

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA OF REGULAR COUNCIL MEETING – JULY 12, 2021 AT 2:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/88140857249>

Or join by phone:

Canada: +1 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 881 4085 7249

International numbers available: <https://us02web.zoom.us/j/kz2ExEbfQ>

**PAGE
NUMBER**

CALLING TO ORDER

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the July 12, 2021 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

PRESENTATIONS

- | | |
|-----------------------------------------------------------------------------------------------------------------------------|-----|
| 1. Jensen Williams, Public Educator, Guelph- Wellington Women in Crisis | |
| • Overview of programs and services | 001 |
| 2. RLB Chartered Professional Accountants | |
| • Draft Consolidated Financial Statements for the year ended December 31, 2020 (updated statements to be tabled at meeting) | 021 |
| • Summary of Key Operating Measures | 044 |

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the draft Consolidated Financial Statements for the year ended December 31, 2020 as amended;

AND FURTHER THAT Council authorizes staff to allocate general surplus pursuant to the Reserves and Reserve Funds Policy 006-19.

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the July 12, 2021 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act at : p.m.

- *Craig Matta, Minor Variance*
- *Sherri Bryan, Minor Variance*

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the July 12, 2021 Regular Meeting of Council at : p.m.

DEPUTATIONS

1. Michael DeBiasio, North Arthur Developments Inc.
 - Development Concept 049

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, June 28, 2021 052

Recommendation:

THAT the minutes of the Regular Meeting of Council held on June 28, 2021 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Grand River Conservation Authority, Summary of the General Membership Meeting – June 25, 2021 060

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, summary of the General Membership Meeting held on June 25, 2021.

- b. Recreation, Parks and Leisure Committee, July 6, 2021 061

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation, Parks and Leisure Committee meeting held on July 6, 2021.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee, reconfirm that the priority recreation capital projects for 2021 remain as 1. the Donald Family Ball Diamond upgrade and 2. the request for proposals (RFP) for the conceptual design of the Mount Forest outdoor pool;

AND FURTHER THAT Council direct staff to bring the off-leash dog park project back as part of a future capital budget consistent with the development charges study or future Council direction.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee, appoint Jessica McFarlane as a public member of the Mount Forest Aquatic Ad-Hoc Advisory Committee.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee, approve the logo for use on promotional and marketing material.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Recreation, Parks and Leisure Committee,

- c. Mount Forest Aquatics Ad-Hoc Advisory Committee:
 - May 18, 2021 068
 - June 22, 2021 071
 - Special Meeting, July 6, 2021 075

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Committee meetings held on May 18, 2021 and June 22, 2021 and the Special Meeting held on July 6, 2021.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Mount Forest Aquatics Ad-Hoc Committee, approve the proposal and direct staff to provide \$2,660.98 to fund the purchase of the promotional material (including t-shirts) from the Council Community and Contingent Fund.

AND FURTHER THAT the Mount Forest Aquatics Ad-Hoc Committee acknowledge the \$2,660.98 as a short-term interest free loan with the expectation that these monies be repaid to the Township once funds have been recovered through merchandise sales.

2. ADMINISTRATION

- a. Report CLK 2021-019 being a report on the Trees for Woolwich program 078

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-019 being a report on the Trees for Woolwich program.

3. BUILDING

- a. Report CBO 2021-09 Building Permit Review Period Ending June 30, 2021 080

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-09 being the Building Permit Review for the period ending June 30, 2021.

4. ECONOMIC DEVELOPMENT

- a. Report EDO 2021-019 Community Growth Plan Update 082

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-019 being an update on the Township of Wellington North Community Growth Plan;

AND FURTHER that Council supports the staff recommendation to undertake a full Community Growth Plan review and update of our Vision, Goals and Strategies within the next three – five years.

- b. Report EDO 2021-020 Community Improvement Program 102

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-020 Community Improvement Program;

AND FURTHER THAT Council approves the following Community Improvement Grants:

- \$2,500 to Cynthia & Co., at 162 Main Street South in Mount Forest
- \$2,500 to Track Shot Tees at 162 Main Street South in Mount Forest
- \$3,695 to Magpies Bakery at 181 Main Street South in Mount Forest

- c. Report EDO 2021-021 Saugeen Student Startup Program Press Release 105

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-021 Saugeen Student Startup Program Press Release.

5. FINANCE

- a. Vendor Cheque Register Report, June 30, 2021 108

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated June 30, 2021.

- b. Report TR2021-010 being a report on the award of Penetration Testing works for the Township of Wellington North 110

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-010 being a report on the award of Penetration Testing works for the Township of Wellington North;

AND FURTHER THAT Council award the Penetration Testing works for the Township of Wellington North to Digital Boundary Group at a cost of \$26,450.00 plus applicable taxes;

AND FURTHER THAT Council authorizes the treasurer to sign any necessary agreements with Digital Boundary Group to execute this project.

6. OPERATIONS

- a. Report OPS 2021-025 being a report on the award of fencing services and supply and installation of red clay 112

Recommendation:

THAT the Council of the Township of Wellington North receive Report OPS 2021-024 being a report on the award of fencing services and supply and installation of red clay;

AND FURTHER THAT Council award the request for quotation 2021-006 for fencing services to B&L Farm Services Ltd O/A Modern Fencing at a cost of \$29,750.00 plus applicable taxes;

AND FURTHER THAT Council authorize the Director of Operations or their designate to sign any necessary agreements with the successful bidders to execute this project.

7. COUNCIL

- a. Grand River Conservation Authority, Member Attendance, January 1 – December 31, 2021 114

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, Member Attendance, January 1 – December 31, 2021

- b. Grand River Conservation Authority Report GM-06-21-49, dated June 25, 2021, regarding Environmental Registry Posting 019-2986: Regulatory proposal (phase 1) under the Conservation Authorities Act 115

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Grand River Conservation Authority Report GM-06-21-49, dated June 25, 2021, regarding Environmental Registry Posting 019-2986: Regulatory proposal (phase 1) under the Conservation Authorities Act

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items For Consideration on the July 12, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- North Wellington Health Care Corporation – Louise Marshall Hospital
- Lynes Blacksmith Shop Committee
- Recreation, Parks and Leisure Committee
- Wellington North Power
- Mount Forest Homecoming Committee (inactive)

Councillor Burke (Ward 2):

- Mount Forest Aquatic Ad Hoc Advisory Committee
- Lynes Blacksmith Shop Committee
- Wellington North Wellness & Team Building Committee
- Mount Forest Business Improvement Area

Councillor Hern (Ward 3):

- Wellington North Cultural Roundtable
- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Arthur BMX/Skateboard Park Advisory Committee
- EarlyON Child and Family Services Committee

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee
- Arthur BMX/Skateboard Park Advisory Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Arthur Trail Committee

Mayor Lennox:

- Committee of Adjustment
 - Wellington North Power
- Ex Officio on all committees

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ____:____ p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;*

1. REPORTS

- Report EDO 2021-022 Industrial Land Sale
- Report CLK 2021-019 being a report on the proposed sale of an unopened road allowance
- Chief Administrative Officer verbal update – Claire Stewart Medical – land sale

2. REVIEW OF CLOSED SESSION MINUTES

- June 28, 2021

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ____:____ p.m.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2021-022 Industrial Land Sale;

AND FURTHER THAT Council approves the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2021-019 being a report on the proposed sale of an unopened road allowance;

AND FURTHER THAT Council approves the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Chief Administrative Officer verbal update – Claire Stewart Medical – land sale;

AND FURTHER THAT Council approves the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the June 28, 2021 Council Meeting

CONFIRMING BY-LAW

145

Recommendation:

THAT By-law Number 075-21 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on July 12, 2021 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of July 12, 2021 be adjourned at ____ p.m.

MEETINGS, NOTICES, ANNOUNCEMENTS		
Mount Forest Business Improvement Association Directors Meeting	Tuesday, July 13, 2021	8:00 a.m.
Mount Forest Chamber of Commerce	Tuesday, July 13, 2021	7:00 p.m.
Arthur Business Improvement Association Directors Meeting	Wednesday, July 21, 2021	7:30 p.m.
Wellington North Cultural Roundtable	Thursday, July 22, 2021	12:00 p.m. to 2:00 p.m.
Regular Council Meeting – via video conference	Monday, July 26, 2021	7:00 p.m.
PIN Volunteer Webinar Series – Screening and Finding the Best Match	Wednesday, July 28, 2021	12:00 p.m. to 1:00 p.m.
Regular Council Meeting – via video conference	Monday, August 9, 2021	2:00 p.m.
Regular Council Meeting – via video conference	Monday, August 23, 2021	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms CNIB – 1-800-563-2642



GUELPH-WELLINGTON WOMEN IN CRISIS

WHO ARE WE AND WHAT DO
WE DO?

WHO ARE WE?



Guelph-Wellington Women in Crisis is a feminist community-based organization providing services to women and their children on woman abuse and sexual violence.

WHY OUR WORK IS IMPORTANT



1 in 3 Women
1 in 2 Trans* and Gender Non-Conforming Individuals
1 in 6 Men

Will experience sexual violence in their lifetime.

6,000+ women and children sleep in shelters on any given night because it isn't safe at home.

Indigenous women are killed at 6 times the rate of non-Indigenous women.

20% of Canadian teens experience dating violence.

67% of police reported incidents of Human Trafficking occur in Ontario.

G-W WIC: PROGRAMS & SERVICES



GUELPH-WELLINGTON WOMEN IN CRISIS



Rural Women's
Support Program



24/7
Crisis Line



Marianne's Place

38 Elizabeth St.



Sexual Assault Centre
Transitional & Housing Support Program
Family Court Support Program
Anti-Human Trafficking Program
Public Education
Administration

MARIANNE'S PLACE



Marianne's Place is our emergency shelter for those who identify as women and their children who are leaving:

- Intimate Partner Violence (IPV)
- Human Trafficking (HT)

Marianne's Place Provides:

- Confidential, safe and accessible housing
- 24 hour support around housing, legal and financial issues
- One-on-one, groups and activities for moms and kids
- Advocacy, accompaniments, referrals

81 Women &
63 Children Supported

TRANSITIONAL AND HOUSING SUPPORT PROGRAM (THSP)



The Transitional and Housing Support Program offers a wide range of support to women in the community who are experiencing abuse, have left abusive relationships recently or in the past, or who are considering leaving.

Services Include:

- Individual and group counselling
- Advocacy, referrals and accompaniments
- Safety and transition planning including assistance accessing financial, housing, legal and immigration supports in the community
- Preparation for legal proceedings
- Completion of forms (i.e. housing application, victim impact statement, criminal injuries compensation applications, etc.)

461 Women Supported

SEXUAL ASSAULT CENTRE (SAC)



- SAC provides confidential short or long-term counselling for those 16 years of age and older who have been sexually assaulted/abused or harassed recently or in the past

Services Include

- Groups and workshops for survivors and/or the community
- Practical assistance: advocacy, information, referrals, accompaniments
- Support and information for friends and family of sexual assault survivors

115 Women Supported

RURAL WOMEN'S SUPPORT PROGRAM



RWSP provides services to women and their children living in Wellington County who have been or are in an abusive relationship, or have experienced childhood sexual abuse/incest, recent or past sexual assault, harassment and/or stalking. They have offices located in Fergus, Mount Forest, Palmerston and Erin

Services include:

- Individual counselling, support groups
- Accompaniments, advocacy, information and referrals

237 Women Supported

FAMILY COURT SUPPORT PROGRAM (FCSP)



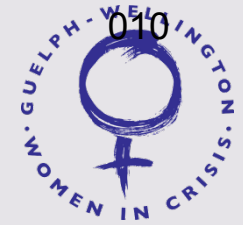
The **FSCP** supports those who have experienced abuse and are seeking supports navigating the family court system.

Services include:

- Safety planning
- General information
- Applying for Legal Aid
- Assistance with appeals
- Working with a lawyer
- Preparing for legal appointments
- Recording the history of abuse
- Advocacy, referrals and accompaniments

244 Women
Supported

ANTI-HUMAN TRAFFICKING PROGRAM



The **Anti-Human Trafficking Program** offers individual counselling and support to those who have experienced or are currently experiencing Human Trafficking.

Services Include:

- Counselling and crisis intervention
- Practical assistance (accompaniments, providing essential items, assistance with legal, medical, housing, immigration processes etc.)
- Risk assessments and safety planning
- Advocacy, referrals and connections to community supports
- Emergency shelter support
- Public education, trainings, and targeted outreach
- Assistance accessing funding from government programs supporting survivors of human trafficking

48 Women
Supported

24-HOUR CRISIS LINE



- 24/7 Crisis support and intervention to those experiencing abuse (sexual, physical, emotional etc.) and/or human trafficking
- Housed at Marianne's Place
- Referrals and support to other agencies
- Access to all program areas, including intake to the shelter

**519-836-5710 /
1-800-265-SAFE (7233)**

3,247 Calls Supported

PUBLIC EDUCATION

- Violence-Prevention education for groups, workplaces, schools & community organizations
- Lessons, Units, Workshops, Trainings, Presentations, Peer Support Groups and Events
- Creating and distributing resources for community partners

113 educational events
1,002 participants

THEMED PRESENTATIONS

- Self-Esteem and Positive Body Image
- Healthy Relationships (romantic and other)
- Sexual Communication and Consent
- Sex and Substances
- Creating Safe Spaces for Queer Youth
- Sexual Orientation and Gender-Identity
- Gender Stereotypes
- Healthy Masculinity
- Teen Dating Violence
- Emotional Intimacy
- Feminism 101

THEMED PRESENTATIONS



- Internet Safety
- Human Trafficking
- Pornography Literacy
- Power of Language
- Safer Partying
- Sexual Health
- Violence Against Indigenous Women
- Women, Media, and Representation
- Bystander Intervention

HOW TO CONNECT PEOPLE TO OUR SERVICES



Client self-referral or community partner referral – All Services

- 24-Hour Crisis Line: 519-836-5710 OR 1-800-265-7233 (SAFE)
- Administrative Line (General) : 519-836-1110

Rural Women's Support Program

Fergus: (519)-843-6834

Erin: (519) 833-2301

Palmerston: (519) 343-5192 / 1-800-661-6041

Mount Forest: (519) 323-3638

HOW TO CONNECT PEOPLE TO OUR SERVICES



Public Education

- Jensen Williams, Public Educator
- wiceducator@gwwomenincrisis.org
- 518-836-110 ext: 234 (work)
- 613-294-7579 (cell)



GET INVOLVED



AWARENESS DAYS/MONTHS

February 22nd: Human Trafficking Awareness Day

March 8th: International Women's Day

May: Sexual Assault Prevention Month

May 5th: Red Dress Day / National Day of Awareness for Missing and Murdered Indigenous Women, Girls and Two-Spirit People

June: Pride Month and Indigenous History Month

September: Take Back the Night

October 4th: Sisters in Spirit

October: Women's History Month

November: Woman Abuse Prevention Month

November 25th-December 10th: 16 Days of Activism to End Gender-Based Violence

December 6th: National Day of Remembrance and Action on Violence Against Women

QUESTIONS??



Pathways to Connection⁰²⁰ for Guelph-Wellington Women in Crisis' Programs and Services



24-Hr Crisis Line

(519)-836-5710 / 1-800-265-SAFE (7233)

Administrative Line (general inquiries)

(519)-836-1110

Rural Women's Support Program

Fergus: (519)-843-6834

Erin: (519) 833-2301

Palmerston: (519) 343-5192 / 1-800-661-6041

Mount Forest: (519) 323-3638

Public Education

wiceducator@gwwomenincrisis.org or 519-836-1110 ext. 234

If you are looking for more information about our programs and services you
can visit our website at gwwomenincrisis.org

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
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YEAR ENDED DECEMBER 31, 2020

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INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Township of Wellington North

Opinion

We have audited the accompanying consolidated financial statements of The Corporation of the Township of Wellington North, which comprise the consolidated statement of financial position as at December 31, 2020 and the consolidated statements of operations, change in net financial assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the Township of Wellington North as at December 31, 2020 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of The Corporation of the Township of Wellington North in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the corporation's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the corporation's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the corporation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Guelph, Ontario
July 12, 2021

Chartered Professional Accountants
Licensed Public Accountants

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash (note 3)	\$ 21,253,419	\$ 23,896,221
Investments	10,646	10,646
Taxes receivable	1,067,803	1,005,584
Trade and other receivables	2,227,323	2,569,370
Long term receivables (note 4)	177,380	245,915
Investment in Wellington North Power Inc. (note 5)	<u>5,477,987</u>	<u>5,275,957</u>
	<u>30,214,558</u>	<u>33,003,693</u>
LIABILITIES		
Accounts payable and accrued liabilities	4,493,625	3,225,930
Deferred revenue (note 6)	2,245,764	1,906,474
Long term debt (note 7)	<u>992,123</u>	<u>2,399,468</u>
	<u>7,731,512</u>	<u>7,531,872</u>
NET FINANCIAL ASSETS	<u>22,483,046</u>	<u>25,471,821</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (schedule 2)	121,569,450	115,477,864
Prepaid expenses	<u>34,479</u>	<u>27,848</u>
	<u>121,603,929</u>	<u>115,505,712</u>
ACCUMULATED SURPLUS (schedule 3)	<u>\$144,086,975</u>	<u>\$140,977,533</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2020

	2020 Budget (note 8)	2020 Actual	2019 Actual
REVENUE			
Net taxation/user charges	\$ 7,987,302	\$ 8,173,959	\$ 7,900,251
Fees and service charges	6,021,818	5,623,175	5,764,814
Grants	2,492,020	3,014,429	3,284,439
Other income (note 8)	1,113,618	1,199,603	2,127,489
Obligatory reserve funds revenue recognized (note 6)	<u>0</u>	<u>687,012</u>	<u>3,370,112</u>
	<u>17,614,758</u>	<u>18,698,178</u>	<u>22,447,105</u>
EXPENSES (schedule 1)			
General government	1,261,477	1,175,458	1,760,257
Protection to persons and property	1,671,285	1,628,781	1,564,840
Transportation services	6,870,675	6,356,632	6,732,098
Environmental services	3,992,430	3,712,593	3,597,509
Health services	137,832	140,841	53,465
Recreation and cultural services	2,363,946	1,909,846	2,099,204
Planning and development	<u>724,331</u>	<u>664,585</u>	<u>434,251</u>
	<u>17,021,976</u>	<u>15,588,736</u>	<u>16,241,624</u>
ANNUAL SURPLUS	<u>\$ 592,782</u>	<u>\$ 3,109,442</u>	<u>\$ 6,205,481</u>
ACCUMULATED SURPLUS at beginning of year		\$140,977,533	\$134,772,052
Annual surplus		<u>3,109,442</u>	<u>6,205,481</u>
ACCUMULATED SURPLUS at end of year		<u>\$144,086,975</u>	<u>\$140,977,533</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2020

	2020 Budget (note 8)	2020 Actual	2019 Actual
Annual surplus	\$ <u>592,782</u>	\$ <u>3,109,442</u>	\$ <u>6,205,481</u>
Acquisition of tangible capital assets	(18,917,988)	(11,599,265)	(8,840,484)
Amortization of tangible capital assets	5,347,824	5,214,352	5,347,824
Loss (gain) on disposal of tangible capital assets	(35,000)	111,686	(133,568)
Proceeds on disposal of tangible capital assets	<u>0</u>	<u>181,641</u>	<u>172,452</u>
	<u>(13,605,164)</u>	<u>(6,091,586)</u>	<u>(3,453,776)</u>
Change in prepaid expenses	<u>0</u>	<u>(6,631)</u>	<u>(2,655)</u>
(DECREASE) INCREASE IN NET FINANCIAL ASSETS	\$ <u>(13,012,382)</u>	(2,988,775)	2,749,050
NET FINANCIAL ASSETS at beginning of year		<u>25,471,821</u>	<u>22,722,771</u>
NET FINANCIAL ASSETS at end of year		\$ <u>22,483,046</u>	\$ <u>25,471,821</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED STATEMENT OF CASH FLOW
FOR THE YEAR ENDED DECEMBER 31, 2020

	2020	2019
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		
Annual surplus for the year	\$ <u>3,109,442</u>	\$ <u>6,205,481</u>
Items not requiring an outlay of cash		
Amortization	5,214,352	5,347,824
Loss (gain) on disposal of tangible capital assets	111,686	(133,568)
Share of income of Wellington North Power Inc.	<u>(202,030)</u>	<u>(250,212)</u>
	<u>5,124,008</u>	<u>4,964,044</u>
	<u>8,233,450</u>	<u>11,169,525</u>
Net changes in non-cash working capital		
Taxes receivable	(62,219)	21,623
Trade and other receivables	342,047	688,867
Accounts payable and accrued liabilities	1,267,695	123,712
Prepaid expenses	(6,631)	(2,655)
Deferred revenue	<u>339,290</u>	<u>(2,181,341)</u>
	<u>1,880,182</u>	<u>(1,349,794)</u>
	<u>10,113,632</u>	<u>9,819,731</u>
CASH PROVIDED BY (USED IN) CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(11,599,265)	(8,840,484)
Proceeds on disposal of tangible capital assets	<u>181,641</u>	<u>172,452</u>
	<u>(11,417,624)</u>	<u>(8,668,032)</u>
CASH USED IN FINANCING ACTIVITIES		
Repayment of long term debt	<u>(1,407,345)</u>	<u>(1,257,224)</u>
CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES		
Long term receivables	68,535	(162,462)
Dividends received from Wellington North Power Inc.	<u>0</u>	<u>55,674</u>
	<u>68,535</u>	<u>(106,788)</u>
NET DECREASE IN CASH	<u>(2,642,802)</u>	<u>(212,313)</u>
CASH, beginning of year	<u>23,896,221</u>	<u>24,108,534</u>
CASH, end of year	\$ <u>21,253,419</u>	\$ <u>23,896,221</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of The Corporation of the Township of Wellington North are the representation of management prepared in accordance with Canadian public sector accounting standards (PSAS) as established by the Public Sector Accounting Board (PSAB) of CPA Canada. Significant accounting policies adopted by The Corporation of the Township of Wellington North are as follows:

(a) **ACKNOWLEDGEMENT OF RESPONSIBILITY**

The management of The Corporation of the Township of Wellington North acknowledges its responsibility for the creation and compilation of the consolidated financial statements and the following significant accounting policy decisions and related policy notes.

(b) **BASIS OF CONSOLIDATION**

- (i) These consolidated statements reflect the assets, liabilities, revenues and expenses of the current fund, capital fund, reserves and reserve funds of all municipal organizations, committees and boards which are controlled by Council. All interfund assets and liabilities and revenues and expenses have been eliminated on consolidation. The following board has been reflected in the consolidated financial statements:

Mount Forest Business Improvement Area 100%

Government business enterprises and partnerships are separate legal entities which do not rely on the municipality for funding. Investments in government business enterprises are accounted for using the modified equity method. The following government business enterprise is reflected in the consolidated financial statements:

Wellington North Power Inc. 96.71%

- (ii) **Accounting for County and School Board Transactions:**
The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards and the County of Wellington are not reflected in the municipal fund balances of these financial statements. Overlevies (underlevies) are reported on the Consolidated Statement of Financial Position as accrued liabilities (other receivables). See note 10.
- (iii) Trust funds and their related operations administered by the municipality are not consolidated, but are reported separately on the Trust Funds Statement of Financial Position and Continuity.

(c) **BASIS OF ACCOUNTING**

- (i) Sources of financing and expenditures are reported on the accrual basis of accounting.
- (ii) The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) USE OF ESTIMATES

The preparation of financial statements in accordance with PSAS requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring management's estimates include amortization of tangible capital assets and accrued liabilities. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.

(e) INVESTMENTS

Investments held by the municipality are recorded at cost.

(f) LONG TERM RECEIVABLES

Long term receivables are recorded at cost.

(g) DEFERRED REVENUE

The revenue is reported on the consolidated statement of operations in the year in which it is used for the specified purpose, and any unspent revenue is deferred to the following year.

(h) FINANCIAL INSTRUMENTS

Measurement of financial instruments

The company initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

The company subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. If an impairment has occurred, the carrying amount of financial assets measured at amortized cost is reduced to the greater of the discounted future cash flows expected or the proceeds that could be realized from the sale of the financial asset. The amount of the write-down is recognized in net earnings. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net earnings.

Transaction costs

The company recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(i) **NON-FINANCIAL ASSETS**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributed to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset is amortized on a straight-line basis over its estimated useful life as follows:

Land improvements	30 to 75 years
Buildings	20 to 50 years
Machinery and equipment	5 to 50 years
Vehicles	10 to 20 years
Roads	30 years
Bridges and culverts	50 years
Water and sewer systems	70 years

Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value and are recognized as revenue at the date of receipt.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(j) **POST-EMPLOYMENT BENEFITS**

The contributions to the Ontario Municipal Employees Retirement System ("OMERS"), a multi-employer defined benefit plan, are expensed when contributions are due.

(k) **REVENUE RECOGNITION**

Revenues are recognized as follows:

- (i) Taxation, user charges, and penalties and interest on taxation are recognized as revenue when the amounts are levied on the municipality's ratepayers.
- (ii) Other fines and penalties, and donations are recognized when collected.
- (iii) Fees and services charges, and other revenue are recorded upon sale of goods or provision of service when collection is reasonably assured.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(k) **REVENUE RECOGNITION (continued)**

- (iv) Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur providing the transfers are authorized, eligibility criteria have been met and reasonable estimates of the amounts can be made.
- (v) Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes, such as grants, is reported as deferred revenue on the consolidated statement of financial position. The revenue is recognized in the consolidated statement of operations in the year in which it is used for the specified purpose.

2. FINANCIAL INSTRUMENTS

Unless otherwise noted, it is management's opinion that the corporation is not exposed to significant interest, credit, currency, liquidity, or other price risks arising from its financial instruments.

The extent of the corporation's exposure to these risks did not change in 2020 compared to the previous period.

The corporation does not have a significant exposure to any individual customer or counterpart.

3. CASH

The Township of Wellington North has an undrawn credit facility of \$1,000,000 for operating purposes.

The municipality's deposits are held with a Canadian Chartered Bank. The Canadian Deposit Insurance Corporation insures deposits up to a maximum of \$100,000 per depositor.

4. LONG TERM RECEIVABLES

	2020	2019
Sewer loans, 6%, various repayment amounts, due from 2021 to 2023	\$ 17,504	\$ 12,504
VTB mortgage, no interest, annual payments of \$20,000, due 2023	60,000	80,000
Mount Forest Lions Club, no interest, due 2022	0	43,141
Arthur BIA, no interest, equal instalments due 2021 and 2022	10,000	0
Tile drainage loans, 6%, various repayments, due from 2021 to 2028	<u>89,876</u>	<u>110,270</u>
	<u>\$ 177,380</u>	<u>\$ 245,915</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

5. INVESTMENT IN WELLINGTON NORTH POWER INC.

Wellington North Power Inc. is a corporation incorporated under the laws of the Province of Ontario and provides municipal electrical services. The Corporation of the Township of Wellington North owns 96.71% of the outstanding shares of Wellington North Power Inc.

The following summarizes the financial position and operations of the government business enterprise which has been reported in these financial statements using the modified equity method:

	2020	2019
Investment in common shares	\$ 1,585,016	\$ 1,585,016
Note receivable on demand, interest at 4.54%	985,016	985,016
Share of accumulated net income	<u>2,907,955</u>	<u>2,705,925</u>
	<u>\$ 5,477,987</u>	<u>\$ 5,275,957</u>

During 2020, The Corporation of the Township of Wellington North received interest of \$44,720 (2019 - \$44,720), grants of \$40,275 (2019 - \$0) and dividends of \$0 (2019 - \$55,674) from Wellington North Power Inc. The municipality paid service fees of \$101,174 (2019 - \$100,609) and other expenses of \$9,173 (2019 - \$77,947) to Wellington North Power Inc. and purchased assets worth \$0 (2019 - \$340,026).

The following is selected financial information from the December 31, 2020 audited financial statements of Wellington North Power Inc.

	2020	2019
Assets	<u>\$ 15,863,016</u>	<u>\$ 14,844,750</u>
Liabilities	\$ 10,388,343	\$ 9,649,976
Equity	4,862,301	4,648,434
Regulatory balances	<u>612,372</u>	<u>546,340</u>
	<u>\$ 15,863,016</u>	<u>\$ 14,844,750</u>
Revenues	\$ 15,372,745	\$ 15,151,251
Expenses	<u>15,158,878</u>	<u>14,836,637</u>
Net income for the year	<u>\$ 213,867</u>	<u>\$ 314,614</u>

6. DEFERRED REVENUE

	DEC 31/19	CONTRI- BUTIONS RECEIVED	INVEST- MENT INCOME	REVENUE RECOGNIZED	DEC 31/20
OBLIGATORY RESERVE FUNDS					
Development charges	\$ 1,161,499	\$ 597,637	\$ 13,756	\$ (305,016)	\$ 1,467,876
Recreational land	201,351	36,000	2,464	0	239,815
Main St. revitalization	25,687	0	0	(25,687)	0
Gas tax	<u>423,724</u>	<u>361,425</u>	<u>2,275</u>	<u>(356,309)</u>	<u>431,115</u>
	1,812,261	995,062	18,495	(687,012)	2,138,806
OTHER	<u>94,213</u>	<u>135,806</u>	<u>0</u>	<u>(123,061)</u>	<u>106,958</u>
	<u>\$ 1,906,474</u>	<u>\$ 1,130,868</u>	<u>\$ 18,495</u>	<u>\$ (810,073)</u>	<u>\$ 2,245,764</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

7. LONG TERM DEBT

The balance of long term debt on the Consolidated Statement of Financial Position is made up of the following:

	2020	2019
Tile drainage loans payable, 6%, due from 2021 to 2028	\$ 89,876	\$ 110,270
Debenture payable, 5.84%, payable \$128,114 semi-annually, principal and interest, due August 2024	902,247	1,097,198
Debenture payable, 4.85%, principal repayments annually at increasing rate, due June 2020	<u>0</u>	<u>1,192,000</u>
	<u>\$ 992,123</u>	<u>\$ 2,399,468</u>

Principal repayments, in aggregate, are due as follows:

2021	\$ 224,193
2022	230,792
2023	240,318
2024	254,448
2025	9,686
Thereafter	<u>32,686</u>
	<u>\$ 992,123</u>

8. OTHER INCOME

	2020 Budget (note 8)	2020 Actual	2019 Actual
Penalties and interest on taxation	\$ 175,000	\$ 158,264	\$ 155,439
Miscellaneous	37,900	49,829	73,576
Other fines and penalties	1,250	1,928	3,841
Investment income (note 4)	272,000	316,945	683,408
Rents, concessions and franchises	592,468	559,608	583,685
Donations	0	22,685	243,760
Gain (loss) on disposal of tangible capital assets	35,000	(111,686)	133,568
Government business enterprise (note 4)	<u>0</u>	<u>202,030</u>	<u>250,212</u>
	<u>\$ 1,113,618</u>	<u>\$ 1,199,603</u>	<u>\$ 2,127,489</u>

9. CORRESPONDING FIGURES

Certain figures presented for corresponding purposes have been reclassified to conform to the current year's presentation.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

10. BUDGET AMOUNTS

The budget figures are presented for comparison purposes as prepared and approved by council, reclassified to confirm to the current financial statement presentation. The budgeted figures are prepared on the cash basis of accounting and have been restated to confirm to the accrual basis of accounting on which the actual figures are reported. The following chart reconciles the approved budget with the budget figures as presented in these consolidated financial statements:

Revenue

Approved Budget	\$ 36,730,146
Transfer from reserve funds, net	(9,712,897)
Prior year carried forward	(9,436,366)
Unfunded amounts	<u>33,875</u>
Total revenues	<u>17,614,758</u>

Expenses

Approved Budget	36,730,146
Acquisition of tangible capital assets	(18,917,988)
Debt principal repayments	(1,386,950)
Amortization	5,347,824
Contribution to Operating from Capital Fund, Reserves and Reserve Funds	<u>(4,751,056)</u>
Total expenses	<u>17,021,976</u>

Annual surplus \$ 592,782

11. PENSION AGREEMENTS

The municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of 41 (2019 - 45) members of its staff. This plan is a defined benefit plan which specifies the amount of the retirement entitlement to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The employer amount contributed to OMERS for 2020 by the municipality was \$278,881 (2019 - \$251,747). The contribution rate for 2020 was 9.0% to 14.6%, depending on age and income level, which is consistent with the previous year. OMERS is a multi-employer plan, therefore any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit. The last available report for the OMERS plan was December 31, 2020. At that time, the plan reported a \$3.2 billion actuarial deficit (2019 - \$3.4 billion actuarial deficit), based on accrued pension obligations of \$111.8 billion (2019 - \$106.4 billion) and net assets available for benefits of \$105.6 billion (2019 - \$109.4 billion).

12. OPERATIONS OF THE SCHOOL BOARDS AND THE COUNTY OF WELLINGTON

During the year, the following taxation revenue was raised and remitted to the school boards and County of Wellington:

	2020	2019
School Boards	\$ 3,942,140	\$ 3,739,820
County of Wellington	<u>10,452,892</u>	<u>9,749,075</u>
	<u>\$ 14,395,032</u>	<u>\$ 13,488,895</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

13. TRUST FUNDS

The trust funds administered by the municipality amounting to \$353,381 (2019 - \$348,127) have not been included in the statement of financial position, nor have the operations been included in the statement of operations.

14. SEGMENTED INFORMATION

The Corporation of the Township of Wellington North is a diversified municipal government institution that provides a wide range of services to its residents such as fire, sewer, water, recreational and planning. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

This segment relates to the governance and operations of the municipality itself and cannot be directly attributed to another specific segment.

Protection to Persons and Property

Protection is comprised of fire protection, conservation authority, emergency measures, animal control and building and structural inspection. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers. The building department provides a number of services including maintenance and enforcement of building and construction codes and review of all property development plans through its application process.

Transportation Services

Transportation services is responsible for construction and maintenance of the municipality's roadways, bridges, parking areas and streetlights.

Environmental Services

This segment provides the municipality's drinking water, processes and cleans sewage and ensures the municipality's water systems meet all provincial standards.

Health Services

Health services includes contributions to the operations of local cemeteries.

Recreation and Cultural Services

This segment provides services meant to improve the health and development of the municipality's residents. The municipality operates and maintains parks, arenas, a swimming pool and community centres. The municipality also provides recreational programs.

Planning and Development

This segment is responsible for planning and zoning, including the official plan. This service area also includes tourist information and promotion, economic development, business improvement area and drainage.

15. MATERIAL UNCERTAINTY DUE TO THE NOVEL CORONAVIRUS (COVID-19)

During the year and subsequent to year end, the Novel Coronavirus (COVID-19) significantly impacted the economy in Canada and globally. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of business disruption and the related financial impact cannot be reasonably estimated at this time. This may impact the timing and amounts realized on the corporation's assets and its future ability to deliver all services.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
SCHEDULE OF SEGMENTED DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2020

Schedule 1

	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation and Cultural Services	Planning and Development	2020	2019
EXPENSES									
Salaries and benefits	\$ 495,173	\$ 632,888	\$ 1,483,668	\$ 701,738	\$ 31,871	\$ 611,204	\$ 144,737	\$ 4,101,279	\$ 4,738,942
Materials	394,585	610,255	1,384,116	1,152,943	103,142	755,071	407,154	4,807,266	4,359,594
Contracted services	107,874	42,057	80,083	658,550	2,407	129,598	112,694	1,133,263	1,396,651
Rents and financial expenses	89,288	0	0	0	0	0	0	89,288	90,130
Interest on long term debt	0	0	7,007	73,680	0	735	0	81,422	152,921
Amortization	86,842	183,411	3,401,758	1,125,682	3,421	413,238	0	5,214,352	5,347,824
Other	<u>1,696</u>	<u>160,170</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>161,866</u>	<u>155,562</u>
	<u>\$ 1,175,458</u>	<u>\$ 1,628,781</u>	<u>\$ 6,356,632</u>	<u>\$ 3,712,593</u>	<u>\$ 140,841</u>	<u>\$ 1,909,846</u>	<u>\$ 664,585</u>	<u>\$15,588,736</u>	<u>\$16,241,624</u>

See notes to the consolidated financial statements

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2020

Schedule 2

	Land and Land Improvements	Buildings	Machinery and Equipment	Vehicles	Roads	Bridges and Culverts	Water and Sewer Systems	2020	2019
COST									
Balance, beginning of year	\$ 5,318,492	\$ 19,369,913	\$ 33,411,307	\$ 8,674,632	\$ 141,476,284	\$ 8,018,542	\$ 34,792,165	\$ 251,061,335	\$ 242,724,889
Additions during the year	16,869	35,525	194,636	901,666	2,686,197	404,442	7,359,930	11,599,265	8,840,484
Disposals during the year	<u>0</u>	<u>0</u>	<u>(6,598)</u>	<u>(525,051)</u>	<u>0</u>	<u>(20,617)</u>	<u>(505,407)</u>	<u>(1,057,673)</u>	<u>(504,038)</u>
Balance, end of year	<u>5,335,361</u>	<u>19,405,438</u>	<u>33,599,345</u>	<u>9,051,247</u>	<u>144,162,481</u>	<u>8,402,367</u>	<u>41,646,688</u>	<u>261,602,927</u>	<u>251,061,335</u>
ACCUMULATED AMORTIZATION									
Balance, beginning of year	593,698	7,493,704	12,222,487	4,085,315	97,097,635	3,229,998	10,860,634	135,583,471	130,700,801
Amortization for the year	37,483	394,952	469,679	459,511	2,831,645	203,830	817,252	5,214,352	5,347,824
Accumulated amortization on disposals	<u>0</u>	<u>0</u>	<u>(6,598)</u>	<u>(525,051)</u>	<u>0</u>	<u>(20,617)</u>	<u>(212,080)</u>	<u>(764,346)</u>	<u>(465,154)</u>
Balance, end of year	<u>631,181</u>	<u>7,888,656</u>	<u>12,685,568</u>	<u>4,019,775</u>	<u>99,929,280</u>	<u>3,413,211</u>	<u>11,465,806</u>	<u>140,033,477</u>	<u>135,583,471</u>
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS									
	<u>\$ 4,704,180</u>	<u>\$ 11,516,782</u>	<u>\$ 20,913,777</u>	<u>\$ 5,031,472</u>	<u>\$ 44,233,201</u>	<u>\$ 4,989,156</u>	<u>\$ 30,180,882</u>	<u>\$ 121,569,450</u>	<u>\$ 115,477,864</u>

The net book value of tangible capital assets not being amortized because they are under construction (or development or have been removed from service) is \$10,642,470 (2019 - \$6,602,663).

No contributed capital assets were recognized in the financial statements during the year.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

SCHEDULE OF ACCUMULATED SURPLUS

Schedule 3

AS AT DECEMBER 31, 2020

	2020	2019
SURPLUSES		
Invested in tangible capital assets		
Tangible capital assets at cost less amortization	\$121,569,450	\$115,477,864
Unexpended capital financing	3,621,168	8,914,039
Capital assets financed by long term debt and to be funded in future periods	<u>(902,247)</u>	<u>(2,289,198)</u>
	124,288,371	122,102,705
General surplus	233,846	0
Investment in Wellington North Power Inc.	5,477,987	5,275,957
Recreation, community centres and arenas	9,494	5,726
Business improvement areas	56,132	54,245
Other	<u>20,422</u>	<u>0</u>
	<u>130,086,252</u>	<u>127,438,633</u>
RESERVE FUNDS		
Capital purposes	<u>12,126,613</u>	<u>11,587,510</u>
RESERVES		
Working funds	1,449,544	1,574,824
Current purposes	421,926	353,926
Capital purposes	<u>2,640</u>	<u>22,640</u>
	<u>1,874,110</u>	<u>1,951,390</u>
	<u>\$144,086,975</u>	<u>\$140,977,533</u>

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of: The Corporation of the Township of Wellington North

Opinion

We have audited the accompanying financial statements of The Corporation of the Township of Wellington North trust funds, which comprise the statement of financial position as at December 31, 2020 and the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, these financial statements present fairly, in all material respects, the financial position of The Corporation of the Township of Wellington North trust funds as at December 31, 2020 and the results of their operations for the year then ended in accordance with Canadian public sector accounting standards.

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of The Corporation of the Township of Wellington North in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the trust funds' ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the trust funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the trust funds' financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the trust funds's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the trust funds's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the trust funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Guelph, Ontario
July 12, 2021

Chartered Professional Accountants
Licensed Public Accountants

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH - TRUST FUNDS
 STATEMENTS OF FINANCIAL POSITION AND CONTINUITY
 AS AT DECEMBER 31, 2020

	Subdividers	Cemetery Care and Maintenance	History Books
STATEMENT OF FINANCIAL POSITION			
Assets			
Cash	\$ 2,515	\$ 268,128	\$ 8,397
Investments (note 2)	0	69,612	0
Due from Township	<u>0</u>	<u>5,479</u>	<u>0</u>
	<u>\$ 2,515</u>	<u>\$ 343,219</u>	<u>\$ 8,397</u>
Liabilities			
Deferred revenue (prepaid plots)	\$ <u>0</u>	\$ <u>750</u>	\$ <u>0</u>
Fund balance	<u>2,515</u>	<u>342,469</u>	<u>8,397</u>
	<u>\$ 2,515</u>	<u>\$ 343,219</u>	<u>\$ 8,397</u>

STATEMENT OF CONTINUITY

Fund balance, beginning of year	\$ <u>2,491</u>	\$ <u>337,321</u>	\$ <u>8,315</u>
Receipts			
Interest earned	24	3,328	82
Share of plot sales	0	4,425	0
Monument fees	<u>0</u>	<u>725</u>	<u>0</u>
	<u>24</u>	<u>8,478</u>	<u>82</u>
Disbursements			
Transfer to municipality for operating costs	<u>0</u>	<u>3,330</u>	<u>0</u>
Fund balance, end of year	<u>\$ 2,515</u>	<u>\$ 342,469</u>	<u>\$ 8,397</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH - TRUST FUNDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the trust funds of The Corporation of the Township of North Wellington are the representation of management prepared in accordance with accounting policies prescribed for Ontario municipalities by the Ministry of Municipal Affairs and Housing and Canadian public sector accounting standards. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments.

(a) **BASIS OF ACCOUNTING**

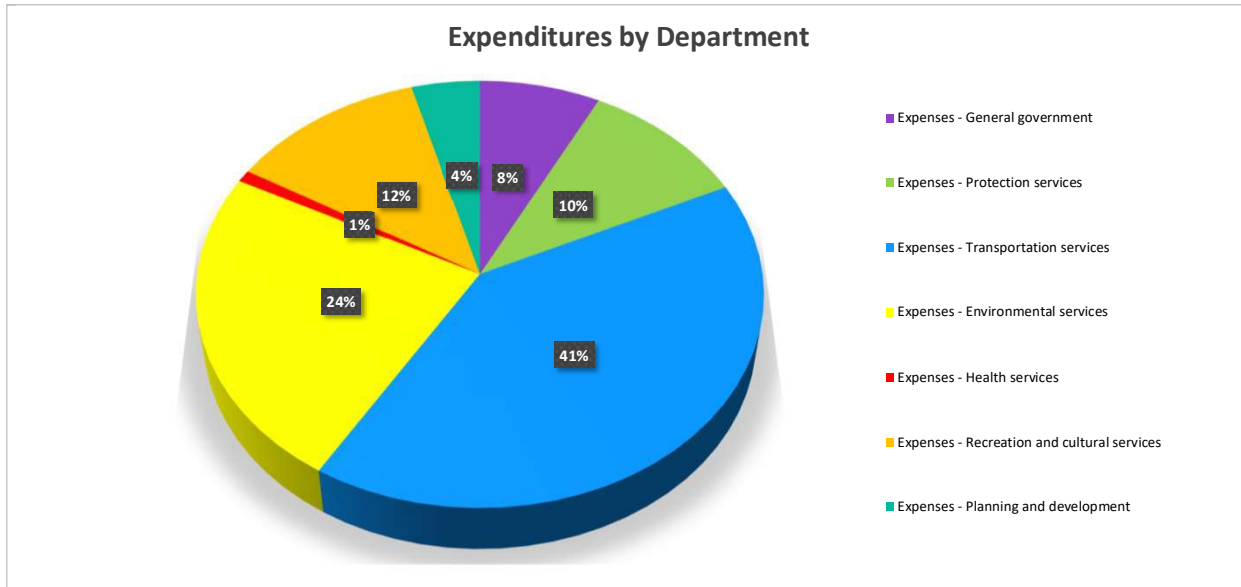
- (i) Sources of financing and expenditures are reported on the accrual basis of accounting.
- (ii) The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

2. INVESTMENTS

Total investments of \$69,612 (2019 - \$68,732) reported on the statement of financial position at cost have a market value of \$67,790 (2019 - \$66,489).

**The Township of Wellington North
Summary of Key Operating Measures
December 31, 2020**

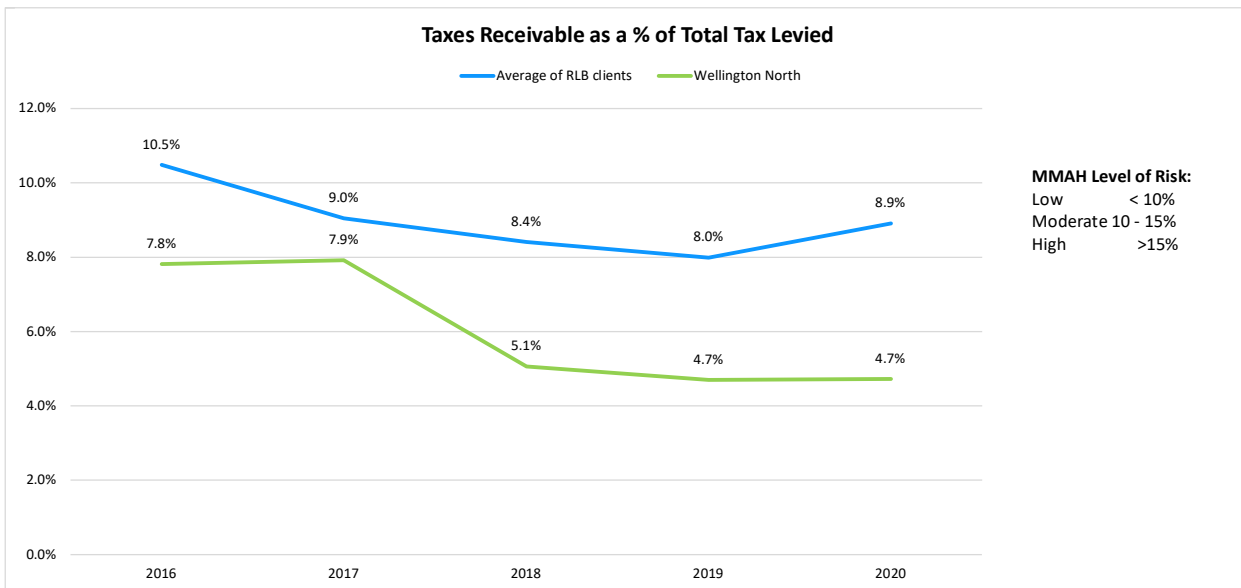
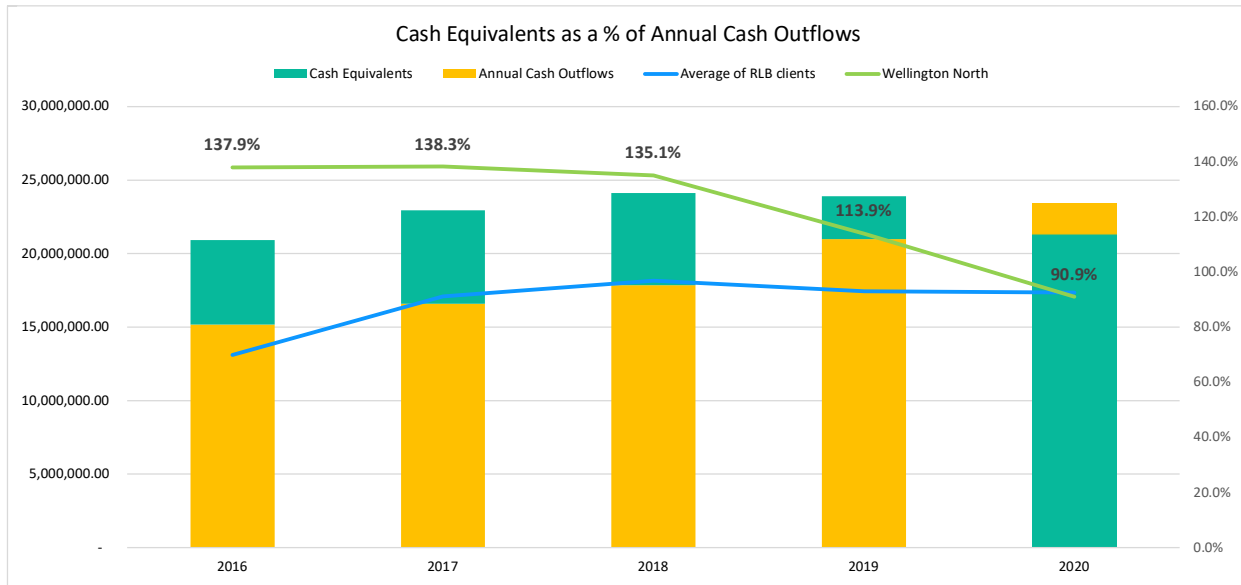
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	2016	2017	2018	2019	2020
Expenses - General government	9.0%	11.2%	10.3%	10.8%	7.5%
Expenses - Protection services	8.8%	9.0%	10.5%	9.6%	10.4%
Expenses - Transportation services	41.0%	41.1%	41.3%	41.4%	40.8%
Expenses - Environmental services	24.9%	22.0%	22.1%	22.1%	23.8%
Expenses - Health services	0.3%	0.3%	0.4%	0.3%	0.9%
Expenses - Recreation and cultural services	13.8%	14.5%	13.1%	12.9%	12.3%
Expenses - Planning and development	2.2%	1.9%	2.4%	2.7%	4.3%

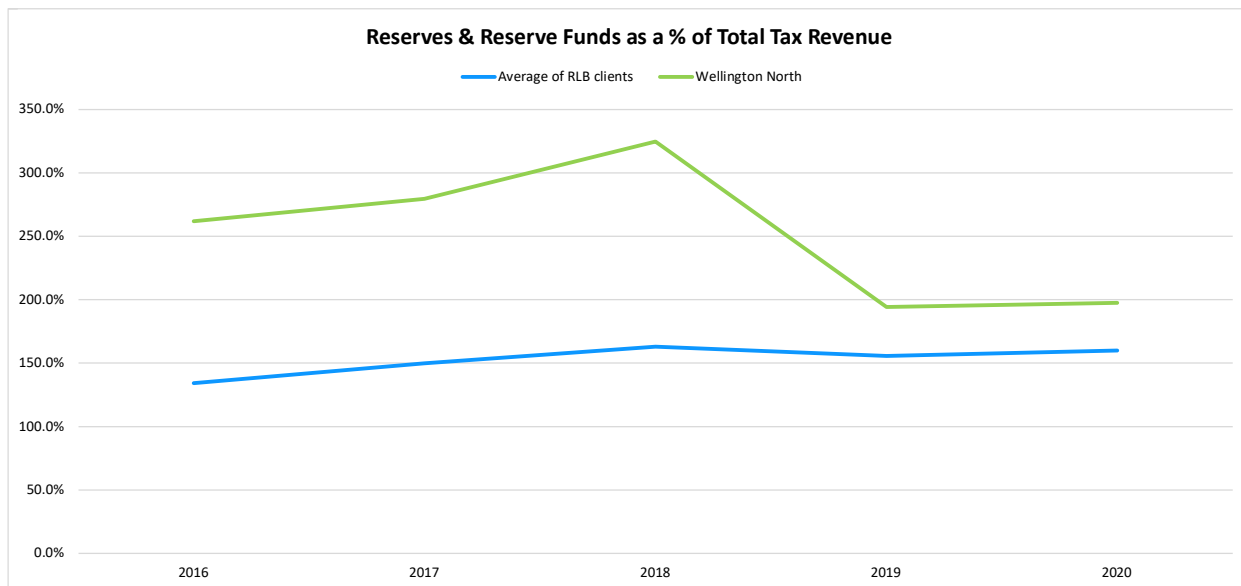
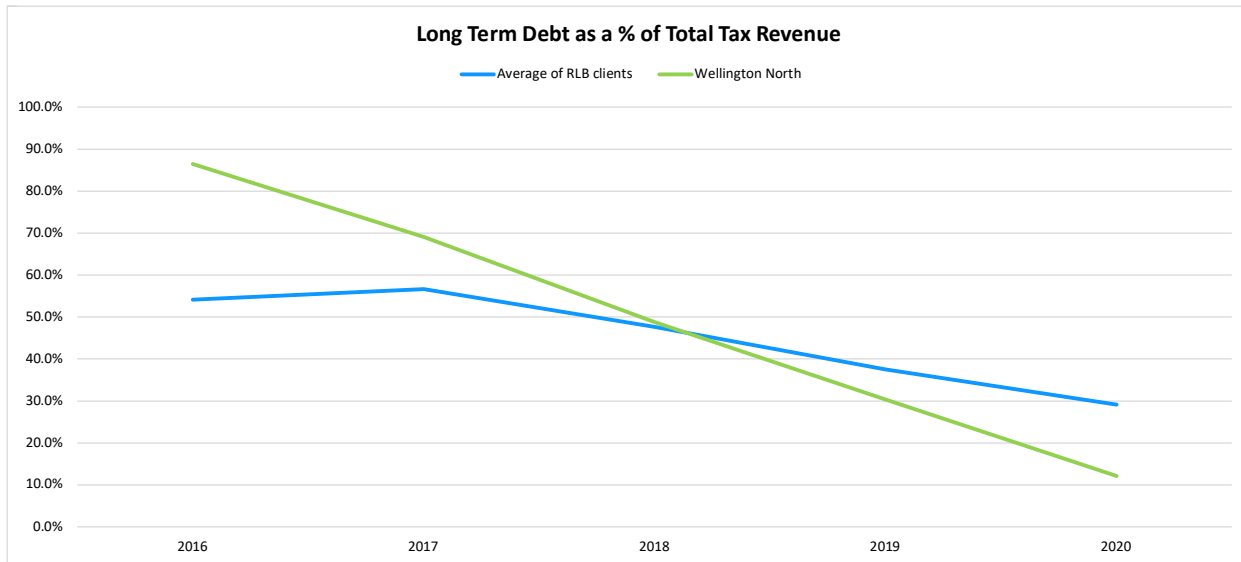
The Township of Wellington North
Summary of Key Operating Measures
December 31, 2020

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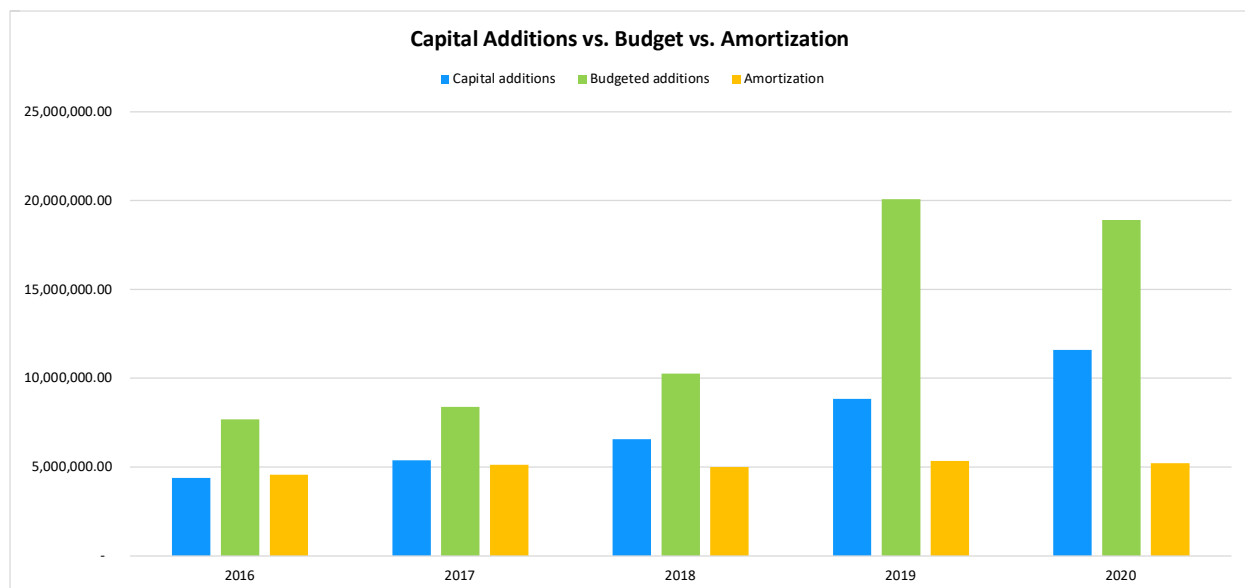
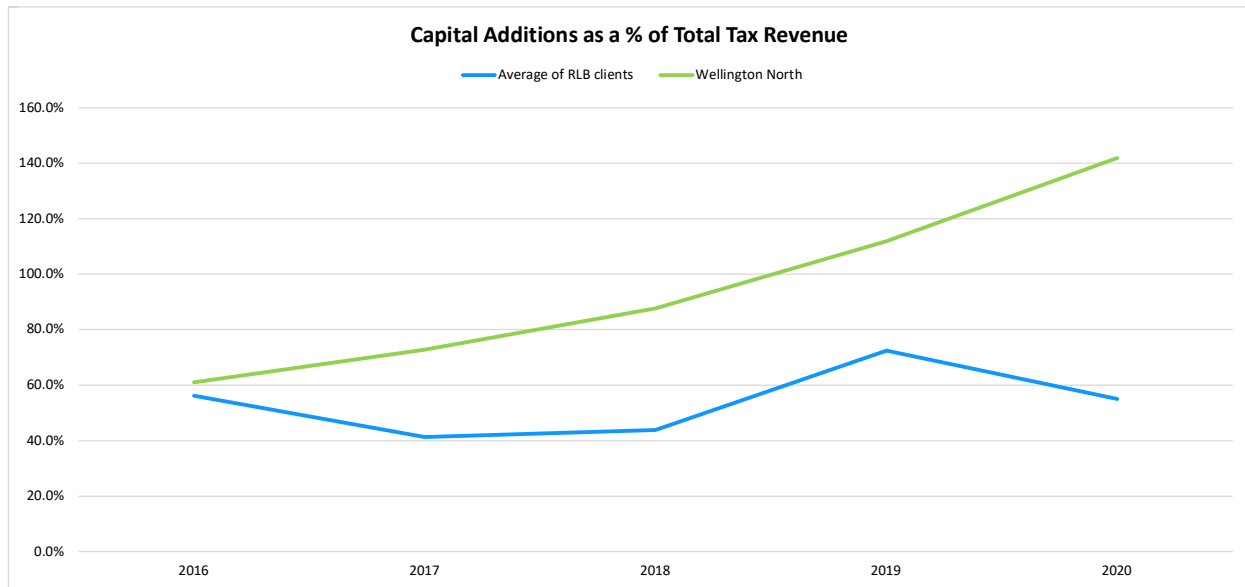
The Township of Wellington North
Summary of Key Operating Measures
December 31, 2020

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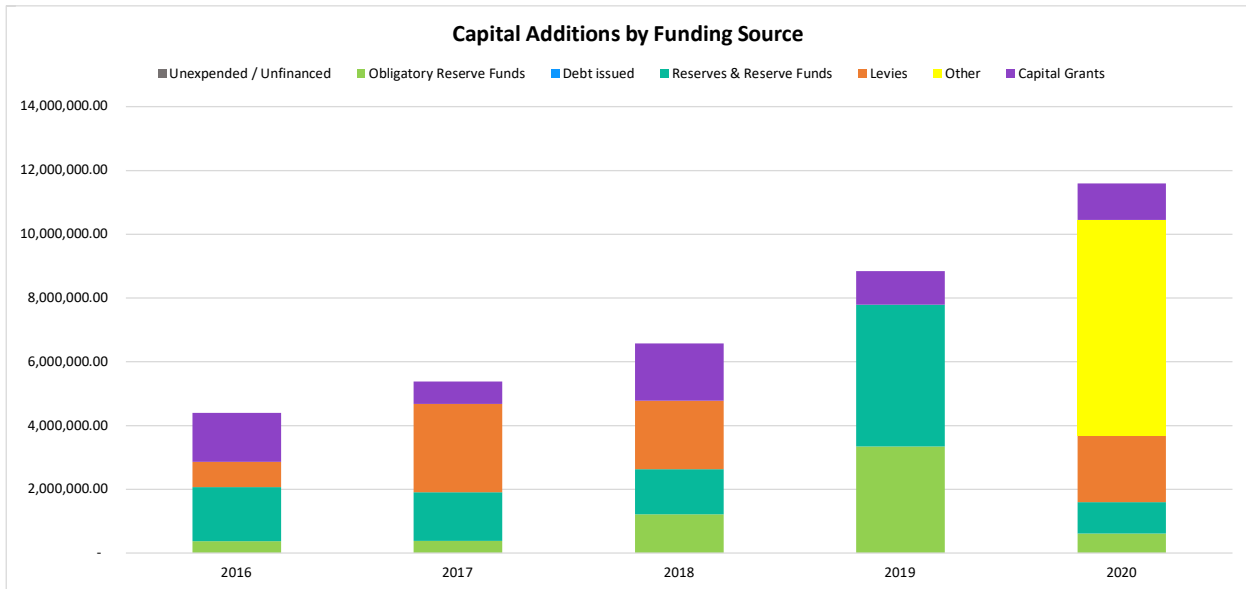
The Township of Wellington North
Summary of Key Operating Measures
December 31, 2020

047



The Township of Wellington North
Summary of Key Operating Measures
December 31, 2020

048






WELLINGTON NORTH
SEMPER PORRO

DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)			
Attending as an Individual		Representing a Group/Business/Organization	
Name of Group/Business/Organization:			
Address:			
Email:		Phone:	
Meeting Type:	Council	Committee (Includes Ad Hoc)	Meeting Date:
SUBJECT MATTER:			
Provide Description:			
Recommendation/Request of Council:			
(What action would you like the Township of Wellington North to take with respect to your matter)			

Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
Other Details:		

Signature:  Date: _____
 Electronic Signature Accepted

Please submit to:

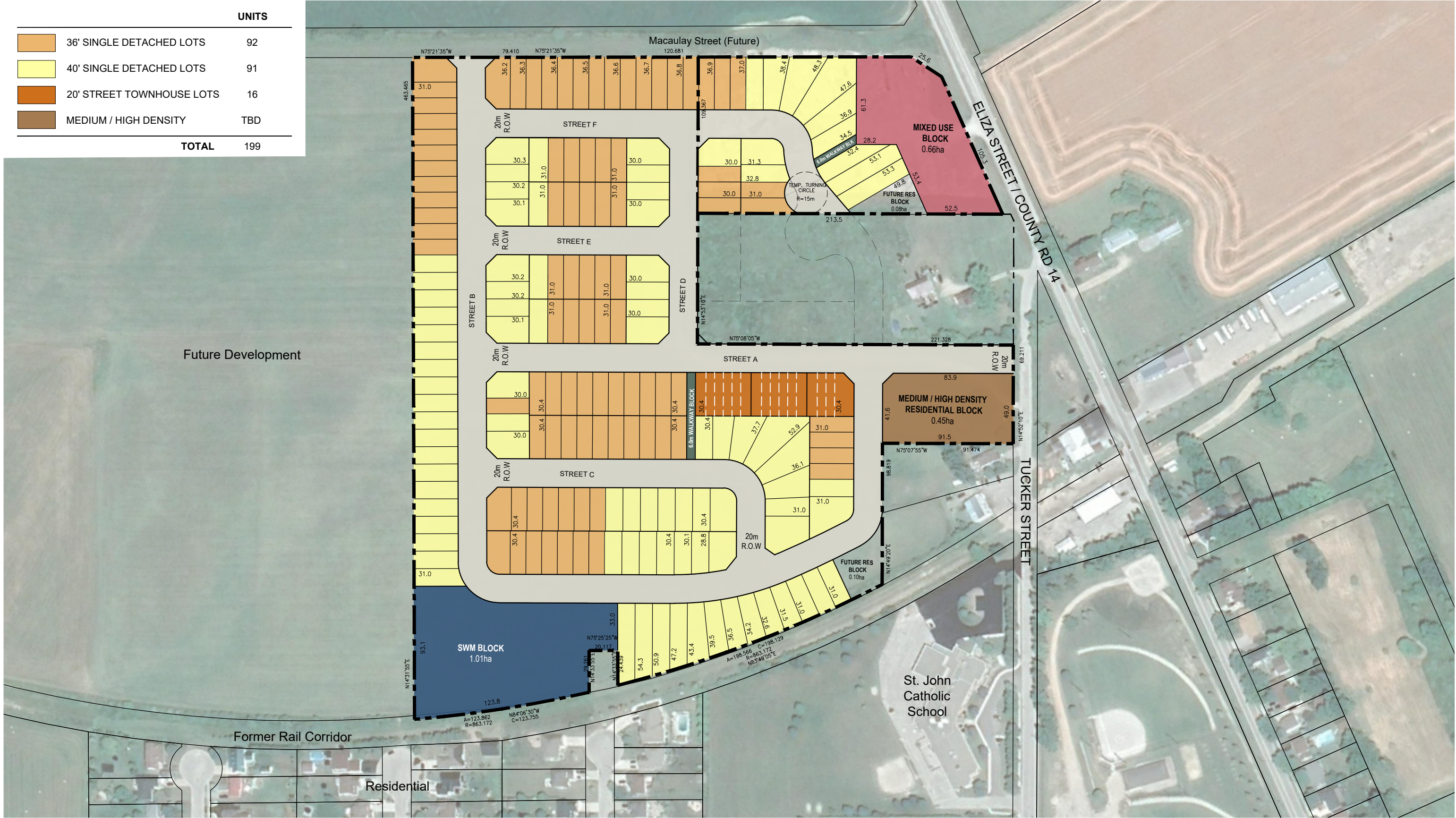
Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.



DEVELOPMENT CONCEPT

North Arthur Developments

SITE AREA: 14.1ha
SALEABLE FRONTAGE: 2,219.3m

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – JUNE 28, 2021 AT 7:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING: <https://www.youtube.com/watch?v=Fhzzq7ARm8M>**

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Steve McCabe
Dan Yake

Member Absent:

Councillor: Lisa Hern

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Economic Development Officer:	Dale Small
Director of Operations:	Matthew Aston
Community Recreation Coordinator:	Mandy Jones
Chief Building Official:	Darren Jones
Human Resources Manager:	Chanda Riggi
Director of Fire Services/Fire Chief:	Chris Harrow
Manager of Development Planning:	Curtis Marshall

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2021-190

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Agenda for the June 28, 2021 Regular Meeting of Council be accepted and passed.
CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest disclosed.

COUNTY COUNCIL UPDATE

Steve O'Neill, Wellington County Councillor, Ward 4

There are three integrated youth services sites in Wellington County, located in Palmerston, Fergus, and Erin. The County has committed \$460,000 over the next two years to fund a clinician and a social worker at these sites. Currently 141 children and youth in Wellington County are waiting for counselling and treatment services, which has increased since the beginning of the pandemic. CMHC Wellington approached Wellington County Council for funding. The pandemic has caused a great deal of harm to young people and their families. These sites are designed by youth for youth as a safe place where they can hang out and be a welcoming and supportive place for them. As the pandemic restrictions lift, we need to be ready to help the youth as these sites open and welcome the youth.

Wellington County is beginning its Official Plan review. Population in the County is expected to rise to 160,000 by 2051. We are currently at about 100,000. Wellington North Council is aware of how much our community will grow over the next number of years. Builders and developers are eager to build new homes throughout our community in Arthur and Mount Forest. People are moving into our community because of the lower home prices here. The

County has a working committee to see what can be done to help residents be able to afford to purchase a home in their community. Attainable housing is a problem that will take the County and municipalities working together to help garner a solution moving forward. Mayor Lennox is one of two County Councillors and the Warden sitting on that committee. An Official Plan review meeting is being held Tuesday morning via Zoom.

Leaf and yard waste pickup is ongoing monthly throughout the County. In 2020 1,287 tons were diverted from our landfill. Another 1,157 tons of green bin organics was diverted. As these programs have more residents participating our remaining landfill life will be extended. The second phase of the Riverstown landfill site is set to open later this year and is expected to have a twenty-five-year life span, hopefully longer as we divert more from the landfill.

The Roads Master Action Plan is being worked on. Road capacity issues are being explored. A lot of capacity problems will be in Centre Wellington as we grow, and we expect to be over capacity on some roads by 2041. Last week, at a virtual meeting, concerns were raised by Alma area residents about the suggested truck route that is attempting to divert trucks from traveling through Fergus on Highway 6. A solution for one area becomes a problem for another.

On direction from County Council, the Finance Department is working on consolidating some of the reserves, making it easier for County Councillors to get a handle on the County's financial position. County Council will have a pre-budget meeting in October. The pandemic is still a financial concern going forward. Some local businesses are still having a difficult time.

County wide, just over 70% of the age 12 plus population have received a first dose of vaccine. In July there will be two clinics in Mount Forest, one in Arthur and larger clinics are held in Fergus three times a week or more. Public Health has been active on social media alerting the public about extra doses available for walk in at these clinics. The majority getting vaccinated are second dose. School age students are being booked to receive their second dose before school begins in September. The more people that get vaccinated the better off we will be.

AWARDS/RECOGNITION/DECLARATIONS

1. Faye Craig, Senior of the Year Award 2021

Mayor Andy Lennox, on behalf of The Honourable Raymond Cho, Minister for Seniors and Accessibility, The Honourable Elizabeth Dowdeswell Lieutenant Governor of Ontario and Council of the Township of Wellington North, presented the 2021 Senior of the Year Award to Faye Craig.

PRESENTATIONS

1. Raymond Soucy, Executive Director

- Centre Wellington Community Foundation / Wellington North Community Fund

Mr. Soucy appeared before Council to provide an update on the Wellington North Community Fund and Wellington North Youth Fund. The fund launched in February 2020 but due to the pandemic awareness of the funds has not grown as they had hoped. The partnership created at that time has produced more than they could have imagined. This has placed them in a good position to build new awareness and develop new financial participation in the funds in the community.

A community foundation does three things, and they all intertwine: they provide the tools to work with donors to give back to the community, they have the programs and tools to run

granting programs and work with registered charities, and they are always looking for partnerships and provide community leadership where possible.

The intent of setting up the two funds was to develop long term funding for registered charities in our community and to make sure the tools are in place to keep the wealth in our community and have a place for it to go instead of leaving our community. The Wellington North Community Fund will focus on supporting the Wellington North Community at large, and the Wellington North Youth fund will do the same but focus specifically on youth initiatives.

Mr. Soucy reviewed the Interim Fund Statement for Q1-2021 for the two funds. Most of their time in the past fourteen to sixteen months has been Covid related. A Covid Community Response Fund was set up, and unlike the other funds that are endowed, it was a flow through fund with money going in and out. With the help of Community Foundations of Canada, they were able to attract Federal support funding. Through the two funds they were able to support 42 projects in our community for a total of \$183,000.

Looking to the future they will keep local dollars local by growing both funds; start granting the funds; and maximize opportunities when they present themselves

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2021-191

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North recess the June 28, 2021 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:

- *Jaime Baker, Minor Variance*

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2021-192

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the June 28, 2021 Regular Meeting of Council at 7:41 p.m.

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, June 14, 2021

RESOLUTION: 2021-193

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on June 14, 2021 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2a, 4b, 6a, 6c, 7a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2021-194

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT all items listed under Items For Consideration on the June 28, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Chamber of Commerce, Directors Meeting, held on June 9, 2021.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Business Improvement Association meeting held on June 16, 2021.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Safe Communities Wellington County Leadership Table meeting held on May 19, 2021.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority, Authority Meeting held on May 20, 2021.

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington Health Care Alliance, 2020/21 Annual Report to the Community.

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-08 being the Building Permit Report for the period ending May 31, 2021.

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated June 18, 2021.

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2021-023 being a report on the award of Eastview Sidewalk;

AND FURTHER THAT Council award the request for tender to Steed & Evans at a cost of \$60,000 plus applicable taxes;

AND FURTHER THAT Council authorize the CAO or their designate to sign any necessary agreements with Steed & Evans to execute this project.

THAT the Council of the Corporation of the Township of Wellington North receive or information Report CLK 2021-018 being a report Council meeting schedule for 2022.

AND FURTHER THAT Council approves the Council meeting schedule for 2022.

THAT the Council of the Corporation of the Township of Wellington North receive Crime Stoppers Guelph Wellington, newsletter, The Informant, Summer 2021, 2nd Quarter.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2021-195

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report, prepared by Curtis Marshall, Manager of Development Planning, dated June 21, 2021, regarding Final Draft Zoning By-law – Cachet Developments (Arthur) Inc., Draft Plan of Subdivision – 23T-20202, Zoning By-law Amendment ZBA 06-20, 321 Domville St., Arthur.

CARRIED

RESOLUTION: 2021-196

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-009 – 2021 Capital Program Update.

CARRIED

RESOLUTION: 2021-197

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2021-017 Cemetery fees and charges;

AND FURTHER THAT Council approve cemetery fees and charges increases effective January 1, 2022 as follows:

Single Grave	\$780.00
Care & maintenance	\$520.00
TOTAL	\$1,300.00
Niche (2 Urns)	\$1,145.00
Care & maintenance	\$205.00
TOTAL	\$1,350.00
Scattering Garden	\$84.00
Care & maintenance	\$56.00
TOTAL	\$140.00
Adult Burial	\$900.00
Saturday Charge	\$365.00
Child (12& under)	\$200.00
Saturday Charge	\$365.00
Cremated Remains in plot	300.00
Saturday Charge	\$240.00
Inurnment in Niche	\$200.00
Saturday Charge	\$130.00
Scattering	\$100.00
Saturday Charge	\$240.00
Disinterment	\$900.00
Vault Storage	\$185.00
Flat marker 173 in sq	\$100.00
Upright Marker up to 4'x4'	\$200.00
Upright marker over 4'x4'	\$400.00

AND FURTHER THAT the Clerk be directed to forward to the Bereavement Authority of Ontario for final approval.

CARRIED

RESOLUTION: 2021-198

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information HR 2021-001 being a report on Website Refresh;

AND FURTHER THAT staff be directed to enter into a contract with Upanup Studios;

AND FURTHER THAT costs associated with the website refresh be funded from the Provincial Modernization, Efficiency Grant.

CARRIED

RESOLUTION: 2021-199

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive correspondence from Aldo L. Salis, dated June 17, 2021, regarding County of Wellington Official Plan Review Consultation.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee meeting scheduled for July 6, 2021
- Physician recruitment was cancelled last week and has been rescheduled to June 29, 2021
- The Farmers Market has been well attended

Mayor Lennox:

- Requested that Councillor Yake pass along Council's thanks for the update on the hospital

BY-LAWS

- a. By-law Number 072-21 being a by-law to amend By-law Number 10-08, a by-law to regulate traffic in the Township of Wellington North
- b. By-law Number 073-21 being a bylaw to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Pt Park Lts 3-4 S/S Domville; Pt Park Lots 6 & 7 N/S Smith; RP 60R1199 Parts 3 & 4 RP 60R3022 Pt 2 and Crown Survey Pt Park Lot 8 N; Smith ST RP 61R10854 Part 2, municipally known as 321 Domville St., Arthur, Township of Wellington North, Cachet Developments (Arthur) Inc.)

RESOLUTION: 2021-200

Moved: Councillor Burke

Seconded: Councillor Yake

THAT By-law Number 072-21 and 073-21 be read a First, Second and Third time and enacted.

CARRIED

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(d) labour relations or employee negotiations

RESOLUTION: 2021-201

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 8:21 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(d) labour relations or employee negotiations

CARRIED

1. REPORTS

- HR 2021-002 Employee Remuneration

2. REVIEW OF CLOSED SESSION MINUTES

- June 14, 2021

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2021-202

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 8:33 p.m.

CARRIED

RESOLUTION: 2021-203

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report HR 2021-002 Employee Remuneration;

AND FURTHER THAT Council approves the confidential direction to staff.

CARRIED

RESOLUTION: 2021-204

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the June, 14 Council Meeting.

CARRIED

CONFIRMING BY-LAW

RESOLUTION: 2021-205

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 074-21 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 28, 2021 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2021-206

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Regular Council meeting of June 28 be adjourned at 8:34 p.m.

CARRIED

CLERK

MAYOR



Grand River Conservation Authority

Summary of the General Membership Meeting – June 25, 2021

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-06-21-49 - Environmental Registry Posting 019-2986 - Regulatory Proposal (phase 1) under the Conservation Authorities Act
- GM-06-21-43 - Conservation Ontario Governance Accountability and Transparency Initiative
- GM-06-21-42 - GRCA Human Resources Policy Update
- GM-06-21-52 - 2021 Foundation Member Appointments
- GM-06-21-51 - Financial Summary for the period ending May 31, 2021
- GM-06-21-47 - Maintenance Agreement - County of Brant
- GM-06-21-46 - Provincial Offences Act Officer Appointments
- GM-06-21-48 - GRCA Hunting Program Update
- GM-06-21-50 - New Hamburg Regulatory Floodplain Mapping Updates
- GM-06-21-C08 - Property Agreement - Township of Woolwich (closed agenda)

Information Items

The Board received the following reports as information:

- GM-06-21-41 - Cash and Investment Status
- GM-06-21-45 - Elora Gorge Conservation Area - Grand Valley Trails Association Access Request
- GM-06-21-44 - Emerald Ash Borer Strategy - Implementation Update
- GM-06-21-53 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Minister of Natural Resources and Forestry - 2021-2022 Water Erosion Control Infrastructure funding notification.

Delegations

The Board heard from the following delegation:

- Grand Valley Trails Association - Annie Cote-Kennedy, Jason Thompson, and Laura Anders regarding trail access at Elora Gorge Conservation Area

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board

Correspondence

The SPA Board received the following correspondence:

- Lake Erie Region Source Protection Authority regarding the updated Assessment Report and Source Protection Plan Action Items
- Schlegel Urban Developments regarding updates to the Grand River Source Protection Plan

Action Items

The SPA Board approved the resolutions in the following reports as presented in the agenda:

- SPA-06-25-01 - Submission of the Revised Updated Grand River Source Protection Plan

For full information, please refer to the June 25 Agenda Package. Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on August 27, 2021.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES
TUESDAY JULY 6, 2021 @ 8:30 A.M.
VIA WEB CONFERENCING
<https://youtu.be/yIXRX6pdhbl>**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Brian Milne, Deputy Mayor, Township of Southgate
- Andy Lennox, Mayor ex officio

Committee Members Absent:

- Dan Yake, Councillor

Staff Members Present:

- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Mike Givens, CAO
- Tasha Grafos, Administrative Support
- Karren Wallace, Director of Legislative Services

Calling to Order

Chair McCabe called meeting to order at 8:31 a.m.

Adoption of Agenda

RESOLUTION RPL 2021-029

Moved by Member Milne

Seconded by Mayor Lennox

THAT the agenda for the July 6, 2021, Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.

CARRIED

Disclosure of Pecuniary Interest

None.

Minutes of Previous Meeting – June 1, 2021

(approved by Council on June 14, 2021)

Business Arising From Minutes

RPL 2021-011 Dog Parks

RESOLUTION 2021-030

Moved by Mayor Lennox

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive Report RPL 2021-011 being a report on off-leash dog parks;

AND FURTHER THAT Committee recommend the Council of the Township of Wellington North reconfirm that the priority recreation capital projects for 2021 remain as 1. the Donald Family Ball Diamond upgrade and 2. the request for proposals (RFP) for the conceptual design of the Mount Forest outdoor pool;

AND FURTHER THAT Committee recommend Council direct staff to bring the off-leash dog park project back as part of a future capital budget consistent with the development charges study or future Council direction.

The Director of Operations indicated this report follows the direction provided to staff at the June 1, 2021 Recreation, Parks and Leisure Committee. This report reconfirms that the recreation department priority capital projects remain the Donald Softball Diamond and the Mount Forest Outdoor Pool.

The 2018 Recreation Master Plan identifies a community desire for an off-leash dog park. This recommendation remains dependent on a location evaluation and the identification of a lead organization or community group to support the operational efforts.

An off-leash dog park remains a future consideration for the recreation services team and is identified in the Development Charges study.

The CAO acknowledged that there is a need for a lead organization or committee to come forward that is established to support in the selection of the location for the off-leash dog park as well as the operational efforts.

DIRECTION TO STAFF: Staff were directed to send Mr. Wettlaufer a letter thanking him for his deputation. The correspondence should explain that this project is a future consideration and reconfirm expectations that are in the Recreation Master Plan. A copy of Report RPL 2021-011 Dog Parks, should be included with the correspondence. Staff were also directed to send similar correspondence to the Arthur OptiMrs Club.

Deputation

None

Ad Hoc Committee Updates

Aquatics Committee Meeting Minutes

RESOLUTION RPL 2021-031

Moved by Member Milne

Seconded by Mayor Lennox

THAT the Recreation, Parks and Leisure Committee receive for information the Mount Forest Aquatics Ad-Hoc Advisory Committee Minutes of May 18, 2021

CARRIED

Aquatics Committee Meeting Minutes, June 22, 2021

RESOLUTION RPL 2021-032

Moved by Member Milne

Seconded by Mayor Lennox

THAT the Recreation, Parks and Leisure Committee receive for information the Mount Forest Aquatics Ad-Hoc Advisory Committee Minutes of June 22, 2021:

AND FURTHER THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee recommend the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North appoint Jessica McFarlane as a public member on the Committee.

CARRIED

The Director of Operations stated that during the June 22, 2021 meeting, there was much discussion on fundraising activities. On July 27th, the Mount Forest Lions Club will be hosting a drive thru dinner. Chair Burke of the Aquatics Committee has called a meeting for tonight, July 6, to discuss promotional and merchandise materials, utilizing the logo design in RPL 2021-013 Mount Forest Aquatics Logo.

RPL 2021-013 Mount Forest Aquatics Logo

RESOLUTION RPL 2021-033

Moved by Mayor Lennox

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive for information the Mount Forest Aquatics Ad-Hoc Advisory Committee responses regarding the logo to be used on promotional and merchandise materials.

AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North approve the logo for use on promotional and marketing material.

CARRIED

The Director of Operations indicated that this report follows the meeting of the Aquatics Committee meeting on June 22, 2021.

Reports

RPL 2021-012 Mount Forest Outdoor Pool

RESOLUTION 2021-034

Moved by Member Milne

Seconded by Mayor Lennox

THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2021-012 being a report on the Mount Forest Outdoor Pool.

CARRIED

The Director of Operations explained that the scope of the RFP outlined in the Report would be to aid in procuring a design firm that would assist staff in working through the design concept of a new outdoor pool. There should be three designs for the basic

pool design, which is part of the Township Capital Budget, as well as design elements for at least five additional features, which would be items that the Aquatics Committee would fundraise for.

The CAO explained that part of the challenge will be the direction to staff from council. Council has directed staff that the budget is approved to “replace” the pool. Determining what is an enhancement and/or additional features rather than replacement could be difficult.

RPL 2021-014 COVID-19 Reopening

RESOLUTION RPL 2021-034

Moved by Member Milne

Seconded by Mayor Lennox

THAT the Recreation, Parks and Leisure Committee receive for information report RPL 2021-014 COVID-19 Stage 2 Reopening.

CARRIED

Recreation Services Manager provided an update as to where we stand in the three stages of reopening. In Stage 2 we can allow the return of outdoor sports leagues. Some have already started back this week. We do require that they provide the Township with a copy of their Return to Play plan that their league has in place.

Outdoor amenities are now open, including pools and splashpads, all with minimal restrictions.

The Township is not yet permitted to have indoor use other than for religious services. Our day camps are now running in the facilities, which is permitted under the regulation.

Community Halls cannot be rented for anything other than community services.

We are still waiting for more detail on what restrictions will be in place when we move into Stage 3.

Items for Consideration

RPL 2021-015 Wayfinding Signage

RESOLUTION RPL 2021-035

Moved by Mayor Lennox

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive for information report Wayfinding Signage.

CARRIED

The Community Recreation Coordinator reminded Committee that the wayfinding signage was brought forward earlier this year and now includes one minor alteration,

which is the inclusion of the Township of Wellington North crest. An additional change is required, to correct the gap between down town.

Mayor Lennox discussed the pushback from the community when “High Healthy and Happy” slogan was removed from the Entry signs to Mount Forest and replaced with “Simply Explore.” He suggested that to avoid more pushback from the community that the Simply Explore be removed from the Mount Forest Wayfinding signage.

A decision was made to bring the design to council for a more robust discussion on the removal, replacement or keeping with the current slogan.



Summer Programs (verbal)

The Community Recreation Coordinator reported that the Arthur outdoor pool opened June 21, with a limitation of 25 people in the pool for public and family swims. There is still room to fill more swimming lesson timeslots in Arthur.

The Mount Forest pool is on track to reopen on July 12, following the shallow end pool liner repair. The pool inspection is scheduled to happen on Thursday July 8. The maximum capacity for public swim will be 30. The lesson schedule in Mount Forest is near full, with not much room for more.

Due to current circumstances, uncertainty of the pandemic, limitations on numbers, and general COVID-19 restrictions, we have decided not to sell Season Passes this year. Instead, when a family or individual reaches the limit of having paid for what would normally be a Season Pass price, they will be admitted for free after that time. This is easy to track as we conduct contact tracing for each session.

Day camp opened yesterday, July 5, with most weeks at capacity. Staff continue to perform daily screening. The County of Wellington will be conducting inspections at our Day Camps on July 13th and 15th as part of the fee subsidy agreement.

Arthur Arena Floor (verbal)

The Recreation Services Manager reported that the floor is still on schedule for completion by August 1st. Everything is progressing well, the piping is now installed,

and the floor is poured. The curbing will be going in next week and the boards are scheduled to be installed the week of July 12.

Pictures have been taken weekly of the progress and once the project is complete, there will be a full slideshow to show the progression from start to completion.

Correspondence with Arthur Seniors Hall and Damascus Community Hall

RESOLUTION RPL 2021-036

Moved by Member Milne

Seconded by Mayor Lennox

THAT the Recreation, Parks and Leisure Committee receive for information the letters of correspondence with Arthur Seniors Centre and the Damascus Community Hall.
CARRIED

The Director of Operations explained that there are ongoing conversations with the two groups. Under the current restrictions the recommendation is that the Damascus Community Hall can reopen their outdoor facility and the Arthur Seniors Hall remain closed until July 31.

Roundtable

Member Milne: It is nice to see commerce back in action throughout the community.

Chair McCabe: The process of reopening, has been a long one, thank you to all Township staff and recreation staff.

Community Recreation Coordinator: A new emergency gate, two outdoor showers and a desk have been installed as part of the Ontario Trillium Grant the Township received for the Arthur Pool. The only outstanding item is the installation of a sneezeguard. Once the sneezeguard is installed, the project will be complete. Staff are working with the OTF communications team to organize a recognition event per our agreement.

Director of Operations: The Mount Forest Pool required a repair to the liner. That repair is now complete, and the pool has been filled. It will be ready to open after the inspection is complete. Mandy did a lot of work behind the scenes to make sure programs could open and keeping up to date on the changing parameters of the restrictions.

The RFQs for the Red Clay and fencing at the Donald Softball Diamond will be brought before council.

Adjournment

RESOLUTION RPL 2021-037

Moved by Member Milne

Seconded by Mayor Lennox

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of July 6, 2021 be adjourned at 9:30 a.m.

CARRIED

068

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
MAY 18, 2021 AT 7:00 PM
VIA ELECTRONIC MEETING

Committee Members Present:

Sherry Burke, Councillor, Chairperson
Laurie Doney, Public Member
Larissa Lamont, Public Member
Jayme Hewson, Public Member
Al Leach, Lions Member
Ray Tout, Lions Member
Vern Job, Lions Member

Committee Members Absent:

Staff Present: Matthew Aston, Director of Operations
Mandy Jones, Community Recreation Coordinator

CALLING THE MEETING TO ORDER

Chair Burke called the meeting to order at 7:05 PM.

ADOPTION OF THE AGENDA

RESOLUTION: MFA 2021-017

Moved: Al Leach

Seconded: Ray Tout

THAT the agenda for the May 18, 2021 Township of Wellington North Mount Forest Aquatic Ad-Hoc Advisory Committee meeting be accepted and passed.

CARRIED

DISLCOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

MINUTES OF PREVIOUS MEETING

Committee reviewed the minutes of the March 30, 2021, approved at Council on April 12, 2021.

BUSINESS ARISING

None.

ITEMS FOR CONSIDERATION

MERCHANDISE AND PROMOTIONAL MATERIAL

Larissa and Jayme have connected with Marcc Apparel to get quotes for adult hoodies and zip hoodies, towels, baseball caps, and tumbler mugs. In addition to the product cost, if the Committee decides to embroider any products there will be a one-time \$35.00 set-up fee. If the Committee decides to etch a logo onto the tumbler mugs there will be a one-time \$80.00 set-up fee. The Committee has suggested that Larissa and Jayme reach out Ludachris Hats for quotes on merchandise and promotional material as well. At the next meeting, the Committee would like to review quotes for the merchandise listed above.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
MAY 18, 2021 AT 7:00 PM
VIA ELECTRONIC MEETING

069

The Committee discussed creating a new logo along with a slogan for marketing, promotional and merchandise purposes. Many Committee members were in favour of creating a slogan that stood apart from the “High, Healthy, Happy” and “Simply Explore” slogans. The Committee would like to see different logo options presented for consideration on promotional material.

RESOLUTION: MFA 2021-018

Moved: Vern Job

Seconded: Ray Tout

THAT a \$200.00 budget be allocated for the design of a new logo and slogan for the Mount Forest Pool fundraising activities.

CARRIED

MEMORIAL TREE

Sherry and Ray provided an update to Committee on the Memorial Tree program. Upon review, the sites identified by staff for the memorial tree park, were determined not suitable as the location and size of the sites would not meet the vision of the Committee. Sherry has reached out to Pine Corner Tree Farm near Teviotdale to receive quotes on the cost per tree including installation. The Committee recommended that Sherry and Ray connect with the Lions Foundation Memorial Forest located in Breslau, the Tiverton Lions Club, and the Palmerston Lions Club to seek information on their memorial tree programs. Vern will send contact information. Ray will take pictures of the Tiverton memorial park to share with Committee.

COMMUNITY DEVELOPMENT FUND

The Committee was successful in their application to the Community Grants and Development Fund and received \$1,095.75 for the waiver of three non-prime hall rentals. This waiver of fees will be used to support the Mount Forest Lions Club in their efforts to host Drive-Thru Chicken BBQ Dinners. The next dinner is scheduled for July 27, and members of this Committee are welcome to help.

MOUNT FOREST POOL RFP

Matthew provided an update to Committee regarding the Mount Forest Pool RFP. The intent is that the municipality will work on a Request For Proposal (RFP) for the concept design, including some of those features that we want to fundraise for. The township has approved \$51,000 for the design of the pool. This remains a priority for the township, however it is important to note that things are moving a little slower because of challenges associated with COVID-19.

PARTNERSHIP OPPORTUNITIES

This Committee is interested in supporting the Mount Forest Lions Club in their fundraising initiatives, by offering person-power to support various activities. The Committee does not want to compete with other volunteer organizations and is looking to find unique ways to fundraise. The Committee would also like to reach out to 88.7 The River to host a radio-a-thon but wants to see this happen after corporate sponsorship has been explored.

Larissa expressed interest in hosting a Colour Run, similar to the event organized by the Youth Action Council a couple of years ago. She will look into more information and will report back to Committee.

070

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
MAY 18, 2021 AT 7:00 PM
VIA ELECTRONIC MEETING

SPLASH PAD

In a typical year, the township opens the splash pads from June 1 to September 30. Currently the province has regulated that splash pads remain closed and there is no certainty as to when they may open. Once the township receives approval from the province to open, the Public Health Inspector will be contacted, and social media will be updated.

Direction to staff: Provide Jayme with information to post on social media.

ROUNDTABLE

Ray has requested to receive a breakdown of expenditures for the splash pad project. Mandy will circulate with Committee.

The Committee thanked the Roads and Recreation department for their work at Lion Bill Moody Playground and requested that the accessible swing be reinstalled.

ADJOURNMENT

RESOLUTION: MFA 2021-019

Moved: Laurie Doney

Seconded: Jayme Hewson

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of May 18, 2021 be adjourned at 8:04 PM. CARRIED

NEXT MEETING

Tuesday June 22, 2021 at 7:00PM via zoom.

071

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
JUNE 22, 2021 AT 7:00 PM
VIA ELECTRONIC MEETING

Committee Members Present:

Sherry Burke, Councillor, Chairperson
Laurie Doney, Public Member
Larissa Lamont, Public Member
Jayme Hewson, Public Member
Al Leach, Lions Member
Vern Job, Lions Member

Committee Members Absent:

Ray Tout, Lions Member

Staff Present:

Matthew Aston, Director of Operations
Mandy Jones, Community Recreation Coordinator

CALLING THE MEETING TO ORDER

Chair Burke called the meeting to order at 7:00 PM.

ADOPTION OF THE AGENDA

RESOLUTION: MFA 2021-020

Moved: Vern Job

Seconded: Larissa Lamont

THAT the agenda for the June 22, 2021 Township of Wellington North Mount Forest Aquatic Ad-Hoc Advisory Committee meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

MINUTES OF PREVIOUS MEETING

Committee reviewed the minutes of the May 18, 2021 Committee meeting.

BUSINESS ARISING

None.

ITEMS FOR CONSIDERATION

Lions Club Drive-Thru Chicken BBQ Dinner

The Lions Chicken Drive-Thru poster was attached to the calendar invite for Committee members as well as the volunteer schedule.

Member Job provided an update to Committee stating that the Mount Forest Lions Club plans to sell approximately 700 dinners, up from 450 the last event. A request was made for each Committee member to share the poster on their personal social media outlets to help with the promotion of the event. If Committee members are interested in selling tickets or volunteering on the day of the event, the Lions Club would be thrilled to have their support.

072

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
JUNE 22, 2021 AT 7:00 PM
VIA ELECTRONIC MEETING

Merchandise and Promotional Material

Member Lamont and Member Hewson provided the Committee with an update on the new logo design and promotional material. Committee provided feedback on the logo designs as presented with the following comments:

- The idea of using the 1989 est. to tie into the former pool is great, but it might be confusing for the public.
- Would like to see a stronger tie to aquatics, possibly by including a wave or splash.
- Could explore the option of including a mermaid or merman.
- Could have the MF or Mount Forest made smaller.
- Overall enjoy the clean look of the logo.

During this conversation, members also considered what the new Mount Forest Outdoor Pool name would be. Chair Burke indicated that a conversation regarding the name of the new Mount Forest Outdoor Pool had not been had at Council or Recreation, Parks and Leisure Committee.

The existing Mount Forest high diving board was discussed as a potential to include in the logo. Staff explained that at this time, no features for the new Mount Forest Outdoor Pool have been confirmed.

The Committee expressed a desire to have the logo approved at the next Recreation, Parks and Leisure Committee meeting. Staff advised that in order to meet the deadline to be included on the July 6 agenda, the revised logo would need Committee approval by June 29, 2021. Committee agreed that the revised logo, based on the comments received, would be voted on by email following the meeting.

In order to sell promotional materials, Member Lamont and Member Hewson asked about the possibility of creating a standalone website. Staff explained that the current Township website would not have the capability to support the sales of promotional material. Member Lamont will look into the costs associated with an Eventbrite site and report back to Committee at a later date. A new website would need to be endorsed by Council and Recreation, Parks and Leisure Committee.

Member Lamont and Member Hewson presented the package of promotional materials to the Committee and explained a desire to sell some items at the upcoming Downtown Mount Forest event. Committee expressed a desire to see a complete package of promotional material including the logo, cost of materials, profit margins, sample costs. Member Leach offered assistance in preparing a promotional material package.

Mount Forest Lion Roy Grant Pool

The Community Recreation Coordinator provided the Committee with an update on the Mount Forest Lion Roy Grant pool and explained that the pool opening has been delayed to July 12 in order to complete necessary emergency repairs to the shallow end liner. Both pools will be closed on Sundays due to staffing constraints. In addition, the daily schedule has been adjusted to provide more public swim and family swim opportunities. Lifeguards will perform screening of participants, prior to their admission to the facility.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
JUNE 22, 2021 AT 7:00 PM
VIA ELECTRONIC MEETING

073

NEW BUSINESS

RESOLUTION: MFA 2021-021

Moved: Jayme Hewson

Second: Laurie Doney

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee appoint Jessica McFarlane as a public member on the Committee.

CARRIED

ROUNDTABLE

Member Leach asked for an update on the Memorial Tree Program. Chair Burke explained that she and member Tout will be reaching out to Township staff and the Recreation Department as a next step.

The Director of Operations provided an update on the Mount Forest Outdoor Pool and the scope of the RFP as outlined below and requested staff circulate following the meeting.

Scope of Work – General

Proponents will be expected to provide three conceptual designs for an outdoor pool and aquatic facility at 851 Princess Street in Mount Forest. The portion of property at 851 Princess Street reserved for the future pool and aquatics facility is ~38 m street frontage along Princess Street and ~105 m deep.

The conceptual design phase of the project will see the successful proponent, at a minimum, perform the following activities:

- Develop three conceptual designs for the basic model for an outdoor pool and aquatic facility;
- Prepare conceptual designs for five additional features that could be included within the design for the pool and aquatic facility;
- Develop high-level budgets (plus or minus thirty percent) for each concept and each additional feature including a projected annual operating costs;
- Meet twice (2) with staff – project kick-off meeting, design review;
- Meet once with Recreation, Parks and Leisure Committee and Mount Forest Aquatics Ad Hoc Committee;
- Public consultation to solicit feedback;
- Prepare promotional material for fund raising activities associated with the project;

In addition, it is required that incidental and minor items, specified or implied by the nature of this type of work, be completed within the Proponent's scope of work.

Recreation Master Plan

Replace the Lion Roy Grant Pool with a new outdoor pool in Mount Forest, potentially at Campbell deVore Park / Mount Forest & District Sports Complex, with the assistance of community fundraising.

Priority: High Short term

Considerations: Major capital impact (\$\$\$), partially offset by fundraising

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
JUNE 22, 2021 AT 7:00 PM
VIA ELECTRONIC MEETING

074

ADJOURNMENT

RESOLUTION: MFA 2021-022

Moved: Larissa Lamont

Seconded: Jayme Hewson

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of June 22, 2021 be adjourned at 8:10 PM. CARRIED

NEXT MEETING

TBD

075

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
JULY 6, 2021 AT 7:30 PM
VIA ELECTRONIC MEETING

Committee Members Present:

Sherry Burke, Councillor, Chairperson
Larissa Lamont, Public Member
Jayme Hewson, Public Member
Al Leach, Lions Member
Vern Job, Lions Member

Committee Members Absent:

Ray Tout, Lions Member
Laurie Doney, Public Member

Staff Present:

Matthew Aston, Director of Operations
Mandy Jones, Community Recreation Coordinator
Karren Wallace, Director of Legislative Services/Clerk

Guest:

Steve McCabe, Councillor,
Chairperson of Recreation Parks Leisure Committee

CALLING THE MEETING TO ORDER

Chair Burke called the meeting to order at 7:30 PM.

ADOPTION OF THE AGENDA

RESOLUTION: MFA 2021-023

Moved: Al Leach

Seconded: Larissa Lamont

THAT the agenda for the July 6, 2021 Township of Wellington North Mount Forest Aquatic Ad-Hoc Advisory Committee special meeting be accepted and passed.

CARRIED

DISLCOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

ITEMS FOR CONSIDERATION

Merchandise and Promotional Material

Larissa Lamont & Jayme Hewson – Verbal

RESOLUTION MFA 2021-024

Moved: Vern Job

Seconded: Jayme Hewson

THAT the Mount Forest Aquatics Ad-Hoc Committee receive for information the "Proposal for Funding" from Jayme Hewson and Larissa Lamont as circulated with the committee agenda;

AND FURTHER THAT the Mount Forest Aquatics Ad-Hoc Committee recommend the Council of the Township of Wellington North approve the proposal and direct staff to provide \$2,660.98 to fund the purchase of the promotional material (including t-shirts) from the Council Community and Contingent Fund;

076

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
JULY 6, 2021 AT 7:30 PM
VIA ELECTRONIC MEETING

AND FURTHER THAT the Mount Forest Aquatics Ad-Hoc Committee acknowledge the \$2,660.98 as a short-term interest free loan with the expectation that these monies be repaid to the Township once funds have been recovered through merchandise sales.

Discussion around the option to include wearables (t-shirts) financial analysis, distribution and anticipated sales. There would be a 3-4 week turnaround for shirts and they should be available for the August Street sale. Sizes range from Toddler-XXL, in black with a minimum order of . 36 shirts at a cost of \$18.00 with no extra set up fee. It is recommended the shirts sell for \$30.00 each, noting the downtown group were able to sell out shirts very quickly with little advertising.

ADJOURNMENT

RESOLUTION: MFA 2021-025

Moved: Larissa Lamont

Seconded: Vern Job

THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee special meeting of July 6, 2021 be adjourned at 7:56 PM.

CARRIED

NEXT MEETING

TBD

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
JULY 6, 2021 AT 7:30 PM
VIA ELECTRONIC MEETING

077

Virtual Proof

Note: Virtual image not to scale. Logo placement is approximate.

July 6, 2021



apparel • promotions • signs • design
marccapparel.com

12 oz Urban Peak® 3-in-1 Trail Tumbler #SL238PR



Enzyme Washed Deluxe Chino Twill / Soft Nylon Mesh - 6 Panel Constructed Full-Fit (Mesh Back) #6H647M





Staff Report

To: Mayor and Members of Council Meeting of July 12, 2021
From: Karren Wallace, Director of Legislative Services/Clerk
Subject: Report CLK 2021-019 being a report on the Trees for Woolwich program.

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report CLK 2021- 018 being a report on the Trees for Woolwich program.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

At the May 25, 2021 meeting of Council, township resident Daphne Rappard made a deputation. Ms. Rappard referenced the “Trees for Woolwich” programs as part of her deputation. The below summarizes staffs findings on the program.

In 1990 the forest cover throughout the Grand River watershed had dwindled to approximately 5% and intense reforestation was needed. In 2011, members of the Township of Woolwich Environmental Enhancement Committee (TWEEC) created the Trees for Woolwich program. The program aimed to educate residents on the benefits of tree planting and to increase the tree coverage to 30% in Woolwich with a goal of planting one tree for every resident (23,000).

The township of Woolwich has been supporting the program through in-kind efforts and partial funding. Members of the Trees for Woolwich program include the Township of Woolwich: Recreation and Community Services, the Grand River Conservation Authority (GRCA) and the Township of Woolwich Environmental Enhancement Committee. Older trees are purchased from various nurseries, and younger trees are sourced from the GRCA as seedlings. Elementary schools in the township also take in seedlings and care for them in their earliest stages, and they are returned to the nursery at the end of the school year. To date 34,662 trees have been planted through this program.

Trees for Woolwich receives a modest budget from TWEEC in the form of grants; on average about \$800 annually.

Elmira Lions Club, Woolwich Healthy Communities Clean Waterways Group, Waterloo Region and Waterloo Stewardship Network also contribute financially to the program.

Trees for Woolwich does rely primarily on private donations and volunteers.

The total budget (municipal contribution, donations, and the Waterloo Community Fund) for Trees for Woolwich is \$16,000 annually.

FINANCIAL CONSIDERATIONS

There are no financial implications in receiving this report.

ATTACHMENTS

None

STRATEGIC PLAN 2019 - 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☐ Yes

☒ No

☐ N/A

Prepared By:	Morgan McCannell, Summer Student	<i>Morgan McCannell</i>
Reviewed By:	Karren Wallace, Director of Legislative Services/Clerk	<i>Karren Wallace</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council, Meeting of July 12, 2021
From: Darren Jones, Chief Building Official
Subject: CBO 2021-09 Building Permit Review Period Ending June 30th, 2021

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-09 being the Building Permit Review for the period ending June 30th, 2021.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2021-08 Building Permit Review Period Ending May 31st, 2021
2. CBO 2020-08 Building Permit Review Period Ending June 30th, 2020

BACKGROUND

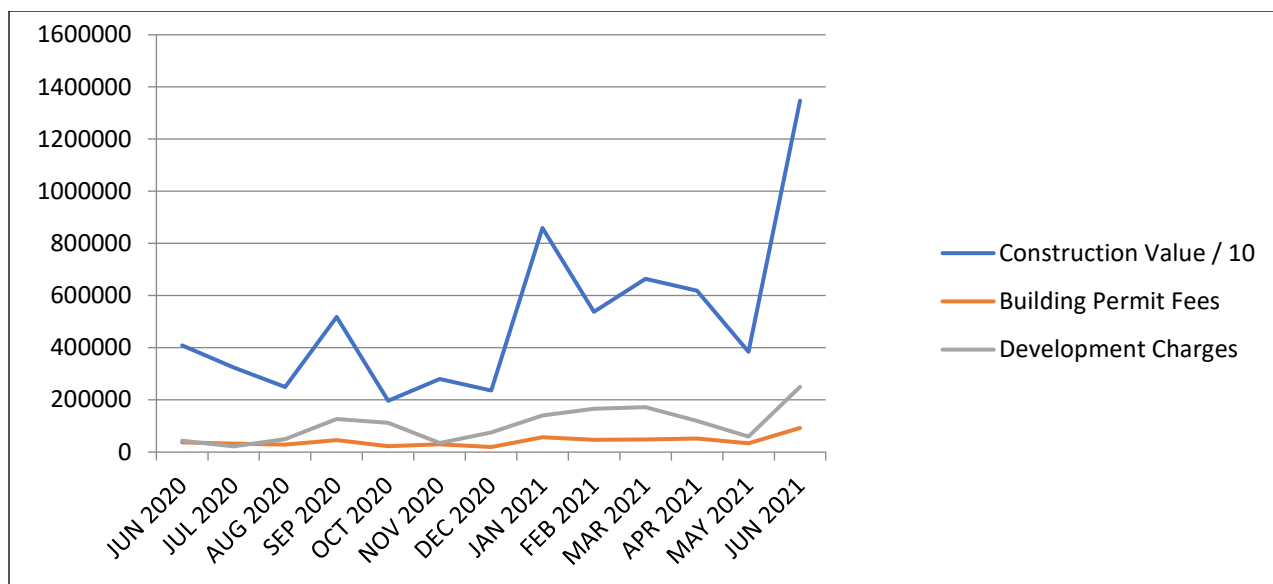
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEVELOPMENT CHARGES
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Single Family Dwelling	16	7,475,000.00	46,093.63	151,508.00
Multi Family Dwelling	2	1,700,000.00	13,200.00	96,100.00
Additions / Renovations	3	635,000.00	5,542.42	0.00
Garages / Sheds	3	280,000.00	3,120.00	0.00
Pool Enclosures / Decks	9	124,400.00	1,596.74	0.00

Commercial	0	0.00	0.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	2	710,000.00	789.88	2,588.44
Institutional	1	48,000.00	130.00	0.00
Agricultural	6	2,313,000.00	17,249.59	0.00
Sewage System	9	184,000.00	4,680.00	0.00
Demolition	2	6,000.00	260.00	0.00

Monthly Total	53	13,475,400.00	92,662.26	250,196.44
Total Year to Date	212	44,072,009.00	332,161.77	908,946.04

12 Month Average	28	5,182,625.75	42,689.57	110,885.03
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10 Year Monthly Average	34	3,986,775.00	36,719.73	65,176.09
10 Year, Year to Date Average	125	19,252,977.40	160,532.23	314,038.31

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Partnerships

☐ Municipal Infrastructure

☒ Alignment and Integration

Prepared By: Darren Jones, Chief Building Official

Recommended By: Michael Givens, Chief Administrative Officer



Staff Report

To: Mayor and Members of Council Meeting of July 12th, 2021

From: Dale Small Economic Development Officer
Darren Jones Chief Building Official

Subject: Report EDO 2021-019 Community Growth Plan Update

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Officer and Chief Building Official report EDO 2021-019 being an update on the Township of Wellington North Community Growth Plan;

AND FURTHER that Council supports the staff recommendation to undertake a full Community Growth Plan review and update of our Vision, Goals and Strategies within the next three – five years.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

EDO 2017-02 January 9th, 2017; EDO 2017-10 March 27th, 2017; EDO 2017-14 June 5th, 2017;
EDO 2017-22 October 10th, 2017; EDO 2018-02 January 8th, 2018; EDO 2018-04 Feb 26th, 2018

BACKGROUND

In March 2017 GSP Group Inc., represented by Steve Weaver, was retained by the Township to lead us through the process to complete a Community Growth Plan (CGP). GSP Group, with offices in Kitchener and Hamilton, had a broad range of experience with Growth Management strategies, especially within Southwestern Ontario, and after a formal RFP process beat out five other companies for the project.

Wellington North council recognized the importance of having a Growth Management Strategy to ensure community preparedness and to also ensure the alignment of investment with land use, infrastructure, transportation, and community service. A key component of the process was community and stakeholder consultation in order to ensure consultation and consensus building on the future vision for the Township of Wellington North.

One of the first activities was to establish a **Community Growth Plan Steering Committee**. This committee was comprised of all members of council, eleven community members as well as Municipal and County staff representatives. This committee provided leadership, direction, and guidance throughout the process and upon completion of the project recommended the final version of the Community Growth Plan be approved and adopted by Wellington North council. The following individuals were on the Steering Committee:

Mayor Andy Lennox
Councillor Sherry Burke
Councillor Lisa Hern
Councillor Steve McCabe
Councillor Dan Yake
C.A.O. Mike Givens

Marianne Christie
Paula Coffey
Teresa Hutchinson
Brett Parker
Jim Taylor
County Rep Aldo Salis

Jim Coffey
James Craig
Jim Klujber
Julie Silva
Murray Townsend
Marty Young

A **Community Growth Plan Working Group**, comprised of Wellington North and Wellington County staff representatives, was also established to work closely with GSP throughout the process:

Dale Small Economic Development Officer
Dale Clark Roads Department
Linda Redmond W.C. Planning Department

Darren Jones Chief Building Official
Barry Trood Water Department

Community Growth Plan Community Engagement was also an important component of the project and included:

- 240+ people participated through the completion of an on-line survey.
- 100+ people attended one of the four public meetings/ stakeholder engagement sessions.
- Written comments were received from the Wellington North Youth Action Council as well as the Upper Grand District School Board.

Input from the survey and public forums was used to complete the final report which was adopted by Wellington North council on February 26th, 2018.

At that time council also passed motions and approved the **2041 Community Vision for Growth**, our **Growth Management Goals** as well as eight **Strategies and Initiatives**.

Community Growth Plan Structure



The **Vision for Growth** as well as the **Growth Management Goals** were designed to provide a consistent, long-term framework, through which future planning decisions and investments would be considered and evaluated.

We believe the statements that were articulated by the committee and that council approved in 2018 continue to be relevant today and will continue to be used by staff during our decision-making processes.

An overview follows:

2041 Community Vision for Growth : Wellington North is a **place for everyone** where a **high quality of life** is supported and defined by:

- A **sense of community** with active volunteers, local leaders, government, and service providers working together to support capacity building, engagement, participation, and well-being,
- A **range of housing, jobs and services** that **meet local needs**, focused within Arthur and Mount Forest as **complete communities** and service centres,
- A **strong and diverse economy** that has grown within **settlement areas** and in **agricultural, rural** and related business sectors,
- **Healthy** natural, social, and built **environments** that promote **conservation** of land and resources, community **wellness, safety, inclusiveness**, and a range of **recreation** opportunities,
- **Infrastructure, facilities, and services** that are **cost-effective**, optimally used, technologically advanced, **environmentally responsible**, and resilient,
- Connected **transportation routes and options** that safely and efficiently move people and goods, offering **choice** and **convenience** for all,
- **Small town atmosphere** and **rural landscape character** with a rich cultural and built **heritage** that is recognized and celebrated.

Growth Management Goals:

Direct/focus development

- Arthur and Mount Forest as primary centres and complete inclusive communities with a mix of land uses, housing, jobs, and services.
- Protect land resources for farming and rural economic development.
- Greater orientation to walking, cycling and other options as safe and efficient modes of transportation.

Orderly, compact, and appropriate development

- Plan for and promote orderly, compact development with the urban areas, based on phasing to align with infrastructure, transportation, facilities, and services.
- Prioritize appropriate, context-sensitive intensification within the urban areas and optimize the efficient use of existing infrastructure and services.

To Have Growth pay for itself.

- Fund/recover growth-related capital costs for infrastructure, transportation, facilities, and services via Development Charges.
- Incentivize/reduce costs for priority development, including downtown revitalization, special needs housing, on-farm business, education/training, transit.
- Infrastructure, facilities, and services that are cost-effective, environmentally responsible, resilient to climate change and sustainable over the long term.

Strategies and Initiatives:

Appendix A is an overview of the eight strategies and initiatives, identified, and approved as part of the Community Growth Plan. This attachment was also used for community engagement and has proven useful over the past years when discussing and communicating the Community Growth Plan. The following reflects our perspective on the progress that has been made to date on the eight strategies and initiatives:

1) Growth Forecasts and Locations

- Wellington North population is expected to grow from 12,490 in 2016 to 17,800 in 2041. These projections were made as part of our Community Growth Plan review which did not extend out past 2041 however, they were recently confirmed in the 2021 Wellington County Municipal Comprehensive Review (MCR) which also projected 2051 population growth to 20,500 residents.
- Since the completion of our Community Growth Plan housing and population forecasts have turned from being “*what we hope might happen*” to “*what is actually occurring*” in our community. As predicted in 2017 housing and population growth is exploding in W.N. and this will continue.
- This is partially fueled by the completion of the Arthur Wastewater Treatment plant however growth is occurring equally in both urban centres where we expect the majority of future growth will continue to occur.
- To reach 2051 targets, we need to grow by 86 households and 229 population per year.
- Appendix B, C & D contains a list of the Residential Developments since 2017 as well as those underway/planned in W.N. It identifies 922 units in Arthur, 1053 in Mount Forest and 97 outside our urban centres. Based on these, over the next ten - fifteen years, growth could very well occur at a rate of 125+ households/year and 325+ population/year. As a result, it could be realistically expected that the 2051 targets might be reached as early as 2041.

Township of Wellington North Community Growth Plan Forecast				W.C. 2021 MCR
	2016	2036	2041	2051
Arthur				
Population	2,725	4,115	4,460	
Households	1,005	1,525	1,665	
Mount Forest				
Population	5,190	8,135	8,440	
Households	2,150	3,200	3,330	
Outside Urban Centres				
Population	4,575	4,835	4,900	
Households	1,480	1,595	1,595	
Total Wellington North				
Population	12,490	17,085	17,800	20,500
Households	4,635	6,320	6,590	7,660

2) Intensification Targets

- As required by the Growth Plan the Wellington County Official Plan must establish intensification targets for the Townships and these targets are intended to focus growth and development within the existing built-up area of our urban centres. The current intensification target is 20% however at the time of our Community Growth Plan the province was recommending an increase to 30% from 2022 – 2031 and 40% from 2031-2041.
- Recently (May 2021) County Council approved a Planning Committee recommendation to request an adjustment to the population intensification targets. County consultants Watson and Associates determined that between 2016 – 2019 the County had generally achieved the minimum 20% target but at differing rates across each municipality.
- Wellington North has done a good job in communicating our need for a variety of housing options including rental, townhome, semi-detached, etc., and along with Centre Wellington have typically achieved the target. Slower growing municipalities like Erin, Mapleton and Minto have generally been unable to.
- Moving forward the County plans to make a request to the Minister of Municipal Affairs and Housing to approve an alternate intensification target of 15% for Wellington County. While we support this reduction from a County perspective, we hope Wellington North council will continue to push for and support higher density developments in order that we can continue to deliver more attainable types of housing to our community.

3) Housing

Attainable and Affordable Housing is a provincial, county, and municipal challenge and it is also one that can be difficult for municipal governments to influence. Wellington North council recognized the requirement and need for alternative and attainable housing options as part of our Community Growth Plan and included the following suggested areas of focus from a Housing perspective:

Develop a Housing Strategy, which should recommend an affordable housing target for W.N. and related strategies, tools, and policies to meet identified housing needs. Create incentives and reduce barriers to the provision of rental housing, second units. Consider flexible policies and zoning for residential and mixed- use development in the downtown areas.

Since 2018 more progress has been made in Wellington North, than any of our neighbouring municipalities. This is directly related to a number of good decisions made by this council and most notably include:

- As part of our development charges process in 2018 W.N. provided an incentive to encourage the construction of “**purpose built rental housing**” projects. Development charges for this type of construction were reduced in 2018 and since that time, we have had three purpose built rental housing developments started in WN.
- It has been several years since WN experienced this type of rental housing development and we expect to see more in future years. We would recommend the continued promotion of this type of housing and to keep these incentives in place for the next three – five years. We would also recommend that council consider putting pressure on the County to similarly reduce the County charges for purpose built rental housing.
- Staff have developed a Council endorsed sewage allocation policy that incentivises rental housing and development intensification on existing municipal servicing cutting development and maintenance costs.
- Wellington North is also a leader in the County with the inclusion of Additional Dwelling Units in most housing types and in detached structures across all zones in the zoning by-law.
- In 2018, we put in flexible policies and incentives for development within our Central Business District/ Downtown areas in order to promote downtown intensification. Since then, projects like the Arthur Green Development, Kings Court, and the 33-unit apartment building planned at 391 Main Street N. have been initiated and are good examples of downtown intensification. Similar to purpose built rental housing incentives we would recommend that council continue these incentives for at least the next three – five years.
- Progress in terms of attainable housing or affordable housing targets is slow. In 2019 with the County, Weston Consulting was contracted to lead a review. WN was very close to launching an attainable housing pilot and with Weston Consulting had discussions with local landowners in Arthur and had identified a possible design and location. For a variety of reasons, including COVID, this pilot did not gain traction however we believe these efforts did resonate at the County who are now moving forward with a Housing Strategy.
- County Councillor O'Neill recently provided council with a brief update on the County Housing strategy, and we plan to reach-out to the County for a more formal update to council later this year. Some data I thought council might be interested in was recently shared at a Municipal Economic Development Committee meeting:
 - An attainable level of housing is deemed to be 30% of household income,
 - Based on W.N. average household income (\$85,663) this would be approximately \$2,200/month.
 - A home valued at \$300,000, the avg. home price in WN five years ago, would be considered attainable.
 - Current vacancy rate across the County is 1% while 3% is considered “healthy”.
 - W.C. is experiencing significant growth with people moving from urban areas to rural areas partly due to COVID and an increase in remote work options.
 - Municipalities need to be open to zoning changes to promote secondary housing units and to advocate for changes to allow developments like “tiny-homes” and also to advocate for a reduction in County development charges to support attainable/affordable housing developments.

4) Employment

Recognizing the challenges our business community was experiencing in finding workers the Community Growth Plan identified employment as a key area of focus and made the following suggestions:

Recommend tools and policies to protect/diversify the economic base of the Township. Consider an employment density target of 30 jobs per ha, along with policies and permitted uses to encourage the intensification of existing and new employment areas. Consider opportunities to support labour force retention and development, entrepreneurs, and business incubators.

- In 2021 the County's employment base is estimated at 43,000. Of this, 28% is located in Centre Wellington, with W.N. next at 17% which represents 7,300 jobs. Guelph/Eramosa follow next with 14%. Based on the MCR Wellington North employment is expected to grow 100 employees annually over the forecast horizon (2051). Council should be aware that this is much less than the last ten years where we have grown by approximately 190 jobs annually but is still significant growth in a market where we are already short of workers.
 - From an employment density perspective Wellington North is well positioned with lots of available employment lands which has been confirmed during the 2021 Wellington County MCR. Most of these lands however are in private ownership and some also have significant servicing challenges.
 - As council is aware we have missed out on opportunities surrounding industrial lands. For a variety of reasons, generally price and ease of purchase/development, some businesses are only interested in purchasing **Municipally** owned Industrial Land. At a later date council may wish to engage in discussions around whether or not the Township should try and acquire some additional Municipally owned Industrial lands and service those lands. At the present time we only have one 2.7-acre, lot available in Mount Forest that is municipally owned.
 - That being said the main challenge today in Wellington North continues to be the need for additional workers, not necessarily additional employers. After adjusting today's population for non-available workers, (<15 & >70), Wellington North has an average of 1.2 jobs per resident. This is the highest in the County and points to the fact many workers do not live in W.N. but travel to our community to work. Our housing and population growth will very much help our workforce supply and cannot come too quickly.
 - Workforce attraction continues to be a key focus for the Economic Development Office. Our competitive economic position will be highly tied to our ability to attract and accommodate a growing skilled and unskilled labour force. Some of the partnerships that we have established; Saugeen Connects, Northern Wellington Economic Development, Launch-it, Waterloo Wellington Workforce Planning Board etc. are all designed to help focus attention to mutually challenging initiatives such as Workforce/Talent Attraction.
 - Other local initiatives like the launch of our Jobs and Housing Portal, Advancement of Women programs to support women entrepreneurs, Student Startup Program in support of Youth entrepreneurs, etc. are all efforts to support workforce recruitment and retention within Wellington North.
 - Also, in 2018, we initiated the Mayors Roundtable with representatives from six large employers/manufacturers. (All Treat Farms, Golden Valley Farms, Musashi, Quality Homes, Dana Long and Vintex, now The Cooley Group.) This quarterly program was very successful in engaging our employers in the discussion and solutions around the major challenges of Workforce/Talent Attraction, Housing and Transportation. The biggest and most vocal need coming from these employers continues to be workforce attraction.
-

5) Transportation

The need for alternate modes of Transportation was also a healthy discussion as part of our Community Growth Plan and the committee suggested some initiatives for the Township to consider.

Develop a Transportation Master Plan and consider a “complete streets” policy. Review the feasibility of future local/regional transit opportunities and truck by-pass options. Develop a parking plan for downtown areas and consider opportunities for ride share programs and improvements to pedestrian/cycling routes.

- Growth increases volume of traffic and creates or exaggerates existing traffic concerns. WN will need to address items like traffic calming measures, community walk ability, pedestrian safety, accessibility as part of a Transportation Master Plan.
- From a local/regional transit and ride share programs perspective, we have been fortunate to have two pilot programs recently implemented to support our community. Wellington County’s Rural Transit Service, RIDE WELL, launched late 2019. RIDE WELL is a ride share/Uber like service providing door-to-door transportation within the County and select Guelph locations. Since the launch WN has seen 506 ride pick-ups and 565 ride drop-offs. Rides are very affordable and can be easily booked using the RIDE Well app, website or by phone.
- Guelph Owen Sound Transit (GOST) launched Aug. 31st, 2020. This new transit service connecting Owen Sound to Guelph, stops in seven towns including Mount Forest and Arthur. GOST offers two roundtrips daily, seven days a week, using a fully accessible 20 seat passenger bus. Since the launch WN has had 72 ride pick-ups and 78 ride drop-offs.
- Both these programs were made possible through provincial funding from the Community Transportation Grant program and on June 28th of this year, the province announced they were extending funding for an additional two years. Wellington County and the City of Owen Sound are among 38 communities in the province getting this increased funding. This extension will help us to continue to provide these transportation services through to 2025.

6) Infrastructure

The Community Growth Plan also recognized that accommodating the growth forecasts for Wellington North would require continued planning for and investment in related infrastructure. Suggestions included:

Continue to plan for the implementation of Phase 1 and 2 Wastewater Treatment Plant Improvements in Arthur. Update the Master Servicing Plans for Arthur and Mount Forest, the Township’s Asset Management Plan, and the Development Charges Study. Develop a Master Stormwater Management Plan based on sub-watershed planning. Adopt a phasing/staging plan to direct the orderly development of land in Arthur and Mount Forest, aligned with infrastructure. Consider a Community Energy Plan.

- A sewage allocation policy has been adopted by council to help manage the growth and orderly development of land in Arthur and Mount Forest. This policy will no doubt go through some refinements as we move forward but it has become and will continue to be an effective mechanism for council and staff to manage the growth.
- Great progress has been made from an Infrastructure perspective. Phase 1 of the Arthur Wastewater Treatment Plant has been completed and at the June 2nd, 2021, meeting of council we discussed the key infrastructure requirements to implement and support the growth moving forward.

-
- At that meeting, Council, as the system owner, prioritized the upcoming major water and wastewater projects as follows:
 - 1 Arthur Wastewater Plant Project – Phase 2
 - 2A. Mount Forest Water Tower
 - 2B. Arthur Water Tower
 3. Arthur Water Supply
 4. Mount Forest Wastewater Plant Capacity
 5. Arthur Water Treatment
 - Moving forward continued time, attention and financial resources will be required to ensure infrastructure assets, sidewalks, streets, streetlights, roads, bridges, etc. are in place to support our community. Addressing these growth needs will also ensure that existing assets are appropriately maintained and rehabilitated will be a significant challenge.
 - One of the growth management goals identified in our Community Growth Plan is “Growth pays for itself.” Council’s desire to ensure that the capital cost of meeting growth-related demand does not place an excessive financial burden on the Township, or its existing taxpayers, is quite clear. As a result, the continued review of our Development Charges by-law is an important initiative and Wellington North is currently working with DFA Infrastructure International in order to do a review and update. This by-law can also be an effective tool to stimulate development of Municipal needs, (refer housing, etc.)
 - In 2019 the County of Wellington received funding and is currently developing a Community Energy and emissions plan. The plan covers both corporate and community energy use and will include reduction targets and practical steps for municipalities and the County to undertake. Karen Chisholme is the Wellington County Climate Change Coordinator and Wellington North staff are supporting this very important program.

7) Community Facilities & Services

Along with growth and development it was recognized that community facilities and services in the Township would need to keep up in order adequately support the community. The CGP recognized that these services for the most part would continue to be focused on Arthur and Mount Forest and provided the following direction.

Complete and implement the W. N. Recreation Master Plan. Continue to work with School Boards to provide growth information to assess school accommodation needs and promote integrated planning of recreation and safe access to schools. Conduct a Community Service Review to plan for facilities and services to support complete community development (e.g., health care, emergency services, housing, employment, childcare, youth, seniors, education, recreation, libraries).

- In 2018 Wellington North council approved the Recreation Master Plan which is a working document that will guide decision-making relating to recreation, parks and cultural facilities and services to the year 2031. The Plan addresses the varied responsibilities of the Township’s Recreation Department including indoor and outdoor facilities, parks, trails, programs, and the way in which these services are delivered. WN has quickly realized that maintaining exist assets is not sufficient in a growing community. Expectations for increased programming and facilities are already being forward and will only intensify as our population grows.
 - Consideration is also given to the services and spaces provided and/or supported by other sectors, which together help to respond to the unique needs of the Township’s residents. Good examples of this include working with the various service clubs to install Splashpads and build playgrounds in both urban centres and the support of future initiatives like a new pool in Mount Forest and Skateboard park in Arthur.
 - Also, the recent partnership with the Arthur BIA and installation of the Outdoor Gym along with the planned streetscape improvements that will take place during the Connecting Link project are all good examples of how partnerships can be leveraged to the benefit of our community.
-

- While the focus on recreation, water and sanitary is vital, there are and will continue to be other infrastructure and support services like childcare, social services, solid waste management etc. that we will be expected to ensure is in place to make Wellington North a complete community. These services are offered through a mix of County and WN resources and will require coordination between both parties.
- In 2019 we did complete a Community Profile identifying our many wonderful community services including childcare, health care, education, seniors, and emergency services. We are fortunate in Wellington North that a lot of this infrastructure, hospital expansion, new long term care home, additional child-care services, etc. has recently been improved and we expect more to come in future years.
- Significant time and attention has also been placed on Business Retention, Downtown Revitalization and supporting and recognizing our many volunteers. Ensuring we have strong Chambers of Commerce, Business Improvement Associations and community service groups will be vital to support the continued growth in our community. Council is also familiar with the partnership that has been established with the PIN Volunteer network and the many supports/programs being offered.

8) Environment & Heritage Conservation

The natural and cultural heritage of Wellington North are defining features of the area that are valued by residents and visitors. Our CGP deemed the long-term conservation of natural and cultural heritage resources to be an important part of planning for community well-being.

Integrate climate change considerations with infrastructure and planning decisions. Develop and refine the proposed Natural Heritage System including linkages to urban areas. Amend the Zoning By-law to implement the Source Protection Plan for drinking water. Continue to develop and support tourism related to cultural heritage, recreation, outdoor adventure, etc.

- Zoning by-laws have been updated as appropriate in order to incorporate the Source Water Protection Plan and as previously mentioned in 2019 the County of Wellington received funding and is currently developing a Community Energy and emissions plan that will help us to integrate climate change considerations into our planning decisions.
- Our Municipal Cultural Plan, approved by council in 2013 has the following vision: *Preserving, promoting, and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.* Since that time our Wellington North Cultural Roundtable has worked hard to support this vision and in 2021, we are doing a refresh of our Municipal Cultural Plan, and this will be brought back to council later this year.

CONCLUSION & FINANCIAL CONSIDERATIONS

Significant progress has been made on many of the initiatives that were identified as part of the Community Growth Plan and it is encouraging to see the growth occurring as predicted. Some of this progress is as a result of staff work but a large part also points to the important leadership role that municipal government can play in identifying, advocating, communicating and in some situations putting the incentives in place, to encourage the private sector to step up and support the varied types of development that our community needs.

The forward thinking of Council to proceed with the Community Growth Plan in 2017 has set the stage for much of the framework staff and developers work with today. The Community Growth Plan has put Wellington North well ahead of the curve as we participate in the County's Municipal Comprehensive Review (MCR), we have a clear picture on where we are going and as we work on our master servicing plan updates, we will know how to get there.

We are seeing significant housing growth in our municipality, and this will continue for many years to come, and we believe that the Community Growth Plan has been instrumental in helping our community adjust to this reality. Not everyone is supportive of growth and change but council has done a good job in being ambassadors for this growth and for helping our community get ready. Along with this growth will come the opportunity to display what a welcoming community we are, and that Wellington North really is a great place to work, live and raise a family.

We have also been clear that our growth will “**take place in an orderly, compact and appropriate way within the urban areas, based on phasing to align with infrastructure, transportation, facilities, and services**”. It will be important for council and staff to continue to monitor this, and our staff recommendation would be that within the next three – five years we once again complete a refresh of our Community Growth Plan review and update our Vision, Goals and Strategies.

We would also suggest to council that perhaps this fall, when we hope to be able to conduct an in-person discussion, that there would be value in bringing the Community Growth Plan Steering Committee back together for a discussion and update on the Community Growth Plan.

ATTACHMENTS

- **Appendix A WN Community Growth Plan Summary of Initiatives**
- **Appendix B Arthur Residential Developments forecast as of June 22nd, 2021.**
- **Appendix C Mount Forest Residential Developments forecast as of June 22nd, 2021.**
- **Appendix D Outside Urban Centres Residential Developments as of June 22nd, 2021.**

STRATEGIC PLAN 2019 - 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☒ Modernization and Efficiency

☒ Partnerships

☒ Municipal Infrastructure

☒ Alignment and Integration

Prepared By:

Dale Small Economic Development Officer
Darren Jones, Chief Building Official

Dale Small
Darren Jones

Recommended By:

Michael Givens, Chief Administrative Officer

Michael Givens



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APPENDIX A

Township of Wellington North Community Growth Plan

The Township of Wellington North has completed a **Community Growth Plan**. The document is a local strategy for managing and directing the planned population and employment growth in Wellington North, aligned with investments in infrastructure, transportation and community services. It may also be used to inform future updates to the Wellington County Official Plan.

This summary highlights key recommendations explored in the Community Growth Plan. Please refer to the full report for additional details. A copy of the Community Growth Plan can be found on the Township's website:

<https://wellington-north.com/government/strategic-plan/community-growth-plan-final-report>

Summary of Strategies and Initiatives

Growth Forecasts and Locations

- ❖ Revisit growth forecasts through future reviews of the County Official Plan, to align with growth patterns and infrastructure plans.
- ❖ Align forecasts with planned improvements to increase servicing capacity at the Arthur Wastewater Treatment Plant

Township of Wellington North Adjusted Growth Forecast			
	2016	2036	2041
Arthur			
Population	2,725	4,115	4,460*
Households	1,005	1,525	1,665*
Mount Forest			
Population	5,190	8,135*	8,440*
Households	2,150	3,200*	3,330*
Outside Urban Centres			
Population	4,575	4,835	4,785
Households	1,480	1,595	1,595
*Adjusted forecasts based on Phase 2 Arthur Wastewater Treatment Facility Expansion.			

Intensification & Greenfield Density Targets

- ❖ New, alternative intensification and greenfield density targets should be considered.
- ❖ Develop Medium and High Density Residential designations to promote a broader range of housing.
- ❖ Re-designate some Future Development land and Industrial land in Arthur and Mount Forest for Residential and Commercial.

Alternative Intensification & Greenfield Density Targets				
Targets		2017-2021	2022-2031	2031-2041
Intensification	Current Target	20%		
	Growth Plan Targets	40%	50%	60%
	Recommended Targets	20%	30%	40%
Greenfield Density (people + jobs per hectare)	Current Target	40		
	Growth Plan Targets	50	80*	
	Recommended Targets	40	40*	
	Urban Area Total			
	(New Development)		(50*)	(60*)

Housing Strategy

- ❖ Develop a Housing Strategy, which should recommend an affordable housing target for Wellington North and related strategies, tools and policies to meet identified housing needs including incentives to increase the supply of rental housing.
- ❖ Create incentives and reduce barriers to the provision of rental housing, second units.
- ❖ Consider flexible policies and zoning for residential and mixed use development in the downtown areas.

Infrastructure Strategy

- ❖ Continue to plan for the implementation of Phase 1 and 2 Wastewater Treatment Plant Improvements in Arthur.
- ❖ Update the Master Servicing Plans for Arthur and Mount Forest, the Township's Asset Management Plan and the Development Charges Study.
- ❖ Develop a Master Stormwater Management Plan based on sub-watershed planning
- ❖ Adopt a phasing / staging plan to direct the orderly development of land in Arthur and Mount Forest, aligned with infrastructure.
- ❖ Consider a Community Energy Plan.

Employment Strategy

- ❖ Develop an Employment Strategy, which should recommend tools and policies to protect/diversify the economic base of the Township.
- ❖ Consider an employment density target of 30 jobs per ha, along with policies and permitted uses to encourage the intensification of existing and new employment areas.
- ❖ Consider opportunities to support labour force retention and development, entrepreneurs and business incubators.

Community Facilities and Services Strategy

- ❖ Complete and implement the Wellington North Recreation Master Plan.
- ❖ Continue to work with the School Boards to provide growth information to assess school accommodation needs and promote integrated planning of recreation and safe access to schools.
- ❖ Conduct a Community Service Review to plan for facilities and services to support complete community development (e.g. health care, emergency services, housing, employment, childcare, youth, seniors, education, recreation, libraries).

Transportation Strategy

- ❖ Develop a Transportation Master Plan.
- ❖ Establish a "complete streets" policy.
- ❖ Review the feasibility of future local/regional transit opportunities and truck by-pass options.
- ❖ Develop a parking plan for downtown areas.
- ❖ Consider opportunities for ride share programs and improvements to pedestrian / cycling routes.

Environment and Heritage Conservation Strategy

- ❖ Integrate climate change considerations with infrastructure and planning decisions.
- ❖ Develop and refine the proposed Natural Heritage System including linkages to urban areas.
- ❖ Amend the Zoning By-law to implement the Source Protection Plan for drinking water.
- ❖ Continue to develop and support tourism related to cultural heritage, recreation, outdoor adventure, etc.

Contact

For further information, please contact:

Dale Small
Economic Development Officer
Township of Wellington North
Phone: (519) 848-3620 ext 34
Email: dsmall@wellington-north.com



APPENDIX B**Arthur Residential Development Forecast as of June 22, 2021****Approved Residential Developments – Not Built as of June 22, 2021**

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Single Det.	Semi-Det.	Town-house	Apart. Units	Development Stage
940749 Ontario Ltd.	Domville St.	Forest View Estates Plan of Subdivision	10	8	8	24	Council supported Proposed Draft Plan 26-Aug-19
940749 Ontario Ltd.	Walsh St, Schmidt Dr & Eastview Dr	Eastridge Landing Phase III & IV – Plan of Subdivision	37	38	26		Subdivision Agreement Registered 26-Apr-21
Cachet Developments (Arthur) Inc.	Preston & Domville St,	Plan of Subdivision	132		64		Council supported Revised Proposed Draft Plan 14-Jun-2021
Edward Watt	200 – 240 Francis St.	Severance created 4 Lots plus Retained Portion		10			Re-Zoned from (H) R1C to R2 passed Council 10/Aug/20
Seawaves Homes Ltd	204 Gordon St.	7 Buildings of Street & Cluster Townhouses			37		4th Submission Rec'd for Site Plan 18-Jun-2021

TOTAL APPROVED RESIDENTIAL DEVELOPMENTS – ARTHUR	179	56	135	24	394
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Approved Residential Developments – Built or Permit Issued to Build 2017 to June 22, 2021

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Detached	Semi-Det.	Town-house	Apart. Units	Development Stage
Arthur Green Developments Inc.	168 George St	Additional 2 Apartments to Existing Building				2	Under Construction
2060119 Ontario Limited, (Farz Holdings)	Berkshire Dr & Samuel Dr PVT	Preston Park			14		Complete
940749 Ontario Ltd	Schmidt Dr.	Eastridge Landing Phase I & II Plan of Subdivision	1				
940749 Ontario Ltd	Schmidt Dr.	Eastridge Landing Phase III & IV Plan of Subdivision			2		Model Home

TOTAL APPROVED RESIDENTIAL DEVELOPMENTS BUILT OR BEING BUILT	1	0	16	2	19
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Tentative Residential Developments as of June 22, 2021

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Single Det.	Semi-Det.	Town-house	Apart. Units	Development Stage
940749 Ontario Ltd.	Schmidt Dr & Walsh St South Extension	Eastridge Landing Phase V	18	12	25		
Arthur Green Developments Inc.	164 George Street	Proposed Main Floor Hotel with 2 nd Floor Apartments				10	Site Plan Application Rec'd 12-Apr-2021
Arthur Green Developments Inc.	168 George St	Proposed New Building Addition w/ 2 Barrier Free Suites + New Purpose Built Rental Building across back of Property				30	Concept Plan Only
Sarah Properties Limited	211 Eliza St.	Zoned (R1C) Low Density Residential & (FD) Future Development	184		69	130	Based on Pre-Consultation 22-Feb-2021 & Revised Plan Rec'd 29-Jun-2021
The Milo Group of Companies Ltd.	Tucker St. N of Former Rail Corridor	18 Block Proposed Residential Development Zoned (H)M1 Industrial with Holding Zone	183		16		Based on OP Amendment Application dated 16-Mar-2021
VED Homes Inc.	Adelaide St. extension off Conestoga St., Arthur	4 – 5 Unit Street Townhouses	5		20		Pre-Consultation Meeting 08-Feb-2021 Revised Concept Plan Rec'd 28-Jun-2021

TOTAL TENTATIVE RESIDENTIAL DEVELOPMENTS – ARTHUR	390	12	130	170	702
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2020 Infill Lots & Intensification Added from 2017 to June 22, 2021

CIVIC ADDRESS	PERMIT NUMBER	ISSUED DATE	WORK PROPOSED	NUMBER OF UNITS
177-179 George Street	2020-0082	9-Jun-2020	Addition of Residential Unit on 1 st Storey	1 Apt.
138 George Street	2020-0092	22-Jun-2020	Addition of 2 Residential Units on 1st Storey	2 Apt.
7619 Jones Baseline	2021-0121	29-Apr-2021	Single Detached	1
260 Isabella St S	2021-0137	13-May-2021	Additional Attached Dwelling Unit	1 Apt
291 Smith St	2021-0148	21-May-2021	Additional Attached Dwelling Unit	1 Apt

TOTAL RESIDENTIAL INFILL – ARTHUR	6
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Total Residential Developments (New & Tentative) and Single Lot Infill (2017 to June 22, 2021)

	Single Det.	Semi-Det.	Town-house	Apart. Units	TOTAL UNITS
TOTAL RESIDENTIAL – ARTHUR	571	68	281	201	1,121
LESS PROPERTY CONCEPT REQUEST TO CHANGE ZONING FROM (H)M1 TO R3	183		16		199
TOTAL RESIDENTIAL - ARTHUR	388	68	265	201	922

APPENDIX C

Mount Forest Residential Development Forecast as of June 22, 2021

Approved Residential Developments – Not Built as of June 22, 2021

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Detached	Semi-Det.	Town-house	Apart. Units	Development Stage
2574574 Ontario Inc	London Rd. N	Jack's Way Plan of Subdivision	11	6	10	33	2 nd Submission Rec'd for Subdivision Agreement 9-Dec-2020
2574574 Ontario Inc	391 Main St. N.	33 Unit Apartment Building				33	Site Plan Agreement Registered 19-Mar-2021
2574574 Ontario Inc. (Brad Wilson)	North side of Wellington St.	Wellington Street Townhouses (2021) (North Side)	1				Development Agreement Registered 12-Mar-2021
Betty Dee Limited	Martin St	3 Single Detached Dwellings (Lots created by severance)	1				1 Lot Undeveloped
Brian Padfield	South of Clyde St	Maple Hill Estates Creating 6 New Residential (R1A) Lots and 1 Retain 1 (R1A)	7				Development Agreement Signed 8-Apr-19 # Includes B86-20
H. Bye Construction	Broomer Cres.	London Road Development Plan of Subdivision			30		Subdivision Agreement Registered 22-Sept-2020
King's Court Apartments Inc.	187 King St. E.	Two - 5 Unit Apartment Buildings Plus One –Tri-Plex Proposed Amendment				3	Site Plan Application for Two Apt. Buildings, Registered 20-Nov-20
Mount Forest Developments Inc.	S of Durham, E of Main	Mount Forest Developments Plan of Subdivision		30			Subdivision Agreement Registered 28-Apr-2020
Peter & Mary Reeves	Wellington St. E.	Severance to create 4 Lots plus Retained Portion	1				1 Lot Undeveloped
Reeves Construction Ltd.	Ruby's Cres.	Albert Street Estates Plan of Subdivision	1				1 Lot Undeveloped
Reeves Construction Ltd.	Ronnie's Way, Doughts Cres.	Lucas Subdivision Plan of Subdivision	10				10 Lots Undeveloped
Shawn Aitken	400 King St. E.	Marlanna Homes Inc. Plan of Subdivision		24			Draft Subdivision Agreement approved for signing: 25-May-2021
Sharon Farms & Enterprises Limited	730 Princess St.	Cluster Townhouses			15		Holding Zone Removed 12-Aug-19
South Saugeen Developments	Cork St.	Six Semi-Detached Dwellings		4			2 Lots Undeveloped

TOTAL APPROVED RESIDENTIAL DEVELOPMENTS – MOUNT FOREST

32

64

55

69

220

Approved Residential Developments – Built or Permit Issued to Build 2017 to June 22, 2021

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Detached	Semi-Det.	Townhouse	Apart. Units	Development Stage
2551405 Ontario Ltd.	466 Queen St W	6 Unit Townhouse			6		Site Plan Agreement Registered 31-Jul-2018
2574574 Ontario Inc. (Brad Wilson)	North side of Wellington St.	Wellington Street Townhouses (2021) (North Side)			10		Development Agreement Registered 12-Mar-2021
2574574 Ontario Inc. (Brad Wilson)	South side of Wellington St.	Wellington Street Townhouses (2021) (South Side)	5		8		Development Agreement Registered 12-Mar-2021
2574574 Ontario Inc.	Durham St E & London Rd N	Wilson Townhouses (2018)			10		Development Agreement Registered 04-Apr-2019
Allan Sharpe	310 Sligo Rd W	Sligo Road Townhouses Five - 4 Unit Cluster Townhouses			20		Building Permits Issued for 5 of 5 blocks, 16-Sept-20
Betty Dee Limited	Martin St	3 Single Detached Dwellings	2				1 Lot Undeveloped
Wellington Housing Corporation	440 King St E	4 Unit Townhouse Addition			4		Site Plan Agreement signed 06-Nov-2019
H. Bye Construction	Broomer Cres.	Street Townhouse			4		Townhouses separate from London Road Subdivision
Kings Court Apartments Inc	187 King St E	Two - 5 Unit Apartment Buildings Plus One –Tri-Plex Proposed Amendment				10	Site Plan Application for Two Apt. Buildings, Registered 20-Nov-20
Peter Reeves	Wellington St E	Severance to create 4 Lots plus Retained Portion	4				1 Lot Undeveloped
Reeves Construction Ltd.	Ruby's Cres	Albert Street Estates Plan of Subdivision	3				1 Lot Undeveloped
Reeves Construction Ltd.	Ronnie's Way, Dongs Cres.,	Lucas Subdivision Plan of Subdivision	18	6			10 Lots Undeveloped
South Saugeen Developments	Cork St.	Six Semi-Detached Dwellings		8			2 Lots Undeveloped

TOTAL APPROVED RESIDENTIAL DEVELOPMENTS BUILT OR BEING BUILT	32	14	62	10	118
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Tentative Residential Developments as of June 22, 2021

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Detached	Semi-Det.	Townhouse	Apart. Units	Development Stage
2574574 Ontario Inc	Wellington St. E, (North Side)	Draft Plan	7		17	40	Pre-Consultation held 23-Feb-2021
350 Cork Inc.	350 Cork St.,	Cluster Townhouse			6		2 nd Submission Rec'd for Site Plan 20-Jun-2021
Avila Investments Ltd.	Bentley St & Hwy 6	AVILA (Murphy) Plan of Subdivision	231	60	120		4 th Submission for Subdivision Agreement Rec'd 12-Mar-21
Circuit Holdings	331 Arthur St.	Two – 5 Unit Street Townhouse Development			10		4 th Submission Rec'd for Site Plan 27-Apr-21
Cordon Canada Ltd.	250 Main St. S.	Commercial with 4 Apartments				4	Incomplete Site Plan Application Rec'd 5-May-2020
Dan Prospero	178 Main St. S.	3 Storey Multi Use Building including 16 Apartment Units				16	1 st Submission Rec'd for Site Plan 21-Jan-2021
Archcon Group Inc.	773 Princess St.	Proposed 32 Unit Apartment Building				32	Site Plan Application Rec'd 30-Jun-2021, Sewage Allocation approved
John Welton Custom Homebuilding	NW Corner of Cork & Martin St.	Sunvale Homes Inc.	58	30	51		Draft Plan of Subdivision & ZBA 11/20 rec'd 21-Oct-20.
Mohammed Khan	169 Man St. N.	Proposed 3 Storey Apartment Building				7	Pre-Consultation held 20-May-2021

TOTAL TENTATIVE RESIDENTIAL DEVELOPMENTS – MOUNT FOREST	296	90	204	99	689
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Infill Lots & Intensification Added from 2017 to June 22, 2021

CIVIC ADDRESS	PERMIT NUMBER	ISSUED DATE	WORK PROPOSED	NUMBER OF UNITS
500 Sligo Rd W	2017-0028	31-Mar-17	Single Detached w/ Sewage Permit	1
426 Clyde Street	2017-0036	06-Apr-17	Single Detached w/ Sewage Permit	1
635 Albert Street	2017-0073	11-May-17	Single Detached	1
350 Wellington St W	2017-0141	27-Jul-17	Basement Apartment	1 Apt
205 Murphy S	2018-0016	02-Feb-18	Single Detached w/ Sewage Permit	1
510 Sligo Rd W	2018-0051	27-Mar-18	Single Detached w/ Sewage Permit	1
625 Albert St	2018-0061	16-Apr-18	Single Detached	1
320 Cork St	2018-0111	8-Jun-18	3 Unit Townhouse	3
300 Henry St	2018-0193	05-Sept-18	Basement Apartment	1 Apt
485 Queen St W	2018-0223	17-Oct-18	Single Detached	1
330 Cork St	2019-0022	20-Mar-19	Semi Detached	2
470 Cork St	2019-0037	23-Apr-19	Residential Three Unit Townhouse	3
170 Miller St	2019-0070	23-May-19	Demo Detached & Build Semi Detached	1
170 Elgin St N	2019-0105	10-July-19	Triplex (1 Original Unit Plus 2)	2
310 John St	2020-0037	01-Apr-20	Single Detached	1
239-249 Main St N	2020-0068	20-May-20	Residential Addition (Creation of 6 th Unit)	1 Apt
776 Waterloo St	2020-0102	26-Jun-20	Single Detached	1
480 Wellington St E	2021-0025	4-Feb-21	Single Detached	1
354 Queen St W	2021-0044	26-Feb-21	Single Detached	1
780 Waterloo St	2021-0097	13-Apr-21	Single Detached	1

TOTAL RESIDENTIAL INFILL & INTENSIFICATION – MOUNT FOREST	26
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Total Residential Developments (New & Tentative) and Single Lot Infill (2017 to June 22, 2021)

	Deta- ched	Semi- Det.	Town- house	Apart. Units	TOTAL UNITS
TOTAL RESIDENTIAL – MOUNT FOREST	372	171	329	181	1,053

APPENDIX D**Outside Urban Centres Residential Development Forecast as of June 22, 2021****Approved Residential Developments – Not Built as of June 22, 2021**

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Deta- ched	Semi- Det.	Town- house	Apart. Units	Development Stage
Maple Ridge Estates Inc.	Sideroad 7 West, Kenilworth	Maple Ridge Estates Plan of Subdivision	10				Subdivision Agreement Registered 22-Apr-2020
Wellington Acres	8751 Concession 9	Mobile Home Park	40				

TOTAL APPROVED RESIDENTIAL DEVELOPMENTS – RURAL	50	0	0	0	50
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Approved Residential Developments – Built or Permit Issued to Build 2017 to June 22, 2021

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Deta- ched	Semi- Det.	Town- house	Apart. Units	Development Stage
Maple Ridge Estates Inc.	Sideroad 7 West, Kenilworth	Maple Ridge Estates Plan of Subdivision	10				

TOTAL APPROVED RESIDENTIAL DEVELOPMENTS BUILT OR BEING BUILT – RURAL	10	0	0	0	10
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Tentative Residential Developments as of June 22, 2021

DEVELOPER	LOCATION	DEVELOPMENT DETAILS	Deta- ched	Semi- Det.	Town- house	Apart. Units	Development Stage

TOTAL TENTATIVE RESIDENTIAL DEVELOPMENTS – RURAL	0	0	0	0	0
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Infill Lots & Intensification Added from 2017 to June 22, 2021

CIVIC ADDRESS	PERMIT NUMBER	ISSUED DATE	WORK PROPOSED	NUMBER OF UNITS
8904 Wellington Rd 16	2017-0014	15-February-2017	Semi-Detached	2
7786 Wellington Rd 109	2017-0039	10-April-2017	Single Detached	1
7695 Sideroad 9 E	2017-0041	11-April-2017	Single Detached	1
9206 Wellington Rd 14	2017-0089	31-May-2021	Single Detached	1
8920 Wellington Rd 16	2017-0130	17-July-2017	Single Detached	1
7040 Sideroad 2 W	2017-0216	10-November-2017	Single Detached	1
9553 Wellington Rd 6	2018-0069	23-April-2018	Residential Conversion	1 Apt
6828 Sideroad 3 W	2018-0107	06-June-2018	Single Detached	1
8334 Line 6	2018-0109	07-June-2018	Residential Conversion	1 Apt
7902 Sideroad 7 E	2018-0140	06-July-2018	Single Detached	1
9221 Wellington Rd 6	2018-0146	10-July-2018	Residential Mobile Home	1
8029 Line 4	2018-0153	19-July-2018	Residential Conversion	1 Apt
9193 Highway 6	2018-0158	23-July-2018	Single Detached	1
8557 Concession 4 S	2018-0177	20-August-2018	Single Detached	1
7488 Sideroad 6 E	2018-0179	21-August-2018	Residential Conversion	1 Apt
8135 Line 2	2018-0190	04-September-2018	Residential Conversion	1 Apt
7840 Wellington Rd 109	2018-0196	06-September-2018	Single Detached	1
8772 Highway 6	2018-0201	17-September-2018	Single Detached	1
9417 Wellington Rd 6	2018-0206	25-September-2018	Single Detached	1
8683 Line 4	2018-2016	09-October-2018	Residential Conversion	1 Apt
7293 Sideroad 7 W	2018-0224	17-October-2018	Residential Conversion	1 Apt
8718 Sideroad 25	2019-0055	06-May-2019	Single Detached	1
9559 Concession 6 N	2019-0205	02-October-2019	Residential Conversion	1 Apt
8737 Sideroad 7	2020-0071	26-May-2020	Single Detached	1
8781 Concession 11	2020-0098	24-Jun-2020	Single Detached	1
7341 Fifth Line	2020-0122	22-July-2020	Single Detached	1
9618 Lover's Lane	2020-0153	21-August-2020	Single Detached	1
9281 Concession 11	2020-0171	09-September-2020	Single Detached	1
7751 Sideroad 7 E	2021-0009	11-January-2021	Single Detached	1
8607 Wellington Rd 14	2021-0062	22-March-2021	Single Detached	1
8624 Line 4	2021-0070	25-March-2021	Single Detached	1
8908 Wellington Rd 16	2021-0076	29-March-2021	Single Detached	1
8922 Wellington Rd 16	2021-0098	14-April-2021	Single Detached	1
9309 Concession 2	2021-0105	15-April-2021	Additional Dwelling Unit (Attached)	1
7303 Fifth Line	2021-0112	22-April-2021	Additional Dwelling Unit (Attached)	1
8015 Line 12	2021-0114	26-April-2021	Demo Single Detached & Built Semi	1

TOTAL RESIDENTIAL INFILL & INTENSIFICATION – MOUNT FOREST**37****Total Residential Developments (New & Tentative) and Single Lot Infill (2017 to June 22, 2021)**

	Deta- ched	Semi- Det.	Town- house	Apart. Units	TOTAL UNITS
TOTAL RESIDENTIAL – RURAL	84	5	0	8	97

Wellington North Growth Forecast:

Township of Wellington North					
	2016	Projected Increase 2016 to 2036 as per WN Growth Plan	Proposed & Infill Residential as of June 22, 2021	2036	2041
Population	12,490	(4,595)	(5,903) (128%)**	17,085	17,685
Households	4,635	(1,695)	(2,271) (134%)	6,330	6,590
Employment	7,070	(2,250)		9,320	9,440
** Affordable Housing in Wellington County March 2019 Report states that the average household size, in the County, is 2.6 persons.					

Wellington North Growth Forecasts by Area:

Township of Wellington North					
	2016	Projected Increase 2016 to 2036 as per WN Growth Plan	Proposed & Infill Residential as of June 22, 2021	2036	2041
Arthur					
Population	2,725	(1,390)	(2,914) (209%)**	4,115*	4,460*
Households	1,005	(520)	(1,121) (215%)	1,525*	1,665*
Mount Forest					
Population	5,190	(2,945)	(2,737) (93.0%)**	8,135*	8,440*
Households	2,150	(1,050)	(1,053) (100.3%)	3,200*	3,330*
Outside Urban Centres					
Population	4,575	(260)	(252) (97.0%)**	4,835	4,785
Households	1,480	(115)	(97) (84.3%)	1,595	1,595
*Adjusted forecasts based on Phase 2 Arthur Wastewater Treatment Facility Expansion.					
** Affordable Housing in Wellington County March 2019 Report states that the average household size, in the County, is 2.6 persons.					



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of July 12th, 2021

From: Dale Small,
Economic Development Officer

Subject: EDO 2021-020 Community Improvement Program

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive the Economic Development Officer Community Improvement Program report EDO 2021 – 020,

AND FURTHER THAT Council approves the following Community Improvement Grants:

- \$2,500 to Cynthia & Co., at 162 Main Street South in Mount Forest
- \$2,500 to Track Shot Tees at 162 Main Street South in Mount Forest
- \$3,695 to Magpies Bakery at 181 Main Street South in Mount Forest

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The Wellington North Community Improvement Plan (CIP) enables the Municipality to provide grants to individuals, businesses and organizations who are making improvements to their buildings and property all in an effort to support revitalization and redevelopment activities in our community.

Since 2012 one hundred and thirty applicants have received grant funding. The total dollar value of improvements made in our community, as a result of these applications, is conservatively estimated at \$2.5 million. Of this amount 84.3% has been covered by the applicants with the remaining 15.7% covered by grants or loans under the Community Improvement or Downtown Revitalization Programs.

This report contains three applications. All applicants are eligible for funding and a brief overview of the improvements they intend to make, follows:

1. The first application was received from the co owner of **Cynthia & Co.** at 162 Main Street South in Mount Forest. Cynthia & Co are doing a complete makeover and rebranding of the store. As part of the rebranding the façade of the building is getting a complete make-over including painting, new signage, and an awning. The awning will say Hometown Boutique on the north side, and Hometown Apparel and Gifts on the south side. Over the door it will say

Welcome Home and the new logo will be turquoise and teal with white and grey details. Total expenses are estimated to be upwards to \$10,000 and a picture of the design of the new awning follows.



2. The second application was received from the co-owner of a new business that will be opening up inside of 162 Main Street South in Mount Forest. The applicant is requesting grant funding to assist with painting and signage improvements that will be made to the south side of the building to promote the new business.

Total cost of these improvements is estimated at \$5,000 and the applicant is eligible for \$2,500 in funding under our Façade Improvement and Building Improvement Grant programs. A picture of the new signage and logo follows:



3. The third application was received from the owner of Magpies Bakery, a new business that opened July 1st at 181 Main Street South in Mount Forest. The applicant has applied for grant funding to assist with Blade signage as well as other improvements, including signage, to the

front façade of the building. Total cost of the improvements is \$6,500 and of this amount \$1,775 is for Blade signage which is eligible for 75% funding and the remaining \$4,725 is for the façade improvement and signage which is eligible for 50% funding. A picture follows:



FINANCIAL CONSIDERATIONS

Grants are advanced once a project is completed and required documentation provided. Where significant construction is done, funding is advanced upon completion of a building inspection.

In 2021 **\$35,000** in CIP funding has been approved in the Economic Development operating budget. With these applications council will now have approved \$33,848 in grants this year.

ATTACHMENTS

None

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☒ Modernization and Efficiency

☒ Partnerships

☐ Municipal Infrastructure

☒ Alignment and Integration

Prepared By: Dale Small, Economic Development Officer *Dale Small*

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*



SAUGEEN CONNECTS HELPS 59 YOUTH TO START UP THEIR OWN BUSINESSES

Saugeen Connects, an economic development partnership consisting of the Saugeen Economic Development Corporation (SEDC) with six municipalities; Arran-Elderslie, Brockton, Hanover, Minto, Wellington North, and West Grey, are providing the opportunity for 59 youth to launch 50 businesses throughout the Saugeen region. These students, from grades 6 to 12, have started various businesses which include; lawn care, dog walking, babysitting, selling hand-made merchandise, working a concession stand, and other innovative business ideas. Saugeen Connects would like to briefly introduce the incredible student entrepreneurs and their businesses:

Arran-Elderslie is delighted to see two new businesses owned and operated by local youth. Fianna McKnight sells a variety of custom memorabilia like acrylic pins, magnets, stickers, and keychains; Erika Bryson is running their own apparel store.

Out of Brockton, SSUP enabled the start-up of nine new businesses run by 10 excited youth. Avery Filsinger is running their own sausage stand; Cooper Turner is offering babysitting services; Dakota Hall makes personalized cards; Domenic Valeriotte is pursuing lawn care; Kody Kanters creates custom woodworking; Lauren Rowe sells hand-made polymer clay dragons and rock paintings; Lukas Grove is selling firewood; Peyton Young owns a business selling pork; Brooklyn Metcalfe and Ryleigh Zettler are working together to sell spa and both kits.

From West Grey, seven creative youth have each started their own businesses. Colin Myatt is creating and selling metal and wood creations; Jacob Schade is selling firewood; Megan Dick has a business manufacturing and selling hand-made garden metal art; Sebastian watt has pursued a passion selling environmentally- and allergy-friendly baked goods; Theresa Manion is excitingly pursuing pet care; Zasha Ortman is raising and selling poultry; Alexandria Boyko is breaking into the babysitting industry.

SSUP has helped six wonderful youth to start up their own businesses in Wellington North. Addison Schmidt is working to sell baked goods; Avery Heffernan's business offers art decor; Conner Schmidt has returned to the SSUP program with his lawn care services; Noah Seddon's business, Balloon, Ninja offers balloon twisting and treats; Reuben Seddon is managing British candy sales at his business, Reuben's British Sweets; Sparrow Dekorte is commissioning their artwork through their business, Sparrow Sage Arts.

Presenting Partners





CONTINUED

Minto welcomes eight businesses run by nine hardworking students. Brayden Moore and Bernie Hale operate Ground Control Lawn Maintenance; Calista Glazema offers both babysitting and lawn care services; Carter Shannon opened their own sweet corn and vegetable stand; Claire Jacques and Nicole Lyte each own and operate their own babysitting services; Mobile Meals is run by Graham Blahunt offering grocery and food delivery to local households; Jake Hymers is selling farm fresh eggs; Lyra Miller-Natale has created a business that offers babysitting and dog walking.

A total of 14 businesses have started up in Hanover thanks to 21 exciting youth. Ashlynn Lantz and Izzy Young each own and operate their own babysitting services; Elizabeth Seifried's business, Lovely Rainbow Looms, sells handmade bracelets; Ireland Mathers creates and sells bracelets; Kassidy Charlton is offering scrunchies; Kaylee Lantz is manufacturing novelty word socks; Kyler Edwards is pursuing dog walking while making and selling homemade dog treats; Truffles4You is selling chocolate truffles; Linda Cotter is crafting and selling BBQ rub; Lyndon Cabral offers lawn maintenance; Talen Brown is at work manufacturing ramps and rails for skateboarders and BMX bikers; Cody and Marissa Carter are working together to offer Amazon returns resale services; Aislinn O'quinn and Oliver Battye are operating their own music production company; Neptune Scoops is a local ice cream truck run by Sam Beals, Abbie Ghent, Grace Weber, Karina Hahn, Zanné Stassen, as well as Sara Ottwell from Brockton.

Throughout the Saugeen region, the SSUP also enabled four additional businesses to operate through the work of four dedicated youth. Easton's Outdoor Supplies, run by Easton Croft from Chatsworth, sells bait, bagged ice, and gardening supplies; Mal Equestrian, through the hard work of Mallory Luxton from Southgate, provides animal photography services; Golden Bites, run by Charli Marshall from Southgate, sells homemade dog treats; Lettering by Lesley, owned by Lesley Walter from South Bruce, provides buyers with custom mugs and shirts.

SSUP is a funding program aimed at school-aged youth in the Saugeen Connects catchment area. The Saugeen SSUP includes a virtual welcome presentation with keynote speaker Daniel Lewis, online workshop training, start-up funding, a meet-and-greet with sponsors, and an opportunity to earn bonus cash through active participation in SSUP initiatives. Saugeen SSUP is made possible thanks to member municipalities acquiring private-sector funding.

Presenting Partners





A huge note of thanks goes to the following supporters:

Supported By:

Bruce County
Grey County
Wellington County

Five Star Sponsors:

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Hanover Raceway, Hanover
Rotary Club of Paisley, Arran-Elderslie
The Royal Bank of Canada, Minto
Saugeen Economic Development Corporation

Three Star Sponsors:

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Hanover's Innovative People Program
Meridian Credit Union, Hanover
Rotary Club of Walkerton, Brockton
Wellington North Mayors Charity Curling Bonspiel
Wellington North Youth Action Council
West Grey Chamber of Commerce

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Rotary Club of Clifford, Minto
Rotary Club of Hanover
Rotary Club of Tara, Arran-Elderslie
Stephen & Sue Townsend, West Grey
The Mortgage Centre Durham, West Grey
West Grey Durham Lions Club

Media Contact:

Rose Austin, General Manager, SEDC
519-799-5750 x 302
rose@sfdc.ca

6/30/21

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
77226	Biz Bull	6/23/21	\$446.35
77227	Broadline Equipment Rental Ltd	6/23/21	\$1,230.03
77228	Brubacher Powerline Inc.	6/23/21	\$1,695.00
77229	Cedar Creek Tools	6/23/21	\$233.90
77230	Chalmers Fuels Inc	6/23/21	\$1,172.84
77231	Corporate Express Canada Inc.	6/23/21	\$104.55
77232		6/23/21	\$1,900.00
77233	Horrigan Overhead Doors 2019	6/23/21	\$485.03
77234	Hydro One Networks Inc.	6/23/21	\$884.71
77235	J.T. Excavating Ltd.	6/23/21	\$11,187.00
77236	MDB Insight Inc.	6/23/21	\$2,825.00
77237	Telizon Inc.	6/23/21	\$777.70
77238	Traffic Logix Corporation	6/23/21	\$361.60
77239	Twp of Wellington North	6/23/21	\$200.00
77240	Enbridge Gas Inc.	6/23/21	\$706.13
77241	Wellington Catholic Dist Sch B	6/23/21	\$139,425.75
EFT0002112	Andy's Mobile Lock Service Inc	6/23/21	\$1,103.05
EFT0002113	Arthur Home Hardware Building	6/23/21	\$469.47
EFT0002114	Bailey Repair Services	6/23/21	\$295.37
EFT0002115	B M Ross and Associates	6/23/21	\$21,297.00
EFT0002116	CARQUEST Arthur Inc.	6/23/21	\$398.16
EFT0002117	Clark Bros Contracting	6/23/21	\$14,079.80
EFT0002118	CMT Engineering Inc.	6/23/21	\$571.79
EFT0002119	Conseil scolaire catholique Mo	6/23/21	\$3,512.75
EFT0002120	County of Wellington	6/23/21	\$2,770,302.53
EFT0002121	Da-Lee Dust Control	6/23/21	\$66,074.44
EFT0002122	Econolite Canada Inc	6/23/21	\$24,210.25
EFT0002123	Eric Cox Sanitation	6/23/21	\$100.34
EFT0002124	Frey Communications	6/23/21	\$127.67
EFT0002125	HETEK Solutions Inc.	6/23/21	\$158.20
EFT0002126	Ideal Supply Inc.	6/23/21	\$50.82
EFT0002127	International Trade Specialist	6/23/21	\$230.64
EFT0002128	Kraemer LLP	6/23/21	\$1,305.15
EFT0002129	Conseil Scolaire Viamonde	6/23/21	\$3,922.00
EFT0002130	Maple Lane Farm Service Inc.	6/23/21	\$37.18
EFT0002131	Marcc Apparel Company	6/23/21	\$107.40
EFT0002132	PACKET WORKS	6/23/21	\$169.50
EFT0002133	Pollard Distribution Inc.	6/23/21	\$29,229.21
EFT0002134	Print One	6/23/21	\$55.37
EFT0002135	Purolator Inc.	6/23/21	\$19.83
EFT0002136	R&R Pet Paradise	6/23/21	\$2,715.72
EFT0002137	Suncor Energy Inc.	6/23/21	\$17,631.92

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0002138	T&T Power Group	6/23/21	\$14,407.70
EFT0002139	The Power Factory Ltd	6/23/21	\$3,200.16
EFT0002140	Upper Grand Dist School Board	6/23/21	\$768,149.75
EFT0002141	Wellington Advertiser	6/23/21	\$291.54
EFT0002142	Wellington North Power	6/23/21	\$41,951.58
EFT0002143	Wellington North Machine	6/23/21	\$73.45
EFT0002144	Young's Home Hardware Bldg Cen	6/23/21	\$370.85
Total Cheques:			\$3,950,256.18



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council
Meeting of July 12, 2021

From: Adam McNabb, Director of Finance

Subject: Report TR2021-010 Being a report on the award of Penetration Testing works for the Township of Wellington North

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report TR2021-010 being a report on the award of Penetration Testing works for the Township of Wellington North;

AND FURTHER THAT Council award the Penetration Testing works for the Township of Wellington North to Digital Boundary Group at a cost of \$26,450.00 plus applicable taxes;

AND FURTHER THAT Council authorizes the treasurer to sign any necessary agreements with Digital Boundary Group to execute this project.

PREVIOUS PERTINENT REPORTS / BY-LAWS / RESOLUTIONS

2021 Capital Budget

BACKGROUND

The Township engaged 3 providers of cyber security audit services (Digital Boundary Group (DBG), CDW Risk Advisory, and TeraMach) to detail project scope and provide a statement of work in accordance with our understanding of audit needs. All three providers had provided detailed proposals, and were given consideration by both internal staff, and the Township's Third-Party Managed Service IT Provider.

Ultimately DGB was identified as the preferred vendor for the following reasons:

- DBG has extensive municipal experience in our region (inclusive of SCADA networks)
- Security is their sole focus
- DBG seemingly had provided a well-rounded proposal with equal weighting to both web servers, and wireless.

It is the author's opinion that given the Township's increased reliance on digital technologies, and the current cyber landscape, it is time that the Township have an external firm perform a

cybersecurity audit, so that we may identify a baseline and any vulnerabilities so that we may work toward enhanced network security and the closure of any gaps.

FINANCIAL CONSIDERATIONS

While all providers submitted proposals that were within budget, Digital Boundary Group was the highest of the submissions from a cost only perspective. However, given the reasons above, there are being recommended for contract award:

Proposal Submitted by	Proposal Amount	Budget	Amount Below Budget
CDW	26,795.44	27,000.00	204.56
TeraMach	18,615.97	27,000.00	8,384.03
Digital Boundary Group	26,915.52	27,000.00	84.48

ATTACHMENTS

N/A

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☒ Modernization and Efficiency

☒ Municipal Infrastructure

☒ Partnerships

☐ Alignment and Integration

Prepared By: Adam McNabb, Director of Finance

Adam McNabb

Recommended By: Michael Givens, Chief Administrative Officer

Michael Givens



Staff Report

To: Mayor and Members of Council Meeting of July 12, 2021

From: Matthew Aston, Director of Operations

Subject: OPS 2021-024 being a report on the award of fencing services and supply and installation of red clay

RECOMMENDATION

RECOMMENDATION 1

THAT Council of the Township of Wellington North receive Report OPS 2021-024 being a report on the award of fencing services and supply and installation of red clay;

AND FURTHER THAT Council award the request for quotation 2021-006 for fencing services to B&L Farm Services Ltd O/A Modern Fencing at a cost of \$29,750.00 plus applicable taxes;

AND FURTHER THAT Council authorize the Director of Operations or their designate to sign any necessary agreements with the successful bidders to execute this project.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

February 2, 2021 Jim Donald made a Deputation to Recreation, Parks and Leisure Committee

Report RPL 2021-005 being a report on the Mount Forest Optimist Baseball Diamond Jim Donald Donation

Report RPL 2021-006 being a report on the Mount Forest Optimist Baseball Diamond Jim Donald Donation

BACKGROUND

The request for quotation (RFQ 2021-006) for fencing services was advertised on the Township's website starting June 21, 2021, and closed June 30, 2021.

The Township received two submissions prior to RFQ 2021-006 close: Neptune Security Services Inc. and B&L Farm Service o/a Modern Fencing. Submissions were assessed based on cost – see Financial Section below.

Modern Fencing was the lowest cost, meeting the RFQ as specified, and although the adjusted project budget is now over budget, Township staff recommend them for award.

The request for quotation (RFQ 2021-005) for supply and installation of red clay was advertised on the Township's website starting June 21, 2021, and closed July 7, 2021.

The Township received zero submissions prior to RFQ 2021-005 close. As a result, Township will proceed with direct negotiation for the supply and installation of red clay per the Township's purchasing and procurement policy.

FINANCIAL CONSIDERATIONS

RFQ 2021-006 – Fencing Services

Bidder	RFQ Price^
Modern Fencing	\$29,750.00
Neptune Security Services Inc.	\$296,750.00

^ - Prices excludes 13% HST and all provisional items.

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☒ Partnerships

☒ Municipal Infrastructure

☐ Alignment and Integration

Prepared By: Matthew Aston, Director of Operations
Tom Bowden, Manager, Recreation Services
Mandy Jones, Recreation Coordinator

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*

**Grand River Conservation Authority
Members Attendance
January 1 - December 31, 2021**

First Name	Last Name	January 22	February 26	March 26	April 23	May 28	June 25	July 23	August 27	September 24	October 22	November 26	December 17	Total Attendance
Marcus	Adili	x	x	x	x	x	A							5
Les	Armstrong	A	x	x	A	x	x							4
Bruce	Banbury	x	x	x	x	x	x							6
Robert	Bell	x	x	x	x	x	x							6
Richard	Carpenter	x	x	x	x	x	x							6
John	Challinor II	x	x	x	x	x	x							6
Brian	Coleman	x	x	x	x	x	x							6
Bernie	Corbett	x	x	x	x	x	x							6
Kevin	Davis	x	x	A	x	x	A							4
Cathy	Downer		x	x	x	x	A							4
James A.	Erb	x	x	x	x	x	x							6
Susan	Foxton	x	x	x	x	x	x							6
Guy	Gardhouse	x	x	x	x	x	x							6
Joan	Gatward	x	x	x	x	x	x							6
Rodrigo	Goller	x												1
Michael	Harris	x	A	x	x	x	x							5
Helen	Jowett	x	x	x	x	x	x							6
Daniel	Lawrence	x	x	x	x	x	x							6
Geoff	Lorentz	x	x	x	x	x	x							6
Ian	MacRae	x	x	x	x	x	x							6
Kathryn	McGarry	x	x	x	A	A	x							4
Jane	Mitchell	x	x	x	x	A	x							5
Joe	Nowak	x	x	x	x	x	x							6
Jerry	Smith	x	x	x	x	x	x							6
Warren	Stauch	x	x	x	x	x	x							6
Bruce	Whale	x	x	x	x	x	x							6

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Audit Committee February 17, 2021			Audit Committee November 26, 2021		
Guy	Gardhouse	x			
Chris	White	x			
Sue	Foxton	x			
Helen	Jowett	x			
Jane	Mitchell	x			
John	Challinor	x			
Brian	Coleman	x			
Ad-Hoc CA Act Committee June 15, 2021					
Chris	White	x			
Sue	Foxton	x			
John	Challinor	x			
Michael	Harris	x			
Helen	Jowett	x			

**Meetings shaded have been held virtually and do not pay mileage*

Grand River Conservation Authority

Report number: GM-06-21-49

Date: June 25, 2021

To: Members of the Grand River Conservation Authority

Subject: Environmental Registry Posting 019-2986: Regulatory proposal (phase1) under the Conservation Authorities Act

Recommendation:

THAT Report Number GM-06-21-49 - Environmental Registry Posting 019-2986: Regulatory proposal (phase1) under the Conservation Authorities Act be received as information,

AND THAT Grand River Conservation Authority Report GM-06-21-49 be submitted to the Province through the Environmental Registry.

Summary:

The Province is consulting on proposed regulations that would be made under the *Conservation Authorities Act* to implement changes that were made through Bill 139, 108 and 229. These regulations are to help protect people and property from the risk of natural hazards, the conservation and management of conservation authority owned lands, their role in drinking water source protection and to improve governance and oversight in conservation authority operations.

Report:

In 2015, the Province initiated a review of the *Conservation Authorities Act*. Since then, Bill 139 (2017), Bill 108 (2019) and Bill 229 (2020) have been passed that included several amendments to the Act. The purpose of these amendments were to provide greater transparency, consistency, accountability and governance for Conservation Authorities. Many of these changes have not yet been proclaimed or are to be further defined through regulations.

After the passing of Bill 229 in December 2020, the Ministry of the Environment, Conservation and Parks (MECP) created a working group that included stakeholders who have an interest in conservation authority governance and operations. These stakeholders included representatives from the municipal, agricultural and development industries, five general managers from amongst the 36 conservation authorities (including GRCA) and members of Conservation Ontario. The purpose of the working group was to provide feedback and advice on updates and development to enabling regulations. The MECP stated that it would be release the regulations in two phases over the first half of 2021.

On May 13, 2021 the MECP posted the phase 1 regulations to the Environmental Registry of Ontario for public comment for 45 days (closing on June 27).

The first phase of regulations included the following:

- 1) Mandatory programs and services that a conservation authority would be required to provide.
- 2) A requirement for conservation authorities to enter into agreements with participating municipalities to apply levy dollars for the delivery non-mandatory programs and services.
- 3) The requirement for a transition plan, which will include an inventory of both mandatory and non-mandatory programs and services, the consultation process with participating municipalities to negotiate agreements for non-mandatory programs and services, timelines to achieve plan milestones and regular reporting on the status of the plan's development and implementation to MECP.
- 4) Requirement for conservation authorities to establish a community advisory board, that includes members of the public, to provide advice to the Authority.
- 5) The consolidation of the Conservation Areas regulations made under Section 29 of the *Conservation Authorities Act* into one Minister's regulation. These regulations sets out prohibited activities and activities that require a permit under the Act.

The Ministry of Natural Resources and Forestry (MNRF) will be updating and issuing a public consultation guide regarding proposed updates and changes to the Regulation under section 28 of the *Conservation Authorities Act*. It is anticipated that this document will be released to the public before the end of the summer. A separate Environmental Registry posting will be uploaded and a report with proposed comments will be coming to the Board.

The second phase of proposed regulations will be coming out in the next few months and it will include:

- 1) Details on municipal levies related to mandatory and non-mandatory programs and services.
- 2) Standards and requirements for the delivery of non-mandatory programs and services.

Staff have participated in webinars provided by MECP staff on the proposed phase 1 regulations. To gain greater insight, staff have also met with other conservation authorities and Conservation Ontario. The following report provides a brief summary of the regulations and analysis by GRCA staff. Technical and more detailed comments are attached to this report and will be included in the submission to the MECP.

1. Mandatory Programs and Services

In June 2019, the *More Homes, More Choice Act, 2019* amended the *Conservation Authorities Act* to identify the categories of mandatory programs and services which conservation authorities are required to provide where applicable in their specific jurisdictions. The *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020* re-enacted this provision.

These categories of programs and services are related to:

- A. Risk of natural hazards.
- B. Conservation and management of lands owned or controlled by a conservation authority, including any interests in land registered on title.
- C. Conservation authority duties, functions and responsibilities as a Source Protection Authority under the *Clean Water Act, 2006*.
- D. Lake Simcoe Region Conservation Authority duties, functions and responsibilities under the *Lake Simcoe Protection Act, 2008*. **Not**

applicable to GRCA

- E. Conservation authority duties, functions and responsibilities under other legislation prescribed by regulation. Proposed to be: ***Not applicable to GRCA***
- i. On-site sewage systems approvals by North Bay-Mattawa Conservation Authority as prescribed under the *Building Code Act, 1992*.
- F. Other programs or services prescribed by the regulation within a year of the end of the transition period. Proposed to be:
- i. Core Watershed-based Resource Management Strategy
 - ii. Provincial Water Quality and Quantity Monitoring

These programs and services are mandated by the Province (mandatory) and may be funded by provincial grants and/or conservation authority self-generated revenue (e.g. user fees). Where such revenue sources cannot finance the entire costs of those programs, the costs must be raised through the municipal levy.

A. Risk to Natural Hazards

It is proposed by the MNRF that each conservation authority would be required to implement a program/service to help manage the risk posed by the natural hazards within their jurisdiction, including: flooding erosion, dynamic beaches, hazardous sites as defined in the Provincial Policy Statement (PPS) 2020 and low water/drought as part of Ontario's Low Water response. This program shall be designed to :

- Identify natural hazards;
- Assess risk associated with natural hazards including impacts of climate change;
- Manage risks associated with natural hazards; and
- Promote public awareness of natural hazards.

Managing risks associated with natural hazards may include prevention, protection, mitigation, preparedness and response.

Comments

Overall the scope of this mandatory program/service is comprehensive and very similar to the scope of the GRCA's current program for natural hazards. The GRCA's natural hazard program includes the administration of permits under Section 28, land-use planning input on behalf of the MNRF, flood forecasting and warning, operation and maintenance of flood control infrastructure, ice management services, low water monitoring and communications, management of information (including collection and provision) and communication/public awareness/education.

1. The Province has proposed that the natural hazard mandatory program include land use planning input i.e. Official Plan review using the provincial One Window process. In addition, conservation authorities would provide input to the Province on new or updated floodplain Special Policy Areas (SPAs) and may be involved in *Planning Act* appeals to the Local Planning Appeal Tribunal related to natural hazard policies.

It's our understanding that the One Window process only occurs with upper or single tier municipalities in our watershed and it would involve providing information to the Ministry of Municipal Affairs and Housing which would co-ordinate and determine conservation authority comments on Official Plan policies and mapping along with input from other provincial ministries.

In order for conservation authorities to effectively implement the identification and management of natural hazards, the review of Local/Lower Tier Official Plans (OP) for natural hazards and input into review of applications for new or amended Two Zone floodplain policy areas should be included in this mandatory program category. The land use Official Plan policies and maps are closely aligned with the conservation authority regulation. The administration of natural hazard permits issued by the GRCA under section 28 and consistent policies and maps are essential for a streamlined review and approval process and to avoid disputes on applications at the permit stage. The review of local official plans is currently included as an eligible activity under MNRF provincial funding arrangements (S. 39 grants) and the province should continue to support this program.

2. At this time it is not clear how conservation authorities would participate in the review of new or amended SPAs and Two-Zone Floodplain Policy Areas as part of this mandatory program. There are many SPAs and Two Zone Policy Areas in the Grand River watershed. In both of these floodplain policy areas, conservation authorities provide expert input on water resource engineering and policies to ensure that the land use planning and conservation authorities consideration of permits in the floodplain are aligned and streamlined. The Province, through the Ontario Flooding Strategy, has initiated some work to update limited sections of the technical guide for natural hazards (2002) and this work includes climate change considerations for flood hazards only. This is a good first step and we encourage the Province to prioritize updating the series of all natural hazard technical guidelines to include modernized technical requirements and information. This should include climate change considerations for all hazards as well as policy implementation guidance to enable the consistent and successful implementation of the natural hazard program.
3. Under the proposed regulation municipal levy would only be available for the operation and maintenance of any water control infrastructure (including soft or hard structures) owned or controlled by the conservation authority that mitigates risk to life and property damage from flooding or supports low flow augmentation. Municipal levy would not apply to water control infrastructure that does not have a demonstrated flood management or flow augmentation role. The implication of the regulation is that only seven of the GRCA's 27 dams would qualify for levy support. Agreements would be required with the benefiting (or participating) municipalities for the 20 dams located throughout the watershed that would not qualify for levy support through this proposed regulation.

Currently, the Province provides funding support through the Water and Erosion Control Infrastructure (WECI) program. This program provides significant support to the GRCA's maintenance and repair program for our water control infrastructure. We would request that the Province continue to provide this support to the conservation authorities even though municipal levy can be used to support this program. Major repairs to the large dams could require significant funds. The GRCA has reserves to assist with providing funding support, but municipalities may be required to debenture to cover the costs of major maintenance projects.

B. Management of Conservation Authority owned Lands

The mandatory program and services related to the conservation and management of lands owned or controlled by a conservation authority, including any interest in

land registered on title, relate to conservation authority as the owner of its lands but also to land owned by others where the conservation authority has an 'interest' or right related to that other person's property, granted by the property owner.

Each conservation authority will be required to implement the mandatory programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests in land registered on title, within their jurisdiction.

Land uses, such as provision of recreation opportunities and/or environmental education, on conservation authority owned land are not mandatory programs or services- including the management and maintenance of lands for these purposes.

Comments

There are several new requirements proposed for the management of conservation authorities land. These include development of strategies, management plans and policies related to acquisition, disposition, use, classification and property management. The GRCA owns approximately 48,000 acres within the watershed and the proposed regulation will require management plans for all GRCA owned properties. The Province has indicated that in order to maintain program efficiencies, similar classified properties can be grouped together under one management plan.

It is positive that the Province has recognized the importance of land management and stewardship activities such as forest management, restoration, invasive species management and monitoring etc. as part of the mandatory program. This will ensure these natural areas contribute to a healthy local, regional, watershed and provincial water and natural heritage ecosystem. For example, conservation authority forest management for some woodlands will maintain or improve their natural heritage values and the management of plantations will transition monoculture forests to diverse woodland species and habitats to achieve the natural heritage values identified in the consultation paper.

A gap that will cause some challenges in managing GRCA lands is that this mandatory program/service exclude any support for recreational activities, including our passive land program which provide recreational trails to watershed constituents and visitors from other parts of the province free of charge. The GRCA manages several properties throughout the watershed that provide passive recreational opportunities and whose use is only increasing as populations grow, urban boundaries expand and most recently, increased access due to the pandemic. The majority of the GRCA's passive lands have recreational trails and require the support of maintenance and risk management programs. In order to continue to provide the passive lands program, municipalities may have to enter into an agreement with the GRCA and provide funding to continue with the program or the Authority will have to look for alternative funding, such as user or parking fees to generate funds to properly manage the use of these properties.

The inefficiencies and costs created by having to negotiate multiple agreements or get 100% buy-in to allow non-mandatory activities to be added to municipal levy, implement user fees, collect user fees in remote areas, establish financial tracking mechanisms to distinguish between mandatory versus non-mandatory costs could result in the closure of some properties if the requirements to operate them becomes impracticable.

Currently, any conservation authority lands that were acquired with the assistance of provincial funding require provincial approval to dispose of them. Revenue generated from these sales are required to go into a land sale reserve that is restricted for use by the Province. With the updated mandatory programs and services regulation, GRCA requests that the province also consider updating its disposition and revenue policies related to the sale of conservation authority lands. In particular, to include the option for conservation authorities to utilize the land sale reserve to support the development and implementation of land management strategies, management plans and other property services. The cost to develop these strategies and plan may be significant and it would provide some relief to supporting this program solely on levy dollars.

C. Services related to Source Protection Authority responsibilities under the Clean Water Act, 2006

Under the Clean Water Act, 2006 conservation authorities are required to exercise and perform the power and duties of a drinking water source protection authority. Each conservation authority therefore would be required to implement programs and services related to those responsibilities as source protection authorities under the Act.

The mandatory programs and services identified under this section are generally consistent with current responsibilities the GRCA has as part of the Lake Erie Source Protection Region. However, the consultation guide includes some potential new responsibilities for source protection authorities, such as completing municipal related land use mapping necessary (e.g., managed lands, impervious surfaces) to determine the risk posed by prescribed drinking water threats, and responding to requests to review proposals in wellhead protection areas and intake protection zones. In Lake Erie Region which includes the Grand River watershed, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.

Currently, the Province provides funding support for this program. This new regulation would enable the Province to shift the program funding to municipal levy.

D. Core Watershed-based Resource Management Strategy and Provincial Water Quality and Quantity Monitoring

The Conservation Authority Act also allows for the prescribing of 'other' programs and services not listed in previous mandatory categories. These 'other' programs and services must be prescribed within a year after the end of the transition period. Within this year municipalities and conservation authorities are to create an inventory of their programs and services and enter into agreements with municipalities for municipal funding of non-mandatory programs and services through a municipal levy, where applicable.

The Province has proposed to include two additional mandatory programs; core watershed-based resource management strategy and provincial water quality and quantity monitoring.

A core watershed-based resource management strategy will provide an opportunity to develop and improve integrated planning processes with a longer-term perspective for the delivery of the mandatory programs and services that the GRCA must deliver. To capture the value of the broader watershed and resource management perspective, this strategy will be required to document the current state of the relevant resources (principally water resources) within the GRCA's jurisdiction.

The results of this strategy may inform an adaptive management approach to address the issues or threats that these mandatory programs and service maybe addressing such as mitigating the risk from the impacts of natural hazards.

The Province is also proposing a mandatory program for provincial water quality and quantity monitoring, which all 36 conservation authorities have been participating in on a voluntary basis with the Provincial Water Quality Monitoring Network (stream water quality) for over 50 years and in the Provincial Groundwater Network (groundwater levels and chemistry) for over 20 years. The conservation authorities' role would be to install and maintain equipment, collect samples/data, and send samples to the ministry laboratory for chemical analysis.

Comments

The inclusion of a watershed-based Resource Management Strategy that includes the mandatory programs and may include non-mandatory programs is positive. In the Grand River watershed some municipalities and First Nations draw a portion of or all their drinking water supply from the Grand River or one of its tributaries. The GRCA provides programs that provide watershed and local benefits that are important components of improving the health of watersheds and developing the resilience of our communities in light of climate change. These programs contribute to improvements to the ecosystem, improve water quality, and address pressures associated with various land use activities and should be included in a watershed based strategy e.g. Subwatershed Studies, Rural Water Quality Program, waste water optimization, tree planting etc.

The provincial guide only makes reference to the Provincial Water Quality Monitoring Network and the Provincial Groundwater monitoring network. While these networks are important, in additional networks are operated and necessary to manage water. The guide omits reference to the rain, climate, stream gauge and snow course site networks operated by the conservation authority and information shared with the Province. Also it is important that the federal-provincial hydrometric (stream gauge) network be identified in the guide. The federal-provincial stream gauge network includes 22 of the stream gauges operated in the Grand River watershed. Information from these gauges is important for flood forecasting and warning, low water response and reservoir operations programs. Also many water quality analyses could not be completed without the combination of stream flow and water quality information. Operation of some municipal intakes and sewage treatment plants rely on stream flow and water quality information for compliance with certificate of approval (COA's) for these facilities. In addition, the GRCA operates a continuous water quality monitoring network which is important to monitoring water quality trends, calibrating water quality models relied on by municipalities and to specific municipal COA's for certain municipal water facilities.

The *Conservation Authorities Act* includes a provision that additional programs or services may be included if they are prescribed by the Province in a regulation on or before the first anniversary of the proposed transition date of January 1, 2023. (CA Act Section 21.1.2). The consultation paper appears to state that the regulation of the two additional programs identified may occur after the transition period. The Province is encouraged to release any regulations related to these two programs in the near future in order to ensure they are included in upcoming discussions with watershed municipalities and other stakeholders.

It is also required that the Province clarify that the tables provided in the consultation guide of non-mandatory programs/services and corresponding funding mechanisms are examples and not a comprehensive list.

2. Non-Mandatory Programs and Services

The MECP is proposing to create one regulation that would require conservation authorities and participating municipalities to enter into agreements on the use of municipal levies to finance in whole or in part the non-mandatory programs and services. Also, it is proposed that a transition plan for conservation authorities/municipal agreements would be developed and implemented.

Municipal Agreements:

The proposed Agreements and Transition Period regulation could require that the agreements do the following:

- Include a provision that the participating municipality agrees to pay its apportioned levy for the non-mandatory program or service.
- Set out the termination date of the agreement.
- Certain time periods may also be specified for the purposes of reviewing and renewing any such agreements that are reached.
- Include provisions governing early termination and governing notice and resolution of breaches of the agreement.
- Include transparency provisions (e.g., that agreements are available to the public online).

The Ministry is proposing that agreement arrangements between conservation authorities and municipalities could be flexible according to program or service circumstances (i.e. an agreement for a program or service could be with one or more participating municipalities or could be separate agreements per participating municipality including all the conservation authority-determined programs or services that a municipality may agree to fund, etc.). The flexibility is intended to support efficiency, expedite the agreement(s) and be cost effective in any potential legal or accounting fees.

Comments

It is important that MECP ensure this proposed regulation is written at a high level in order to capture the essential principles but that the regulation also maintain the flexibility needed to ensure that conservation authorities and municipalities are able to negotiate effective agreements in a timely manner.

The regulation should not preclude a conservation authority from entering into an agreements for the funding of non-mandatory program and services with non-participating municipalities within the watershed.

The GRCA has a number of adjacent conservation authorities and where possible, efforts will be made to coordinate the negotiations of non-mandatory programs and service agreement with the shared municipalities. This will help with efficiencies of negotiations and increase consistency amongst the conservation authorities with the shared municipalities.

The GRCA will also work with municipalities to consolidate non-mandatory program and services into one agreement, where possible. This will help with the tracking and reporting requirements moving forward once the agreements have been signed.

3. Transition Plan

The Province is proposing to establish a requirement of a transition plan for conservation authorities/municipal agreements to be developed and submitted to the MECP by December 31, 2021. As the plan is implemented quarterly status reports are required to be submitted to the Ministry. Any changes to the transition plan must also be submitted.

The proposed regulation would require each conservation authority to develop and implement a transition plan that includes:

- A workplan and timeline outlining the steps the conservation authority plans to take to develop and enter into agreements with its participating municipalities.
- The preparation of an inventory of all of the authority's programs and services, with clear indication for each program and service which of the three categories it fits into (mandatory programs and services where municipal levy could be used without any agreement; non-mandatory programs and services at the request of a municipality with municipal funding through a MOU; non-mandatory programs and services an authority determines are advisable), and how they are funded (e.g., provincial, federal, municipal funding, municipal levy, and self generated revenue).
- The consultation process with participating municipalities on the inventory.
- A list of any new mandatory programs and services the authority will need to provide to meet the requirements of the mandatory program and services regulation.
- A list of non-mandatory programs and services for which the authority will seek municipal agreement to fund via municipal levies, including estimated amounts requested/required from the participating municipalities to do so.
- A list of non-mandatory programs and services that do not require municipal agreements (if the programs and services are funded by revenue that is not from a municipal levy).
- Steps taken and/or to be taken to enter into these agreements.
- Make the plan available to the public (posted on website)
- New proposed financial structure to be in place for the authority and municipal fiscal year of 2023.

Comments

The GRCA has 21 participating municipalities within the watershed. Along with developing and implementing the transition plan, the MECP is also requiring quarterly reporting on the status of the plan implementation. In order to meet the requirement of having this new financial structure in place for the 2023 budget, municipal agreements will have to be completed in late spring/early summer of 2022 to allow for enough time to complete the GRCA budget process. The timeline the Province has proposed is highly ambitious, but staff will work towards meeting this target. It is appreciated that the MECP is proposing to include the granting of extensions to the regulation through a written request to the Ministry.

In order to meet proposed timelines, the process for proclaiming the regulations must continue to move forward. It is also important that the Province release the Phase 2 consultation document/regulations as it is important for conservation authorities to be able to present the full picture to municipalities when negotiating for non-mandatory program agreements. Finally, the Province must clearly indicate whether it will continue to support/fund Source Water Protection past March 2022. Source Water Protection

responsibilities will now be identified as a mandatory program and the incorporation of this program into the operational levy would have an impact on the allocation of the levy to other programs.

4. Community Advisory Boards

The Province is proposing to proclaim a section of the *Conservation Authorities Act* that would enable a Lieutenant Governor in Council (LGIC) regulation governing the establishment of advisory boards, including the ability to require conservation authorities to establish one or more advisory boards and prescribing related requirement with respect to composition, functions, powers, duties, activities and procedures.

Comments

Currently, there are several opportunities for the public and other stakeholders to provide comments and input on a variety of topics related to the GRCA. The Province should consider the opportunity for conservation authorities to be exempt from this requirement if they are able to demonstrate that they meet the objectives of this regulation through other committee/public opportunities for engagement.

The operational requirements for the Community Advisory Board will be similar to the administrative and staffing support of the Board of Directors. The financial support for the Community Advisory Board should be considered a mandatory program and service so that it will be supported through the levy.

5. Section 29 Minister's Regulation (CA Landholdings)

Once the new section 29 of the *Conservation Authorities Act* is proclaimed, a Minister's regulation is proposed to consolidate the current individual authority section 29 'Conservation Area' regulations regarding activities on lands owned by conservation authorities into one regulation.

Current section 29 regulations manage activities on all authority owned land including the used by the public of the lands and services available; the prohibition of certain activities; setting fees for access and use of lands including recreation facilities; administering permits for certain land uses; and protecting against property damage and for public safety.

Comments

Over the past decade, the GRCA has documented increased challenges with the management of its properties. With the increasing population and urbanization around the GRCA's land holdings, there has been a notable increase in use and misuse. While the majority of GRCA property users are respectful of the space, there has been an increase in unauthorized access, use and property damage. It is requested that the Province consider a working group to discuss the challenges that conservation authorities are dealing with on the increased use/misuse of property and help to facilitate solutions.

With the consolidation of the section 29 regulations to one regulation this will help to improve consistency amongst the 36 conservation authorities.

Conclusion

Increasing transparency and clarity in how conservation authorities levy municipalities for mandatory and non-mandatory programs and services is an important step in ensuring a continuing collaborative working relationship between conservation authorities and municipalities.

GRCA supports the Province's intent to require conservation authorities to incorporate modern transparency standards into their operations. For example, posting transition plans and non-mandatory service agreements for the public (website) and ensuring that municipalities and conservation authorities review agreements for non-mandatory programs and services after a set period of time (6-8 year review period is preferred to provide financial stability to programs and services).

The timelines proposed in the consultation guide about the development and implementation plan are ambitious. The GRCA has 21 participating municipalities that will require agreements for any non-mandatory programs. Every effort will be made to meet the proposed timelines; however, we are pleased to see that exceptions will be considered. To be able to enter into negotiations with municipalities with as much clarity as possible as relates to both classification of programs and phase two regulation guidelines is important to ensuring successful and efficient negotiations. The GRCA has established a Transition Reserve that will assist with the financial costs to developing and implementing the required transition plan.

The Made-in-Ontario Environment Plan includes the following statement about the core role of conservation authorities: Work in collaboration with municipalities and stakeholders to ensure that conservation authorities focus and deliver on their core mandate of protecting people and property from flooding and other natural hazards, and conserving natural resources.

In addition to the core mandate, the GRCA undertakes importance watershed-based programs that provide a wide range of benefits to watershed residents. Conservation Authority programs and services protect water, provide natural spaces and build watershed resilience. This investment helps watershed residents and the province to avoid future costs around challenges such as flood damages, business disruptions and public health issues. The rapidly growing population in the GRCA watershed is relying on clean and sustainable water, breathable air, green spaces, healthy soils, forests, wetlands and a rich mix of wildlife, birds and fish for drinking water, food, fuel, commerce and industry, public health and many other uses. Being in nature restores people and helps them to stay active and healthy.

Financial implications:

At this time, the financial impacts of the new regulations are uncertain.

Other department considerations:

Not applicable

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PART ONE: Programs and Services Delivered by Conservation Authorities

1. Mandatory Conservation Authority Programs and Services Regulation

A. Mandatory Programs and Services Related to the Risk of Natural Hazards	5	<p>It is proposed by the Ministry of Natural Resources and Forestry that each conservation authority would be required to implement a program or service to help manage the risk posed by the natural hazards within their jurisdiction, including: flooding, erosion, dynamic beaches, hazardous sites as defined in the Provincial Policy Statement, 2020 (PPS, 2020) and low water/drought as part of Ontario's Low Water response. This program shall be designed to:</p> <ul style="list-style-type: none"> • identify natural hazards; • assess risks associated with natural hazards including impacts of climate change; • manage risks associated with natural hazards; and • promote public awareness of natural hazards. <p>Managing risks associated with natural hazards may include prevention, protection, mitigation, preparedness and response.</p>	See GRCA Board Report for additional comments on this section.
	6	<p>Mandatory Programs and Services related to the Risk of Natural Hazards include:</p> <ol style="list-style-type: none"> 1. Administration of permits issued under section 28.1 of the Conservation Authorities Act, including associated enforcement activities (sections 28.1 and 28.1.2 once proclaimed). Where appropriate, conservation authority administration of permits may include coordinated involvement in other review or approval processes in accordance with applicable law (e.g. conservation authorities' role in commenting on Environmental Assessment Act, Drainage Act, Aggregate Resources Act, Niagara Escarpment Planning and Development Act proposals.) 	<p>It appears that this list of coordinated involvement in other review or approval processes has inadvertently missed the Planning Act and future documents should include this reference. The province should ensure that conservation authorities are able to continue to comment on all natural hazard related planning or development applications.</p> <p>The most transparent and effective method to advise landowners, municipalities and other stakeholders of natural hazards often occurs through conservation authority involvement in other approval processes. GRCA supports this proactive approach to identify natural hazards at the earliest stages of project planning, changes in land use, and other initiatives.</p>
		<ol style="list-style-type: none"> 2. Land-use planning input on behalf of the Ministry of Natural Resources and Forestry related to the Natural Hazards policies of the PPS, 2020 under the Planning Act (excluding policies associated with wildland fires) in accordance with 	In addition to the One-Window approach and input and review of floodplain Special Policy Areas (SPAs), early involvement in other planning and technical processes should be included as components of the mandatory program.

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		<p>Provincial One Window Planning Service protocols, including, when appropriate, Planning Act appeals to the Local Planning Appeal Tribunal related to Natural Hazard policies, and input into review of applications for new or amended Special Policy Areas.</p>	<p>In order for conservation authorities to effectively implement the identification and management of natural hazards, the review of Local/Lower Tier Official Plans (OP) for Natural Hazards and input into review of applications for new or amended Two Zone floodplain policy areas should be included as mandatory programs. The review of local OPs is currently included as an eligible activity under MNRF provincial funding arrangements (S. 39 Grants). The province should continue to fund these reviews.</p> <p>The land use Official Plan policies and maps are closely aligned with the conservation authority regulation. The administration of natural hazard permits issued by the GRCA (S. 28 of the Conservation Authorities Act) and consistent policies and maps are essential for a streamlined review and approval process and to avoid disputes on applications at the end of an approval process i.e. permit stage. In many circumstances the Local/lower tier official plans include more detailed natural hazard policies and maps. Early and direct input with municipalities and the public through the local OP review process will ensure issues are addressed before the approval of the local plan.</p> <p>In some areas of the GRCA watershed, SPAs are included in the local/ lower tier Official Plan and the One Window process to review SPAs wouldn't apply in these circumstances e.g. City of Waterloo, City of Cambridge. There are many Two Zone Policy Areas in the Grand River watershed. In both of these floodplain policy areas, conservation authorities provide expert input on water resource engineering and policies to ensure that the land use planning and conservation authorities consideration of permits in the floodplain are aligned and streamlined.</p> <p>The province has outlined the components of the mandatory programs for natural hazards and is proposing that this include assessing risks associated with natural hazards including impact and the potential impact of changing climatic conditions on natural hazards. Natural hazard examples are flooding, erosion, unstable soils etc. We strongly encourage the province to prioritize updating the series of all provincial natural hazard technical guidelines to include modernized technical requirements and information. These updates should include climate change</p>

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			considerations for all hazards as well as policy implementation guidance for SPAs, Safe Access etc. This will enable the consistent and successful implementation of the natural hazard program. Updating the provincial safe access guidelines (2002) is necessary to clarify the flooding depths and velocities that are acceptable for public safety i.e. ingress and egress for people, vehicles and municipal and provincial emergency responders.
	6	3. Flood forecasting and warning in accordance with and, at a minimum, to the extent described by approved provincial standards.	<p>The current provincial document is a guideline. If the province is proposing new standards this should be undertaken through a technical review and consultation process.</p> <p>The provincial Flood Forecasting and Warning Guidelines provide details on the elements of a flood forecasting and warning system. These guidelines are currently being updated by the province. Completion of updated guidelines is important to the provincial flooding strategy and to the implementation of Flood Forecasting and Warning as a core mandatory service.</p> <p>Monitoring should be included with Flood Forecasting and Warning as it is under the low water program. Monitoring programs associated with flood forecasting and warning are needed to deliver this service.</p>
	6	<p>4. Operation and maintenance of:</p> <ul style="list-style-type: none"> any water control infrastructure (including soft or hard structures) owned or controlled by the conservation authority that mitigates risk to life and property damage from flooding or supports low flow augmentation; any erosion control infrastructure owned or controlled by the conservation authority; the completion of operational and asset management plans; and infrastructure operations, maintenance, rehabilitation/repair and the undertaking of any associated necessary technical or engineering studies, including dam safety studies and emergency preparedness plans. 	<p>Currently the WECL program funds decommissioning of dams. It's requested that funding for decommissioning of dams be continued and apply to all dams operated by a conservation authority.</p> <p>Classification of Water Control infrastructure is recommended. The following three categories are suggested:</p> <ol style="list-style-type: none"> Purpose built flood control infrastructure with a flood and/or flow augmentation function, Water control infrastructures that provide a level of benefit from a flood, ice management or flow augmentation should be considered for provincial WECL funding provided the above noted benefits can demonstrated or quantified.

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			<p>3. Flood control infrastructure that has no or very little benefit from a flood or flow augmentation function or role. This sort of infrastructure may not be eligible for provincial funding with the exception of funding related to decommissioning of this type of infrastructure. This sort of infrastructure may provide a local amenity to the community or support a local municipal benefit such as fire suppression. Separate MOU agreements are anticipated for this type of infrastructure with the participating municipalities/local municipality. If the conservation authority (CA) owns the lands surrounding the dam and reservoir then it would be included in the land management strategy of the CA under the local CA’s land management program.</p> <p>The existing provincial Water and Erosion Control Infrastructure (WECI) committee could assist with analysis of actual funding. The funding allocation model has worked well, and it’s expected that an analysis would show the current funding rules are working and purpose-built water control structures receive most of the funding. There are benefits to keeping the current funding rules and guidelines as it creates flexibility. In years where there may be less demand for funding of maintenance of the larger purpose-built infrastructure, there would be flexibility to fund projects for lower priority water control infrastructure.</p> <p>Transition plans should allow time for classification of water control infrastructure into the three categories suggested in the above and allow CA’s and municipalities adapt to the new funding model. The Provincial WECI committee could assist with development of a transition plan.</p> <p>It is important to recognize floodplain mapping assists dam owners to create operational and emergency preparedness plans contributing to improved dam safety across the province and management of the flood hazard.</p> <p>The Independent Advisor’s Report on Flooding, Doug McNeil’s report and The Provincial Flood strategy should be referenced when developing policy and transition plans regarding flood control infrastructure. It’s important to respect the</p>

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			intended outcomes of the Provincial Advisor’s Report and the Provincial Flood Strategy when considering changes to the WECl program and funding rules.
	6	<p>5. Ice management services (preventative or remedial) as appropriate and as supported by an authority approved ice management plan, including:</p> <ul style="list-style-type: none"> • development and updating of plans; • control of ice, including potential standby equipment (e.g. icebreaker put in place in advance of ice season to prevent ice formation); and • addressing ice-related erosion. 	<p>It is positive to see the importance of ice management recognized.</p> <p>Ice breaker services are typically provided by the Federal government (Coast Guard) in response to a provincial request from the municipalities. The CA role is to advise municipalities when a request for coast guard assistance is prudent and having a clear process in place is a CA responsibility. Revising the wording from icebreaker services to ice management services would provide clarity. The GRCA doesn’t provide some of the services listed under ice management e.g. control of ice (blasting), addressing ice-related erosion on private land.</p>
	7	6. Low water monitoring and communications in accordance with and, at a minimum, to the extent described by approved provincial standards.	<p>Low water response was not included in the table of mandatory programs. This is a MNRF led program that CA delivers, the table on page 18 should be amended to include Low Water Response.</p> <p>The current provincial document is a guideline. If the province is proposing new standards this should be undertaken through a technical review and consultation process. A review of the current guidelines is recommended to incorporate the province’s new water quantity framework for the permit to take water program with the low water response program.</p> <p>MNRF is the author of the low water response guideline, MECP is responsible for the Permit to Take Water program and the new provincial Water Quantity management framework. When the original low water response program was created there was a Provincial Water Directors Committee. That committee no longer exists but there is a need to integrate approaches to water management across ministries. It’s recommended the province consider reconvening the Provincial Water Directors Committee to facilitate cooperation and coordination of approaches to water management across ministries.</p>
	7	7. Collection, provision, and management of information as needed to support the conservation authorities	This section captures many of the aspects needed to cover natural hazards and water management planning. In addition to the items noted other components

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		<p>to:</p> <ul style="list-style-type: none"> • delineate and map hazard areas; • develop plans and policies to guide appropriate management and use of hazard lands within the conservation authority's jurisdiction, including shorelines and rivers; • study surface water flows and levels (e.g. low/peak flow, water budget, surface/groundwater interactions, flood hazard); • study stream morphology; • study the potential impact of changing climatic conditions on natural hazards; and • study design to mitigate natural hazards. 	<p>would be part of this program such as development of new information e.g. engineered flood modelling, public consultation, development of strategies to identify and share natural hazard areas and information. Regulated features that would be included in this list are lakes and wetlands.</p> <p>Engineering or technical models are important tools not only to the hazard program but also to the Source Water and Watershed management programs. Models are needed along with monitoring data to make or recommend decisions with respect to water management. Management and maintenance of models is an important consideration as part of the delivering a hazard management and watershed strategy programs and services.</p>
	7	8. Communications, public awareness and education regarding the risk of natural hazards present within the jurisdiction of the authority to public safety, and to consult on program components as required.	It is important that provincial hazard management technical guidelines are updated to reflect current technology and approaches use to define hazards. The current provincial guidelines need to be updated to reflect current technology and approaches.
B. Mandatory Programs and Services Related to the Management of Conservation Authority Land	7		See GRCA Board report for comments on this section.
	9	<p>5. Management and maintenance of conservation authority owned or controlled lands (based in the management plans) related to:</p> <ul style="list-style-type: none"> • Land management and stewardship activities related to protecting natural heritage systems/features/values to ensure the property is maintained in accordance with the authority approved management plan for natural heritage management. 	GRCA supports inclusion of the development of management plans for GRCA landholdings and land management and stewardship activities such as forest management, restoration, invasive species management and monitoring as part of the mandatory program. This will ensure these natural areas contribute to a healthy local, regional, watershed and provincial water and natural heritage ecosystem. For example, conservation authority forest management for some woodlands will maintain or improve on their natural heritage values and the management of

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		<ul style="list-style-type: none"> • Employing best management practices to protect and conserve provincially significant conservation lands and natural heritage features as appropriate including environmentally or ecologically sensitive lands (for habitat restoration/rehabilitation, invasive species control, fish and wildlife monitoring). • Monitoring and enforcement actions to ensure the maintenance of the property boundaries and also the land title from encroachments as well as to ensure the ecological integrity of conservation authority owned properties, to address illegal activity, with a goal also of reduction of liability and risk associated with the use of the properties. • Identification, mapping and assessments as appropriate to determine maintenance and repair needs as well as whether changes are required to any management plan. 	plantations will transition monoculture forests to diverse woodland species and habitats to achieve the natural heritage values identified in the consultation paper.
C. Mandatory Programs and Services Related to Source Protection Authority Responsibilities under the Clean Water Act, 2006	10	<p>The Province's Clean Water Act, 2006 is part of a multi-barrier approach to ensure safe and sustainable drinking water for Ontarians. We continue to ensure that our drinking water sources are among the best protected in the world through requiring collaborative, watershed-based source protection plans that are locally driven and based in science and focused on prevention. Source protection plans contain a series of locally developed policies that reduce, eliminate or manage the risks of various activities to sources of drinking water.</p> <p>Under the Clean Water Act, 2006 conservation authorities are required to exercise and perform the powers and duties of a drinking water source protection authority. Each conservation authority therefore would be required to implement programs and services related to those responsibilities as source protection authorities under the Clean Water Act, 2006.</p>	See GRCA Board Report for additional comments on this section.
	11	Mandatory Programs and Services for Conservation Authorities related to Source Protection Authority Responsibilities under the Clean Water Act, 2006 are as follows:	The proposal includes some potential new responsibilities for some source protection authorities, such as completing municipal related land use mapping necessary (e.g., managed lands, impervious surfaces) to determine the risk posed by prescribed drinking water threats.

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		<p>2. Preparing amendments to assessment reports and source protection plans (Sections 34, 35 and 36 of the Clean Water Act, 2006)...</p> <ul style="list-style-type: none"> Completing related land use mapping necessary (e.g. managed lands, impervious surfaces) to determine the risk posed by various prescribed drinking water threats, new local or provincially-identified threats, and to address changes to the Clean Water Act, 2006, O. Reg. 287/07: General Regulation or Director's Technical Rules made by the Province... 	<p>In Lake Erie Region which includes the GRCA, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.</p> <p>The proposed regulation should allow for municipalities or conservation authorities to complete these tasks in accordance with the approved source protection plan policies or by agreement.</p>
	11	<p>3. Implementing source protection plan policies (Sections 38 and 45 of the Clean Water Act, 2006, and section 33 of O. Reg. 287/07)...</p> <ul style="list-style-type: none"> Responding to requests to review proposals in wellhead protection areas and intake protection zones to identify the source protection policies that apply and note potential effect(s) of the project on source water where required (such as under the Planning Act, Environmental Assessment Act or associated applications under the Environmental Protection Act and Ontario Water Resources Act). 	<p>This section of the proposal includes some potential new responsibilities for some source protection authorities, such as responding to requests to review proposals in wellhead protection areas and intake protection zones.</p> <p>In Lake Erie Region which includes the GRCA, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.</p> <p>The proposed regulation should allow for municipalities or conservation authorities to complete these tasks in accordance with the approved source protection plan policies or by agreement.</p>
F. Mandatory Programs and Services Prescribed in Regulation	16	<p>Introduction:</p> <p>The Conservation Authorities Act also allows for the prescribing of 'other' programs and services not listed in previous mandatory categories. These 'other' programs and services must be prescribed within a year after the end of the transition period. Within this year municipalities and conservation authorities are to create an inventory of their programs and services and enter into agreements for municipal funding of non- mandatory programs and services through a municipal levy, where applicable.</p>	<p>See GRCA Board Report for additional comments on this section.</p>
	16	<p>1. Core Watershed-based Resource Management Strategy:</p> <p>A watershed-based resource management strategy can provide a means to develop an improved integrated planning process with a longer-term perspective for the delivery of the mandatory programs and services that all conservation authorities must deliver. The results may inform an adaptive management approach to address the issues or threats</p>	<p>The inclusion of a watershed-based Resource Management Strategy that includes the mandatory programs and can include non-mandatory programs is positive. The GRCA provides programs that provide watershed and local benefits that are important components of improving the health of watersheds developing the resilience of our communities in light of climate change. These programs contribute</p>

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		<p>that these mandatory programs and services may be addressing such as mitigating the risk from the impacts of natural hazards. A successful strategy should also help ensure effective and efficient use of funding, especially of the municipal levy.</p> <p>To capture the value of the broader watershed and resource management perspective that conservation authorities have, the ministry is proposing that each conservation authority be required to develop a core watershed-based resource management strategy that documents the current state of the relevant resources (principally water resources) within their jurisdictions in the context of the mandatory programs and services described in this section of the Guide.</p> <p>The benefit to having a watershed-based resource management strategy is that it can potentially:</p> <ul style="list-style-type: none"> • Identify changes over time, causal relationships, issues, and stressors for input into a plan of action; • Identify the best, most cost-effective management approach to mitigate the risk or issue; • Propose key or strategic management activities; • Monitor the authority's performance in meeting any key management activities; and • Monitor outcomes of proposed key or strategic management activities. <p>Aspects of watershed-based resource management are already embedded in the proposed mandatory programs and services listed in the above sections of this Guide. Conservation authorities currently undertake much of this work, generally related to natural hazard management, with extensive current monitoring, data collection, management and modelling used to track conditions and with existing technical studies.</p> <p>For example, the mandatory programs and service for the risk of natural hazards requires conservation authorities to undertake watershed-based collection, provision, and management of information as needed, including to study:</p>	<p>to improvements to the ecosystem, improve water quality, and address pressures associated with various land use activities. GRCA supports the inclusion of programs that provide information and benefits beyond municipal boundaries in this Strategy e.g. Subwatershed Studies, Rural Water Quality Program, natural heritage systems, tree planting etc.</p> <p>This is also important as a big picture strategy can help support prioritizing infrastructure funding opportunities to get the best value for taxpayer dollars which is an important outcome of this strategy.</p> <p>This approach aligns well with the current Grand River water management plan. As stated in other comments aspects of the monitoring program have been recognized however there are gaps in the water quantity monitoring identified in the proposal.</p> <p>An important component of implementing a watershed-based resource management strategy is a technical advisory committee. The water managers committee in the Grand River Watershed has been an important and effective committee over several decades and was important to the creation of the GRCA watershed wide water management plan. The water managers committee is composed of municipal, provincial and federal water managers that have a stake or interest in water management in the Grand River watershed and Lake Erie. It's important to recognize the need for technical committees which are separate and distinct from the community advisory committee described in the proposal.</p>

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		<ul style="list-style-type: none">• surface water flows and levels (e.g. low/peak flow, water budget, surface / groundwater interactions, flood hazard);• stream morphology; and• the potential impact of changing climatic conditions on natural hazards. <p>The resource management strategy could also be informed by the development of the mandatory authority land acquisition and disposition strategy or policy detailed above. As part of this, an authority may, for example, review information from an existing watershed plan or study for acquiring natural hazard land, or assess municipal plans that delineate natural heritage systems for acquiring heritage features or review Ministry of Natural Resources and Forestry information on wildlife corridors to connect authority owned land with other lands.</p> <p>Another example that may contribute to the strategy are “watershed characterizations” completed for source protection plans under the Clean Water Act, 2006.</p> <p>The Ministry is proposing that the core watershed-based resource management strategy could include the following components:</p> <ul style="list-style-type: none">• guiding principles and objectives;• characterization of the current state and management of the natural resources related to the mandatory programs and services, in specific watersheds (if appropriate) or at the authority’s jurisdictional scale;• scope of the strategy;• details of existing technical studies, monitoring frameworks, relevant provincial policy and direction;• analysis and plan of potential actions for more effectively implementing the mandatory programs and services on an integrated basis; and• annual reporting on the accomplishments, outcomes, impacts of the strategy. <p>The strategy would include provisions for review and periodic updating to support the design and implementation of the mandatory programs and services the strategy is intended to support.</p>	

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	18	<div><div>Mandatory Programs and Services that would be incorporated in the strategy:</div><table><tr><th>PROGRAM AND/OR ACTIVITY</th><th>CONSERVATION AUTHORITY (CA) ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td colspan="3">RELATED TO THE RISK OF NATURAL HAZARDS</td></tr><tr><td>Provincial Flood Forecasting and Warning Program</td><td>Ministry of Natural Resources and Forestry (MNRF) lead, CA delivers</td><td>MNRF Grant, Municipal Levy</td></tr><tr><td>Flood and Erosion Control Infrastructure Operation</td><td>CA Lead</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td>Natural Hazard (floodplain etc.) Mapping For Land Use Planning</td><td>Municipal lead, CA delivers</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td>S.28 Permitting</td><td>CA Lead</td><td>Municipal Levy, Permit Fees</td></tr><tr><td>PROGRAM AND/OR ACTIVITY</td><td>CONSERVATION AUTHORITY (CA) ROLE</td><td>POTENTIAL FUNDING MECHANISMS</td></tr><tr><td>Studies and Supporting Natural Hazard Program</td><td>CA lead</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td colspan="3">RELATED TO THE CONSERVATION/MANAGEMENT OF AUTHORITY OWNED LANDS</td></tr><tr><td>Land Acquisition Strategy or Policy</td><td>CA lead</td><td>Municipal Levy, Self-generated revenue</td></tr><tr><td>Land Management for the Protection of Natural Heritage</td><td>CA Lead</td><td>Municipal Levy, Self-generated revenue</td></tr><tr><td colspan="3">“OTHER” MANDATORY PROGRAMS AND SERVICES</td></tr></table></div>	PROGRAM AND/OR ACTIVITY	CONSERVATION AUTHORITY (CA) ROLE	POTENTIAL FUNDING MECHANISMS	RELATED TO THE RISK OF NATURAL HAZARDS			Provincial Flood Forecasting and Warning Program	Ministry of Natural Resources and Forestry (MNRF) lead, CA delivers	MNRF Grant, Municipal Levy	Flood and Erosion Control Infrastructure Operation	CA Lead	MNRF Grant, Municipal Levy,	Natural Hazard (floodplain etc.) Mapping For Land Use Planning	Municipal lead, CA delivers	MNRF Grant, Municipal Levy,	S.28 Permitting	CA Lead	Municipal Levy, Permit Fees	PROGRAM AND/OR ACTIVITY	CONSERVATION AUTHORITY (CA) ROLE	POTENTIAL FUNDING MECHANISMS	Studies and Supporting Natural Hazard Program	CA lead	MNRF Grant, Municipal Levy,	RELATED TO THE CONSERVATION/MANAGEMENT OF AUTHORITY OWNED LANDS			Land Acquisition Strategy or Policy	CA lead	Municipal Levy, Self-generated revenue	Land Management for the Protection of Natural Heritage	CA Lead	Municipal Levy, Self-generated revenue	“OTHER” MANDATORY PROGRAMS AND SERVICES			<div><div>A review of the Programs and Services will be undertaken over the next few months as the Transition Plan is developed and through MOU discussions. Some examples of areas of clarification are noted below:</div><div><div>In addition to the floodplain mapping noted in this chart under municipal roles, the Natural Hazard mapping created by conservation authorities would also be included in the strategy as part of the mandatory program. These maps include all natural hazards e.g. floodplain, erosion, shoreline etc.</div><div>Comments related to the water quantity monitoring program are noted below. Activities and infrastructure associated with water quantity monitoring is eligible for funding through MNRF grants through the mandatory flood forecasting and warning program.</div></div></div>
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		Water Quantity and Quality Monitoring	Ministry of the Environment, Conservation and Parks lead, CAs monitoring/data	Municipal Levy	
	19	<p>Potential Non-Mandatory Extension of the Strategy’s Scope</p> <p>The ministry further recognizes that there is significant variation in the circumstances of individual conservation authorities and the programs and services they offer. Depending on the circumstances of a conservation authority, such a resource management strategy could be extended to cover a broader range of natural resource areas than the core mandate of mandatory programs and services set out in this Guide.</p> <p>Additional non-mandatory resource management components could be included in the strategy and be based in a similar process of resource assessment, technical studies and/or monitoring including using existing information (for example in municipal plans or leveraged from the natural hazard or other mandatory programs), and thus expand the benefit of the strategy’s integrated perspective.</p> <p>As noted above, if municipal funding is required to finance (in whole or in part) the development of such additional components, such as non-mandatory resource management components there are two mechanisms: if the non-mandatory program is one being delivered by the authority on behalf of a participating municipality through a MOU, the MOU could be amended accordingly. Similarly, where the component of the strategy is to support a non-mandatory program or service the authority has determined is advisable to further the purposes of the Act, the authority’s agreement with participating municipalities can ensure the necessary funding for the strategy to play that role.</p> <p>Funding from others (such as other provincial grant programs, federal government programs, foundations or funding from conservation organizations etc.) could also support</p>			During the consultation period for this posting, officials from the province indicated that the “Potential Non-Mandatory Extension of the Strategy’s Scope” tables that outline specific programs and services, roles and funding mechanisms for mandatory, non-mandatory and other advisable programs and services should be considered as a list of example programs or activities, roles and funding option. The province needs to confirm that these are examples.

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		<p>the development of non-mandatory resource management monitoring/studies to add into an authority’s watershed-based resource management strategy.</p> <p>Funding partners may want to consider whether as part of paying for a non-mandatory program and service the authority would need to include it in the strategy, so as to provide the integrated perspective to the design and implementation of that non- mandatory program or service.</p>	

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	19	<div><div>Non-Mandatory Programs and Services on Behalf of a Municipality <i>(examples)</i></div><table><tr><th>PROGRAM AND/OR ACTIVITIES</th><th>CONSERVATION AUTHORITY ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td colspan="3">RELATED TO PRIVATE LAND STEWARDSHIP EXTENSION SERVICES</td></tr><tr><td>Restoration and Stewardship (Urban, Rural, Agriculture)</td><td>CA lead/delivery</td><td>Municipal Agreement/MOU Other, (OMAFRA Grants)</td></tr><tr><td>Tree Planting and Forest Management</td><td>CA lead/delivery</td><td>Agreement/ MOU</td></tr><tr><td>Wetland Enhancement and Restoration</td><td>CA lead/delivery</td><td>Agreement/ MOU</td></tr><tr><td>Invasive Species Management</td><td>CA lead/delivery</td><td>Agreement/ MOU, Other</td></tr><tr><td colspan="3">ON BEHALF OF A MUNICIPALITY RELATED TO PLANNING, LAND USE</td></tr><tr><td>Sub-watershed planning</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Stormwater Management</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Development Services (to municipalities)</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Natural Heritage Mapping</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Emergency Management Services (EMS) Mapping</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr></table></div>	PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS	RELATED TO PRIVATE LAND STEWARDSHIP EXTENSION SERVICES			Restoration and Stewardship (Urban, Rural, Agriculture)	CA lead/delivery	Municipal Agreement/MOU Other, (OMAFRA Grants)	Tree Planting and Forest Management	CA lead/delivery	Agreement/ MOU	Wetland Enhancement and Restoration	CA lead/delivery	Agreement/ MOU	Invasive Species Management	CA lead/delivery	Agreement/ MOU, Other	ON BEHALF OF A MUNICIPALITY RELATED TO PLANNING, LAND USE			Sub-watershed planning	Municipal lead, CA delivery	Municipal MOU	Stormwater Management	Municipal lead, CA delivery	Municipal MOU	Development Services (to municipalities)	Municipal lead, CA delivery	Municipal MOU	Natural Heritage Mapping	Municipal lead, CA delivery	Municipal MOU	Emergency Management Services (EMS) Mapping	Municipal lead, CA delivery	Municipal MOU	<div><p>This table outlines example or potential programs that may be provided for a municipality through a MOU. It is important to note that some programs listed in these tables may have components related to mandatory programs. For example, subwatershed studies include identification of natural hazards such as floodplains and water quantity control requirements to avoid flooding after development occurs, and ensuring flows are managed to avoid erosion in receiving watercourses.</p><p>Emergency Management Services (EMS) Mapping and Municipal Emergency response plans are the responsibly and lead by the municipality. Flood extent mapping and flood zone mapping are components of a Flood Forecasting and Warning system and led by the CA.</p></div>
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		Non-Mandatory Programs and Services an Authority Determines Are Advisable																																		
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	20	<p>2. Provincial Water Quality and Quantity Monitoring, including:</p> <ul style="list-style-type: none"> a. Provincial stream monitoring program b. Provincial groundwater monitoring program <p>At this time, the ministry is proposing mandatory programs and services for conservation authorities related to water quality and groundwater quantity monitoring to be prescribed in this category with the possibility of additional programs and services prescribed later within the timeframe enabled by the Conservation Authorities Act.</p> <p>The ministry is responsible for long term monitoring of water quality of both groundwater and surface water and groundwater levels across the province to understand the state of the environment, to track changes over time, and to have the information available to support work to investigate environmental issues as they arise. The data obtained and analyzed provides scientific support for policy creation and amendment and for environmental assessments and permissions (Environmental Compliance Approvals and Permits to Take Water).</p> <p>All 36 conservation authorities currently participate in the ministry's programs related to monitoring water quality and groundwater quantity on a voluntary basis: with the Provincial Water Quality Monitoring Network (stream water quality) for over 50 years and in the Provincial Groundwater Monitoring Network (groundwater levels and chemistry) for over 20 years.</p> <p>The ministry manages the water monitoring programs by providing technical leadership, coordination, guidance, data administration, laboratory analysis, instrumentation and training to support the conservation authority role in this work. Conservation authorities install and maintain equipment, collect samples/data, and send samples to the ministry laboratory for chemical analysis.</p>	<p>This section is solely focused on the monitoring program MECP delivers with assistance from the conservation authorities (CAs). The monitoring programs delivered by MNRF with assistance of CAs and the monitoring programs delivered by CAs have been omitted.</p> <p>The CAs operate, rain gauge networks, climate monitoring networks (air temperature, wind, solar radiation), snow survey sites, reservoir monitoring gauges and river monitoring gauges. These monitoring networks are needed to support the flood forecasting and warning program to monitor trends over time for watershed management climate and stream flow trending and to support several water management analysis and modeling including water quality modeling and analysis.</p> <p>The MNRF administers the Federal Provincial cost share agreement for hydrometric stations (stream gauge). The annual program budget is approximately 6 million dollars. The stream gauges operated under this agreement are needed to deliver the flood forecasting and warning program, the low water response program, support the dam safety program. In addition, information is needed for model calibration and verification to: administer the permit to take water program, provide information to complement the water quality monitoring programs and to complete water quality analysis and support compliance with MECP certificates of approval issued to water takers and municipal sewage treatment plant operators. It is important the Federal and Provincial cost share agreement be recognized in the proposal.</p> <p>The GRCA also operates a continuous water quality monitoring network which is important to MECP in their review and approval of municipal sewage treatment plant Certificate of Approval process. This network is important to monitor the water quality trends in the river and to calibrate and verify the GRCA's Grand River Simulation Model (GRSM) water quality model used to simulate water quality conditions in the river and used to help answer questions around assimilative capacity of the river and appropriate treatment requirements for municipal sewage treatment plant for MECP and municipalities. While operation and costs associated with this monitoring may fall under non mandatory programs and services it's</p>

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		<p>Mandatory Programs and Services for Provincial Water Quality and Quantity Monitoring for conservation authorities include:</p> <p>a) Provincial stream monitoring program</p> <ul style="list-style-type: none"> • Collection of stream water samples and submission to the ministry for water chemistry analysis. • Collection of in-situ water quality data using equipment provided by the ministry including deploying and calibrating equipment, liaising with the ministry on equipment maintenance and repair, and providing the ministry with the data collected. • Collection of additional water samples in areas that participate in the current pesticide monitoring program or may participate in a future parameter specific initiative. • Participation in annual program meetings, regional meetings and training sessions as required. <p>b) Provincial groundwater monitoring program</p> <ul style="list-style-type: none"> • Groundwater level, precipitation, barometric pressure and soil moisture data downloaded and provided to the ministry. • Collection of groundwater samples and submission to the ministry for water chemistry analysis according to program protocols. • Maintenance and participation in the repair of program wells and associated equipment. • Confirmation that Landowner Agreements between conservation authorities and private landowners are in place for program wells that are on private lands. • Maintenance of groundwater collection sites. • Participation in program committee meetings, regional meetings and training sessions as required. • Participation in the Protocol-for-Actions (Exceedance Protocol) when a program well reports an exceedance of an Ontario Drinking Water Quality Standard. • Participation in the decommissioning or construction of monitoring wells that are part of the program. 	<p>important to recognize the integration of these networks to the watershed scale resource management strategy and the importance to the Source Water Protection Program in the Grand River watershed where several municipalities and Six Nations of the Grand River rely on the Grand River as a source of drinking water. Information and analysis supported by this monitoring network leads to cost effective solutions important to the local economy.</p> <p>Future provincial documents related to this section of the proposal should include the full range of monitoring programs.</p>

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Conservation Authority Costs Not Related to Delivery of Programs and Services	22		See GRCA Board Report for comments on this section.
2. Non-Mandatory Conservation Authority Programs and Services			
A. Regulation for Municipal Agreements and transition period	23	Regulatory authority for agreements for municipal funding of non-mandatory programs and services and the regulatory authority for a transition period/plan to develop the agreements is proposed to be combined into one Minister’s regulation - Regulation for Municipal Agreements and Transition Period.	
		<p>Municipal Agreements</p> <p>The un-proclaimed amendments to the Conservation Authorities Act provide requirements for the agreements between conservation authorities and participating municipalities for the use of municipal levies to finance in whole or in part the non- mandatory programs and services that the authority has determined are advisable to further the purposes of the Act.</p> <p>The proposed Agreements and Transition Period regulation could require that the agreements do the following:</p> <ul style="list-style-type: none">• Include a provision that the participating municipality agrees to pay its apportioned levy (determined under sections 25 or 27 of the Act in accordance with the regulations) for the non-mandatory program or service.• Set out the termination date of the agreement.<ul style="list-style-type: none">○ Certain time periods may also be specified for the purposes of reviewing and renewing any such agreements that are reached, such as review by the parties to the agreement at intervals to align with municipal elections and subsequent conservation authority appointments with some consideration to the authority and municipal budget cycles (e.g., 6 months after municipal election).	See GRCA Board Report for additional comments on this section.

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		<ul style="list-style-type: none">• Include provisions governing early termination and governing notice and resolution of breaches of the agreement.• Include transparency provisions (e.g., that agreements are available to the public online). <p>The ministry is proposing that agreement arrangements between conservation authorities and municipalities could be flexible according to program or service circumstances (i.e. an agreement for a program or service could be with one or more participating municipalities or could be separate agreements per participating municipality including all the conservation authority-determined programs or services that a municipality may agree to fund, etc.). The flexibility is intended to support efficiency, expedite the agreement(s) and be cost effective in any potential legal or accounting fees.</p>	
	24	Transition Plans	See GRCA Board Report for comments on this section
PART TWO: Governance and Oversight of Conservation Authorities			
1. Regulation to Require “Community” Advisory Boards	27		See GRCA Board Report for comments on this section.
PART THREE: Other Regulatory Matters			
1. Section 29 Minister’s Regulation	29		See GRCA Board Report for comments on this section.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 075-21

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON JULY
12, 2021**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on July 12, 2021 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 12TH DAY OF JULY, 2021.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK