

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINUTES OF COUNCIL
DECEMBER 2, 2019 @ 2:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

<u>Members Present:</u>	Mayor:	Andrew Lennox
	Councillors:	Lisa Hern
		Steve McCabe
		Dan Yake

<u>Members Absent:</u>	Councillor:	Sherry Burke
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<u>Staff Present:</u>		
Chief Administrative Officer:		Michael Givens
Director of Legislative Services/Clerk:		Karren Wallace
Deputy Clerk:		Catherine Conrad
Director of Finance:		Adam McNabb
Economic Development Officer:		Dale Small
Chief Building Official:		Darren Jones
Community Recreation Coordinator:		Mandy Jones
Human Resources Manager:		Chanda Riggi

CALLING TO ORDER – Mayor Lennox

ADOPTION OF THE AGENDA

RESOLUTION: 2019-354

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Agenda for the December 2, 2019 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

COUNTY COUNCIL UPDATE

Steve O'Neill, Councillor, Wellington County Ward 4

Councillor O'Neill provided an update on Smart Cities initiative, four-unit townhouse development in Mount Forest, Operational Service Efficiency Review, green bins, works garages, Continuum of Care project, Attainable Housing Report, and Here 4 Hope.

- Wellington County will receive \$845,000 from the Smart Cities initiative. Initiatives will be ongoing through 2024 and include:
 - Waste as a Resource led by Solid Waste Services totaling \$400,000. The integrated Guelph/Wellington Solid Waste Master Plan will explore, develop, execute and evaluate opportunities to collaborate on food waste reduction and diversion.
 - Improving Rural Internet Connectivity Activities led by IT and Economic Development totaling \$150,000. The Rural Broadband Access Pilot will develop, test, evaluate and implement a pilot process for enhanced rural broadband access. This is in addition to the SWIFT program.
 - Digital Agriculture on the Farm led by Economic Development and IT totaling \$270,000. The On Farm Pilot will develop, test and evaluate technologies for digital agriculture capacity building.

- Food Hub Feasibility study led by Economic Development with \$25, 000 funding to conduct a feasibility study for a County-based food hub.
- A four-unit townhouse is being constructed at 440 King Street in Mount Forest. The units will have three bedrooms. Dakon Construction, Waterloo, submitted the only bid.
- Last week the County approved proceeding with the member municipalities service review. Each member municipality will decide if and which opportunities identified they want to participate in.
- The County partnered with the Region of Waterloo on an RFP to purchase green bins for organic waste pickup reducing the costs from \$850,000 to \$800,000.
- The County is looking for suitable land to locate a new works garage in Arthur. \$6,500,000 has been included in the 2021 budget for this project. Other shop rebuilds are scheduled for Erin/Bruce/dales in 2024 and Harriston in 2027.
- Wellington County has awarded a contract to Salter Pilon Architecture, Barrie, to refine the project design allowing County Council to look at the possibility of moving forward with the Continuum of Care project at Wellington Terrace. This will allow detailed cost, funding and design features to be worked out to determine the feasibility of continuing with the project.
- Weston Consulting has issued their Attainable Housing Report for Wellington County. A highlighted proposal is a community land trust containing a back to back townhouse development.
- Here 4 Hope, a conversation about mental health and suicide in Wellington County, is being held December 3 at the Fergus arena from 6:30 – 8:30 pm. Cheryl Pounder, two-time Canadian Olympic hockey gold medalist is the keynote speaker.

PRESENTATIONS

- a. Dick Hibma, Interim General Manager/Secretary and Laura Molson, Manger, Accounting
 - Saugeen Valley Conservation Authority 2020 Budget

Mr. Hibma and Ms. Molson presented the Saugeen Valley Conservation Authority 2020 Draft Budget. The budget progression process was outlined. Authority Members will vote on the budget at the December 2019 meeting. The 2020 Budget is \$3,560,000 with funding sources from the Province, special levy, general levy, self generated and reserves. The 2020 General Levy change is \$41,560. Wellington North's 2020 proposed levy is \$65,769. Challenges for the 2020 budget outlined included MNRF unexpectedly reducing annual operating grant by almost half in 2019, with no guarantee of funding in 2020; preparing a budget to take into consideration the possibility of no Provincial funding; a \$28,000 shortfall carry over for 2020 as a result of no general levy increase in 2019; and putting the Agricultural Outreach Program on hold due to increased budget pressures.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Regular Meeting of Council, November 18, 2019

RESOLUTION: 2019-355

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the minutes of the Regular Meeting of Council held on November 18, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL - None

OPEN FORUM

- Review of Wellington North Corporate Strategic Plan in light of KPMG service review. Do we need to alter our course?

The Township of Wellington North has made progress towards modernization and efficiency with the acceptance of e-transfers for payment of recreation program fees, moving to Docupet for dog licensing and the implementation of new recreation software. Wellington County is proposing a new County Works facility in 2021 and there could be an opportunity to partner with the County and update our works yard facility. Concern was raised that the twenty opportunities outlined in the County and member municipalities complete Operational Service Efficiency Review appear to lead towards moving to a one tier government, however it was noted the opportunities listed do not necessarily mean moving to a single tier or the County being involved in each opportunity. The County is a very diverse place with different needs in the north and south: the member municipalities are complex and deal with things the County doesn't such as water and waste water. Staff will need to spend time exploring opportunities to partner on projects and share resources. Wellington North has agreements for Fire and Recreation services with Southgate and West Grey and the Township is already looking at partnering for IT services. Council felt that we are making progress towards modernization and efficiencies and that the twenty opportunities align with the Township's Corporate Strategic Plan.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

4b, 5b

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2019-356

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT all items listed under Items for Consideration on the December 2, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable meeting held on November 21, 2019.

THAT the Council of the Corporation of Township of Wellington North receive Report DC 2019-009 being a report on Consent Application B73-19 known as Part Park Lot 7 s/s Sligo Rd, w/s Main St (Mount Forest);

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B73-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2019);*

- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT Council of the Corporation of the Township of Wellington North receive the Economic Development Officer Community Improvement Program report EDO 2019-029; AND FURTHER THAT Council approve a \$2,500 grant and \$2,500 interest free loan under the Façade Improvement Grant & Loan Program for improvements to the exterior of the building occupied by Harvest Family Thrift at 143 George Street in Arthur; AND FURTHER THAT Council support a \$450.00 grant request under the Downtown Revitalization Blade Signage Grant Program for Harvest Family Thrift.

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated November 25, 2019.

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2019-036 being a report on delegation of authority regarding records management; AND FURTHER THAT Council delegate to the Clerk, or designate, the authority to administer By-law 092-17 being an information management and records retention policy and make modification to the Retention Schedule from time to time as may be required; AND FURTHER THAT the Delegation of Authority Policy be amended to include: The Clerk, or designate, is hereby delegated authority to administer By-law 092-17 and make modifications to the Retention Schedule from time to time as may be required.

THAT the Council of the Corporation of Township of Wellington North receive the request from Sarah Bowers-Peter, Program Coordinator, Crime Stoppers Guelph Wellington, to proclaim January 8, 2020 as "Crime Stoppers Guelph Wellington Day"; AND FURTHER THAT January 8, 2020 be proclaimed as "Crime Stoppers Guelph Wellington Day" in the Township of Wellington North.

That Council of the Corporation of the Township of Wellington North receive for information correspondence Grand River Conservation Authority dated November 21, 2019 re: Recognition for the Arthur wastewater treatment plan for 2018 performance.

That Council of the Corporation of the Township of Wellington North receive for information Report CBO 2019-17 being the Building Permit Review for the period ending October 31st, 2019.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2019-357

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of Township of Wellington North receive for information Report TR2019-016 being a report on the Ontario Municipal Modernization Program

AND FURTHER THAT Council support the submission of a Multi-party Expression of Interest (EOI) for the proposed 3rd party IT Service Delivery review project for the Township

of Wellington North, Town of Minto, Township of Mapleton, Township of Puslinch, Guelph Eramosa Township, The Township of Centre Wellington, and Wellington County.

CARRIED

RESOLUTION: 2019-358

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2019-037 being a report on Wellington North municipal staff donation to local food banks.

CARRIED

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Hern (Ward 3):

Councillor Hern, the Community Recreation Coordinator and members of the Arthur Lions Club met with the Arthur Public School Grade 6 Class to discuss the proposed BMX/Skateboard Park. The class looked at the budget and established priorities. They agreed to assist with fund raising initiatives.

The final Arthur Downtown Revitalization Committee meeting was held on November 27. The designs for the Canada flag banners, and the service group sign were finalized.

The Kenilworth Public School Kindergarten students helped her decorate the Council Christmas tree on November 28.

Councillor McCabe (Ward 4):

The Saugeen Valley Conservation Authority will review their budget at next week's meeting and focus on doing more with less without overstepping bounds.

BY-LAWS

- a. By-law Number 107-19 being a by-law to establish a delegation of powers and duties by municipal staff in the Township of Wellington North for the purpose of amending retention periods for certain documents and records
- b. By-law Number 108-19 being a by-law to authorize an extension agreement with respect to tax arrears proceedings
- c. By-law Number 109-19 being a by-law to amend By-law 047-19 being a by-law to establish the 2020 Fees and Charges for Recreation Services provided by the municipality
- d. By-law Number 110-19 being a by-law to authorize an extension agreement with respect to tax arrears proceedings

RESOLUTION: 2019-359

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Corporation of the Council of Township of Wellington North authorize the Mayor and Clerk to enter into an extension agreement with respect to tax arrears proceedings as set out in By-law 110-19 and By-law 108-19.

CARRIED

RESOLUTION: 2019-360

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Corporation of the Council of Township of Wellington North authorize the Mayor and Clerk to sign By-law Number 109-19 being a by-law to amend By-law 047-19 being a by-law to establish the 2020 Fees and Charges for Recreation Services provided by the municipality.

CARRIED

RESOLUTION: 2019-361

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT By-law Number 107-19, 108-19, 109-19 and 110-19 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- Celebrating International Christmases

Diversity may refer to many attributes such as language, cultural differences, traditions, religious beliefs, and more. This is what makes both Canada, and our own municipality an interesting place to live.

Christmas is approaching and we see decorations for the season that are typically the same: Christmas trees, decorations, Santa's, food, and gifts. This may not be the case in homes where some people have come from a variety of countries and will be celebrating Christmas in different ways and possibly at different times. Or they may not be celebrating at all, depending on their faith and/or beliefs. In Canada, we sing Christmas carols before and on December 25th but in Portugal they sing while strolling the streets in early January (holiday time called Janeiras).

Portugal's traditional Christmas Cake is called Bolo Rei (King Cake). It is round with raisins and crystalized fruit. In Germany, it's called Stollen and though it has fruits, it is rectangular with a ridge down the centre symbolizing Baby Jesus in swaddling clothes.

In Germany, the Christmas tree (Tannenbaum) originated in the 16th century and is usually put up on Christmas Eve and traditionally decorated with live candles. The glass balls and tinsel are German inventions. Every year Norway gives a huge Christmas tree to the UK as a 'thank you' for UK's help during World War II. It stands in Trafalgar Square in London and the lighting of it attracts thousands of people.

Cookies, especially a shortbread-type, are popular with many countries but each has a different name and unique characteristics.

Santa Claus is known in Canada, but is called Pere Noel in France, Grandfather Frost in Russia, St. Nicholas in England, and Noel Baba in Turkey. They each have a slightly different manner of dress and traditions.

Though each country's traditions are different and interesting, the reason for celebrating is the same. Countries in which Christians are a minority, may celebrate December 25th the same as any other day. Knox Conn Presbyterian Church celebrates the diverse Christmas traditions of 20 countries with 200 nativities. With our diversity we can learn to trust, respect, and understand each other.

Submitted by Penny Renken; Wellington North Cultural Roundtable

CONFIRMING BY-LAW NUMBER 111-19

RESOLUTION: 2019-362

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT By-law Number 111-19 being a By-law to Confirm the Proceedings of the Council of The Corporation of the Township of Wellington North at its Regular Meeting held on December 2, 2109 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2019-363

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Regular Council meeting of December 2, 2019 be adjourned at 3:12 pm.

CARRIED

CLERK

MAYOR