

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**MEETING MINUTES OF COUNCIL**  
**MAY 4, 2020 @ 7:00 P.M.**  
**REGULAR MEETING OF COUNCIL**  
**VIA VIDEO CONFERENCING Click here to view: [https://youtu.be/hff\\_leR92TE](https://youtu.be/hff_leR92TE)**

**Members Present:**

<b>Mayor:</b>	<b>Andrew Lennox</b>
<b>Councillors:</b>	<b>Sherry Burke</b>
	<b>Lisa Hern</b>
	<b>Steve McCabe</b>
	<b>Dan Yake</b>

**Staff Present:**

<b>Chief Administrative Officer:</b>	<b>Michael Givens</b>
<b>Director of Legislative Services/Clerk:</b>	<b>Karren Wallace</b>
<b>Deputy Clerk:</b>	<b>Catherine Conrad</b>
<b>Director of Finance:</b>	<b>Adam McNabb</b>
<b>Economic Development Officer:</b>	<b>Dale Small</b>
<b>Chief Building Official:</b>	<b>Darren Jones</b>
<b>Director of Operations:</b>	<b>Matthew Aston</b>
<b>Community Recreation Coordinator:</b>	<b>Mandy Jones</b>
<b>Fire Chief:</b>	<b>David Guilbault</b>

Due to technical issues, Councillor Burke attended the meeting via teleconference, being unable to see the other participants, but could hear them. All participants could see Councillor Burke. Councillor Burke voted verbally on all motions.

**CALLING TO ORDER – Mayor Lennox**

**ADOPTION OF THE AGENDA**

RESOLUTION: 2020-133

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Agenda for the May 4, 2020 Regular Meeting of Council be accepted and passed with the following amendments:*

- *County Council Update - Addition of Wellington-Dufferin-Guelph Public Health, COVID-19 Pandemic Modeling Presentation,*
- *Items for Consideration – amended schedule to item 5B Report CLK 2020-008 Electronic Council and Committee Meeting Policy.*

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST**

No disclosure of pecuniary interest declared.

**COUNTY COUNCIL UPDATE**

Andy Lennox, Mayor

- Wellington-Dufferin-Guelph Public Health, COVID-19 Pandemic Modelling  
- Projected Health System Impacts in Wellington-Dufferin-Guelph

Mayor Lennox presented the highlights from the Wellington-Dufferin-Guelph Public Health presentation to Wellington County Council regarding COVID-19 Pandemic Modelling.

- Background information as of April 28, 2020 regarding the number of cases, deaths and measures implemented

- Pandemic Model: projections included were based on an epidemiological model developed for pandemic influenza and modified for COVID-19
- Model scenarios:
  - Scenario A – physical distancing applied for a period of three months
  - Scenario B – physical distancing applied for a period of twelve months
  - Scenario C – physical distancing applied in a dynamic manner (implemented or relaxed) based on provincial ICU capacity
- Model assumptions and results
- New hospitalizations in WDG, cases in hospital, cases in ICU in WDG – all scenarios

## **PRESENTATIONS**

Wellington North Fire Service

- “The Coin”, PTSD Prevention Plan

Fire Chief Dave Guilbault presented “Project All In” 2020; a further enhancement to the PTSD Prevention plan using “The Coin”. The Coin is presented when firefighters feel the need to just talk or wish a team debrief. The maple leaf side is shown for one on one and the buffalo side is shown for team debrief. Project All In is part of the personnel safety section of the Standard Operating Guidelines outlining the introduction, purpose, scope, responsibility and procedure.

## **ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

- Regular Meeting of Council, April 20, 2020

RESOLUTION: 2020-134

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the minutes of the Regular Meeting of Council held on April 20, 2020 be adopted as circulated.*

CARRIED

## **BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

No business arising from previous meetings of Council.

## **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

2a, 3b, 4d, 5b, 6a, 5b

## **ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2020-135

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT all items listed under Items for Consideration on the May 4, 2020 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur & District Chamber of Commerce Directors Meeting held on April 14, 2020.*

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Business Improvement Association Meeting held on April 15, 2020.*

*THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association Meeting held on April 21, 2020.*

*THAT the Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority Summary of the General Membership Meeting – April 24, 2020.*

*THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated April 28, 2020.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-019 being a report on the award of the Township's 2020 asphalt program;  
AND FURTHER THAT Council award the request for tender to The Murray Group Limited at a cost of \$808,411.50 plus applicable taxes.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-020 being a report on a request for refund on water and sewer rates previously paid be received;  
AND FURTHER THAT Council direct staff to issue a cheque in the amount of \$7,329.15 to St. Mary of the Purification Parish.*

*THAT the Council of the Corporation of the Township of Wellington North receive correspondence dated April 9, 2020 from B.M. Ross and Associates Limited regarding Class EA to address leachate management at the Riverstown Waste Facility, County of Wellington, Township of Wellington North.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2020-010 being a report on Wellington North Power Board appointments;  
AND FURTHER THAT the Council of the Corporation of Township of Wellington North, as the primary shareholder of Wellington North Power Inc. (WNP), authorize the Mayor and Clerk to enter into a by-law to appoint the following representatives to the Board of Directors of WNP:*

- Paul Smith
- Mark Hillis

*AND FURTHER THAT the appointments shall be in force July 1, 2020 and effective for a four-year term ending June 30, 2024.*

*AND FURTHER THAT the Council of the Corporation of Township of Wellington North, as the primary shareholder of Wellington North Power Inc. (WNP), authorize the Mayor and Clerk to enter into a by-law to appoint the following representatives to the Board of Directors of WNP:*

- • Michael Givens

*AND FURTHER THAT the appointment shall be in force December 1, 2019 and effective for a four-year term ending November 30, 2023.*

*CARRIED*

#### **CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2020-136

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2020-008;*

*AND FURTHER THAT Council approve a Façade Improvement Grant of \$2,500 to McFarlane Family Dental @ 392 Main Street North Unit 3, Mount Forest;*

*AND FURTHER THAT Council approve a Public Art Grant of \$1,500 to the Arthur Chamber of Commerce @ 146 George Street, Arthur.*

CARRIED

RESOLUTION: 2020-137

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of Township of Wellington North receive the First Quarter 2020 Financial Update.*

CARRIED

RESOLUTION: 2020-138

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the Arthur Wastewater Treatment Plant Expansion Project: Contract 1, Quarterly Report A1 2020.*

CARRIED

RESOLUTION: 2020-139

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2020-008 being a report on Electronic Council and Committee meeting policy;*

*AND FURTHER THAT Council endorses the Electronic Council and Committee meeting policy.*

CARRIED

RESOLUTION: 2020-140

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the correspondence dated April 25, 2020 from Mark Baldock request from resident regarding backyard chickens.*

CARRIED

RESOLUTION: 2020-141

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of Township of Wellington North receive correspondence dated April 30, 2020 from Jim Klujber, CEO/President, Wellington North Power Inc. regarding the 2020 Annual Shareholder Meeting;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North appoints the following persons representing the Township at the Wellington North Power Annual Shareholders meeting to be held May 26, 2020:*

- 1. Councillor McCabe*
- 2. Councillor Hern*
- 3. Councillor Burke*

CARRIED

## NOTICE OF MOTION

No notice of motion tabled.

## COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- Committee meetings are limited or nonexistent.
- People have bought into the social distancing idea, realizing that staying away from parks is part of the process. With the warmer weather people will be anxious to get out and may be hard to keep the momentum going. Once people get back a sense of normalcy it would be difficult to go back to physical distancing.
- Shout out to hospitals and front-line workers.
- There is a woman who has been working hard to clean up the south side of North Water Street, Mount Forest. When he stopped to ask if she needed anything, she said that town staff have been good and helped her by removing collected garbage.

Councillor Burke (Ward 2):

- Have been attending Mount Forest BIA meetings using Zoom. They plan to go ahead with beautification projects; but, have expressed concern regarding no student help for watering the flower baskets.
- Thanked the people who have repurposed stones with messages of encouragement to support workers.

Councillor Hern (Ward 3):

- Missing the contact with people and value feedback from groups. The Cultural Roundtable will likely have a virtual meeting soon.
- When out walking she has noticed a substantial amount of garbage dumped on the sideroads and thanked the people who cleaned an entire stretch of road along her property.

Councillor McCabe (Ward 4):

- Later this week the SVCA will have their monthly meeting using Zoom. Access point to trails will be discussed.
- Restrictions have been big adjustments for people.

Mayor Lennox

- A lot of people in the community are trying to keep our community livable. The County has stepped up and is not charging a tipping fee to municipalities.
- People will get impatient with restrictions as the weather gets nicer.
- We need to consider what we can do and how we can maintain business with physical distancing. He commended staff who have adapted to the situation and are working diligently to keep municipal business going.
- Contractors are learning new ways to carry on while maintaining distance.

## BY-LAWS

- a. By-law 007-20 being a Provisional Drain By-law to provide for the construction of Arthur Drain 2 (Martin) Drainage Works

RESOLUTION: 2020-142

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT By-law Number 007-20 being a Provisional Drain By-law to provide for the construction of Arthur Drain 2 (Martin) Drainage Works be read a Third time and enacted.*

CARRIED

- b. By-law Number 039-20 being a by-law to appoint members to Wellington North Power Inc. Board of Directors (Paul Smith, Mark Hillis)
- c. By-law Number 040-20 being a by-law to appoint members to Wellington North Power Inc. Board of Directors (Michael Givens)

RESOLUTION: 2020-143

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 039-20 and 040-20 be read a First, Second and Third time and enacted.*

CARRIED

## **CULTURAL MOMENT**

### **Celebrating The Women's Institute**

The Women's Institute was founded in Stoney Creek in 1889 by Adelaide Hunter Hoodless who took it upon herself to spread the importance of domestic science in the home, city and country.

The Spanish Flu of 1918 was a huge influence on the Women's Institute as these women were thrust into roles that were not previously open to them as women. The surviving soldiers were just returning to Canada after WW1 and women outnumbered the men considerably. The medical profession were exhausted and thus the W.I. members went into action. They ran individual training at people's homes on the value of hand washing, cleaning, laundry, the value of fresh air and volunteered to assist doctors and nurses to let them get proper rest. Grown out of their tireless work and support, many of these women sought careers in the medical field and advocated that they be allowed to enroll in colleges and universities which had never been open to them before.

The Federated Women's Institutes of Ontario is a not-for-profit charitable organization with affiliations around the world, working with and for women in Ontario. Through the network of Branches, they offer educational programming and community support, advocate for social, environmental and economic change, and work towards the personal growth of all women, for home and country.

While the local organizations in the Township have somewhat disbanded their legacy lives on, especially in the Tweedsmuir History's of their local community farms and families and also through the past fundraising and donations made to the communities. The biggest project for the Conn W.I., formed in 1905 and officially disbanded in 1985, was purchasing the closed church known as Levendale in 1933 for \$150 and had it moved to Conn to be used as a community centre. Farewell W.I., formed in 1948, met in the Bethel United Church basement and at one time was honoured to be the 2<sup>nd</sup> largest group in the district. Another group formed for the North Arthur area in 1951 and was known as the Northgate W.I.. The Kenilworth W.I. ran from 1905-1923, the Arthur Centennial W.I. ran from 1972-1990 and the Damascus Women's Institute from 1968 -2009 whose main project was the Damascus Community Hall.

The track record of the Women's Institute is wide and runs deep in most communities around the world working true to their motto: For Home and Country.

Submitted by Bonny McDougall; Wellington North Cultural Roundtable

## CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;

RESOLUTION: 2020-144

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 8:15 pm that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:*

- (b) personal matters about an identifiable individual, including municipal or local board employees;*

1. *REPORTS*

- *CAO Presentation Northern Wellington Fire Services*

2. *REVIEW OF CLOSED SESSION MINUTES*

- *April 20, 2020*

3. *RISE AND REPORT FROM CLOSED MEETING SESSION*

CARRIED

RESOLUTION: 2020-145

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North recess the Council meeting and reconvene at 8:25 p.m. using a teleconference process.*

CARRIED

RESOLUTION: 2020-146

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 9:36 pm.*

CARRIED

**NOTE: The meeting continued as a teleconference.**

RESOLUTION: 2020-147

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT Council of the Township of Wellington North receive the CAO Report on Northern Wellington Fire Services for information.*

*AND FURTHER THAT the confidential direction the Chief Administrative Officer be approved.*

<b>Recorded vote requested by: Burke</b>		
<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>
Mayor Andrew Lennox	<b>X</b>	
Councillor Sherry Burke		<b>X</b>
Councillor Lisa Hern	<b>X</b>	
Councillor Steve McCabe	<b>X</b>	
Councillor Dan Yake		<b>X</b>
<b>Totals</b>	<b>3</b>	<b>2</b>

CARRIED

RESOLUTION: 2020-148

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North approve the C closed Meeting Minutes of the April 20, 2020 Council Meeting.*

<b>Recorded vote pursuant to policy 003-20</b>		
<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>
Mayor Andrew Lennox	<b>X</b>	
Councillor Sherry Burke	<b>X</b>	
Councillor Lisa Hern	<b>X</b>	
Councillor Steve McCabe	<b>X</b>	
Councillor Dan Yake	<b>X</b>	
<b>Totals</b>	<b>5</b>	

CARRIED

#### **CONFIRMING BY-LAW NUMBER 041-20**

RESOLUTION: 2020-149

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 041-20 being a By-law to Confirm the Proceedings of the Council of The Corporation of the Township of Wellington North at its Regular Meeting held on May 4, 2020 be read a First, Second and Third time and enacted.*

<b>Recorded vote pursuant to policy 003-20</b>		
<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>
Mayor Andrew Lennox	<b>X</b>	
Councillor Sherry Burke	<b>X</b>	
Councillor Lisa Hern	<b>X</b>	
Councillor Steve McCabe	<b>X</b>	
Councillor Dan Yake	<b>X</b>	
<b>Totals</b>	<b>5</b>	

CARRIED

#### **ADJOURNMENT**



RESOLUTION: 2020-150

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Regular Council meeting of May 4, 2020 be adjourned at 9:41 pm.*

<b>Recorded vote pursuant to policy 003-20</b>		
<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>
Mayor Andrew Lennox	<b>X</b>	
Councillor Sherry Burke	<b>X</b>	
Councillor Lisa Hern	<b>X</b>	
Councillor Steve McCabe	<b>X</b>	
Councillor Dan Yake	<b>X</b>	
<b>Totals</b>	<b>5</b>	

CARRIED

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CLERK

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MAYOR