

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
APRIL 6, 2020 @ 7:00 P.M.
REGULAR MEETING OF COUNCIL
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us04web.zoom.us/j/803754116>

Or join by phone:

Canada: +1 855 703 8985 (Toll Free)

Webinar ID: 803 754 116

International numbers available: <https://us04web.zoom.us/j/803754116>

**PAGE
NUMBER**

CALLING TO ORDER – Mayor Lennox

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the April 6, 2020 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Special Meeting of Council, March 25, 2020

001

Recommendation:

THAT the minutes of the Special Meeting of Council held on March 25, 2020 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

ITEMS FOR CONSIDERATION

1. BUILDING

- a. Report CBO 2020-03 Building Permit Review Period Ending January 31st, 2020

006

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report CBO 2020-03 Building Permit Review Period Ending January 31st, 2020.

- b. Report CBO 2020-04 Building Permit Review Period Ending February 29th, 2020

008

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report CBO 2020-04 Building Permit Review Period Ending February 29th, 2020.

- c. Report CBO 2020-05 Building Permit Review Period Ending March 31st, 2020 010

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report CBO 2020-03 Building Permit Review Period Ending March 31st, 2020.

2. ECONOMIC DEVELOPMENT

- a. EDO 2020-0006 Community Improvement Program 012

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report EDO 2020-006;

AND FURTHER THAT Council approve Façade Improvement Grants as follows:

- *\$2,500 to Wellington Produce Packaging (Adam Hincks) @ 410 Sligo Rd. Mount Forest*
- *\$2,500 to 2506661 Ontario Limited (Wesley Haramule) @ 257 George Street in Arthur*
- *\$2,500 to Northview Properties (Darryl Good) @ 392 Main Street North, Mount Forest*
- *\$2,078 to All About Me (Sheila Faulkner) @ 192 George Street in Arthur*
- *\$1,848 (approx.) to Meat-The-Butcher (Ernie Hunter) 157 Main Street S in Mount Forest*
- *\$ 750 (approx.) to Stumbled Upon (Amanda Boylan) @ 277 Main Str. S., Mount Forest*
- *\$ 400 (approx.) to Arthur Greenhouses (Joanna Baars) @ 7480 Second Line, Arthur*

AND FURTHER THAT Council approve Façade Improvement Loans as follows:

- *\$2,500 to 2506661 Ontario Limited (Wesley Haramule) @ 257 George Street in Arthur*

3. FINANCE

- a. Cheque Distribution Report, March 16, 2020 015

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated March 16, 2020.

- b. Cheque Distribution Report, April 2, 2020 018

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated April 2, 2020

4. OPERATIONS

- a. 2020 Wood Brush and Garden Material Disposal Pick-Up Schedule 022

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive 2020 Wood Brush and Garden Material Disposal Pick-Up Schedule

5. COUNCIL

- a. Wellington North Power Inc., Quarterly Newsletter – Quarter 4: October 1st to December 31st, 2019 023

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information the Wellington North Power Inc., Quarterly Newsletter – Quarter 4: October 1st to December 31st, 2019.

- b. Crime Stoppers Guelph Wellington Newsletter, The Informant, Spring 2020, 1st Quarter 027

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information the Crime Stoppers Guelph Wellington Newsletter, The Informant, Spring 2020, 1st Quarter.

NOTICE OF MOTION

BY-LAWS

- a. By-law Number 034-20 being a by-law to authorize a Boundary Road Agreement between The Corporation of the Township of Southgate and The Corporation of the Township of Wellington North 029

Recommendation:

THAT By-law Number 034-20 being a by-law to authorize a Boundary Road Agreement between The Corporation of the Township of Southgate and The Corporation of the Township of Wellington North be read a First, Second and Third time and enacted.

- b. By-law Number 035-20 being a by-law to amend By-law 119-19 being a by-law to adopt a Sewage Allocation Policy for the Township of Wellington North 040

Recommendation:

THAT By-law Number 035-20 being a by-law to amend By-law 119-19 being a by-law to adopt a Sewage Allocation Policy for the Township of Wellington North be read a First, Second and Third time and enacted.

CONFIRMING BY-LAW NUMBER 036-20

Recommendation:

THAT By-law Number 036-20 being a By-law to Confirm the Proceedings of the Council of The Corporation of the Township of Wellington North at its Regular Meeting held on April 6, 2020 be read a First, Second and Third time and enacted. 047

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of April 6, 2020 be adjourned at __:__.pm.

Regular Council Meeting – via video conference Monday, April 20, 2020 7:00 p.m.

ALL COMMITTEE OF COUNCIL MEETINGS CANCELLED UNTIL FURTHER NOTICE

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
SPECIAL COUNCIL MEETING MINUTES
MARCH 25, 2020 @ 7:00 P.M.
REMOTE PARTICIPATION VIA CONFERENCE CALL**

Members on call:

**Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake**

Staff on call:

**Chief Administrative Officer: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Director of Operations: Matt Aston**

CALLING TO ORDER – Mayor Lennox

The Mayor called the meeting to order at 7:15 pm. The meeting started late due to technical difficulties.

DISCLOSURE OF PECUNIARY INTEREST

No disclosure of pecuniary interest was declared.

ADOPTION OF BY-LAW

RESOLUTION: 2020-093

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 031-20 being a by-law to amend By-law 024-19 being a by-law for governing the calling, place and proceedings of meetings be read a First, Second and Third time and enacted.

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

ADOPTION OF AGENDA

RESOLUTION: 2020-094

Moved: Councillor Yake

Seconded: Councillor Hern

That the Agenda for the March 25, 2020 Special Council Meeting be accepted and passed.

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Regular Meeting of Council, March 9, 2020

RESOLUTION: 2020-095

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on March 9, 2020 be adopted as circulated.

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

ITEMS FOR CONSIDERATION

RESOLUTION: 2020-096

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Jessica Rahim, Planner, dated March 11, 2020, regarding proposed Part Lot Control Exemption for Dingwall Investments Inc., Lot 25, Plan 61M-218, 121-123 Sarah Road, Township of Wellington North (Mount Forest)

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

RESOLUTION: 2020-097

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-14 being a report on the award for construction of Fergus Street South Project;

AND FURTHER THAT Council of the Township of Wellington North award Part 1, Part 2 and provisional items of the tender to Moorefield Excavating Ltd. at a cost of \$902,635.70 plus applicable taxes;

AND FURTHER THAT Council direct staff to fund the \$31,000 difference between the Moorefield Excavating Ltd. tender for Fergus Street South and the estimated cost using surplus funds from the Georgina Street, King Street East Sidewalk, Eastview Drive Sidewalk and Domville Street (Watermain) projects;

AND FURTHER THAT Council award Part 3 of the tender to Moorefield Excavating Ltd. at a cost of \$20,787.70 plus applicable taxes to be funded from the Roads – Roadside Maintenance Material and Supply budget;

AND FURTHER THAT Council decline to award Part 4 of the tender.

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to enter into an agreement with Moorefield Excavating Ltd.

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

Discussion regarding availability of construction companies and timing of due to social distancing.

RESOLUTION: 2020-098

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-015 being a report on the award for construction of Georgina Street project;

AND FURTHER THAT the Council of the Township of Wellington North award Section 1, Section 2, Section 4 and Section 5 of the tender to Moorefield Excavating Ltd. at a cost of \$1,090,283.59 plus applicable taxes;

AND FURTHER THAT Council decline to award Section 3 of the tender.

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to enter into an agreement with Moorefield Excavating Ltd.

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

NOTICE OF MOTION

No notice of motion tabled

BY-LAWS

RESOLUTION: 2020-099

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 032-20 being a by-law to exempt lands from Part Lot Control Dingwall Investments Inc. (121/123 Sarah Rd.) be read a First, Second and Third time and enacted.

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

CONFIRMING BY-LAW

RESOLUTION: 2020-100

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 033-20 being a By-law to Confirm the Proceedings of the Council of The Corporation of the Township of Wellington North at its Regular Meeting held on March 25, 2020 be read a First, Second and Third time and enacted.

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

ADJOURNMENT

RESOLUTION: 2020-101

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Special Council meeting of March 25, 2020 be adjourned at 7:40 pm.

CARRIED

Recorded vote		
Member of Council	Yea	Nay
Mayor Andrew Lennox	X	
Councillor Sherry Burke	X	
Councillor Lisa Hern	X	
Councillor Steve McCabe	X	
Councillor Dan Yake	X	
Totals	5	

CLERK

MAYOR



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council, Meeting of April 6th, 2020
From: Darren Jones, Chief Building Official
Subject: CBO 2020-03 Building Permit Review Period Ending January 31st, 2020

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2020-03 being the Building Permit Review for the period ending January 31st, 2020.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2020-02 Building Permit Review Period Ending December 31st, 2019
2. CBO 2019-02 Building Permit Review Period Ending January 31st, 2019

BACKGROUND

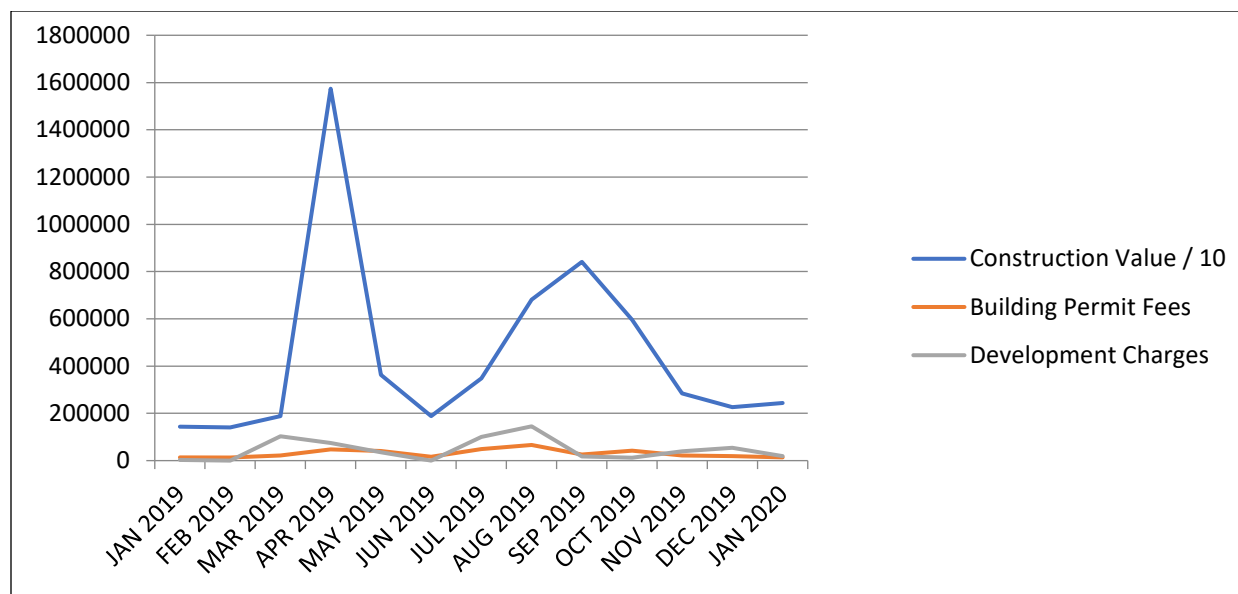
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEVELOPMENT CHARGES
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Single Family Dwelling	2	800,000.00	6,000.00	19,010.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	0	0.00	0.00	0.00
Garages / Sheds	1	12,000.00	286.00	0.00
Pool Enclosures / Decks	0	0.00	0.00	0.00

Commercial	0	0.00	0.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	2	1,560,000.00	6,271.20	517.30
Institutional	0	0.00	0.00	0.00
Agricultural	1	55,000.00	1,343.24	0.00
Sewage System	1	5,000.00	130.00	0.00
Demolition	0	0.00	0.00	0.00

Total January 2020	7	2,432,000.00	14,030.44	19,527.30
Total Year to Date	7	2,432,000.00	14,030.44	19,527.30

12 Month Average	22	4,728,654.17	31,520.92	50,282.62
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10 Year Monthly Average	6	938,118.30	8,438.00	11,345.86
10 Year, Year to Date Average	6	938,118.30	8,438.00	11,345.86

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Partnerships

☐ Municipal Infrastructure

☒ Alignment and Integration

Prepared By: Darren Jones, Chief Building Official

Recommended By: Michael Givens, Chief Administrative Officer



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council, Meeting of April 6th, 2020
From: Darren Jones, Chief Building Official
Subject: CBO 2020-04 Building Permit Review Period Ending February 29th, 2020

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2020-04 being the Building Permit Review for the period ending February 29th, 2020.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2020-03 Building Permit Review Period Ending January 31st, 2020
2. CBO 2019-04 Building Permit Review Period Ending February 28th, 2019

BACKGROUND

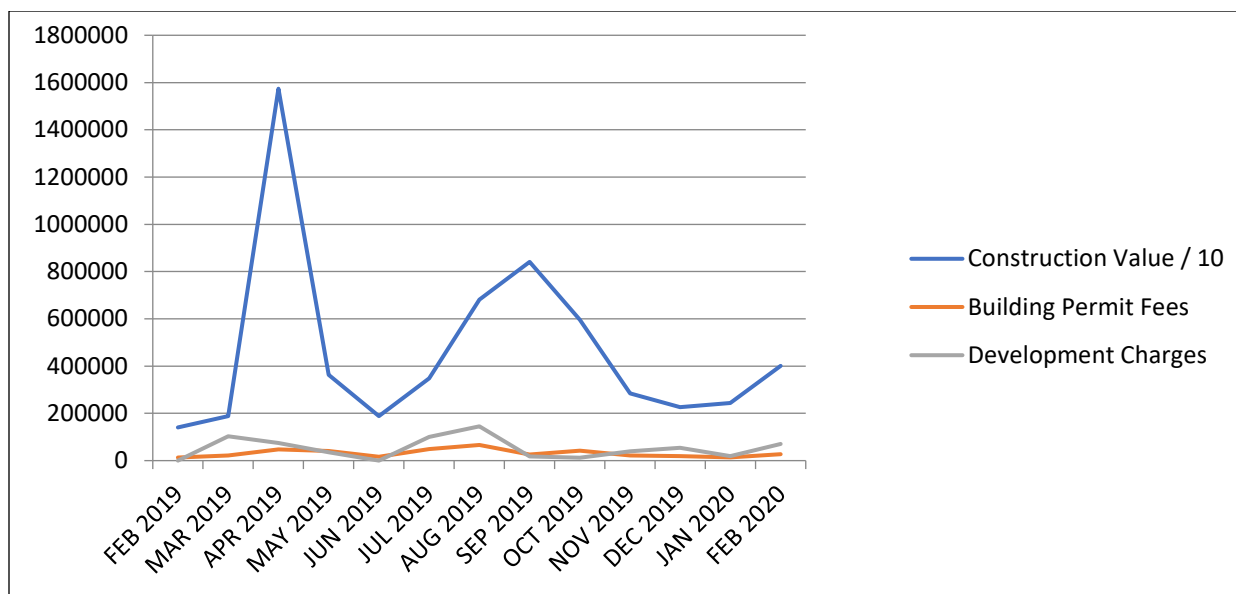
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEVELOPMENT CHARGES
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Single Family Dwelling	2	910,000.00	6,000.00	6,146.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	0	0.00	0.00	0.00
Garages / Sheds	1	15,000.00	279.76	0.00
Pool Enclosures / Decks	0	0.00	0.00	0.00

Commercial	1	110,000.00	669.50	0.00
Assembly	1	10,000.00	1,045.30	0.00
Industrial	1	2,200,000.00	9,196.20	64,959.30
Institutional	0	0.00	0.00	0.00
Agricultural	4	720,000.00	8,769.60	0.00
Sewage System	2	46,000.00	1,040.00	0.00
Demolition	1	5,000.00	130.00	0.00

Total February 2020	13	4,016,000.00	27,130.36	71,105.30
Total Year to Date	20	6,448,000.00	41,160.80	90,632.60

12 Month Average	22	4,946,279.17	32,690.28	56,208.06
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10 Year Monthly Average	9	1,355,343.00	12,995.51	21,946.74
10 Year, Year to Date Average	14	1,684,754.30	17,545.09	25,633.23

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency
☐ Municipal Infrastructure

☐ Partnerships
☒ Alignment and Integration

Prepared By: Darren Jones, Chief Building Official

Recommended By: Michael Givens, Chief Administrative Officer



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council, Meeting of April 6th, 2020
From: Darren Jones, Chief Building Official
Subject: CBO 2020-05 Building Permit Review Period Ending March 31st, 2020

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2020-05 being the Building Permit Review for the period ending March 31st, 2020.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

1. CBO 2020-04 Building Permit Review Period Ending February 29th, 2020
2. CBO 2019-07 Building Permit Review Period Ending March 31st, 2019

BACKGROUND

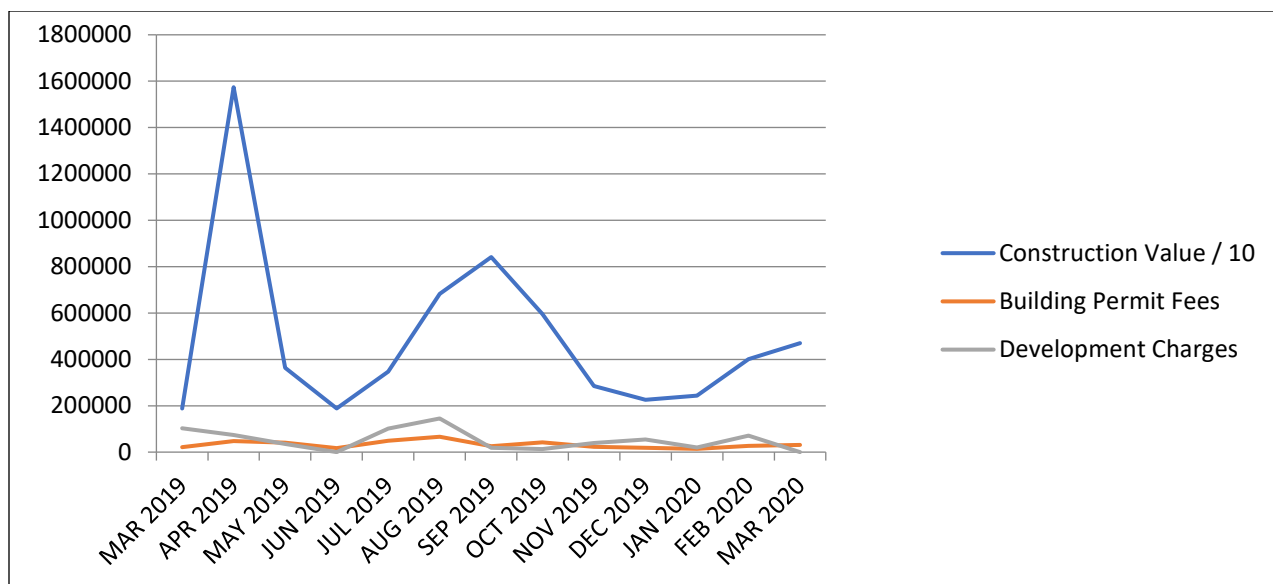
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEVELOPMENT CHARGES
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Single Family Dwelling	1	300,000.00	3,000.00	0.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	2	23,000.00	520.00	0.00
Garages / Sheds	1	35,000.00	1,103.44	0.00
Pool Enclosures / Decks	1	2,000.00	130.00	0.00

Commercial	0	0.00	0.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00
Institutional	0	0.00	0.00	0.00
Agricultural	9	4,319,000.00	25,943.34	0.00
Sewage System	1	25,000.00	520.00	0.00
Demolition	0	0.00	0.00	0.00

Total March 2020	15	4,704,000.00	31,216.78	0.00
Total Year to Date	35	11,152,000.00	72,377.58	90,632.60

12 Month Average	23	5,181,466.67	33,476.19	47,648.90
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10 Year Monthly Average	15	2,099,164.00	20,773.38	37,242.40
10 Year, Year to Date Average	31	4,420,775.30	41,990.13	73,191.89

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Partnerships

☐ Municipal Infrastructure

☒ Alignment and Integration

Prepared By: Darren Jones, Chief Building Official

Recommended By: Michael Givens, Chief Administrative Officer



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of April 6th, 2020

From: Dale Small,
Economic Development Officer

Subject: EDO 2020-006 Community Improvement Program

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive the Economic Development Officer Community Improvement Program report EDO 2020-006

AND FURTHER THAT Council approve Façade Improvement Grants as follows:

- \$2,500 to Wellington Produce Packaging (Adam Hincks) @ 410 Sligo Rd. Mount Forest
- \$2,500 to 2506661 Ontario Limited (Wesley Haramule) @ 257 George Street in Arthur
- \$2,500 to Northview Properties (Darryl Good) @ 392 Main Street North, Mount Forest
- \$2,078 to All About Me (Sheila Faulkner) @ 192 George Street in Arthur
- \$1,848 (approx.) to Meat-The-Butcher (Ernie Hunter) 157 Main Street S in Mount Forest
- \$ 750 (approx.) to Stumbled Upon (Amanda Boylan) @ 277 Main Str. S., Mount Forest
- \$ 400 (approx.) to Arthur Greenhouses (Joanna Baars) @ 7480 Second Line, Arthur

AND FURTHER THAT Council approve Façade Improvement Loans as follows:

- \$2,500 to 2506661 Ontario Limited (Wesley Haramule) @ 257 George Street in Arthur

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The Wellington North Community Improvement Plan (CIP) enables the Municipality to provide grants to individuals, businesses, organizations, etc. who are making improvements to their buildings all in an effort to support revitalization and redevelopment activities in our community.

Since 2012 over 100 applications have been received for funding. The total dollar value of improvements made in our Community is conservatively estimated at \$1.5 million and of this amount 80% has been covered by the applicants with the remaining 20% covered by grants/loans under the Community Improvement or Downtown Revitalization Programs.

This report contains seven applications for approval. As council can imagine it has been difficult for some applicants to obtain two estimates and for a number of these applicants, I am

requesting pre-approval while they move forward with finalizing their improvement plans. All applicants are eligible as per our Community Improvement Guidelines and all have been reviewed and are recommended for approval. Grant and Loan funding does not get advanced to the applicant until the improvements are completed and a copy of the final invoice provided.

A brief overview of the applications follows:

1. Application from Adam Hincks, of **Wellington Produce Packaging** located at 410 Sligo Road West in Mount Forest. Wellington Produce Packaging is in the process of completing a number of improvements to their facility and have updated the signs on their big basket out front, they have also replaced the sign above the front door and are looking to update the awning above their employee entrance. Total costs when completed are expected to be in the vicinity of \$9,500.00



2. Application from Wesley Haramule President of **2506661 Ontario Limited** owners of the former Post-Time building located at 257 George Street in Arthur. The company is looking to turn the building into two commercial properties with separate entrances. Eligible expenses relate to new signage, new doors and other improvements being made to the exterior façade of the building. Total costs when completed are expected to be in the vicinity of \$19,500.00
3. Application from Darryl Good, of **Northview Properties** owners of the Commercial Plaza at 392 Main Street North in Mount Forest. Eligible expenses relate to material and labor to paint the entire exterior of the Commercial Plaza. Total costs when completed are expected to be in the vicinity of \$6,500.00
4. Application from Sheila Faulkner, Owner Operator of **All About Me** located at 192 George Street in Arthur. Eligible expenses relate to the installation of two new doors. Total costs for this project was \$4,156.00.

5. Application from Ernie Hunter, Owner Operator of ***Meat-The-Butcher*** located at 157 Main Street S in Mount Forest. Eligible expenses relate to the design and installation of a new awning. MARCC Signs in Mount Forest are currently completing the design work and it is anticipated that upon completion the cost could be upwards to \$3,500 - \$4,000.
6. Application from Amanda Boylan, Owner Operator of ***Stumbled Upon*** recently relocated to 277 Main Street South in Mount Forest. Eligible expenses will relate to the design and installation of new signage and will potentially include blade signage. Cost estimates and design work is currently being completed and is estimated to be upwards to \$1,500.
7. Application from Joanna Baars, Co-owner Operator of ***Arthur Greenhouses*** located at 7480 Second Line, Arthur. Eligible expenses relate to new signage. Cost estimates and design work is being completed and is estimated to be upwards to \$800.00.

FINANCIAL CONSIDERATIONS

\$35,000 in CIP funding has been approved in the Economic Development budget with an additional **\$5,000** for Blade Signage available within our Downtown Revitalization Program. With these applications **\$26,828** in funding will have been approved YTD.

ATTACHMENTS

N/A

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

XX Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Municipal Infrastructure

XX Partnerships

XX Alignment and Integration

Prepared By:	Dale Small, Economic Development Officer	<i>Dale Small</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

3/16/20

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
75653	Bell Canada	3/05/20	\$16.74
75654		3/05/20	\$1,900.00
75655	Broadline Equipment Rental Ltd	3/05/20	\$409.00
75656	Bunker Sports Bar	3/05/20	\$1,145.00
75657	Chalmers Fuels Inc	3/05/20	\$1,171.95
75658		3/05/20	\$90.88
75659	Corporate Express Canada Inc.	3/05/20	\$59.71
75660	Diamond Software Inc	3/05/20	\$121.48
75663		3/05/20	\$429.83
75664	Hydro One Networks Inc.	3/05/20	\$2,244.87
75665	Kronos Canadian Systems Inc.	3/05/20	\$1,130.01
75666	K Smart Associates Limited	3/05/20	\$3,342.97
75667		3/05/20	\$1,690.74
75668	Le Creative Studio	3/05/20	\$2,830.00
75669	Lloyd Burns McInnis LLP	3/05/20	\$3,742.22
75672		3/05/20	\$1,292.94
75673	PepsiCo Beverages Canada	3/05/20	\$643.40
75674	PETRO-CANADA	3/05/20	\$3,408.20
75675	Royal Bank Visa	3/05/20	\$8,311.02
75676	Specialty Grouting Services In	3/05/20	\$18,605.45
75677	Suncor Energy Inc.	3/05/20	\$10,362.82
75678	SWORFA	3/05/20	\$28.25
75679	Symposium Technologies Inc.	3/05/20	\$678.00
75680	The Ontario Aggregate Resource	3/05/20	\$7,599.45
75681	Trevor Roberts Auto Repair	3/05/20	\$121.98
75682	Enbridge Gas Inc.	3/05/20	\$7,363.46
75683	Upper Grand Dist School Board	3/05/20	\$3,734.00
75684	Wellington Cty Plowmen's Assoc	3/05/20	\$45.00
75685	Wellington Catholic Dist Sch B	3/05/20	\$1,234.00
75686	Wightman Telecom Ltd.	3/05/20	\$135.76
75687	Young's Home Hardware Bldg Cen	3/05/20	\$208.42
75688	AMCTO Zone 2	3/12/20	\$50.00
75689	Bell Canada	3/12/20	\$785.95
75690	Bell Mobility	3/12/20	\$2,021.51
75691	Chalmers Fuels Inc	3/12/20	\$1,243.46
75692		3/12/20	\$280.00
75693	Corporate Express Canada Inc.	3/12/20	\$97.33
75694	County of Grey	3/12/20	\$4,543.05
75695	Duncan, Linton LLP, Lawyers	3/12/20	\$833.27
75696	Econolite Canada Inc	3/12/20	\$23,766.16
75697		3/12/20	\$21.60

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
75698		3/12/20	\$26.40
75699	Hydro One Networks Inc.	3/12/20	\$774.25
75700	Jim's Auto Service	3/12/20	\$97.18
75701	Lystek International Inc.	3/12/20	\$2,337.65
75702		3/12/20	\$3,800.00
75703		3/12/20	\$56.00
75704		3/12/20	\$183.06
75705	Mount Forest Foodland	3/12/20	\$23.31
75706		3/12/20	\$26.40
75707	Mississauga Bus Coach & Truck R	3/12/20	\$682.26
75708	Premier Equipment Ltd.	3/12/20	\$280.20
75709	Royal Bank Visa	3/12/20	\$2,857.57
75710	Sterling Backcheck Canada Corp	3/12/20	\$52.26
75711	Enbridge Gas Inc.	3/12/20	\$2,336.57
75712	Wellington Advertiser	3/12/20	\$388.72
75713	Young's Home Hardware Bldg Cen	3/12/20	\$182.70
EFT0000281	Agrisan SC Pharma	3/05/20	\$4,205.26
EFT0000282	Arthur Home Hardware Building	3/05/20	\$56.44
EFT0000283		3/05/20	\$104.62
EFT0000284	B M Ross and Associates	3/05/20	\$13,752.34
EFT0000285	Brandt Security	3/05/20	\$12,231.62
EFT0000286	Caldecott Millwright Services	3/05/20	\$780.83
EFT0000287	CARQUEST Arthur Inc.	3/05/20	\$345.32
EFT0000288	CMT Engineering Inc.	3/05/20	\$7,472.13
EFT0000289	Coffey Plumbing, Div. of KTS P	3/05/20	\$3,108.92
EFT0000290	County of Wellington	3/05/20	\$21,632.00
EFT0000291	Steve Cudney	3/05/20	\$150.00
EFT0000292	Decker's Tire Service	3/05/20	\$169.50
EFT0000293	Farmers' Markets Ontario	3/05/20	\$197.75
EFT0000294	Frey Communications	3/05/20	\$1,145.96
EFT0000295	Grand River Conservation Auth	3/05/20	\$17,147.33
EFT0000296	Hartman Electronics & Comm	3/05/20	\$203.40
EFT0000297	Hort Manufacturing (1986) Ltd.	3/05/20	\$199.67
EFT0000298		3/05/20	\$38.50
EFT0000299	Ideal Supply Inc.	3/05/20	\$374.73
EFT0000300	International Trade Specialist	3/05/20	\$247.84
EFT0000301	Maple Lane Farm Service Inc.	3/05/20	\$142.80
EFT0000302	Mt Forest Business Improvement	3/05/20	\$1,234.34
EFT0000303	Minto Truck Centre	3/05/20	\$46.33
EFT0000304	North Wellington Co-op Service	3/05/20	\$14.13
EFT0000305	PACKET WORKS	3/05/20	\$282.50
EFT0000306	Print One	3/05/20	\$46.62
EFT0000307	The Public Sector Digest Inc.	3/05/20	\$503.41
EFT0000308	ROBERTS FARM EQUIPMENT	3/05/20	\$273.20
EFT0000309	Rural Routes Pest Control Inc.	3/05/20	\$84.75
EFT0000310	Saugeen Community Radio Inc.	3/05/20	\$809.08

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0000311	Shred All Ltd.	3/05/20	\$96.05
EFT0000312	Stephen Hale	3/05/20	\$1,197.80
EFT0000313	STRONGCO LIMITED PARTNERSHIP	3/05/20	\$10,026.15
EFT0000314	Superior Propane	3/05/20	\$350.88
EFT0000315	Toromont Industries Ltd.	3/05/20	\$251.13
EFT0000316	Triton Engineering Services	3/05/20	\$18,936.55
EFT0000317	TSC Stores	3/05/20	\$19.20
EFT0000318	Viking Cives Ltd	3/05/20	\$156,498.75
EFT0000319	ACE, Accent Electronic Control	3/12/20	\$340.58
EFT0000320	Arthur Home Hardware Building	3/12/20	\$9.01
EFT0000321		3/12/20	\$62.67
EFT0000322	Bailey Repair Services	3/12/20	\$5,006.35
EFT0000323	Canada's Finest Coffee	3/12/20	\$168.00
EFT0000324	CARQUEST Arthur Inc.	3/12/20	\$434.16
EFT0000325	CW AND COMPANY	3/12/20	\$15,871.98
EFT0000326	Eric Cox Sanitation	3/12/20	\$125.43
EFT0000327	Excel Business Systems	3/12/20	\$422.60
EFT0000328	Fire Marshal's Public Fire Saf	3/12/20	\$391.50
EFT0000329	FOXTON FUELS LIMITED	3/12/20	\$621.56
EFT0000330	Frey Communications	3/12/20	\$888.12
EFT0000331		3/12/20	\$34.25
EFT0000332	Ideal Supply Inc.	3/12/20	\$392.12
EFT0000333	Innovative Surface Solutions C	3/12/20	\$3,168.97
EFT0000334		3/12/20	\$84.50
EFT0000335	M & L Supply, Fire & Safety	3/12/20	\$542.79
EFT0000336	Maple Lane Farm Service Inc.	3/12/20	\$370.65
EFT0000337	North Wellington Co-op Service	3/12/20	\$1,417.11
EFT0000338	Paul Dray Legal Services	3/12/20	\$317.81
EFT0000339	Pryde Truck Service Ltd.	3/12/20	\$275.35
EFT0000340		3/12/20	\$138.18
EFT0000341	SGS Canada Inc.	3/12/20	\$1,787.66
EFT0000342	Saugeen Valley Conservation	3/12/20	\$32,884.50
EFT0000343	Teviotdale Truck Service & Rep	3/12/20	\$2,911.63
EFT0000344	Viking Cives Ltd	3/12/20	\$231.73
EFT0000345	Wellington Construction Contra	3/12/20	\$195,723.06
EFT0000346	Wellington North Power	3/12/20	\$9,876.40
EFT0000347	Zoll Medical Canada Inc.	3/12/20	\$735.76
Total			\$681,456.67

4/02/20

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
75714	Abell Pest Control Inc	3/17/20	\$133.84
75715	Arthur Foodland	3/17/20	\$9.46
75716	Arthurs Fuel	3/17/20	\$820.54
75717		3/17/20	\$258.77
75718	Bluewater Fire & Security	3/17/20	\$711.90
75719	Champion Commercial Products I	3/17/20	\$893.38
75720	FS Partners Drayton	3/17/20	\$510.20
75721	John's Towing	3/17/20	\$169.50
75722	Mount Forest Foodland	3/17/20	\$42.59
75723		3/17/20	\$1,439.03
75724	NORTH SHORE DISTRIBUTING	3/17/20	\$180.79
75725		3/17/20	\$356.00
75726	PepsiCo Beverages Canada	3/17/20	\$1,088.81
75727	Premier Equipment Ltd.	3/17/20	\$132.92
75728	Suncor Energy Inc.	3/17/20	\$4,936.73
75729	Telizon Inc.	3/17/20	\$761.17
75730	Wellington Catholic Dist Sch B	3/17/20	\$147,821.75
75731	Wightman Telecom Ltd.	3/17/20	\$90.28
75732	Young's Home Hardware Bldg Cen	3/17/20	\$185.79
75733	Be Sure Financial	3/25/20	\$254.25
75734	Boggs Financial	3/25/20	\$2,500.00
75735	Broadline Equipment Rental Ltd	3/25/20	\$80.68
75736	Centre Wellington Community Fo	3/25/20	\$2,000.00
75737	Chalmers Fuels Inc	3/25/20	\$216.85
75738	Get In Touch For Hutch	3/25/20	\$500.00
75739		3/25/20	\$508.50
75740	Hydro One Networks Inc.	3/25/20	\$1,066.61
75741	Jim's Auto Service	3/25/20	\$97.18
75742	Manulife Financial	3/25/20	\$29,111.77
75743	Mount Forest Foodland	3/25/20	\$18.45
75744	Mt Forest & District Chamber o	3/25/20	\$1,872.00
75745	New Growth Family Centre Inc.	3/25/20	\$500.00
75746	NORTH SHORE DISTRIBUTING	3/25/20	\$677.50
75747	PBJ Cleaning Depot	3/25/20	\$647.08
75748	Premier Equipment Ltd.	3/25/20	\$238.96
75749	Suncor Energy Inc.	3/25/20	\$4,806.24
75750	Turris Sites Development Corp.	3/25/20	\$63.55
75751	Twp of Wellington North	3/25/20	\$787.05

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
75752	Enbridge Gas Inc.	3/25/20	\$1,942.69
75753	Walsh's IDA Pharmacy	3/25/20	\$43.00
75754	Waste Management	3/25/20	\$1,033.95
75755	Wightman Telecom Ltd.	3/25/20	\$174.99
75756	Young's Home Hardware Bldg Cen	3/25/20	\$349.74
75757	Abell Pest Control Inc	4/01/20	\$66.92
75758	Alzheimer Society Waterloo Wel	4/01/20	\$217.53
75759	Arthur Foodland	4/01/20	\$22.11
75760		4/01/20	\$520.21
75761	Bluewater Fire & Security	4/01/20	\$687.61
75762	Chalmers Fuels Inc	4/01/20	\$1,310.14
75763	Corporate Express Canada Inc.	4/01/20	\$67.34
75764	Duncan, Linton LLP, Lawyers	4/01/20	\$2,411.65
75765		4/01/20	\$520.22
75766	Fundex Investments Inc. In Tru	4/01/20	\$800.84
75767		4/01/20	\$169.50
75768	Hydro One Networks Inc.	4/01/20	\$2,292.58
75769	K Smart Associates Limited	4/01/20	\$3,586.62
75770	Kurt Penwarden Tree Services	4/01/20	\$678.00
75771	NORTH SHORE DISTRIBUTING	4/01/20	\$84.75
75772	Ont Mun Employee Retirement	4/01/20	\$42,371.44
75773	Ont Municipal Mgmt Institute	4/01/20	\$110.00
75774	Reliance Home Comfort	4/01/20	\$77.55
75775	Sandy Hamilton Plumbing & Heat	4/01/20	\$974.06
75776	TD Wealth	4/01/20	\$808.68
75777		4/01/20	\$169.96
75778	Enbridge Gas Inc.	4/01/20	\$3,403.94
75779	Watermark Solutions Ltd.	4/01/20	\$3,661.20
75780	Wellington Advertiser	4/01/20	\$194.36
75781	Wellington Comfort Systems Ltd	4/01/20	\$563.73
75782	Wightman Telecom Ltd.	4/01/20	\$545.29
75783	Workplace Safety & Ins Board	4/01/20	\$8,134.58
EFT0000348	ADS Fire Service Pro Inc.	3/17/20	\$8,719.08
EFT0000349	Arthur Home Hardware Building	3/17/20	\$979.89
EFT0000350	Artic Clear 1993 Inc.	3/17/20	\$68.40
EFT0000351	Barclay Wholesale	3/17/20	\$335.61
EFT0000352	B M Ross and Associates	3/17/20	\$26,014.86
EFT0000353	Canada's Finest Coffee	3/17/20	\$128.45
EFT0000354	CARQUEST Arthur Inc.	3/17/20	\$220.56
EFT0000355	Conseil scolaire catholique Mo	3/17/20	\$3,875.75
EFT0000356		3/17/20	\$886.05
EFT0000357	County of Wellington	3/17/20	\$2,403,935.05
EFT0000358	Darroch Plumbing Ltd.	3/17/20	\$271.20
EFT0000359	Delta Elevator Co. Ltd.	3/17/20	\$878.83
EFT0000360	Dewar Services	3/17/20	\$256.88
EFT0000361	Eric Cox Sanitation	3/17/20	\$2,843.81
EFT0000362	Frey Communications	3/17/20	\$7,413.97
EFT0000363	Georgian Bay Waterworks Confer	3/17/20	\$25.00

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0000364	Highway Sterling Western Star	3/17/20	\$14,581.10
EFT0000365	Ideal Supply Inc.	3/17/20	\$222.85
EFT0000366	Kwik Snaks Ltd	3/17/20	\$1,446.63
EFT0000367	Conseil Scolaire Viamonde	3/17/20	\$4,101.50
EFT0000368	Maple Lane Farm Service Inc.	3/17/20	\$500.84
EFT0000369		3/17/20	\$135.59
EFT0000370		3/17/20	\$2,211.40
EFT0000371	North Wellington Co-op Service	3/17/20	\$1,034.66
EFT0000372	Purolator Inc.	3/17/20	\$4.53
EFT0000373	Reeves Construction Ltd	3/17/20	\$2,135.70
EFT0000374	Resurface Corporation	3/17/20	\$2,863.36
EFT0000375		3/17/20	\$35.00
EFT0000376	Schoolhouse Products Inc.	3/17/20	\$3,678.15
EFT0000377	Upper Grand Dist School Board	3/17/20	\$789,756.00
EFT0000378	Yake Electric Ltd	3/17/20	\$1,073.39
EFT0000379	Arthur Home Hardware Building	3/25/20	\$211.92
EFT0000380	B M Ross and Associates	3/25/20	\$3,465.14
EFT0000381	Canada's Finest Coffee	3/25/20	\$16.00
EFT0000382	CARQUEST Arthur Inc.	3/25/20	\$607.37
EFT0000383	Carson Supply	3/25/20	\$1,604.11
EFT0000384	CIMA Canada Inc.	3/25/20	\$23,814.42
EFT0000385	ClearTech Industries Inc.	3/25/20	\$272.38
EFT0000386	County of Wellington	3/25/20	\$22.60
EFT0000387	Economic Developers Council of	3/25/20	\$635.06
EFT0000388	Excel Business Systems	3/25/20	\$5,957.03
EFT0000389	Frey Communications	3/25/20	\$610.42
EFT0000390	G & H Small Engines	3/25/20	\$15.82
EFT0000391	Hort Manufacturing (1986) Ltd.	3/25/20	\$1,367.03
EFT0000392	Ideal Supply Inc.	3/25/20	\$47.59
EFT0000393	International Trade Specialist	3/25/20	\$106.55
EFT0000394	Joe Johnson Equipment Inc.	3/25/20	\$289,655.00
EFT0000395	Lifesaving Society	3/25/20	\$200.00
EFT0000396	Maple Lane Farm Service Inc.	3/25/20	\$1,360.76
EFT0000397	North Wellington Co-op Service	3/25/20	\$677.97
EFT0000398	PACKET WORKS	3/25/20	\$226.00
EFT0000399	Print One	3/25/20	\$271.20
EFT0000400	Reeves Construction Ltd	3/25/20	\$576.31
EFT0000401	ROBERTS FARM EQUIPMENT	3/25/20	\$63.25
EFT0000402	Sanigear	3/25/20	\$567.20
EFT0000403	Saugeen Economic Development C	3/25/20	\$900.00
EFT0000404	Viking Cives Ltd	3/25/20	\$151,420.00
EFT0000405	Wellington North Power	3/25/20	\$68,608.64
EFT0000406	Wellington North Machine	3/25/20	\$180.80
EFT0000407	Agrisan SC Pharma	4/01/20	\$4,214.05
EFT0000408	ALS Laboratory Group	4/01/20	\$697.32
EFT0000409	Arbour Hill Custom Cabinetry	4/01/20	\$4,454.17
EFT0000410	Arthur Home Hardware Building	4/01/20	\$155.82
EFT0000411	Barclay Wholesale	4/01/20	\$772.67

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0000412	B M Ross and Associates	4/01/20	\$7,609.57
EFT0000413	Canada's Finest Coffee	4/01/20	\$161.00
EFT0000414	Canadian Safety Equipment	4/01/20	\$1,274.64
EFT0000415	CARQUEST Arthur Inc.	4/01/20	\$118.06
EFT0000416	Carson Supply	4/01/20	\$444.18
EFT0000417	C-Max Fire Solutions	4/01/20	\$425.76
EFT0000418	Coffey Plumbing, Div. of KTS P	4/01/20	\$3,550.31
EFT0000419	Canadian Union of Public Emplo	4/01/20	\$1,795.49
EFT0000420	CW AND COMPANY	4/01/20	\$254.25
EFT0000421	Darroch Plumbing Ltd.	4/01/20	\$493.32
EFT0000422	Dewar Services	4/01/20	\$528.84
EFT0000423	Eric Cox Sanitation	4/01/20	\$663.65
EFT0000424	Frey Communications	4/01/20	\$1,603.38
EFT0000425	H Bye Construction Limited	4/01/20	\$2,195.04
EFT0000426	Ideal Supply Inc.	4/01/20	\$27.00
EFT0000427	J J McLellan & Son	4/01/20	\$2,227.72
EFT0000428	KORE Mechanical Inc.	4/01/20	\$644.02
EFT0000429	Kwik Snaks Ltd	4/01/20	\$953.98
EFT0000430	Maple Lane Farm Service Inc.	4/01/20	\$66.51
EFT0000431		4/01/20	\$1,277.24
EFT0000432	Minto Truck Centre	4/01/20	\$46.33
EFT0000433	Ont Good Roads Association	4/01/20	\$1,125.21
EFT0000434	Ont Clean Water Agency	4/01/20	\$33,727.57
EFT0000435	PACKET WORKS	4/01/20	\$56.50
EFT0000436	Purolator Inc.	4/01/20	\$19.54
EFT0000437	ROBERTS FARM EQUIPMENT	4/01/20	\$521.94
EFT0000438	Teviotdale Truck Service & Rep	4/01/20	\$1,735.49
EFT0000439	Triton Engineering Services	4/01/20	\$724.56

Total Amount of Cheques: \$4,193,145.09



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0
www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

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Plan to
Simply Explore.
www.simplyexplore.ca

2020 WOOD BRUSH AND GARDEN MATERIAL DISPOSAL PICK-UP SCHEDULE

WHAT IS ACCEPTED

- Small tree branches
- woody hedge trimmings
- grass clippings
- hedge trimmings
- leaves
- garden waste (no pots)
- household plants and weeds

WHAT IS NOT ACCEPTED

- Lumber
- Tree stumps
- large branches
- trees
- animal waste
- food/kitchen waste
- plastic containers or bags
- clay pots/plating containers
- stones, rocks, gravel

GENERAL INFORMATION

Have out by 7:00am on pick-up date

Separate wood brush and garden material

Pile neatly at roadside in separate piles

Brush is required to be free of loose debris i.e. leaves, grass clippings and garden waste

Ensure leaves, grass clippings and garden waste are in brown paper bags not exceeding 50lbs

Piles are to be no larger than 6 feet x 6 feet x 4 feet

Arthur

Wednesday May 6

Wednesday June 3

Mount Forest

Wednesday May 27

Wednesday June 24

Wellington County will be offering a leaf and yard waste program beginning July 1, 2020, with details to follow at:

<https://www.wellington.ca/en/government/solidwasteservices.aspx> as available.

Township will be re-evaluating its service-level relates to brush pick-up post the County program being implemented.



Wellington North Power Inc.

290 Queen Street West, PO Box 359, Mount Forest, ON N0G 2L0

Phone: 519.323.1710 Fax: 519.323.2425

www.wellingtonnorthpower.com

E-mail: customerservice@wellingtonnorthpower.com

ESA # 7012854

Quarterly Newsletter of Wellington North Power Inc.

Quarter 4: October 1st to December 31st 2019

A quarterly update for Municipal Councillors and Shareholders summarizing Wellington North Power Inc.'s initiatives and performance.

Message from the CEO / President

Welcome to this 4th quarter edition of the Wellington North Power Quarterly Newsletter.

Another year has slipped by and with that, the financial audit season is upon us. I am happy to report our initial numbers indicate a net income above our planned budget for 2019. The final audited results will be presented at the AGM on Tuesday May 26th. Please mark the date in your calendars.

We continue to work on preparing our 2021 "Cost of Service" rate application due to be filed in the 3rd quarter of 2020. We will be planning at least two customer engagement events where we will be soliciting feedback on our capital plan and bill impact.

We continue to see strong interest in residential and commercial development in both Arthur and Mount Forest. We look forward to continuing to support developers with connection to our system.

Jim Klujber – CEO/President, Wellington North Power Inc.

1. Our Commitment

As your local electricity distribution company, we take pride in providing safe, reliable electricity distribution to consumers in the urban areas of Arthur, Holstein and Mount Forest.

Our Mission Statement is: *"Wellington North Power Inc. (WNP) shall provide its customers with the most cost effective delivery of electricity safely, reliably and efficiently. This will be done while providing superior customer service and promoting customer education and green initiatives within its service area."*

Our strategic objectives are to:

- Manage a safe and reliable distribution system in an efficient and cost effective manner.
- Provide outstanding customer service.
- Continue to increase shareholder value.
- Meet all regulatory obligations.

2. 2019 Priorities

- Maintain day-to-day activities: System reliability, safety and customer service;
- Promote Health & Safety to protect staff and the general public;
- Complete capital projects adhering to safety regulations with no reported injuries;
- Work with and support stakeholders with encouraging economic growth in our communities;
- Control and manage operating expenses and capital expenditures;
- Encourage Energy Conservation and continue to deliver energy-savings advice to customers;
- Comply with the Ministry of Energy and the energy regulator rules and codes; and
- Keep abreast of activities and speculation in the energy sector.

3. Updates

Business

- WNP is preparing a Cost of Service application for approval of May 1st 2021 rates and a 5-year capital investment plan which is due to be filed with the Ontario Energy Board in the 3rd Quarter of 2020. Preparations include:
 - Launch of the Customer surveys;
 - Past performance data;
 - Operations, Maintenance and Administration cost estimates for 2021; and
 - Preparation of 5 year Capital plan.
- The 2020 Budgets were approved by the Board of Directors in November.
- The 2019 major capital projects were completed in December.

Government:

- In March the government issued a directive to Independent Electricity System Operator (IESO) to move delivery of Conservation Programs under the Conservation First Framework from Local Distribution Companies to the IESO. As a result WNP is wrapping up “open” projects with a requirement to close all carry-over projects by 2021.
- In an effort to improve performance and create efficiencies the government initiated governance changes at the energy regulator, the Ontario Energy Board. Changes at the OEB include:
 - Board of Directors will be responsible for governance and strategic oversight of the OEB, "interfacing" with the Minister and the government. The Board Chair will "be accountable" to the Minister "for ensuring the independence and effectiveness of the OEB's adjudicative process."
 - A CEO to provide executive leadership for all operational and policy aspects of the OEB.
 - Commissioners to take on the adjudicative roles for hearing and determining matters within the OEB's jurisdiction. The Chief Commissioner will assign cases and ensure "the timeliness and dependability of the regulatory process."
- To improve bill transparency, the government initiated changes to the electricity bill effective on November 1st 2019. WNP tested and implemented the necessary bill print changes meeting the required effective date.

4. Scorecard

Wellington North Power Inc. uses a Scorecard as an indicator to measure and monitor monthly performance in the four core areas of:

- a) Financial control - income, revenue and operating expenses;
- b) Reliability and safety - planned and unplanned power outages and events;
- c) Customer Service - telephone answer rate, scheduling of work, new connection rate, billing accuracy;
- d) Conservation - energy savings in our community against a mandated Ministry of Energy set target.

Below is a summary of the key elements of the Scorecard as at (year-to-date):

Indicator	Measure	Variance (YTD Target)	Notes (Summary of variance: Year-to-Date versus 2019 Plan).
Financial Value	Net Income	+40%	Year-to-date income is 40% higher than annual target.
	Revenue	+2%	Year-to-date revenue is 2% above budget.
	Expenses	-1%	Year-to-date operating expenses are 1% below annual budget.
Reliability	Power Outages due to WNP	+1%	No major outages caused by WNP. 1% above WNP's 5-year reliability average target as set by the OEB. This variance is due to: <ul style="list-style-type: none"> Planned pole-line construction work in resulting in multiple outages for Residential customers. [Note: this excludes upstream outages – i.e. outages caused by others that can affect WNP's distribution system.]
Service Quality	Customer Services indices (calls answered, appointments scheduled and completed)		Services indices targets are set by the energy regulator. WNP is performing ahead for each of the measured service indices in 2019.
Energy Conservation	2015 to 2019 Energy Savings	2,875,721 kWh	In March of 2019 the Independent Electricity System Operator (IESO) issued changes to the "Conservation First Framework". Local Distribution Companies, such as WNP, are no longer involved in this initiative and the program delivery is now solely by the IESO. As at March 2019, WNP had achieved 59% of its' 2015-2020 Conservation First Framework target of 5,890,000 kWh of energy savings.
Legend		Green	On plan / ahead of target
		Amber	Slightly behind plan – to monitor closely
		Red	Behind plan – remedial action required

Note: The "Financial Value" amounts shown are unaudited numbers. Audited 2019 values will be available in April 2020.

5. Major Projects for 2019

Project	Scope
Pole Line Projects	Wellington North Power complete a number of pole line replacement projects in Arthur and Mount Forest.
System Access Projects	WNP will continue to work on a number of smaller projects that will facilitate the connection of new customers.
LED Street Lights	Wellington North Power is replacing the existing HPS street light fixtures in Arthur and Mount Forest with energy efficient LED fixtures
Cybersecurity	Third party audit.

6. Outlook

- a) The Affordability Fund Trust (AFT) was launched by the Government in late 2017 with annual provincial funding of \$100 million. This program provides energy efficiency measures and upgrades (LED lights, weather-stripping, and certified energy-efficient appliances) to consumers who are not eligible for other low-income energy conservation programs or are unable to make energy efficient improvements without financial assistance. WNP and its delivery partner, GreenSaver have finalized a contract and are now promoting and delivering AFT to our customers on behalf of the Government. Participation in this program is low with 23 participants to date (up from 19 in the 3rd quarter).
- b) WNP continues to promote and assist customers in applying for the Ontario Energy Support Program (OESP) initiative. The OESP program provides financial assistance to eligible low-income households and seniors in our community. Approximately 12% of WNP's customers are participating in the program.
- c) WNP submitted its application for 2020 rates effective May 1st to the energy regulator, the Ontario Energy Board in November. WNP has responded to a number of questions raised by OEB staff and is expecting its Decision & Rate Order in March 2020.
- d) WNP is preparing for new customer service rules that come into effect in March 2020. The rules were reviewed by the OEB and have been amended to "strengthen protection for electricity and natural gas consumers". Changes include customers will have 20 days (up from 16 days) to pay their bill; customers will receive an "Overdue Notice" if they have not paid their account on the Due Date; and the period for physical disconnection because of non-payment will be 14 days (up from 11 days). The Customer Service team will be testing system modifications that are necessary to cope with the new rules and will inform our customers of the pending changes by social media postings, information on our website and at the service counter.
- e) WNP is initiating planning for the 2020 capital projects which includes a number of pole line rebuilds as well as the purchase of a new bucket truck.
- f) Annual line clearing (tree trimming) activities will begin in the 1st quarter of 2020. WNP maintains a minimum clearance between vegetation and power lines for safety and system reliability.

Should you have any questions or feedback or require further information, please contact Jim Klujber (CEO/President) jklujber@wellingtonnorthpower.com or telephone 519-323-1710.



Spring 2020
1st Quarter

The INFORMANT

CRIME 
STOPPERS
GUELPH WELLINGTON
1-800-222-TIPS (8477)

CORNERSTONE AWARD



| Above: DC Hugh Currie, Secretary Alex Boughen, Chair Deryck West, PC Jennifer Tschanz, Program Coordinator Sarah Bowers-Peter |

The CSGW Cornerstone Award was created to recognize individuals, community organizations or businesses who have demonstrated outstanding support to the CSGW program. This year we have two recipients: Provincial Constable Jennifer Tschanz of Wellington County OPP and Detective Constable Hugh Currie of Guelph Police Service. Awards presented by CSGW Secretary Alex Boughen, Chair Deryck West and CSGW Program Coordinator Sarah Bowers-Peter. Both of these officers have been exemplary in their efforts to deliver the *Educate Parents and Children Together (EPACT)* program to families in Wellington County and the City of Guelph.

CSGW BOARD NEWS

We would like to announce a change in our membership for the Executive roles, effective January 2020.

Deryck West has accepted the position of Chair, Dave Elloway has taken on the Vice-Chair role, Alex Boughen remains as Secretary and Rozanne Ball has taken on the Treasurer role. Congratulations to all!



www.csgw.tips

We say good bye to Rick Beazley who has resigned from the Board, and wish him well. We also want to thank Rick and acknowledge the contributions he made, while he held the position of Chair and as a Director on the CSGW Board.

CRIME STOPPERS MONTH

Recognized annually in January, this year's theme is focused on "Creating Partnerships Against Crime". Two new initiatives are examples of this, that will increase awareness in the community.

WrightHaven Homes of Fergus has worked with CSGW to develop a sign that will be posted at their construction sites throughout Wellington County.

The Township of Guelph Eramosa developed signage, customized for their park and recreational areas, that reminds users that illegal dumping is a crime.

PROGRAM STATISTICS

Since inception from 1988 through February 2019

Total # of Tips	21,297
Arrests	1,561
Charges Laid	4,360
Narcotics Seized	\$27,359,752
Property Recovered	\$10,262,501
Authorized Rewards	\$172,200

UPCOMING EVENTS

MULCH SALE FUNDRAISERS

The first of three separate events will take place on **Saturday April 25th** at 575 Wellington Street W. in **GUELPH**. This will be our second year held at this location in partnership with JL's Home Hardware.

Followed by CSGW's 11th Annual 'stand alone' event on **Saturday, May 2nd** at the CW Community Sportsplex, 550 Belsyde Avenue E. in **FERGUS**.

Our final event will be on **Saturday May 9th**, at 525 Main Street N. in **MOUNT FOREST**. This marks our 5th annual event in partnership with Young's Home Hardware.

*Drive-thru operation, cash & carry,
\$5 per bag of 2cu.ft mulch.*



For times and colour selections specific to each event, check on our website at www.csgw.tips

CSGW BBQ/COUNTY AUCTION



Continue to check our website at www.csgw.tips for date of this year's event. It will be coming up in **June** and will be held at the same location of Parr Auctions, 6866 Hwy 6 (6km north of Fergus). CSGW will be hosting a charity BBQ at the event.

CSGW recognizes this is a time of uncertainty as the Covid-19 situation is constantly changing.

Check on our website for updates of possible cancellations of future scheduled events.

www.csgw.tips

DARREN'S DAY



This was the second year for this event, which was held on Family Day, February 17th. Thank you to everyone who participated and came out for a fun-filled day.

The event raised \$7,765 in donations which will be shared between Minto Minor Sports, Community Improvement and CSGW. The event returns in 2021!

APPRECIATION

CSGW receives support from community members throughout the year in many different ways and we wish to acknowledge that support because without you our program wouldn't exist.

Thank You

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 034-20

**BEING A BY-LAW TO AUTHORIZE A BOUNDARY ROAD
AGREEMENT BETWEEN THE CORPORATION OF THE
TOWNSHIP OF SOUTHGATE AND THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

WHEREAS the Corporation of the Township of Wellington North and the Corporation of the Township of Southgate have agreed to enter into a Boundary Road Agreement.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH** enacts as follows:

1. The Corporation shall enter into a Boundary Road Agreement in substantially the same form as the agreement attached hereto as Schedule A.
2. The Mayor and the Clerk of the Corporation are hereby authorized and directed to sign the said Agreement.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 6TH DAY OF APRIL, 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

Schedule "A" to By-law 2020-025

Boundary Road Agreement

This agreement made in duplicate this 19th day of February, 2020.

Between:

The Corporation of the Township of Wellington North

Hereinafter referred to as "**Wellington North**"

And

The Corporation of the Township of Southgate

Hereinafter referred to as "**Southgate**"

Whereas Sections 20, 29, 29.1 and 52 of the Municipal Act, 2001 (The "Act") make provisions for agreements between adjoining municipalities for the maintenance and repair of any highway or bridge forming the boundary between such municipalities, including the bridges thereon (hereinafter a "Boundary Road"); and

Whereas Boundary Roads exist between the jurisdictions of the Township of Southgate and Township of Wellington North as set out in Schedule 'A'; and

Whereas it is deemed expedient and necessary for each municipality to be responsible for the year-round oversight, maintenance and repair of particular portions of existing Boundary Roads;

Now Therefore in consideration of the mutual covenants set out below with other good and valuable consideration (the receipt of which is acknowledged), the parties hereto agree each with the other as follows:

1. Definitions

Bridge: means a public bridge forming part of a highway on, over or across which a highway passes.

Capital Improvements: All work to be performed that is above and beyond that work required by Routine Maintenance standards or Winter Maintenance standards, including but not limited to items such as road construction, hot mix asphalt, resurfacing and shoulder gravelling associated with this resurfacing, bridge repairs or replacements, and any bridge surface treatment.

Highway: means a common or public highway, any part of which is intended for or used by the public for the passage of vehicles and pedestrians and includes the areas between the lateral property lines thereof.

Level of Service: means the level of service as adopted by the council of the municipality for repair of a highway, as reflected in Schedule B attached hereto, as it may be amended from time to time.

Minimum Maintenance Standards: Shall mean those standards stipulated by Ontario Regulation 239/02 for the maintenance standards of repair for highways under municipal jurisdiction, as they may be amended from time to time.

Roadway: means that part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder.

Routine Maintenance: means those activities completed in the ongoing maintenance and repair of a highway or bridge and as described as follows:

- *Hardtop surface maintenance* includes frost heave repair, base repair, utility cut repair, hot and cold mix patching, shoulder maintenance, surface maintenance including crack sealing, slurry sealing and spray patching, surface sweeping, surface flushing and routine patrolling.
- *Roadside maintenance* includes vegetation management including roadside mowing, weed control, tree planting and removal, tree trimming, sidewalk maintenance, debris collection including debris and leaves, curb and gutter, guiderail and fence maintenance.
- *Stormwater management maintenance* includes roadside ditching, entrance culvert maintenance, maintenance of storm sewers and catch basins and inspections.
- *Structures* includes washing and component repairs for concrete and steel culverts, bridges of all types and pedestrian bridges.
- *Traffic operations* include pavement markings, illumination, signals and signs and safety devices.

Shoulder: means the area adjacent to a roadway, where there is no curb that may be paved or unpaved.

Winter Maintenance: includes snowplowing, combination plowing/ice control, ice control, de-icing, sanding, winging back, snow fencing, snow removal, standby, winter patrol, spring clean-up, sidewalk plowing and de-icing.

Winter Maintenance Season: means the continuous period of time between the second Monday of November and the second Friday of April annually. Each Party agrees that it shall also attend to winter events that occur prior to November the second Monday in November and after the second Friday in April until winter events have subsided at the end of each season. Both Parties acknowledge that the Level of Service stipulated by the parties to be provided during periods falling outside the Winter Maintenance Season will be a lower standard than that which is required by the parties during the Winter Maintenance Season, but that any Level of Service shall always meet the Common Law test of reasonableness.

Non-Winter Maintenance Season: means the continuous period of time between after

the second Friday in April to the second Monday in November annually.

2. Term

The parties agree to provide Winter Maintenance and Routine Maintenance services on those sections of the Boundary Road that they are individually responsible for, as set out in Schedule 'A' for a period of five (5) years commencing on the date this agreement is signed by both parties (the "Term").

The parties agree that this agreement shall automatically renew immediately prior to the expiration of the Term or any extension of the Term for a further five-year period on the same terms and conditions unless either Party provides 180 days' notice in writing of its intention to terminate the agreement at the expiration of the then current Term.

3. Insurance

3.1 Each Party shall at its own expense, obtain and keep in force during the Term of this agreement, insurance satisfactory to the other Party including the following terms and minimum coverage, which limits may be achieved by way of primary and/or umbrella or excess policies, and underwritten by an insurer licensed to do business in the Province of Ontario. Such policies shall include, but not be limited to:

- a) **Municipal General Liability Insurance** on an occurrence basis for an amount of not less than Ten Million Dollars (\$10,000,000.00) including:
 - i) Shall include but not limited to bodily injury, property damage and contractual liability;
 - j) The other Party shall be added as an Additional Insured with respect to the operations of the named insured;
 - ii) Contain a Cross liability and severability of Interest clauses;
 - iii) Policies shall not be invalidated as respect to the interests of the Additional Insured by reason of any breach or violation on any warranties, representations, declarations or conditions;
 - iv) Non-owned automobile coverage with a limit of no less than Ten Million Dollars (\$10,000,000.00);
 - v) Products and completed operations coverage with a limit of not less than Ten Million Dollars (\$10,000,000.00);
 - vi) A thirty-day written notice of cancellation or termination.
- b) **Standard OAP 1 Automobile Liability Insurance** for an amount not less than Ten Million Dollars (\$10,000,000.00) on forms meeting statutory requirements covering all licensed vehicles used in any manner in connection with the performance of the terms of this Agreement.

- c) **Environmental Liability Insurance** subject to limits of not less than Two Million Five Hundred Thousand Dollars (\$2,500,000) inclusive per claim and shall include coverage for but not limited to, bodily injury including death, property damage and remediation costs which are reasonable and necessary to investigate, neutralize, remove, remediate (including associated monitoring) or dispose of soil, surface water, groundwater or other contamination.
- 3.2 Prior to execution of this agreement and upon the placement, renewal, amendment, or extension of all or any part of the insurance, each party shall provide the other party with confirmation of the insurance coverage required by this agreement. Insurance shall apply to the sub-contractor in the same manner as it would to each party to this agreement. Further, it is each party's obligation to ensure that the sub-contractor is aware of these obligations. Each party shall provide to the other party confirmation of the sub-contractor's insurance.
 - 3.3 Both parties agree to immediately notify the other Party of any occurrence, incident or event which may reasonably be expected to expose either Party to material liability of any kind in relation to the Boundary Roads.
 - 3.4 Each Party agrees that if either fails to take out or keep in force any such insurance referred to in this section, or should any such insurance not be approved by either Party, and should either Party not commence and proceed to diligently rectify the situation within forty-eight (48) hours after written notice by either Party, either Party has the right without assuming any obligation in connection therewith, to affect such insurance at the sole cost of either Party. Either Party shall be reimbursed as set out under the terms of this Agreement.

4. Indemnity

Each Party agrees to defend, indemnify and save and hold harmless the other Party from all claims, lawsuits, losses, expenses and costs, or any other liability imposed by statute or common law in any way connected to or in any way arising out of any actual or alleged breach, default or neglect of duty in respect of the winter maintenance and routine maintenance of the road sections for which they are responsible for, as referred to in this agreement.

5. Notice of Claim

In the event that either party receives a Statement of Claim, notice of claim or other information regarding a pending or possible claim by a third party with respect to liability for failure to keep the Road in repair or for damages or injuries sustained relating thereto such party shall immediately notify and provide to the other party such claim or notice of claim.

6. Maintenance and Repair of Highways – Scope of Work

- 6.1 The Municipalities hereby covenant and agree one to the other, to:
 - a) Undertake all Winter Maintenance activities during each Winter Maintenance Season throughout the Term of the Agreement.

- b) In addition to the requirements set out in section 6.1a), attend to winter events that occur prior to November 15th and After April 1st until winter events have subsided at the end of each season throughout the Term of the Agreement. Both parties acknowledge that the level of service provided outside of the Winter Maintenance Season may be at a lower level than during the Winter Maintenance Season, but that it shall meet the minimum maintenance standards set forth in regulations made by the Minister of Transportation as contemplated in Section 44(4) of the Act (the "Minimum Maintenance Standards for Municipal Highways") where such standards apply and in the event there is no applicable Maintenance Standard, it shall meet the standard of what is reasonable in the circumstances.
 - c) To maintain and keep in good repair, any required Routine Maintenance during winter operations those highways listed in Schedule 'A' by meeting or exceeding the "Minimum Maintenance Standards for Municipal Roads" for the whole width of those highways listed.
 - d) To be responsible for all removal of snow beyond the width of the road and shoulders if required.
 - e) To be responsible to provide snow blowing services requirement within the right of way, if deemed necessary by one of the parties.
 - f) To be responsible for drainage maintenance, including the clearing of ditches, curbs and gutters, catch basins and storm drains.
 - g) To be responsible for the surface maintenance, including the repair of potholes, cracks and depressions and shoulder gravelling.
 - h) To be responsible for all routine patrolling and maintenance activities throughout the entire Term of this Agreement. Routine maintenance shall be provided at service levels compliant with the Minimum Maintenance Standards set forth in Ontario Regulation 239/02 of the Act.
 - i) To be responsible for any and all traffic signal devices at the intersections.
- 6.2 Location and Work to be Completed by each Party – The map attached hereto as Schedule 'A' indicates the location of the Boundary Road. Both parties acknowledge their road section responsibilities as per Schedule 'A'.

7. Capital Costs

- 7.1 Subject to the further terms set out in this section, each municipality shall be responsible for one-half of any and all Capital Improvements on the Boundary Roads.
- 7.2 Prior to either Party completing any capital improvements each Party will identify the proposed Capital Improvement work to the other Party.
- 7.3 No new construction or major maintenance work (as distinguished from routine

maintenance) of any kind on highways and bridges shall commence or be charged by one Party to this agreement to the other unless such construction or major maintenance work has first been approved by the Councils of both municipalities and included in their respective capital budgets for the year that the work is to commence.

- 7.4 If both parties agree that capital work is required, they will mutually agree upon how the work will be completed and the timing of such work to be completed.
- 7.5 Except in the case of emergencies, each Party shall notify the other Party at least two years in advance of any such capital improvement work proposed and the extent and cost of the capital improvement work shall be mutually agreed upon prior to proceeding with the work.
- 7.6 The Party who administers the work as determined in Section 7.4 shall invoice the other Party for one half of the capital cost no later than the 31st day of December in the year in which the work was completed. Payment of the invoice shall be made no later than thirty (30) days from receipt of the invoice.

8. Maintenance and Repair of Bridges

Both Parties hereby mutually acknowledge and agree that at the time of this agreement there are no common bridges shared with Wellington North and Southgate.

9. Annual Review and Planning

Each year throughout the Term of the Agreement, after April 15th and not later than June 30th, the parties will meet to discuss any issues arising from this Agreement, including but not limited to the previous year's work and will identify and plan works for the upcoming year(s) as the case may be.

10. Payment

- 10.1 Wellington North and Southgate shall share equally all capital expenses connected with any new construction or major maintenance work (as distinguished from routine maintenance) carried out for all highways listed in Schedule 'A'.
- 10.2 Each Party will invoice the other as necessary for its share of the expenditures related to new construction or major maintenance work carried out for all highways listed in Schedule 'A' and as determined in accordance with paragraph 3 below of this agreement and the Party being invoiced shall pay the amount invoiced within thirty (30) days of receipt of such invoice.

11. Entrance Permits

Entrance Permits on Boundary Roads shall be processed by the municipality in which the land requiring the permit is located in consultation with the other municipality as to road safety conditions.

12. Notice

Any notice to be given under this Agreement shall be sufficiently given if delivered or if sent by prepaid first-class mail and addressed to:

The Clerk's Office
The Corporation of the Township of Southgate
185667 Grey Road 9
Dundalk, ON N0C 1B0

And to:

The Clerk's Office
The Corporation of the Township of Wellington North
PO Box 125
7490 Sideroad 7 W
Kenilworth, ON N0G 2E0

Receipt of notice shall be deemed on the earlier of the date of deliver or five (5) days following the date of mailing of the notice.

13. Arbitration

- 13.1 In the event of any dispute arising between the parties hereto relating to any matter which is the subject of this Agreement and cannot be settled within ninety (90) days, then the dispute will be submitted to arbitration by notice given by either Party to the other.
- 13.2 Upon such notice being given, the dispute shall be determined by the award of three arbitrators or a majority of them, one to be named by each Party within thirty (30) days of such giving notice and the third to be selected by these two arbitrators within seven (7) days after both have been nominated.
- 13.3 If either Party neglects or refused to name its arbitrator within the time specified or to proceed with the arbitration, the arbitrator named by the other Party shall proceed with the arbitration.
- 13.4 The arbitrators shall have all the powers given by the Arbitration Act of Ontario and may at any time proceed in such manner as they may see fit on such notice as them deem reasonable in the absence of either Party if such Party fails to attend.
- 13.5 Each Party shall pay its own costs and shall share equally in the costs of the arbitration.
- 13.6 The cost of the arbitrators is not limited to those set forth under the Arbitration Act of Ontario and the arbitrators shall be able to charge their usual professional charges.

14. General

Notwithstanding anything in this agreement, neither Party shall be in default with respect to the performance of any of the terms of this agreement if any non-

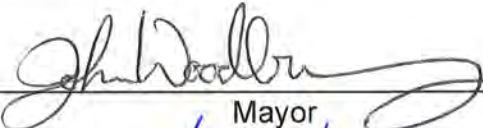
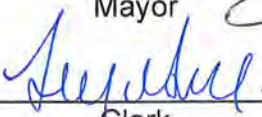
performance is due to any force majeure, strike, lock-out, labour dispute, civil commotion, act of God, government regulations or controls, inability to obtain any material or service or any cause beyond the reasonable control of the Party.

The rights and liabilities of the parties shall enure to the benefit of and be binding upon the parties and their respective successors and approved assigns.

If any provision, clause or part of this agreement or the application of this agreement under certain circumstances, is held by a court or tribunal of competent jurisdiction to be invalid, the remainder of the agreement, or the application of that provision, clause or part under other circumstances shall not be affected.

In Witness Whereof the Corporate Seals of each of the parties hereto have been affixed duly attested by the respective officers authorized in that behalf.


The Corporation of the Township of Southgate

Per  Mayor
 Per  Clerk

The Corporation of the Township of Wellington North

Per _____ Mayor
 Per _____ Clerk

CERTIFIED TO BE A TRUE & CORRECT COPY


 Clerk-
 Township of Southgate.

Schedule 'A' to the Boundary Road Agreement

Part 'A' Southgate Responsibilities

The Township of Southgate agrees to operate, maintain, renew, insure and administer for **routine and winter maintenance**:

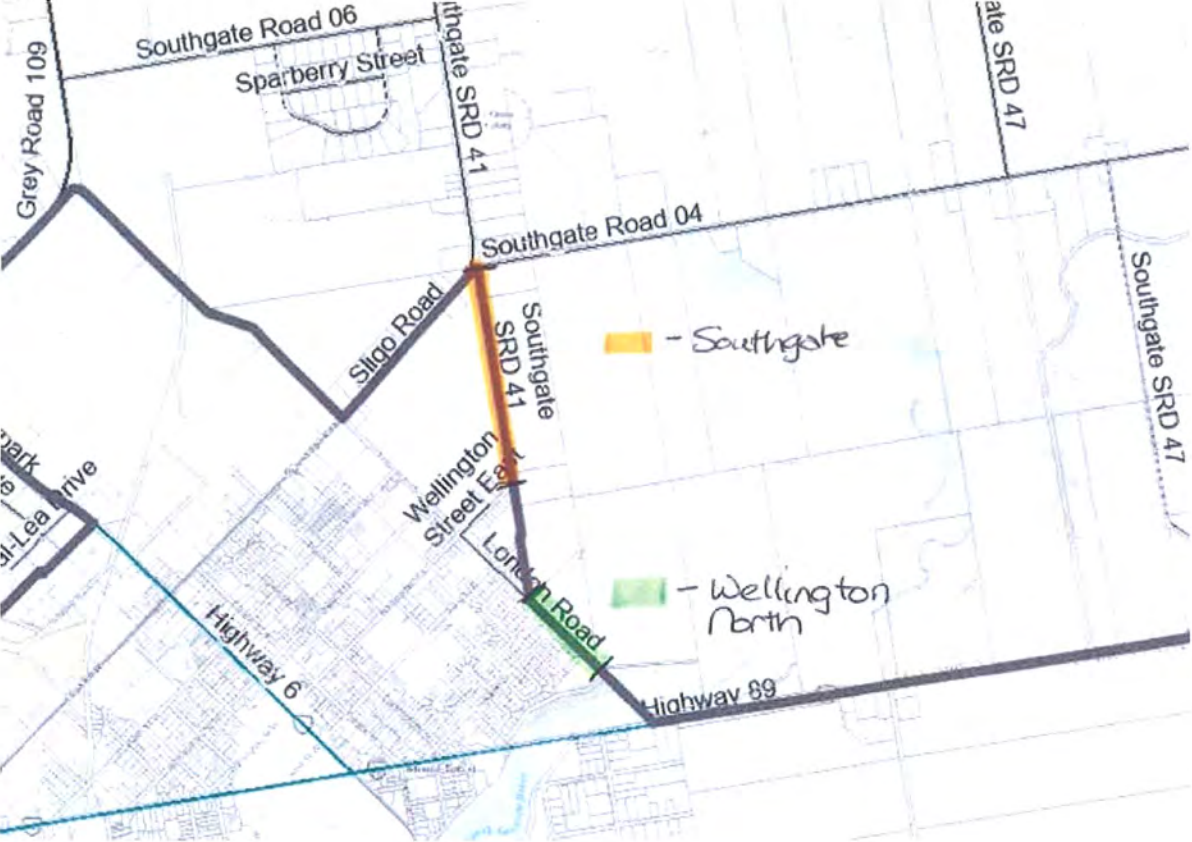
Road Section	Maint. Class-ification	Southgate Road ID	Wellington North Road ID
<p>A portion of the Boundary Highway between these Townships of Wellington North and Southgate known Southgate Sideroad 41, extending from Southgate Road 04 to the intersection of Wellington Street East.</p> <p>Covering a total distance of 0.9 kms</p> <p>This section of road is a No Winter Maintenance Road</p>	4 & 6	486; 487	N/A

Part 'B' Wellington North Responsibilities

The Township of Wellington North agrees to operate, maintain, renew, insure and administer for **routine and winter maintenance**:

Road Section	Maint. Class-ification	Southgate Road ID	Wellington North Road ID
<p>A portion of the Boundary Highway between these Townships of Wellington North and Southgate known as London Road, from the intersection of Owen Road going south to the dead end of London Road.</p> <p>Covering a total distance of 0.3 kms.</p>	5	576; 577; 578	N/A

Boundary Road Agreement
Map



**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 035-20

**BEING A BY-LAW TO AMEND BY-LAW 119-19 BEING A BY-LAW
TO ADOPT A SEWAGE ALLOCATION POLICY FOR THE
TOWNSHIP OF WELLINGTON NORTH**

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. THAT Schedule A in By-law No. 119-19 be replaced with Schedule A attached hereto.
2. THAT this by-law shall come into force on and take effect upon its final passing.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 6TH DAY OF APRIL, 2020***

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0
www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

041

Plan to
Simply Explore.
www.simplyexplore.ca

SEWAGE ALLOCATION POLICY

DEPARTMENT	Operations	POLICY NUMBER	012-19
EFFECTIVE DATE	2020-03-23	LEGISLATIVE AUTHORITY	Municipal Act, 2001
APPROVED BY:	By-law 27/92 (Village Arthur); By-law 89-05 (Village Arthur); By-law 90-05 (Wellington North) repealed by By-law 119-19 By-law 119-19 amended by By-law 032-20		

PURPOSE

Sewage allocation is an important, necessary, component of the development process in that it allows the Township to control and authorize connections to its sanitary collection systems, which convey sewage to its wastewater treatment facilities. The raw sewage input into wastewater treatment facilities heavily regulated by the Ministry of the Environment. The discharge from wastewater treatment facilities is returned to the environment, minimizing our footprint on nature, and ensuring sustainability.

As the Township's ability to treat wastewater is finite and valuable, it is important that Township Council and staff have an equitable, fair and transparent process to award sewage allocations, giving appropriate consideration to many important factors.

DEFINITIONS

"Infill lot" means a development or building, which will connect to existing municipal road, water, storm and sanitary infrastructure therefore making better use of this infrastructure. Furthermore an "infill lot" can be an existing lot or lot created by severance.

"Sewage allocation" means sanitary sewer allotment for the purpose of this policy, typically specified as a "per unit" allotment.

SCOPE

Any development which meets all the following criteria shall require the allocation of sewage units pursuant to this policy:

- The development is proposed to be located within the serviced areas of the Township, as defined by the County Official Plan;
- The development is required or proposed to be serviced by means of connection to the Township's sanitary collection systems;
- The development requires approval(s) under the Planning Act or Condominium Act other

than a minor variance and/or removal of a Holding provision; and

- d. The development requires more than three single detached equivalents (SDE) of capacity, as determined by the Township at their sole discretion.

PROCEDURE

1. Annual calculations will be undertaken by the Township in accordance with the Ministry of Environment Procedure: D-5-1: Calculating and Reporting Uncommitted Reserve Capacity at Sewage and Water Treatment Plants to determine the amount of sewage capacity available for each wastewater treatment facility and will be reported to Township Council. This calculation will determine if there remains any uncommitted sewage allocation for each wastewater treatment facility. Township Council reserves the right to retain any sewage allocations it deems necessary.
2. Requests for sewage allocation units will only be considered by Council once the development has achieved draft plan approval or site plan agreement or subdivision agreement or development agreement or similar approvals.
3. A proponent shall file a request, in writing, with the Township Clerk, for consideration by Council as set-out in the application attached Schedule A. The guideline is that applications should be submitted approximately one year prior to construction.
4. Each request will be evaluated by staff against the criteria outlined in this policy, the details of which will be presented to Council in the form of a staff report.
5. Council will consider all requests received in a given year at a meeting in April each year evaluating each project's merit in light of the sewage allocation available.
6. Council will grant up to 15% of the uncommitted sewage allocations per year and the Building Department will be granted 20 units of the uncommitted sewage allocations, per system, per year for infill lots. Depending on infill lot activity the Building Department could request additional allocations from Council by staff report.

On achieving substantial completion of Phase 1 upgrade to the Arthur Wastewater Treatment Plant (WWTP), at the sole discretion of Township Council, the following sewage allocation units will be committed:

CURRENT DEVELOPMENT - ARTHUR						
DEVELOPMENT	LOCATION	SINGLES	SEMIS	TOWNS	APARTMENTS	TOTAL
Eastridge Landing PH 3	Schmidt St	37	38	28	0	103
Forest View Estates	Domville St	10	8	8	24	50
Seawaves Homes	Gordon St	0	0	37	0	37
TOTAL		47	46	73	24	190

In the absence of the owners/developers of the above mentioned projects obtaining building permits within three years of substantial completion of the Arthur WWTP, their committed sewage allocations will become uncommitted and subject to the allocation method described in this policy.

7. Following Council's approval, the proponent(s) must execute a sewage allocation agreement with the Township within four months of Council's resolution date.
8. Following the execution of the sewage allocation agreement the project or project phase will be deemed to have received a "provisional" sewage allocation.
9. Subject to the terms of the sewage allocation agreement, sewage units of proponents who do not meet the terms of the agreement will be returned to the general pool of available uncommitted sewage allocations.
10. Each sewage allocation agreement shall be drafted on a case by case basis to the satisfaction of the Township Engineer, Township Solicitor, staff and Council. Subject to any special considerations, a sewage allocation agreement shall deal with the following matters, at a minimum:
 - a. The number of sewage allocations provisionally allocated to the proposed development;
 - b. The period of time for which capacity has been provisionally allocated;
 - c. Provisions for the expiry of provisional allocation of capacity;
 - d. Provisions for the extension of provisional allocation of capacity;
 - e. Any payments or works required by the Township in respect of the provisional allocation of capacity; and
 - f. Any other matters, conditions or limitations that staff, Council or the Town's professional advisors deem necessary.
11. Subject to the provisions of any sewage allocation agreement, the transfer of capacity shall not be permitted without the written consent of the Township. This restriction shall apply equally to capacity that has been provisionally allocated as to capacity that has been allocated finally.
12. Land zoned Industrial, Commercial or Institutional (ICI) do not require sewage allocations in order to obtain a building permit unless the development is considered "wet" by the Township. In cases where "wet" ICI development is proposed the proponent's Engineer must provide an analysis of expected sewage flows to the satisfaction of the Township for the purpose of assessing the amount of needed sewage allocation. Furthermore, "wet" ICI development will only be permitted if the appropriate amount of sewage allocation is available for commitment.

PRIORITY CONSIDERATIONS

Staff will use the following to evaluate each application towards providing a score for Council's consideration. That said, final allocation remains at Township Council's sole discretion.

Consideration	Available Points
Built Boundary (Arthur or Mount Forest) No Yes	0 2
Central Intensification Corridor No Yes	0 2
Ministry of Environmental Approvals (Environmental Compliance Approval) No Yes	0 5
Capital Contribution by Developer No Yes	0 5
Existing Sanitary Infrastructure Connects to Existing Sanitary Main Minor Extension (<25m) to Existing Sanitary Main Major Extension (>25m) to Existing Sanitary Main	10 5 3
Purpose Built Rental Housing No Yes	0 5
Community Growth Plan (CGP) Non-Consistent Consistent with Some of CGP Consistent with Multiple Aspects of CGP	0 3 5
Unit Density - Project Meets Official Plan Density Targets No Yes	0 3
Consistent with Municipal Servicing Standards and Servicing Master Plan No Yes	0 2
Construction Starts in Next 18-Months Unlikely Somewhat Likely Very Likely	0 5 10

SCHEDULE A
APPLICATION FOR SEWAGE ALLOCATION

DATE			
APPLICANT			
ADDRESS			
PHONE		EMAIL ADDRESS	

DEVELOPER			
ADDRESS			
HOME PHONE		EMAIL ADDRESS	

PROJECT NAME			
ROLL #			
STREET			
LEGAL DESCRIPTION			
# OF ALLOCATIONS			
PROJECT DESCRIPTION			

Applications will only be processed by staff if the applicant can answer "YES" to the following statement.

Project has a draft plan of subdivision, site plan agreement, development agreement, subdivision agreement or similar approvals.

☐ YES

☐ NO

Furthermore I / we wish Township Council to consider the following when evaluating this application:

☐ Project is located within the built boundary of Arthur or Mount Forest as described within the Township's Development Charges By-Law.

☐ Project is located within the central intensification corridor of Arthur or Mount Forest as described within the Township's Development Charges By-Law.

☐ Project has a Ministry of Environment Approvals (Environmental Compliance Certificate).

- ☐ Project will see a capital contribution for Municipal Infrastructure (roads, water, storm or sanitary).
- ☐ Project will utilize existing sanitary infrastructure.
- ☐ Project meets the unit density required by current planning policy.
- ☐ Project includes the building of purpose built rental.
- ☐ Project includes provisions that are consistent with the Township's Community Growth Plan:
- ☐ Project design will be consistent with the Township's Municipal Servicing Standards and Servicing Master Plan(s).
- ☐ Project will see construction commence within the next calendar year.

Proponent agrees that sewage allocations will be issued by Township Council, at their sole discretion, consistent with the process established by Policy 012-19. Furthermore, Township of Wellington North acknowledges that no policy can be completely exhaustive in dealing with all the factors regarding the servicing of any particular lot. In the event that there are factors that are not allowed for in this policy, as enunciated, application may be made to Council for consideration.

Personal information collected by the Township of Wellington North under the authority of the Municipal Act is for the purpose of administering the Township's sewage allocation distribution. Any questions can be directed to the Director of Legislative Services/Clerk at 519-848-3620 ext. 4227

SIGNATURE:

DATED:

PRINT NAME:

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 036-20

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
APRIL 6, 2020**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on April 6, 2020 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 6TH DAY OF APRIL, 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK