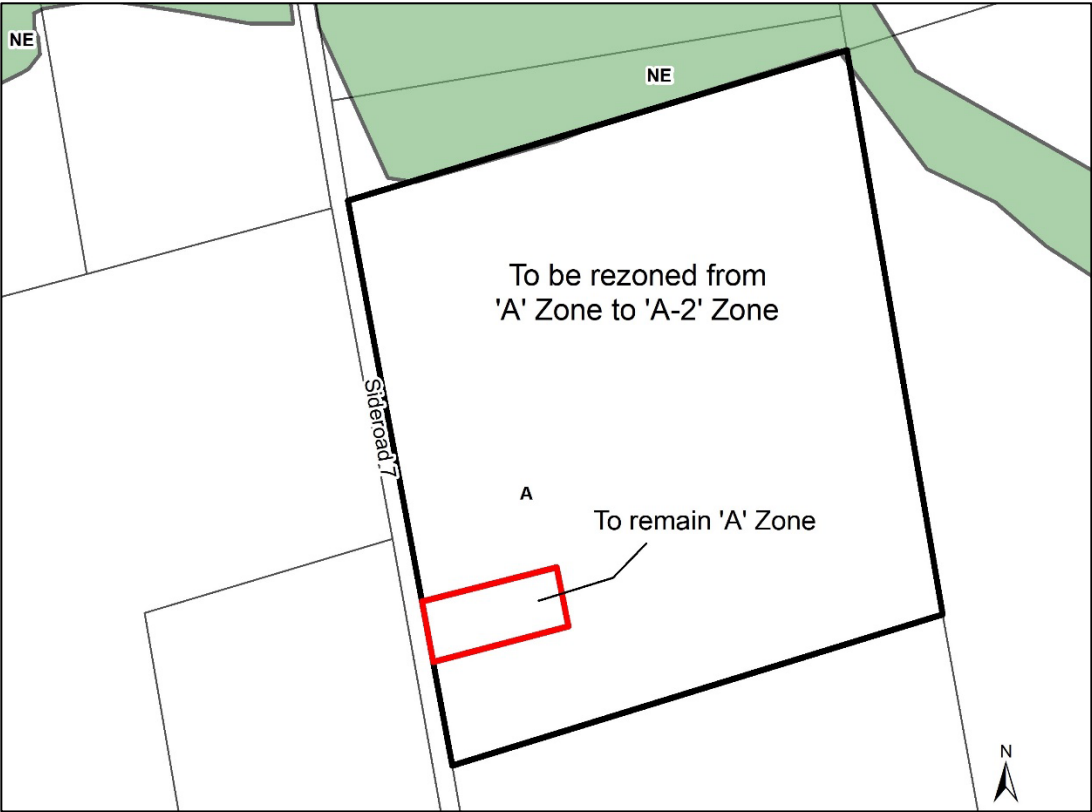
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NO. 084-21

Schedule "A"



Passed this 23rd day of August 2021

MAYOR

CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 084-21

THE LOCATION OF THE SUBJECT LANDS

The subject property is legally described as Part Lot 7, Concession 3 with a civic address of 8619 Sideroad 7. The lands subject to the amendment is 40 ha (98.8 ac) in size and are currently zoned Agriculture (A).

THE PURPOSE AND EFFECT of the amendment is to rezone the subject lands to restrict future residential development on the retained agricultural parcel. This rezoning is a condition of severance application B16/21, that is granted provisional approval by the Wellington County Land Division Committee in June, 2021. The Consent will sever a 1.1 ha (2.7ac) parcel with an existing dwelling and a shed from the retained 40 ha (98.8 ac) agricultural parcel under the surplus farm dwelling policies.



WELLINGTON NORTH

SEMPER PORRO

DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)	Doris Cassan		
Attending as an Individual <input checked="" type="checkbox"/>	Representing a Group/Business/Organization <input type="checkbox"/>		
Name of Group/Business/Organization:			
Address:			
Email:		Phone:	
Meeting Type:	Council <input checked="" type="checkbox"/>	Committee (Includes Ad Hoc) <input type="checkbox"/>	Meeting Date: 08/23/2021
SUBJECT MATTER:	Home Fireworks		
<p>Provide Description:</p> <p>Increasingly, citizens of Arthur are experiencing random, noisy home fireworks set off in many neighbourhoods. The 2021 Canada Day weekend in particular, saw several home fireworks sessions in a row on the east end. Most weekends in summer, the noise of fireworks can be heard in the evening of at least one day. This is usually before the 11 pm Noise Ordinance but there are occasional instances after that time.</p> <p>The noise of fireworks is detrimental to the peaceful atmosphere of the village. Fireworks are disturbing to animals including pets, livestock and wildlife. People with anxiety or Post Traumatic Stress Disorder (PTSD) can be triggered by the noise. Children and shift workers can be disturbed in their sleep by fireworks. Fireworks release noxious chemicals into the atmosphere which can linger for days. Such chemicals are deleterious to nature, wildlife and humans. (see Other Details for more information and references)</p> <p>It is of note that "Northern Bruce Peninsula council is expected to ban the sale, use and possession of family fireworks in the municipality after receiving a growing number of complaints around their use. At its meeting on July 26, council passed a motion directing Fire Chief Jack Burt to present an updated fireworks bylaw surrounding the banning of family fireworks, also known as consumer fireworks. Northern Bruce Peninsula Deputy-mayor Debbie Myles said Monday that the setting off of fireworks outside permitted times and without permits has been a growing problem in recent years."</p> <p>https://www.owensoundsuntimes.com/news/local-news/northern-bruce-peninsula-planning-to-ban-personal-fireworks</p>			
Recommendation/Request of Council: (What action would you like the Township of Wellington North to take with respect to your matter)			
<p>It is requested that a by-law or an amendment to an existing by-law be created which will:</p> <ul style="list-style-type: none"> - either entirely ban, OR limit home fireworks to one night of the weekend affiliated with a Statutory Holiday, with provision for an alternate night in case of inclement weather, and no other dates through the year unless specifically authorized by the municipality, AND - limit the location of home fireworks to an open area which is more than forty (40) feet from buildings, trees and fences. <p>It is also requested that the Municipality have approved fireworks operators research and implement alternatives to traditional fireworks which have a lesser impact on the environment and are less noisy.</p>			

Estimated Municipal Financial Impact:	CAPITAL \$cost of research and writing	ANNUAL OPERATING \$enforcement costs
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Other Details:

"Some municipalities in Alberta have already swapped traditional fireworks for pyrotechnics and quieter bang and fizzles. (CBC) Environmentalists are questioning whether minutes-long sparkly spectacles are worth fireworks' long-term effects on human health and wildlife."
 How Fireworks can affect your health and the ecosystem. CBC. Maggie MacIntosh July 20, 2019
<https://www.cbc.ca/news/canada/calgary/calgary-fireworks-environment-wildlife-human-health-concerns-1.5218006>

"a recent study published in the International Journal of Environmental Research and Public Health on air pollution exposure...due to...fireworks...smoke from these events can be comparable to that from wildfires"
 The Hidden Toll of July 4th Fireworks. Madeline Stone, National Geographic July 2, 2021
<https://www.nationalgeographic.com/environment/article/the-hidden-toll-of-july-fourth-fireworks>

"when a fireworks display occurs near a wild bird roost, the birds simultaneously explode into the night skies in utter panic (more here), which can lead to huge numbers of deaths...5,000+ dead or dying red-winged blackbirds that rained down from the skies onto the small Arkansas town of Beebe in 2010 "
 How do Fireworks Harm Wild Birds? Grll Scientist, Forbes Magazine, December 2017

"Fireworks create highly toxic gases and pollutants that poison the air, the water and the soil, making them toxic to birds, wildlife, pets, livestock — and people — but there are environmentally-friendly alternatives available"
 Festive Fireworks Create Harmful Pall of Pollution Grll Scientist, Forbes Magazine, 2019

Signature: Doris Cassan Date: 15 August 2021
 Electronic Signature Accepted

Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject o disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA OF REGULAR COUNCIL MEETING – AUGUST 9, 2021 AT 2:00 P.M.
VIA WEB CONFERENCING <https://www.youtube.com/watch?v=dgOOObk1AN8>**

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe

Member Absent:

Councillor: Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Economic Development Officer:	Dale Small
Director of Finance:	Adam McNabb
Director of Operations:	Matthew Aston
Manager of Recreation Services:	Tom Bowden
Community Recreation Coordinator:	Mandy Jones
Chief Building Official:	Darren Jones
Human Resources Manager:	Chanda Riggi
Director of Fire Services/Fire Chief:	Chris Harrow
Manager of Development Planning:	Curtis Marshall
Planner:	Matthieu Daoust
Senior Planner:	Jessica Rahim

CALLING TO ORDER

Mayor Lennox called the meeting to order

ADOPTION OF THE AGENDA

RESOLUTION: 2021-242

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Agenda for the August 9, 2021 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

PRESENTATIONS

1. Michael Meunier, Project Lead

- “New Horizons” Project for Technology Training & Support for Seniors

Karren Wallace introduced Mr. Meunier. Michael lives in Elora with his wife of thirty years and they have recently adopted a 3.5 year old German Shepherd. He retired in June 2020 after 25 years of teaching, the last nineteen years at Waverly Drive Public School in Guelph. Michael has a Masters degree from the University of Calgary in Curriculum, Teaching and Learning. He particularly enjoys being part of teams that start up new programs, which makes Michael a perfect fit for the Seniors Helping Seniors project.

Michael explained that the project target audience is seniors living in North Wellington who are interested in becoming more “Gadget Smart” when using hand-held technology such as tablets and smartphones. iPads will be used for this program.

There will be a series of peer led workshops, led by Michael, between 11:00 a.m. and 12:00 p.m. Workshops will be held in Drayton on Mondays, Mount Forest on Tuesdays, Palmerston on Thursdays and Arthur on Fridays for groups of up to 10 seniors. Novices are welcome and participants may attend any or all sessions.

Seniors will learn about safe online practices, the realities of online fraud and financial abuse, how to identify phishing and email scams, how to connect with peers and family through email and social media apps and how to access information and government services online.

Workshops are offered at no cost to participants and individual iPads will be provided for use during a workshop. The project is being marketed and promoted by emailing a project description to senior residences, churches and libraries; posting on the Township website; distributing flyers at Sidewalk Saturdays; a radio interview with 88.7 The River; and print ads in the North Wellington Community News. A Google classroom is under construction as supplementary program delivery.

2. Morgan McCannell, Summer Student

- Cultural Moment “Surveying the Historic Arthur Township & Village of Arthur”

Dale Small introduced Morgan, who has been working with the Township in an admin support position at the office in Kenilworth. She graduated from the University of Waterloo and has a degree in social development and history and has worked at the Waterloo Region Museum. Her passion for historical research led her to the completion of the two presentations. She presented them at a recent Cultural Roundtable meeting.

Morgan presented information about historic surveys that shaped our Township, especially in regard to First Nations. Most of Wellington North resides on Treaty 45 ½. Treaties 3 and 18 created the boundaries for what was the Township of Arthur and continued to create boundaries in modern day North Wellington. The corner of Wellington Road 109 and Highway 6 in Arthur is a reference point used for many treaties and surveys of Southern Ontario.

3. Morgan McCannell, Summer Student

- Cultural Moment “History of Mount Forest”

Morgan presented the story of how Mount Forest became a Town, early residents, businesses, churches, schools, post office, Council, Mount Forest Cemetery, the railway, and interesting historical events.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2021-243

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North recess the August 9, 2021 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act: 2:37

- *Lavolit Limited c/o Egon von Westerholt & Von Westerholt Farms Limited*

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2021-244

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North resume the August 9, 2021 Regular Meeting of Council at 2:44 p.m.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 077-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part Lot 26, Concession 6 N with civic address of 8652 Concession 6 S, Lavolit Limited c/o Egon von Westerholt & Von Westerholt Farms Limited)

RESOLUTION: 2021-245

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 077-21 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (North Part Lot 26, Concession 6 with civic address of 8652 Concession 6 S, Lavolit Limited c/o Egon von Westerholt & Von Westerholt Farms Limited))

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, July 26, 2021

RESOLUTION: 2021-246

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on July 26, 2021 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings of Council.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a, 1b, 2a, 2f, 2g, 3a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2021-247

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT all items listed under Items For Consideration on the August 9, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report, prepared by Jessica Rahim, Senior Planner, dated August 3, 2021, regarding Proposed Draft Plan of Subdivision – 23T-18007, Domville Street, Arthur.

THAT the Council of the Corporation of the Township of Wellington North support the revised draft plan of subdivision, with a revision date of April 16, 2021, for draft plan approval for application 23T-18007.

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2021-019 being a report on Consent Application (Severance) B42-21 known as Part Lot 1, MacDonald's Survey in the town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B42-21 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;*
- THAT a Parkland dedication fee be paid (\$1,000.00/lot or part lot created, in 2021);*
- THAT servicing can be accommodated on the site to the satisfaction of the local municipality;*
- THAT safe driveway access can be provided to the severed parcel to the satisfaction of the local municipality;*
- THAT zoning compliance be achieved to the satisfaction of the local municipality, by placing a holding provision on the severed lands until such time as Council is satisfied that the following matters have been adequately addressed:*
 - Municipal water including sufficient reserve capacity is or will be made available to the lands;*
 - Municipal sewer including sufficient reserve capacity is or will be made available to the lands;*
 - Storm water management issues have been adequately addressed; and*
 - The owner has obtained draft plan approval and entered into a subdivision or condominium agreement with the Township; and*
- THAT the Owner connects the retained lands to municipal sanitary sewer servicing, including payment of all associated fees and charges, and that the existing septic system be decommissioned to the satisfaction of the Township's Chief Building Official.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2021-020 being a report on Consent Application (Lot Line Adjustment) B43-21 known as Part Lot 12, Concession 4 in the former Township of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B43-21 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2021-021 being a report on Consent Application (Severance) B44-18 known as Part Lot 11, Concession 3 in the former Township of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B44-21 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;*
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication fee be \$1,000/lot or part lot created, in 2021; (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) as provided for in the Planning Act, R.S.O. 1990;*
- THAT the owner provide an updated severance sketch that demonstrates that the existing single detached dwelling, detached garage and septic system meet the minimum setbacks specified in Zoning By-law 66-01 and the Ontario Building Code;*
- THAT the owner enter into an agreement apportioning any future maintenance costs on Arthur Drain 8 located on the property; and the owner shall provide a \$500.00 deposit, for each drain, to cover the cost of the re-apportionment of such drain(s); and*
- THAT the retained lands be rezoned to restrict residential development to the satisfaction of the local municipality and the County of Wellington Planning and Development Department.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated July 28, 2021.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2021-248

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Business Improvement Association meeting held on July 21, 2021.

CARRIED

RESOLUTION: 2021-249

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable Committee meeting held on July 22, 2021 and the Master Cultural Plan Update, Community Survey Results.

CARRIED

RESOLUTION: 2021-250

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report, prepared by Matthieu Daoust, Planner, dated July 14, 2021, regarding CCR Holdings Wells St. Inc., Zoning By-law Amendment;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North refuse the application in light of the outstanding request for additional information and the failure of the application to address the concerns that were raised, as recommended by the Planner.

CARRIED

RESOLUTION: 2021-251

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Xplornet correspondence dated June 21, 2021, regarding proposed 45 metre self-support tower at 8316 Line 6, Township of Wellington North.

CARRIED

RESOLUTION: 2021-252

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Xplornet correspondence dated July 12, 2021, regarding proposed 45 metre self-support tower at 7239 5th Line, Township of Wellington North.

CARRIED

RESOLUTION: 2021-253

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-023 Digital Main Street.

CARRIED

NOTICE OF MOTION

Mayor Lennox will bring a motion to the August 23, 2021 Regular Council directing staff to undertake a study in respect of land use planning policies relating to Cannabis Operations within the municipality with respect to noise, odour, water usage, security, traffic, etc.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Burke (Ward 2):

- Mount Forest Aquatics Fundraising will have pool swag ready for sale at the Sidewalk Saturday event this weekend

Councillor Hern (Ward 3):

- Chamber of Commerce meetings schedule for this week
- BMX Committee will be coming to the Recreation, Parks and Leisure Committee meeting

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee meeting scheduled for Tuesday, August 10, 2021 at 4:00 p.m.

Mayor Lennox:

- Mount Forest Thrift Shop Grand Opening will be held on Thursday at 10:00 am

BY-LAWS

- a. By-law Number 078-21 being a by-law to provide for the Non Application of the Line Fences Act in the Township of Wellington North
- b. By-law Number 079-21 being a by-law to set remuneration for members of Council and to repeal By-law 081-16

RESOLUTION: 2021-254

Moved: Councillor Hern

Seconded: Councillor Burke

THAT By-law Number 078-21 and 079-21 be read a First, Second and Third time and enacted.

CARRIED

CONFIRMING BY-LAW

RESOLUTION: 2021-255

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 080-21 being a By-law to Confirm the Proceedings of the Council August 9, 2021 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2021-256

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Regular Council meeting of August 9, 2021 be adjourned at 3:23 p.m.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING MINUTES – AUGUST 9, 2021 @ 2:00 P.M.
VIA WEB CONFERENCING**

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe

Member Absent:

Councillor: Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Economic Development Officer:	Dale Small
Director of Finance:	Adam McNabb
Director of Operations:	Matthew Aston
Manager of Recreation Services:	Tom Bowden
Community Recreation Coordinator:	Mandy Jones
Chief Building Official:	Darren Jones
Human Resources Manager:	Chanda Riggi
Director of Fire Services/Fire Chief:	Chris Harrow
Manager of Development Planning:	Curtis Marshall
Planner:	Matthieu Daoust
Senior Planner:	Jessica Rahim

CALLING TO ORDER - Mayor Lennox

Mayor Lennox called the meeting to order

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

OWNERS/APPLICANT

ZBA 20/21 Lavalit Limited & Von Westerholt Farms Ltd.

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as Part Lot 26, Concession 6 N, with civic address of 8652 Concession 6 S. The property is 39.6 ha (97.8 ac) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands from Agricultural (A) zone to Site Specific Agricultural (A-2) zone. This application is seeking to rezone the retained agricultural portion of the property to prohibit any future residential development. This rezoning is a condition of severance application B36/21, which will be heard by the Wellington County Land Division Committee in July 2021. The consent will sever a 0.7 ha (1.7 ac) parcel with an existing dwelling. A 39.5 ha (97.6 ac) agricultural parcel would be retained with two storage sheds. Additional relief may be considered at this meeting.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on July 9, 2021.

PRESENTATIONS

Matthieu Daoust, Planner, reviewed comments prepared by Asavari Jadhav, Junior Planner and Matthieu Daoust, Planner; County of Wellington, Township of Wellington North

- Planning Report dated July 24, 2021

Planning Opinion

The purpose of this zoning amendment is to prohibit future residential development on the retained agricultural portion of the subject land. This rezoning is a condition of severance application B36/21, that was granted provisional consent by the Wellington County Land Division Committee on July 22nd, 2021. The consent will sever a 0.7 ha (1.7 ac) parcel with an existing dwelling from the retained 39.5 ha (97.6 ac) agricultural parcel with two storage sheds.

We have no objections to the zoning amendment. Both the PPS and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future development dwellings.

INTRODUCTION

The property subject to the proposed amendment is legally described as Part Lot 26, Concession 6 N with civic address of 8652 Concession 6 S. The proposal is a condition of a recent severance application on the property B36/21. The proposed severed parcel is 0.7 ha (1.7 ac) parcel with an existing dwelling. The retained parcel is 39.5 ha (97.6 ac) with two storage sheds.

PROPOSAL

The purpose of the application is to rezone the subject land to restrict future residential development on the retained agricultural lot. This rezoning is a condition of severance application B36/21, that was granted provisional approval by the Wellington County Land Division Committee on July 22nd 2021. The consent will sever the existing dwelling from the agricultural parcel with two storage sheds under the surplus farm dwelling policies.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a PRIME AGRICULTURAL and CORE GREENLANDS areas. Section 2.3.4.1(c) of the PPS provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated as PRIME AGRICULTURE and CORE GREENLANDS. Identified environmental features include a Flood Plain that is regulated by Grand River Conservation Authority (GRCA). This application is submitted to facilitate a condition of the proposed severance application B36/21. Section 10.3.4 of the Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

WELLINGTON NORTH ZONING BY-LAW

The subject lands are zoned Agricultural (A) and Natural Environment (NE). Permitted uses in the Agricultural zone include agricultural uses, single detached dwellings and accessory uses, buildings and structures. This zoning amendment will apply the standard A-2, which will restrict any future residential development on the retained agricultural parcel.

In the support of the application, the applicant has submitted photos of the two storage sheds. Planning staff can confirm that the two sheds do not contain livestock, therefore we are satisfied MDS is met.

Draft Zoning By-law Amendment

A draft zoning by-law amendment has been prepared and attached to this report for Council's consideration.

CORRESPONDENCE FOR COUNCIL'S REVIEW

Laura Warner, Grand River Conservation Authority, email dated July 12, 2021 (No Objections)

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Jeff Buisman, Applicant's Agent, was present to answer any questions regarding the application.

COMMENTS/QUESTIONS FROM COUNCIL

No comments or questions from Council.

ADJOURNMENT

RESOLUTION: 009-2021

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Public Meeting of August 9th, 2021 be adjourned at 2:44 pm.

CARRIED

CLERK

MAYOR

Mount Forest District Chamber of Commerce

Meeting Minutes

July 13th, 2021

Roll Call

Members in attendance to the meeting were:

- | | |
|----------------------|---------------------------------|
| ● Krista Blenkhorn | President (Absent) |
| ● Shawn McLeod | Past President |
| ● Sharon Wenger | Vice-President |
| ● Michelle van Essen | Secretary (Absent) |
| ● Kelly Dimick | Director |
| ● Crystal Seifried | Director |
| ● Matt Lantz | Director |
| ● Stacey Stevenson | Administrator |
| ● Corbin Peter | Administrator |
| ● Dale Small | Township Economic Development |
| ● Lisa Hern | Township Council Representative |

I. Call to Order

Crystal Seifried calls to order the regular meeting of the Mount Forest Chamber of Commerce at 7:10 pm on July 13th, 2021 on a virtual Zoom Meeting.

II. Economic Development Report - Dale Small

- Dale is very happy to report that the July 10th Sidewalk Saturday in Mount Forest was a huge success with little to no errors throughout the event.
- Parked cars along the Main Street were an issue but it will be solved in time for the August 14th Event.
- Stacey inquires if the Chamber will once again be charged with adding some sort of 'entertainment' during the August event however, Dale confirms that it will be the Mount Forest BIA's turn but the Chamber can do something as well if the Chamber chooses.
- Dale would like to see a Chamber tent return for the August event as well.
- Corbin informed Dale that he forwarded a complaint via email from a downtown resident regarding the Sidewalk Saturday event.
- Everyone overall is very pleased with the Sidewalk Saturday event and they are looking forward to the August date.

III. Council Notes-- Lisa Hern

- During the latest Council meeting there was a presentation from the Guelph Wellington Women in Crisis group to discuss the services they provide and the issues they have faced during the pandemic.
- They also had another presentation during the meeting from the Council's Accountant. Council is on track with their 2021 budget thus far.
- Dale during the meeting provided an exciting update regarding the new Growth Plan.
- The final thing discussed during the meeting was tree coverage in Mount Forest and how the Council could add more trees within the community. The council is now awaiting a report for the Coverage plan.
- Crystal inquires about the construction occurring in Arthur. Dale and Lisa respond accordingly.

IV. Approval of Minutes from June Meeting

- Sharon motioned the approval.
- Matt seconded the motion.
- All in favour.

V. Treasurer's Report/Monthly Cheque Log Review and Approval May & June 2021

- Sharon once again motioned to approve the May and June Treasurer's Report/ Monthly Cheque Log.
- Matt once again seconded the motion.
- All in favour except Crystal.
- Crystal asks about payments that are on the Treasurer's Report. She questioned how the balance sheet is organized/ recorded which sparked a discussion regarding the Treasurer's Report and Shop Wellington North.
- Matt, Sharon and Stacey answer Crystal's questions however, Crystal still would like to see an updated report for Shop Wellington North.

VI. Open Issues**a) Office Operations - Stacey**

- Stacey informs the board that the current A/C machine in the office will last till next year before needing to be replaced.
- Stacey also discusses how she and Erika have been discussing a paperless system for payment statements sometime in the future. Sharon agrees with this.
- *Sharon motioned the approval of implementing a paperless system.*
- *Kelly seconded the motion.*
- *All in Favour.*
- Stacey says that Corbin has officially started his Summer Student role as of June 8th for eight weeks.
- Stacey also announces that the Chamber office will be open to the public Monday, Wednesday and Friday however, that was later retracted and is now open Tuesday, Wednesday and Thursday from 10am till 4pm. Outside office hours appointments can be scheduled as well.

b) Social Media Update – Corbin

- Corbin says that June was a great month for the Chamber's social media platforms.
- Corbin discusses the filming with Tivoli that took place at the end of June. Everything went really well and Tivoli is now in the process of editing the first video out of three.
- Corbin also details how well the posts regarding Sidewalk Saturdays were this year compared to the reception in 2020.
- Corbin announces that he is also working with Sharon to create some amazing Fireworks Festival posts to promote the new Fireworks merch and upcoming Ribfest event.

c) Fireworks Festival-Sharon

- Sharon reminded everyone that the upcoming Saturday (July 14th) was the Fireworks Festival Ribfest event.
- Corbin has been helping post on social media and distribute posters in and around town.
- Spanky's has stepped up and helped prepare some of the food in the lead up to the event which is greatly appreciated.

- Sharon informs the board that some other organizations that will be present during the Ribfest event will be: Spanky's BBQ, Mount Forest Minor Hockey, Junior Optimists and the Mount Forest Fireworks Festival (obviously).
- The Fireworks colouring book and sticker sales have been really good.
- *Shawn takes this moment to clarify and apologize for accidentally having his email hacked which affected some of the board members; however, this issue has since been resolved.*

d) COVID 19 Updates

- There are no COVID-19 Updates from any of the present board members.

e) Review SGM

- Stacey suggests picking a new date to hopefully meet the minimum requirements for Members who attend.
- Crystal would like to move the SGM to the AGM and combine the two later in the year which would hopefully be in person.
- Matt likes the idea of pushing both the SGM and AGM to September in hopes that the event could be in person with food and refreshments as an incentive.
- Sharon even suggests that the SGM/ AGM and Business After 5 could be held at outdoor venues for the time being.
- Crystal likes the idea of combining the SGM/ AGM and offers to look into potential venues for mid September.
- *Crystal motioned the approval of selecting September 28th as the new SGM/AGM date. (as of now)*
- *Kelly seconded the motion.*
- *All in favour.*

f) Tech Update - Matt and Stacey

- Stacey says that there should be another Digitalization meeting with Matt, Krista and Corbin before discussing plans regarding technology with the board. Everyone agrees.
- They will have a plan to present during next month's meeting (August).

e) Sidewalk Sale Follow-Up

- Stacey gives a very glowing review of the July event. Good flow of people, interest in the Chamber and a fairly positive review for the Chamber Checkpoints despite complaints that they were too hard to find and that there were too many.
- Stacey says for the August event we need to find board members who will be able to help volunteer/ man the booth since Stacey will be gone that weekend and won't be attending.
- Kelly has some suggestions for the Chamber booth in August however, Stacey recommends that she should keep it for another sub committee meeting that will happen before the August meeting.
-

VII. Round Table

Kelly - Nothing.

Matt - Nothing.

Crystal – Crystal was approached by a Co-op teacher from WHSS who was interested in working with the Chamber like they used to years ago. She will come back with more information at a later date which will help confirm the next steps with the Co-op Teacher. Crystal also brings up the Christmas Guide 2021 and how the Chamber should begin to think about their annual advertisement space. Crystal also inquired about the boardroom table and where we are getting quotes from. Sharon explains the current status of the boardroom furniture. Sharon says that she and Stacey have been gathering quotes for office chairs, custom tables and more which they hope to narrow down at next month's meeting (August).

Corbin – Nothing.

Crystal – Nothing

Kelly – Nothing.

Dale - Nothing.

Matt - Nothing.

Stacey - Nothing.

VIII. Adjournment

- Meeting adjourned at 8:44 pm, July 13th, 2021.

Mount Forest District Chamber of Commerce

Balance Sheet As at Jul 31, 2021

023

ASSET

Current Assets		
Petty Cash	100.00	
Petty Cash OTF Community Ac...	0.00	
Cash Float - Fireworks Festival	0.00	
Shop WN Clearing	0.00	
Chequing Bank Account	33,465.01	
OTF Community Account	53,674.79	
Total Cash		87,239.80
Accounts Receivable	3,413.24	
Due from OTF Community Anim...	0.00	
Total Receivable		3,413.24
Prepaid Expenses		6,200.00
Prepaid Entertainment		20,328.46
Total Current Assets		117,181.50
Capital Assets		
Office Furniture & Equipment		0.00
Computer Equipment		759.98
Building		345,127.97
Land		125,000.00
Total Capital Assets		470,887.95
TOTAL ASSET		588,069.45

LIABILITY

Current Liabilities		
Accounts Payable		23,728.25
BMO Mastercard 8295		0.00
Pre-Paid Rent - Unit A		1,043.95
Pre-Paid Rent - Unit C		728.00
Pre-Paid Rent - Unit D		750.00
Pre-Paid Rent - Boardroom		0.00
CEBA Loan Payable		30,000.00
Vacation payable	-28.57	
Vacation Pay Clearing	28.57	
Total Vacation Payable		0.00
EI Payable	172.34	
CPP Payable	436.68	
Federal Income Tax Payable	473.68	
Total Receiver General		1,082.70
GST Charged on Sales	3,164.82	
GST Paid on Purchases	-4,081.57	
GST Owing (Refund)		-916.75
Deposits - Festival		3,900.00
Total Current Liabilities		60,316.15
Long Term Liabilities		
Mortgage Payable		229,486.08
Total Long Term Liabilities		229,486.08
TOTAL LIABILITY		289,802.23

EQUITY

Retained Earnings		
Retained Earnings - Previous Year		177,731.59
Investment in Capital Assets		56,641.58
Unrestricted Net Assets		55,413.39
Current Earnings		8,480.66
Total Retained Earnings		298,267.22

Mount Forest District Chamber of Commerce
Balance Sheet As at Jul 31, 2021

024

TOTAL EQUITY	<u>298,267.22</u>
LIABILITIES AND EQUITY	<u><u>588,069.45</u></u>

**MOUNT FOREST BUSINESS IMPROVEMENT
ASSOCIATION MEETING MINUTES AUG 10th, 2021 @ 8:00 AM
CORK ST PAVILLION**

CALLING TO ORDER – Andrew Coburn; Chair Mount Forest BIA

PRESENT ATTENDEES

Members: Andrew Coburn, Jessica McFarlane, Kayla Morton, Dwight Benson, Bill Nelson

Staff: Dale Small

ABSENT ATTENDEES

Councilor Burke, Murray Townsend tendered resignation

ADOPTION OF MINUTES

MOTION CARRIED TO APPROVE AGENDA

Moved: Bill Nelson Seconded: Jess McFarlane

ITEMS FOR CONSIDERATION

1. **Recruitment options:** Jayme Hewson (non-voting) Kathleen Brody (voting) will be invited to attend next meeting. Approval of the new Directors to be addressed at the AGM in November and then to council for final approval.
2. **Treasurer Position:** Jamie Parker will be hired for position. Not needed to attend regular meetings. Inquire with Murray to do a close out statement before takeover. Andrew to follow up.
3. **Parking and BIA signage:** Get quote on “BIA Sponsored” sandwich board and Public Parking indicator signs. Two locations for Parking Signs- Frey Communications, Deverell and Lemaich. Jess to follow up.

4. **Sidewalk Saturday:** Looking forward to the Shop Local Sidewalk Saturday on the 14th. Downtown Committee has been busy with marketing & promotion and have approximately 20 welcome to Mount Forest bags to handout. R & R Pet Paradise and Chuckles have been recruited again. Weather forecast looks good!! In addition to the Farmers Market upwards to 25 other home based/small businesses plan to setup.
5. **BIA Exposure:** Flyer to print and distribute via email to building owner and drop off to business owner. Other possibilities for a later date: social media page, website, welcome packages for new businesses.
6. **Hardscapes:** Parkette beside BMO to be fully funded by BIA with formal request to members to take place at AGM. Request for ongoing maintenance by the Township to be included in AGM discussion and then to council for approval.
7. **Street Cleaning:** Dave is in poor health and will need to be replaced for the 2022 season.
8. **Gold Bikes Initiative:** Similar to last year a formal request is being made to council to allow the bikes to be anchored to light standards during the month of September for Childhood Cancer Awareness. Collecting for local child Simon who is yet again seeking treatment.
9. **2022 Workplan & Budget:** Will be addressed at the September meeting for presentation at the November AGM.

MOTIONS

Moved: Jamie Parker Treasurer 1st Kayla Morton 2nd Dwight Benson

Moved: Gold Bike Campaign 1st Kayla Morton 2nd Andrew Coburn

NEXT MEETING

Tuesday September 14th @ 8:00am at Cork Street Pavilion

ADJOURNMENT

Moved: Bill Nelson

Seconded: Kayla Morton

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES
TUESDAY AUGUST 10, 2021 @ 4:00 P.M.
VIA WEB CONFERENCING
<https://youtu.be/15okgZF2rsg>**

Committee Members Present:

- Steve McCabe, Councillor, Chair (joined the meeting at 4:47p.m.)
- Brian Milne, Deputy Mayor, Township of Southgate
- Dan Yake, Councillor (Acting Chair until the arrival of Chair McCabe)

Staff Members Present:

- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Mike Givens, CAO
- Tasha Grafos, Administrative Support

Calling to Order
<p>Chair McCabe was unable to join the meeting at 4:00 p.m.</p> <p>CAO asked Member Yake to chair the meeting until Chair McCabe could join.</p> <p>Member Yake called meeting to order at 4:01 p.m.</p>
Adoption of Agenda
<p>RESOLUTION RPL 2021-038</p> <p>Moved by Member Milne</p> <p>Seconded by Member Yake</p> <p>THAT the agenda for the August 10, 2021, Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</p> <p><i>CARRIED</i></p>
Disclosure of Pecuniary Interest
<p>None.</p>
Minutes of Previous Meeting – July 6, 2021 (approved by Council on July 12, 2021)
Business Arising From Minutes
<p>Wayfinding Signage</p> <p>RESOLUTION 2021-039</p> <p>Moved by Member Milne</p> <p>Seconded by Member Yake</p> <p>THAT the Recreation, Parks and Leisure Committee receive for information the final design of the recreation amenity wayfinding signage as presented.</p>

CARRIED

The Community Recreation Coordinator (CRC) explained that following the council meeting on July 12, 2021, where council directed staff to remove the “simply explore” tagline from the signs, an additional change was made. The modification was to add the established date to the signs in Mount Forest in the space that has previously had the “simply explore” tagline. The Arthur signs also include the established date as well.

(Quorum was lost momentarily when Member Milne lost connection.)

The size of the signs will be determined by the location. Most signs are expected to be 36” x 54”, if the location is tight and this size of sign will not fit, then it is a proportional scale to 24” x 36”.

Arthur will have 6 wayfinding signs in the community and Mount Forest will have 11. This difference is due to the location of the recreation amenities in the community.

The intent is for the wayfinding signs to be installed later this year, with the support of the Works Department, pending no production challenges.



Deputation

Jensen Williams, Take Back the Night

Jensen Williams, Public Educator with Guelph-Wellington Women in Crisis, shared a presentation on the agency and an upcoming event, Take Back the Night, happening this fall.

Guelph-Wellington Women in Crisis is a feminist community-based not-for-profit organization providing services to women and their children on woman abuse and sexual violence. Providing free services to those who experience gender-based violence.

Kelly Dimick, Demolition Derby

The event request is to rent the grounds of the Mount Forest & District Sports Complex to host a Demolition Derby on Saturday, October 2, 2021. All COVID-19 protocols that would be in place with insurance and safety measures provided. All clean up and all responsibilities to ensure the grounds are in the same condition as pre-event, would be ensured by the group.

Staff were directed to meet with Ms. Dimick on site and discuss logistics, location, and requirements and then bring a report to the August 23, 2021, Township of Wellington North Council meeting for discussion.

Chair McCabe joined meeting 4:47 p.m. and assumed the Chair from Member Yake. Kelly Dimick left the meeting.

Ad Hoc Committee Updates

Mount Forest Aquatics Ad Hoc Advisory Committee Minutes July 6, 2021

RESOLUTION RPL 2021-040

Moved by Member Yake

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee special meeting of July 6, 2021.

CARRIED

The meeting was called to approve the Committee's logo and to seek funding for some SWAG from council. Promotional items will be available at the Sidewalk Saturday sale in Mount Forest on Saturday, August 14th.

CAO brought to the committee's awareness, the Township is working out some logistics with the Ad Hoc Committee, as there is a feeling that cash is not as prevalent right now while we are still in the pandemic, in terms of payment options for the SWAG. It is highly recommended that people continue to pay with cash.

Arthur BMX Skateboard Park Ad-Hoc Advisory Committee Meeting – July 7, 2021

RESOLUTION RPL 2021-041

Moved by Member Milne

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the Arthur BMX Skateboard Park Ad-Hoc Advisory Committee meeting of July 7, 2021.

CARRIED

Councillor Hern joined the meeting as a member of the Arthur BMX Skateboard Park Ad-Hoc Advisory Committee.

The Director of Operations brought to the committee's attention that "The Lions Club anticipates the fundraising accounts will reach \$100,000.00 combined by December

31, 2021, with all of the continued fundraising efforts. The initial estimates to build the BMX/Skateboard Park were approximately \$250,000.00. The Committee questioned if the township would consider offering a loan to the Lions Club to close the gap on funding and complete the project in 2022” in order to coincide with the Town’s 150th and that funding is a major concern Due to the pandemic a year and a half of fundraising was lost.

Member Yake asked the Ad Hoc Committee members if the plan was to ask the Township for a \$150,000 loan to complete the entire project. Lion Member Rawlins stated that this is a possible ask but indicated concern about tax receipts if the project is completed while they are still fundraising.

The CAO explained that tax receipts are typically issued up until the point of construction on a project, but in past instances, there has not been loans involved. He further advised dating back to 2016, that Council’s position is when enhancements for Recreation are requested, the funds need to be in place for the project to go forth.

Chair McCabe suggested that the Park could be “phased,” opening Phase 1 for Summer 2022 and continuing fundraising for subsequent phases. Lion Member Rawlins questioned whether tax receipts could be issue if a phased approach was undertaken.

The CAO believes that as long as construction was part of that phase, tax receipts could be issued, but suggested that more research into this issue was needed.

Member Rawlins stated that if the funding requests for loans becomes too difficult that the best method may to be phase the construction, with Phase 1 being a skateboard ramp, at approximately \$50,000, and a concrete slab, approximately \$30,000.

The Director of Operations brought to the committee’s attention the Procurement Policy of the Township, stating that in order to keep with the Summer 2022 goal, an RFP would need to be out in October, with a tendering period of 40 days, then approval by council, and then ordering the equipment.

Councillor Hern, Lion Member Rawlins, and Lion Member Wayne left the meeting.

The Director of Operations clarified that there is a direction to staff to answer the questions of the committee concerning Tax Receipts. He also asked if the Ad Hoc Committee would be making a formal ask of Council for the loan.

The CAO recommended that when these minutes come to council, this subject be pulled for discussion for a decision by Council providing the Ad Hoc Committee a loan or having the project phased.

Reports

Arthur Arena Floor Update (verbal)

RESOLUTION 2021-042

Moved by Member Yake

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive for information the verbal Arthur Arena floor update.

CARRIED

The Recreation Services Manager gave a verbal update on the construction of the arena floor in Arthur. The project is complete, and minor finishes are expected to be completed within the next two weeks.

From a maintenance standpoint, there are some nice new features, like kick plates, covering on the back of the boards, and the board glass no longer is screwed into place, they simply lift out.

Once the construction crew is completely cleared out, the recreation staff will get things completely cleaned up, power scrub and seal the floors, and paint the lacrosse lines on the floor to prepare for next spring.

Items for Consideration

Correspondence with Arthur Seniors Hall and Damascus Community Hall

RESOLUTION RPL 2021-043

Moved by Member Milne

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information the correspondence with the Arthur Seniors Hall and the Damascus Community Hall.

CARRIED

The Director of Operations explained that these letters are continuations of the correspondences with these facilities. Noting that the Damascus Hall has opened under current regulations in place, this will likely be the last letter to Damascus. The protocol moving forward will be to follow the guidelines set out by the Province and Public Health.

With the Arthur Senior's Centre there is a recommendation of closure until the end of the month, but there is an expectation to extend this closure for the month of September and possibly October. These decisions are being made with the Seniors and there is a recognition that their programming is not conducive to physical distancing. Most of their programming centers on playing cards. They have been accepting and agreeable to closing the facility and they have been appreciative of the waiving of the fees for rent on the facility.

Member Milne questioned whether there was any consideration given to allowing the Senior Centre to open to the seniors for those who are double vaccinated.

Director of Operations stated that the Township would be supportive if they wanted to host their board meetings in the space, however, with the programming primarily being cards, they are not able to adhere to the physical distancing requirements and the seniors agree with the closure.

Roundtable

Member Milne – Nothing to add

Member Yake – Passed along thanks to the recreation staff for efforts in keeping things going over the past year and a half.

CAO – There has been a recent offer from a developer, regarding the area at the end of Birmingham Street East, the unopened section of road that runs toward London Road with a proposal by the developer the township keep this an unopened section of road and for it to become a walking trail. The developer would contribute to turning this into a walking trail. The problem being this area of town is being heavily developed right now and the need for this roadway is not yet known. This section is currently being used as an unofficial walkway. Wellington Street East is now being developed and that developer has been asked to evoke a traffic impact study, this may help decide if there is a need for the space on Birmingham Street East to be reserved for future usage as a continuation of the road or if it could be converted to a walking trail. Chair McCabe asked whether there was a timeline involved with this proposal or if this was just for information. The CAO clarified that this was for information purposes only. This cannot be addressed until the traffic is studied and figure out if there is a need to open the extension of Birmingham Street East.

Director of Operations – There is an RFP out for Mount Forest pool concept design which is due mid-September. Another RFP went out yesterday for an emergency generator at the Mount Forest & District Sports Complex. Recreation is actively trying to recruit a full-time employee. Day camp and swimming programming are going well. Member Milne questioned whether the RFP was out to replace the emergency generator. There was the thought that there was already a generator in Mount Forest as this is the emergency warming center location. The Director of Operations explained that there was always the intention of installing a generator and when the facility was built everything was prepared for a generator but the generator itself was never installed. It is an emergency center, but was lacking the emergency generator, this RFP will rectify that.

Adjournment

RESOLUTION RPL 2021-044

Moved by Member Yake

Seconded by Member Milne

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of August 10, 2021, be adjourned at 5:30 p.m.

CARRIED

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE
MEETING MINUTES
WEDNESDAY, JULY 7, 2021 @ 7:00 PM
ARTHUR OPTIMIST PAVILION**

Committee Members Present:

- Lisa Hern, Councillor, Chair
- Al Rawlins, Lions Member
- Wayne Horton, Lions Member
- Glen Cheyne, Lions Member

Staff Members Present:

- Mandy Jones, Community Recreation Coordinator

CALLING TO ORDER

Councillor Hern, Chair, called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

RESOLUTION ABSP 2021-01

Moved: Glen Cheyne

Seconded: Wayne Horton

THAT the agenda for the July 7, 2021 Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest disclosed.

MINUTES OF PREVIOUS MEETING

- June 10, 2020 – received by Council June 22, 2020

ITEMS FOR CONSIDERATION

1. Financial Update

RESOLUTION ABSP 2021-02

Moved: Wayne Horton

Seconded: Al Rawlins

THAT the Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee receive for information the financial report.

CARRIED

The Committee reviewed the financial report as of July 5, 2021. The current account balance at the Township of Wellington North is \$58,600.00. The Lions account balance has \$24,612.29 for a total fundraised amount of \$83,212.29.

Concerns were raised regarding the current cost to build a BMX Skateboard park as initial estimates were received in 2019.

2. Fundraising Events

The Lions club has a Drive-Thru Chicken BBQ Dinner scheduled for July 29 from 4:00 – 6:30pm at the Arthur Arena. Tickets are \$15.00 each and the meal includes a half chicken, baked potato, salad, bun and butter tart. The Lions have 800 tickets ordered and posters prepared. Additional Drive-Thru Chicken BBQ Dinners are tentatively scheduled for September 30 and November 25. The anticipated profit for three Drive-Thru dinners is approximately \$10,000. Due to restrictions related to COVID-19, the Lions Club has only been able to host one Drive-Thru Chicken BBQ Dinner and the Food Booth has not been operational since 2019.

The Lions Club is looking into the possibility of hosting a Bank BBQ in September or near thanksgiving, however the work on Main Street may impede the event. They are also interested in participating in the Downtown Arthur Event.

The cancellation of the Lions Golf Tournament and Duck Race have had a significant impact on fundraising efforts.

Additional sponsorship packages will be sent out to businesses; however, the Lions are hesitant to reach out to businesses too much as they have been affected by the impacts of COVID-19 as well.

The Lions Club is exploring a raffle with 1,500 tickets available at a price of \$5.00 each. The profits will go towards general community betterment.

The Lions Club anticipates the fundraising accounts will reach \$100,000.00 combined by December 31, 2021 with all of the continued fundraising efforts.

The initial estimates to build the BMX/Skateboard Park were approximately \$250,000. The Committee questioned if the township would consider offering a loan to the Lions Club to close the gap on funding and complete the project in 2022.

3. Site Layout Discussion

An RFP for the design and installation of the BMX Skateboard Park would need to be issued by the Fall of 2021 to meet a 2022 installation date and grand opening.

The site layout does not necessarily need to reflect the marketing images used for fundraising purposes. A large donor sign for donations over \$2,000 will have names listed in alphabetical order. There will be two or three benches available for sponsorship and consideration needs to be given to the pathway.

4. Arthur Lions Club Update

The Arthur Lions Club is working on additional ideas for fundraising. They will be working with the Arthur School of Art to promote Arthur's 150th and are exploring the opportunity of installing a mural on the side of the Foodland Grocery Store as well as selling lawn signs to commemorate the 150th anniversary.

OTHER BUSINESS

No other business tabled.

NEXT MEETING

TBD

ADJOURNMENT

RESOLUTION ABSP 2021-03

Moved: Glen Cheyne

Seconded: Al Rawlins

THAT the Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting of July 7, 2021 be adjourned at 8:12 pm.

CARRIED



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036
519.848.3620
1.866.848.3620 FAX 519.848.3228



TO: Mayor and Members of Council

FROM: Kyle Davis, Risk Management Official

SUBJECT: Updates to the Saugeen Valley Source Protection Plan and Assessment Report.

RECOMMENDATION

THAT Township of Wellington North Council receive for information the Source Water Protection Report dated August 23, 2021 regarding Updates to the Saugeen Valley, Grey Sauble, Northern Bruce Peninsula Source Protection Plan and Assessment Report;

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Source Protection Annual Report – 2021
Grand River Source Protection Plan updates - 2019

BACKGROUND

The Township of Wellington North is subject to three Source Protection Plans (based on watershed or Conservation Authority boundaries): the Grand River Plan, the Saugeen Valley, Grey Sauble, Northern Bruce Peninsula Plan (Saugeen Valley Source Protection Plan) and the Ausable Bayfield Maitland Valley Plan (ABMV Plan). The Mount Forest wellfield is subject to the Saugeen Valley Source Protection Plan while the Arthur wellfield is subject to the Grand River Source Protection Plan. This report deals with proposed updates to the Saugeen Valley Source Protection Plan and therefore, these updates only affect the Mount Forest wellfield. In 2019, updates to the Grand River Source Protection Plan were presented to Council and these updates became effective February 3, 2021.

On June 14, 2021, the Saugeen Valley Source Protection Authority initiated pre-consultation with affected municipalities, provincial ministries and other implementing

bodies on proposed changes to the Saugeen Valley Source Protection Plan and Assessment Report. Attachment 1 provides the pre-consultation notice dated June 14, 2021 including draft policy changes. Given summer schedules, the timeline for comments has been extended past July 30, 2021.

The proposed changes are a provincially initiated amendment under Section 36 of the Clean Water Act. That Section of the Clean Water Act requires Source Protection Authorities to follow requirements outlined in a work plan and Minister's Order and does not require Council resolutions from affected municipalities prior to public consultation. A municipality may be considered "affected" if it is located within a geographic area related to the amendments, and / or the municipality is responsible for taking actions or otherwise implementing source protection policies related to the amendments. Although a resolution of support is not required from Council, Council and staff comments on the proposed amendments have been requested during pre-consultation. Township Source Protection, Water and Public Works staff along with Town of Minto staff met with the Source Protection Authority in June 2021 to discuss the proposed changes. The Risk Management Official also attended the July 2021 Saugeen Valley, Grey Sauble, Northern Bruce Peninsula Plan Source Protection Committee meeting.

Public consultation on this amendment is scheduled to begin in September or October 2021 following a review of comments received during pre-consultation. Following public consultation, the Source Protection Committee will consider the amendment at their meeting scheduled for November 26, 2021. A number of the amendments are being completed in anticipation of a pending update to Provincial guidance documents termed the Director's Technical Rules and the Table of Circumstances. The Province consulted on these pending updates in 2019 and 2020. Due to the COVID-19 pandemic, the adoption of these updates has been delayed and is currently anticipated later this year or in 2022, however, a definite date has not been provided by the Province. It is likely that the Source Protection Committee will not be able to submit the amendments until the Province adopts the updates to the Provincial guidance.

DISCUSSION:

Two documents are being updated as part of the proposed changes: the Assessment Report and the Source Protection Plan. For reference, an Assessment Report describes the municipal wellfields and water systems and the science related to delineating wellhead protection areas while the Source Protection Plan outlines the legal requirements or policies that apply within the wellhead protection areas and other vulnerable areas.

Updates to the Assessment Report

The proposed revisions include mapping and text changes outside of Wellington County. There will be some updates to reference maps within Wellington County, specifically impervious surface mapping, however, that work is not complete at this time due to the delay in Provincial guidance related to the creation of the maps and associated calculations.

Updates to the Source Protection Plan

There are a number of policy changes contained in this update, however, the majority do not, currently, apply to the Township of Wellington North due to the delay in updating the Provincial guidance. Currently the Provincial guidance restricts application of road salt policies to areas with impervious surface greater than 80% or to storage of road salt, outside greater than 5,000 tonnes. There are no areas within the County with greater than 80% impervious surface as per the Provincial calculation and very few areas in the Province. Similarly, there are no known outside storage of road salt greater than 5,000 tonnes in the County. Due to this, the Province is considering reducing the impervious surface threshold to 30% and also reducing the road salt storage thresholds as outlined in Attachment 1.

The policy revisions that currently apply to the Township include:

- Updates to policy text to align with policies from neighbouring Source Protection Regions to ensure consistency in implementation across the County. This includes edits to the Risk Management Official written direction policy that provides guidance on how planning and building applications are screened for review pursuant to the Clean Water Act. This guidance will allow the screening out of certain commercial and industrial applications that do not impact groundwater and allow for more efficient processing of applications.

The proposed policies that currently don't apply to the Township until the Provincial guidance is updated, include:

- Requirement for risk management plans for road salt storage, road salt application and snow storage. Properties must meet certain thresholds related to parking lot / hard surface area (greater than 200 square metres) and land use (residential use less than four units are exempt).
- Policies related to municipal road maintenance including updates to existing Salt Management Plans as required.
- Education policies to encourage best management practices for road salt storage, road salt application and snow storage for all land uses including single family residential.
- Reduction of fuel volumes for above-grade storage from 2,500 to 250 litres.

Staff have provided initial comments to the Saugeen Valley Source Protection Authority staff. Overall, staff are in support of these proposed amendments and are in support of the proposed changes to Provincial guidance. Staff comments included:

- edits to the written direction policy to clarify wording related to land use (remove zoning and replace with land use) and to broaden the policy wording to encompass

land uses where Section 59 does and does not apply (add is or is not to the policy wording)

- addition of contractor and municipal staff training to the Salt Management Plan policies
- addition of conservation authority to list of implementing bodies for education and outreach policies
- minor typos and edits

Next Steps

The purpose of this report is to provide Council the opportunity to review and consider the proposed changes to the Saugeen Valley Source Protection Plan and Assessment Report and to provide comments. The proposed changes are based on common and best practice in other jurisdictions. Although the pre-consultation notice indicates a date of July 30, 2021, this deadline has been extended. Public consultation on this amendment is scheduled to begin in September or October 2021 following a review of comments received during pre-consultation. Following public consultation, the Source Protection Committee will consider the amendment at their meeting scheduled for November 26, 2021. A number of the amendments are being completed in anticipation of a pending update to Provincial guidance documents termed the Director's Technical Rules and the Table of Circumstances. It is likely that the Source Protection Committee will not be able to submit the amendments until the Province adopts the updates to the Provincial guidance.

Comments received from Council or staff are being compiled by Wellington Source Water Protection staff and will be forwarded to the Saugeen Valley Source Protection Authority as part of the formal pre-consultation period.

FINANCIAL CONSIDERATIONS

Current staff and financial resources. It should be noted, when there are changes to the Provincial thresholds related to road salt in the future, implementation costs will have to be re-evaluated then and may increase at that time.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

☒ Yes

☐ No

☐ N/A

☒ Community Growth Plan

☐ Human Resource Plan

☐ Brand and Identity

☒ Strategic Partnerships

☐ Community Service Review

☐ Corporate Communication Plan

☐ Positive Healthy Work Environment

PREPARED BY:**RECOMMENDED BY:***Kyle Davis, RMO**Michael Givens, CAO***Kyle Davis
Risk Management Official****MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER****Attachments**

Attachment 1 – Notice - June 14, 2021 Source Protection Plan Pre-Consultation,
Section 36 Amendments



June 14, 2021

Subject: Source Protection Plan Pre-Consultation, Section 36 Plan Amendments

On behalf of the Source Protection Committee for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region, it is my pleasure to provide **Preliminary Source Protection Plan Policies** as part of the Source Protection Plan Pre-Consultation process under Section 36 of Regulation 287/07 of the *Clean Water Act, 2006*.

Regulation 287/07 requires that the Source Protection Committee consult with bodies responsible for the implementation of Source Protection Plan policies before the publication of draft policies. Comments received as part of the Pre-Consultation process will be reviewed by the Source Protection Committee and possible changes made to policies prior to public consultation. **The deadline for comments concerning the Preliminary Source Protection Plan policies is July 30, 2021.**

Attached to this letter are details of proposed Source Protection Plan amendments as follows:

1. New/amended Wellhead Protection Areas (Blairs Grove, Durham, and Dundalk),
2. New East Linton Intake Protection Zone 3/Events-Based Area for large fuel storage threats,
3. Policy changes for salt application and storage threats,
4. Policy changes for fuel storage and handling threats, and
5. Policy direction for Risk Management Officials regarding Sec.59 land use screenings.

Drinking Water Source Protection staff are available for individual meetings throughout the Pre-Consultation process if necessary. Please contact the Drinking Water Source Protection office if such a meeting is required.

The Source Protection Committee looks forward to your involvement in the Pre-Consultation process. Should questions arise, please do not hesitate to contact Carl Seider, Project Manager of the Drinking Water Source Protection program via email at c.seider@waterprotection.ca; or tel: (519) 470-3000 Ext. 201.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bill Twaddle'.

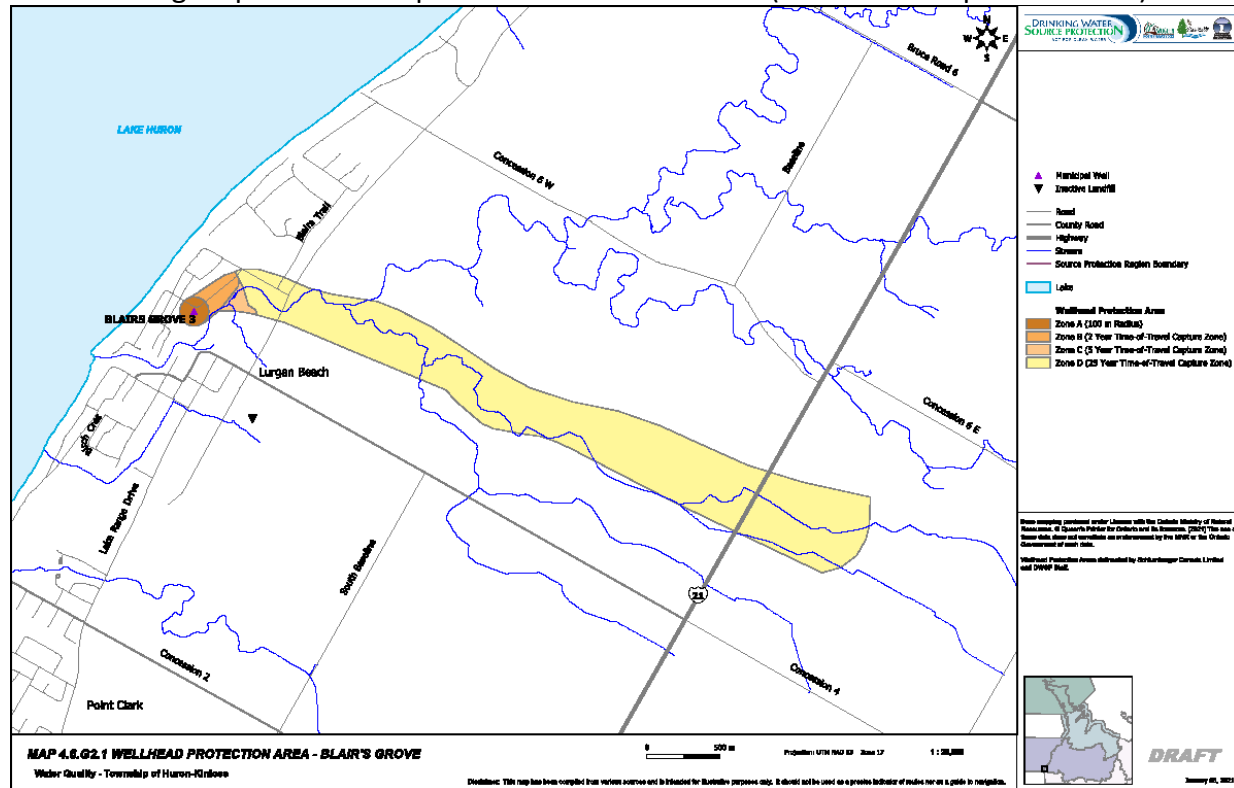
Bill Twaddle, Chair
Source Protection Committee
Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region

cc: olga.yudina@ontario.ca

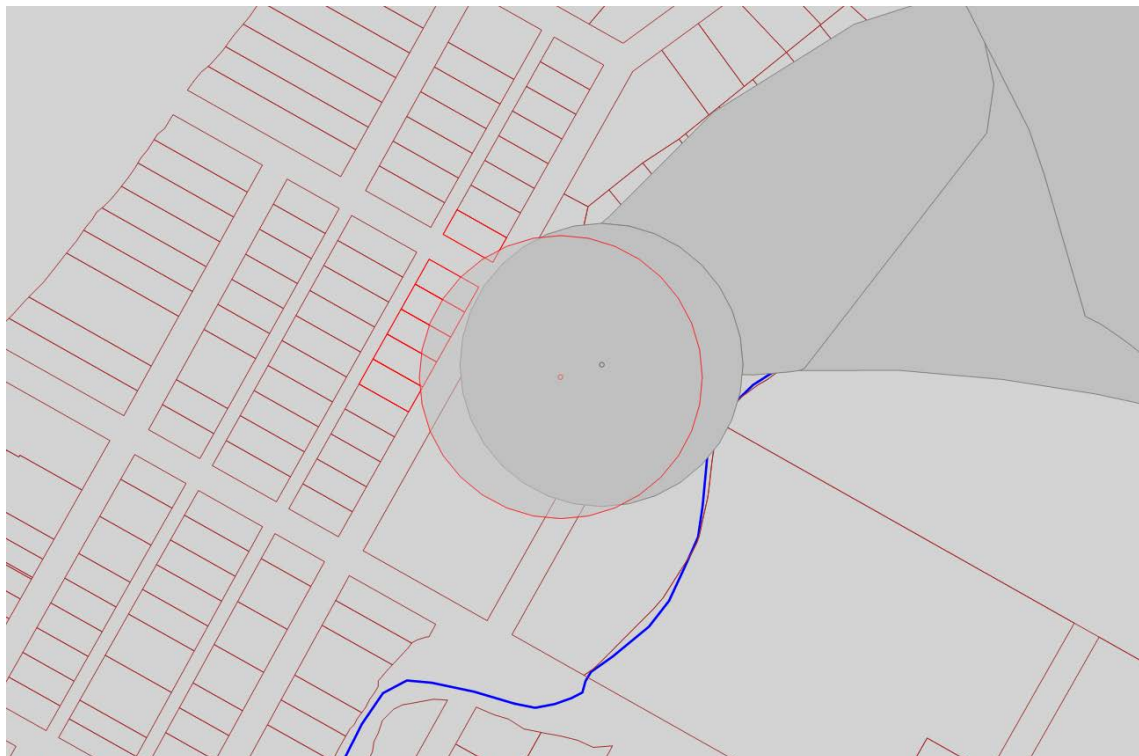
Proposed Source Protection Plan Amendments

1. New/amended Wellhead Protection Area (WHPA) delineations to address new Blairs Grove (Well 3), new Well 2A in Durham, and new Well D5 in Dundalk

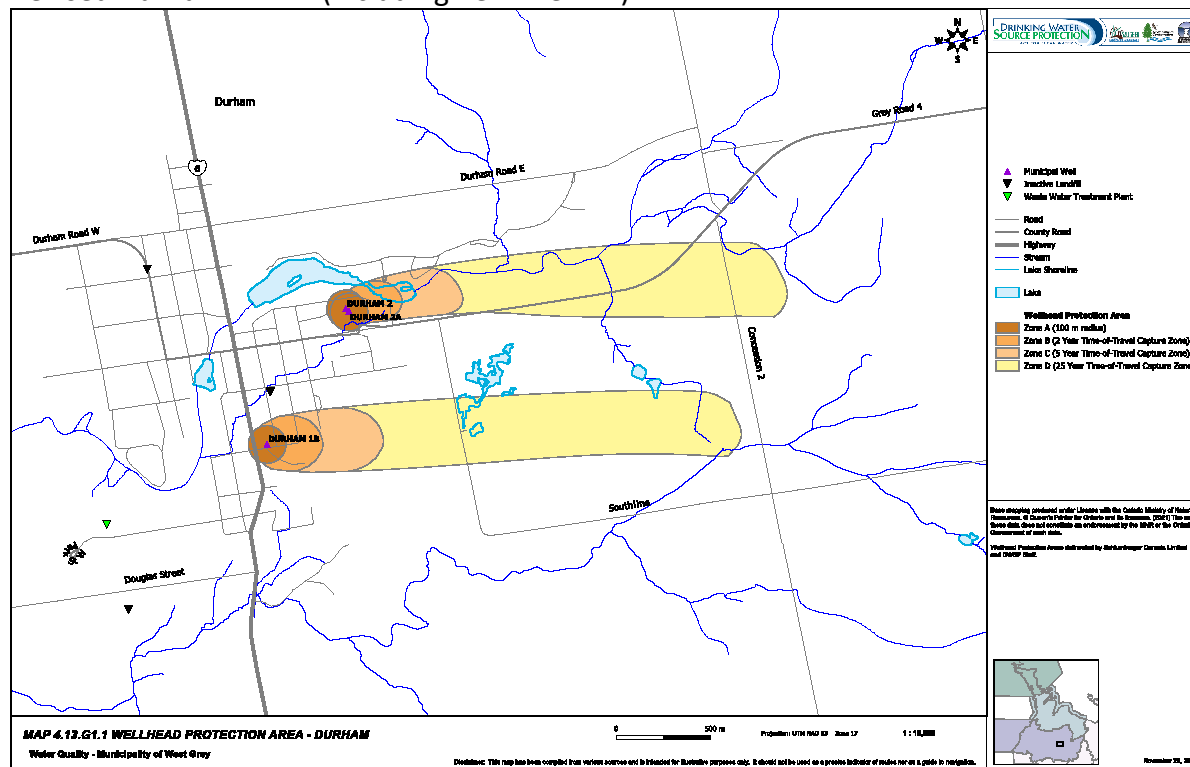
The following maps show the updated Blairs Grove WHPA (New Well 3 replaced Well 2).



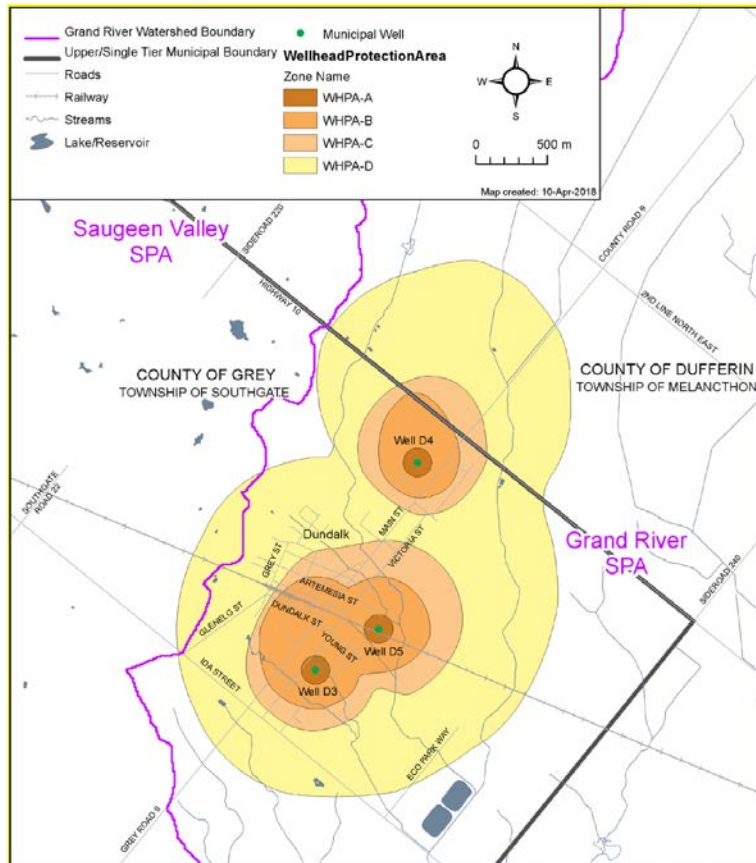
Close-up of WHPA-A for new Blairs Grove Well 3 (6 new properties affected by WHPA change)



Revised Durham WHPA (including new Well 2A)



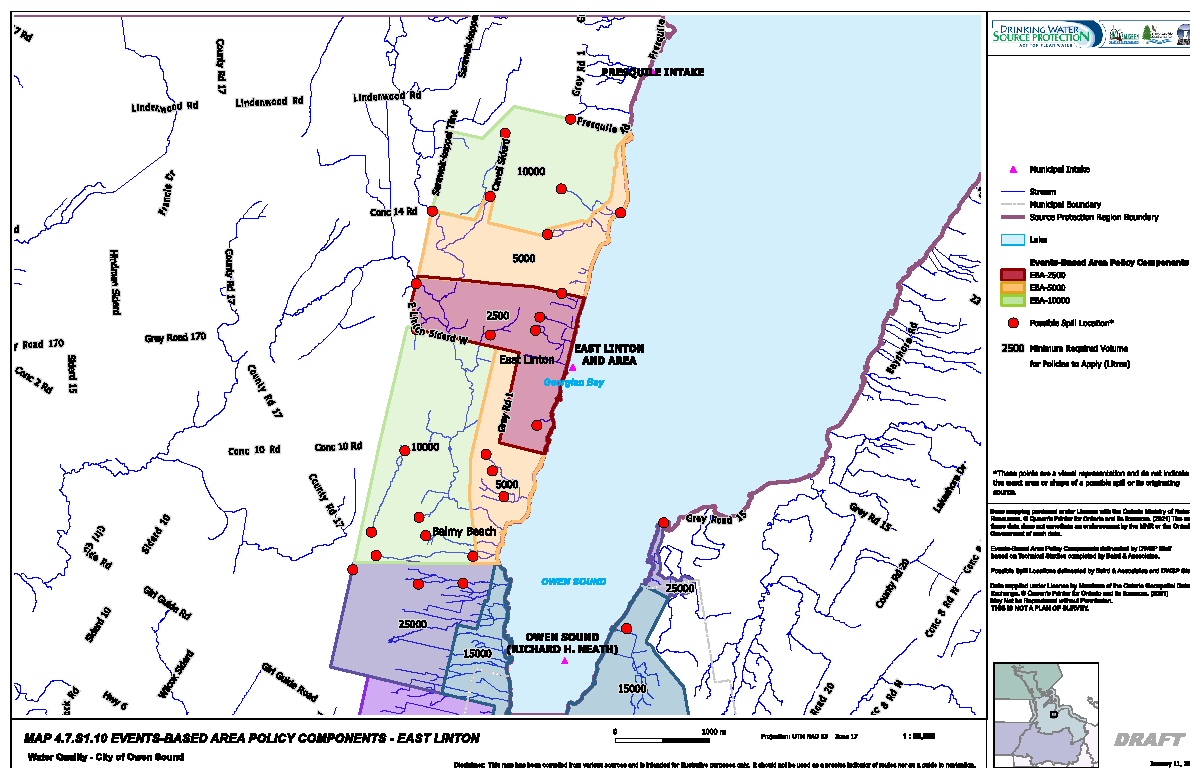
Dundalk New Well D5 (small portion of WHPA crosses into SVCA Watershed)



2. New East Linton Events-based Area (EBA) for fuel handling and storage threats

The Source Protection Committee requested a review of the Intake Protection Zone 3/EBA through desktop spill model analysis for the East Linton intake. As the Ontario Drinking Water Standard was recently changed from 0.005 mg/L to 0.001 mg/L for Benzene, the modeled impacts to the East Linton intake would now be designated a Significant Drinking Water Threat.

See map below for new East Linton EBA protection zone, including associated fuel volumes where Risk Management Plans for fuel storage would be required.



Based on this analysis new content for Policy 15-05 has been drafted to address fuel storage threats within the new Events-based Area, as follows:

15-05 - Risk Management Plan for Fuel near Great Lakes Intakes

Activity Status	Existing activity; Future activity
Policy Tool/Approach	s.58 Risk Management Plan
Policy Text	<p>The policy applies where the storage of fuel is a significant drinking water threat (existing and future activity) within the following areas:</p> <p>8. for Events-based Area for the East Linton Drinking Water System (as shown on Map) where fuel is stored in a quantity of 2,500L or more (EBA-2500), 5,000L or more (EBA-5000), and 10,000L or more (EBA-10000)</p> <p>Establishment of a Risk Management Plan is required. The storage of fuel may only occur in accordance with an approved Risk Management Plan. Therefore, the storage of fuel is designated for the purposes of s.58 of the <i>Clean Water Act</i>.</p> <p>As a minimum, the Risk Management Plan shall address: 1) product handling; 2) product storage; 3) record keeping and documentation, including any inspection reports; 4) disposal methods; 5) spills response plan; and 6) containment measures. The Risk Management Plan shall be renewed every five years or at the discretion of the Risk Management Official.</p>

3. Technical Rule changes to impervious surface area calculations for salt application threats and draft changes to salt storage threat circumstances

Phase 2 Technical Rules review identified the potential to change impervious surface area calculations where this activity could be considered a significant drinking water threat (e.g. from 80% to 30% impervious surface area).

Furthermore, draft changes to the Tables of Circumstances for storage of road salt require policy wording changes whereby a significant drinking water threat would be considered for:

- (1) ≥ 10 kg for IPZs scored 10 and ≥ 20 kg WHPAs scored 10 for uncovered storage;
- (2) ≥ 100 kg for covered storage;
- (3) designed facility with storage greater than 500 tonnes.

Based on these draft changes to the Technical Rules and Tables of Circumstances, the following policy amendments to salt application and storage threats are proposed:

Policy 12-01: Salt Application Threat - Risk Management Plan

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	s.58 Risk Management Plan / Implementing Body - RMO
Policy Text	<p>Establishment of a Risk Management Plan is required. The application of road salt may only occur in accordance with an approved Risk Management Plan and is therefore designated for the purposes of s.58 of the <i>Clean Water Act</i>, where the following applies:</p> <ul style="list-style-type: none"> a) Where the activity is or would be a significant drinking water threat; b) Salt is or could be applied to the property; c) The salt application area is equal to or greater than 200 square metres or 8 parking spots; and d) The property is used for any land uses except residential consisting of four units or fewer. <p>As a minimum, the Risk Management Plan shall:</p> <ul style="list-style-type: none"> a. follow best management practices consistent with those used across Canada b. employ the latest winter maintenance technologies c. identify actions to improve practices in the general use of road salts. <p>The Risk Management Plan shall be renewed every five years or at the discretion of the Risk Management Official.</p> <p>Notwithstanding the above, a Risk Management Plan will also be required for any municipal properties where the activity is or would be a significant drinking water threat.</p> <p>All locations for Risk Management Plans for existing activities shall be inventoried within three years and plans established within five years of the</p>

	amendment to the Source Protection Plan taking affect.
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Policy 12-02: Salt Management Plan

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	Specify Action / Implementing Body - Municipality
Policy Text	<p>Where the application of road salt is or would be significant drinking water threat, the municipality shall review and, if necessary, revise or issue new Salt Management Plans for the application of salt on roadways in all Wellhead Protection Areas. The Salt Management Plan shall include, as a minimum, measures to ensure application rate, timing and location to reduce the potential for salt-related surface water run-off and groundwater infiltration and meet the objectives of Environment Canada's Code of Practice for Environmental Management of Road Salts including the salt vulnerable area mapping to include areas where significant threats can occur.</p> <p>All locations for Salt Management Plans for existing activities shall be inventoried within three years and plans established within five years of the amendment to the Source Protection Plan taking affect.</p>

Policy 12-03: Salt Management Plan – Ministry of Transportation Roads

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	Specify Action / Implementing Body - MTO
Policy Text	<p>To ensure any existing or new application of road salt, where road salt application is or would be a significant drinking water threat, ceases to be or never becomes a significant drinking water threat, the Ministry of Transportation should review and, if necessary, revise or issue new Salt Management Plans for the application of salt on roadways in all Wellhead Protection Areas.</p> <p>The Salt Management Plan should include, as a minimum, measures to ensure application rate, timing and location reduce the potential for salt-related surface water run-off and groundwater infiltration and meet the objectives of Environment Canada's Code of Practice for Environmental Management of Road Salts including the salt vulnerable area mapping to include areas where significant threats can occur.</p> <p>All locations for Salt Management Plans for existing activities shall be inventoried within three years and plans established within five years of the amendment to the Source Protection Plan taking affect.</p>

Policy 12-04: Salt Application - Education & Outreach

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	Education & Outreach / Implementing Body - Municipality / Public Health Unit
Policy Text	To ensure any existing or new application of road salt, where this activity is or would be a significant drinking water threat, ceases to be or never becomes a significant threat, the municipality and / or the Public Health Unit shall develop and implement an education initiative addressing the application of road salt. The education program shall encourage the implementation of best management practices that form the core of the Smart About Salt or similar accreditation program to reduce the impact of winter de-icing activities.

Policy 13-01: The Handling and Storage of Road Salt (Risk Management Plan)

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	s.58 Risk Management Plan / Implementing Body - RMO
Policy Text	<p>Establishment of a Risk Management Plan is required. The handling and storage of road salt may only occur in accordance with an approved Risk Management Plan and is therefore designated for the purposes of s.58 of the <i>Clean Water Act</i>.</p> <p>For clarity, a Risk Management Plan is required where the following applies:</p> <ul style="list-style-type: none"> a) Where the activity is or would be a significant drinking water threat; b) Salt is handled or stored on the property; and c) The property is used for any land uses except residential consisting of four units or fewer. <p>The risk management plan, at a minimum, will include terms and conditions that mirror a salt management plan, and comply with contemporary standards to ensure the handling and storage of road salt ceases to be a significant drinking water threat.</p> <p>All locations for Risk Management Plans for existing activities shall be inventoried within three years and plans established within five years of the amendment to the Source Protection Plan taking affect.</p>

Policy 13-02: Salt Handling and Storage - Education & Outreach

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	Education & Outreach / Implementing Body - Municipality / Public Health Unit
Policy Text	To ensure any existing or new handling and storage of road salt, where this activity is or would be a significant drinking water threat, ceases to be or never becomes a significant threat, the municipality and / or the Public Health Unit

	shall develop and implement an education initiative addressing the handling and storage of road salt. The education program shall encourage the implementation of best management practices that form the core of the Smart About Salt or similar accreditation program to reduce the impact of winter de-icing activities.
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4. Policy 15-02 Risk Management Plan for small fuel facilities

Draft changes to the Provincial Tables of Circumstances would result in a change to volume of above-grade fuel storage that would be considered a significant drinking water threat under Policy 15-02. While the wording of the policy would not change, the volume of fuel whereby a Risk Management Plan is required for above-grade storage of fuel would be reduced from the 2,500L to 250L.

5. Written direction policy for Risk Management Officials (RMOs) under s.59 screenings.

The following wording has been added to our General Restricted Land-Use screening policies (Policy G-01 & G-02) at the request of neighbouring municipal Risk Management staff.

Risk Management Official may issue written direction specifying the situations under which a planning authority or building official may be permitted to make the determination that a site-specific land use is not designated for the purposes of section 59. Where such direction has been issued, a site-specific land use that is the subject of an application for approval under the Planning Act or for a permit under the Building Code Act is not designated for the purposes of Section 59, provided that the planning authority or building official, as applicable, is satisfied that:

- a. The application complies with the written direction issued by the Risk Management Official; and
- b. The applicant has demonstrated that a significant drinking water threat activity designated for the purposes of section 57 or 58 will not be engaged in, or will not be affected by the application.



Staff Report

To: Mayor and Council of the Township of Wellington North Council Meeting of August 23, 2021

From: Matthew Aston, Director of Operations
Tom Bowden, Recreation Services Manager
Mandy Jones, Community Recreation Coordinator

Subject: RPL 2021-015 Demolition Derby

RECOMMENDATION

THAT the Council of the Township of Wellington North receive for information report RPL 2021-015 Demolition Derby;

AND FURTHER THAT Council approve the demolition derby scheduled on October 2, 2021 at the Mount Forest and District Sports Complex provided all insurance and safety requirements are met,

AND FURTHER THAT a fee of \$233.50 plus HST be applied to the rental.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

August 10, 2021 Demolition Derby Deputation at the Special Meeting of the Recreation Parks and Leisure Committee

BACKGROUND

At the Special Meeting of the Recreation, Parks and Leisure Committee meeting of August 10, 2021, Committee received a deputation from Kelly Dimick, owner of Track Shot Tees and Hometown Apparel & Gift Shop.

Ms. Dimick has requested the opportunity to host a demolition derby on the grounds of the Mount Forest and District Sports Complex on October 2, 2021. This event would take place from 1:00pm – 6:00pm in the land located south of the arena. Any proceeds from the event will go towards community business betterment.

The Recreation Services Manager and Community Recreation Coordinator met with Ms. Dimick to review the location, on Thursday August 12 to review the location and discuss logistics.

The promoter of the event, Edge Motorsports, will provide the township with proof of insurance naming the township as additionally insured, prior to the event. Fire Chief Harrow has been contacted and has agreed to have a truck available.

The group will set-up on Friday October 1 and will tear-down Sunday October 3. The grounds will be rehabilitated following the event, including, back dragging the field of ruts, picking up garbage and any vehicle debris.

Ms. Dimick will arrange for fencing to be placed along the curb at the south end of the arena and township staff will block off the driveway to ensure no through traffic as the ice resurfacers will be running at this time. This area has been identified in red on the attached image. Ms. Dimick will secure portable washrooms for the event along with handwashing stations. A food truck will be set-up at the south end of the arena, near the pedestrian entrance and Ms. Dimick will rent one or two bleachers for the event.

Volunteers will be on site to direct traffic prior too and during the event. The parking lot near the Cork Street Pavilion will also be available for event parking. No event parking will take place in the west side parking lot, that area will be reserved for ice users. The west side parking lot will however, be used as a truck and trailer entrance for those participating in the event.

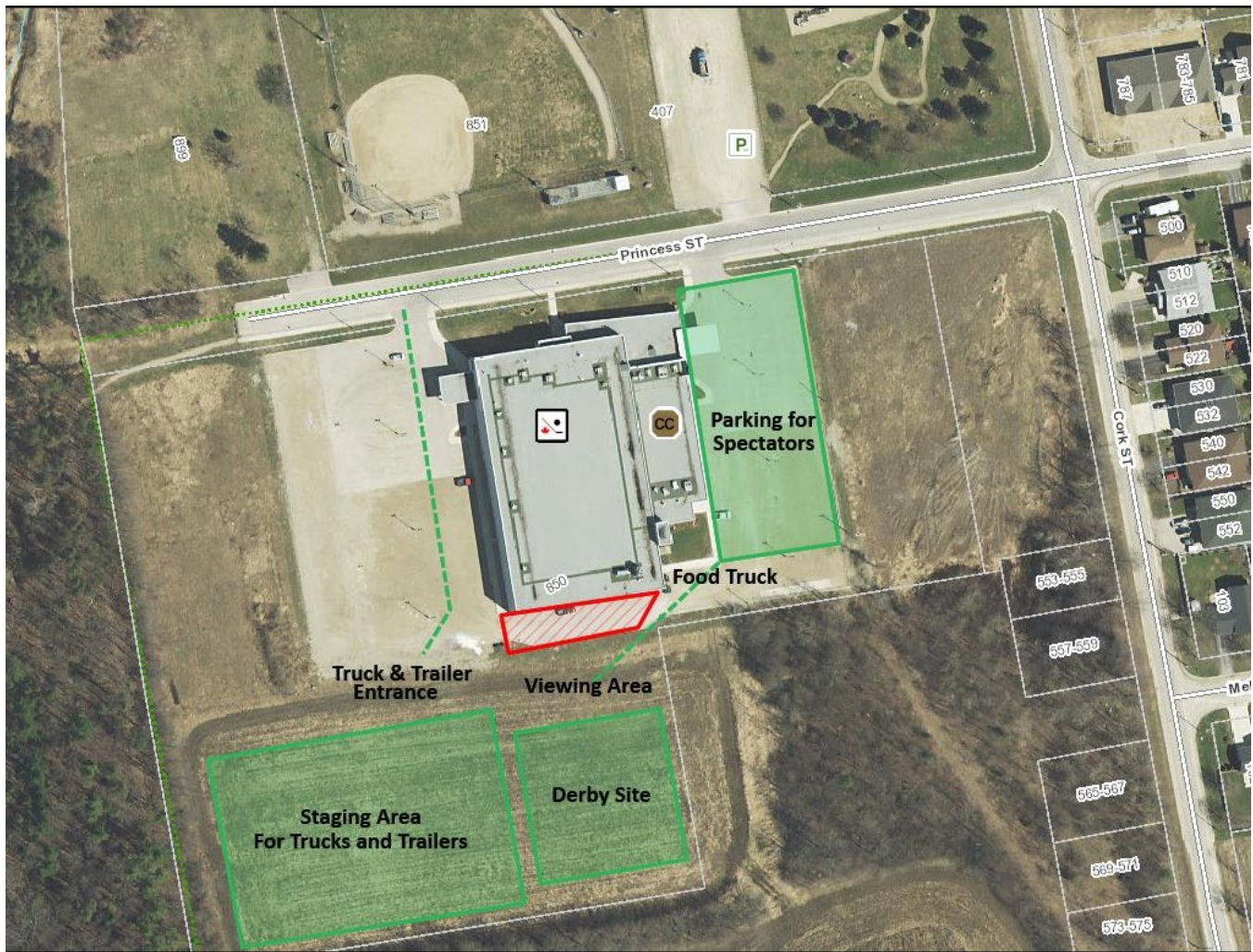
Considerations:

Mount Forest Minor Hockey will be renting the facility throughout the day and the Patriots have scheduled their home opener on October 2 at 8:00pm.

FINANCIAL CONSIDERATIONS

By-law No. 113-19 which establishes the fees and charges for recreation services for the year 2021, does not identify a fee associated with the parking lot or lands surrounding the arenas. As such, staff recommend a fee of \$233.50 plus HST, which reflects the fees associated with renting a pavilion, small hall or meeting room.

ATTACHMENTS



STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Municipal Infrastructure

☒ Partnerships

☐ Alignment and Integration

Prepared By: Mandy Jones, Community Recreation Coordinator

Mandy Jones

Recommended By: Michael Givens, Chief Administrative Officer

Michael Givens



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council, Meeting of August 23rd, 2021
From: Darren Jones, Chief Building Official
Subject: CBO 2021-10 Building Permit Review Period Ending July 31st, 2021

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-10 being the Building Permit Review for the period ending July 31st, 2021.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2021-09 Building Permit Review Period Ending June 30th, 2021
2. CBO 2020-09 Building Permit Review Period Ending July 30th, 2020

BACKGROUND

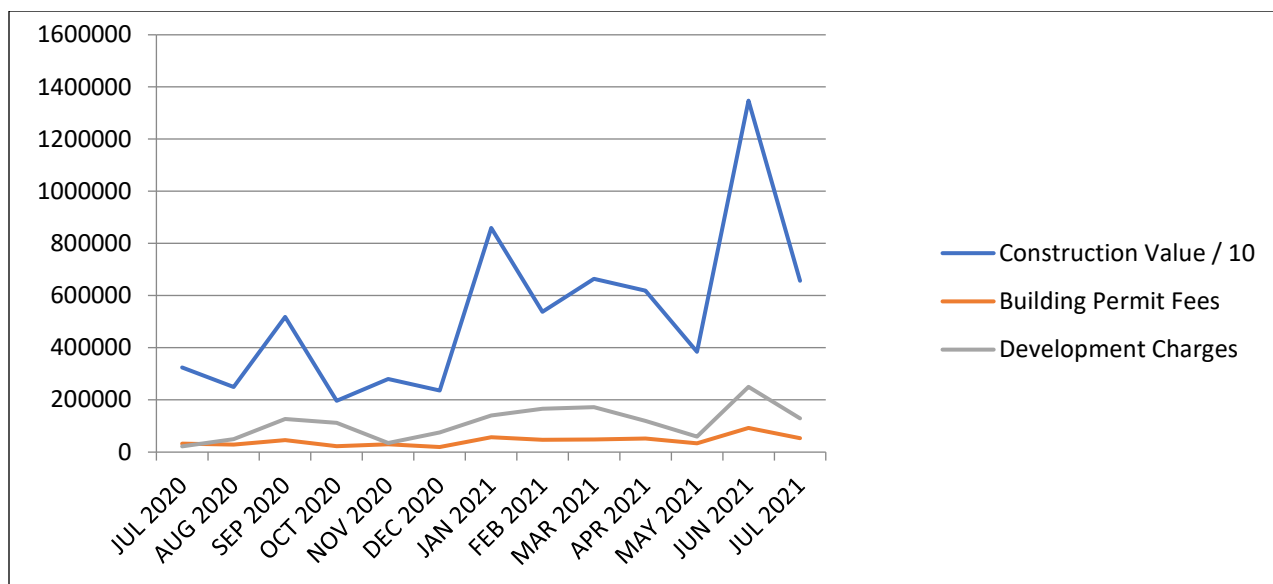
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEVELOPMENT CHARGES
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Single Family Dwelling	7	3,025,000.00	19,945.00	85,259.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	4	242,000.00	1,875.37	0.00
Garages / Sheds	5	325,500.00	3,223.02	0.00
Pool Enclosures / Decks	3	45,500.00	437.31	0.00

Commercial	2	195,000.00	1,439.23	6,485.65
Assembly	3	9,350.00	390.00	0.00
Industrial	3	1,050,000.00	7,649.20	37,997.80
Institutional	2	60,000.00	520.00	0.00
Agricultural	10	1,544,000.00	16,842.25	0.00
Sewage System	3	70,000.00	1,560.00	0.00
Demolition	0	0.00	0.00	0.00

Monthly Total	42	6,566,350.00	53,881.38	129,742.45
Total Year to Date	254	50,638,359.00	386,043.15	1,038,688.49

12 Month Average	28	5,458,888.25	44,481.01	119,856.65
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10 Year Monthly Average	29	3,206,450.00	32,070.37	57,654.36
10 Year, Year to Date Average	153	22,586,163.70	193,621.77	373,672.55

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Partnerships

☐ Municipal Infrastructure

☒ Alignment and Integration

Prepared By: Darren Jones, Chief Building Official

Recommended By: Michael Givens, Chief Administrative Officer



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council
Meeting of August 23, 2021

From: Adam McNabb, Director of Finance

Subject: Report TR2021-012 Being a report on the cash management activities of the Township of Wellington North

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report TR2021-012 being a report on the cash management activities of the Township of Wellington North;

FURTHER THAT Council direct staff to engage our banking partners to initiate a preliminary investment into a '5-in-1' GIC in the amount of five million dollars.

PREVIOUS PERTINENT REPORTS / BY-LAWS / RESOLUTIONS

N/A

BACKGROUND

Prior to the inception of COVID, the Township had enjoyed several years of favourable interest rates, with revenues typically exceeding budgeted amounts; however, since COVID-19 interest rates have fallen precipitously, and the Township has struggled to achieve budget targets from an interest revenue perspective (as shown below).

Interest Income			
<u>Year</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
2017	120,000.00	179,184.58	59,184.58
2018	135,000.00	329,029.65	194,029.65
2019	225,000.00	335,530.72	110,530.72
2020	225,000.00	152,428.60	(72,571.40)
2021 (as at July 31)	72,916.67	52,148.88	(20,767.79)

Noting that markets will likely be slow to recover, finance has consulted its banking partner seeking alternative low-risk, mid-term opportunities that might garner more favourable interest rates in the hopes that we could close the budget to actual gap, while maintaining operational working capital volumes.

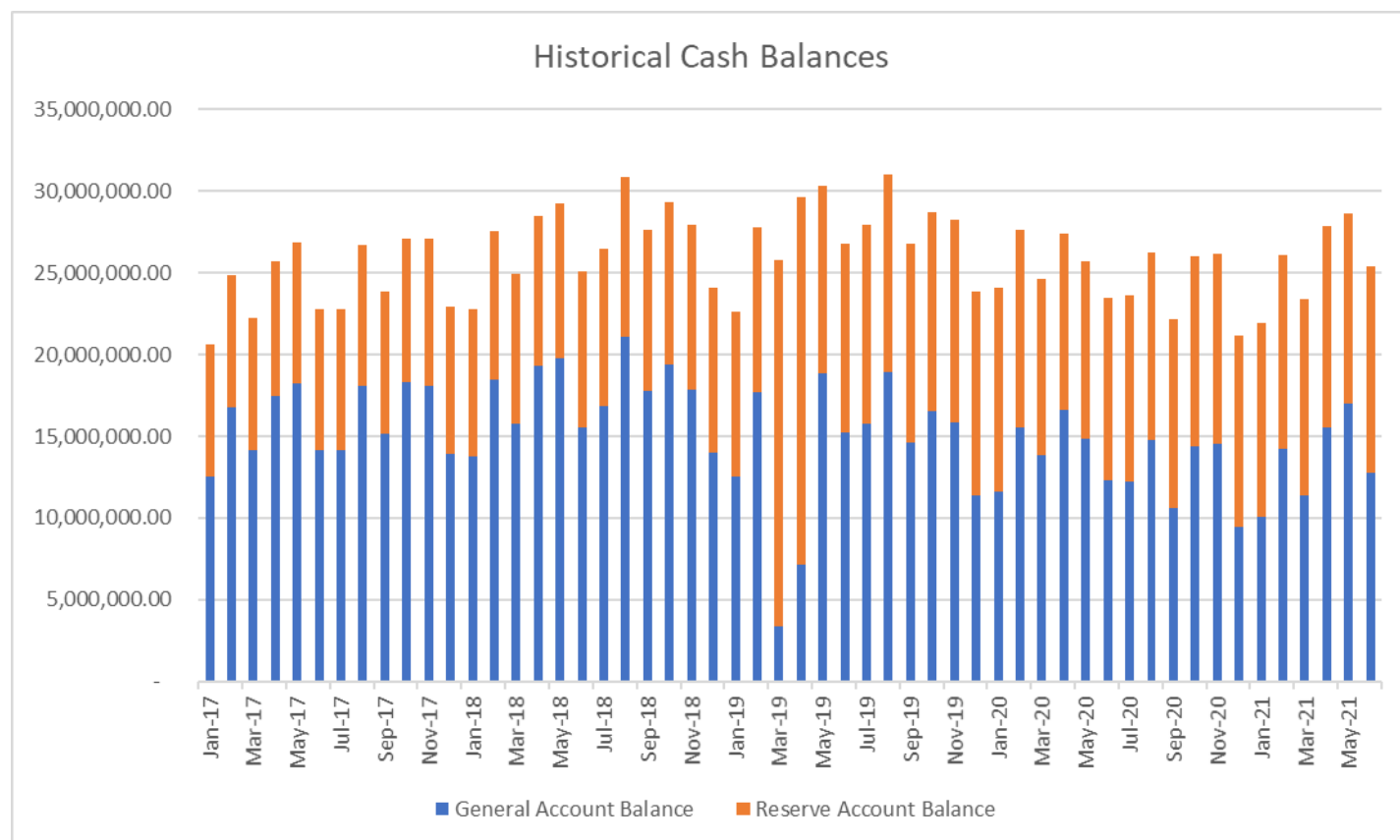
Through consultation with its primary financial institution, we've learned that one such investment option called a '5-in-1' GIC that provides a laddering investment strategy for the Township and provides access to more favourable interest rates.

Salient points of the '5-in-1' are as follows:

- The principal investment is divided into five equal portions with maturities of one to five years. This way, maturity dates are spread out so that a portion of investment matures each year – reducing reinvestment risk.
- Each portion earns the same interest rate, which is equivalent to a longer term GIC rate. As each part matures the Township would have 3 choices:
 - Reinvest the funds automatically for a five-year non-redeemable GIC and continue to follow a laddering strategy
 - Use the funds to pursue another investment goal
 - Cash in the funds

When queried, the effective interest rate offered to the Township (leveraging the 5-in-1 GIC) was 1.5% - to put this in context, the current interest rate earned on existing cash balances is 0.7%.

The Township's historical cash position is depicted graphically below:



As can be seen above the Township has enjoyed strong cash positions in its general operating account [average just north of \$15M, and with the exceptions of April & May of 2019 (due to

reserve and equity consolidation) has not been below \$8M]. What might also be noted is that there is a cyclicity to the dips in the operating account which typically happen quarterly – these are largely attributable to remittances to the County and Education boards for taxes collected on their behalf by the municipality. Historically relied on favourable financial institution deposit interest rates to produce sufficient revenues to support the operating budget; however, COVID and resulting market conditions have provided reason to investigate other options.

To benefit from more advantageous interest rates utilizing low-risk, medium liquidity, and a laddering strategy to provide for flexibility, the author is recommending an initial investment of \$5M in a 5-in-1 GIC.

FINANCIAL CONSIDERATIONS

By investing in a 5-in-1 GIC with an initial investment of \$5M dollars, the Township could realize an increase in investment income, while maintaining sufficient working capital, and flexibility as it pertains to future investment strategies. A rudimentary analysis is shown below to detail the different options available immediately for the Township:

Utilizing investment in a 5-in-1 GIC							
Year	Beginning Balance	Term (months)	Yeild	Interest Earned per Year	Annual Redemption	Ending Balance	Cumulative Interest Earned
1	5,000,000.00	12	1.50%	75,000.00	1,000,000.00	4,075,000.00	75,000.00
2	4,075,000.00	12	1.50%	61,125.00	1,000,000.00	3,136,125.00	136,125.00
3	3,136,125.00	12	1.50%	47,041.88	1,000,000.00	2,183,166.88	183,166.88
4	2,183,166.88	12	1.50%	32,747.50	1,000,000.00	1,215,914.38	215,914.38
5	1,215,914.38	12	1.50%	18,238.72	1,234,153.09	-	234,153.09
Status Quo on proposed investment amount							
Year	Beginning Balance	Term (months)	Yeild	Interest Earned per Year	Annual Redemption	Ending Balance	Cumulative Interest Earned
1	5,000,000.00	12	0.70%	35,000.00	-	5,035,000.00	35,000.00
2	5,035,000.00	12	0.70%	35,245.00	-	5,070,245.00	70,245.00
3	5,070,245.00	12	0.70%	35,491.72	-	5,105,736.72	105,736.72
4	5,105,736.72	12	0.70%	35,740.16	-	5,141,476.87	141,476.87
5	5,141,476.87	12	0.70%	35,990.34	-	5,177,467.21	177,467.21
Utilizing 5 independent (\$1M) term deposits							
Year	Beginning Balance	Term (months)	Yeild	Interest Earned per Year	Annual Redemption	Ending Balance	Cumulative Interest Earned
1	1,000,000.00	12	0.53%	5,300.00	-	1,005,300.00	5,300.00
2	1,000,000.00	24	0.73%	14,600.00	-	1,014,600.00	19,900.00
3	1,000,000.00	36	1.00%	30,000.00	-	1,030,000.00	49,900.00
4	1,000,000.00	48	1.34%	53,600.00	-	1,053,600.00	103,500.00
5	1,000,000.00	60	1.60%	80,000.00	-	1,080,000.00	183,500.00

The proposed 5-in-1 GIC is currently the most advantageous of the options investigated to date.

ATTACHMENTS

N/A

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes ☐ No ☐ N/A

Which priority does this report support?

☒ Modernization and Efficiency ☐ Partnerships
☐ Municipal Infrastructure ☐ Alignment and Integration

Prepared By:	Adam McNabb, Director of Finance	<i>Adam McNabb</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council
Meeting of August 23, 2021

From: Adam McNabb, Director of Finance

Subject: Report TR2021-013 Being a report on the Kenilworth Council Chambers and ability to host 'hybrid' in-person/virtual meetings

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report TR2021-013 being a report on the Kenilworth Council Chambers and ability to host 'hybrid' in-person/virtual meetings;

FURTHER THAT Council direct staff to implement necessary measures to enable hybrid meetings including purchasing an additional piece of conferencing equipment that will enable integration between both digital (virtual) mediums, and analogue (in-person solutions);

AND FURTHER THAT all necessary changes / modification to the existing technologies to enable hybrid meetings are to be funded from the Safe Restart Funding allocation by our Provincial partners to facilitate this initiative.

PREVIOUS PERTINENT REPORTS / BY-LAWS / RESOLUTIONS

2020 Capital Budget

BACKGROUND

As part of the 2020 Capital budget, Council had approved funding to update the Council chambers – these changes consisted of the build of a new Council table, inclusion of a new audio / video system that would enable recording of council sessions and amplify sound. Regrettably, at the time (pre-COVID-19), the systems were designed with the understanding that the extent of the requirements was to be able to record council sessions and provide for better acoustics within the council chambers for in-person meetings; however, from the outset of COVID-19 in-person meetings have not been feasible from a safety perspective, and all public meetings have been hosted via electronic medium – which, to this point, have been successful to continue the operations of the municipality.

With restrictions slowly lifting, there is a desire to return to some form of safe in-person public meetings; however, it is also widely understood that there is equal desire to continue to offer the public, township staff, planning consultants, county planning staff, and others the opportunity to engage with council (live) via electronic medium(s). It is unclear how long public health guidelines will continue to restrict gathering size limits. To this end, staff have consulted industry professionals to determine if opportunity exists to leverage the Council chamber upgrades for in-person meetings, while simultaneously enabling the ability to engage with the public via a virtual platform – a ‘hybrid’ solution if you will. Staff is conscious that a hybrid model will also help meet accessibility requirements for persons who can need easily travel to the Council chambers.

Through this consultation it has been determined that while certainly not ideal, or commonly available in the marketplace, there are a couple of options available to facilitate this newly formed industry need; however, it should be noted that they remain largely untested/documented in terms of their success rate and satisfaction level – that said, it is understood that the following option exists for integration with our current audio video set-up:

Purchase an additional piece of conferencing equipment that will enable integration between both digital (virtual) mediums, and analogue (in-person solutions) to enable a hybrid solution:

Pros:

- *More cost-effective option*
- *Being implemented in neighbouring municipalities*
- *Ease of integration with existing system*

Cons:

- *Will not voice track council discussions*
- *Will not enable zoom to person speaking in Council chambers (All members will be shown in one Zoom profile box instead of individual profile boxes)*
- *Potential for audio lag (voices not matching video feed)*

It should be noted that other options were investigated, including the replacement of the newly installed audio mixer with a new (entirely digital) piece of equipment that will enable integration between both digital (virtual) mediums, and analogue (in-person solutions) to enable a hybrid solution; however, it was determined that the option of adding the digital mixer with objective of setting up USB camera tracking for individual speakers to simulate a Zoom call in the live setting of the council chambers is not possible / viable. Seemingly, there are no other options available that would give a satisfactory result, and the Township we would end up with having to spend “an obscene amount of money” on a solution that wouldn't achieve the desired result.

FINANCIAL CONSIDERATIONS

It is anticipated that the inclusion of the required hardware would cost in the vicinity of \$4,810 plus applicable taxes and would require some addition costs associated with integration into

our current system and networking. In total the project costs for implementing the hybrid ability are as follows:

Hardware appliance (incl. Installation)	\$4,810
System and Network Integration –	\$700
Contingency –	\$500
Net Tax -	\$106
Total anticipated project cost	\$6,116

ATTACHMENTS

N/A

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☒ Modernization and Efficiency

☒ Municipal Infrastructure

☐ Partnerships

☐ Alignment and Integration

Prepared By: Adam McNabb, Director of Finance

Adam McNabb

Recommended By: Michael Givens, Chief Administrative Officer

Michael Givens



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of August 23, 2021

From: Karren Wallace, Director of Legislative Services/Clerk

Subject: CLK 2021-023 Request for Abandonment of Smid Drain Branch B under Section 84 of the Drainage Act

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2021-023 being a report on a request for abandonment of the Smid Drain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT Council approve the abandonment of the Smid Drain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT staff be directed to bring a by-law to Council authorizing a by-law to repeal By-law 1089-1698, after the appeal period has ended;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

BACKGROUND

On June 15, 2021 a request was received from property owners Falkena and Vallence to abandon Branch B of the Smid Drain.

If Council approves the request, Under the Drainage Act, notice will be sent to all of the owners of the land assessed for the drainage works stating its intention to abandon the drain. Owners have 10 days to send a notice to the clerk requesting an Engineer's Report on this proposed abandonment. If no request is made, Council would pass a by-law to abandon the drainage works, and thereafter the municipality has no further obligation with respect to the drainage works.

If requested, the Engineer's report would be prepared under Section 78 or Section 84 of the Act and would address any landowner's concerns with the abandonment of the drain.

FINANCIAL CONSIDERATIONS

There are no financial implications at this time. Should a report be requested it could cost up to \$30k

ATTACHMENTS

Schedule A – letter requesting abandonment

Schedule B – map of the work to be abandoned

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☐ Yes

☒ No

☐ N/A

Prepared By:

Karren Wallace, Director Legislative
Services/Clerk

Karren Wallace

Recommended By:

Michael Givens, Chief Administrative Officer

Michael Givens

Dear North Wellington Council;

We are enquiring about the enclosure of the Smid Drain Branch "B" an open ditch on lot 23 Concession 6 , Arthur Geographical Township.

The Smid Drain Branch is currently owned by 4 owners:

Lot 22 – Jones (formerly Smid)

Lot 23 North – Falkena (formerly Terry McCabe)

Lot 23 South - Vallence (formerly T&G Powell)

Lot 24 North – Hiddema (formerly Eldon Reid)

The request is to proceed under the section 84 Act to proceed to abandon Branch "B" of the Smid Drain on Lot 23 (north and south), Concession 6 Arthur

Regards:

Falkena



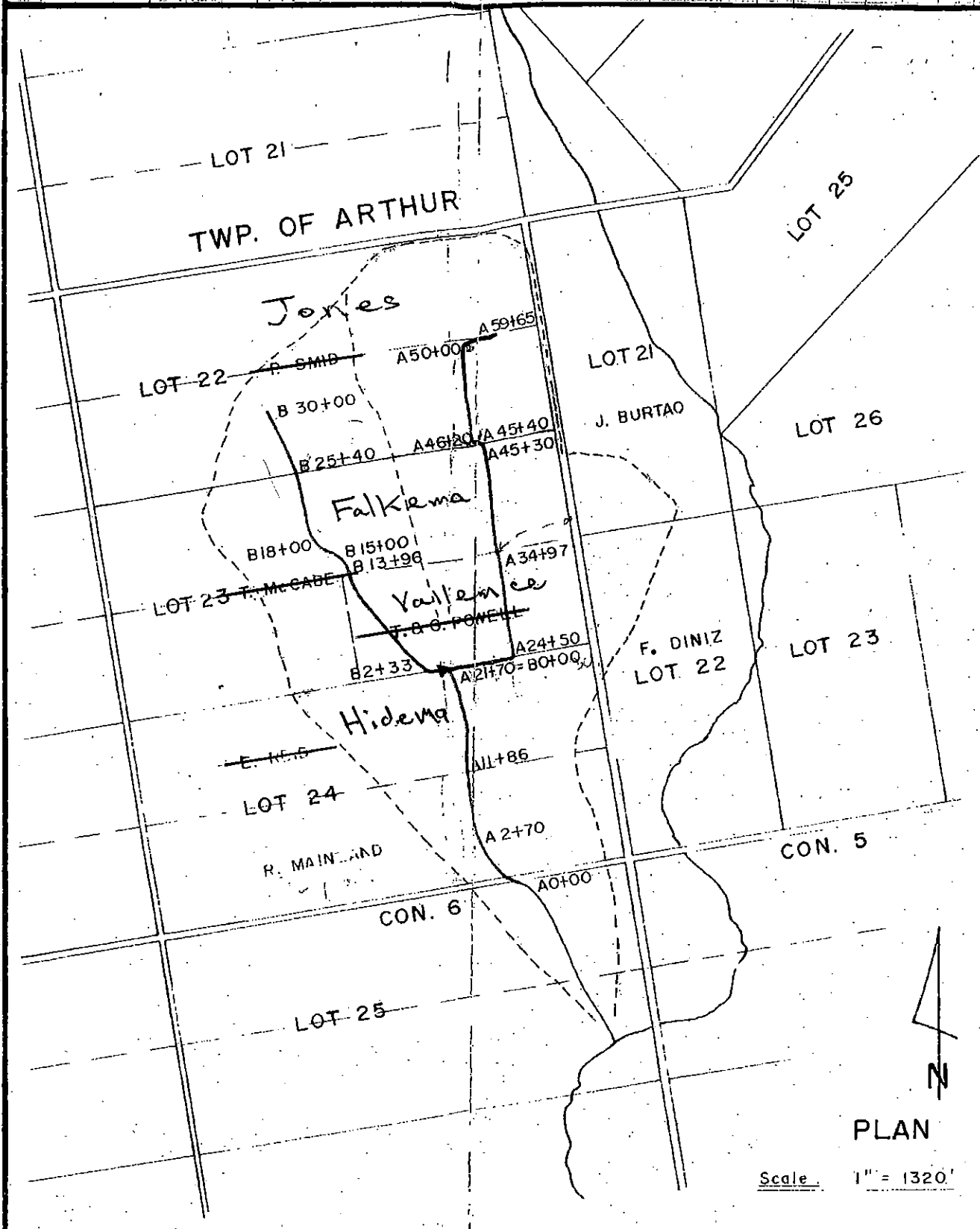
Vallence



RECEIVED

JUN 15 2021

TWP. OF WELLINGTON NORTH



1968 Plan of Smid Drain
by Wm. Mannerott, P. Eng.

-4-

SCHEDULE OF ASSESSEMENTS
FOR THE CONSTRUCTION OF
THE SMID DRAINAGE WORKS
TOWNSHIP OF ARTHUR

MAIN DRAIN

Con.	Lot or Part	Acres Affected	Owner	Benefit \$	Outlet \$	Total \$
<u>LANDS</u>						
5	22	11	F. Diniz		27.00	27.00
	21	13	J. Burtao		27.00	27.00
6	22	83	P. Smid	1228.00	158.00	1386.00
	pt. 23	89	T. McCabe	971.00	55.00	1026.00
	pt. 23	50	T&C Powell	871.00	48.00	919.00
	N 1/2 24	52	E. Reid	1144.00	48.00	1192.00
	S 1/2 24	33	R. Mainland	842.00	12.00	854.00
TOTAL ON LANDS				5056.00	373.00	5429.00

ROADS

Rd. Allow. Con. 5-6	Twp. of Arthur	--	6.00	6.00
TOTAL ON LANDS AND ROADS		\$ 5056.00	\$ 379.00	\$5435.00

TOTAL ASSESSMENT - MAIN DRAIN \$5435.00

"B" DRAINLANDS

6	22	41	P. Smid	438.00	97.00	535.00
	pt. 23	54	T. McCabe	758.00	103.00	861.00
	pt. 23	21	T&C Powell	832.00	19.00	851.00
	N 1/2 24	3	E. Reid	139.00	3.00	142.00
TOTAL ON LANDS				\$ 2167.00	\$ 222.00	\$2389.00

TOTAL ASSESSMENT - "B" DRAIN \$2389.00

TOTAL ASSESSMENT

THE SMID DRAINAGE WORKS \$7824.00

83 REPEALED: 2010, c. 16, Sched. 1, s. 2 (31).

Section Amendments with date in force (d/m/y) [+]

Abandonment of all or part of drainage works

84 (1) If three-quarters of the owners of land assessed for benefit in respect of a drainage works, who, according to the last revised assessment roll, own not less than three-quarters of the area assessed for benefit as shown in the by-law or by-laws under which the drainage works exist, send a request asking for the abandonment of the whole or any part of the drainage works, the council of the initiating municipality shall, as soon as reasonably possible, send a notice to all of the owners of the land assessed for the drainage works stating its intention to abandon the drainage works or the part of the drainage works specified in the notice, unless, within 10 days of the date the municipality's notice was sent, any owner sends a notice to the clerk of the municipality requesting that the report of an engineer be made on the proposed abandonment. 2010, c. 16, Sched. 1, s. 2 (32).

Same

(2) The council of the initiating municipality may send a notice in accordance with subsection (1) of its intention to abandon a drainage works or the part of the drainage works specified in the notice, even if a request described in subsection (1) has not been sent to the municipality. 2010, c. 16, Sched. 1, s. 2 (32).

Engineer's report may be required

(3) If an owner sends a notice to the clerk within the 10-day period in accordance with subsection (1), the council shall appoint an engineer to examine the drainage works and report recommendations as to the proposed abandonment, any necessary work in connection therewith, the sale of any assets, the cost of abandonment and all other appropriate matters and shall assess all costs, including the engineer's compensation, and damage allowances against persons liable to assessment in connection with the drainage works in such proportions as appear just. R.S.O. 1990, c. D.17, s. 84 (3); 2010, c. 16, Sched. 1, s. 2 (33).

Procedures on report

(4) All proceedings, including appeals, with respect to a report under subsection (1) shall be the same with necessary modifications as on a report for the construction of a drainage works. R.S.O. 1990, c. D.17, s. 84 (4).

Abandonment by council

(5) If no owner sends a notice to the clerk within the 10-day period in accordance with subsection (1) or if the engineer's report, as it may be altered on appeal, recommends the abandonment of the drainage works, the council may by by-law abandon the drainage works, and thereafter the municipality has no further obligation with respect to the drainage works. R.S.O. 1990, c. D.17, s. 84 (5); 2010, c. 16, Sched. 1, s. 2 (34).

Disbursement of remaining funds

(6) Any money remaining to the credit of the drainage works after it is abandoned shall be divided proportionately among the owners of lands and roads assessed therefor. R.S.O. 1990, c. D.17, s. 84 (6).

Section Amendments with date in force (d/m/y) [+]

Note: On June 30, 2021, the day named by proclamation of the Lieutenant Governor, the Act is amended by adding the following section: (See: 2020, c. 18, Sched. 4, s. 10)

AMENDMENTS TO ENGINEER'S REPORT

Amendments to engineer's report

84.1 (1) This section applies with respect to engineer's reports that are prepared for the purpose of a petition under section 4 or for the purpose of section 78 and that are adopted by a municipal by-law. 2020, c. 18, Sched. 4, s. 10.

Approval process

(2) The Minister may, by regulation, set out the process by which the engineer's report may be amended and the process by which those amendments are to be approved. 2020, c. 18, Sched. 4, s. 10.

Section Amendments with date in force (d/m/y) [+]

GRANTS

Provincial grants

85 Grants may be made in respect of,

(a) assessments made under this Act upon lands used for agricultural purposes,

(i) for drainage works undertaken in accordance with section 4, 74 or 78 where a report of an engineer describing the current work has been adopted in accordance with this Act, and



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of August 23, 2021

From: Karren Wallace, Director of Legislative Services/Clerk

Subject: CLK 2021-025 Request for Abandonment of Cardy Drain Branch B under Section 84 of the Drainage Act

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2021-025 being a report on a request for abandonment of the Cardy Drain Branch B, under Section 84 of the Drainage Act;

AND FURTHER THAT Council approve the abandonment of the Cardy Drain, Branch B under Section 84 of the Drainage Act;

AND FURTHER THAT staff be directed to bring a by-law to Council authorizing a by-law to repeal By-law 7-1973, after the appeal period has ended;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

BACKGROUND

On June 165, 2021 a request was received from property owner, Carlos Domingos, to abandon Branch B of the Cardy Drain.

If Council approves the request, Under the Drainage Act, notice will be sent to all of the owners of the land assessed for the drainage works stating its intention to abandon the drain. Owners have 10 days to send a notice to the clerk requesting an Engineer's Report on this proposed abandonment. If no request is made, Council would pass a by-law to abandon the drainage works, and thereafter the municipality has no further obligation with respect to the drainage works.

If requested, the Engineer's report would be prepared under Section 78 or Section 84 of the Act and would address any landowner's concerns with the abandonment of the drain.

FINANCIAL CONSIDERATIONS

There are no financial implications at this time. Should a report be requested it could cost up to \$30k

ATTACHMENTS

Schedule A – letter requesting abandonment

Schedule B – map of the work to be abandoned

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☐ Yes

☒ No

☐ N/A

Prepared By:	Karren Wallace, Director Legislative Services/Clerk	<i>Karren Wallace</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>



June 16, 2021

Township of Wellington North
7490 Sideroad 7 West
Kenilworth, ON N0G 2E0

Attn: Karen Wallace

On April 29, 2021 Domingos Meat Packers Ltd. Purchased the property located on 7240 Fifth Line West Garafraxa, Therefore, I here by submit a written request to the Town Council in Kenilworth that under Section 84 of the Act and as Benefiting landowner wish to proceed to abandon Branch "B" of the Cardy Drain on Lot 27 Concession 5, West Garafraxa Geographical Township.

Reason being, I would like to tile the property for future use.

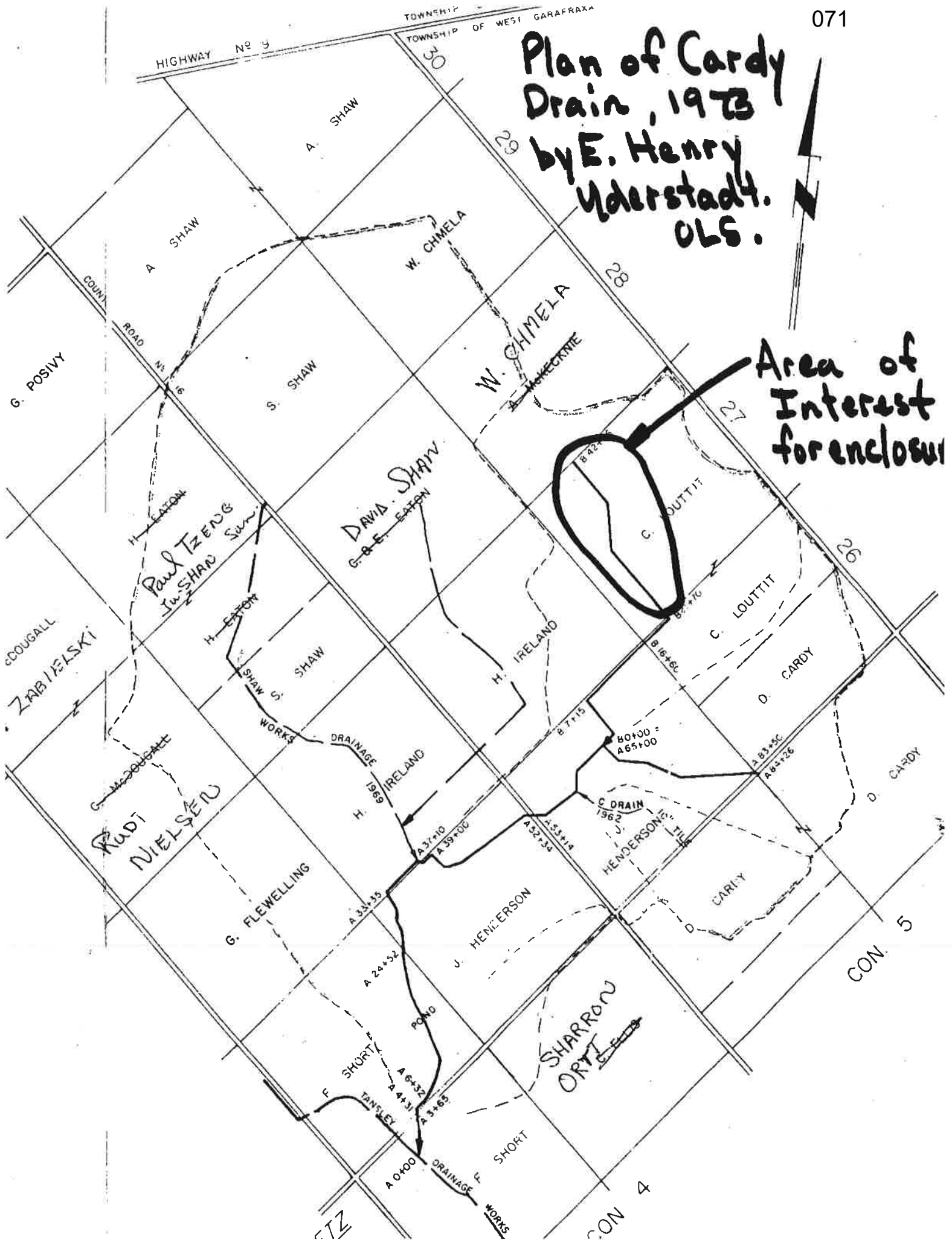
With all good wishes, I remain

Carlos Domingos

7396 Third Line Arthur, Ontario N0G 1A0

Plan of Cardy Drain, 1973 by E. Henry Understad. OLS.

Area of
Interest
for enclosure





Staff Report

To: Mayor and Members of Council Meeting of August 23, 2021

From: Karren Wallace, Director of Legislative Services/Clerk
Mandy Jones, Community Recreation Coordinator
Chanda Riggi, Manager of Human Resources
Dale Small, Economic Development Officer

Subject: Report CLK 2021-026 Volunteer Appreciation

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive report CLK 2021-026 being a report on Volunteer Appreciation for information.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

CLK 2021-008 Volunteer Engagement

PIN presentation to Council September 28, 2020

CLK 2019-033 being a report on Wellington North Volunteer Strategy working with PIN

CLK 2019-028 being a report on Wellington North Volunteer Strategy

BACKGROUND

During the Council Open Forum at the July 8, 2019 Council meeting, staff were directed to give consideration to a volunteer recognition program and report to council with costing and ideas as to how the Township could support a recruiting process. On August 12, 2019, Report CLK 2019-028 was presented to Council where staff received direction to connect with the People and Information Network (PIN) of Guelph. On November 4th, 2019 Council entered into an agreement with the People and Information Network for the purpose of completing a volunteer engagement project.

This project provided a better understanding of the volunteer dynamic in our community and determine the level of support our service clubs and organizations required. The three main pillars of the project were:

1. Volunteer Engagement, Recruitment and Retention
2. Volunteer Management and Succession Planning Initiatives
3. Volunteer Recognition Program

The results of that work were shared with Council on September 28, 2020 via a presentation from the People Information Network (originally scheduled for April 6, 2020). Due to COVID, the follow-up community dialogue event was moved online on November 24, 2020, where stakeholders from various volunteer organizations were engaged virtually. This virtual event shared the results of the research for the purpose of soliciting more concrete and specific feedback, which was used in the compilation of recommendations to Council, the results of

which are included in the final report. A final report from the People Information Network was Received on January 15, 2021 that included recommendations under each pillar.

A recommendation from report CLK 2021-008 Volunteer Engagement on February 8, 2021 was to host a Volunteer Appreciation event in conjunction with Wellington North Culture Days. This year Culture Days Ontario is encouraging communities to celebrate Culture Days over a one-month period from September 24th to October 24th, 2021. In recognition of our volunteers, our plan is to host a Volunteer Appreciation event on September 24, 2021 from 11:30 AM – 1:30 PM at the Municipal Office in Kenilworth.

The Volunteer Appreciation celebration will include a catered event and a cake cutting and Mayor's speech at 12:30 PM. Online RSVP is required for the event (closes September 17th) through Eventbrite. Promotion for the celebration will begin August 24, 2021 and include advertising on 88.7 The River Radio, Wellington Advertiser, social media, media release, event poster. On the day of the event 88.7 The River will broadcast live from the Municipal office and will conduct interviews with local volunteers. Individuals can also contact the municipality to register for the event and we will input their information into the on-line RSVP.

Volunteers are at the heart of Wellington North, and we look forward to recognizing and celebrating volunteerism in our community.

FINANCIAL CONSIDERATIONS

\$1,300 is included in the Volunteer program budget for the Volunteer Appreciation event.

ATTACHMENTS

- Schedule A Event Poster
- Schedule B Press Release

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Municipal Infrastructure

☒ Partnerships

☐ Alignment and Integration

Prepared By:

Karren Wallace, Director of Legislative Services/Clerk
Mandy Jones, Community Recreation Coordinator
Chanda Riggi, Manager of Human Resources
Dale Small, Economic Development Officer

Karren Wallace

Mandy Jones

Chanda Riggi

Dale Small

Recommended By:

Michael Givens, Chief Administrative Officer

Michael Givens

THE TOWNSHIP OF WELLINGTON NORTH'S

VOLUNTEER APPRECIATION LUNCH



FRIDAY SEPTEMBER 24, 2021 FROM 11:30- 1:30PM

**LOCATION: KENILWORTH PUBLIC WORKS YARD
7490 SIDEROAD 7 W, KENILWORTH**

ANYONE WHO HAS VOLUNTEERED WITHIN THE COMMUNITY IS
WELCOME!

REGISTER FOR THIS **FREE** EVENT BY **AUGUST 17, 2021**

**[HTTPS://WWW.EVENTBRITE.CA/E/WELLINGTON-NORTH-
VOLUNTEER-APPRECIATION-LUNCH-TICKETS-167075638733](https://www.eventbrite.ca/e/wellington-north-volunteer-appreciation-lunch-tickets-167075638733)**
OR CALL: 519-848-3620 EX 4224

CATERED LUNCH.

88.7 THE RIVER WILL BE BROADCASTING LIVE.





FOR IMMEDIATE RELEASE

August 24, 2021

The Township of Wellington North is pleased to invite all volunteers in our community to come join us on Friday September 24th, 2021, for a volunteer celebration.

This celebration will be a drop-in event held between 11:30am – 1:30pm at the Municipal office in Kenilworth (7490 Sideroad 7 W). The event will include a catered lunch, cake cutting and Mayors welcome at 12:30pm. In order to help plan for the event registration is required through Eventbrite at the following link.

<https://www.eventbrite.ca/e/wellington-north-volunteer-appreciation-lunch-tickets-167075638733>. Anyone unable to register using Eventbrite can phone the Municipal office at 519-848-3620 ext 4224 for registration assistance. 88.7 The River will broadcast live from the Municipal office and will conduct interviews with local volunteers.

This volunteer celebration coincides with the launch of this years Wellington North Culture Days activities. In 2021, Culture Days Ontario is encouraging communities to celebrate Culture Days over a one-month period from September 24th to October 24th. In addition to this volunteer celebration other initiatives that are planned during Culture Days in Wellington North include guided walking tours of the Mount Forest Cemetery, the annual Metz Pumpkinfest and more.

Mayor Andrew Lennox: “Volunteers are the heart of Wellington North, and we look forward to recognizing and celebrating volunteerism in our community with you. Please come out and join us on September 24th”.

-30-

Karren Wallace
Director of Legislative Services/Clerk



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of August 23, 2021

From: Michael Givens, CAO

Subject: CAO 2021-005 Tree Planting-Urban Areas

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report CAO 2021-005 being a report on Tree Planting-Urban Areas;

AND FURTHER THAT Council of the Township of Wellington North direct staff to pursue the identified recommendations as follows:

1. Council to endorse an annual Township of Wellington North tree planting day for staff and council, partnering with Green Legacy and/or others and plant trees in and around Earth Day (April 22) on suitable Township owned lands (e.g., along trails, vacant green space).
2. Council to endorse partnering with Wellington North Power on an incentive program to have customers move to e-billing to reduce reliance on paper billing for electricity, water, and wastewater customers.
3. Council direct staff to investigate e-billing opportunities for property tax bills, to further reduce reliance on paper billing.
4. Council endorse Township staff pursuing a partnership with the County on a Neighbourhood Tree Planting Program.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

July 12, 2021 CLK 2021-019 being a report on the Trees for Woolwich
 September 1, 2020 RPL 2020-013 Approved Location for Memorial Trees
[Municipal Servicing Standards 2017](#)
[Tree Removal Policy 27.15](#)
[Private Tree Trimming-Best Practice Guide](#)

BACKGROUND

Tree planting has been acknowledged to help address climate change by reducing carbon pollution.

The Township is fortunate to be a participant in the County of Wellington's [Green Legacy Programme](#). The program started in 2004 and has seen over **2 million trees planted** in the County "making it the largest municipal tree planting program in North America."

Local Conservation Authorities offer tree planting programs within our borders as well. Links to program details provided.

- Grand River Conservation Authority (GRCA)-[Tree Planting](#)
- Saugeen Valley Conservation Authority (SVCA)-[Tree Planting](#)
- Maitland Valley Conservation Authority (MVCA)-[Tree Planting](#)

In September of 2020, Recreation, Parks and Leisure Committee and subsequently Township Council acknowledged and endorsed locations for planting of memorial trees on Township recreation lands. The current practice if staff receive a request for a memorial tree, is for the requestor to cover the costs associated with these plantings in designated locations and Township staff to assume future maintenance of these trees.

In December 2020 the Honourable Seamus O'Regan Jr., Canada's Minister of Natural Resources, announced the Government of Canada's commitment to plant 2 billion trees: [the Growing Canada's Forest Program](#).

Wellington North Realities-

During road, sidewalk or underground infrastructure projects, trees must be removed to facilitate the works and in many instances replanting a tree in the same or a nearby location is prohibitive. Included for council's information are Tree Removal Summaries from most recently completed reconstruction projects in Arthur and Mount Forest.

Considerations given to replanting-

- Resident wishes;
- Location of other utilities and potential for negative impacts caused by the tree (roots, branches);
- Location of Township infrastructure and potential negative impacts;
- Suitable soils and grow area;
- Current, future liability;
- Financial impacts.

The Township Municipal Servicing Standards (MSS) and our template Subdivision Agreement address tree preservation and planting when we have new developments.

Excerpts from MSS-

- Trees shall be planted in front of every lot on Private Property at a location 300mm from the street Property Line or maximum spacing of 25m.

- On the corner lots a tree shall be planted every 15m on Private Property the adjacent side yard on the flanking street.
- Planting of trees shall be as detailed on Standard Drawing L1 and L2. They shall be watered at the time of planting and every two weeks thereafter up to the expiration of the guarantee period. The guarantee period shall be one year from the date of planting and the period for planting shall be spring or fall only.

Excerpt from Subdivision Agreement-

- The Developer must preserve all healthy trees within the limits of the Subdivision. Except for the actual area of roadway construction and installation of services, no trees whether on the road allowance, or on the parkland, or on the individual lots, shall be removed without the Township's written permission.

Depending upon the location and current greenspace associated with proposed development lands, the Township will request the developer provide a Tree Management Plan or similar as part of their application. This requirement is considered on a case-by-case basis.

Unfortunately, trees and tree planting do not come without challenges. Whether trees are on public or private property, they are frequently the subject of dispute. Ownership, maintenance of the tree and debris from the tree are frequently discussed. Trees require regular and frequent maintenance in order to remain healthy. Some people do not have the time, energy or will to maintain trees. That creates a friction point when others have different maintenance standards. Finally, trees do have a lifespan and, in many instances, require a qualified professional to remove safely.

Based on recent discussions at council, its evident council would like to support more ways to promote tree planting, reducing our carbon footprint recognizing the inherent benefits of both for the community. Given all the pre-existing programs and incentives that exist, what should the Township's role be?

Recommendations-

- Council to endorse an annual Township of Wellington North tree planting day for staff and council. Township would partner with Green Legacy and/or others and plant trees in and around Earth Day (April 22) on suitable Township owned lands (e.g., along trails, vacant green space).
- Council endorses partnering with Wellington North Power on an incentive program to have customers move to e-billing to reduce reliance on paper billing for electricity, water, and wastewater customers. Example-customer moves to e-billing, Township and WNP share costs and provide gift certificate at local tree nursery.
- Council endorse Township staff investigating e-billing opportunities for property tax bills, to further reduce reliance on paper billing.
- Council endorse Township staff pursuing a partnership with the County on a Neighbourhood Tree Planting Program. The program would encourage residents to plant trees on their own properties to enhance the tree canopy in the urban areas. This ensures that the trees end up with people who want them. Property owners could purchase up to two trees (pre-determined varieties) per property at a reduced cost (Township to subsidize the cost). Trees would not be saplings, larger to help ensure successful planting (4/5 feet). Would be made available once a year (September) and sold on a first come, first served basis. Township staff would promote the program,

provide guidance on suitable locations on residents' property for planting, remind residents to contact Ontario One Call and promote the [Electrical Safety Authorities Planting Under or Around Powerlines](#). This program may create confusion with the County's Green Legacy tree giveaway program that prior to COVID-19 was hosted annually by each of the member municipalities. These trees provided for a donation.

Director of Operations, Director of Legislative Services and Director of Finance were all consulted as part of the development of this report.

Resources:

<https://www.wellington.ca/en/discover/greenlegacyprogramme.aspx#>

<https://www.nrcan.gc.ca/our-natural-resources/forests-forestry/sustainable-forest-management/13183>

https://esasafe.com/assets/files/esasafe/pdf/Electrical_Safety_Products/Guidelines/Tree-Planting%20AODA%20Final%20Tagged.pdf

FINANCIAL CONSIDERATIONS

Costs associated with subsidizing suitable trees would need to be established in an annual budget. Recent tree purchases would suggest 7/8-foot trees cost in the neighbourhood of \$500/tree.

Investigating and implementing e-billing solutions for the Township will have financial implications, offset by savings related to paper, printing and mailing.

Pursuing the listed recommendations will require human resource commitments from multiple departments.

ATTACHMENTS

Attachment 1 Tree Removal Summary-Arthur
Attachment 2 Tree Removal Summary-Mount Forest
Attachment 3 MSS-L1 Deciduous Tree Planting Detail
Attachment 4 MSS-L2 Bare-Root Tree Planting Detail

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Modernization and Efficiency | <input checked="" type="checkbox"/> Partnerships |
| <input checked="" type="checkbox"/> Municipal Infrastructure | <input checked="" type="checkbox"/> Alignment and Integration |

The above recommendations promote partnership opportunities, help address climate change, engage both council, staff and avoid duplication of plans already successfully implemented by other organizations within Wellington North.

Prepared By: Michael Givens, CAO

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*

Township of Wellington North
Reconstruction Tree Removal Summary

Project No.	Street	Year	# Trees Removed	Location	Size (Dia.)	Municipal or Private Property	Reason For Removal	Type	Comments
M5973	Eliza Street, Arthur	2016	1	Hse 251	1200	Municipal	Twsp asked for tree to be removed	Deciduous	Close/on Property Line
			1	Bldg 301	600	Private	due to location of sanitary and water services	Deciduous	Close/on Property Line
			2	Hse 320	450	On Property Line	due to location of sanitary and water services	Coniferous	
			1	Hse 362	250	Municipal	due to location of sanitary and water services	Coniferous	Close to Property Line
			1	Hse 380	1000	Municipal	due to location of sanitary service	Deciduous	Close to Property Line
M5968	Francis Street East, Arthur	2017	1	Hse 260	1200	Municipal	Due to sanitary service location	Deciduous	Dead (Also Removed Honey bees from Tree)
M5975	Charles/Leonard Street, Arthur	2018	0						
M5977	Isabella Street, Arthur	2019	6	Hse 143 Isabella /Hse 191 Frederick St	Various Sizes	Municipal	due to hydro lines (Wellington North Power)		
M5978	Georgina Street, Arthur	2020	1	Hse 134 Tucker	800	On Property Line	Removed due to location of sanitary and water services	Deciduous	
			2	Future Lot (Church 150)	750 650	Municipal	Wellington North Power	Deciduous	Close/on Property Line
			1	Hse 151	350	Municipal	Removed due to location of sanitary services and new water service	Coniferous	Planted New Tree
			1	Hse 171	250	Municipal	Removed to to location of strom service and water service	Deciduous	Home owner did not want tree replaced

Project No.	Street	Year	# Trees Removed	Location	Size (Dia.)	Municipal or Private Property	Reason For Removal	Type	Comments
			1	Hse 175	100	Municipal	Due to location of sanitary services, storm service and water service	Deciduous	Home owner replaced the tree
			1	Hse 181 & 191	800	Municipal	Due to location os sanitary service (Hse 181) and storm service and water service (Hse 191)	Deciduous	
M5980	Domville Street, Arthur	2020	1	Hse 166	450	On Property Line	Due to location of water service	Deciduous	Planted new tree

TOWNSHIP OF WELLINGTON NORTH
WILLIAM STREET RECONSTRUCTION
Contract No. 18196

SUMMARY OF TREE REMOVALS AND TREE PLANTINGS

Tree Removals < 600 mm diameter

Tree Removals < 600 mm diameter									
	Street	Station		Offset (m)	House No.	Size (mm dia.)	Type	Reason for removal	
1	William	1 +	116	8.3	W of CL	321	100	Deciduous	Sanitary Service Installation
2	William	1 +	151	9	W of CL	331	150	Deciduous	Sanitary Service Installation
3	William	1 +	184	8.5	E of CL	340	400	Deciduous	Sanitary Service Installation
4	William	1 +	213	9	E of CL	370	450	Deciduous	Large tree that has signs of dead wood.
5	William	1 +	232	7.5	W of CL	371	300	Deciduous	New Asphalt Laneway Apron
6	William	1 +	234	8.6	E of CL	370	500	Deciduous	New Asphalt Laneway Apron
7	William	1 +	345	10	W of CL	425	150	Deciduous	Water Service Installation
8	William	1 +	353	8	E of CL	430	550	Deciduous	Water Service Installation
9	William	1 +	358	8	E of CL	430	450	Deciduous	Large tree that has signs of dead wood.
10	William	1 +	380	8.5	W of CL	435	600	Deciduous	Large tree that has signs of dead wood.
11	William	1 +	388	8.4	W of CL	445	500	Deciduous	Large tree that has signs of dead wood.
12	William	1 +	416	7.5	E of CL	385 NW Street	500	Deciduous	New Asphalt Laneway Apron

Tree Removals > 600 mm diameter

Tree Removals > 100 mm diameter								
	Street	Station		Offset (m)	House No.	Size (mm dia.)	Type	Reason for removal
1	William	1+	128	6.7 W of CL	321	800	Deciduous	Existing tree trunk close to sidewalk. Large tree that has signs of dead wood.
2	William	1+	145	8.5 E of CL	330	1000	Deciduous	Large tree that has signs of dead wood.
3	William	1+	194	8 W of CL	361	1000	Deciduous	Large tree that has signs of dead wood.
4	William	1+	202	8 E of CL	350	750	Deciduous	Large tree that has signs of dead wood.
5	William	1+	367	7.7 E of CL	440	800	Deciduous	Large tree that has signs of dead wood.
6	William	1+	428	7.9 E of CL	385 NW Street	900	Deciduous	Large tree that has signs of dead wood.
7	William	1+	437	8.1 W of CL	475	950	Deciduous	Large tree that has signs of dead wood.
8	William	1+	451	7.7 E of CL	385 NW Street	700	Deciduous	Install new 10.0m curb radius
9	William	1+	454	7.7 E of CL	385 NW Street	700	Deciduous	Install new 10.0m curb radius

Tree Plantings

Street	Station	Offset (m)	House No.	Size (mm dia.)	Type	Comments

Notes

1. Tender had 9 trees of size less than 600 mm diameter for removal and 9 trees of size > 600 mm diameter for removal. Final total was 12 and 9 respectively.
2. Tender had 19 new tree plantings versus zero actually planted.
3. At time of construction, potential tree planting locations was reviewed with the Township and BMROSS staff. It was determined that no new trees would be planted due to narrow lot frontage, property owners requesting not to have a tree replanted and infrastructure conflicts.
4. Where an existing tree trunk is close to the sidewalk, there is a potential of the tree roots displacing the concrete sidewalk panels and creating an uneven walking surface.
5. William Street between Waterloo Street and North Water Street did not have concrete curbs and sidewalks. Alignment of the fully urbanized road and installation of new concrete sidewalk on the west side of William Street created conflict with existing trees.

TOWNSHIP OF WELLINGTON NORTH
JAMES STREET RECONSTRUCTION
Contract No. 16174

SUMMARY OF TREE REMOVALS AND TREE PLANTINGS

Tree Removals < 600 mm diameter

	Street	Station	Offset (m)	House No.	Size (mm dia.)	Type	Reason for removal
1	James	1+ 047	7.5 E of CL	320	500	Deciduous	Existing tree trunk close to sidewalk. Large tree that has signs of dead wood.
2	James	1+ 143	9.6 E of CL	360	200	Deciduous	Removed during installation of PDC
3	James	1+ 222	6.6 E of CL	280 Waterloo St	200	Deciduous	Interfered with placement of new sidewalk
4	James	1+ 228	6.9 E of CL	410	200	Deciduous	Interfered with placement of new sidewalk
5	James	1+ 233	6.5 E of CL	410	150	Deciduous	Interfered with placement of new sidewalk
6	James	1+ 269	7.1 E of CL	440	150	Deciduous	Interfered with placement of new sidewalk
7	James	1+ 369	12 W of CL	NW corner NW Street	550	Deciduous	Existing tree trunk close to radius and interferes with site line. Large tree that has signs of dead wood.

Tree Removals > 600 mm diameter

	Street	Station	Offset (m)	House No.	Size (mm dia.)	Type	Reason for removal
1	James	1+ 002	8.6 W of CL	148 Queen St	900	Deciduous	Existing tree trunk close to radius and interferes with site line. Large tree that has signs of dead wood.
2	James	1+ 046	7.7 W of CL	321	1000	Deciduous	Existing tree trunk close to curb line. Large tree that has signs of dead wood.
3	James	1+ 073	7.6 W of CL	331	800	Deciduous	Existing tree trunk close to curb line. Large tree that has signs of dead wood.
4	James	1+ 176	7.3 W of CL	381	1200	Deciduous	Existing tree trunk close to radius and interferes with site line. Large tree that has signs of dead wood.
5	James	1+ 209	7 W of CL	320 Waterloo St	1000	Deciduous	Existing tree trunk close to radius and interferes with site line. Large tree that has signs of dead wood.
6	James	1+ 230	7 W of CL	415	900	Deciduous	Existing tree trunk close to curb line. Large tree that has signs of dead wood.
7	James	1+ 250	7.8 W of CL	435	1000	Deciduous	Existing tree trunk close to curb line. Large tree that has signs of dead wood.

Tree Plantings

	Street	Station	Offset (m)	House No.	Size (mm dia.)	Type	Comments
1	James	1+ 008	8.1 W of CL	148 Queen St	50	Sugar Maple	Planted a new tree at the location of the removed tree
2	James	1+ 055	8.9 W of CL	320	50	Sugar Maple	Planted a new tree at the location of the removed tree
3	James	1+ 184	10 E of CL	381	75	Sugar Maple	Planted a new tree at the location of the removed tree
4	James	1+ 250	9 W of CL	435	60	Sugar Maple	Planted a new tree at the location of the removed tree

Notes

1. Tender had 7 trees of size less than 600 mm diameter for removal and 6 trees of size > 600 mm diameter for removal. Final total was 7 and 7 respectively.
2. Tender had 13 new tree plantings versus 4 actually planted.
3. At time of construction, potential tree planting locations was reviewed with the Township and BMROSS staff. It was determined that not all new trees would be planted due to narrow lot frontage, property owners requesting not to have a tree replanted and infrastructure conflicts.
4. Where an existing tree trunk is close to the sidewalk, there is a potential of the tree roots displacing the concrete sidewalk panels and creating an uneven walking surface.
5. James Street between Waterloo Street and North Water Street did not have concrete curbs and sidewalks. Alignment of the fully urbanized road and installation of new concrete sidewalk on the west side of James Street created conflict with existing trees.

SUMMARY OF TREE REMOVALS AND TREE PLANTINGS

[illegible]

	Street	Station	Offset (m)	House No.	Size (mm dia.)	Type	Reason for removal
1	Elgin	2+ 68	W of CL	137	700	Deciduous	Large tree that has signs of dead wood.

[illegible]

1. Tender had 7 trees of size up to 600 mm diameter for removal and 1 tree of size > 600 mm diameter for removal. Final total is 7 and 1 respectively.
2. Tender had 8 new tree plantings versus zero actually planted.
3. At time of construction, potential tree planting locations was reviewed with the Township and BMROSS staff. It was determined that no new trees would be planted due to narrow lot frontage, property owners requesting not to have a tree replanted and infrastructure conflicts.
4. Where an existing tree trunk is close to the sidewalk, there is a potential of the tree roots displacing the concrete sidewalk panels and creating an uneven walking surface.
5. King Street and Elgin Street did not have fully urbanized streets. No concrete curbs.

TOWNSHIP OF WELLINGTON NORTH
FERGUS STREET RECONSTRUCTION
Contract No. 12153

SUMMARY OF TREE REMOVALS AND TREE PLANTINGS

Tree Removals < 600 mm diameter

	Street	Station	Offset (m)	House No.	Size (mm dia.)	Type	Reason for removal

Tree Removals > 600 mm diameter

Tree Removals > 600 mm diameter								
	Street	Station	Offset (m)	House No.	Size (mm dia.)	Type	Reason for removal	
1	Fergus	1+ 043	7.9 E of CL	104	700	Deciduous	Existing tree trunk close to sidewalk. Large tree that has signs of dead wood.	
2	Fergus	1+ 053	10.2 E of CL	114	1200	Deciduous	Large old tree with signs of dead wood.	
3	Fergus	1+ 092	7.9 W of CL	135	1000	Deciduous	Existing tree trunk close to sidewalk. Large tree that has signs of dead wood.	
4	Fergus	1+ 117	7.5 E of CL	144	800	Deciduous	Existing tree trunk close to sidewalk. Large tree that has signs of dead wood.	
5	Fergus	1+ 132	8.5 W of CL	165	600	Deciduous	Water and sanitary service installation	
6	Fergus	1+ 164	7.8 E of CL	174	1100	Deciduous	Existing tree trunk close to sidewalk. Large tree that has signs of dead wood.	
7	Fergus	1+ 171	7.8 E of CL	174	1100	Deciduous	Existing tree trunk close to sidewalk. Large tree that has signs of dead wood.	

Tree Plantings

	Street	Station	Offset (m)	House No.	Size (mm dia.)	Type	Comments
1	Fergus	1+ 054	9.6 E of CL	165	60	Sugar Maple	Planted a new tree at the location of the removed tree
2	Fergus	1+ 165	10 E of CL	174	60	Sugar Maple	Planted a new tree at the location of the removed tree
3	Fergus	1+ 171	10 E of CL	174	60	Sugar Maple	Planted a new tree at the location of the removed tree

Notes

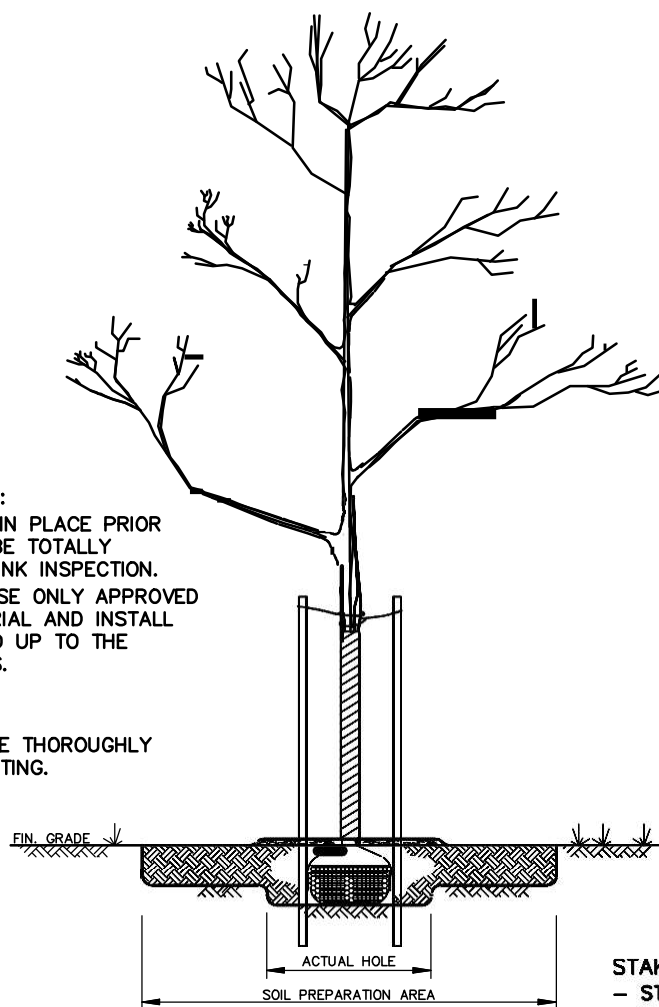
1. Tender had 6 trees for removal. Final total was 7.
2. Tender had 6 new tree plantings versus 3 actually planted.
3. At time of construction, potential tree planting locations was reviewed with the Township and BMROSS staff. It was determined that not all new trees would be planted due to narrow lot frontage, property owners requesting not to have a tree replanted and infrastructure conflicts.
4. Where an existing tree trunk is close to the sidewalk, there is a potential of the tree roots displacing the concrete sidewalk panels and creating an uneven walking surface.

TRUNK PROTECTION:

- TRUNK WRAPPING IN PLACE PRIOR TO PLANTING TO BE TOTALLY REMOVED FOR TRUNK INSPECTION.
- WHEN REQUIRED USE ONLY APPROVED TREE WRAP MATERIAL AND INSTALL FROM THE GROUND UP TO THE LOWEST BRANCHES.

WATERING:

- ENSURE TREES ARE THOROUGHLY WATERED AT PLANTING.

**MULCHING:**

- MULCH WITH SHREDDED BARK OR COMPOSTED HARDWOOD CHIPS TO A MAXIMUM DEPTH OF 75mm, OVER AN AREA OF THE ROOTBALL. KEEP MULCH 150mm AWAY FROM TRUNK.
- FOR OTHER TYPES OF MULCHING, REFER TO SPECIFICATIONS.

PLANTING AREA:

- ACTUAL HOLE TO BE 300mm WIDER AROUND PERIMETER OF ROOTBALL.
- SOIL PREPARATION AREA TO BE 5X ROOTBALL DIAMETER.
- SCARIFY SOIL PREPARATION TO A DEPTH OF 300mm FOR AERATION.

IMPORTANT:

SOME OR ALL NOTES MAY NOT APPLY TO THE SPECIAL REQUIREMENTS OF A SPECIES OR A PLANTING ENVIRONMENT.

SOIL AMENDMENT:

- EXISTING TOPSOIL TO BE AMENDED WITH TRIPLE-MIX WHERE REQUIRED.

PLANTING SOIL:

- HOLE TO BE BACKFILLED AND CONCURRENTLY TAMPED AND WATERED TO ELIMINATE AIR POCKETS.

PLANTING DEPTH:

- IN HEAVY CLAY OR POORLY DRAINED SOIL, ALL WOODY PLANTS TO BE PLACED SO THAT THE ROOT COLLAR IS POSITIONED 75-100mm HIGHER THAN SURROUNDING GRADE.

CROWN PRUNING:

- PRUNE AT PLANTING TO CAREFULLY REMOVE DEAD, BROKEN, DAMAGED & INTERFERING BRANCHES, DOUBLE LEADERS & NARROW ANGLE BRANCH UNIONS. THIN HEAD WHEN & WHERE APPLICABLE.

STAKES AND TIES:

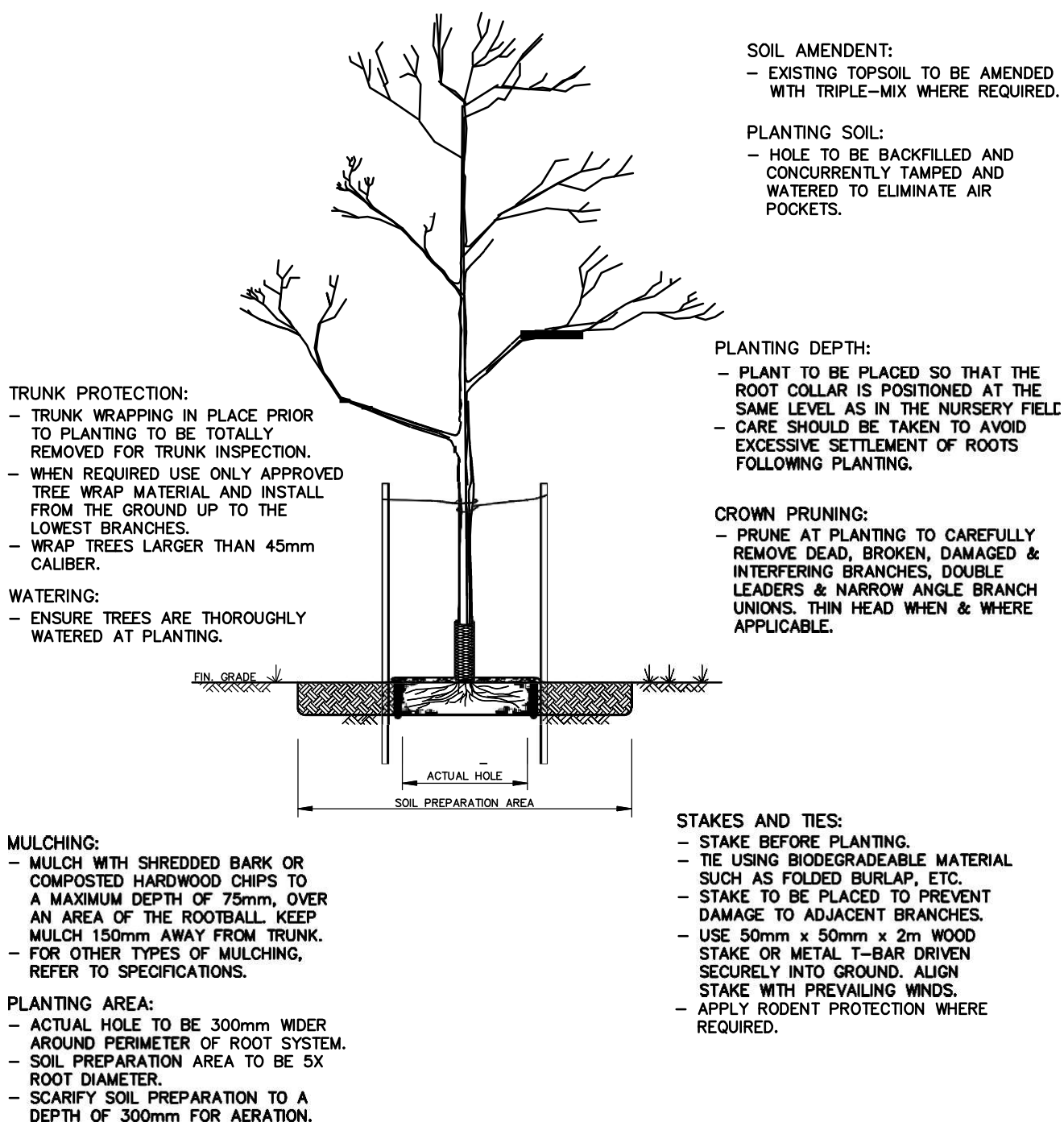
- STAKE IMMEDIATELY.
- TIE USING BIODEGRADABLE MATERIAL SUCH AS FOLDED BURLAP, ETC.
- STAKES TO BE PLACED TO PREVENT DAMAGE TO ADJACENT BRANCHES.
- USE 50mm x 50mm x 2m WOOD STAKES OR METAL T-BARS DRIVEN SECURELY INTO GROUND. ALIGN STAKES WITH PREVAILING WINDS.
- APPLY RODENT PROTECTION WHERE REQUIRED.

ROOTBALL, BURLAP, TWINE:

- CUT AND REMOVE ALL WIRE, ROPE, BURLAP AND TWINE FROM AROUND TRUNK AND THE TOP 1/3 OF THE ROOTBALL.

BACKGROUND INFORMATION PROVIDED FROM LANDSCAPE ONTARIO.

TOWNSHIP OF WELLINGTON NORTH	DATE NOVEMBER, 2000	REV. 0
DECIDUOUS TREE PLANTING DETAIL	STD. L1	

**IMPORTANT:**

SOME OR ALL NOTES MAY NOT APPLY TO THE SPECIAL REQUIREMENTS OF A SPECIES OR A PLANTING ENVIRONMENT.

BACKGROUND INFORMATION PROVIDED FROM LANDSCAPE ONTARIO.

TOWNSHIP OF WELLINGTON NORTH	DATE NOVEMBER, 2000	REV. 0
BARE-ROOT TREE PLANTING DETAIL	STD. L2	



NOTICE OF STUDY COMMENCEMENT

County of Wellington

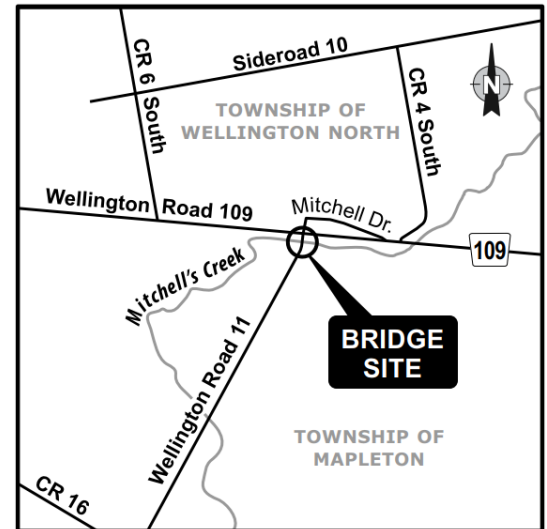
Wellington Road 11, Flax Bridge No. B011025

Township of Mapleton

Schedule B Municipal Class Environmental Assessment

The Study

The Flax Bridge (No. B011025) consists of a single span steel pony truss structure with a concrete deck over the Conestogo River. The bridge has a span and deck width of 21.4 m and 7.3 m respectively and was constructed circa 1954. The bridge is located on Wellington Road 11, 0.01 km south of the Wellington Road 109 intersection, at the border of Mapleton and Wellington North. The study area extends approximately 1 km on either side of the bridge. As part of a bridge inspection conducted in 2019, major elements of the Flax Bridge, No. B011025, were found to be in an advanced state of deterioration and are approaching the end of their useful service life. WSP has been retained by the County of Wellington to complete a Municipal Class EA Study to address these items.



The Process

The study is being conducted in accordance with Schedule B of the Municipal Class Environmental Assessment process (2000, as amended in 2015). The study will confirm and document the existing structural deficiencies and identify alternative solutions, including rehabilitation or replacement of the bridge, and evaluate associated environmental impacts.

Comment Invited

A key component of the study will be consultation with interested stakeholders including public, agencies and Indigenous communities. We want to ensure that anyone with an interest in this study has the opportunity to provide input and feedback. Project updates will be posted on the Wellington County website www.wellington.ca and you are invited to provide input to the Project Team. Upon completion of the study, the planning process and recommendations will be documented in a Project File and made available for public review.

If you have any questions or concerns at any time during the study, or wish to be placed on the study mailing list to receive study notices directly, please contact either of the project team members below:

Joe de Koning, P.Eng.
Manager of Roads
County of Wellington
74 Woolwich Street
Guelph ON N1H 3T9
519.837.2601 x 2270
joedk@wellington.ca

Jamie Yeung, P.Eng., Ph.D.
Consultant Project Engineer
WSP Canada Inc.
610 Chartwell Road, Suite 300
Oakville ON L6J 4A5
289.835.2637
jamie.yeung@wsp.com

Covid-19

The County is keeping the community safe by complying with provincial guidelines, supporting physical distancing, and postponing in-person public meetings. Consultation and opportunities for public input will focus on web-based information packages with accommodations for alternative formats, as requested.

Information will be collected in accordance with the Freedom of Information and Protection of Privacy Act and will become part of the public record.



Alternate Formats Available Upon Request

This notice first issued on July 29, 2021.



**County of Wellington
Wellington Road 11, Flax Bridge No. B011025
Township of Mapleton
Schedule B Municipal Class Environmental Assessment
Notice of Study Commencement**

Agency/Utility Response Form

Name:	
Title:	
Agency Name & Division or Branch:	
Mailing Address:	
Email:	
Phone (optional):	

Our agency would like to be kept informed of the Study with direct mailings.

Yes ☐ No ☐

Please remove our agency from the project mailing list.

Yes ☐ No ☐

Please provide any initial information or comments you may have:

Please return this form by September 2, 2021.

Jamie Yeung, P.Eng., Ph.D.
Consultant Project Engineer
WSP Canada Inc
610 Chartwell Road, Suite 300
Oakville ON L6J 4A5
jamie.yeung@wsp.com

Information is being collected under the Freedom of Information and Protection of Privacy Act.
With the exception of personal information, all comments will become part of the public record.





Quarterly Newsletter of Wellington North Power Inc.

Quarter 2: April 1st to June 30th, 2021

A quarterly update for Municipal Councillors and Shareholders summarizing Wellington North Power Inc.'s initiatives and performance.

Message from the CEO / President

Welcome to this 2nd quarter 2021 edition of the Wellington North Power Quarterly Newsletter.

I continue to remain thankful to our Shareholders and Board for their support through the pandemic as well as WNP staff remaining committed to the delivery of safe and reliable electricity to our customers. Our offices are open to the public by appointment only and our COVID work protocols remain in place.

Our Q2 scorecard, included on page 3, remains healthy and I am confident of finishing 2021 strong. The 2021 capital programs, although off to a late start, are now well underway and an increased number of housing starts has WNP operations staff busy this year.

The Ontario Government's COVID-19 Energy Assistance Program (CEAP) has wrapped up. Since July of 2020, WNP has received \$20,785 in CEAP funds which has assisted 47 residential and 12 small business customers.

I am looking forward as things begin to open and we see life return to "normal". Have a great and safe summer!

Jim Klujber – CEO/President, Wellington North Power Inc.

1. Our Commitment

As your local electricity distribution company, we take pride in providing safe, reliable electricity distribution to consumers in the urban areas of Arthur, Holstein and Mount Forest.

Our Mission Statement is: *"Wellington North Power Inc. (WNP) shall provide its customers with the most cost-effective delivery of electricity safely, reliably and efficiently. This will be done while providing superior customer service and promoting customer education and green initiatives within its service area."*

Our strategic objectives are to:

- Manage a safe and reliable distribution system in an efficient and cost-effective manner.
- Provide outstanding customer service.
- Continue to increase shareholder value.
- Meet all regulatory obligations.

2. 2021 Priorities

- Maintain day-to-day activities: System reliability, safety and customer service;
- Promote Health & Safety to protect staff and the general public;
- Complete capital projects adhering to safety regulations with no reported injuries;
- Work with and support stakeholders with encouraging economic growth in our communities;
- Control and manage operating expenses and capital expenditures;
- Comply with the Ministry of Energy and the energy regulator rules and codes; and
- Keep abreast of activities in the energy sector.

3. Updates

Business

- WNP's office is open by appointment only.
- The Electrical Safety Authority (ESA) presented all Electricity Distributor Association Local Distribution Company Members with the Public Electrical Excellence Award for their extraordinary efforts to continue the delivery of safe and reliable electricity to Ontarians in 2020. Thank you to the ESA for their recognition of LDC efforts.
- Industrial Conservation Initiative (ICI) Program is a form of demand response that allows participating customers to manage their global adjustment (GA) costs by reducing demand during peak periods. Like previous years, all WNP's eligible customers have opted-in to the program for 2021-2022.

Government:

- **April 22nd, 2021: Ministry of Energy Utility Engagement regarding the Green Button Standard.** The Green Button Connect My Data allows a 3rd party company to retrieve and analyze energy data on behalf of a customer. The program will become a mandated requirement for LDCs soon.
- **May 1st, 2021: OEB's Regulated Price Plan effective May 1st, 2021.** The Summer: Time of Use (TOU) Hours, and Summer: Tiered Threshold are effective May 1st. In addition, the Ontario Electricity Rebate (OER) changes to 18.9% down from 21.2%.
- **June 17th, 2021: Additional CEAP Funding Update.** Since July of 2020, WNP has received \$20,785 in CEAP funds which has assisted 47 residential and 12 small business customers.
- **June 18th, 2021: New Minister of Energy Appointed.** The Hon. Todd Smith was appointed as Ministry of Energy. The Hon. Bill Walker departs the cabinet with the Associate Minister of Energy role discontinued.

Wellington North Power Inc.
Quarterly Update for Shareholders

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Page 3 of 4

4. Scorecard

Strategic Objective	Status	Measure	Annual Target	YTD Target	YTD Actual	Variance to YTD Target	Notes / Remedial Plan
Continue to increase Shareholder Value	G	Net Income (Loss)	\$413,785	\$161,550	\$174,140	8%	Based on current net income not forecast year end.
	G	Revenue	\$3,101,138	\$1,508,727	\$1,536,797	2%	
	G	Expenses	\$2,687,353	\$1,347,177	\$1,362,657	1%	
	G	Load Forecast (kWhr)	98,208,546	49,104,273	50,649,258	3%	
	G	Debt Service Coverage Ratio (IO)	>1 : 1.30		1 : 2.44		
	G	Debt to Total Assets Ratio (IO + OEB)	60:40 or less		51:49		
	G	Leverage Ratio (Total Debt to Equity) (OEB)	1.50		1.24		
	A	Profitability (Return on Equity) (OEB)	8.34%		3.34%		
Manage a safe and reliable distribution system in an efficient and cost effective manner	R	Capital Expenditure	\$ 627,000	\$ 313,500	\$ 291,661	-7%	
	G	Operating Expenditure	\$ 1,895,823	\$ 951,412	\$ 990,400	4%	
	G	Total Expenditures (CapEx & OpEx)	\$ 2,522,823	\$ 1,264,912	\$ 1,282,061	1%	
	G	System Avg Interruption Duration Index	0.28		0.07		
	G	System Avg Interruption Frequency Index	0.15		0.06		
Provide outstanding customer service	G	Connection of LV Services	90%		100.00%		
	G	Connection of HV Services	90%		100.00%		
	G	Appointment Scheduling	90%		99.67%		
	G	Appointments Met	90%		98.91%		
	G	Rescheduling a Missed Appointment	100%		100.00%		
	G	Emergency Response (urban)	100%		100.00%		
	G	Telephone Accessibility	65%		91.58%		
	G	Telephone Call Abandon Rate	10%		0.04%		
	G	Written Response to Enquiries	80%		97.94%		
	G	Reconnection for Non-Payment	85%		100.00%		
	G	Billing Accuracy	98%		99.65%		
Meet all regulatory obligations				YTD Actual			
	G	Electrical Safety Association (ESA) Audit		Pass Audit			Audit conducted in July.
	G	Submission of IESO Emergency Prep Plan		Submit Plan			Plan submitted and Approved.
	G	Completion of Distribution System Plan		Submit Plan			Plan submitted and Approved.
	G	Approval of 2021 Cost of Service Rate App		File Application			Application submitted and Approved.
	G	Filing of monthly IESO Settlement Data		Submit Filing			Monthly files submitted
	A	Filing of Cost of Service for 2022 Rates (OEB)		Submit Filing			To file by November 24 th 2021
	G	Filing of Annual information with the OEB		Submit Filing			Annual files submitted

Legend:

R	Behind plan / target - remedial action required
A	Slightly behind plan / target - to closely monitor
G	On plan / ahead of target - no remedial action necessary

5. Major Projects for 2021

Project	Scope
Pole Line Projects	Wellington North Power plans to complete a number of smaller pole replacement projects as well as several single pole replacements.
Under Ground Projects	An underground rebuild of a street in Mount Forest. Includes replacement of three live front transformers.
System Access Projects	WNP will continue to work on a number of smaller projects that will facilitate the connection of new customers.
General Plant	Network and IT Upgrades.
General Plant	Convert existing two washrooms to single AODA compliant washroom.

6. Outlook

- a) WNP has been responding to numerous new developer inquiries including infill projects, new subdivisions, multiplex units and commercial buildings. We are expecting a higher than normal number of new connections this year.
- b) WNP continues to promote and assist customers in applying for the Ontario Energy Support Program (OESP) initiative. The OESP program provides financial assistance to eligible low-income households and seniors in our community.
- c) WNP provides an annual Low-income Energy Assistance Program (LEAP) donation to the social agencies of Community Resource Centre of North & Centre Wellington and United Way (Bruce Grey). In January 2021 WNP issued LEAP donation cheques totaling \$3,352; in April 2021, WNP will be providing an additional LEAP donation of \$3,500 to assist customers with the impacts of COVID-19 on their ability to manage their energy bills.
- d) Continue to monitor current Public Health recommendations and safety protocols to maintain a safe working environment.
- e) Our capital program launched this year with the replacement of a number of rotted single poles. These poles were found through our wood pole testing program.
- f) WNP will continue to develop and upload forms to its website to help customers and developers interact conveniently with their local hydro company.

Should you have any questions or feedback or require further information, please contact Jim Klujber (CEO/President) jklujber@wellingtonnorthpower.com or telephone 519-323-1710.

Karren Wallace, Director Legislative Services/Clerk

Phone) 519-848-3620 ext 4227

Email) kwallace@wellington-north.com

From: Don & Joy Nickell <dojo.nickell@eastlink.ca>

Sent: August 9, 2021 3:13 PM

To: Karren Wallace <KWallace@wellington-north.com>

Cc: Sherry Burke <sburke@wellington-north.ca>; Dan Yake <dyake@wellington-north.ca>

Subject: London Road Concerns

Karren: As you previously indicated council rules allow submissions once per year. Our concerns have not gone away. There were previous indications that these were concerns of only one or two citizens. As the attached documents will indicate many people are concerned.

Pleaser consider this as a request for Council to revisit these concerns and include in 2022 budget. (Sorry for two attachments as I had trouble getting into PDF format.)

Don Nickell 504 Durham St. E. Mount Forest

To: Mayor and Council of Wellington-North

We the undersigned, petition Mayor and Council of Wellington-North as follows:

That Council would proceed with paving of London Road North Mount Forest for the following reasons:

1. Provincial guidelines indicate roads feeding larger residential areas should be paved, and the area is growing faster and becoming an eastern by-pass.
2. Services have already been installed.
3. Literature suggests that many tons of dust are being created and that dust is growing with the increase of traffic.
4. Literature suggests that the road dust is an environmental hazard effecting crops and animals.
5. Literature suggests that the road dust is a health hazard contributing to C.O.P.D., asthma, other lung disorders and even cancer.
6. Calcium applications mitigate some dust but the resultant dust with the chemical attached coats vehicles left outside and it is difficult to remove the greasy film.
7. The nuisance dust limits the enjoyment of outside spaces (porches and decks) and seeps into homes if windows open.
8. It is cost effective to do so.
9. As signatures indicate, this is not a concern of one or two residents.
10. Council found it of enough merit to include at least a portion of the road in the 2021 Draft Budget.(subsequently removed).

Contact Resident:

Don Nickell

504 Durham St. E. Mount Forest N0G2L4

226-445-2068 dojo.nickell@eastlink.ca : londonroad@eastlink.ca

That Council would proceed with paving of London Road North Mount Forest

By signing this petition, I acknowledge that this petition will become a public document and all information contained in it will be publicly available.

NAME	ADDRESS	DATE
Don Nickell	504 Durham St. E. Mount Forest	05/13/21
Joy Nickell	504 Durham St. E. Mount Forest	05/13/21
Joanne Miles	502 Durham St. E. Mount Forest	05/13/21
Ken Phillips	502 Durham St. E. Mount Forest	05/13/21
E. Haegi	500 Durham St. E. Mount Forest	05/14/21
Margaret Maden	488 Durham St. E. Mount Forest	05/14/21
Raymond Maden	488 Durham St. E. Mount Forest	05/14/21
Joseph Wettlaufer	311846 Hwy. 6 Mount Forest	05/15/21
Brice Barber	498 Durham St. E. Mount Forest	05/15/21
Ron Pegg	496 Durham St. E. Mount Forest	05/15/21
Cathy Pegg	496 Durham St. E. Mount Forest	05/15/21
Jeanne Barber	498 Durham St. E. Mount Forest	05/15/21
Laura Riehl	Connery Rd. Mount Forest	05/14/21
Lorna Allen	120 Connery Rd. Mount Forest	05/15/21
Rodof VanOstveen	103 Broomer Cres. Mount Forest	05/18/21
Ann VanOstveen	103 Broomer Cres. Mount Forest	05/18/21
Vanessa O'Gorman	506 Durham St. E. Mount Forest	05/18/21
Allen Bannister	106 Broomer Cres. Mount Forest	05/18/21
Rose Bannister	106 Broomer Cres. Mount Forest.	05/18/21
Brian Jefferson	101 Broomer Cres. Mount Forest	05/19/21
Doris Jefferson	101 Broomer Cres. Mount Forest	05/19/21
Kevin Dowling	112 Ruby Cres. Mount Forest	05/31/21
Lori Dowling	112 Ruby Cres. Mount Forest	05/31/21
Jean Mackay	484C Durham St. E. Mount Forest	06/02/21
J. Stewart	482 A Durham St. E. Mount Forest	06/02/21
Joanne C. Keates	465 Wellington St. E. Mount Forest	08/07/21
Thomas R. Keates	465 Wellington St. E. Mount Forest	08/07/21

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 081-21

**BEING A BY-LAW TO REPEAL BY-LAW 099-10 BEING A BY-LAW
TO APPOINT FENCE-VIEWERS AND FIX THEIR
REMUNERATION.**

WHEREAS Council of the Corporation of the Township of Wellington North
deems it desirable to repeal By-law No. 099-10

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. By-law No. 099-10 being a By-law to Appoint fence-viewers and fix their remuneration is hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 23rd DAY OF AUGUST, 2021.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 082-21

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF THE
WINTER MAINTENANCE AGREEMENT BETWEEN INTEGRATED
MAINTENANCE AND OPERATIONS SERVICE INC. OPERATING
UNDER THE NAME OF “OWEN SOUND HIGHWAY MAINTENANCE
LIMITED” (IMOS) AND THE CORPORATION OF THE TOWNSHIP
OF WELLINGTON NORTH**

WHEREAS The Corporation of the Township of Wellington North and Integrated Maintenance and Operations Service Inc. operating under the name of “Owen Sound Highway Maintenance Limited” (IMOS) wish to enter into an agreement for winter maintenance services (Arthur and Mount Forest).

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. That the Corporation of the Township of Wellington North enter into an agreement with Integrated Maintenance and Operations Service Inc. operating under the name of “Owen Sound Highway Maintenance Limited” (IMOS) in substantially the same form as the agreements attached hereto as Schedule “A” and “B”.
2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said agreement and all other documentation required on behalf of the Corporation.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 23TH DAY OF AUGUST, 2021.**

ANDREW LENNOX, MAYOR

KARREN WALLACE CLERK

This Agreement for winter maintenance services made this ____ day of_____, 2021

BETWEEN:

Integrated Maintenance and Operations Services Inc.
Operating under the name of “Owen Sound Highway Maintenance
Limited”

(Hereinafter referred to as “IMOS”)

-And-

The Corporation of the Township of Wellington North

(Hereinafter referred to as the “Municipality”)

WHEREAS Highway 6 within the limits of the former Town of Arthur is under the jurisdiction of the Municipality and connects to Highway 6;

AND WHEREAS IMOS will travel over Highway 6 within the limits of the former Town of Arthur in order to maintain Highway 6;

AND WHEREAS the Municipality has requested that IMOS provide winter maintenance services on Highway 6 within the limits of the former Town of Arthur.

AND WHEREAS IMOS has agreed to provide such winter maintenance services on Highway 6 within the limits of the former Town of Arthur upon the terms and conditions set out herein.

NOW THEREFORE in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

- 1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 within the limits of the former Town of Arthur from 12:01 a.m. October 15, 2021 until 11:59 p.m. April 30, 2022.
- 2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule “A” to this Agreement.
- 3. **Contacts:**

IMOS’ contact shall be:
Greg Smart, Operations Manager
PO Box 309
Chatsworth, ON N0H 1G0
(519) 387-0563

The Municipality’s contact shall be:
Dale Clark, Director of Operations
The Corporation of the Township of Wellington North
7490 Sideroad 7 West, PO Box 125
Kenilworth, ON N0G 2E0

4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called “Claims”, directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, unless such Claims are:

- a) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,

5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.

6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$4,150.17 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31st, 2021 and February 28th, 2022.

7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

IN WITNESS WHEREOF IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS

The Corporation of the Township of Wellington North

Greg Smart, Operations Manager
Owen Sound Highway Maintenance Ltd.

Mayor

Clerk

Schedule 'A'

IMOS agrees to make best effort to maintain one lane in each direction of the Municipality's Connecting Link as a Class 2 Highway in accordance with the Ministry of Transportation's Maintenance Quality Standards 701. The following points also form part of this agreement:

1. The agreement must be renewed annually. IMOS cannot guarantee that the work can be undertaken in subsequent years and will notify the municipality by no later than September 1st, 2018 if unable to provide future service.
2. The level of service will include patrolling, plowing, sanding and salting.
3. Where IMOS is unable to meet the service requirements of the Ministry of Transportation's Maintenance Quality Standards 701, it shall notify the Township of such as soon as practicable but no later than 12 hours following the failure to meet said service standard.
4. Snow removal adjacent to the through lanes will not be included in this agreement.

This Agreement for winter maintenance services made this ____ day of_____, 2021

BETWEEN:

Integrated Maintenance and Operations Services Inc.
Operating under the name of “Owen Sound Highway Maintenance
Limited”

(Hereinafter referred to as “IMOS”)

-And-

The Corporation of the Township of Wellington North

(Hereinafter referred to as the “Municipality”)

WHEREAS Highway 6 and 89 within the limits of the former Town of Mount Forest is under the jurisdiction of the Municipality and connects to Highway 6 and 89;

AND WHEREAS IMOS will travel over Highway 6 and Highway 89 within the limits of the former Town of Mount Forest in order to maintain Highway 6 and Highway 89;

AND WHEREAS the Municipality has requested that IMOS provide winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest.

AND WHEREAS IMOS has agreed to provide such winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest upon the terms and conditions set out herein.

NOW THEREFORE in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

- 1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest from 12:01 a.m. October 15, 2021 until 11:59 p.m. April 30, 2022.
- 2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule “A” to this Agreement.

3. **Contacts:**

IMOS’ contact shall be:
Greg Smart, Operations Manager
PO Box 309
Chatsworth, ON N0H 1G0
(519) 387-0563

The Municipality’s contact shall be:
Dale Clark, Director of Operations
The Corporation of the Township of Wellington North
7490 Sideroad 7 West, PO Box 125
Kenilworth, ON N0G 2E0

4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called “Claims”, directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, unless such Claims are:

- a) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,

5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.

6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$14,947.52 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31st, 2021 and February 28th, 2022.

7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

IN WITNESS WHEREOF IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS	The Corporation of the Township of Wellington North
<hr/>	<hr/>
Greg Smart, Operations Manager Owen Sound Highway Maintenance Ltd.	Mayor
	<hr/>
	Clerk

Schedule 'A'

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Preserving, promoting, and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

**CULTURAL MOMENT FOR AUGUST CELEBRATES TOASTMASTERS
& THE MOUNT FOREST MOTIVATORS CLUB**



The Mount Forest Motivators club was enthusiastically chartered Nov. 22, 2002 and entered the worldwide organization whose core values are: Integrity. Respect. Service. Excellence.



It was once said: If you can't communicate, it's like winking at a girl in the dark-- nothing happens. You can have all the brainpower in the world, but you have to be able to transmit it. And the transmission is communication. Toastmasters offers people a safe place to relax, plan and present a terrific speech. You learn to listen effectively, think on your feet, and speak confidently in a wide range of situations.

A member chooses from 11 various Pathways programs that best suit the individual's interests and goals at one's own pace: presentation mastery, effective coaching, engaging humor, motivational strategies, persuasive influence, team collaboration, visionary communication, innovative planning and more.

Through our members' achievements, and by having a minimum of 20 members, our club has attained the highest accolade: President's Distinguished status for 16 out of 19 years. We have had many 8-week Speechcraft programs for the public and have had numerous Youth Leadership programs with homeschoolers, the Optimists, and Big Brother Big Sisters, held in the library.

FUN is important to learning. Each meeting has its own theme which gives direction to the Toast, Grammarian (word for the evening & check those filler words), Jokester, inspirational quote. Each speech has a different purpose to achieve organization, vocal variety, work with a group on how to reach consensus, gestures, different communication styles etc. Every speech is evaluated accentuating what you excelled at, what you may want to work on and what to challenge yourself.

The Club Theme in 2021 is **Reach for the stars – No Limits**. Guests are welcome on Tuesdays at 7:00pm and for more information please contact Caroline Beren at beren@wightman.ca.

Cultural Moment was written for the Wellington North Cultural Roundtable by Caroline Beren, Pauline Brown, and Tammy Barrett (Toastmasters)

To be continued.....

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 085-21

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
AUGUST 23, 2021**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on August 23, 2021 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 23RD DAY OF AUGUST, 2021.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK