

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**MINUTES OF REGULAR COUNCIL MEETING – JUNE 28, 2021 AT 7:00 P.M.**  
**CLOSED SESSION TO FOLLOW OPEN SESSION**  
**VIA WEB CONFERENCING: <https://www.youtube.com/watch?v=Fhzzq7ARm8M>**

**Members Present:**

**Mayor:** Andrew Lennox  
**Councillors:** Sherry Burke  
Steve McCabe  
Dan Yake

**Member Absent:**

**Councillor:** Lisa Hern

**Staff Present:**

<b>Chief Administrative Officer:</b>	<b>Michael Givens</b>
<b>Director of Legislative Services/Clerk:</b>	<b>Karren Wallace</b>
<b>Deputy Clerk:</b>	<b>Catherine Conrad</b>
<b>Economic Development Officer:</b>	<b>Dale Small</b>
<b>Director of Operations:</b>	<b>Matthew Aston</b>
<b>Community Recreation Coordinator:</b>	<b>Mandy Jones</b>
<b>Chief Building Official:</b>	<b>Darren Jones</b>
<b>Human Resources Manager:</b>	<b>Chanda Riggi</b>
<b>Director of Fire Services/Fire Chief:</b>	<b>Chris Harrow</b>
<b>Manager of Development Planning:</b>	<b>Curtis Marshall</b>

**CALLING TO ORDER**

Mayor Lennox called the meeting to order.

**ADOPTION OF THE AGENDA**

RESOLUTION: 2021-190

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Agenda for the June 28, 2021 Regular Meeting of Council be accepted and passed.*

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest disclosed.

**COUNTY COUNCIL UPDATE**

Steve O'Neill, Wellington County Councillor, Ward 4

There are three integrated youth services sites in Wellington County, located in Palmerston, Fergus, and Erin. The County has committed \$460,000 over the next two years to fund a clinician and a social worker at these sites. Currently 141 children and youth in Wellington County are waiting for counselling and treatment services, which has increased since the beginning of the pandemic. CMHC Wellington approached Wellington County Council for funding. The pandemic has caused a great deal of harm to young people and their families. These sites are designed by youth for youth as a safe place where they can hang out and be a welcoming and supportive place for them. As the pandemic restrictions lift, we need to be ready to help the youth as these sites open and welcome the youth.

Wellington County is beginning its Official Plan review. Population in the County is expected to rise to 160,000 by 2051. We are currently at about 100,000. Wellington North Council is aware of how much our community will grow over the next number of years. Builders and developers are eager to build new homes throughout our community in Arthur and Mount Forest. People are moving into our community because of the lower home prices here. The

County has a working committee to see what can be done to help residents be able to afford to purchase a home in their community. Attainable housing is a problem that will take the County and municipalities working together to help garner a solution moving forward. Mayor Lennox is one of two County Councillors and the Warden sitting on that committee. An Official Plan review meeting is being held Tuesday morning via Zoom.

Leaf and yard waste pickup is ongoing monthly throughout the County. In 2020 1,287 tons were diverted from our landfill. Another 1,157 tons of green bin organics was diverted. As these programs have more residents participating our remaining landfill life will be extended. The second phase of the Riverstown landfill site is set to open later this year and is expected to have a twenty-five-year life span, hopefully longer as we divert more from the landfill.

The Roads Master Action Plan is being worked on. Road capacity issues are being explored. A lot of capacity problems will be in Centre Wellington as we grow, and we expect to be over capacity on some roads by 2041. Last week, at a virtual meeting, concerns were raised by Alma area residents about the suggested truck route that is attempting to divert trucks from traveling through Fergus on Highway 6. A solution for one area becomes a problem for another.

On direction from County Council, the Finance Department is working on consolidating some of the reserves, making it easier for County Councillors to get a handle on the County's financial position. County Council will have a pre-budget meeting in October. The pandemic is still a financial concern going forward. Some local businesses are still having a difficult time.

County wide, just over 70% of the age 12 plus population have received a first dose of vaccine. In July there will be two clinics in Mount Forest, one in Arthur and larger clinics are held in Fergus three times a week or more. Public Health has been active on social media alerting the public about extra doses available for walk in at these clinics. The majority getting vaccinated are second dose. School age students are being booked to receive their second dose before school begins in September. The more people that get vaccinated the better off we will be.

## **AWARDS/RECOGNITION/DECLARATIONS**

1. Faye Craig, Senior of the Year Award 2021

Mayor Andy Lennox, on behalf of The Honourable Raymond Cho, Minister for Seniors and Accessibility, The Honourable Elizabeth Dowdeswell Lieutenant Governor of Ontario and Council of the Township of Wellington North, presented the 2021 Senior of the Year Award to Faye Craig.

## **PRESENTATIONS**

1. Raymond Soucy, Executive Director
  - Centre Wellington Community Foundation / Wellington North Community Fund

Mr. Soucy appeared before Council to provide an update on the Wellington North Community Fund and Wellington North Youth Fund. The fund launched in February 2020 but due to the pandemic awareness of the funds has not grown as they had hoped. The partnership created at that time has produced more than they could have imagined. This has placed them in a good position to build new awareness and develop new financial participation in the funds in the community.

A community foundation does three things, and they all intertwine: they provide the tools to work with donors to give back to the community, they have the programs and tools to run

granting programs and work with registered charities, and they are always looking for partnerships and provide community leadership where possible.

The intent of setting up the two funds was to develop long term funding for registered charities in our community and to make sure the tools are in place to keep the wealth in our community and have a place for it to go instead of leaving our community. The Wellington North Community Fund will focus on supporting the Wellington North Community at large, and the Wellington North Youth fund will do the same but focus specifically on youth initiatives.

Mr. Soucy reviewed the Interim Fund Statement for Q1-2021 for the two funds. Most of their time in the past fourteen to sixteen months has been Covid related. A Covid Community Response Fund was set up, and unlike the other funds that are endowed, it was a flow through fund with money going in and out. With the help of Community Foundations of Canada, they were able to attract Federal support funding. Through the two funds they were able to support 42 projects in our community for a total of \$183,000.

Looking to the future they will keep local dollars local by growing both funds; start granting the funds; and maximize opportunities when they present themselves

#### **RECESS TO MOVE INTO PUBLIC MEETING**

RESOLUTION: 2021-191

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North recess the June 28, 2021 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:*

- *Jaime Baker, Minor Variance*

CARRIED

#### **RESUME REGULAR MEETING OF COUNCIL**

RESOLUTION: 2021-192

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North resume the June 28, 2021 Regular Meeting of Council at 7:41 p.m.*

CARRIED

#### **ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

1. Regular Meeting of Council, June 14, 2021

RESOLUTION: 2021-193

Moved: Councillor Yake

Seconded: Councillor McCabe

*THAT the minutes of the Regular Meeting of Council held on June 14, 2021 be adopted as circulated.*

CARRIED

#### **BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

No business arising from previous meetings.

#### **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

2a, 4b, 6a, 6c, 7a

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2021-194

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT all items listed under Items For Consideration on the June 28, 2021 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Chamber of Commerce, Directors Meeting, held on June 9, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Business Improvement Association meeting held on June 16, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Safe Communities Wellington County Leadership Table meeting held on May 19, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority, Authority Meeting held on May 20, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington Health Care Alliance, 2020/21 Annual Report to the Community.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2021-08 being the Building Permit Report for the period ending May 31, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated June 18, 2021.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2021-023 being a report on the award of Eastview Sidewalk;*

*AND FURTHER THAT Council award the request for tender to Steed & Evans at a cost of \$60,000 plus applicable taxes;*

*AND FURTHER THAT Council authorize the CAO or their designate to sign any necessary agreements with Steed & Evans to execute this project.*

*THAT the Council of the Corporation of the Township of Wellington North receive or information Report CLK 2021-018 being a report Council meeting schedule for 2022.*

*AND FURTHER THAT Council approves the Council meeting schedule for 2022.*

*THAT the Council of the Corporation of the Township of Wellington North receive Crime Stoppers Guelph Wellington, newsletter, The Informant, Summer 2021, 2nd Quarter.*

CARRIED

**CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2021-195

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report, prepared by Curtis Marshall, Manager of Development Planning, dated June 21, 2021, regarding Final Draft Zoning By-law – Cachet Developments (Arthur) Inc., Draft Plan of Subdivision – 23T-20202, Zoning By-law Amendment ZBA 06-20, 321 Domville St., Arthur.*

CARRIED

RESOLUTION: 2021-196

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive Report TR2021-009 – 2021 Capital Program Update.*

CARRIED

RESOLUTION: 2021-197

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2021-017 Cemetery fees and charges;*

*AND FURTHER THAT Council approve cemetery fees and charges increases effective January 1, 2022 as follows:*

Single Grave	\$780.00
Care & maintenance	\$520.00
<b>TOTAL</b>	<b>\$1,300.00</b>
Niche (2 Urns)	\$1,145.00
Care & maintenance	\$205.00
<b>TOTAL</b>	<b>\$1,350.00</b>
Scattering Garden	\$84.00
Care & maintenance	\$56.00
<b>TOTAL</b>	<b>\$140.00</b>
Adult Burial	\$900.00
Saturday Charge	\$365.00
Child (12& under)	\$200.00
Saturday Charge	\$365.00
Cremated Remains in plot	300.00
Saturday Charge	\$240.00
Inurnment in Niche	\$200.00
Saturday Charge	\$130.00
Scattering	\$100.00
Saturday Charge	\$240.00
Disinterment	\$900.00
Vault Storage	\$185.00
Flat marker 173 in sq	\$100.00
Upright Marker up to 4'x4'	\$200.00
Upright marker over 4'x4'	\$400.00

*AND FURTHER THAT the Clerk be directed to forward to the Bereavement Authority of Ontario for final approval.*

CARRIED

RESOLUTION: 2021-198

Moved: Councillor Yake

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive for information HR 2021-001 being a report on Website Refresh;*

*AND FURTHER THAT staff be directed to enter into a contract with Upanup Studios;*

*AND FURTHER THAT costs associated with the website refresh be funded from the Provincial Modernization, Efficiency Grant.*

CARRIED

RESOLUTION: 2021-199

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive correspondence from Aldo L. Salis, dated June 17, 2021, regarding County of Wellington Official Plan Review Consultation.*

CARRIED

#### **NOTICE OF MOTION**

No notice of motion tabled.

#### **COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee meeting scheduled for July 6, 2021
- Physician recruitment was cancelled last week and has been rescheduled to June 29, 2021
- The Farmers Market has been well attended

Mayor Lennox:

- Requested that Councillor Yake pass along Council's thanks for the update on the hospital

#### **BY-LAWS**

- a. By-law Number 072-21 being a by-law to amend By-law Number 10-08, a by-law to regulate traffic in the Township of Wellington North
- b. By-law Number 073-21 being a bylaw to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Pt Park Lts 3-4 S/S Domville; Pt Park Lots 6 & 7 N/S Smith; RP 60R1199 Parts 3 & 4 RP 60R3022 Pt 2 and Crown Survey Pt Park Lot 8 N; Smith ST RP 61R10854 Part 2, municipally known as 321 Domville St., Arthur, Township of Wellington North, Cachet Developments (Arthur) Inc.)

RESOLUTION: 2021-200

Moved: Councillor Burke

Seconded: Councillor Yake

THAT By-law Number 072-21 and 073-21 be read a First, Second and Third time and enacted.

CARRIED

## CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(d) labour relations or employee negotiations

RESOLUTION: 2021-201

Moved: Councillor Yake

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 8:21 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:*

*(d) labour relations or employee negotiations*

CARRIED

### 1. REPORTS

- HR 2021-002 Employee Remuneration

### 2. REVIEW OF CLOSED SESSION MINUTES

- June 14, 2021

### 3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2021-202

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 8:33 p.m.*

CARRIED

RESOLUTION: 2021-203

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report HR 2021-002 Employee Remuneration;*

*AND FURTHER THAT Council approves the confidential direction to staff.*

CARRIED

RESOLUTION: 2021-204

Moved: Councillor Yake

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the June, 14 Council Meeting.*

CARRIED

## CONFIRMING BY-LAW

RESOLUTION: 2021-205

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT By-law Number 074-21 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 28, 2021 be read a First, Second and Third time and enacted.*

CARRIED

**ADJOURNMENT**

RESOLUTION: 2021-206

Moved: Councillor Burke

Seconded: Councillor Yake

*THAT the Regular Council meeting of June 28 be adjourned at 8:34 p.m.*

CARRIED

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CLERK

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MAYOR