

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINUTES OF COUNCIL
DECEMBER 16, 2019 @ 6:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present:

Mayor:	Andrew Lennox
Councillors:	Sherry Burke Lisa Hern Steve McCabe Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Director of Finance:	Adam McNabb
Economic Development Officer:	Dale Small
Chief Building Official:	Darren Jones
Community Recreation Coordinator:	Mandy Jones
Human Resources Manager:	Chanda Riggi
Recreation Services Manager:	Tom Bowden
Fire Chief:	David Guilbault
Director of Operations:	Matthew Aston
Manager of Transportation Services:	Dale Clark
Water & Wastewater Supervisor:	Corey Schmidt
Compliance Analyst:	Sara McDougall

CALLING TO ORDER – Mayor Lennox

ADOPTION OF THE AGENDA

RESOLUTION: 2019-364

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Agenda for the December 16, 2019 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

PRESENTATION

Adam McNabb, Director of Finance

- 2020 Budget Presentation

The 2020 Budget Overview included:

- Budget Process
- Budget Guidelines
- Budget Impact Items
- Additional Impacts and Considerations
- Operating Budget Summary Analysis by Segment
- Reserves & Reserve Funds
- Reserve and Reserve Fund Impact on Operating Budget (Net Transfers)
- Capital Considerations

- Proposed Budget
- Municipal Debt Trend

Council directed staff to prepare for a public budget presentation on January 13, 2019, prior to the Regular Council Meeting.

ADOPTION OF MINUTES OF COUNCIL MEETING

- Regular Meeting of Council, December 2, 2019

RESOLUTION: 2019-365

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on December 2, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

-IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a, 2a, 2c, 5b, 5c, 7a, 7d

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2019-366

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the December 16, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

*THAT Council of the Township of Wellington North receive Report CAO 2019-008 being a report on the KPMG Wellington County & Member Municipalities Service Review;
AND FURTHER THAT Council supports utilization of township resources including staff time in collaborating with member municipalities and the county on further investigating and implementation of the efficiency opportunities identified in the Top 20 in '20.*

*THAT Council of the Township of Wellington North receive for information HR 2019-006 being a report on the addition of two personnel policy handbooks;
AND FURTHER THAT Council endorse the Holiday Shutdown and Sick and Emergency Leave policies for non-union staff.*

AND FURTHER THAT Council endorse the removal of relevant policies that the Holiday Shutdown and Sick and Emergency Leave policies will replace.

THAT the Council of the Corporation of Township of Wellington North receive the minutes of the Mount Forest Downtown Revitalization Advisory Committee meeting held on November 28, 2019.

THAT the Council of the Corporation of Township of Wellington North receive the Wellington North Fire Service, Communique #73, November 2019.

THAT the Council of the Corporation of Township of Wellington North receive the Wellington County Fire Training Officer's Annual Report for 2019.

THAT the Council of the Corporation of Township of Wellington North receive Report DC 2019-010, 861467 Ontario Inc. (Clark Brothers Contracting) Site Plan Agreement, 510 Eliza Street, Arthur; regarding the Final Approval of the 861467 Ontario Inc. Site Plan Agreement.

THAT the Council of the Corporation of Township of Wellington North receive Report DC 2019-011, Natasha Ferreira, Site Plan Agreement, 7294 Sideroad 5 West, Riverstown regarding the Final Approval of the Natasha Ferriera Site Plan Agreement.

THAT Council of the Corporation of Township of Wellington North receive for information Report EDO 2019-030 being a report on the Mount Forest Business Improvement Area (BIA); AND FURTHER THAT Council authorize the Mayor and Clerk to sign the by-law to approve the area for the Business Improvement Area and repeal By-law 24-1985;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign the By-law to establish the Board of Directors for the Mount Forest BIA; and repeal By-laws 28-2006 and 006-1986; AND FURTHER THAT Council authorize the Mayor and Clerk to sign the By-law to appoint members to the Board of Directors for the Mount Forest BIA; AND FURTHER THAT the Council dissolve the Mount Forest Downtown Revitalization Committee effective December 16th, 2019 with existing programs to be supported by the BIA.

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated December 6, 2019.

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2019-025 being a report on the Township's Drinking Water Quality Management System (DWQMS) – 2019 Management Review Meeting Minutes.

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2019-026 being a report on two intersections investigated for pedestrian crossing infrastructure.

THAT the Council of the Corporation of Township of Wellington North receive The Township of Greater Madawaska, November 18, 2019 Resolution No. 261-19 regarding support for ministers to allow for electronic delegation.

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence dated December 6, 2019 from the Wellington North Health Professional Recruitment Committee requesting financial support.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2019-367

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of Township of Wellington North receive the Emergency Manager's Report EM2019-001 regarding the Township's Emergency Management Program as prescribed by the Emergency Management and Civil Protection Act, R.S.O., 1990 and Regulation 380/04;

AND FURTHER THAT the Council of the Township of Wellington North accepts the annual report on the Township's Emergency Management Program for 2019.

CARRIED

RESOLUTION: 2019-368

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of Township of Wellington North receive the minutes of the Arthur Downtown Revitalization Advisory Committee meeting held on November 27, 2019.
CARRIED

RESOLUTION: 2019-369

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on December 10, 2019;

THAT the Council of the Corporation of Township of Wellington North, as per the agreement with the Damascus Hall Committee, and as it is a capital expense to replace the furnace; staff be directed to proceed with procurement as per standard practice for the inclusion in the 2020 budget, as recommended by the Recreation & Culture Committee.

THAT the Council of the Corporation of Township of Wellington North support the first inaugural Downtown Mount Forest Group Christmas Tree Burn event by assisting with location, insurance, cleanup and Fire Department support, as recommended by the Recreation & Culture Committee.

THAT the Council of the Corporation of Township of Wellington North, as recommended by the Recreation & Culture Committee, set the hours of operation for the Mount Forest and Arthur Splash Pads to be opened to the public for June 1, 2020 from 10am – 8 pm daily and remain open until the 30th day of September 2020;

AND FURTHER THAT the above 2020 scheduled hours of operation remains in effect for subsequent years unless revised by the Council of the Township of Wellington North.

THAT the Council of the Corporation of Township of Wellington North direct staff to set priorities and establish a Playground Replacement Program, as recommended by the Recreation & Culture Committee.

THAT the Council of the Corporation of Township of Wellington North direct staff to prepare terms of reference for the new Recreation Committee with consideration of option 1 outlined in report CAO 2019-007 for adoption at a future Council meeting, as recommended by the Recreation & Culture Committee.

THAT the Council of the Corporation of the Township of Wellington North direct staff to prepare a Recreation Agreement for 850 Princess Street, also know as the Mount Forest & District Sports Complex, between the Township of Wellington North and the Township of Southgate;

AND FURTHER THAT the Council of the Township of Wellington North authorize the Mayor and Clerk to sign the agreement between the Township of Wellington North and Township of Southgate.

CARRIED

RESOLUTION: 371

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT Resolution 2019-370 be amended by removing the following clause:

AND FURTHER THAT Council authorize the Mayor and Clerk to sign the By-law to appoint members to the Board of Directors for the Arthur BIA;

CARRIED

RESOLUTION: 2019-370

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT Council of the Corporation of Township of Wellington North receive for information Report EDO 2019-031 being a report to establish an Arthur Business Improvement Area (BIA);

AND FURTHER THAT Council authorize the Mayor and Clerk to sign the By-law to approve the boundary of the Arthur BIA;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign the By-law to establish the Board of Directors for the Arthur BIA;

AND FURTHER THAT the Council dissolve the Arthur Downtown Revitalization Committee effective December 16th, 2019 with any programs not yet completed to be supported by the Arthur & District Chamber of Commerce & Economic Development Office.

CARRIED

Council directed staff to hold an additional public information session regarding the proposed Arthur Business Improvement Area and bring a report to the February 10, 2020 Council meeting.

RESOLUTION: 2019-372

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2019-032 being a report to establish a Wellington North Community Fund and a Wellington North Youth Fund,

AND FURTHER THAT Council authorize the Mayor and Clerk to sign a by-law and direct staff to establish a partnership agreement with the Centre Wellington Community Foundation to administer these funds on our behalf,

AND FURTHER THAT Council approve the allocation of \$25,000 to the Wellington North Community Fund and an additional \$25,000 to the Wellington North Youth Fund.

CARRIED

RESOLUTION: 2019-373

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Sewage Allocation Policy;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve the Sewage Allocation Policy, effective December 16, 2019;

AND FURTHER THAT the mayor and Clerk be authorized to sign the by-law.

CARRIED

RESOLUTION: 2019-374

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Arthur Wastewater Treatment Plan Expansion Project: Contract 1 – Quarterly Update.

CARRIED

NOTICE OF MOTION - None

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

Councillor Yake thanked staff who participated in a search for a Kenilworth Public School student's cochlear implant device on December 13.

Councillor Hern (Ward 3):

Councillor Hern commented that she attended the Arthur & District Chamber of Commerce meeting last week. There was a lot of discussion at the regarding the proposed BIA in Arthur. Chamber members finalized the community group sign.

Councillor McCabe (Ward 4):

Councillor McCabe informed Council that he attended a Mount Forest and area Health Care Recruitment and Retention meeting. He reported that there are no local physicians planning on retiring and there are some locums interested in coming back. Dr. Landoni and Dr. Jones in Arthur tend to be associated with Groves Hospital. Rural medicine day will be held on January 18 and will include a tour of a Mennonite farm.

The Saugeen Conservation Authority passed their budget at the Board Meeting held last week.

Mayor Lennox

Mayor Lennox announced that he has been invited to sit on the AMO Task Force for Solid Waste. The first meeting will be on February 10, 2020.

Mayor Lennox thanked the Team Building and Wellness Committee for arranging the staff Christmas lunch.

BY-LAWS

- a. By-law Number 104-19 being a by-law concerning the Collective Agreement with the Canadian Union of Public Employees (C.U.P.E.) Local 255.11 and The Corporation of the Township of Wellington North
- b. By-law Number 112-19 being a by-law to establish the fees and charges for various services provided by the municipality
- c. By-law Number 113-19 being a by-law to establish the fees and charges for recreation services provided by the municipality and to repeal By-law 047-19 and amending By-law 109-19
- d. By-law Number 114-19 being a bylaw to establish the fees and charges for water and sewer services provided by the municipality and to repeal By-law 089-15 and By-law 005-17
- e. By-law Number 115-19 being a by-law to establish and designate a Business Improvement Area within Mount Forest, Wellington North and to repeal By-law 24-1985
- f. By-law Number 116-19 being a by-law to establish a Board of Directors and Membership for the Business Improvement Area within Mount Forest, Wellington North and to repeal by-laws 28-2006 and 006-1986
- g. By-law Number 117-19 being a by-law to appoint members to the Mount Forest Business Improvement Area Board of Directors

- h. By-law Number 118-19 being a by-law to amend By-law 059-18 being a by-law for the imposition of Development Charges
- i. By-law Number 119-19 being a by-law to adopt a Sewage Allocation Policy for the Township of Wellington North and to repeal By-laws 27-1992 (Arthur Township) and 89-2005 and 90-2005
- j. By-law Number 120-19 being a Procedure By-law for governing the calling, place and proceedings of meetings of the Business Improvement Areas in Wellington North
- k. By-law Number 121-19 being a by-law to establish and designate a Business Improvement Area within Arthur, Wellington North
- l. By-law Number 122-19 being a by-law to establish a Board of Directors and membership for the Business Improvement Area within Arthur, Wellington North

RESOLUTION: 2019-375

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 104-19, 112-19, 113-19, 114-19, 115-19, 116-19, 117-19, 118-19, 119-19, 120-19, 121-19, and 122-19 be read a First, Second and Third time and enacted.

CARRIED

CONFIRMING BY-LAW NUMBER 123-19

RESOLUTION: 2019-376

Moved: Councillor Burke

Seconded: Councillor Yake

THAT By-law Number 123-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 16, 2019 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2019-377

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Regular Council meeting of December 16, 2019 be adjourned at 8:29 pm.

CARRIED

CLERK

MAYOR