

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF REGULAR COUNCIL MEETING – JULY 12, 2021 AT 2:00 P.M.  
CLOSED SESSION TO FOLLOW OPEN SESSION  
VIA WEB CONFERENCING - <https://www.youtube.com/watch?v=RsQopFEM2SM>**

**Members Present:**

**Mayor: Andrew Lennox  
Councillors: Sherry Burke  
Lisa Hern  
Steve McCabe  
Dan Yake**

**Staff Present:**

<b>Chief Administrative Officer:</b>	<b>Michael Givens</b>
<b>Director of Legislative Services/Clerk:</b>	<b>Karren Wallace</b>
<b>Deputy Clerk:</b>	<b>Catherine Conrad</b>
<b>Economic Development Officer:</b>	<b>Dale Small</b>
<b>Director of Finance:</b>	<b>Adam McNabb</b>
<b>Director of Operations:</b>	<b>Matthew Aston</b>
<b>Community Recreation Coordinator:</b>	<b>Mandy Jones</b>
<b>Manager of Recreation Services:</b>	<b>Tom Bowden</b>
<b>Chief Building Official:</b>	<b>Darren Jones</b>
<b>Human Resources Manager:</b>	<b>Chanda Riggi</b>
<b>Administrative Support:</b>	<b>Morgan McCannell</b>
<b>Deputy Fire Chief:</b>	<b>Callise Loos</b>
<b>Manager of Development Planning:</b>	<b>Curtis Marshall</b>
<b>Planner:</b>	<b>Matthieu Daoust</b>

**CALLING TO ORDER**

Mayor Lennox called the meeting to order.

**ADOPTION OF THE AGENDA**

RESOLUTION: 2021-207

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Agenda for the July 12, 2021 Regular Meeting of Council be accepted and passed.*

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest declared.

**PRESENTATIONS**

1. Jensen Williams, Public Educator, Guelph-Wellington Women in Crisis
  - Overview of programs and services

Ms. Williams presented information regarding Guelph-Wellington Women in Crisis, describing who they are, what they do and statistics about their clientele. Their programs and services include Marianne's Place; Transitional and Housing Support Program; Sexual Assault Centre; Rural Women's Support Program; Family Court Support Program; Anti-Human Trafficking Program; 24-Hour Crisis Line; Public Education; and themed presentations.

2. Murray Short, Partner, RLB Chartered Professional Accountants  
Brooke Billings, Senior Manager, RLB Chartered Professional Accountants
  - Draft Consolidated Financial Statements for the year ended December 31, 2020  
(updated financial statements were tabled at the meeting)
  - Summary of Key Operating Measures

Mr. Short reviewed the Consolidated Financial Statements for the year ended December 31, 2020 for The Corporation of the Township of Wellington North and the Summary of Key Operating Measures.

RESOLUTION: 2021-208

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT Council of the Corporation of the Township of Wellington North receive the draft Consolidated Financial Statements for the year ended December 31, 2020 as amended;*

*AND FURTHER THAT Council authorizes staff to allocate general surplus pursuant to the Reserves and Reserve Funds Policy 006-19.*

CARRIED

#### **RECESS TO MOVE INTO PUBLIC MEETING**

RESOLUTION: 2021-209

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North recess the July 12, 2021 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act at 2:52 p.m.*

- *Craig Matta, Minor Variance*
- *Sherri Bryan, Minor Variance*

CARRIED

#### **RESUME REGULAR MEETING OF COUNCIL**

RESOLUTION: 2021-210

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North resume the July 12, 2021 Regular Meeting of Council at 3:02 p.m.*

CARRIED

#### **DEPUTATIONS**

1. Michael DeBiasio, and Steve Wever, North Arthur Developments Inc.
  - Development Concept

Mr. DeBiasio and Mr. Wever appeared before Council to present their vision for the North Arthur Subdivision, including the broad range of housing types proposed, the connectivity to the Arthur trail network and existing St. John Catholic School, and the opportunity for a future road connection to McCauly Road.

## **ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

1. Regular Meeting of Council, June 28, 2021

RESOLUTION: 2021-211

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the minutes of the Regular Meeting of Council held on June 28, 2021 be adopted as circulated.*

CARRIED

## **BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

No business arising from previous meetings of Council.

## **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

1b, 1c, 2a, 4a, 4c, 5b

## **ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2021-212

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT all items listed under Items For Consideration on the July 12, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:*

*THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, summary of the General Membership Meeting held on June 25, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-09 being the Building Permit Review for the period ending June 30, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-020 Community Improvement Program;*

*AND FURTHER THAT Council approves the following Community Improvement Grants:*

- \$2,500 to Cynthia & Co., at 162 Main Street South in Mount Forest*
- \$2,500 to Track Shot Tees at 162 Main Street South in Mount Forest*
- \$3,695 to Magpies Bakery at 181 Main Street South in Mount Forest*

*THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated June 30, 2021.*

*THAT the Council of the Township of Wellington North receive Report OPS 2021-024 being a report on the award of fencing services and supply and installation of red clay;*  
*AND FURTHER THAT Council award the request for quotation 2021-006 for fencing services to B&L Farm Services Ltd O/A Modern Fencing at a cost of \$29,750.00 plus applicable taxes;*  
*AND FURTHER THAT Council authorize the Director of Operations or their designate to sign any necessary agreements with the successful bidders to execute this project.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, Member Attendance, January 1 – December 31, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive Grand River Conservation Authority Report GM-06-21-49, dated June 25, 2021, regarding Environmental*

*Registry Posting 019-2986: Regulatory proposal (phase 1) under the Conservation Authorities Act.*

CARRIED

**CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2021-213

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation, Parks and Leisure Committee meeting held on July 6, 2021.*

CARRIED

Council directed staff to remove the Simply Explore messaging from the wayfinding signage for Mount Forest.

RESOLUTION: 2021-214

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee, reconfirm that the priority recreation capital projects for 2021 remain as 1. the Donald Family Ball Diamond upgrade and 2. the request for proposals (RFP) for the conceptual design of the Mount Forest outdoor pool;*

*AND FURTHER THAT Council direct staff to bring the off-leash dog park project back as part of a future capital budget consistent with the development charges study or future Council direction.*

CARRIED

RESOLUTION: 2021-215

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee, appoint Jessica McFarlane as a public member of the Mount Forest Aquatic Ad-Hoc Advisory Committee.*

CARRIED

RESOLUTION: 2021-216

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee, approve the logo for use on promotional and marketing material.*

CARRIED

RESOLUTION: 2021-217

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Committee meetings held on May 18, 2021 and June 22, 2021 and the Special Meeting held on July 6, 2021.*

CARRIED

RESOLUTION: 2021-218

Moved: Councillor Burke  
Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Mount Forest Aquatics Ad-Hoc Committee, approve the proposal and direct staff to provide \$2,660.98 to fund the purchase of the promotional material (including t-shirts) from the Council Community and Contingent Fund.*

*AND FURTHER THAT the Mount Forest Aquatics Ad-Hoc Committee acknowledge the \$2,660.98 as a short-term interest free loan with the expectation that these monies be repaid to the Township once funds have been recovered through merchandise sales.*

CARRIED

RESOLUTION: 2021-219

Moved: Councillor Hern  
Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-019 being a report on the Trees for Woolwich program.*

CARRIED

Council directed staff to bring a report to a future meeting outlining policies and past practices, issues regarding infrastructure servicing standards and tree replacement in urban areas; and a possible location for planting new trees.

RESOLUTION: 2021-220

Moved: Councillor Yake  
Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-019 being an update on the Township of Wellington North Community Growth Plan;*

*AND FURTHER that Council supports the staff recommendation to undertake a full Community Growth Plan review and update of our Vision, Goals and Strategies within the next three – five years.*

CARRIED

RESOLUTION: 2021-221

Moved: Councillor Burke  
Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-021 Saugeen Student Startup Program Press Release.*

CARRIED

RESOLUTION: 2021-222

Moved: Councillor Hern  
Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-010 being a report on the award of Penetration Testing works for the Township of Wellington North;*

*AND FURTHER THAT Council award the Penetration Testing works for the Township of Wellington North to Digital Boundary Group at a cost of \$26,450.00 plus applicable taxes;*

*AND FURTHER THAT Council authorizes the treasurer to sign any necessary agreements with Digital Boundary Group to execute this project.*

CARRIED

## NOTICE OF MOTION

No notice of motion tabled.

## COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe (Ward 4):

- Saugeen Valley Conservation Authority meeting schedule for Thursday, July 15, 2021.
- Mount Forest Pool repairs have been completed and is open.

Mayor Lennox:

- Shop Local Sidewalk Saturday event was successful with lots of people on the street.  
Thank you to the organizers.

## CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

RESOLUTION: 2021-223

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 4:13 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:*

*(c) a proposed or pending acquisition or disposition of land by the municipality or local board;*  
CARRIED

### 1. REPORTS

- Report EDO 2021-022 Industrial Land Sale
- Report CLK 2021-019 being a report on the proposed sale of an unopened road allowance
- Chief Administrative Officer verbal update – Claire Stewart Medical – land sale

### 2. REVIEW OF CLOSED SESSION MINUTES

- June 28, 2021

### 3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2021-224

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 4:49 p.m.*

CARRIED

RESOLUTION: 2021-225

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-022 Industrial Land Sale;*

*AND FURTHER THAT Council approves the confidential direction to staff.*

CARRIED

RESOLUTION: 2021-226

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-019 being a report on the proposed sale of an unopened road allowance;*

*AND FURTHER THAT Council approves the confidential direction to staff.*

CARRIED

RESOLUTION: 2021-227

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Chief Administrative Officer verbal update – Claire Stewart Medical – land sale.*

CARRIED

RESOLUTION: 2021-228

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the June 28, 2021 Council Meeting.*

CARRIED

#### **CONFIRMING BY-LAW**

RESOLUTION: 2021-229

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 075-21 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on July 12, 2021 be read a First, Second and Third time and enacted.*

CARRIED

#### **ADJOURNMENT**

RESOLUTION: 2021-230

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Regular Council meeting of July 12, 2021 be adjourned at 4:51 p.m.*

CARRIED

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**CLERK**

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**MAYOR**

ADDENDUM TO JULY 12, 2021  
COUNCIL MEETING MINUTES

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

SCHEDULE OF ACCUMULATED SURPLUS

*Schedule 3*

AS AT DECEMBER 31, 2020

	2020	2019
<b>SURPLUSES</b>		
Invested in tangible capital assets		
Tangible capital assets at cost less amortization	\$ 121,569,450	\$ 115,477,864
Unexpended capital financing	2,457,521	8,914,039
Capital assets financed by long term debt and to be funded in future periods	<u>(902,247)</u>	<u>(2,289,198)</u>
	123,124,724	122,102,705
<b>General surplus</b>	<b>1,285,391</b>	<b>0</b>
Investment in Wellington North Power Inc.	5,477,987	5,275,957
Recreation, community centres and arenas	9,494	5,726
Business improvement areas	56,132	54,245
Other	<u>20,422</u>	<u>0</u>
	<u>129,974,150</u>	<u>127,438,633</u>
<b>RESERVE FUNDS</b>		
Capital purposes	<u>12,238,715</u>	<u>11,587,510</u>
<b>RESERVES</b>		
Working funds	1,449,544	1,574,824
Current purposes	421,926	353,926
Capital purposes	<u>2,640</u>	<u>22,640</u>
	<u>1,874,110</u>	<u>1,951,390</u>
	<u>\$ 144,086,975</u>	<u>\$ 140,977,533</u>