

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
NOVEMBER 18, 2019 @ 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER – Mayor Lennox

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the November 18, 2019 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Public Meeting, November 4, 2019 001
- Regular Meeting of Council, November 4, 2019 005

Recommendation:

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on November 4, 2019 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Saugeen Valley Conservation Authority, Authority Meeting Minutes, October 3, 2019 015

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Saugeen Valley Conservation Authority, Authority Meeting Minutes, October 3, 2019.

- b. Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee, October 30, 2019 022

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee.

2. PLANNING

- a. Report DC 2019-008, Wellington Housing Corporation, Site Plan Agreement, 440 King Street East 025

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive Report DC 2019-008 regarding the Final Approval of the Wellington Housing Corporation Site Plan Agreement.

3. FIRE

- a. Wellington North Fire Service, Communique #72, October 2019 034

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Wellington North Fire Service, Communique #72, October 2019.

4. FINANCE

- a. Cheque Distribution Report November 13, 2019 039

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated November 13, 2019.

5. OPERATIONS

- a. Report OPS 2019-024 being a report on the Township's audible pedestrian signals 043

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2019-024 being a report on the Township's audible pedestrian signals;

AND FURTHER THAT Council support and direct staff to have Job Inc. complete the work detailed within the recommendations section of the Triton Engineering Services Limited letter dated October 16, 2019.

6. COUNCIL

- a. Wellington North Power Inc., Quarterly Newsletter – Quarter 3: July 1st to September 30, 2019 050

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Wellington North Power Inc., Quarterly Newsletter – Quarter 3: July 1st to September 30, 2019

- b. Marcia Wallace, Assistant Deputy Minister, Ministry of Municipal Affairs and Housing, correspondence dated November 12, 2019 regarding Ontario's new Municipal Modernization Program 054

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the correspondence dated November 12, 2019 from Marcia Wallace, Assistant Deputy Minister, Ministry of Municipal Affairs and Housing, regarding Ontario's new Municipal Modernization Program.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items for Consideration on the November 18, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- a. By-law Number 102-19 being a by-law to authorize an Easement For Underground Municipal Services (W-S Feed & Supplies Limited – Queen Street) 055
- b. By-law Number 103-19 being a by-law to authorize and Easement For Underground Municipal Services (Mario Chiodo – Queen Street) 062

- c. By-law Number 105-19 being a by-law to appoint a Community Emergency Management Coordinator and Alternate(s) Community Emergency Management Coordinator for The Corporation of the Township of Wellington North and repeal By-laws 101-16 and 073-17 070

Recommendation:

THAT By-law Number 102-19, 103-19 and 105-19 be read a First, Second and Third time and enacted.

CONFIRMING BY-LAW NUMBER 106-19 071

Recommendation:

THAT By-law Number 106-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on November 18, 2019 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of November 18, 2019 be adjourned at __:__.pm.

MEETINGS, NOTICES, ANNOUNCEMENTS		
Wellington North Cultural Roundtable	November 21, 2019	12:00 p.m.
Arthur Downtown Revitalization Committee	November 27, 2019	7:00 p.m. – 9:00 p.m.
Joint County Efficiency Review	November 28, 2019	
Mount Forest Downtown Revitalization Committee	November 28, 2019	7:00 p.m. – 9:00 p.m.
Arthur OptiMrs Santa Claus Parade	November 30, 2019	7:00 p.m.
Regular Council Meeting	December 2, 2019	2:00 p.m.
Mount Forest Lions Santa Claus Parade	December 6, 2019	7:00 p.m.
BMX/Skateboard Park Ad-Hoc Advisory Committee	December 9, 2019	7:00 p.m.
Regular Council Meeting	December 16, 2019	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks’ notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING
NOVEMBER 4, 2019 @ 2:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present:

	Mayor:	Andrew Lennox
	Councillors:	Sherry Burke
		Lisa Hern
		Steve McCabe
		Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Director of Finance:	Adam McNabb
Director of Operations:	Matthew Aston
Economic Development Officer:	Dale Small
Chief Building Official:	Darren Jones
Human Resources Manager:	Chanda Riggi
Community Recreation Coordinator:	Mandy Jones
Manager of Planning and Environment:	Linda Redmond

CALLING TO ORDER - Mayor Lennox

DISCLOSURE OF PECUNIARY INTEREST

Mayor Lennox declared a conflict of interest with the application by Donald Haennel as he is the proposed share crop farmer for the agricultural parcel. Mayor Lennox left the Council Chambers for this portion of the Public Meeting. Councillor Steve McCabe assumed the Chair.

OWNERS/APPLICANT

Donald Haennel

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as East Part Lot 8, Concession 7 and is Municipally known as 8352 Line 6, Geographic Township of West Luther. The property is approximately 38.3 ha (94.64 ac) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands to prohibit a residential dwelling on the retained agricultural portion of property and permit a reduced side yard setback and increased ground floor area for an existing hobby barn on the severed portion of property. This rezoning is a condition of severance application B25/19, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever an approximate 1.35 ha (3.33 ac) rural residential parcel from the retained 37 ha (91.4 ac) agricultural parcel.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on October 10th, 2019.

PRESENTATIONS

- Linda Redmond, Manager of Planning and Environment reviewed comments provided by Jessica Rahim, Planner, County of Wellington, Township of Wellington North
 - Planning Report dated October 29, 2019

Planning Opinion:

The purpose of this zoning amendment is to prohibit future residential development on the retained agricultural portion of the subject lands and permit a reduced side yard setback and increased ground floor area for an existing hobby barn on the severed lands. This rezoning is a condition of severance application B25/19, that was granted provisional consent by the Wellington County Land Division Committee. The consent will sever a 1.35 ha (3.33 ac) parcel from the retained 37 ha (91.4 ac) agricultural parcel.

We have no objections to the zoning amendment. Both the PPS and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future development dwellings. This rezoning would satisfy a condition for consent application B25/19.

INTRODUCTION

The property subject to the proposed amendment is described as E Part Lot 8, Concession 7, Geographic Township of West Luther, with a civic address of 8352 Line 6. The proposal is a condition of a recent severance application on the property, B25/19. The proposed severed parcel is 1.35 ha (3.33 ac) and the vacant retained parcel is 37 ha (91.4 ac) in size.

PROPOSAL

The purpose of the application is to rezone the subject lands to prohibit a residential dwelling on the retained agricultural portion of the property and permit a reduced side yard setback and increased ground floor area for an existing hobby barn on the severed portion of the property. This rezoning is a condition of severance application B25/19, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever an approximate 1.35 ha (3.33 ac) rural residential parcel from the retained 37 ha (91.4 ac) agricultural parcel.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a PRIME AGRICULTURAL area. Section 2.3.4.1(c) of the PPS provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated PRIME AGRICULTURE and CORE GREENLANDS. This application is required as a result of a severance application B25/19. Section 10.3.4 of the Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

WELLINGTON NORTH ZONING BY-LAW

The subject lands are zoned Agricultural (A), Agricultural Exception (A-1) and Natural Environment (NE). Permitted uses in the Agricultural zone include agricultural uses, single detached dwellings and accessory uses, buildings and structures. The Agricultural Exception (A-1) zone represents an area of 1 kilometers around the urban boundary and permits all uses in the A zone except that new livestock facilities shall not be permitted. This zoning amendment will apply the standard A-2 exception to the retained agricultural parcel, which restrict any future residential development.

The applicants are also proposing a reduced side yard setback and increased ground floor area for the existing hobby barn on the severed rural residential lot. Section 8.3 of the By-law permits a hobby barn with a maximum ground floor area of 37.2 m² (400.4 ft²) on a rural residential lot this size. Due to the surrounding retained parcel being rezoned to restrict any neighbouring residential uses we have no concerns with the reduced side yard setback for the hobby barn.

Draft Zoning By-law Amendment

A draft zoning by-law amendment has been prepared and attached to this report for Council's consideration.

CORRESPONDENCE FOR COUNCIL'S REVIEW

- Laura Warner, Resource Planner, Grand River Conservation Authority
 - Letter dated October 15, 2019 (No Objection)

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

The Applicant and the Applicant's Agent, Hailey Keast, Van Harten Surveying Inc., were present to answer questions regarding the application.

COMMENTS/QUESTIONS FROM COUNCIL

There were no comments or questions from Council.

Mayor Lennox returned to the Council Chambers and resumed the Chair.

OWNERS/APPLICANT

861467 Ontario Inc.

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is legally described as Plan Crown Survey, Part Park Lots 1 and 2, S Macaulay St, RP61R-20566, Part 1, and is municipally known as 510 Eliza Street, Arthur. The property is approximately 2 ha (5 ac) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose of the amendment is to remove the holding symbol from the subject lands to permit the construction of a new shop for the proposed contractor's yard. The Holding Symbol has been applied to the property in order to provide Council with an opportunity to ensure that sufficient municipal water and sewer capacity is available for the use, and stormwater management issues have been adequately addressed. Once the Holding symbol has been removed, the regulations of Industrial Zone M1, and all other applicable regulations of the Township of Wellington North Zoning By-law 66-01, shall apply to the subject land.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on October 22, 2019.

PRESENTATIONS

- Linda Redmond, Manager of Planning and Environment reviewed comments provided by Jessica Rahim, Planner, County of Wellington, Township of Wellington North
 - Planning Report dated October 29, 2019

A by-law to remove the holding symbol from the subject lands has been prepared and attached to this report for Council's consideration. The purpose of the amendment is to remove the holding symbol (H) on the subject lands to permit the construction of a new shop for the proposed contractor's yard. The Holding Symbol has been applied to the property in order to provide Council with an opportunity to ensure that sufficient municipal water and sewer capacity is available for the use. Minor variance application A01/18 was approved in 2018 to permit the construction of a private well and septic system in the urban area of Arthur. Once the Holding symbol has been removed, the regulations of the Industrial (M1) zone, and all other applicable regulations of the Township of Wellington North Zoning By-law 66-01, shall apply to the subject land.

CORRESPONDENCE FOR COUNCIL'S REVIEW

- Pasquale Costanzo, Engineering Services, County of Wellington
 - No Objection

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

No one present to provide comments or questions.

COMMENTS/QUESTIONS FROM COUNCIL

There were no comments or questions from Council.

ADJOURNMENT

RESOLUTION: 009-2019

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Public Meeting of November 4, 2019 be adjourned at 3:03 p.m.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINUTES OF COUNCIL
NOVEMBER 4, 2019 @ 2:00 P.M.
CLOSED MEETING SESSION @ 12:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present:

	Mayor:	Andrew Lennox
	Councillors:	Sherry Burke
		Lisa Hern
		Steve McCabe
		Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Director of Finance:	Adam McNabb
Director of Operations:	Matthew Aston
Economic Development Officer:	Dale Small
Chief Building Official:	Darren Jones
Human Resources Manager:	Chanda Riggi
Community Recreation Coordinator:	Mandy Jones
Manager of Planning and Environment:	Linda Redmond

CALLING TO ORDER – Mayor Lennox

ADOPTION OF THE AGENDA

RESOLUTION: 2019-322

Moved: Councillor Burke

Seconded: Councillor *McCabe*

THAT the Agenda for the November 4, 2019 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Mayor Lennox declared a conflict of interest with a By-law Arising From Public Meetings, specifically By-law 098-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (East Part Lot 8, Concession 7, geographic Township of West Luther, 8352 Line 6 – Donald Haennel), as he is the proposed share crop farmer for the agricultural parcel.

Council appointed Councillor McCabe as Acting Chair during discussion of this item.

CLOSED MEETING SESSION

RESOLUTION: 2019-323

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 12:33 pm that is closed to the public under subsection 239 of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;*
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;*
- (d) labour relations or employee negotiations;*

- (i) *a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;*

CARRIED

1. REPORTS

- a) Wellington North Power purchase
- b) CAO 2019-007 320 King St. E, Mount Forest disposition
- c) CAO Personal matter verbal report
- d) HR 2019-005 Proposed CUPE Agreement
- e) CLK 2019-034 Business Licensing Textile Waste Diversion

2. REVIEW OF COSED SESSION MINUTES

- October 7, 2019

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2019-324

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 2:07 pm.

CARRIED

RESOLUTION: 2019-325

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information correspondence from Wellington North Power, dated October 29, 2019, regarding an acquisition;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2019-326

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2019-007 being a report regarding 320 King Street East, Mount Forest building and property;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2019-327

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information the verbal report of the Chief Administrative Officer on a personal matter.

CARRIED

RESOLUTION: 2019-328

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information Report HR 2019-005 being a report on the proposed CUPE Agreement;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2019-329

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2019-034 being a report on Business Licensing Textile Waste Diversion.

CARRIED

RESOLUTION: 2019-330

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the October 7, 2019 Council meeting.

CARRIED

O ' CANADA

COUNTY COUNCIL UPDATE

Campbell Cork, Councillor, Wellington County Ward 3

Councillor Cork provided an update on public transportation, recycling and a pollinator park.

- Public Transportation: Ride Well launched its service on October 1 and is available Monday to Friday from 6:00 a.m. to 7:00 p.m. There were 72 rides in the first month of operation. Parents can sign a waiver to allow their children to use the service without adult accompaniment. In January a bus service between Owen Sound and Guelph will start. There will be stops in Mount Forest and Arthur. The service will run twice a day and will cost \$24.00.
- Recycling: The transition to producer responsibility is moving forward and should be complete by 2025. Approximately 3% of material collected in blue boxes is separated and sent to landfill. An audit of yellow bags showed 20% shouldn't be there; mostly rolls from paper towel and toilet paper. The recycling facility in Mount Forest is dedicated to Wellington County and sorting is completed manually. There are often questions about why some municipalities don't recycle some materials. Toronto does not accept black plastic because their electronic sorting doesn't recognize black plastic on a black conveyor belt.
- Pollinator Park: Thanks to the volunteer efforts of Jack Benham, a pollinator park has been created at the closed county landfill site in Arthur using volunteer high school students to assist with planting. The Warden was impressed with the project, and this type of park may be replicated at other closed County landfill sites.

PRESENTATIONS

- a. Christine Oldfield, Executive Director, The People and Information Network (PIN)
 - PIN Volunteer Initiative

Ms. Oldfield provided an overview of the People and Information Network organization providing information on what PIN is, volunteer services, community information, nonprofit leadership, customized consultation, and consultation and training.

- b. Sarah Wilhelm, Manager of Policy Planning, County of Wellington
Jameson Pickard, Senior Policy Planner
- County Official Plan Review – Process and Key Phases

Ms. Wilhelm appeared before Council to provide an overview of the September 2019 County report; share information about the project; start collaborating early; and listen to Council and take back questions, comments, and suggestions for further consideration.

The Official Plan provides policy and direction for land use planning and development across Wellington County. Keeping the OP current uses 3 tools: 5-year review, municipal comprehensive review and standalone reviews. The 5-year review takes into consideration Greenbelt Plan and (non-MCR) Growth Plan conformity, matters of provincial interest, and PPS consistency. Provincial approval is required and is non-appealable. The Growth Plan – Municipal Comprehensive Review (MCR) conformity also require provincial approval and is non-appealable. Standalone reviews are site specific amendments.

The Joint MCR and 5-year Review will be completed in 4 phases:

- Phase 1 – Setting the Stage (Fall 2019 to Spring 2020): background review, initiate key MCR background studies, prepare communications and engagement plan, official project launch and develop key themes.
 - Phase 2 - Technical analysis, issues and opportunities (2020): continue work on MCR background studies, Provincial Policy Statement review, Greenbelt Plan review, and identify other county and/or local policy priorities.
 - Phase 3 – Options (2020 – 2021): prepare policy option discussion papers on key theme areas based on MCR background studies, community engagement and Council input; report on Provincial Policy Statement consistency, Greenbelt Plan conformity and other policy priorities; prepare Draft Official Plan Amendment.
 - Phase 4 – Final Draft Official Plan Review (2021 – early 2022): prepare final Draft Official Plan Amendment; follow Planning Act requirements for Official Plan Amendment.
- c. Kyle Davis, Wellington Risk Management Official
- Notice of Pre-Consultation – Draft Updated Grand River Source Protection Plan (Draft Updated Assessment Report and Volume II Draft Updated Grand River Source Protection Plan available in office)

The Mount Forest wellfield is subject to the Saugeen Valley Source Protection Plan while the Arthur wellfield is subject to the Grand River Source Protection Plan; therefore, these updates only affect the Arthur wellfield. Section 34 of the Clean Water Act requires Council resolutions from affected municipalities prior to public consultation. The amendments for Wellington North are minor; involving methodology and terminology. Public consultation is proposed for January and February 2020 to receive endorsement and comments. The plan will be submitted in April 2020 with approval coming later in 2020.

RESOLUTION: 2019-331

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT Township of Wellington North Council receive the Source Water Protection Report dated November 4, 2019 regarding Updates to the Wellington County Chapter of the Grand River Source Protection Plan and Assessment Report;

AND FURTHER THAT Council hereby supports the proposed updates to the Wellington County Chapter of the Grand River Source Protection Plan and Assessment Report as outlined in the pre-consultation notice dated October 7, 2019;

AND FURTHER THAT staff be directed to forward a copy of this resolution to the Grand River Source Protection Authority.

CARRIED

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2019-332

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of November 4, 2019 for the purpose of holding a Public Meeting under the Planning Act: at 2:55 pm.

- *Donald Haennel, Zoning By-law Amendment*
- *861467 Ontario Inc., Zoning By-law Amendment*

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2019-333

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North resume the November 4, 2019 Regular Meeting of Council.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETINGS

1. By-law Number 098-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (East Part Lot 8, Concession 7, geographic Township of West Luther, 8352 Line 6 – Donald Haennel)

Councillor McCabe assumed the Chair as Mayor Lennox had previously declared an interest with this item.

RESOLUTION: 2019-334

Moved: Councillor Burke

Seconded: Councillor Hern

THAT By-law Number 098-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (East Part Lot 8, Concession 7, geographic Township of West Luther, 8352 Line 6 – Donald Haennel)

CARRIED

Mayor Lennox resumed as Chair.

2. By-law Number 099-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Plan Crown Survey, Part Park Lots 1 and 2, S Macaulay St, RP61R-20566, Part 1, 510 Eliza Street, Arthur – 861467 Ontario Inc.)

RESOLUTION: 2019-335

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 099-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and

enacted. (Plan Crown Survey, Part Park Lots 1 and 2, S Macaulay St, RP61R-20566, Part 1, 510 Eliza Street, Arthur – 861467 Ontario Inc.)

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Public Meeting, October 21, 2019
- Regular Meeting of Council, October 21, 2019

RESOLUTION: 2019-336

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on October 21, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

OPEN FORUM

- ATV's on Wellington North roads

Wellington County previously wasn't interested in considering permitting ATVs on roadways, citing policing issues and jurisdiction of roads, although they might be on board if the northern municipalities expressed interest. The Highway Traffic Act provides exceptions for ATVs on roadways for agricultural use. There are ATV trails in Grey County that Wellington North residents could access if they were allowed to use ATVs on our roads. ATVs would need to be licensed and insured year-round, similar to snowmobiles. Snowmobiles have trails but are also driven on roads and highways. Municipalities in the northern part of the County have a different demographic and it was felt that it is time to move forward with this request to the County.

Council directed the Mayor and staff to enter discussions with the Township of Mapleton and the Town of Minto to determine common ground on permitting ATVs on municipal roads and on a consensus to approach County Council.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a, 1b, 3a, 5a, 5b

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2019-337

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT all items listed under Items for Consideration on the November 4, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT the Council of the Corporation of Township of Wellington North receive the County of Wellington, Committee Report, prepared by Sarah Wilhelm, Manager of Policy Planning, dated September 12, 2019, regarding County Official Plan Review – Process and Key Phases.

THAT the Council of the Corporation of Township of Wellington North receive correspondence dated October 24, 2019 from Frank Vanderloo, B.M. Ross and Associates Limited regarding Eastridge Landing Subdivision (Arthur) -Phase II (Schmidt Drive lots south of Eastview Drive) Final Acceptance for Stage 4 and Release of Securities;

AND FURTHER THAT, the Council of the Corporation of the Township of Wellington North grants 2073022 Ontario Inc. (James Coffey) a Certificate of Final Acceptance for Stage 4 of Phase II of the Eastridge Landing subdivision in the community of Arthur;

AND FURTHER THAT, the Council of the Corporation of the Township of Wellington North grants to 2073022 Ontario Inc. (James Coffey), for the Eastridge Landing Subdivision in the community of Arthur, a final release of all remaining Phase II securities, in the amount of \$54,466.00, less any outstanding accounts that may be owing related to Phase II of the Eastridge Landing Subdivision.

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated October 30, 2019.

THAT the Council of the Corporation of Township of Wellington North receive Report TR2019-016 being a report on the 2020 Ontario Municipal Partnership Fund (OMPF) Allocation.

THAT the Council of the Corporation of Township of Wellington North receive the Saugeen Valley Conservation Authority, Press Release, dated October 24, 2019, Saugeen Conservation appoints interim General Manager/Secretary Treasurer.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2019-338

Moved: Councillor Hern

Seconded: Councillor Yake

THAT Council of the Corporation of the Township of Wellington North receive Report CLK 2019-033 being a report on Wellington North Volunteer Strategy working with PIN;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign the by-law to enter into an agreement with The People and Information Network (PIN) for the purpose of completing a Volunteer Engagement Project.

CARRIED

RESOLUTION: 2019-339

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of Township of Wellington North receive for information Report CLK 2019-034 being a report on Business Licensing Textile Waste Diversion.

CARRIED

RESOLUTION: 2019-340

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT Council of the Corporation of Township of Wellington North receive Economic Development Officer report EDO 2019-028 being a report on the Community Improvement Program;

AND FURTHER THAT Council approve the following funding under the Façade Improvement Grant Program:

- *\$1,198 grant for signage to The Bunker Sports Bar soon to be open at 392 Main Street North Unit 9 in Mount Forest,*
- *\$2,500 grant for improvements to the building at 257-265 Main Street South in Mount Forest location of the Knotty Pine & Moose Mountain*
- *\$1,213 grant for improvements to Epoch's Garage at 9128 Highway 6 in Kenilworth*

AND FURTHER THAT Council approve the following funding under the Downtown Revitalization Blade Signage Grant Program:

- *\$ 368 grant for Blade Signage to Be Sure Financial in Arthur*

CARRIED

RESOLUTION: 2019-341

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report RAC 2019-019 being a report on the Investing in Canada Infrastructure Program (ICIP) Application be received;

AND FURTHER THAT Council support and direct staff to submit an application for the rehabilitation of the Arthur and Area Community Centre consistent with this report, a project which will result in improved functionality and accessibility at the community-owned facility; AND FURTHER THAT Council agree to fund the Township's share of the project cost, as recommended by Township staff, if the application is successful.

CARRIED

RESOLUTION: 2019-342

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Township of Wellington North receive Report OPS 2019-023 being a report on the 2019-2020 MTO Connecting Link Program Application be received;

AND FURTHER THAT Council support and direct staff to submit an application to the MTO's Connecting Link Program for the resurfacing of Highway 6 (George/Smith Street), from the Conestoga River Bridge to Conestoga Street, in Arthur;

AND FURTHER THAT Council agree to fund the Township's portion of the project cost, as recommended by Township staff, as well as support the project schedule detailed within the application.

CARRIED

NOTICE OF MOTION - none

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

Work on the hospital project has started and they have made some progress. The North Wellington Health Care Board has a new Chair. Dale Small has taken over the Chair position.

Councillor Burke (Ward 2):

The Mount Forest BIA AGM is being held on November 5th at 7:30 a.m. they have invited the Mount Forest Downtown Revitalization Advisory Committee to attend.

Councillor Hern (Ward 3):

The Arthur BMX/Skateboard Park Ad-Hoc Committee met on October 30th. The Community Recreation Coordinator has established a relationship with the Arthur Public School Grad 6 class. She will be setting up a classroom visit with Arthur Lions Club members to discuss the project and receive input.

Councillor McCabe (Ward 4):

The Saugeen Valley Conservation Authority will meet this week for the first time with the Interim General Manager/Secretary-Treasurer, Dick Hibma. Councillor McCabe thanked Councillor Yake for going to Toronto with Kate Rowley to accept the award for the Lyons Blacksmith Shop Committee.

Mayor Lennox

There may be some changes to the governance with the hospital board with removal of municipal representatives. He has reached out to the board to determine how to keep the lines of communication open. Councillor Yake commented that he understands the way they are thinking but feels it is important in a small community to be able to report back.

BY-LAWS

- a. By-law Number 096-19 being a by-law to authorize a Tower Site Licence Agreement between The Corporation of the Township of Wellington North and Packet-Tel Corp. (Packet Works)
- b. By-law Number 097-19 being a by-law to authorize the sale of real property to OK Construction
- c. By-law Number 100-19 being a by-law to authorize an agreement between The Corporation of the Township of Wellington North and People Information Network (PIN)

RESOLUTION: 2019-343

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 096-19, 097-19 and 100-19 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- Celebrating the Arthur Cenotaph

One hundred years ago, November 1919, the Great War had been over for a year. In that time, there were many suggestions for a way to memorialize those who had sacrificed in the conflict. In Arthur, a group of women formed a Memorial Association and suggested a cenotaph and park. They chose the land at the corner of George and Frederick Streets, despite those who thought the former site of livery stables was inappropriate. However, council agreed with the Association, purchased it for \$500.00. Donations came from many sources, from bazaars to groups of former citizens living in Toronto.

A local skilled stonemason was hired as builder. The stones came from local farms, making this memorial unique in Ontario as the first built from fieldstone. The federal government donated the marble slab in the centre of the cenotaph with the cross embedded in it. Mrs. David Brocklebank, whose son Stanley had died of wounds in France in 1918, unveiled the memorial on August 1st, 1923. In January 1930 the park and memorial monument were turned over to the town by the Association along with a bond of \$11,000 for perpetual care.

Since their dedication, the cenotaph and the park have become a focal point for honouring local people who volunteered for both World Wars and other conflicts around the world. In 1970 Dutch citizens donated benches and lights to the park in thanks for the Canadian liberation of Holland in World War II. In 1995 a Homecoming committee unveiled a plaque recognizing Arthur's history as "Canada's Most Patriotic Village." Arthur Legion added plaques with World War II volunteers' names. In 2016 700 red and white tulips were planted in beds at the front of the park, in honour of the gifts of tulips from Holland. The Historical Society and the Revitalization Committee added a plaque to honour the women who initiated the memorial.

Every year on Remembrance Day local citizens and youth from all schools participate in the wreath-laying ceremony at the cenotaph. This homage to the men and women who dedicated themselves to their country is woven into the fabric of the village.

Submitted by Gail Donald; Wellington North Cultural Roundtable.

CONFIRMING BY-LAW NUMBER 101-19

RESOLUTION: 2019-344

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 095-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on October 21, 2019 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2019-345

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Regular Council meeting of November 4, 2019 be adjourned at 3:58 pm.

CARRIED

CLERK

MAYOR

SAUGEEN VALLEY
CONSERVATION
AUTHORITY

MINUTES

Conservation through Cooperation

MEETING: Authority Meeting
DATE: Thursday October 3, 2019
TIME: 10:00 am
LOCATION: Administration Office, Formosa

CHAIR: Dan Gieruszak

MEMBERS PRESENT: Paul Allen, Maureen Couture, Mark Davis, Barbara Dobreen, Mark Goetz, Cheryl Grace, Tom Hutchinson, Mike Myatt, Diana Rae, Christine Robinson, Bill Stewart

ABSENT WITH REGRETS: Steve McCabe, Sue Paterson

ABSENT: Don Murray

OTHERS PRESENT: Wayne Brohman, General Manager/Secretary-Treasurer
Shaun Anthony, Flood Warning/Water Quality Coordinator
Erik Downing, Manager, Environmental Planning & Regulations
Jo-Anne Harbinson, Manager, Water Resources and Stewardship Services
Donna Lacey, Forestry Coordinator
Laura Molson, Manager, Accounting
Shannon Wood, Manager, Community Relations
Janice Hagan, Recording Secretary

Chair Dan Gieruszak called the meeting to order at 10:00 a.m.

1. Adoption of Agenda

Member Christine Robinson requested that the order of the agenda be revised so that item 7a & b and item 6c & d be moved forward to follow item 4a. It was also requested that item 6c be held In Camera.

MOTION #G19-59

Moved by Christine Robinson

Seconded by Tom Hutchinson

THAT the agenda be adopted as amended.

CARRIED

2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

3. Minutes of the Authority Meeting – July 16, 2019

MOTION #G19-60

Moved by Barbara Dobreen

Seconded by Paul Allen

THAT the minutes of the Authority meeting, held on July 16, 2019 be approved as circulated.

CARRIED

4. Matters Arising from the Minutes

a. Bruce County Memorandum of Agreement

Wayne Brohman, GM/S-T gave an update on the status of the Memorandum of Agreement between the County of Bruce, SVCA, the Grey Sauble Conservation Authority, and the Maitland Valley Conservation Authority. Bruce County has approved the agreement and it has been signed by all parties except MVCA which is expected to sign it shortly.

5. Presentations

a. 2020 Draft Budget Review

A copy of the proposed draft 2020 Budget is appended to the office copy of these Minutes.

Donna Lacey reviewed the proposed Saugeen Forestry Services budget. Through a PowerPoint presentation, she informed the Authority that SVCA is responsible for the management of 21,000 acres of owned forested land, for delivering private land forestry services, and for demonstrating best forestry practices across the watershed. Forest management includes tree marking, harvest supervision, and property maintenance. The target for 2020 is to plant 80,000 seedlings, and to administer MFTIP applications for 20 landowners. She told the members that it is difficult to predict revenues and expenses for the program due to variance in lumber pricing and tender submittals and is often based on client demand. Mike Myatt thanked Donna and staff for their participation in the Saugeen Shores municipal tree planting program.

Shaun Anthony presented the budget for the Flood Warning department. He reviewed the primary flood warning programs including monitoring of water levels, frazzle ice issues, and community flood warning procedures. He noted that SVCA currently owns and operates 10 stream gauges which are reaching or exceeding “end of useful life” as they are using outdated technology. He is proposing to begin updating the gauges over the next 5 – 10 years at a cost of \$5-7k/gauge. SVCA owns and operates 11 rain gauges, of which several meteorological stations need replacing. The members agreed that replacing them gradually will ensure that they don’t all expire at the same time. Shaun noted that there is a 3% increase in the proposed budget for this program.

Shaun presented the budget report for the Water Quality program. He explained that the program is in partnership with the Ministry of Environment, Conservation & Parks [MECP] with regards to Lab loads (i.e. sample analysis fees). A consideration for the Water Quality program is the possibility of a drop in the lab

Authority Meeting – October 3, 2019

load from MECP for 2020. He noted that data is published every five years in the Watershed Report cards which indicate the watershed health trends. The proposed budget increase is approximately 1%.

Jo-Anne Harbinson presented the Water Projects Maintenance & Stewardship budget. She presented photos of various projects completed in 2019 including the Riggins Penetangore River Rehabilitation, Durham Ice Management Channel, tree planting at Otter Creek Riparian, and various community support ventures i.e. TD Trees. She told the members that she undertakes to complete projects that make improvements to the watershed and to research funding opportunities for those projects. She noted that Bruce Power and Enbridge support SVCA with program grants. Jo-Anne reported that the Agricultural Outreach program has had another successful year and it was suggested that there may be businesses in the Bruce and Grey Counties that would be willing to sponsor the program. It was noted that the proposed 2020 budget did not include the Agricultural Outreach program as the members need to decide whether or not to continue funding that program.

The GM/S-T reviewed the budget proposal for the GIS program. He noted that salaries have been reduced as a staff member had resigned and a consulting firm is being used to monitor the computer systems.

Erik Downing reviewed the budget for the Planning & Regulations department. He told the members that plan services from watershed municipalities are continuing due to signed MoA's and that legal searches have been continuing to increase. Members noted that timelines need to be tightened and recommended that the File Tracking system be completed as soon as possible. Members requested a report showing a 5-year trend of permits, planning files, and number of staff hired in the department.

Laura Molson reviewed the Administration department budget. She presented a PowerPoint and described the roles and responsibilities of each person in the department. She noted that revenues come from the General Levy and that other sources of revenue include interest and funding received for the administration of special programs. She noted that there is a budgeted increase for staff salaries which is primarily due to staffing changes. There was no further discussion.

A lunch break was called at 12:00 p.m. The meeting was called back to order at 12:32 p.m.

Shannon Wood reviewed the budgets for the Communications department and the Education department. Through a PowerPoint presentation she explained the role of the Communications department including raising awareness of SVCA and local conservation issues. She discussed the change in location for the Foundation's Christmas in the Country event which is to take place in Formosa. She thanked the Municipality of South Bruce for their partnership and assistance in the planning process. The members would like to see more communication with the municipalities to enhance awareness of the events and activities of SVCA. It was requested that coming events be added to the Authority meeting agenda and that the members receive emailed information. The members discussed the sources of funding for the education programs and it was noted that Bruce Power has decreased funding for the DEER program.

The GM/S-T reviewed the budget for Rental Properties. He explained that SVCA has only one rental property and noted that future decisions would include either tearing it down or plan for major renovations. There was no discussion.

The GM/S-T discussed the budget for the Agricultural Lands. He explained that the McBeath pasture land and the agricultural portion of the Woods property are rented out on a yearly basis. The members discussed the implications of severing the McBeath property. The GM/S-T told the members that the

Authority Meeting – October 3, 2019

McBeath ag lands are part of the campground and is necessary for access to the stream gauge and the McBeath campground. Previous discussion on the issue had determined that it is not suitable to sever it.

The GM/S-T presented the Motor Pool budget which receives revenue from the other departments through mileage expenses. He noted that a tractor had been purchased and is currently being used at the Bluffs and Sulphur Spring, and in the spring will be used for tree planting. Other purchases include 2 snowmobiles and two vehicles (Equinox and Rav4). In 2020, a van will need to be replaced.

The GM/S-T presented the budget for Non-Revenue Parks. In 2019 projects included the replacement of a large section of Sulphur Spring boardwalk and stairs at the Durham day use area. Projects budgeted for 2020 include further Sulphur Spring boardwalk and the Varney platform. Ongoing expenses include washroom upgrades, trail maintenance, and general park maintenance. It was noted that then Minister Rod Philips had encouraged continued public access to natural parks.

The GM/S-T presented the budget for Property Management which includes the Sulphur Spring CA shop and is funded entirely by the General Levy. The members asked staff to consider combining the Property Management program budget with the Rental Properties budget.

The GM/S-T reviewed the budget for the Revenue Parks. He noted that Bruce Dale Campground consistently earns \$20,000/year and is a low maintenance park. Durham Campground has seen an increase in seasonal campers and has surpassed the 2019 budgeted revenues. It was clarified that the advertising expense includes the on-line reservation system.

The GM/S-T reviewed the submitted 2020 Budget notes. He noted that the salary grid increase will be 2.1% as per the CPI. He told the members that Conservation Ontario has been in talks with the Provincial government regarding the directive to wind down activities that fall outside the scope of the CA's mandate. Wayne informed the members that there will be an opportunity for each conservation authority to make presentations to Jeff Yurek, Minister of MECP in the next month. Further discussion on the File Tracking system proceeded and the members directed staff to commit to a timeline for completion. There was recognition that the Agricultural Outreach program has been a success but that continuing to finance this program from reserves was not feasible. This program will not be offered in 2020 and will be reviewed again with respect to the 2021 budget.

Tom Hutchinson left the meeting at 2:16 p.m.

After further discussion the following motion was passed:

MOTION #G19-61

Moved by Mark Davis

Seconded by Barbara Dobreen

BE IT RESOLVED THAT the SVCA board of directors approve a 2.5% levy increase for the 2020 draft budget in principal; and further

THAT staff be authorized to forward the draft budget to the Authority's watershed municipalities for a 30-day review.

CARRIED

A coffee break was called at 2:34 p.m. The meeting was called back to order at 2:42 p.m.

b. 2020 Draft User Fee Schedule

The GM/S-T presented the 2020 Draft User Fee Schedule. He told the members that there was a modest increase in the camping fees to reflect inflation rates, but that staff recommended a decrease in the bunkie rates. He explained that the Forestry fees have not been finalized. Education fees are based on Bruce Power grants. After further discussion the following motion was passed:

MOTION #G19-62

Moved by: Mark Goetz

Seconded by: Bill Stewart

THAT the 2020 User Fee Schedule, presented October 3, 2019 be adopted.

CARRIED

6. New Business

a. Sharing GM/CAO position

MOTION #G19-63

Moved by: Christine Robinson

Seconded by: Maureen Couture

THAT the Authority move to Closed Session, In Camera, to discuss personnel matters; and further

THAT Janice Hagan remain in the meeting.

CARRIED

MOTION #G19-64

Moved by: Barbara Dobreen

Seconded by: Bill Stewart

THAT the Authority adjourn from Closed Session, In Camera, and rise and report.

CARRIED

The GM/S-T returned to the meeting.

MOTION #G19-65

Moved by: Barbara Dobreen

Seconded by: Diana Rae

After careful consideration of the benefits and challenges of a shared General Manager/Secretary-Treasurer with the Grey Sable Conservation Authority – the SVCA thanks the Executive of both Conservation Authorities, staff, and directors as well as Murray Clark, Kim Wingrove, and Grant McLevy for their insight and participation;

Authority Meeting – October 3, 2019

AND WHEREAS, acting with due diligence and in the best interests of SVCA, staff and the communities they serve;

BE IT RESOLVED THAT the Authority now directs the Executive Committee of SVCA to commence the process of recruiting a General Manager/Secretary-Treasurer for SVCA immediately.

CARRIED

MOTION #G19-66

Moved by: Cheryl Grace

Seconded by: Paul Allen

WHEREAS the Authority sees merit in improved communication with GSCA directors and staff;

BE IT RESOLVED THAT the Executive Committee endeavor to meet semiannually with the Chair and Vice Chair of GSCA, and further;

THAT staff continue to investigate opportunities for further efficiencies and best practices with GSCA staff.

CARRIED

b. Administrative Review Procedure

Chair Dan Gieruszak discussed delegating responsibility for administrative reviews from the full board to the Executive committee. It was agreed that all Authority members are invited to participate in an administrative review, but that quorum would be based on the members of the executive committee. All members would have the right to vote, however only the executive members are required to be present. After further discussion the following motion was passed:

MOTION #G19-67

Moved by: Bill Stewart

Seconded by: Diana Rae

THAT the Authority members delegate responsibility for Administrative Reviews to the executive committee; and further

THAT the Administrative Review be open to all available board members; and further

THAT a majority of the executive committee must be present to constitute a meeting; and further

THAT all members present have voting privileges.

CARRIED

7. Consent Agenda

a. Accounts Payable Report

THAT the Accounts Payable, totaling \$409,105.27 be approved as distributed.

Authority Meeting – October 3, 2019

- b. Agricultural Advisory Committee draft minutes – June 10, 2019
- c. Executive Committee draft minutes – July 28, 2019
- d. Correspondence for Members' information
- e. News Articles for Members' information

MOTION #G19-68

Moved by: Paul Allen

Seconded by: Maureen Couture

THAT the reports, Minutes, and information contained in the Consent Agenda, [items 7a-e], along with their respective recommended motions be accepted as presented.

CARRIED

8. New Business (Cont'd)**a. Saugeen Valley Children's Safety Village**

The GM/S-T reported that the lease for the Saugeen Valley Children's Safety Village will expire in 2020. The members need to agree to a suitable rent amount or continue with a rent-free period by April 17, 2020. This report is for information only.

b. Realtors Association of Grey Bruce Owen Sound [RAGBOS]

The GM/S-T briefed the members on the meeting with RAGBOS which took place August 8, 2019. One of the recommendations was to establish a working committee to hold discussions and improve working relationships. After a brief discussion it was decided to defer this to the next scheduled Authority meeting.

MOTION #G19-69

Moved by: Barbara Dobreen

Seconded by: Christine Robinson

THAT the discussion on whether to form a Real Estate Advisory Committee be deferred to the next scheduled Authority meeting.

CARRIED

There being no further business, the meeting adjourned at 4:03 pm on motion of Diana Rae.

Dan Gieruszak
Chair

Janice Hagan
Recording Secretary

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE
MEETING MINUTES**

**WEDNESDAY, OCTOBER 30, 2019 @ 7:00 PM
ARTHUR COMMUNITY CENTRE – UPPER HALL**

Committee Members Present:

- Lisa Hern, Councillor, Chair
- Andrew Lennox, Mayor
- Steve McCabe, Councillor
- Al Rawlins, Lions Member
- Wayne Horton, Lions Member
- Glen Cheyne, Lions Member

Staff Members Present:

- Michael Givens, CAO
- Mandy Jones, Community Recreation Coordinator
- Catherine Conrad, Deputy Clerk
- Tom Bowden, Recreation Services Manager

CALLING TO ORDER

ADOPTION OF AGENDA

RESOLUTION ABSP 2019-07

Moved: Al Rawlins

Seconded: Wayne Horton

THAT the agenda for the October 28, 2019 Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST - None

MINUTES OF PREVIOUS MEETING

- April 16, 2019 – received by Council April 29, 2019

ITEMS FOR CONSIDERATION

1. Design Concept
 - a. Grade 6 involvement

Councillor Hern and Mandy Jones have attended classroom visits with the Arthur Public School Grade 6 Class in the previous school year and gained valuable input regarding the park. They have attended classroom visits with the current Grade 6 class and would like the Lions to attend with them on November 19 or December 18. It was suggested that pricing for each section of the park be given to the class and let them prioritize the sections. If they understand the cost, they may be willing to assist with fundraising and involve their parents.

b. Site Plan (benches, tables, path)

Donations of varying amounts can be recognized with items to be placed in the Park. Discussion took place on limiting the number of items to ensure the park is not overfilled with benches, table, etc. and placement of these items. Consideration of the location of pathways needs to take into account use of areas for other uses, such as trucks and trailers for the Fall Fair horse show, and how the users of the park will approach the park.

2. Budget

The construction of the park is estimated to cost \$150,000 to \$200,000. Approximately \$36,000 has been raised so far. Approximately 100 promotion packages have been personally delivered to businesses and another 60 packages will be mailed. By the end of 2021 the amount available will be known and the park items to be purchased can be determined.

3. Fundraising

a. Recognition & Donation Form

There are about 700 "Let's Roll" Campaign pamphlets left. How to ensure people receive the recognition they want was reviewed. Benches, tables with chairs and the Buy a Brick campaign will be used for recognition. The Lions will be submitting a request to the County for a grant and need a letter of support from the Township. A grant application from the Township will also be submitted. The Lions Club is looking for ideas for events. If they have enough manpower, they will host larger events.

b. Tax Receipts

Tax receipts, consistent with the Township's policy, can be part of the process to ensure that people who purchase bricks get the proper recognition.

4. Project Management / Procurement

The Lions Club have a preferred vendor but are open to the idea of proposals and quotes from other providers. It was explained that if the Township takes on procurement, the Township will be obligated to follow their own procurement policy which typically requires a minimum three proposals/quotes. Having three quotes can ensure we get the best deal. An RFP process could include the design work. If this process is used the Lions Club would have to accept the Township's decision for a provider.

The Lions Club inquired about what would happen if not enough funds are raised. They were assured that the project has Council's support; but, cannot fund the project through taxation. Lions members have committed to the park and will continue to raise funds after the park is complete if necessary.

5. Community Initiated Project Application

The Lions Club will be applying for funding through this program and suggested that these funds would be used to cover incidental costs.

OTHER BUSINESS

Al questioned the need for a public meeting and suggested a kickoff event. It was noted that public meetings are often poorly attended but an event might get people to attend. There are companies that rent skateboard park features and the Lions could have their food booth available. The Grade 6 class could help with organization and participate in the event.

Glen reported that he is trying to set up a photo op for the Musashi donation in the hopes to use the photo for publicity.

NEXT MEETING

The next meeting will be held on December 9, 2019.

ADJOURNMENT

RESOLUTION ABSP 2019-08

Moved: Wayne Horton

Seconded: Al Rawlins

THAT the Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting of October 28, 2019, 2019 be adjourned 8:15 p.m.

CARRIED



Staff Report

To: Mayor and Members of Council Meeting of November 18, 2019

From: Tammy Pringle, Development Clerk

Subject: **DC2019-008, WELLINGTON HOUSING CORPORATION
SITE PLAN AGREEMENT, 440 KING STREET EAST**

RECOMMENDATION

THAT Council of the Township of Wellington North hereby:

- 1) Receive Report DC 2019-008 regarding the Final Approval of the Wellington Housing Corporation Site Plan Agreement.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

None

BACKGROUND

Subject Lands

The property is in the Town of Mount Forest. The subject lands are in the North East quadrant of the town with frontage on King Street East and Ronnie's Way. The land holding is 2.88 acres and is known as PT PKLT 3 S/S KING ST PL TOWN OF MOUNT FOREST MOUNT FOREST PT 3, 60R2743; S/T RON90155; S/T RO706452; WELLINGTON NORTH; SUBJECT TO AN EASEMENT IN GROSS OVER PART 1 PLAN 60R2774 AS IN WC529020; having property identifier number 71060-0041 (LT) (440 King Street), in Mount Forest.

The Proposal

The Owner has applied for Site Plan Approval from the Township to add a two storey, four unit cluster townhouse to the existing site. This project will include installation of services, grading, landscaping and storm water drainage.

Existing Policy Framework

The subject lands are designated R2-13 Residential Exception Zone in the Township of Wellington North Zoning By-Law 66-01 and Residential in the County of Wellington Official Plan.

COMMENTS AND ANALYSIS

The applicant has satisfied staff that this proposed development will be constructed in a manner that is consistent with municipal standards and best practices.

COMMUNICATION PLAN

The executed site plan agreement has been forwarded to the Township's solicitor for registration.

FINANCIAL CONSIDERATIONS

This proposal has no financial impact on the municipality as the Owner has sufficiently guaranteed the satisfactory completion of the site works.

ATTACHMENTS

- A. Location Map
- B. Site Plan Agreement

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

- Yes
 No
 N/A

Which priority does this report support?

- Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

SCHEDULE A – Location Map



SITE PLAN CONTROL AGREEMENT

THIS AGREEMENT made this 6th day of November, 2019.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

(the "Township")
OF THE FIRST PART

-and-

WELLINGTON HOUSING CORPORATION

(the "Owner")
OF THE SECOND PART

WHEREAS the Owner is the registered owner of the Lands described as: PT PKLT 3 S/S KING ST PL TOWN OF MOUNT FOREST MOUNT FOREST PT 3, 60R2743; S/T RON90155; S/T RO706452; WELLINGTON NORTH; SUBJECT TO AN EASEMENT IN GROSS OVER PART 1 PLAN 60R2774 AS IN WC529020; having property identifier number 71060-0041 (LT) (440 King Street)

AND WHEREAS the Township has enacted a Site Plan Control Area By-law pursuant to the provisions of Section 41 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, which said By-law affects the Lands;

AND WHEREAS this Agreement is being entered into by the parties hereto as a condition to the approval of the plans and drawings submitted by the Owner pursuant to Section 41 of the *Planning Act*.

AND WHEREAS the Owner has submitted to the Township, plans and drawings of a proposed development on the lands described in Schedule "A" attached hereto;

AND WHEREAS these plans can be viewed at the Offices of The Corporation of the Township of Wellington North, 7490 Sideroad 7 West, Kenilworth, Ontario.

NOW THEREFORE in consideration of the premises and other good and valuable consideration, the receipt and sufficiency whereof the parties irrevocably acknowledge, the parties agree as follows that in consideration of the Township approving the plans and drawings for the development of the Lands, the Owner covenants and agrees with the Township to provide, to the satisfaction of and at no expense to the Township, the following:

1. Plans showing the location of all buildings and structures to be erected on the Lands and showing the location of all facilities and works to be provided in conjunction therewith including, without limitation, all facilities and works required under Section 3 below (the "Plans").
2. Construct all buildings, structures, facilities and works in accordance with the Plans.
3. The Owner agrees that the building or buildings shall be erected and the project shall be completed in accordance with the Plans and all applicable laws, including without limitation, the exterior building design, site, elevation, landscape-buffering and layout plans as approved by the Township, subject only to such changes as are approved, in writing, by the Township. The Township reserves the right to waive or rescind any term or condition contained in this Agreement provided that such condition is waived or rescinded by Resolution of Council.
4. The Owner agrees that there shall be no outside storage on the Lands other than as provided in Paragraph 3 of this Agreement.

5. The Owner agrees that all surface and roof drainage will be controlled on the Lands and taken to an outlet with catchbasins, where necessary, in a manner approved by the Township and/or the County of Wellington.
6. The Owner agrees that snow shall be removed from the parking lot area for the Lands.
7. The provisions set out in Schedule "B" to this Agreement are site specific requirements that relate to the Lands and, to the extent that there is any inconsistency or conflict between the two sets of provisions, the terms of Schedule "B" shall prevail.
8. The Owner agrees to dedicate to the Township, free and clear of all encumbrances, all easements and lands required by the Township for the construction, maintenance and improvement of any existing or newly required watercourses, ditches, land drainage works and sanitary sewage facilities on the Lands and, on request by the Township, to deliver the properly executed documents in registrable form to the Township in order to complete the dedication to the Township and to pay all costs incurred by the Township in respect to the aforementioned dedications.
9. The Owner shall, where required by Township and/or County of Wellington resolution, dedicate to the Township and/or to the County widening of highways that abut on the Lands at no cost to the Township and/or County, free and clear of all encumbrances.
10. The Owner hereby releases and indemnifies the Township, and, where applicable, the County of Wellington, its servants, agents and contractors from any and all liability and associated costs, claims or demands in respect of the proper maintenance and operation of the matters and facilities required by virtue of this Agreement.
11. In the event works are to be performed by the Owner, its servants or its agents on lands owned by or to be conveyed to the Township,
 - (a) The Owner shall supply the Township with a comprehensive liability insurance policy in form satisfactory to the Township, holding the Township, its servants or agents, harmless for claims for damages, injury or otherwise in connection with the work done by the Owner, its servants or agents in or adjacent to the lands to be developed under this Agreement in the amount of Five Million (\$5,000,000.00) Dollars inclusive. The Township and Township's Engineer are to be named as an insured in the said policy.
 - (b) The Owner shall, upon the earlier of (a) commencing any works on the Lands, or (b) applying for a building permit, supply the Township with cash or a Letter of Credit (the "security") in form satisfactory to the Chief Administrative Officer (CAO) and in an amount determined by the CAO, sufficiently guaranteeing the satisfactory completion of the site works on Township property described in or contemplated by this Agreement and further guaranteeing the workmanship and materials and the repair of all damage to works or facilities required by this Agreement for a period of one (1) year from the date that such works are constructed receive written approval from the Township Engineer. The security must further guarantee payment to the Township of all inspection or other costs that the Township may incur as a result of this Agreement. When the work is completed to the satisfaction of the Township Engineer, the Letter of Credit may be reduced to an amount equal to Ten (10%) per cent of the original amount determined by the Township Engineer for each phase and shall not be further reduced until the Township Engineer has approved the works at the end of the said one (1) year period.

12. In the event works are to be performed by the Owner, its servants or its agents on lands other than lands owned by the Township, the Owner shall:
- a) provide the Township with, prior to the execution of this Agreement by the Township, a letter of credit or other satisfactory security in form satisfactory to the Chief Administrative Officer (CAO) and in an amount determined by the CAO, sufficiently guaranteeing the satisfactory completion of the site works.
 - b) complete the said works and facilities within a period of one (1) year from the date of issuance of a building permit, or within one (1) year of the execution of this agreement by the Township if no building permit is required by the development provided for herein, and provide satisfactory proof of completion of the said works including survey, engineering, architectural (including landscape architect where required), or another professional certification, at the owner's sole expense.
 - c) Upon failure of the owner to complete the said works and facilities within the said one year period, the Township may draw on the said letter of credit or other satisfactory security, such amount or amounts as may be required to pay for the work done or to be done pursuant to the provisions of this section and the Township and/or its authorized agents are hereby authorized to enter upon the lands to perform the said works and facilities.

Section 427 of the Municipal Act, S.O. 2001, c. 25, as amended, applies to this Agreement and in the event the Owner fails to perform the works and facilities required to be done herein, such works and facilities may be done by the Township at the Owner's expense and the Township may recover the expense in doing so by action or the same may be recovered in like manner as municipal taxes

13. The Owner shall grade the lands and maintain the grading elevations in order to provide for surface drainage which shall be as provided for in the Site Plan. The Owner shall not use or cause or permit to be used any new construction on the lands until after an as-built grading survey has been provided and a professional engineer or architect has given Township, at the Owner's expense, a letter of compliance for grading and drainage and Storm Water Management and signed by the engineer or architect certifying that all services, structures, works and facilities on or in the said lands which fall within the provisions of Section 41 of the Act and are required for this development by the Site Plan and this Agreement and not contained within a building, have been installed and completed in a manner satisfactory to the engineer or architect.
14. The Owner is responsible for dust control of all dust resulting from the development, whenever necessary. To eliminate dust, the owner may be required to apply dust suppressants, covering stockpiles of topsoil with tarps or applying ground cover to the areas that have been stripped and left undeveloped at the direction of the Township.
15. The Township and Owner agree that the Owner may choose to develop the lands in phases and in accordance with the approved phasing plan, as shown on the approved Site Plans. In such case, the Owner agrees as follows:
- (a) that the Owner will not apply for nor will the Township be obligated to issue a building permit for such phase(s) until the provisions of this section have been complied with and the Owner has provided evidence that servicing capacity is available to accommodate the particular development phase, to the satisfaction of the Township;
 - (b) that the Owner shall submit to the Township for review and approval proper plans and specifications showing the works and facilities required for site plan approval of each phase;
 - (c) that the Owner shall provide to the Township a letter of credit or other

satisfactory security in an amount to be determined by the CAO or CBO, and the provisions of this Agreement shall apply to such security with respect to such phase(s);

- (d) that the provisions of this Agreement shall apply to all such phases.
16. This Agreement shall be registered against title to the Lands at the Owner's expense. It is understood and agreed that, after this Agreement has been registered against title, it shall not be released by the Township. After all terms and conditions of this Agreement have been complied with to the satisfaction of the Township, the Township, upon request and at the Owner's expense, shall issue a Certificate of Compliance certifying compliance with this Agreement to the date of the Certificate.
17. The Owner hereby grants to the Township, its servants, agents and contractors a license to enter onto the Lands and into structures for the purpose of inspecting the works and the Lands or for any other purpose pursuant to the rights of the Township under this Agreement.
18. The Owner shall obtain from all mortgagees, charges and other persons having an interest in the Lands a postponement of their respective interests to this Agreement in a form satisfactory to the Township and said postponement(s) shall be registered against title to the Lands at the expense of the Owner so that this Agreement shall have priority over all other interests registered against the Lands. The Owner acknowledges and agrees that the site plan approval in respect of the Lands shall be conditional upon obtaining the above postponement documents and registering them against title to the Lands.
19. The covenants, agreements, conditions and understandings set out herein and in Schedules "B" hereto, which form part of this Agreement, shall run with the Lands and shall enure to the benefit of and be binding upon the parties hereto and their heirs, executors, administrators, successors and assigns, as the case may be.
20. Nothing in this Agreement constitutes a waiver of the Owner's duty to comply with any By-law of the Township or any other law.

THIS AGREEMENT is executed by the Township this day of November, 2019.

**THE CORPORATION OF
THE TOWNSHIP OF WELLINGTON NORTH**
Per:

Michael Givens – Chief Administrative Officer
I have authority to bind the corporation.

THIS AGREEMENT is executed by the owner this day of November, 2019.

WELLINGTON HOUSING CORPORATION
Per:

Scott Wilson, Chair

Ken DeHart, Vice Chair
We have authority to bind the corporation.

SCHEDULE "A"

Approved Plan and Drawings

Drawing Number	Document Name	Last Revision Date	Prepared By
A1.1	Site Plan	November 6, 2019	Grinham Architects
A3.1	Building Elevations	October 17, 2019	Grinham Architects
1 of 2	Grading Plan	November 5, 2019	Van Harten Surveying Inc.
1 of 2	Servicing Plan	November 5, 2019	Van Harten Surveying Inc.
LP-1	Landscape Plan	November 6, 2019	Aboud & Associates Inc.
LP-2	Landscape Details	November 6, 2019	Aboud & Associates Inc.
ESP1	Photometric Lighting Plan	October 18, 2019	Mantric Engineering
-	Stormwater Brief	October 18, 2019	Van Harten Surveying Inc.

SCHEDULE "B"

Site Specific Requirements

The provisions set out in this Schedule are site specific requirements that relate to the Lands. This Schedule shall be read in conjunction with the provisions of the main body of this Agreement, but to the extent that there is any inconsistency or conflict between the two sets of provisions, the following terms of this Schedule shall prevail.

- None



COMMUNIQUE



October 2019

**EMERGENCY CALLS FOR
SERVICE / TRAINING**

ARTHUR STATION:

The Arthur Station responded to **10** calls for service during the month.

Practice/ Meetings:

Oct 8, 2019 (20) members were present

Oct 15, 2019 (16) members were present

Oct 29, 2019 (18) members were present

MOUNT FOREST STATION:

The Mount Forest Station responded to **18** calls for service during the month.

Practice/ Meetings:

Oct 1, 2019 (16) members were present

Oct 15, 2019 (12) members were present

Oct 22, 2019 (14) members were present

Deputy Chief
Bill Hieber



Communiqué



CALL TYPE	ARTHUR STATION	AREA	MOUNT FOREST STATION	AREA
Medical	2	Town (1)	5	Town (3)
		Township (1)		Township (2)
Apartment Fire	1	Town (1)	1	Town (1)
Illegal Burn	1	Township (1)	1	Town (1)
Vehicle Fire	1	Town (1)	2	Township (1) Town (1)
Motor Vehicle Collision	4	Township (4)	5	Town (3)
				Township (2)
Fire Alarm			1	Town (1)
C/O Smoke			2	Town (1) Southgate (1)
Brush Fire	1	Township (1)		
Assist Other			1	O.P.P (1)



Communiqué



Fire Prevention/Public Education

FIRE SAFETY PRESENTATIONS

Arthur Public School Kindergartens
Girl Guides M.F Station Tour
St. Mary School Kindergartens
Victoria Cross P.S. Special Needs M.F. Station Tour
Car Seat Clinic Arthur Station

FIRE SAFETY INSPECTIONS

392 Main Street North Unit 5
134 Main Street South
207 Fredrick Street West A.V.
277 Francis Street West A.V.

FIRE INVESTIGATIONS

187 main Street South M.F.

FIRE SAFETY COMPLAINT INSPECTIONS

207 Fredrick Street West A.V.
8460 Line 8 Wellington North

FIRE SAFETY PLAN REVIEWS

632 Main Street North M.F.

VULNERABLE OCCUPANCY FIRE DRILLS

BURN PERMIT SITE INSPECTIONS

8357 Line 8

BURN COMPLAINTS

Fire Prevention Officer
Marco Guidotti

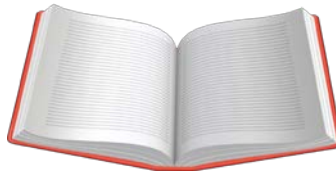


Communiqué



“TEST YOURS *TODAY*”

“*SAVING LIVES THROUGH EDUCATION*”



Next Communiqué will be December 2019

11/13/19

Township of Wellington North
CHEQUE DISTRIBUTION REPORT
Payables Management

Cheque Number	74798 to 74939		
Cheque Number	Cheque Date	Vendor Name	Cheque Amount
74798	10/30/19	Arthur Greenhouses	\$4,140.00
74799	10/30/19	Arthur Home Hardware Building	\$107.35
74800	10/30/19	Artic Clear 1993 Inc.	\$53.20
74801	10/30/19	Barclay Wholesale	\$658.46
74802	10/30/19	Bluewater Fire & Security	\$1,397.38
74803	10/30/19	B M Ross and Associates	\$57,362.74
74804	10/30/19	Canada's Finest Coffee	\$247.95
74805	10/30/19	CARQUEST Arthur Inc.	\$14.68
74806	10/30/19	C-Max Fire Solutions	\$434.71
74807	10/30/19	Coffey Plumbing, Div. of KTS P	\$6,342.42
74808	10/30/19	Corporate Express	\$126.84
74809	10/30/19	Canadian Union of Public Emplo	\$1,563.19
74810	10/30/19	Diamond Software Inc	\$364.43
74811	10/30/19	Easypay	\$355.00
74812	10/30/19	E Cox Sanitation	\$483.47
74813	10/30/19	Frey Communications	\$338.98
74814	10/30/19	Fundex Investments Inc. In Tru	\$736.20
74815	10/30/19	Grey County Fire Training Asso	\$100.00
74816	10/30/19		\$9.55
74817	10/30/19	Hydro One Networks Inc.	\$1,626.14
74818	10/30/19	Kenilworth Feed Service Ltd.	\$742.30
74819	10/30/19	Kwik Snaks Ltd	\$782.01
74820	10/30/19	Manulife Financial	\$27,222.26
74821	10/30/19	Maple Lane Farm Service Inc.	\$5.65
74822	10/30/19	Marcc Apparel Company	\$1,642.55
74823	10/30/19	Michelin North America (Canada	\$6,600.26
74824	10/30/19	Minister of Finance - Misc	\$250.00
74825	10/30/19	Murray Group Limited	\$773,898.65
74826	10/30/19	Nick Halmasy Counselling	\$500.00
74827	10/30/19	NORTH SHORE DISTRIBUTING	\$104.00
74828	10/30/19	Northern Ice	\$115.20
74829	10/30/19	Ont Mun Employee Retirement	\$42,479.84
74830	10/30/19		\$279.00
74831	10/30/19	PACKET WORKS	\$56.50
74832	10/30/19		\$217.98
74833	10/30/19		\$48.00
74834	10/30/19	REALTAX Inc.	\$3,915.45
74835	10/30/19	Reliance Home Comfort	\$78.71
74836	10/30/19		\$60.00
74837	10/30/19	Suncor Energy Inc.	\$7,115.30

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
74838	10/30/19	TD Wealth	\$736.20
74839	10/30/19	Technical Standards & Safety A	\$223.00
74840	10/30/19	Teviotdale Truck Service & Rep	\$618.61
74841	10/30/19	Turriss Sites Development Corp.	\$127.10
74842	10/30/19	Township of Centre Wellington	\$3,164.25
74843	10/30/19	Twp of Wellington North	\$769.52
74844	10/30/19	Union Gas	\$2,331.24
74845	10/30/19	Viking Cives Ltd	\$44.07
74846	10/30/19	Waste Management	\$1,105.14
74847	10/30/19		\$55.53
74848	10/30/19	Wellington Advertiser	\$194.36
74849	10/30/19	Wightman Telecom Ltd.	\$409.85
74850	10/30/19	Workplace Safety & Ins Board	\$8,096.96
74851	10/30/19	Young's Home Hardware Bldg Cen	\$97.13
74852	11/07/19	Abell Pest Control Inc	\$133.84
74853	11/07/19	Agrisan SC Pharma	\$5,234.17
74854	11/07/19	ALS Canada Ltd.	\$459.91
74855	11/07/19	Arthur Foodland	\$19.65
74856	11/07/19	Arthur Home Hardware Building	\$1,176.57
74857	11/07/19	Avertex Utility Solutions Inc.	\$6,694.12
74858	11/07/19	Balanced Breath Studio	\$282.50
74859	11/07/19	Barclay Wholesale	\$297.49
74860	11/07/19	Bluewater Fire & Security	\$565.00
74861	11/07/19	Brian Woods Haulage	\$18,893.60
74862	11/07/19	Broadline Equipment Rental Ltd	\$2,360.48
74863	11/07/19		\$87.50
74864	11/07/19	CARQUEST Arthur Inc.	\$582.30
74865	11/07/19	Carson, Courtney	\$141.00
74866	11/07/19	Canadian Tire #066	\$40.66
74867	11/07/19	Chalmers Fuels Inc	\$728.90
74868	11/07/19	Coffey Plumbing, Div. of KTS P	\$1,093.28
74869	11/07/19		\$37.17
74870	11/07/19	Cordes Enterprise	\$2,482.05
74871	11/07/19	Corporate Express	\$1,638.85
74872	11/07/19	County of Wellington	\$8,493.60
74873	11/07/19	Cudney Steve	\$150.00
74874	11/07/19	Decker's Tire Service	\$1,927.78
74875	11/07/19	Dewar Services	\$316.40
74876	11/07/19	Diamond Software Inc	\$60.74
74877	11/07/19	Docupet Inc.	\$141.25
74878	11/07/19	E Cox Sanitation	\$189.73
74879	11/07/19	ERS International, LLC	\$4,604.98
74880	11/07/19		\$150.00
74881	11/07/19	Frey Communications	\$5,997.85
74882	11/07/19		\$239.00
74883	11/07/19		\$208.00

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
74884	11/07/19	HARRIS, BOB	\$904.00
74885	11/07/19	Henderson Carpentry	\$1,900.00
74886	11/07/19		\$52.50
74887	11/07/19	Horrigan Overhead Doors 2019	\$254.25
74888	11/07/19	Hydro One Networks Inc.	\$742.66
74889	11/07/19	Ideal Supply Inc.	\$285.62
74890	11/07/19		\$355.00
74891	11/07/19	Kurt Penwarden Tree Services	\$3,480.40
74892	11/07/19	Kwik Snaks Ltd	\$802.46
74893	11/07/19	Maple Lane Farm Service Inc.	\$84.20
74894	11/07/19	Martins TLC	\$3,973.08
74895	11/07/19		\$275.00
74896	11/07/19		\$150.00
74897	11/07/19	Mount Forest Foodland	\$184.65
74898	11/07/19	Mt Forest Business Improvement	\$30,000.00
74899	11/07/19	Michelin North America (Canada	\$5,597.75
74900	11/07/19	Midwestern Line-Striping Inc.	\$21,439.21
74901	11/07/19		\$22.22
74902	11/07/19	MOLOK NORTH AMERICA LTD	\$356.82
74903	11/07/19	Municipal World Inc.	\$426.80
74904	11/07/19	Murray Group Limited	\$565.32
74905	11/07/19	NORTH SHORE DISTRIBUTING	\$449.04
74906	11/07/19	NORTRAX (previously ONTRAC	\$1,810.59
74907	11/07/19	North Wellington Co-op Service	\$40.49
74908	11/07/19	Ont Municipal Administrators A	\$615.85
74909	11/07/19	Ontario One Call	\$125.32
74910	11/07/19	OSIM INC	\$440.70
74911	11/07/19	Paul Dray Legal Services	\$254.25
74912	11/07/19	PETRO-CANADA	\$3,387.10
74913	11/07/19	Premier Equipment Ltd.	\$21.81
74914	11/07/19	Print One	\$30.25
74915	11/07/19	Purolator Inc.	\$31.20
74916	11/07/19	QMI-SAI Canada Limited	\$1,921.00
74917	11/07/19	Reeves Construction Ltd	\$251,974.78
74918	11/07/19		\$335.43
74919	11/07/19	Riley Manufacturing	\$2,771.23
74920	11/07/19	ROBERTS FARM EQUIPMENT	\$28.82
74921	11/07/19	Royal Bank Visa	\$9,885.34
74922	11/07/19	Rural Routes Pest Control Inc.	\$79.10
74923	11/07/19	Saugeen Community Radio Inc.	\$809.08
74924	11/07/19	SOS Emergency Response Technol	\$906.26
74925	11/07/19	Stephen Hale	\$1,254.30
74926	11/07/19	Suncor Energy Inc.	\$7,752.02
74927	11/07/19	Superior Tire Sales & Service	\$1,636.73
74928	11/07/19	Tri-Mech Inc.	\$125.77
74929	11/07/19	Triton Engineering Services	\$24,246.71

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
74930	11/07/19	Union Gas	\$1,532.03
74931	11/07/19	Upper Grand Dist School Board	\$1,867.00
74932	11/07/19	Viking Cives Ltd	\$609.84
74933	11/07/19	Wellington Advertiser	\$1,311.94
74934	11/07/19	Wellington Catholic Dist Sch B	\$617.00
74935	11/07/19	Well Initiatives Limited	\$15,424.50
74936	11/07/19	Wellington North Power	\$47.95
74937	11/07/19	Wightman Telecom Ltd.	\$135.77
74938	11/07/19	Work Equipment Ltd.	\$924.55
74939	11/07/19	Young's Home Hardware Bldg Cen	\$111.77
		TOTAL:	\$1,431,345.14



Staff Report

To: Mayor and Members of Council Meeting of November 18, 2019
From: Matthew Aston, Director of Operations
Subject: OPS 2019-024 being a report on the Township's audible pedestrian signals

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2019-024 being a report on the Township's audible pedestrian signals;

AND FURTHER THAT Council support and direct staff to have Job Inc. complete the work detailed within the recommendations section of the Triton Engineering Services Limited letter dated October 16, 2019.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report OPS 2019-019 being a report on the Highway 6 & Highway 89 traffic signal controller replacement

BACKGROUND

Triton Engineering Services Limited (Triton) was hired to perform an inspection of all the audible pedestrian signals currently owned and operated by the Township. The Township owns and operates five traffic signals which have audible pedestrian signals:

1. George Street and Charles Street (25% owned by County);
2. George Street and Frederick Street (25% owned by County);
3. Main Street and Queen Street;
4. Main Street and Wellington Street; and
5. Main Street and Sligo Road (50% owned by the County).

As discussed within Triton's letter, without full reconstruction, achieving all the requirements of a fully accessible audible pedestrian signals is very difficult. Township has made best efforts to provide audible pedestrian signals and by implementing the recommendations can take another step forward to provide fully accessible pedestrian controls.

FINANCIAL CONSIDERATIONS

The estimated cost to have the work recommended by Triton Engineering Services Limited is \$4,500 plus applicable taxes. These costs can be funded from an existing 2019 operating account for Connecting Link assets (Acct # 1-10-30-200-5200).

ATTACHMENTS

Schedule A – Triton Engineering Services Limited letter dated October 16, 2019

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

 Yes No N/A

Which priority does this report support?

 Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration**Prepared By:** Matthew Aston, Director of Operations**Recommended By:** Michael Givens, Chief Administrative Officer *Michael Givens*



**TRITON
ENGINEERING
SERVICES
LIMITED**

Consulting Engineers

18 Robb Boulevard, Unit 8
Orangeville
Ontario L9W 3L2
Tel: (519) 941-0330
Fax: (519) 941-1830
e-mail: info@tritoneng.on.ca

ORANGEVILLE • FERGUS • GRAVENHURST

October 16, 2019

Township of Wellington North,
7490 Sideroad 7 West
P.O. Box 125
KENILWORTH, Ontario
N0G 2E0

Attention: Mr. Matthew Aston,
Director of Operations

Re: Accessible Pedestrian Signals
Signalized Intersections
Wellington North
Our File: A5528A R13

Dear Mr. Aston:

Further to your recent request, we have investigated the accessible pedestrian signals at the five signalized intersections in the Township of Wellington North. We understand that there have been numerous complaints about the accessible pedestrian signals, specifically the audible pushbuttons not working correctly.

AODA Requirements

The Accessibility for Ontarians with Disabilities Act (AODA) enacted the Integrated Accessibility Standards Regulations in 2014 with the intent to increase accessibility for all. The Regulations include the use of Accessible Pedestrian Signals, with an Implementation Date of January 1, 2016 for municipalities.

The regulation states that accessible pedestrian signals must meet the following requirements:

- They must have a locator tone that is distinct from a walk indicator tone.
- They must be installed within 1,500mm of the edge of curb
- They must be mounted at a maximum of 1,100mm above the ground.
- They must have tactile arrows that align with the direction of the crossing.
- They must include both manual and automatic activation features.
- They must include both audible and vibro-tactile walk indicators.

Accessible pedestrian signals must be a minimum of 3,000mm apart. If this separation distance cannot be met, a verbal announcement must clearly state which crossing is active.

The regulation provides that when existing pedestrian signals are being replaced, they must be accessible pedestrian signals, as this provides an opportunity to make existing pedestrian crossing more accessible. However, maintenance activities or replacing parts of a pedestrian signal system does not trigger the requirement to install accessible pedestrian signals.

Accessible Pushbutton Operation

Accessible pushbuttons operate similar to standard pedestrian pushbuttons, with a button being pressed to activate the walk symbol on the traffic signals. The added features for the accessible pushbuttons provide audible and vibro indicators for people with disabilities. These features include:

- Locator tones to assist people to find the pushbutton (locator tones must be distinct from walk indicator tone).
- An LED light that will remain on once the pushbutton is pressed to indicate that the call has been placed on the traffic signals.
- A pushbutton that when depressed and held for 3 seconds will activate the accessible operation of the pushbutton. This will include an audible and vibro-indicator that it is safe to cross. The audible indicator is determined by the owner of the pedestrian signals and is usually a “cuckoo sound” for the north-south direction and a “Canadian melody” for the east-west direction of crossing. The pushbutton should also vibrate when it is safe to cross.

The volume should be loud enough that once a person begins the crossing, they should be able to hear the audible indicator or locator tone on the opposite side of the crossing. In the event that two pushbuttons are within 3,000mm of each other, a verbal announcement should announce which crossing is safe (i.e. “Main Street, now crossing”).

The 3 seconds hold of the pushbutton allows accessible features to be activated as required, without the audible indicators being activated every time the walk symbol is displayed. This operation addresses concerns with noise complaints from nearby residents when the audible sounds or messages are activated with each crossing. This is particularly a concern in downtown areas with close buildings and upstairs apartments.

Wellington North Locations

The Township of Wellington North has five signalized intersections that include pedestrian signals. The pushbuttons at all five locations were upgraded to accessible pushbuttons a few years ago, prior to the publication of the Accessible standards. The five locations include:

- Main Street and Sligo Road (Mount Forest)
- Main Street and Wellington Street (Mount Forest)
- Main Street and Queen Street (Mount Forest)
- George Street/Smith Street and Frederick Street (Arthur)
- George Street and Charles Street/Leonard Street (Arthur)

The accessible pedestrian signals were inspected on September 23 and a summary of the issues is provided below. The full inspection table is attached.

Standard	Mount Forest			Arthur	
	Queen/ Main	Wellington/ Main	Sligo/ Main	George/ Frederick	George/ Charles
Within 1500mm of Curb Edge	Numerous buttons are further than 1500mm	All buttons are further than 1500mm	Numerous buttons are further than 1500mm	Buttons for Frederick East crosswalk are further	Buttons for Charles east crosswalk are further
Max. Height of 1100mm above Ground	All buttons conform	All buttons conform	S/E and S/W buttons are too high	All buttons are too high	All buttons conform
Audible Indicator	Sounds provided, not messages	Sounds provided, not messages	Sounds provided, not messages	Sounds provided, not messages	Sounds provided, not messages
Min. 3000mm from another Accessible Pedestrian Signal	None conform	None conform	None conform	None conform	None conform

Discussion

The Township has received numerous complaints about the pushbuttons not working correctly. The Township's Maintenance Contractor, Job Inc., carries out a check of the pushbuttons as part of their regular maintenance program for the traffic signal systems. Our inspection found the accessible pedestrian signals to be in working order. Some buttons are stiff and seem to require holding for longer than 3 seconds in order to activate the audible and vibro-indicators. This was most prevalent at the Main Street and Wellington Street intersection in Mount Forest. It is possible that some users find the buttons awkward to operate, and intermittent malfunctions may be occurring, which would be difficult to detect during inspection/maintenance.

The existing pushbuttons are from Campbell Company Pedestrian Safety. This brand is not widely used, and replacement parts are difficult to obtain. There have continued to be improvements to Accessible Pedestrian Pushbuttons. The County of Wellington and other local municipalities have been specifying Polara brand pushbuttons. These pushbuttons are easy to program and are reported to be operating well. These newer pushbuttons also have the ability to self-adjust the message and locator volumes to ambient sound conditions.

Location of Pushbuttons

When the accessible pushbuttons were installed, they were installed on the existing poles to replace the standard pushbuttons. This was an important step in improving the intersection accessibility given the existing infrastructure. Further steps to fully meet the new AODA requirements is more challenging.

The horizontal location requirements for Accessible Pushbuttons present significant challenges for intersection design, particularly for existing traffic signals. The AODA standards provide that pushbuttons be a minimum of 1500mm (1.5m) from the face of curb, and be at least 3 metres from other pushbuttons. This requires very specific pole placement, and most existing poles that were installed prior to these standards being developed do not meet this requirement. Additional pedestrian pushbutton poles can be installed, but these can present additional obstacles for both mobility devices and snowclearing operations, which can provide negative impacts on accessibility. Addressing horizontal pushbutton locations is best done when traffic signals are fully reconstructed.

Many of the existing pushbuttons are further than 1,500mm from their respective crossing. As noted above, it is recognized that this is difficult to adjust, but these AODA distances should be provided if major intersection changes are made in the future.

At all the subject locations, there were two pushbuttons on the same pole, due to there only being one available traffic signal pole on each quadrant. This is acceptable as long as there is an audible announcement indicating when it is safe to cross and which direction is safe to cross. The existing installations use the cuckoo/Canadian melody sounds rather than this announcement.

The height of some of the pushbuttons are too high from the ground. This would be a relatively simple adjustment and it is recommended that this be done.

Recommendations

The existing accessible pushbuttons have been found to be operating correctly, although some users may be experiencing some difficulties with the devices. The existing installations do not meet full AODA standards, but achieving full compliance is difficult without full intersection reconstruction, and the municipality is not required to do so at this time. However, some improvements are recommended to improve the operation of the accessible signals.

As part of the traffic signal controller replacement for Queen Street and Main Street in Mount Forest that has been approved by Council, the existing Campbell pedestrian pushbuttons will be replaced with Polara pushbuttons. The Campbell pushbuttons can be salvaged for parts and maintenance for the other signalized intersections. The intersection of Main and Wellington needs the most attention.

The audible pedestrian pushbuttons should be replaced at the other intersections when other upgrades are scheduled, or as budget permits. The estimated cost per intersection to upgrade the accessible pushbuttons is \$20,000, provided the existing pole locations are used.

The work required to bring the intersections to full AODA compliance can be looked at on a case by case basis and costed accordingly. Some intersections may be able to accommodate additional pedestrian pushbutton poles without causing other issues, but some may require a full intersection reworking.

The height of the pushbuttons should be adjusted at Sligo/Main and George/Frederick.

Where there are two pushbuttons on one pole, the Township should consider having these reprogrammed to provide a message instead of the sounds.

We would be pleased to answer any questions.

Yours very truly,

TRITON ENGINEERING SERVICES LIMITED



Howard W. Wray, P. Eng.

cc Paul Ziegler

Accessible Pedestrian Signals

Intersection	Mount Forest			Arthur		Notes
	Queen/Main	Wellington/Main	Sligo/Main	George/Frederick	George/Charles	
Locator Tone Different than Walk Tone?	All have locator tones. Locator tones are different than walk tones. LED light holds when activated.	All have locator tones. Locator tones are different than walk tones. LED light holds when activated.	All have locator tones. Locator tones are different than walk tones. LED light holds when activated.	All have locator tones. Locator tones are different than walk tones. LED light holds when activated.	All have locator tones. Locator tones are different than walk tones. LED light holds when activated.	
Within 1500mm of Curb Edge?	N/E button further than 1.5m. N/W button further than 1.5m. South buttons for both Queen crossings are further than 1.5m from their respective crosswalk.	All buttons are further than 1.5m.	N/W pole further than 1.5m. S/E pole further than 1.5m. Buttons for both Sligo crossings are further than 1.5m from their respective crosswalk.	All poles are within 1.5m. Buttons are further than 1.5m from the Frederick east crosswalk.	All poles are within 1.5m. Buttons are further than 1.5m from the Charles east crosswalk.	
Maximum Height of 1100mm Above Ground Level?	All conform.	All conform.	S/E buttons are too high. S/W buttons are too high.	All buttons are too high.	All conform.	
Tactile Arrows aligned with Direction of Crossing?	All conform.	All conform.	All conform.	All conform.	All conform.	
Audible indicator? (cuckoo for N-S, melody for E-W)	All conform.	All conform.	All conform.	All conform.	All conform.	Because all corners have both buttons on a single pole, there should be a verbal announcement to indicate it is safe to cross. (i.e. "Main St., now crossing"). This replaces the need for an audible melody.
Vibro indicator?	All conform.	All conform.	All conform.	All conform.	All conform.	
Minimum 3000mm from another Accessible Ped Signal?	None conform.	None conform.	None conform.	None conform.	None conform.	
Notes		5 second hold to enter accessible mode (all others are 3 sec.). Buttons seem stiffer and harder to push down than other signals.				



Wellington North Power Inc. 050

290 Queen Street West, PO Box 359, Mount Forest, ON N0G 2L0
Phone: 519.323.1710 Fax: 519.323.2425

www.wellingtonnorthpower.com

E-mail: customerservice@wellingtonnorthpower.com

ESA # 7012854

Quarterly Newsletter of Wellington North Power Inc.

Quarter 3: July 1st to September 30th 2019

A quarterly update for Municipal Councillors and Shareholders summarizing Wellington North Power Inc.'s initiatives and performance.

Message from the CEO / President

Welcome to this 3rd quarter edition of the Wellington North Power Quarterly Newsletter.

It is hard to believe autumn is here with falling leaves and hints of snow in the air. I must admit I am surprised at how quickly the year has passed us by. It is almost time for me to unravel the tangled web of Christmas lights in my garage and get them hung on the house.

We have recently started preparing our 2021 "Cost of Service" rate application due to be filed in the 3rd quarter of 2020. This is a very detailed and lengthy process. We launched the process with a customer survey soliciting feedback from our residential, commercial and industrial customers. This feedback will help shape the decisions we make on services as well as capital expenditures from 2021 to 2025.

In addition to our capital projects, our line crew has been busy replacing the older street lights with new LED versions in Arthur and Mount Forest. This will result in significant energy savings.

Our financials continue to be on track to budget projections if not slightly better than anticipated. We continue to see strong interest in residential development in both Arthur and Mount Forest.

Jim Klujber – CEO/President, Wellington North Power Inc.

1. Our Commitment

As your local electricity distribution company, we take pride in providing safe, reliable electricity distribution to consumers in the urban areas of Arthur, Holstein and Mount Forest.

Our Mission Statement is: *"Wellington North Power Inc. (WNP) shall provide its customers with the most cost effective delivery of electricity safely, reliably and efficiently. This will be done while providing superior customer service and promoting customer education and green initiatives within its service area."*

Our strategic objectives are to:

- Manage a safe and reliable distribution system in an efficient and cost effective manner.
- Provide outstanding customer service.
- Continue to increase shareholder value.
- Meet all regulatory obligations.

2. 2018 Priorities

- Maintain day-to-day activities: System reliability, safety and customer service;
- Promote Health & Safety to protect staff and the general public;
- Complete capital projects adhering to safety regulations with no reported injuries;
- Work with and support stakeholders with encouraging economic growth in our communities;
- Control and manage operating expenses and capital expenditures;
- Encourage Energy Conservation and continue to deliver energy-savings advice to customers;
- Comply with the Ministry of Energy and the energy regulator rules and codes; and
- Keep abreast of activities and speculation in the energy sector.

3. Updates

Business

- WNP is preparing a Cost of Service application for approval of May 1st 2021 rates and a 5-year capital investment plan which is due to be filed with the Ontario Energy Board in the 3rd Quarter of 2020. Preparations include:
 - Launch of the Customer surveys;
 - Past performance data;
 - Operations, Maintenance and Administration cost estimates for 2021; and
 - Preparation of 5 year Capital plan.
- We continue to move forward with our strategic plan initiative.

Government:

- In March the government issued a directive to Independent Electricity System Operator (IESO) to move delivery of Conservation Programs under the Conservation First Framework from Local Distribution companies to the IESO.
- In an effort to improve performance and create efficiencies the government initiated governance changes at the energy regulator, the Ontario Energy Board. Changes at the OEB include:
 - Board of Directors will be responsible for governance and strategic oversight of the OEB, "interfacing" with the Minister and the government. The Board Chair will "be accountable" to the Minister "for ensuring the independence and effectiveness of the OEB's adjudicative process."
 - A CEO to provide executive leadership for all operational and policy aspects of the OEB.
 - Commissioners to take on the adjudicative roles for hearing and determining matters within the OEB's jurisdiction. The Chief Commissioner will assign cases and ensure "the timeliness and dependability of the regulatory process."
- To improve bill transparency the government initiated changes to the electricity bill effective in the 4th Quarter of 2019.

Energy regulator – the Ontario Energy Board (OEB):

- The OEB published individual local distribution companies Scorecards for 2018. We have posted the 2018 Scorecard for Wellington North Power on our website: www.wellingtonnorthpower.com

4. Scorecard

Wellington North Power Inc. uses a Scorecard as an indicator to measure and monitor monthly performance in the four core areas of:

- a) Financial control - income, revenue and operating expenses;
- b) Reliability and safety - planned and unplanned power outages and events;
- c) Customer Service - telephone answer rate, scheduling of work, new connection rate, billing accuracy;
- d) Conservation - energy savings in our community against a mandated Ministry of Energy set target.

Below is a summary of the key elements of the Scorecard as at (year-to-date):

Indicator	Measure	Variance (YTD Target)	Notes (Summary of variance: Year-to-Date versus 2018 Plan).
Financial Value	Net Income	31%	Year-to-date income is 31% over year-to-date target.
	Revenue	0%	Year-to-date revenue is on budget.
	Expenses	-3%	Year-to-date operating expenses are 3% below year-to-date target.
Reliability	Power Outages due to WNP	+14%	No major outages caused by WNP. 14% above WNP's 5-year reliability average target as set by the OEB. This variance is due to: <ul style="list-style-type: none"> • Planned pole-line construction work in resulting in multiple outages for Residential customers. [Note: this excludes upstream outages – i.e. outages caused by others that can affect WNP's distribution system.]
Service Quality	Customer Services indices <small>(calls answered, appointments scheduled and completed)</small>		Services indices targets are set by the energy regulator. WNP is performing ahead for each of the measured service indices in 2019.
Energy Conservation kWh Energy Savings	2015 Energy Savings 2016 Energy Savings 2017 Energy Savings 2018 Energy Savings 2019 Energy Savings 2020 Energy Savings	792,131 kWh 580,997 kWh 833,281 kWh 620,633 kWh	In March of 2019 the IESO issued changes to the "Conservation First Framework" : Numerous changes to the Conservation First Framework have been made most notably is that program delivery is solely by the IESO. Local Distribution Companies are no longer involved in this initiative. This section of our report will be removed in future editions.

Legend	Green	On plan / ahead of target
	Amber	Slightly behind plan – to monitor closely
	Red	Behind plan – remedial action required

Note: The "Financial Value" amounts shown are unaudited numbers. Audited 2018 values will be available in April 2019

5. Major Projects for 2018

Project	Scope
Pole Line Projects	Wellington North Power complete a number of pole line replacement projects in Arthur and Mount Forest.
System Access Projects	WNP will continue to work on a number of smaller projects that will facilitate the connection of new customers.
LED Street Lights	Wellington North Power is replacing the existing HPS street light fixtures in Arthur and Mount Forest with energy efficient LED fixtures
Cybersecurity	Third party audit.

6. Outlook

- a) The Affordability Fund Trust (AFT) was launched by the Government in late 2017 with annual funding of \$100 million. This program provides energy efficiency measures and upgrades (LED lights, weather-stripping, and certified energy-efficient appliances) to consumers who are not eligible for other low-income energy conservation programs or are unable to make energy efficient improvements without financial assistance. WNP and its delivery partner, GreenSaver have finalized a contract and are now promoting and delivering AFT to our customers on behalf of the Government. Participation in this program is low with 19 participants to date.
- b) WNP continues to promote and assist customers in applying for the Ontario Energy Support Program (OESP) initiative. The OESP program provides financial assistance to eligible low-income households and seniors in our community.
- c) A third-party consultant will be conducting a cyber-security audit in Quarter 4 of 2019. The auditor will investigate security levels at the company which will include attempts to “hack” into WNP’s network, review of the company’s IT policies and controls as well as an e-mail phishing campaign to entice users to click on links.
- d) WNP is preparing its rate application submission to the energy regulator, the Ontario Energy Board, for approval of its 2020 distribution rates. The application is to be filed with the Ontario Energy Board in November 2019.
- e) WNP is drafting its 2020 budgets for Capital Expenditure (CapEx) and Operating Expenditure (OpEx) and plans to present the proposed budget at October’s Board of Directors meeting.
- f) WNP’s Customer Service team are preparing for the winter non-disconnection period. Government mandated legislation in 2017 prohibits distributors from disconnecting residential customers for non-payment of accounts during the period of November 15th and April 30th. WNP proactively works with customers to manage their account with options including payment arrangements as well as referrals to support programs and social agencies.

Should you have any questions or feedback or require further information, please contact Jim Klujber (CEO/President) jklujber@wellingtonnorthpower.com or telephone 519-323-1710.

Ministry of Municipal Affairs
and Housing

Ministère des Affaires municipales
et Logement

Municipal Services Division

Division des services aux municipalités

777 Bay Street, 16th Floor
Toronto ON M5G 2E5
Telephone: 416-585-6427

777, rue Bay, 16^e étage
Toronto ON M5G 2E5
Téléphone: 416-585-6427



November 12, 2019

Dear Municipal Administrator,

Further to the November 1, 2019 letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, I am writing to provide additional information about Ontario's new Municipal Modernization Program and advise that Intake 1 under the program is now open.

Under the Municipal Modernization Program, the province is making up to \$125 million available through 2022-23 to help 405 small and rural municipalities conduct new service delivery reviews, implement recommendations from previous reviews and undertake a range of projects, such as IT solutions or process improvements, to achieve cost savings and efficiencies.

Program guidelines and an Expression of Interest form for Intake 1 of the program are attached. Eligible projects under Intake 1 are reviews of municipal service delivery expenditures by independent third-party reviewers that will be completed by June 30, 2020. I encourage you to consider how your municipality might benefit from participation in Intake 1 of the Municipal Modernization Program and submit an Expression of Interest by December 6, 2019. Please see the attached guidelines for details about the program and how to apply.

Under future intakes of the program, municipalities will have the opportunity to apply for projects aimed at implementing service delivery efficiencies to achieve cost savings, in addition to service delivery reviews. Intake 2 under the program is planned for Spring/Summer 2020, with additional intakes expected through 2022-23. Participation in Intake 1 is not a requirement for participation in future intakes.

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents. If you have questions about the program, I encourage you to reach out to your Municipal Services Office contact or email the ministry at Municipal.Programs@ontario.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Wallace", written over a blue horizontal line.

Marcia Wallace
Assistant Deputy Minister

c. Municipal Treasurer

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 102-19

**BEING A BY-LAW TO AUTHORIZE AN EASEMENT FOR
UNDERGROUND MUNICIPAL SERVICES (W-S FEED &
SUPPLIES LIMITED-QUEEN STREET)**

WHEREAS W-S Feed & Supplies Limited (“the owner”) is the owner of the lands known as Part Park Lot 3, S/S Durham Street & W/S Main Street, Mount Forest now Township of Wellington North as in CN11084, T/W R0771593 PIN 71063-0007 (LT) LRO #61

AND WHEREAS the Township of Wellington North requires an easement to be located on a portion of the Lands for underground municipal services which includes but are not limited to a sanitary sewer line and a watermain, associated pipes, equipment and appurtenances over such portion of the Lands described as PART 4, 61-R21666.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

1. The Corporation shall enter into an easement agreement with W-S Feed & Supplies Limited in the form, or substantially the same for as the draft Agreement attached hereto as Schedule 1.
2. The Mayor and the Clerk of the Corporation are hereby authorized and directed to sign the By-law to enter into the Agreement on behalf of the Corporation
3. And the Clerk be hereby directed to cause notice of the said Agreement to be registered on the title to the lands.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 18TH DAY OF NOVEMBER, 2019.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE 1

EASEMENT AGREEMENT

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
(the "Town")

-and-

W-S Feed & Supplies Limited
(the "Owner")

WHEREAS the Owner is the owner, in fee simple, of the lands and premises described in Schedule "A" (the "Lands");

AND WHEREAS the Town requires an easement to be located on a portion of the Lands for underground municipal services which includes but are not limited to a sanitary sewer line and a watermain, associated pipes, equipment and appurtenances over such portion of the Lands described in Schedule "B" (the "Description of the Easement Area");

NOW THEREFORE IN CONSIDERATION of two dollars (\$2.00), the mutual covenants and premises in this agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

**SECTION I
GENERAL**

1. The Owner hereby grants an easement as described in Schedule "C" (the "Easement") to the Township over and under the that portion of the Lands described in the Description of Easement Area for the construction, operation, maintenance, inspection, alteration, removal, replacement, reconstruction and/or repair of municipal services and works, pipes and equipment connected thereto for the transportation of sewage and water, together with the right of ingress and egress and for all purposes necessary or incidental to the exercise and enjoyment of rights herein granted.
2. The parties agree that the Easement shall survive the completion of this transaction and shall run with the Lands. The Easement shall be registered on title by the Township at the expense of the Township.
3. Schedules
 - (a) The following Schedules shall form an integral part of this agreement:
 - (i) Schedule "A" - Description of the Lands;
 - (ii) Schedule "B" - Description of the Easement Area; and,
 - (iii) Schedule "C" - The Easement.
4. Notices

- (a) All notices in this agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the person to whom such notice is intended to be given at the following address:

For the Township:

The Corporation of the Township of Wellington North
ATTENTION: Karren Wallace, Clerk
7490 Sideroad 7 W
P.O. Box 125
Kenilworth, ON N0G 2E0
Fax: (519) 848-3228
Email: kwallace@wellington-north.com

For the Owner:

W-S Feed & Supplies Limited
45 Maria Street
PO Bos 519
Tavistock, ON N0B 2R0

Fax: _____

Email: _____

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

5. Acceptance by Fax or PDF

- (a) The parties acknowledge and agree that the communication of this agreement may be transmitted by way of a facsimile machine or electronic mail with the attachment in PDF format, and that they agree to accept such signatures and documents to be legal and binding upon them.

6. Counterparts

- (a) This agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.

7. Severability

- (a) If any provision of this agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

-----remainder of this page left intentionally blank-----

IN WITNESS WHEREOF the parties have executed this agreement this 4th day of November, 2019.

The Corporation of the Township of Wellington North

Andrew Lennox, Mayor

Karren Wallace, Clerk

We have authority to bind the Corporation of the Township of Wellington North.

W-S Feed & Supplies Limited

PER:

Title

PER:

Title

I/We have the authority to bind the corporation.

SCHEDULE "A"
LEGAL DESCRIPTION OF THE LANDS

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in The Township of Wellington North in the County of Wellington, being comprised of:

PT PK LT 3 S/S DURHAM ST & W/S MAIN ST PL TOWN OF MOUNT FOREST MOUNT FOREST AS IN CN11084; T/W R0771593; WELLINGTON NORTH

PIN: 71063-0007 (LT)

LRO: #61

SCHEDULE "B"
LEGAL DESCRIPTION OF THE EASEMENT

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in The Township of Wellington North in the County of Wellington, being compromised of:

PART 4, 61-R21666

SCHEDULE "C"
THE EASEMENT

TERMS AND PROVISIONS OF THE EASEMENT:

1. The Owner hereby grants, conveys and confirms to The Corporation of the Township of Wellington North (the "Township"), its successors and assigns, in perpetuity, the free, uninterrupted and undisturbed right and easement to enter upon the lands herein described at any time for the purposes of constructing, installing and maintaining all municipal services of any kind (including sanitary sewers and watermains) in, under, over and upon the said lands, and with the further and continuing right to the Township, its successors and assigns, and its servants, agents and workers to enter upon the lands at any time to construct, repair, correct, operate, replace and maintain at all times in good condition and repair the municipal services and for every such purpose the Township shall have access to the said lands at all times by its agents, servants, employees and workers.

2. The Township covenants and agrees that, upon completion of any work undertaken hereunder, the Township will restore the areas of land upon which it has performed work to the same condition as that in which the lands were found prior to the commencement of the work.

3. The Owner covenants with the Township to keep the lands herein described free and clear of any trees, buildings, swimming pools, structures or other obstructions which may limit the use, operation, repair, replacement or maintenance of the easement and to use the lands herein described only in a manner and for purposes not inconsistent with the exercise of the rights created by this indenture and without limiting the generality of the foregoing, only as a yard, lawn, garden, flowerbed, roadway, driveway or parking area and the Owner agrees not to do or suffer to be done anything which might injure any of the works of the Township hereon.

The term "building" as set out herein shall specifically include any window sills, chimney breasts, cornices, eaves or other architectural features projecting from the first floor of the building but shall not include window sills, chimney breasts, cornices, eaves or other architectural features projecting from the second floor of the building by less than two (2) feet and such second floor projections shall be specifically authorized and allowed to encroach upon the lands herein described.

4. The Township, by the acceptance and registration of the within easement, agrees to be bound by the terms and provisions contained herein.

5. The burden and benefit of this agreement shall run with the lands herein described and shall extend to and be binding upon and enure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

6. This is an easement in gross.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 103-19

**BEING A BY-LAW TO AUTHORIZE AN EASEMENT FOR
UNDERGROUND MUNICIPAL SERVICES (MARIO CHIODO-
QUEEN STREET)**

WHEREAS Mario Chiodo (“the owner”) is the owner of the lands known as Part Park Lot 3, S/S Durham Street & W/S Main Street, Mount Forest now Township of Wellington North as in DN11084, T/W R0771593 PIN 71063-0007 (LT) LRO #61

AND WHEREAS the Township of Wellington North requires an easement to be located on a portion of the Lands for underground municipal services which includes but are not limited to a sanitary sewer line and a watermain, associated pipes, equipment and appurtenances over such portion of the Lands described as PARTS 2 AND 3, 61-R21666.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

1. The Corporation shall enter into an easement agreement with Mario Chiodo in the form, or substantially the same for as the draft Agreement attached hereto as Schedule 1.
2. The Mayor and the Clerk of the Corporation are hereby authorized and directed to sign the By-law to enter into the Agreement on behalf of the Corporation
3. And the Clerk be hereby directed to cause notice of the said Agreement to be registered on the title to the lands.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 18TH DAY OF NOVEMBER, 2019.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE 1
EASEMENT AGREEMENT

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
(the "Town")

-and-

MARIO CHIDO
(the "Owner")

WHEREAS the Owner is the owner, in fee simple, of the lands and premises described in Schedule "A" (the "Lands");

AND WHEREAS the Town requires an easement to be located on a portion of the Lands for underground municipal services which includes but are not limited to a sanitary sewer line and a watermain, associated pipes, equipment and appurtenances over such portion of the Lands described in Schedule "B" (the "Description of the Easement Area");

NOW THEREFORE IN CONSIDERATION of two dollars (\$2.00), the mutual covenants and premises in this agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

SECTION I
GENERAL

1. The Owner hereby grants an easement as described in Schedule "C" (the "Easement") to the Township over and under the that portion of the Lands described in the Description of Easement Area for the construction, operation, maintenance, inspection, alteration, removal, replacement, reconstruction and/or repair of municipal services and works, pipes and equipment connected thereto for the transportation of sewage and water, together with the right of ingress and egress and for all purposes necessary or incidental to the exercise and enjoyment of rights herein granted.

2. The parties agree that the Easement shall survive the completion of this transaction and shall run with the Lands. The Easement shall be registered on title by the Township at the expense of the Township.

3. Schedules

(a) The following Schedules shall form an integral part of this agreement:

(i) Schedule "A" - Description of the Lands;

(ii) Schedule "B" - Description of the Easement Area; and,

(iii) Schedule "C" - The Easement.

4. Notices

(a) All notices in this agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the person to whom such notice is intended to be given at the following address:

For the Township:

The Corporation of the Township of Wellington North
ATTENTION: Karren Wallace, Director Legislative Services/Clerk
7490 Sideroad 7 W
P.O. Box 125
Kenilworth, ON N0G 2E0
Fax: (519) 848-3228
Email: kwallace@wellington-north.com

For the Owner:

Mario Chiodo
20 Fontainebleu Rd.
Brampton, ON L6P 1Z1

Fax: _____

Email: _____

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

5. Acceptance by Fax or PDF

- (a) The parties acknowledge and agree that the communication of this agreement may be transmitted by way of a facsimile machine or electronic mail with the attachment in PDF format, and that they agree to accept such signatures and documents to be legal and binding upon them.

6. Counterparts

- (a) This agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.

7. Severability

- (a) If any provision of this agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

-----remainder of this page left intentionally blank-----

IN WITNESS WHEREOF the parties have executed this agreement this xxxrd day of xxxxxxxx, 2019.

The Corporation of the Township of Wellington North

Andrew Lennox, Mayor

Karren Wallace, Clerk

We have authority to bind the Corporation of the Township of Wellington North.

Witness

Name:

)
)
)
)

Mario Chiodo

SCHEDULE "A"
LEGAL DESCRIPTION OF THE LANDS

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in The Township of Wellington North in the County of Wellington, being compromised of:

PT PK LT 3 S/S DURHAM ST & W/S MAIN ST PL TOWN OF MOUNT FOREST MOUNT FOREST AS IN DN15860; WELLINGTON NORTH

PIN: 71063-0008 (LT)

LRO: #61

SCHEDULE "B"
LEGAL DESCRIPTION OF THE EASEMENT

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in The Township of Wellington North in the County of Wellington, being compromised of:

PARTS 2 AND 3, 61-R21666

SCHEDULE "C"
THE EASEMENT

TERMS AND PROVISIONS OF THE EASEMENT:

1. The Owner hereby grants, conveys and confirms to The Corporation of the Township of Wellington North (the "Township"), its successors and assigns, in perpetuity, the free, uninterrupted and undisturbed right and easement to enter upon the lands herein described at any time for the purposes of constructing, installing and maintaining all municipal services of any kind (including sanitary sewers and watermains) in, under, over and upon the said lands, and with the further and continuing right to the Township, its successors and assigns, and its servants, agents and workers to enter upon the lands at any time to construct, repair, correct, operate, replace and maintain at all times in good condition and repair the municipal services and for every such purpose the Township shall have access to the said lands at all times by its agents, servants, employees and workers.

2. The Township covenants and agrees that, upon completion of any work undertaken hereunder, the Township will restore the areas of land upon which it has performed work to the same condition as that in which the lands were found prior to the commencement of the work.

3. Save and except an existing wood frame storage shed identified on Part 2, 61R-21666, the Owner covenants with the Township to keep the lands herein described free and clear of any trees, buildings, swimming pools, structures or other obstructions which may limit the use, operation, repair, replacement or maintenance of the easement and to use the lands herein described only in a manner and for purposes not inconsistent with the exercise of the rights created by this indenture and without limiting the generality of the foregoing, only as a yard, lawn, garden, flowerbed, roadway, driveway or parking area and the Owner agrees not to do or suffer to be done anything which might injure any of the works of the Township hereon.

The term "building" as set out herein shall specifically include any window sills, chimney breasts, cornices, eaves or other architectural features projecting from the first floor of the building but shall not include window sills, chimney breasts, cornices, eaves or other architectural features projecting from the second floor of the building by less than two (2) feet and such second floor projections shall be specifically authorized and allowed to encroach upon the lands herein described.

4. The Township, by the acceptance and registration of the within easement, agrees to be bound by the terms and provisions contained herein.

5. The burden and benefit of this agreement shall run with the lands herein described and shall extend to and be binding upon and enure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

6. This is an easement in gross.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 105-19

**BEING A BY-LAW TO APPOINT A COMMUNITY EMERGENCY MANAGEMENT
COORDINATOR AND ALTERNATE(S) COMMUNITY EMERGENCY MANAGEMENT
COORDINATOR FOR THE CORPORATION OF THE TOWNSHIP OF WELLINGTON
NORTH AND REPEAL BY-LAWS 101-16 and 073-17**

WHEREAS the Council of the Corporation of the Township of Wellington North is desirous to appoint a Community Emergency Management Coordinator (CEMC) and alternate(s) Community Emergency Management Coordinator (CEMC).

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. That Linda Dickson is hereby appointed the Community Emergency Management Coordinator for the Township of Wellington North.
2. That Dave Guilbault is hereby appointed Alternate Community Emergency Management Coordinator for the Township of Wellington North.
3. That Michael Givens is hereby appointed Alternate Community Emergency Management Coordinator for the Township of Wellington North.
4. That this by-law shall come into force upon the date of its final passing and that By-law numbers 101-16 and 073-17 are repealed in their entirety.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 18TH
DAY OF NOVEMBER, 2019.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 106-19

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
NOVEMBER 18, 2019**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on November 18, 2019 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 18TH DAY OF NOVEMBER 2019.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**