

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
FEBRUARY 10, 2020 @ 2:00 P.M.
CLOSED SESSION @ 1:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER – Mayor Lennox

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the February 10, 2020 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ____:____ pm that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (e) *litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;*

1. **REPORTS**

- a. Verbal report of Fire Chief Guilbault regarding pending charges under the Fire Protection and Prevention Act

2. **REVIEW OF CLOSED SESSION MINUTES**

- January 13, 2020

3. **RISE AND REPORT FROM CLOSED MEETING SESSION**

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ____;____.

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the verbal report of Fire Chief Guilbault regarding pending charges under the Fire Protection and Prevention Act;
AND FURTHER THAT Council approve the confidential direction to staff.*

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the January 13, 2020 Council meeting.

O ' CANADA

COUNTY COUNCIL UPDATE

Campbell Cork, County of Wellington Councillor, Ward 3

PRESENTATIONS

- a. Dale Small, Economic Development Officer, Wellington North
Raymond Soucy, Executive Director, Centre Wellington Community Foundation
Kathie Butcher, Board Member, Centre Wellington Community Foundation
 - Community Foundation cheque presentation
- b. Maitland Valley Conservation Authority 001
Phil Beard, General Manager/Secretary-Treasurer
Dave Turton, Chair
 - 2020 Priorities & Budget
- c. Grand River Conservation Authority 022
Sonja Radoja, Manager of Corporate Services
Lisa Stocco, Manager of Communications
 - 2020 Draft Budget

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of February 10, 2020 for the purpose of holding a Public Meeting under the Planning Act:

- *Earl and Laura Bowman – Minor Variance*
- *2574574 Ontario Inc. (Brad Wilson) – Zoning Amendment*

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the February 10, 2020 Regular Meeting of Council.

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law No. 019-20 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part of Park Lot 4, South of Durham and East of Main Street, Plan of Town of Mount Forest -2574574 Ontario Inc. – Brad Wilson) 056

Recommendation:

THAT By-law No. 019-20 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part of Park Lot 4, South of Durham and East of Main Street, Plan of Town of Mount Forest -2574574 Ontario Inc. – Brad Wilson)

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Regular Meeting of Council, January 27, 2020 060

Recommendation:

THAT the minutes of the Regular Meeting of Council held on January 27, 2020 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

ITEMS FOR CONSIDERATION

1. MINUTES
 - a. Maitland Source Protection Authority Meeting #3/19, September 18, 2019 070

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Source Protection Authority Meeting #3/19 held on September 18, 2019.

- b. Maitland Valley Conservation Authority General Membership Meeting #11/19, January 8, 2020 072

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority General Membership Meeting #11/19 held on January 8, 2020.

- c. Arthur & District Chamber of Commerce Directors Meeting, January 14, 2020 076

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur & District Chamber of Commerce Directors Meeting held on January 14, 2020.

- d. Grand River Conservation Authority Summary of the General Membership Meeting – January 24, 2020 080

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority Summary of the General Membership Meeting held on January 24, 2020.

- e. Mount Forest Business Improvement Association, January 28, 2020 081

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association meeting held on January 28, 2020.

2. PLANNING

- a. Report DC2020-004, Consent Application B96-19 (Upper Grand District School Board) 084

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive Report DC2020-004 being a report on Consent Application (Easement) B96-19 known as Part Park Lot 7, n/s Durham St, w/s Main St in the town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B96-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- b. Report DC2020-005, Consent Application B97-19 (Upper Grand District School Board) 088

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report DC2020-005 being a report on Consent Application (Easement) B97-19 known as Part Park Lot 7, n/s Durham St, w/s Main St in the town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B97-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

c. Report DC2020-006, Consent Application B98-19 (Trevor Roberts Auto Repair)

092

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report DC2020-006 being a report on Consent Application (Severance) B98-19 known as Part Lots 6 & 9, Carroll's Survey, Part Park Lot 2, South Side of Smith St., Crown Survey in the Village of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B98-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000/lot or part lot created, in 2020);*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner satisfy the local municipality with respect to water and sanitary sewer servicing;*
- *THAT the Owner satisfy the local municipality with respect to establishing an easement for the existing storm sewer;*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

d. Report DC2020-007, Consent Application B100-19 (All Treat Farms Ltd.)

096

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report DC2020-007 being a report on Consent Application (Lot Line Adjustment) B100-19 known as Part Lots 8 & 9 Concession 19 former geographic Township of Peel.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B100-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

e. Report DC2020-008, Consent Application B101-19 (Corey & Anne Stickney)

100

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive DC Report 2020-008 being a report on Consent Application (Lot Line Adjustment) B101-19 known as Part Lots 8 & 9 Concession 19 former geographic Township of Peel.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B101-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the existing structures on the severed lands be removed to the satisfaction of the local municipality.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

f. Report DC2020-009, Consent Application B1-20 (Darryl & Anita Burnett Ltd.)

104

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive DC Report 2020-009 being a report on Consent Application (Severance) B1-20 known as Part Lot 16 Concession 1, former geographic Township of West Luther.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B1-20 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000/lot or part lot created, in 2020);*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the owner enter into an agreement apportioning future maintenance costs on West Luther Drain 5 & 8 (Densmore Drain) and West Luther Drain 9; and*

- *THAT the owner shall provide a \$1,000.00 deposit to cover the cost of the re-apportionment of the above mentioned drains.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- g. Planning Report, dated February 4, 2020, from Michelle Innocente, Senior Planner – Recommendation Report regarding Redline Revision Draft Plan of Subdivision – 23T-18004, London Road North, Mount Forest 108

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the Planning Report, dated February 4, 2020, from Michelle Innocente, Senior Planner – Recommendation Report regarding Redline Revision Draft Plan of Subdivision – 23T-18004, London Road North, Mount Forest;

AND FURTHER THAT Council support the redline revised draft plan of subdivision and related conditions of draft plan approval for 23T-18004.

AND FURTHER THAT staff update the subdivision agreement to reflect the revision between the municipality and the Owners of the proposed subdivision for Council's consideration, and

FURTHER THAT staff advise the County's Director of Planning and Development of the Townships decision.

3. FIRE

- a. Wellington North Fire Services, Communique #75, January 2020 118

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communique #75, January 2020.

4. FINANCE

- a. Cheque Distribution Report, February 4, 2020 123

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated February 4, 2020.

5. ECONOMIC DEVELOPMENT

- a. Report EDO 2020-002 Wellington North Community Fund 126

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive Report EDO 2020-002 being a report on the Wellington North Community Fund and Wellington North Youth Fund.

- b. January 29, 2020 Arthur Business Improvement Association Information Session Presentation 130

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the January 29, 2020 Arthur Business Improvement Association Information Session Presentation.

6. OPERATIONS

- a. Report OPS 2020-004 being a report on the Mount Forest Wastewater Treatment Plant Upgrade Project 143

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-004 being a report on the Mount Forest Wastewater Treatment Plant upgrade project;

AND FURTHER THAT Council award the contract for Mount Forest Wastewater Treatment Plant Scada Upgrade to T&T Power Group, formerly Hollen Controls Limited, for \$212,600 plus applicable taxes, waiving the requirement for a competitive procurement process;

AND FURTHER THAT Council award the contract for the upgrade of the Township's drinking water Scada Computer's to Windows 10 to T&T Power Group for \$43,815.75 plus applicable taxes, waiving the requirement for a competitive process.

- b. Report OPS 2020-006 being a report on the purchase of a new rural plow truck 145

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-006 being a report on the 2020 procurement of a plow truck be received;

AND FURTHER THAT the Township of Wellington North award the supply of the 2020 plow truck to Viking Cives Ltd at a cost of \$279,750 plus applicable taxes, waiving the requirement for a competitive process;

AND FURTHER THAT the \$4,673.60 difference between the net purchase price and the 2020 approved capital budget of \$280,000.00 be funded from reserve funds.

- c. Report OPS 2020-007 being a report on the Township's 2019 Drinking Water Systems Annual and Summary Report 148

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive, accept and approve Report OPS 2020-007 being a consolidated report on the Township's 2019 drinking water systems annual and summary report.

AND FURTHER THAT the Council directs staff to submit the approved report to the applicable agencies and make the report available to the public.

- d. Report OPS 2020-008 being a report on the Township's Year-to-Date Wastewater Treatment Plant Flows 186

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-008 being a report on the Township's year-to-date wastewater treatment plant flows.

- e. Report OPS 2020-009 being a report on the purchase of a used Street Sweeper 190

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-009 being a report on the purchase of a used street sweeper;

AND FURTHER THAT the Township of Wellington North award the supply of a 2017 street sweeper to FST Canada Inc. O/A Joe Johnson Equipment at a cost of \$260,000 plus applicable taxes, waiving the requirement for a competitive procurement process;

AND FURTHER THAT the \$14,576.00 difference between the net purchase price and the 2020 approved capital budget of \$250,000.00 be funded from reserve funds.

7. ADMINISTRATION

- a. Report JHSC 2020-01 being the 2019 Annual Report on the Activities of the Wellington North Joint Health & Safety Committee 193

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report JHSC 2020-001 being the 2019 annual report on the activities of the Wellington North Joint Health and Safety Committee

- b. Report CLK 2020-005 report on amendment to business licensing by-law to set out retail cannabis stores prohibition zones. 197

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive for information Report CLK 2020-005 being a report on an amendment to the Business Licensing By-Law No. 058-16 to set out retail cannabis stores prohibition zones.

AND FURTHER THAT the Mayor and Clerk be authorized to sign the amending by-law.

8. COUNCIL

- a. Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection release dated January 22, 2020 regarding Source Protection Plan – Section 36 Workplan Approved! 199

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection release dated January 22, 2020 regarding Source Protection Plan – Section 36 Workplan Approved!

- b. Lake Erie Source Protection Region correspondence dated January 14, 2020 regarding support for actions to address over-application of winter maintenance chemicals to protect sources of municipal drinking water 205

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Lake Erie Source Protection Region correspondence dated January 14, 2020 regarding support for actions to address over-application of winter maintenance chemicals to protect sources of municipal drinking water.

- c. Janet Harrop, President, Wellington Federation of Agriculture, correspondence dated February 5, 2020, request support for Bill 156, *Security from Trespass and Protecting Food Safety Act* 225

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive correspondence, dated February 5, 2020, from Janet Harrop, President, Wellington Federation of Agriculture requesting support for Bill 156, Security from Trespass and Protecting Food Safety Act;

AND FURTHER THAT the Council of the Township of Wellington North show support for Bill 156 by sending a letter of support to Ontario's Minister of Agriculture, Food and Rural Affairs, the Honourable Ernie Hardeman.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items for Consideration on the February 10, 2020 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- Recreation, Parks and Leisure Committee
- North Wellington Health Care Corporation – Louise Marshall Hospital
- Lynes Blacksmith Shop Committee
- Wellington North Safe Communities Committee
- Upper Grand Trailway Wellington Sub Committee
- Wellington North Power
- Mount Forest Homecoming Committee (inactive)

Councillor Burke (Ward 2):

- Mount Forest Aquatic Ad Hoc Advisory Committee
- Wellington North Wellness & Team Building Committee
- Mount Forest Business Improvement Area

Councillor Hern (Ward 3):

- Wellington North Cultural Roundtable
- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur BMX/Skateboard Park Advisory Committee
- EarlyON Child and Family Services Committee

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Upper Grand Trailway Wellington Sub Committee

Mayor Lennox

- Wellington North Power Inc.
- Ex Officio on all committees

BY-LAWS

- | | |
|---|-----|
| a. By-law Number 016-20 being a by-law to amend By-law Number 058-16 being a by-law to establish business licensing regulations related to business licensing in the Township of Wellington North | 228 |
| b. By-law Number 017-20 being a by-law to provide for the repair of Drain No. 19, Brubacher | 232 |
| c. By-law Number 018-20 being a by-law to amend By-law 112-19 being a by-law to establish the fees and charges for various services provided by the municipality | 235 |

- d. By-law Number 020-20 being a by-law to authorize the execution of an agreement between Centre Wellington Community Foundation and The Corporation of the Township of Wellington North – Wellington North Community Fund Endowed Agreement 236
- e. By-law Number 021-20 being a by-law to authorize the execution of an agreement between Centre Wellington Community Foundation and The Corporation of the Township of Wellington North – Wellington North Youth Community Fund Endowed Agreement 240

Recommendation:

THAT By-law Number 016-20, 017-20, 018-20, 020-20 and 021-20 be read a First, Second and Third time and enacted.

CULTURAL MOMENT

- Celebrating Our Lady of Lourdes Grotto 244

CONFIRMING BY-LAW NUMBER 022-20

245

Recommendation:

THAT By-law Number 022-20 being a By-law to Confirm the Proceedings of the Council of The Corporation of the Township of Wellington North at its Regular Meeting held on February 10, 2020 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of February 10, 2020 be adjourned at ____:____.pm.

MEETINGS, NOTICES, ANNOUNCEMENTS

Arthur & District Chamber of Commerce Directors Meeting	February 11, 2020	5:30 p.m.
Mount Forest District Chamber of Commerce Directors Meeting	February 11, 2020	7:00 p.m.
Mayor's Charity Bonspiel	February 13, 2020	
Maitland Valley Conservation Authority AGM	February 19, 2020	2:00 p.m.
Volunteer Engagement Focus Group, Arthur	February 19, 2020	5:30 p.m. – 7:00 p.m.
Wellington North Cultural Roundtable Committee	February 20, 2020	12:00 p.m.
Volunteer Engagement Focus Group, Kenilworth	February 20, 2020	1:00 p.m. – 2:30 p.m.
Volunteer Engagement Focus Group, Mount Forest	February 20, 2020	5:30 p.m. – 7:00 p.m.
OGRA Conference	February 23 – 26, 2020	
Regular Council Meeting	February 24, 2020	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

2020 Priorities & Budget



Doing Important Things Well

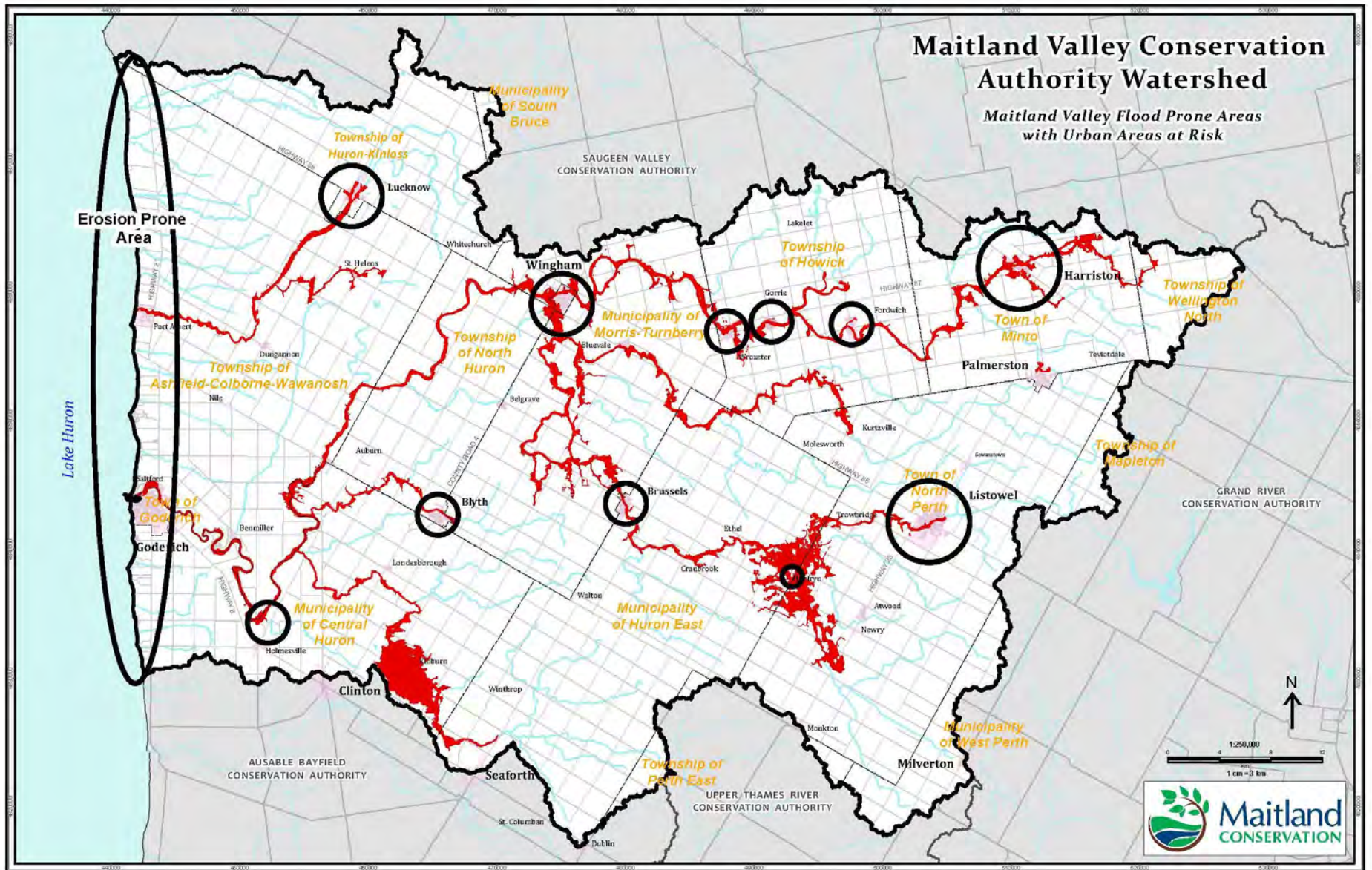
002

Public safety

Stewardship

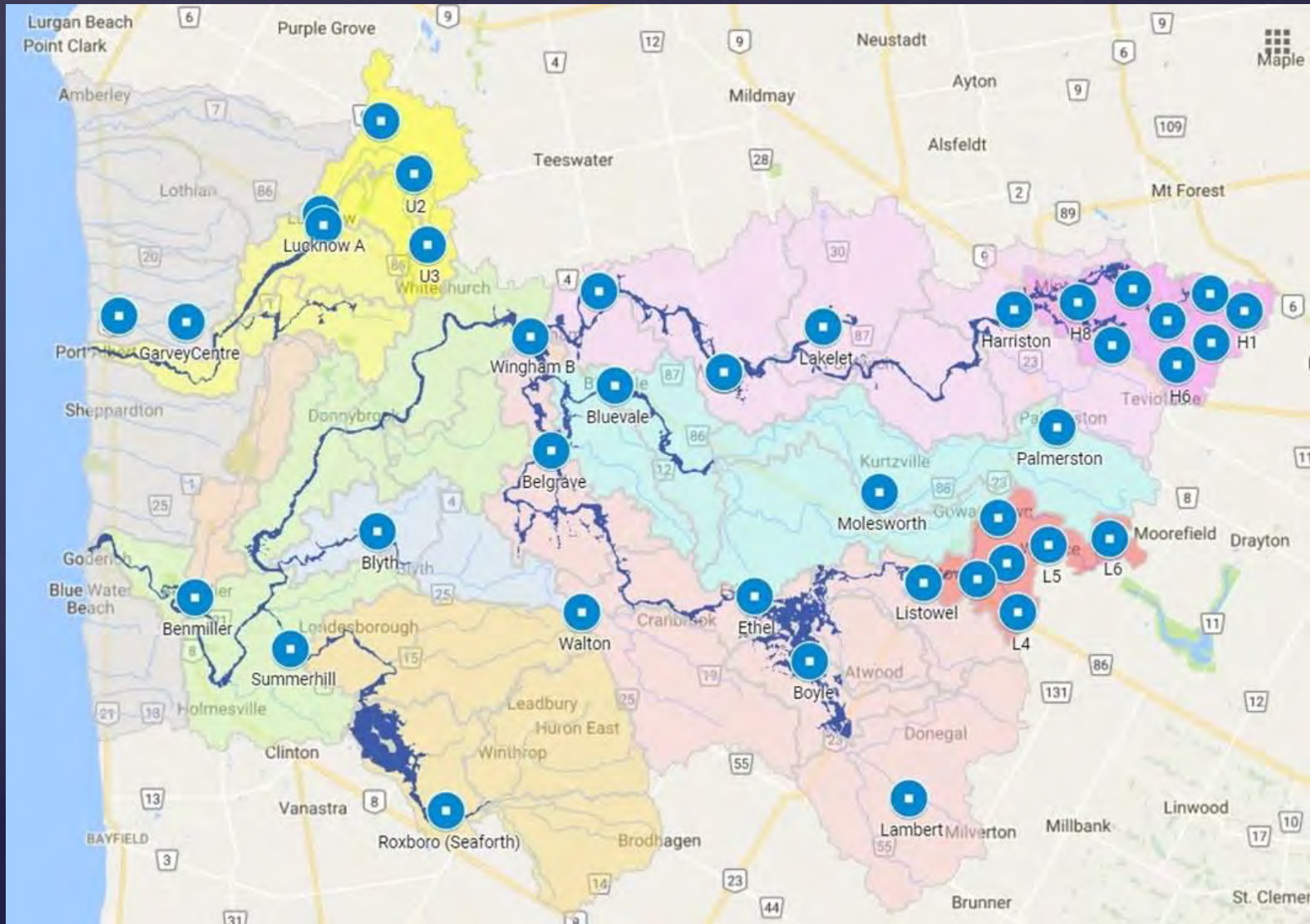
Setting an Example

Flood & Erosion Safety





Flood Forecasting & Warning





Watershed Stewardship



Restore Flood Plains & River Vallies

008



Rural Storm Water Management ⁰⁰⁹



Cover Crops



Wellington & Huron Clean Water Projects

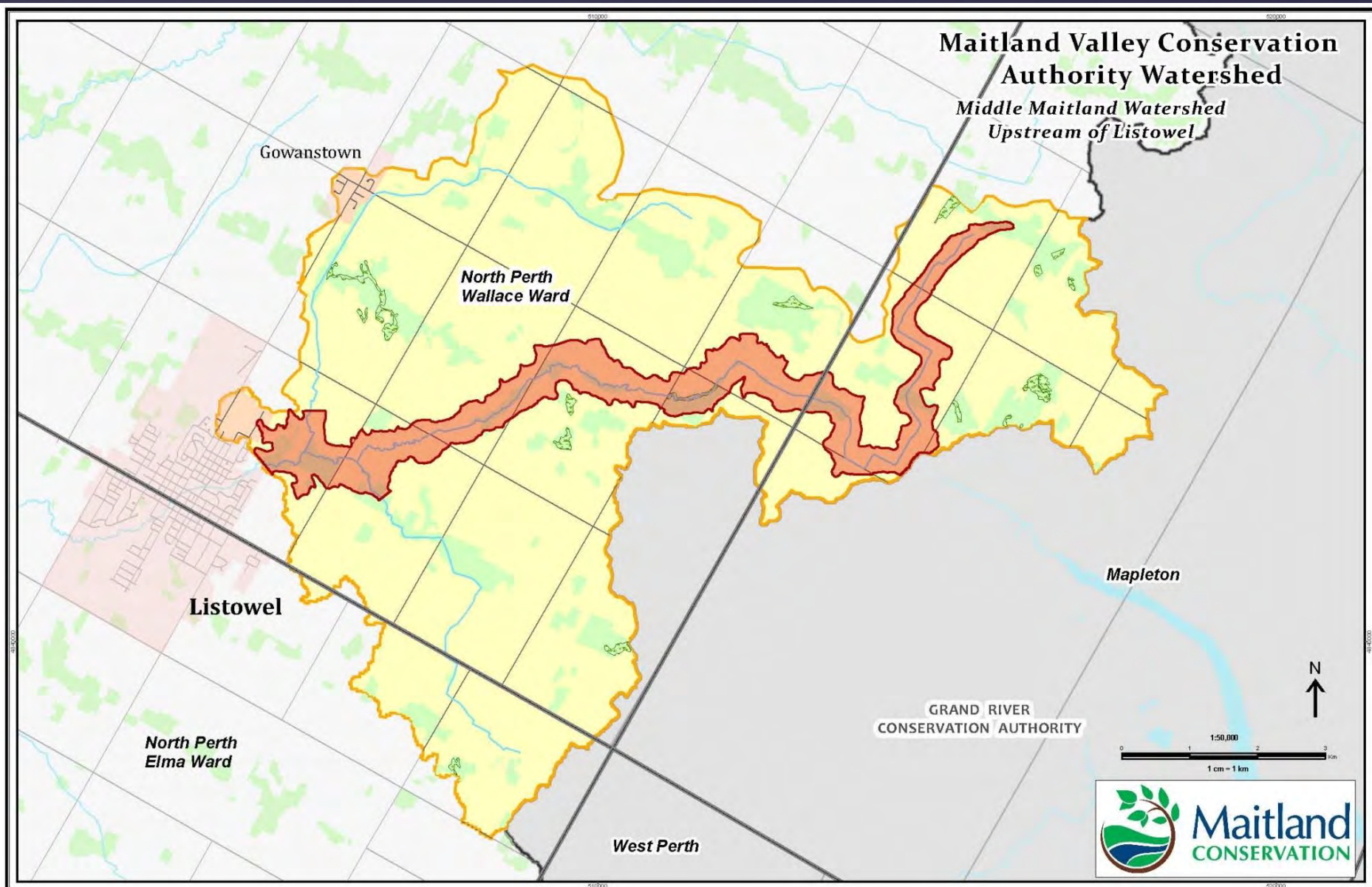


Scott Municipal Drain – Rural Storm Water Mgmt



Middle Maitland Headwaters Project

013



Provide Safe Conservation areas



Conservation Authority Infrastructure



Gorrie Dam





Carbon Footprint Reduction Strategy





2020 Budget and Levy

stable base for core services

critical infrastructure and equipment

DRAFT Schedule of General Levies for 2020

December 11, 2019

Municipality	% of Municipality In Watershed	2019 CVA (modified) in Watershed \$	CVA Based Apportionment Percentage	2019 Approved General Levy	2020 Draft General Levy	Increase from prior \$
Ashfield-Colborne-Wawanosh Twp.	100	\$ 1,177,990,076	12.50	\$ 182,431	\$ 195,715	\$ 13,283
Central Huron Municipality	76	\$ 932,901,352	9.90	\$ 146,133	\$ 154,996	\$ 8,863
Goderich Town	100	\$ 1,054,504,538	11.19	\$ 170,017	\$ 175,199	\$ 5,182
Howick Twp.	92	\$ 414,877,257	4.40	\$ 63,816	\$ 68,929	\$ 5,113
Huron East Municipality	72	\$ 1,004,123,111	10.65	\$ 152,798	\$ 166,828	\$ 14,030
Huron-Kinloss Twp.	43	\$ 591,132,731	6.27	\$ 95,305	\$ 98,212	\$ 2,907
Mapleton Twp.	5	\$ 82,436,417	0.87	\$ 12,764	\$ 13,696	\$ 932
Minto Town	64	\$ 644,370,614	6.84	\$ 100,922	\$ 107,058	\$ 6,136
Morris/Turnberry Municipality	95	\$ 482,220,309	5.12	\$ 73,873	\$ 80,118	\$ 6,245
North Huron Twp.	100	\$ 551,240,975	5.85	\$ 88,073	\$ 91,586	\$ 3,513
North Perth Municipality	98	\$ 2,009,773,183	21.32	\$ 313,168	\$ 333,911	\$ 20,743
Perth East Twp.	9	\$ 171,353,111	1.82	\$ 26,248	\$ 28,468	\$ 2,220
South Bruce Municipality	1	\$ 6,737,789	0.07	\$ 1,052	\$ 1,122	\$ 69
Wellington North	16	\$ 258,566,865	2.74	\$ 40,566	\$ 42,959	\$ 2,393
West Perth Municipality	3	\$ 44,448,637	0.47	\$ 6,882	\$ 7,385	\$ 502
		\$ 9,426,676,965	100.00	\$ 1,474,049	\$ 1,566,181	\$ 92,132

2020 Draft Budget

Township of Wellington North
February 10, 2020



Photo: GRCA/S. Hannaford

About the Grand River Watershed

Length

300 km

Area

6,800 km²
larger than Prince Edward Island

Flows into

Lake Erie at Port Maitland

Length of rivers and streams

11,000 km



About the Grand River Watershed

4 major tributaries

Speed, Eramosa, Nith and Conestogo

Population

Close to one million

Boundaries

38 municipalities and two First Nations

80% of people live in five cities:
Kitchener, Waterloo, Guelph, Cambridge, Brantford



About the Grand River Watershed

Drinking water

73% wells
24 % river
3 % lake

Wastewater

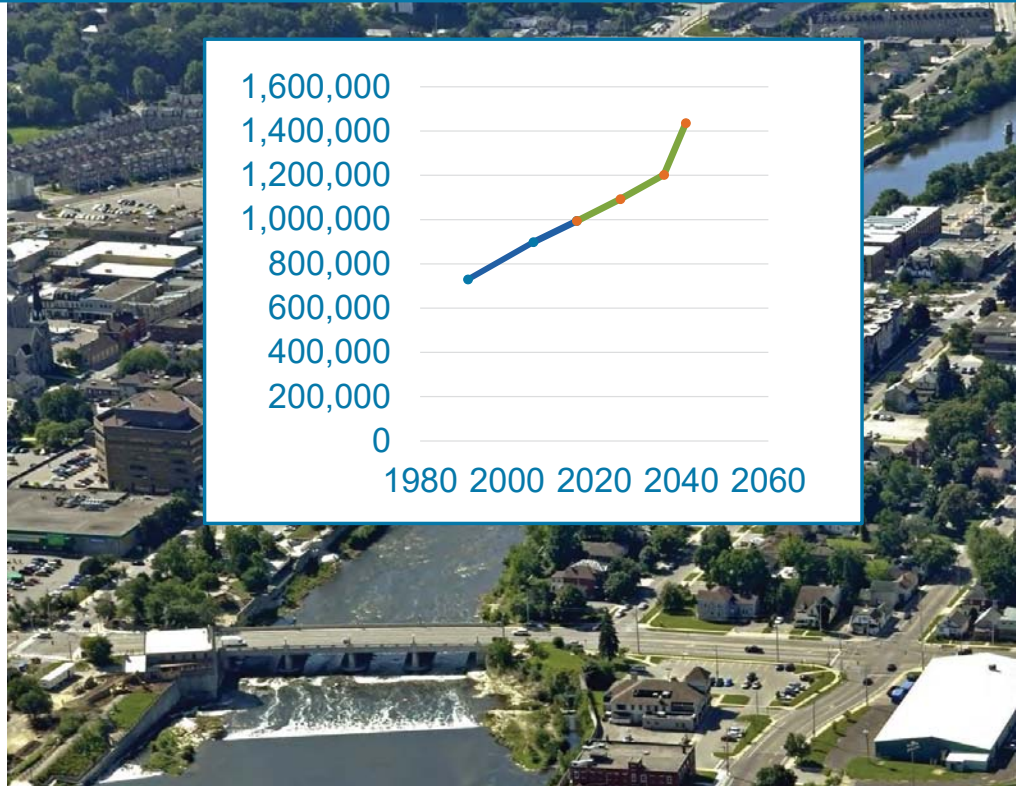
30 sewage treatment plants



About the Grand River Watershed

Population Growth

- Need for water supplies, sewage treatment, groundwater recharge



About the Grand River Watershed

Extensive Agriculture

- 70 % of the watershed is agricultural land
- impact on water quality and quantity



About the Grand River Watershed

Climate Change

- the issue of our time – presents new challenges



GRCA Strategic Plan

Our Vision

A healthy watershed where we live, work, play and prosper in balance with the natural environment.

Photo: GRCA/S. Hannaford

GRCA Strategic Plan

Our Mission

We will work with local communities to reduce flood damage, provide access to outdoor spaces, share information about the natural environment, and make the watershed more resilient to climate change.



Photo: GRCA/S. Hannaford

GRCA Strategic Plan

Strategic Priorities:

1. Protecting life and minimizing property damage
2. Improving the health of the watershed
3. Connecting people to the environment
4. Managing our land holdings responsibly



Photo: GRCA / S. Hannaford

GRCA Strategic Plan

Protecting life & minimizing property damage

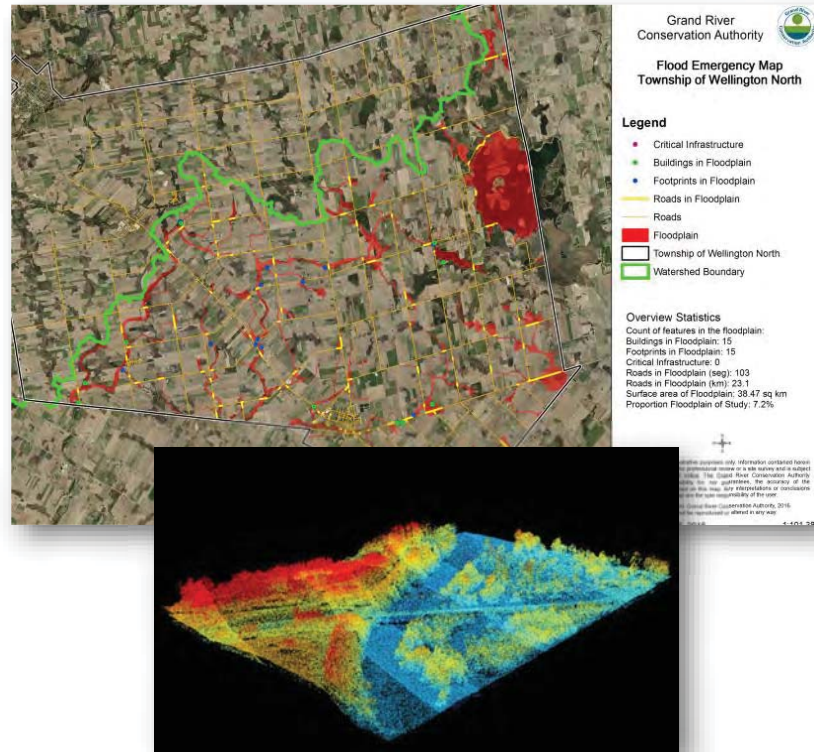
- Seven multipurpose dams and reservoirs actively managed to reduce flood damages and maintain flows



GRCA Strategic Plan

Protecting life & minimizing property damage

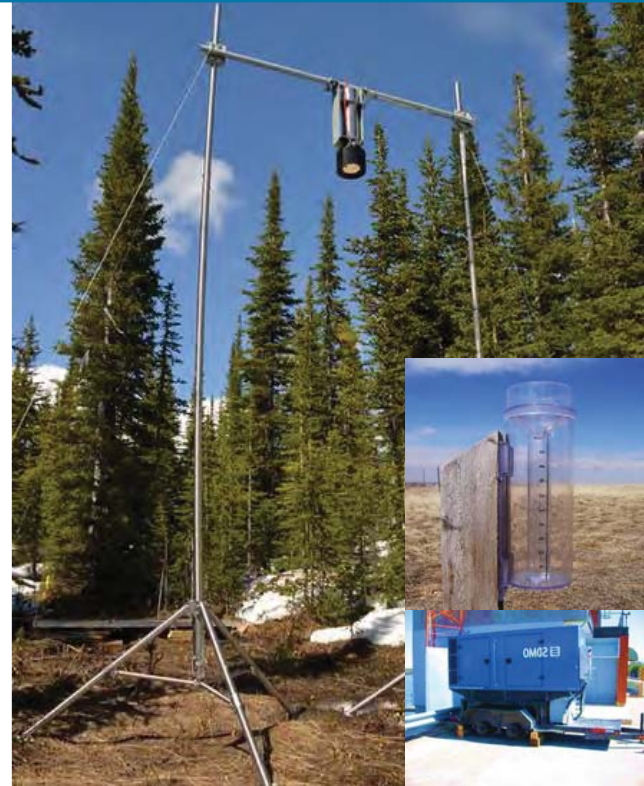
- Work to find innovative ways to improve floodplain mapping
- Deliver value and innovation



GRCA Strategic Plan

Protecting life & minimizing property damage

- Improved monitoring and preparedness
- Improved flood forecasting and warning



GRCA Strategic Plan

Protecting life & minimizing property damage

- Through Memorandums of Understanding, GRCA provides technical advice to watershed municipalities on Planning Act applications

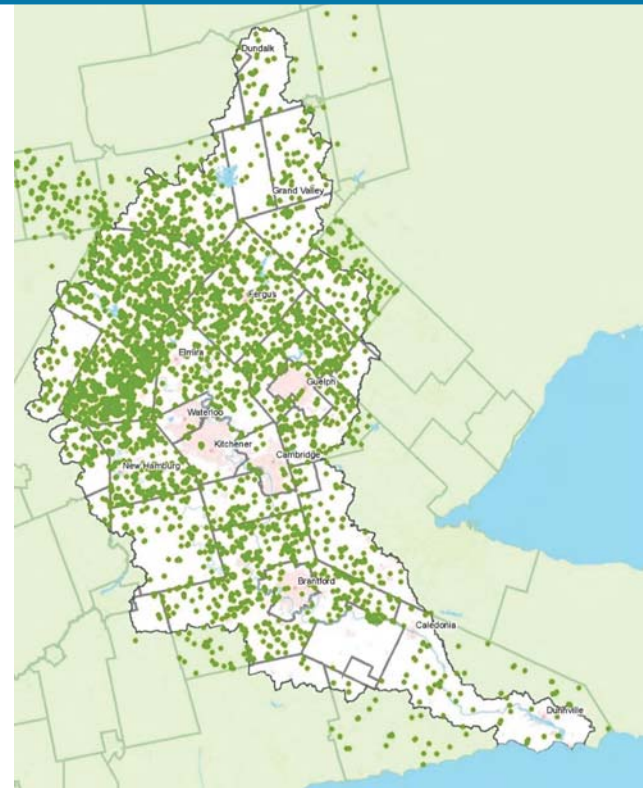


GRCA Strategic Plan

Improving watershed health

Rural Water Quality Program watershed-wide success since 1998:

- More than 6,500 projects completed
- More than \$19 million in grants
- More than \$54 million invested

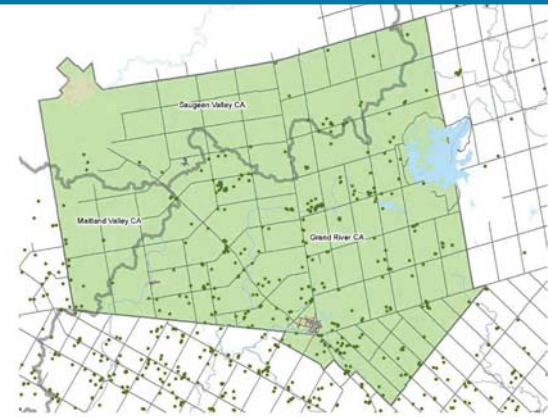


GRCA Strategic Plan

Improving watershed health

RWQP in Wellington North

- 6 projects completed in 2019
- \$36,000 in grants provided by Wellington County
- Since 1998, \$1 million has been provided in grants to 382 projects, worth \$2.9 million



GRCA Strategic Plan

Improving watershed health

- Update to **Grand River Source Protection Plan** (Wellington County) – public consultation currently taking place
- Working together to support Wellington Source Water Protection for plan implementation



GRCA Strategic Plan

Improving watershed health

Natural Heritage System Framework

- Subwatershed characterizations for middle Grand, Speed and Conestogo rivers completed in 2019
- In 2020-2021, subwatershed characterizations will be completed for the Nith and upper Grand



GRCA Strategic Plan

Outdoor Education

- More than **40,000 students** participate in GRCA outdoor education programs annually
- More than **1,500 day campers** in the summer of 2019
- Programming provided for more than **10,000 children and families** through various community programs



**Connect people
with the
environment**

GRCA Strategic Plan



Photo: GRCA /S. Gardiner

Connect people with the environment

GRCA Conservation Areas

- Balance revenue and visitor needs with conserving natural resources
- Weather dependent
- Revenue forecasts are prone to significant fluctuations

GRCA Strategic Plan



Connect people with the environment & Responsible land management

Natural Areas

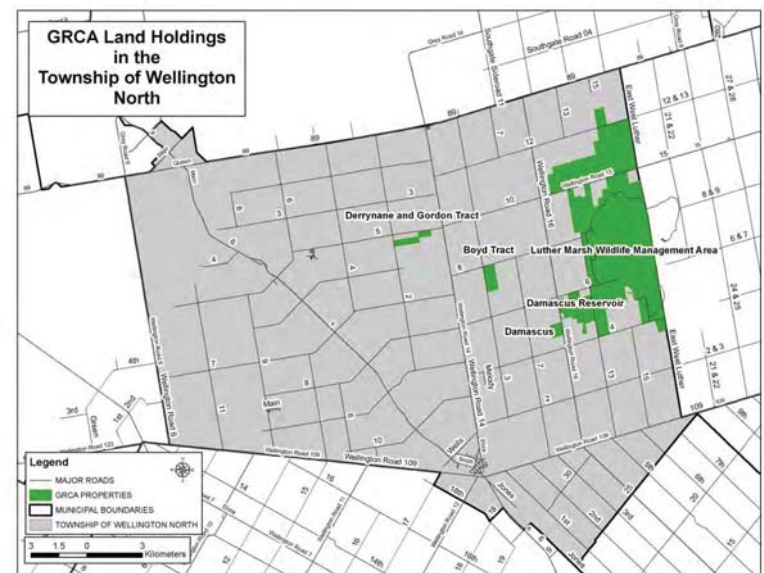
- Increasing management and cost pressures due to population growth and changing demographics

GRCA Strategic Plan

GRCA Landholdings

- More than 48,000 acres of recreational and natural land
- Current initiatives include wind-down of residential tenancy program and hazard tree management

Responsible & sustainable land management



2020 Budget Challenges

- To prepare a budget prior to release of provincial regulations regarding mandatory vs non-mandatory program mandates for conservation authorities
- To avoid downloading to municipalities the \$420,000 Section 39 provincial funding cutback announced during 2019



2020 Budget Challenges

1. Mandatory vs Non-Mandatory Programs

Budget Assumption

- GRCA will continue to deliver programs that are currently in place and fund programs with general municipal levy as in the past

New regulations are anticipated in 2020.



2020 Budget Challenges

2. To offset the \$420K Section 39 provincial funding cutback the following savings/ strategies have been identified:

- Use Reserves
- Realize additional revenue
- Decrease compensation expenses
- Decrease administrative and operating expenses

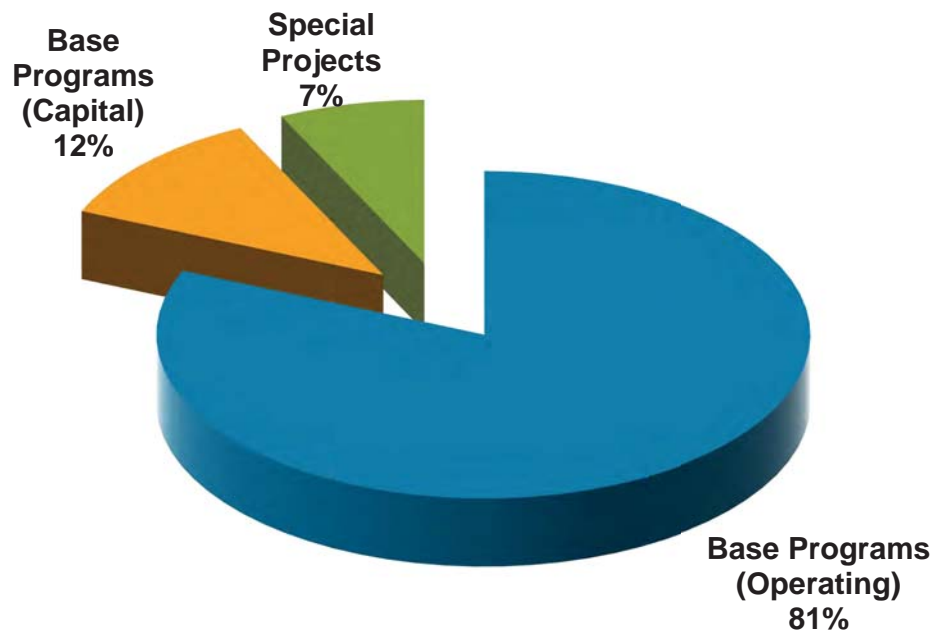


2020 Draft Budget

Expenditures by Category

2020 Budget: \$32.7 million

(2019: \$35.3 million)



2020 Draft Budget

Revenue

General Municipal Levy:

- Increasing by 2.5% to \$11,927,000 in 2020
- Operating Levy increasing 3.8% or \$391,000
- Capital Levy decreased \$100,000 to \$950,000

Special Projects:

- Expenses are offset 100% by special funding sources
- Do not use general municipal levy to fund these projects

2020 Draft Budget

Expenditures

Operating Budget (\$26.6 Million)

- Watershed Management (dams, flood forecasting, planning, lands management)
- Conservation Areas
- Environmental Education
- Corporate Services and Communication



2020 Draft Budget

Expenditures

Capital Budget (\$3.7 Million)

- Water Control Structures
- Conservation Areas
- Motor Pool and Information Technology



2020 Draft Budget

Expenditures

Special Projects (\$2.4 Million)

- Source Protection Program
- Rural Water Quality Grants
- Hazard Tree Management
- Mill Creek Rangers
- Children's Water Festivals

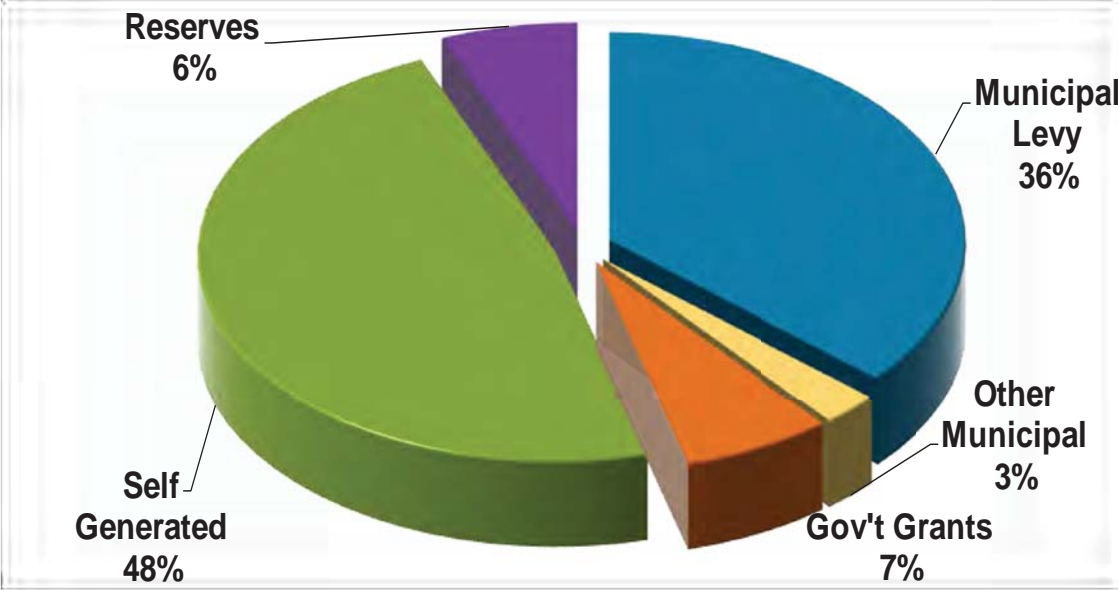


2020 Draft Budget

Revenue by Category

2020 Budget: \$32.7 million

(2019: \$35.3 million)



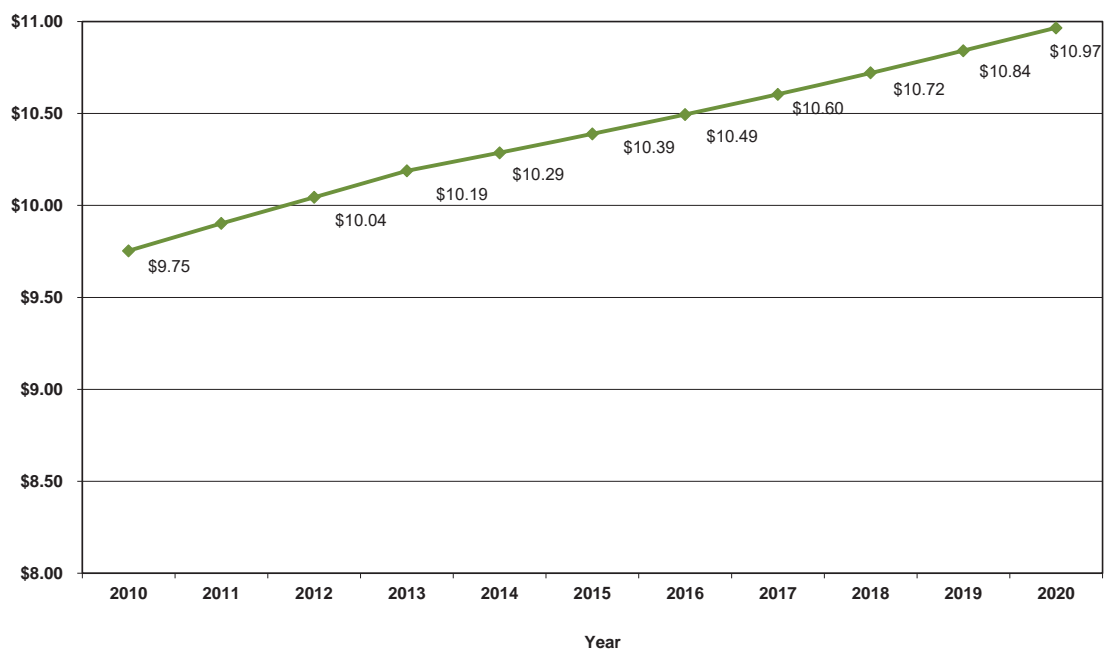
2020 Draft Budget

Grand River Conservation Authority										
Summary of Municipal Levy - 2020 Budget										
										DRAFT January 24, 2020
	% CVA in Watershed	2019 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2020 Budget Matching Admin & Maintenance Levy	2020 Budget Non Matching Admin & Maintenance Levy	2020 Budget Capital Maintenance* Levy	2020 Budget Total Levy	Actual 2019 Levy	% Change
Brant County	82.9%	6,445,704,057	5,343,488,664	2.80%	12,575	294,381	26,565	333,521	320,200	4.2%
Brantford City	100.0%	14,094,801,844	14,094,801,844	7.38%	33,169	776,505	70,073	879,747	859,526	2.4%
Amaranth Twp	82.0%	741,173,956	607,762,644	0.32%	1,430	33,483	3,022	37,935	36,818	3.0%
East Garafraxa Twp	80.0%	567,538,838	454,031,070	0.24%	1,068	25,013	2,257	28,338	27,694	2.3%
Town of Grand Valley	100.0%	508,048,182	508,048,182	0.27%	1,196	27,989	2,526	31,711	27,840	13.9%
Melancthon Twp	56.0%	548,535,978	307,180,148	0.16%	723	16,923	1,527	19,173	18,422	4.1%
Southgate Twp	6.0%	940,585,890	56,435,153	0.03%	133	3,109	281	3,523	3,437	2.5%
Haldimand County	41.0%	6,660,920,536	2,730,977,420	1.43%	6,427	150,454	13,577	170,458	166,879	2.1%
Norfolk County	5.0%	9,136,313,363	456,815,668	0.24%	1,075	25,167	2,271	28,513	27,947	2.0%
Halton Region	10.4%	43,072,861,004	4,486,635,761	2.35%	10,558	247,176	22,306	280,040	267,286	4.8%
Hamilton City	26.8%	88,141,299,524	23,577,797,623	12.34%	55,486	1,298,938	117,218	1,471,642	1,425,840	3.2%
Oxford County	37.5%	4,100,166,131	1,537,219,499	0.80%	3,618	84,688	7,642	95,948	92,876	3.3%
North Perth Twp	2.0%	2,050,788,963	41,015,779	0.02%	97	2,260	204	2,561	2,480	3.3%
Perth East Twp	40.0%	1,903,923,454	761,569,382	0.40%	1,792	41,956	3,786	47,534	45,247	5.1%
Waterloo Region	100.0%	97,165,516,725	97,165,516,725	50.85%	228,659	5,353,001	483,059	6,064,723	5,947,653	2.0%
Centre Wellington Twp	100.0%	4,825,004,290	4,825,004,290	2.53%	11,355	265,817	23,988	301,160	291,250	3.4%
Erin Twp	49.0%	2,434,448,511	1,192,879,770	0.62%	2,807	65,718	5,930	74,455	73,721	1.0%
Guelph City	100.0%	25,990,473,570	25,990,473,570	13.60%	61,164	1,431,856	129,213	1,622,233	1,576,986	2.9%
Guelph Eramosa Twp	100.0%	2,677,794,567	2,677,794,567	1.40%	6,302	147,524	13,313	167,139	163,892	2.0%
Mapleton Twp	95.0%	1,648,728,333	1,566,291,917	0.82%	3,686	86,289	7,787	97,762	94,062	3.9%
Wellington North Twp	51.0%	1,616,042,908	824,181,883	0.43%	1,940	45,405	4,097	51,442	50,151	2.6%
Puslinch Twp	75.0%	2,508,795,384	1,881,596,538	0.98%	4,428	103,660	9,354	117,442	115,793	1.4%
Total		317,779,466,008	191,087,518,099	100.00%	449,688	10,527,312	950,000	11,927,000	11,636,000	2.5%

*Capital Maintenance Levy represents levy allocated to maintenance of capital infrastructure, studies, and/or equipment.

2020 Draft Budget

GRCA Per Capita Levy 2010 to 2020



Questions?



Photo: GRCA / T. McAuley

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 019-20

BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A' Map 3 to By-law 66-01 is amended by changing the zoning on lands described as Part of Park Lot 4, South of Durham Street and East of Main Street, Plan of the Town of Mount Forest, as shown on Schedule "A" attached to and forming part of this By-law from Medium Density Residential (R2) to High Density Residential (R3-49) and from High Density Residential (R3) to High Density Residential (R3-49)
2. THAT Section 32 Exception Zone 2 – Mount Forest, is amended by the inclusion of the following new exception:

32. 49 Part of Park Lot 4, South of Durham Street and East of Main Street, Plan of the Town of Mount Forest	R3-49	Notwithstanding any other section of the by-law to the contrary, the lands zoned R3-49 shall be subject to the following regulations: <ol style="list-style-type: none"> i) Minimum Lot Area 3,370 m² ii) Minimum Interior Side Yard 6 m iii) Maximum Building Height 15.1 m iv) Maximum balcony projection 1.853 m v) Minimum parking space size 2.9 m by 5.5 m within a garage
---	--------------	--

3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.

4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND THIRD TIME THIS 10TH DAY OF FEBRUARY 2020.

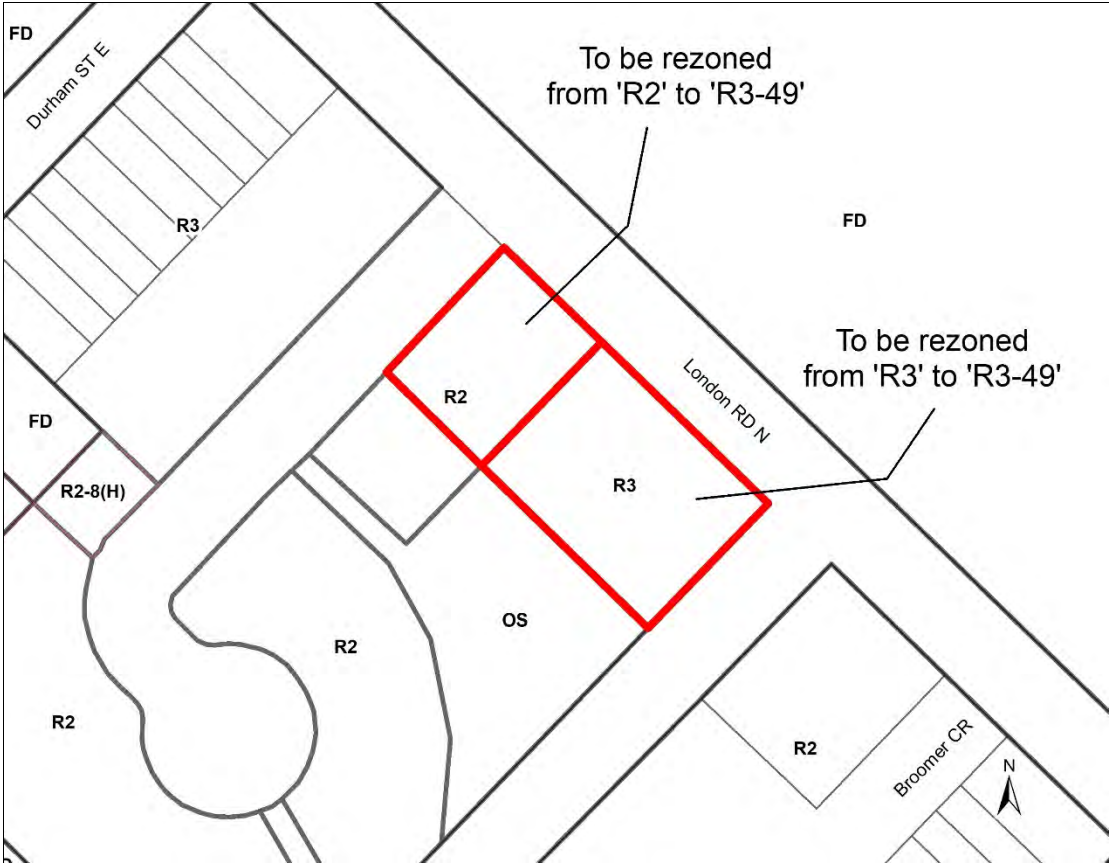
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 019-20

SCHEDULE "A"



Medium Density Residential (R2) to High Density Residential (R3-49), and High Density Residential (R3) to High Density Residential (R3-49)

Passed this 10th day of February, 2020

MAYOR

CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 019-20

THE LOCATION OF THE SUBJECT LANDS

The land subject to the proposed amendment is described Part of Park Lot 4, South of Durham Street and East of Main Street, Plan of the Town of Mount Forest. The property is approximately 2.31 hectares (5.7 acres).

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
 MEETING MINUTES OF COUNCIL
 JANUARY 27, 2020 @ 7:00 P.M.
 MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH

Members Present: **Mayor:** **Andrew Lennox**
 Councillors: **Lisa Hern**
 Steve McCabe
 Dan Yake

Members Absent: **Councillor:** **Sherry Burke**

Staff Present:

Chief Administrative Officer: **Michael Givens**
Director of Legislative Services/Clerk: **Karren Wallace**
 Deputy Clerk: **Catherine Conrad**
 Director of Finance: **Adam McNabb**
 Director of Operations: **Matthew Aston**
 Economic Development Officer: **Dale Small**
Community Recreation Coordinator: **Mandy Jones**
 Senior Planner: **Michelle Innocente**
 Drainage Engineer: **Neal Morris**

CALLING TO ORDER – Mayor Lennox**ADOPTION OF THE AGENDA**

RESOLUTION: 2020-018

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Agenda for the January 27, 2020 Regular Meeting of Council be accepted and passed with the following amendment to the recommendation from B.M. Ross and Associates, Items for Consideration, Item 3B, Frank Vanderloo, P. Eng., B.M. Ross and Associates Limited, correspondence dated January 22, 2020, regarding Lucas Subdivision, Mount Forest (Reeves Construction Limited)

1. *Preliminary Acceptance for Stage 4 of Phase 1 (Lots 8 to 20), with a preliminary acceptance date of October 5, 2019;*

CARRIED

DISCLOSURE OF PECUNIARY INTEREST**O ' CANADA****PRESENTATION**

Dale Small Economic Development Officer, Wellington North

- 2020 Northern Wellington Economic Development Partnership (Mapleton, Minto, Wellington North)

Dale Small stated that similar presentations are being given by Economic Development staff to the Councils of the Town of Minto and Township of Mapleton. The intent is to share their thinking around the enhanced Economic Development partnership that is being recommended for Northern Wellington and to receive feedback from the various Councils. Once this is completed

the partnership will draft a Memorandum of Understanding for final approval. Also present were Manny Barron, CAO and Aly Cripps, Executive Assistant, from Township of Mapleton; and Derrick Thompson, CAO, Belinda Wick-Graham, Economic Development Manager and Taylor Keunen, Marketing & Community Development Coordinator from Town of Minto.

A background of the three Northern Wellington municipal Economic Development Departments partnering on programs and initiatives over the past eight years, meetings, speakers and discussion/education topics was provided. Programs partnered on include Business Retention & Expansion (BR+E), Youth Programs, and other programs (2009 - Women of Wellington Saugeen Area; 2016 - Manufacturers of Northern Wellington Showcase at IPM; 2015 Butter Tarts & Buggies Tourism initiative with Mapleton partnering in 2017; and 2018 – Northern Wellington Young Professionals “re-launch”).

The 2020 Enhanced Partnership Programs include:

- Cross Sector Business Retention & Expansion Program that can be the trigger to focus our future regional requirements.
- Recruitment of a Municipal Youth Engagement Coordinator
- Focus on Newcomer Attraction and Housing Programs
- Expansion of Launchit Services to Mapleton and Wellington North
- Targeted Marketing & Promotion initiatives
- Benefits to Wellington North

A Few Items of Note:

- Only the programs previously mentioned are part of the 2020 enhanced partnership and resources will continue to report and be funded by the partner municipalities
- All other Economic Development programs in place in the three municipalities will continue to be the responsibility of the local municipality.
- No additional funding is required as all initiatives are funded in the 2020 Wellington North Economic Development budget.
- We believe this enhanced partnership will benefit all municipalities and we look forward to working together even more then we have in the past.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2020-019

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of Township of Wellington North recess the Regular Council Meeting of January 27, 2020 at 7:17 p.m. for the purpose of holding a Public Meeting under the Planning Act:

- 2574574 Ontario Inc. (Brad Wilson) – Minor Variance

CARRIED

RESUME REGUALR MEETING OF COUNCIL

RESOLUTION: 2020-020

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of Township of Wellington North resume the January 27, 2020 Regular Meeting of Council at 7:29 p.m.

CARRIED

ADOPTION OF MINUTES OF COUNCIL MEETING

- Regular Meeting of Council, January 13, 2020

RESOLUTION: 2020-021

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the minutes of the Regular Meeting of Council held on January 13, 2020 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**COUNCIL OPEN FORUM**

Mental Health... what role can we play in keeping our community members healthy?

Councillor McCabe stating he found it would be hard to believe that anyone has not been touched by mental health and suicide in one way or another. Mental Health affects everyone differently. Hopefully talking about mental health can take away the stigma. The Here 4 Hope presentation on January 13th was an eyeopener. It's a great way for outreach but is there a way we can reach more people. Our community rallies around events related to mental health, and their organizers. It is important for Council to support these functions and be involved and participate.

Consideration needs to be given to first responders and how they deal with tragic situations. Many employers have programs and train staff to notice the signs, but how do we get to the people that we are missing. Our community has a lot of retired people, self employed and farmers whose mental health could suffer as a result of isolation. Many agricultural associations are promoting mental well being. Council could show their commitment, support and willingness to learn what they can do through training for Council and staff, encouraging other employers and open training to our community through a partnership with Here 4 Hope. By building awareness, we stand a better chance of connecting people to the right service. Our website and social media could be used to get the message out. Youth also need to be included.

Council invited Pastor Harry, Victory Church, a member of the gallery, to share his views. In his response he stated everyone is genuinely concerned and he sees how stress has increased at a younger age. There are lots of concerned groups and programs out there; but programs don't work if people are not engaged. The Victory Church runs a teen drop at which they can play pool, basket ball, etc. There are three trained adults on site for the teens to talk to without sermonizing The teens feel safe and talk about serious issues. People are so into the use of the cyber technology that they have lost touch with others. We need to ask what is the hope in you and what is the hope in life. Programs are okay but ultimately, they need you. People need hope. That is the answer.

Council concluded the discussion with "The more people involved the more hope we can give".

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a, 1b, 2a, 3b, 6c, 7a, 7c.

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2020-022

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the January 27, 2020 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT the Council of the Corporation of Township of Wellington North receive the minutes of the Mount Forest District Chamber of Commerce meeting held on December 3, 2019.

THAT the Council of the Corporation of Township of Wellington North receive the minutes of the Arthur & District Chamber of Commerce meeting held on December 10, 2019.

THAT the Council of the Corporation of Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association meeting held on January 14, 2020.

THAT the Council of the Corporation of Township of Wellington North receive the Planning Report prepared by Michelle Innocente, Senior Planner, dated January 22, 2020, regarding Proposed Part Lot Control Exemption for 579575 Ontario Ltd., Part Lot 3, South of Miller Street, Parts 1 and 3, Reference Plan 61-21724, 170 Miller Street, Township of Wellington North (Mount Forest), Part Lot Control Exemption Application.

THAT the Council of the Corporation of Township of Wellington North receive Report CBO 2020-01 being the Building Permit Review for the period ending November 30th, 2019.

THAT the Council of the Corporation of Township of Wellington North receive Report CBO 2020-02 being the Building Permit Review for the period ending December 31st, 2019.

THAT Council of the Corporation of the Township of Wellington North receive the Economic Development Officer Community Improvement Program report EDO 2020-001;

AND FURTHER THAT Council approve a Downtown Revitalization Blade Signage Grant:

- *\$1,184 grant to Colors from Afar @ 103 Main Street North in Mount Forest.*

AND FURTHER THAT Council approve Façade Improvement Grants:

- *\$2,500 grant to Ideal Ladies Wear @ 237 Main Street South in Mount Forest*
- *\$1,848 grant to Mountain Hydroponics @ 144 Main Street South in Mount Forest*
- *\$1,848 grant to Hair on Main @ 146 Main Street South in Mount Forest*

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated January 20, 2020.

THAT the Council of the Corporation of Township of Wellington North receive Report TR2020-02 being a report on the external auditor's (RLB LLP) audit plan for the 2019 calendar year;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to execute the agreement (engagement letter) to confirm the mutual understanding of the terms of the engagement with RLB for the purposes of auditing the consolidated statements of the Township of Wellington North.

THAT the Council of the Corporation of the Township of Wellington North authorize staff to sign the Memorandum of Understanding for the Damascus Community Hall.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2020-023

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT Council of the Corporation of Wellington North receive Report CLK 2020-003 being a report to consider the final engineer's report for the proposed drainage works for Arthur Drain 2 (Martin) Drain;

AND FURTHER THAT Council hereby approves the final Engineer's report December 20, 2019, prepared by K. Smart Associates Limited File No. 18-221;

AND FURTHER THAT Council give first and second reading to a provisional by-law to adopt the final engineers report;

AND FURTHER THAT Council set the date for the Court of Revision as February 24, 2020, at 7:00 p.m. to hear any appeals filed in this matter.

AND FURTHER THAT Council of the Township of Wellington North hereby appoint the following individuals to sit on the Court of Revision

- *Councillor McCabe,*
- *Councillor Hern and*
- *Councillor Yake*

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to appoint those members to the Court of revision.

CARRIED

Neal Morris, Drainage Engineer, explained that the purpose of this meeting serves as the Public Meeting for the proposed drainage works for Arthur Drain 2 (Martin) Drain. The work will fill in 230m of existing ditch and grading it as an overflow swale, and 683m of closed drain. The estimated cost of this project is \$127,615. The watershed served is approximately 84.7 hectares (209.2 acres). Township of Wellington North assessment is \$175. County of Wellington assessment is \$3,136. The 1/3 grant is \$19,371. A Court of Revision will be held to deal with assessments on February 24, 2020.

Marco Feletto, Lot 1, Concession 13, questioned the inclusion of his untiled land in this drainage watershed. Mr. Morris explained that the watershed is based on historic watershed. There are existing drains around this drain. A portion of costs as outlet gives Mr. Feletto the right to drain into the drainage system.

Galen Martin, Concession 1, Part Lot S ½ 3, inquired how drainage will be done through the bush. Mr. Morris stated that plastic tile will be used in the area through the forest

Paul Brophy and Joanne Kursky, 27 Wood Street, Conn, asked if drains on the Conn properties are being replaced and how assessments are decided. Mr. Morris confirmed that work will not take place on the Conn properties. A portion of those properties are within the watershed of the drain and are included in the assessment.

Mr. Morris advised that Notices of Court of Revision will be sent out and will include information if anyone wants to appeal their assessment. The amount of total assessment cannot change. Anyone wanting to appeal their assessment needs to provide information regarding how the assessment to others should be changed.

Mayor Lennox asked if there was anyone who wished to add or withdraw their name from the petition. No one added or withdrew their name.

RESOLUTION: 2020-024

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT Council of the Corporation of Wellington North receive Report CLK 2020-004 being a report to consider the final engineer's report for the proposed drainage works for Murphy Drain;

AND FURTHER THAT Council hereby approves the final Engineer's report December 19, 2019, prepared by K. Smart Associates Limited File No. 19-067;

AND FURTHER THAT Council give first and second reading to a provisional by-law to adopt the final engineers report;

AND FURTHER THAT Council set the date for the Court of Revision as February 24, 2020, at 7:00 p.m. to hear any appeals filed in this matter.

AND FURTHER THAT Council of the Township of Wellington North hereby appoint the following individuals to sit on the Court of Revision

- *Councillor Hern,*
- *Councillor Yake, and*
- *A Council member from the Town of Minto;*

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to appoint those members to the Court of revision.

CARRIED

Neal Morris, Drainage Engineer, explained that the purpose of this meeting serves as the Public Meeting for the proposed drainage works for the Murphy Drain. The work will incorporate 601m of closed drain, already installed, with the addition of one more catch basin to be installed. The drain runs from the corner of the Township of Wellington North and crosses Wellington Road 6 into the Town of Minto, crossing 2 gas lines and outlets into an existing private ditch. The estimated cost of the project is \$58,467. The watershed served is approximately 11.4 hectares (28.2 acres). The assessments include Township of Wellington North at zero, cost to the two property owners, County of Wellington, MTO and Enbridge (Union) Gas.

John and Betty Murphy, Concession 12, Part Lot 1, inquired where the second catch basin will be located and expressed concern that it will be in the field and subject to potential damage from farm equipment. The Murphy's have paid for the work that has taken place so far. Mr. Morris explained that the catch basin will be approximately one metre from the gas lines. A buried junction box can be used instead of a catch basin. This cost will go to the watershed and will be paid for by the gas company. The Murphy's will get a credit for the work already completed.

Mr. Morris advised that a member of the Town of Minto Council needs to be appointed to the Court of Revision. Notices of Court of Revision will be sent out and will include information if anyone wants to appeal their assessment. The amount of total assessment cannot change. Anyone wanting to appeal their assessment needs to provide information regarding how the assessment to others should be changed.

Mayor Lennox asked if there was anyone who wished to add or withdraw their name from the petition. No one added or withdrew their name.

RESOLUTION: 2020-025

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North receive the minutes of the County of Wellington Accessibility Advisory Committee meeting held on December 5, 2019.

CARRIED

RESOLUTION: 2020-026

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of Township of Wellington North receive correspondence dated January 22, 2020, from Frank Vanderloo, P. Eng., B.M. Ross and Associated Limited regarding Lucas Subdivision, Mount Forest (Reeves Construction Limited), Draft Plan 23T-79087, Preliminary Acceptance of Stage 4, Phase 1 (Lots 8 to 20), Final Acceptance of Stages 1 & 2, Phase 1 (Lots 8 to 20), Securities Reduction, Phase 1;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North grant Reeves Construction Limited, for the Lucas Subdivision (Draft Plan 23T79087) in the community of Mount Forest:

- 1. Preliminary Acceptance for Stage 4 of Phase 1 (Lots 8 to 20), with a preliminary acceptance date of October 5, 2019;*
- 2. Final Acceptance for Stage 1 and for Stage 2 of Phase 1 (Lots 8 to 20), and*
- 3. A reduction in the Phase 1 securities, to the amount of \$60,000.00.*

CARRIED

RESOLUTION: 2020-027

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North receive the Fourth Quarter 2019 Council Variance Report.

CARRIED

RESOLUTION: 2020-028

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of Wellington North receive Report OPS 2020-003 being a report on a procurement waiver on some of the Township's 2020 capital program;

AND FURTHER THAT the minimum forty-day tendering period detailed within the Purchasing and Procurement Policy (Policy # 003-18) be reduced for a portion of the Township's 2020 capital program, mainly:

- 1. Full reconstruction of Fergus Street South between King and Wellington Streets;*
- 2. Full reconstruction of Georgina Street between Charles and Frederick Streets;*
- 3. Watermain replacement project on Domville Street between Tucker and Clarke Streets;*
- 4. Sidewalk installation on Eastview Drive;*
- 5. Sidewalk installation on King Street East between 440 King Street East and London Road; and*
- 6. Right-turn lane installation on Mount Forest Drive and Highway 6.*

CARRIED

RESOLUTION: 2020-029

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North appoint the following members of Council to the Recreation, Parks & Leisure Committee:

- *Councillor Steve McCabe*
- *Councillor Dan Yake*

CARRIED

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- Blacksmith Shop – He and Kate will be meeting with Darren Jones, CBO, to discuss upcoming plans and what the Committee is looking to in the future.

Councillor Hern (Ward 3):

- Cultural Roundtable - The January 16th meeting was cancelled due to weather
- Arthur & District Chamber of Commerce is working on an Easter egg hunt event
- The publication of the Wellington North Guide has previously been funded equally by the Mount Forest and Arthur Chambers of Commerce. This year Arthur has a vision of moving to an electronic version and Mount Forest wants to continue with a print version. The Mount Forest Chamber is slimming down the guide and looking to rebrand and coordinate with the BIA.

Councillor McCabe (Ward 4):

- Rural skills day cancelled because of weather and has been postponed to a future date to be determined. Councillor McCabe thanked Dale Small, EDO, for putting together some promotional items for those who will be attending.

Mayor Lennox

- The Province is organizing consultations on conservation authorities. Councillor McCabe will attend a consultation in Barrie on Friday morning. Mayor Lennox indicated there will be webinars on drainage that he may participate in. Some conservation authorities across the province have taken on roles outside of their scope and there is a feeling that there is a disconnect of services offered and accountability.
- Thank you to Adam McNabb and the team for their work on the county wide IT process.
- Press Release regarding Wellington North Launches Digital Main Street Squad.
- Council will participate in Bowl for Big Brothers Big Sisters on February 23.

BY-LAWS

- a. By-law Number 007-20 being a Provisional Drain By-law to provide for the construction of Arthur Drain 2 (Martin) Drainage Works
- b. By-law Number 008-20 being a by-law to amend By-law 122-19 being a by-law to establish a Board of Directors and Membership for the Business Improvement Area within Arthur, Wellington North
- c. By-law Number 009-20 being a by-law to amend By-law 116-19 being a by-law to establish a Board of Directors and Membership for the Business Improvement Area within Mount Forest, Wellington North
- d. By-law Number 010-20 being a by-law to amend By-law 120-19 a procedure by-law for governing the calling, place and proceedings of meetings of the Business Improvement Areas in Wellington North
- e. By-law Number 011-20 being a Provisional Drain By-law to provide for the construction of Murphy Drainage Works
- f. By-law Number 012-20 being a by-law to exempt lands from Part Lot Control (170 Miller St.)
- g. By-law Number 013-20 being a procedure by-law for governing the calling, place and proceedings of meetings of the Recreation, Parks and Leisure Committee of Council for Wellington North
- h. By-law Number 014-20 being a by-law to authorize the execution of an agreement between the Corporation of the Township of Southgate and the Corporation of the Township of Wellington North

RESOLUTION: 2020-030

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT By-law Number 008-20, 009-20, 010-20, 012-20, 013-20 and 014-20 be read a First, Second and Third time and enacted

CARRIED.

RESOLUTION: 2020-031

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT By-law Number 007-20 and 011-20 be read a First, Second time and provisionally adopted.

CARRIED.

CONFIRMING BY-LAW NUMBER 015-20

RESOLUTION: 2020-032

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 015-20 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 27, 2020 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2020-033

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Regular Council meeting of January 27, 2020 be adjourned at 8:53 p.m.

CARRIED

CLERK

MAYOR

September 18, 2019

Maitland Source Protection Authority Meeting #3/19 Minutes

Director's Present:	Dave Turton, Deb Shewfelt, Alison Lobb, Ed McGugan, Zoey Onn, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson
Absent With Regrets:	Roger Watt
Absent:	Matt Duncan
Staff Present:	Phil Beard, General Manager/Secretary-Treasurer Danielle Livingston, Financial Services Coordinator Steve Jackson, Flood and Safety Services Coordinator Donna Clarkson, Co-Supervisor DSWP

The Maitland Source Protection Authority (MSPA) began at 8pm.

a) Approval of the Minutes:

Motion MSPA #9-19

Moved by: Megan Gibson

Seconded by: Zoey Onn

That the minutes from the MSPA meeting #2-19 of April 17, 2019 be approved.

(carried)

b) 2020 Work Plan and Budget: Report #7-19

Report #7-19 was presented for the Member's information.



c) Source Protection Committee Proposal: Report #8-19

The Members reviewed the proposed restructuring of municipal representatives. Concern was expressed over the proposed inclusion of Central Huron in the jurisdiction of the South West Group as outlined in Report #8/19. The Member from Central Huron noted that the majority of well heads are located in Central Huron. The following motion was made.

Motion MSPA #10/19

Moved by: Megan Gibson

Seconded by: Ed McGugan

That the Maitland Valley Source Protection Authority endorse the proposed reduction of the size of the Source Protection Committee from 15 to 12 members plus a chair and set the term of appointment to three years.

(carried)

c) Adjournment

The MSPA meeting adjourned at 8:20 pm with this motion.

Motion MSPA #11/19

Moved by: Deb Shewfelt

Seconded by: Megan Gibson

THAT the Maitland Source Protection Authority meeting be adjourned; **AND THAT** the Maitland Valley Conservation Authority Board's regular meeting reconvene.

(carried)



Dave Turton
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator

General Membership Meeting #11-19

January 8, 2020

Member's Present: David Turton, Matt Duncan, Alison Lobb, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan

Absent With Regrets: Roger Watt, Deb Shewfelt, Ed McGugan

Staff Present: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator
Chris Van Esbroeck, Stewardship Services Coordinator

1. Call to Order

Chair Dave Turton called the meeting to order at 7:00 pm and outlined the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests declared by the Members.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #10-19 held on November 20, 2019 have been circulated for review and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #106-19

Moved by: Matt Duncan

Seconded by: Megan Gibson

THAT the minutes from the General Membership meeting #10-19 of November 20, 2019 be approved.

(carried)



4. Business Requiring Direction and Decision

a) Review of Members Work Plan for 2019: Report #65-19

Report #65/19 was presented with an update of a letter from Minister Yurek that the Chair reviewed with the members. The following motion was made.

Motion FA #107-19

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT the Members work plan summary report be accepted.

(carried)

b) Funding Available in 2020: Maitland Conservation Foundation (MCF): Report #66-19

Report #66/19 was reviewed with the Members. The following motion was made.

Motion FA #108-19

Moved by: Anita van Hittersum

Seconded by: Megan Gibson

THAT staff send a letter to Geoff King, the MCF and the John Hindmarsh Environmental Trust Fund (JHETF) Boards to thank them for the funds they have raised for MVCA.

(carried)

c) Draft 2020 Priorities, Work Plan and Budget: Report #67-19

Report #67/19 was presented and this motion followed.

The General Manager and Coordinators made a presentation on the priorities for 2020. The General Manager highlighted the process that was used to develop the draft budget for operating and capital projects. The General Manager asked for input regarding the key messages to be included in the letter that will be sent to member municipalities regarding the draft budget and levy. The Member's advised that it is important to make the member municipalities aware of the changes MVCA has had to make to balance its budget such as moving operational costs to projects in 2020, freezing grid movements in 2019 and 2020, loss of Provincial funding for flood and erosion safety services. A draft information package will be reviewed by the Member's at the January 22, 2020 meeting.

The following motion was made.

Motion FA #109-19

Moved by: Alison Lobb

Seconded by: Megan Gibson

That the 2020 draft budget, work plan and levy be circulated to member municipalities for review; **and that** the final work plan and budget be brought back to the Member's on March 18, 2020 for final review and approval.

(carried)

Report #68/19 was presented and this motion followed.

Motion FA #110-19

Moved by: Matt Duncan

Seconded by: Anita van Hittersum

That the 2020 annual meeting be held on Wednesday, February 19, 2020 at 2:00 pm in Goderich with a snow date of Wednesday, February 26, 2020.

(carried)

e) Annual Review of Members Manual : Report #69-19

Report #69-19 was presented and direction was given to add member Alvin McLellan and change Roger Watt's title to 1st Vice-Chair in the manual.

The following motion was made.

That the member's manual in Report #69-19 be approved with the revisions as identified at the meeting.

Motion FA #111-19

Moved by: Alison Lobb

Seconded by: Alvin McLellan

(carried)

f) First Call: Declarations for Chair, Vice and 2nd Vice Chair, Report #70-19

Following review of Report #70/19, Dave Turton declared his interest in running for the position of Chair; Matt Duncan declared his interest in running for Vice-Chair. No other declarations were made at this time.

g) In-Camera Session: GM-ST Work Plan Review & Update on Legal Matters

Motion FA #112-19

Moved by: Megan Gibson

Seconded by: Anita van Hittersum

That the member's move in camera to review legal and personnel matters.

(carried)

The following motion was made at the in camera session.

Motion FA #113-19

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT the member's resume regular session.

(carried)

5. Reports

a) Chairs Report

Chair Turton reported that he took part in the staff Christmas celebration in December that was held at the Listowel Golf Club and that it was well-attended. He then asked senior management to pass along thanks and appreciation thoughts from him and the membership to the rest of the MVCA staff for a successful year.

b) Member's Reports

There were no member's reports.

6. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Agreements Signed: Report #71-19
- b) Revenue/Expenditure Report November Report #72-19
- c) Conservation Ontario Council Mtg. Summary: Report #73-19
- d) Correspondence for Members Information

The following motion was made.

Motion FA #114-19

Moved by: Alison Lobb

Seconded by: Kevin Freiburger

THAT reports #71-19 through #73-19 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

7.

8. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on January 22, 2020 at 7:00pm at the Administration Centre in Wroxeter.

9. Adjournment


The meeting adjourned at 8:20 pm with this motion.

Motion FA #115-19

Moved by: Megan Gibson

Seconded by: Alison Lobb

THAT the general membership meeting be adjourned.


Dave Turton
Chair


Danielle Livingston
Administrative/Financial
Services Coordinator

(carried)



**Directors Meeting Minutes
January 14th, 2020**

MEETING MINUTES

Attending: Tom Gorecki, Faye Craig, Lisa Hern, Mitch Keirstead, Paula Coffey, Jacklyn Winter, Kristina Kelly, Marg Echlin, Bonnie McIntosh, Genevieve Paquet, Dale Small

Jacklyn called meeting to order @ 5:35pm

Approval of Minutes (December Meeting)- Approved by Tom, Bonnie seconded

Business Arising from Previous Meeting:

Easter Egg Scavenger Hunt Update:

- All downtown businesses have been notified of the event, and so far we have some interested participants
- The Arthur Legion will be donating their space for the pancake breakfast and activities
- Kristina will follow up with the Fire Department to confirm they will be making the pancakes
- All Arthur service groups have been notified and asked if they would like to help by participating in this event

Window Clings:

- Window cling size was agreed upon (5"X3.5") @ \$1.95 each
- All agreed Jacklyn can order 100, which will then be mailed out to each paid membership for the 2020/2021-Membership year (Membership renewals begin August 2020)

AGM Speaker:

- Tom has spoken to both the CEO of Sobeys and Foodland
- They are interested in speaking at our event and will be able to give us a final decision in the next few weeks

CPR and First Aid Course:

- Sue will be coming to teach an 8hr Emergency First Aid and CPR – Level C course on Feb 29th @ the Chamber
- If individuals need the 2 day (Standard First Aid and CPR course) she will return the following day March 1st to complete the additionally 8hr day
- Registration had begun and we have 10 people signed up for the Emergency First Aid and CPR -Level C course so far

- Kristina noted that if we have several individuals sign up, she may be able to offer her space to use
- Dale also mentioned the possibility of using the community center or the upper hall of the Fire Dept.
- Directors agreed-light snacks and refreshments will be offered at this course - courtesy of the Chamber

New Business

Summer Student:

- Jacklyn will be applying for the Ontario Summer Student Program in February, in hope to get the summer student again this year
- Kristina wishes to have the summer student information sent to her also, so she can look into this program for her studio

Chamber Sponsored Free Skate:

- Advertising will begin in February for our skate on February 16th, 2020 - 12:00pm - 1:30pm

Owen Sound Inter-Community Transit:

- Dale spoke about a great new program that will launch spring of 2020
- For fares and hours- refer attached document
- Dale asked the Chamber for input on where a pick up/drop of location could be for Arthur
- The Directors suggested the location be in the municipal parking lot- behind the TD Bank and Arthur Post Office
- Additionally, another bus service was just launched on January 17th, 2020. Kasper's bus pick up/drop off is located at the Arthur Petro Canada

Chamber Website Update:

- All Directors reminded to please send Jacklyn tour updated personal Bio for the website
- Thank you to all whom have already emailed them to me

Mitch - Proposal to the Chamber:

- Mitch brought in some beautiful metal work that he has had made for himself and customers
- Mitch showed us a mock up design of a large poppy, with Arthur written under it
- Mitch proposed the idea of having several of these made up and hung along out main street
- This could be a permanent fixture to our poles along the main street and could also have lights added to them during the holiday season
- This option could help with the lack of affordable and maintainable Christmas decorations
- A 2ft x 2ft single color design is approximately \$67.00
- Mitch is moving forward on having one metal sign made, and when ready he will bring it into the Chamber so everyone can see it
- The Directors like this idea and would like to discuss this further, to see if this is a project that we would like to move forward with

Committee Reports-

Economic Report - Presented by Councilor Hern

See attached report

- Arthur BIA information session - January 29th @ 7pm

- OBBIA/ Digital Main Street Program - Provides main street businesses with resources, training and support for adoption of digital technologies
- MOU with Arthur Chamber- Since we no longer will no longer be publicizing the WNG, we will need to consider options for spending the \$2500.00, that was allocated for the WNG in the past
- WN Showcase will be taking a time out for 2020
- Community Improvement Program - The incentive programs were very popular in 2019, and this is expected to continue in 2020

Council Report - Councilor Lisa Hern

- 2020 budget has been passed by council
- 2020 tax increases were less than inflation this year
- Road resurfacing project has been approved- waiting on connecting link

Agenda Approval- Additions and deletions

Christmas Decorations:

- Faye brought new quotes in from a supplier, for new Christmas decorations
- A suggestion was made to have one wreath picked up from the Township to see if the lights could be removed and new LED lights added and perhaps adding a light up candle etc. to the center of the wreath
- Faye will speak with Andy to get a wreath to look at
- Jacklyn will get prices on new LED lights
- Faye and Kristina have also spoke to others about other affordable options, and will bring their ideas to the next meeting

Agenda Changes:

- A recommendation was made that for future meetings both Dale and Lisa's reports be moved up in the agenda. So that they can discuss what they need to, and be able to make it to the MF Chamber meeting in time - As MF meets the same night as we do
- All agreed this was a good idea

Chamber Computer:

- A repair for the Chamber computer was recently done for a cost of \$303.00
- Corey from C3 Techs noted this computer doesn't have a lot of life left at this point
- Corey recommended we purchase a new one next year
- Paula noted that perhaps the next computer that is bought should be a laptop, as Jacklyn does a lot of work at home for the Chamber

New Director:

- Kristina Kelly owner of Balanced Breath Studio announced she now had more time available and is pleased to let us know she would like to hold a position on our board
- Tom motioned Kristina be sworn in as a Chamber Director, And Bonnie seconded this motion
- Welcome Kristina!

Correspondence

- Insight Logistics Magazine - Tom

Financial Report:

- All financing in good standing
- Ontario Chamber of Commerce Dues reduced and paid \$559.35

-Computer repair paid to C3 Techs \$303.00

Administrators Report:

- 58 current members
- 1 unpaid membership
- 1 new member - Elporia

New Business:

- Faye mentioned we will have a new flower shop in town
- Donna's Design For You - Opening February 11, 2020
- Faye will forward Jacklyn Donna's email, so she can discuss joining the Chamber

Meeting Closed - Faye motioned meeting closed, Paula seconded at 6:53pm

Next Meeting Date:

February 11th, 2020

Meeting Outline for 2020:

March 10 @ 5:30pm
April 14th @ 5:30pm
May 12th @ 5:30pm
June – No Meeting
July - TBD
August - TBD
September 8 @ 5:30pm
October 13th @ 5:30pm
November 10th @ 5:30pm
December 8th @ 5:30pm

Dates to Remember:

October 22nd, 2019 -AGM



Grand River Conservation Authority

Summary of the General Membership Meeting – January 24, 2020

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-01-20-05 - Budget Draft #2
- GM-01-20-04 - Foundation Member Appointment
- GM-01-20-08 - Provincial Flood Advisor Special Report on Flooding

Information Items

The Board received the following reports as information:

- GM-01-02-01 - Cash and Investment Status
- GM-01-20-02 - Development, Interference with Wetlands and Alterations to Shorelines Regulation
- GM-01-20-03 - Environmental Assessments
- GM-01-20-07 - January 2020 Flood Event
- GM-01-20-06 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- County of Simcoe - Nottawasaga Valley CA Levies
- Township of Springwater - Conservation Authority Review and Exit Clause
- City of Hamilton – CA Levy Appeals
- Mining and Lands Tribunal – City of Hamilton Levy Appeals

Election of Officers

The board elects a chair and vice-chair each January to serve for the coming year.

- Helen Jowett was acclaimed as Chair of the Grand River Conservation Authority for a fifth term
- Chris White was acclaimed as Vice-Chair of the Grand River Conservation Authority for a fifth term

For full information, please refer to the [January 24 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on February 28, 2020.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

**MOUNT FOREST BUSINESS IMPROVEMENT ASSOCIATION
MEETING MINUTES
JANUARY 28, 2020 @ 8:00 AM
LEISURE ROOM, MOUNT FOREST SPORTS COMPLEX
850 PRINCESS STREET, MOUNT FOREST**

<u>Members Present:</u>	Dwight Benson, Peter Mohr,	Andrew Coburn, Callee Rice	Bill Nelson Kayla Morton,
<u>Members Absent:</u>	Councillor Burke,	Murray Townsend	Jeanean Mousseau
<u>Staff Present:</u>	Dale Small,	Karren Wallace	

CALLING TO ORDER – Andrew Coburn; Chair Mount Forest BIA

ADOPTION OF THE AGENDA

RESOLUTION: BIA MF2020-005

Moved: Andrew Coburn

Seconded: Peter Mohr

THAT the Agenda for the January 28, 2020 meeting of the Mount Forest Business Improvement Association be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

ADOPTION OF MINUTES

Minutes of January 14th BIA Directors Meeting received by W.N. council on January 27th, 2020

ITEMS FOR CONSIDERATION

1. Appointment of Recording Secretary

RESOLUTION: BIA MF2020-006

Moved: Bill Nelson

Seconded: Peter Mohr

THAT the Mount Forest Business Improvement Association appoint Kayla Morton and Jeanean Mousseau as CO Recording Secretary of the Mount Forest Business Improvement Association for the term of Council (December 2022)

CARRIED

2. Mount Forest BIA 2019 Statement of Operations

Bill Nelson presented the Draft Statement of Operations for the period ended December 31, 2019.

Bill noted that one change for \$2,000 need to be made in order to produce the final statement of operations. A copy of the final statement, which included the above amendment, was provided by Bill after the meeting and is attached to these minutes as appendix A, and will be submitted to the Council of the Township of Wellington North

3. BIA Signing Authorities

RESOLUTION: BIA MF2020-007

Moved: Callee Rice

Seconded: Peter Mohr

THAT the following three Directors be granted signing authority for the Mount Forest Business Improvement Association; Andrew Coburn, Murray Townsend and Kayla Morton. Signing authorities to be setup requiring any two of three to sign.

CARRIED

4. 2020 Budget & Plans

From a budget perspective council has approved a 2020 BIA Tax levy of \$30,000. The following draft budget was prepared and will be finetuned and approved at the next Board Meeting at which time it will be forwarded to council for their approval.

2020 MOUNT FOREST BIA BUDGET (DRAFT)		
Flowers	(increased to cover off additional planters)	\$ 7,500
Planters	(purchase 4 – 6 more new planters)	\$ 6,000
Storage	(Purchase storage container/c-can/locker)	\$ 6,000
Main Street Beautification	(Bike Racks/Bistro Tables & Chairs, etc.)	\$10,000
Event Marketing & Promotion	(Fireworks Festival, retail downtown, etc.)	\$ 7,000
Wifi in our downtown	(Partnership with WN and Chamber)	\$ 3,500
Christmas Decorations	(Replacement and purchase of new)	\$15,000
Main Street Maintenance		\$ 3,000
Street Cleaning		\$ 2,000
OBIAA membership & conference attendance		\$ 3,000
BIA Administrative Support		\$ 5,000
Signage (wifi, parking, etc.)		\$ 1,000
Advertising, office and misc.		\$ 1,000
Bank Charges		\$ 100
	TOTAL	\$ 70,100

NEXT MEETING

Next meeting to be scheduled by the Chair

ADJOURNMENT

RESOLUTION: BIA MF2020-008

Moved: Kayla Morton

Seconded: Bill Nelson

THAT the Mount Forest Business Improvement Association meeting of January 28, 2020 be adjourned at 9:50 am.

CARRIED

CHAIR

SECRETARY

ATTACHMENT A

MOUNT FOREST BIA STATEMENT OF OPERATIONS for the year ended December 31, 2019

INCOME:

PROPERTY OWNERS CONTRIBUTIONS		\$ 30,000.00
REIMBURSEMENT FOR STREETCLEANING	A/R	2,080.00
REFUND OF HST	A/R	<u>1,427.51</u>
		33,507.51

EXPENSES:

MAINTENANCE & FLOWERS	\$6,650.23	
PLANTERS	5,532.48	
PROMOTIONS	3,000.00	
STREET CLEANING	2,080.00	
AGM (POSTAGE,ADVERTISING,ETC)	347.49	
APPRECIATION RECOGNITION (2018-19)	470.00	
BANK CHARGES	<u>20.25</u>	
		<u>18,100.45</u>

SURPLUS

\$ 15,407.06

OPENING BALANCE

52,078.53

CLOSING SURPLUS

\$ 67,485.59



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020
From: Tammy Pringle, Development Clerk
Subject: DC2020-004, Consent Application B96-19 (Upper Grand District School Board)

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2020-004 being a report on Consent Application (Easement) B96-19 known as Part Park Lot 7, n/s Durham St, w/s Main St in the town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B96-19 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject is geographically known as 355 Durham Street West in the town of Mount Forest.

Proposed easement is 5.0m x 41.5m = 208.1 square metres, (Part 3 on sketch) vacant land for proposed retaining wall access easement to benefit Part 1 on sketch

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch, (Town of Mount Forest) Township of Wellington North.
Project No.: 19-9140 SHARPE, Wilson – Ford Surveying & Engineering
- APPENDIX B:
 - Meagan Ferris, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

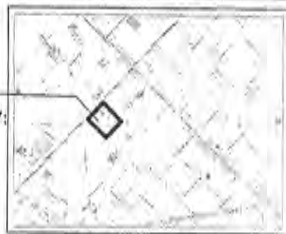
Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

SKETCH FOR SEVERANCE PURPOSES
 (TOWN OF MOUNT FOREST)
 TOWNSHIP OF WELLINGTON NORTH
 COUNTY OF WELLINGTON
 WILSON-FORD

KEY PLAN:



SUBJECT
 PROPERTY:

RESIDENTIAL

INDUSTRIAL

SLIGO (TOWN PLAN) STREET
 PIN 71072 0001

5.0±

53.3±

55.9±

PART 4

739.6 Sq.m.

PIN 71070-0050

40.3±

38.9±

STORAGE

PART 2
 10527.1 Sq.m.

INSTITUTIONAL

PART 1
 7876.6 Sq.m.

PIN 71070

0084

INDUSTRIAL

FACTORY

VACANT
 PROPOSED
 SEVERED
 PARCEL

PROPOSED
 RETAINED
 PARCEL

FOSTER (TOWN PLAN) STREET
 PIN 71069 0002

POST & WIRE FENCE
 147.7±
 153.0±

147.1±

147.0±

PART 3
 208.1 Sq.m.

PIN 71070 - 0051

POST & WIRE FENCE

INSTITUTIONAL

NOTES:

ELEVATIONS SHOWN ON THIS PLAN ARE IN METRES AND ARE GEODETIC HAVING BEEN DERIVED FROM GNSS OBSERVATIONS (NAD83 CSRS).

DIMENSIONS SHOWN HEREON REPRESENT A COMPILATION OF VARIOUS PLANS AND DEEDS AND DO NOT REFLECT THE RESULTS OF AN ACTUAL CURRENT FIELD SURVEY.

Scale 1 : 750



CAUTION: THIS SKETCH IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED FOR ANY PURPOSE EXCEPT THAT SHOWN IN THE TITLE BLOCK.

© WILSON FORD SURVEYING & ENGINEERING 2019

NO PERSON MAY COPY, REPRODUCE, DISTRIBUTE OR ALTER THIS SKETCH IN WHOLE OR IN PART WITHOUT THE WRITTEN PERMISSION OF WILSON FORD SURVEYING & ENGINEERING.

THIS SKETCH WAS PREPARED FOR ALAN & CATHERINE SHARPE AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES.
 24 OCTOBER, 2019

CREG FORD, P.Eng(CIV.)
 ONTARIO LAND SURVEYOR

WILSON - FORD

Surveying & Engineering
 120 KING ST. E., Box 294,
 MOUNT FOREST ON, N0G 2L0
 PHONE (519)323-2451

PROJECT No.: 19-9140 SHARPE

2019-10-24 B97-19



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application	B96/19 & B97/19
Location	Part Park Lot 7, N/S Durham St., W/S Main St. TOWNSHIP OF WELLINGTON NORTH (Mount Forest)
Applicant/Owner	Upper Grand District School Board

PRELIMINARY PLANNING OPINION: This application would create two (2) easements that are 5 m (16.4 ft) by 41.5 m (136.2 ft) and 5 m (16.4 ft) by 147.7 m (484.5 ft) across two properties owned by the Upper Grand District School Board (355 Durham St. W & no municipal address) to provide access to a retaining wall in favour of the adjacent property (310 Sligo Road W.).

Planning staff have no concerns with the application for an easement in order to provide access to a retaining wall.

A PLACE TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): No issues.

WELLINGTON COUNTY OFFICIAL PLAN: The proposed easement crosses lands designated RESIDENTIAL. The matters under Section 10.1.3 were considered.

WELL HEAD PROTECTION AREA: The subject property is located within Wellhead Protection Area C with a Vulnerability Score of 6.

LOCAL ZONING BY-LAW: The subject property is currently zoned Institutional (IN).

The benefitting lands (310 Sligo Road W) was the subject of a previous consent application (B73-19) which was deferred at the January 9th, 2020 Land Division Committee meeting.

SITE VISIT INFORMATION: This report was prepared without the benefit of a site visit.

Meagan Ferris

Meagan Ferris, RPP MCIP
 Senior Planner
 Date: February 3, 2019



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020
From: Tammy Pringle, Development Clerk
Subject: DC2020-005, Consent Application B97-19 (Upper Grand District School Board)

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2020-005 being a report on Consent Application (Easement) B97-19 known as Part Park Lot 7, n/s Durham St, w/s Main St in the town of Mount Forest.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B97-19 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property has no municipal address but is know as Part Park Lot 7, n/s Durham St, w/s Main St in the town of Mount Forest.

Proposed easement is 5.0m x 147.7m = 739.6 square metres, (Part 4 on sketch) vacant land for proposed retaining wall access easement to benefit Part 1 on sketch.

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch, (Town of Mount Forest) Township of Wellington North.
Project No.: 19-9140 SHARPE, Wilson – Ford Surveying & Engineering
- APPENDIX B:
 - Meagan Ferris, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

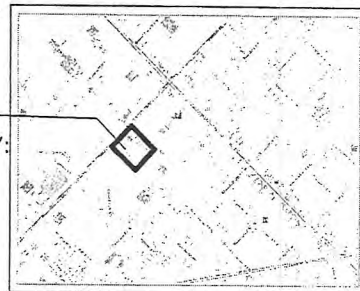
Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

SKETCH FOR SEVERANCE PURPOSES
 (TOWN OF MOUNT FOREST)
 TOWNSHIP OF WELLINGTON NORTH
 COUNTY OF WELLINGTON
 WILSON-FORD

KEY PLAN:

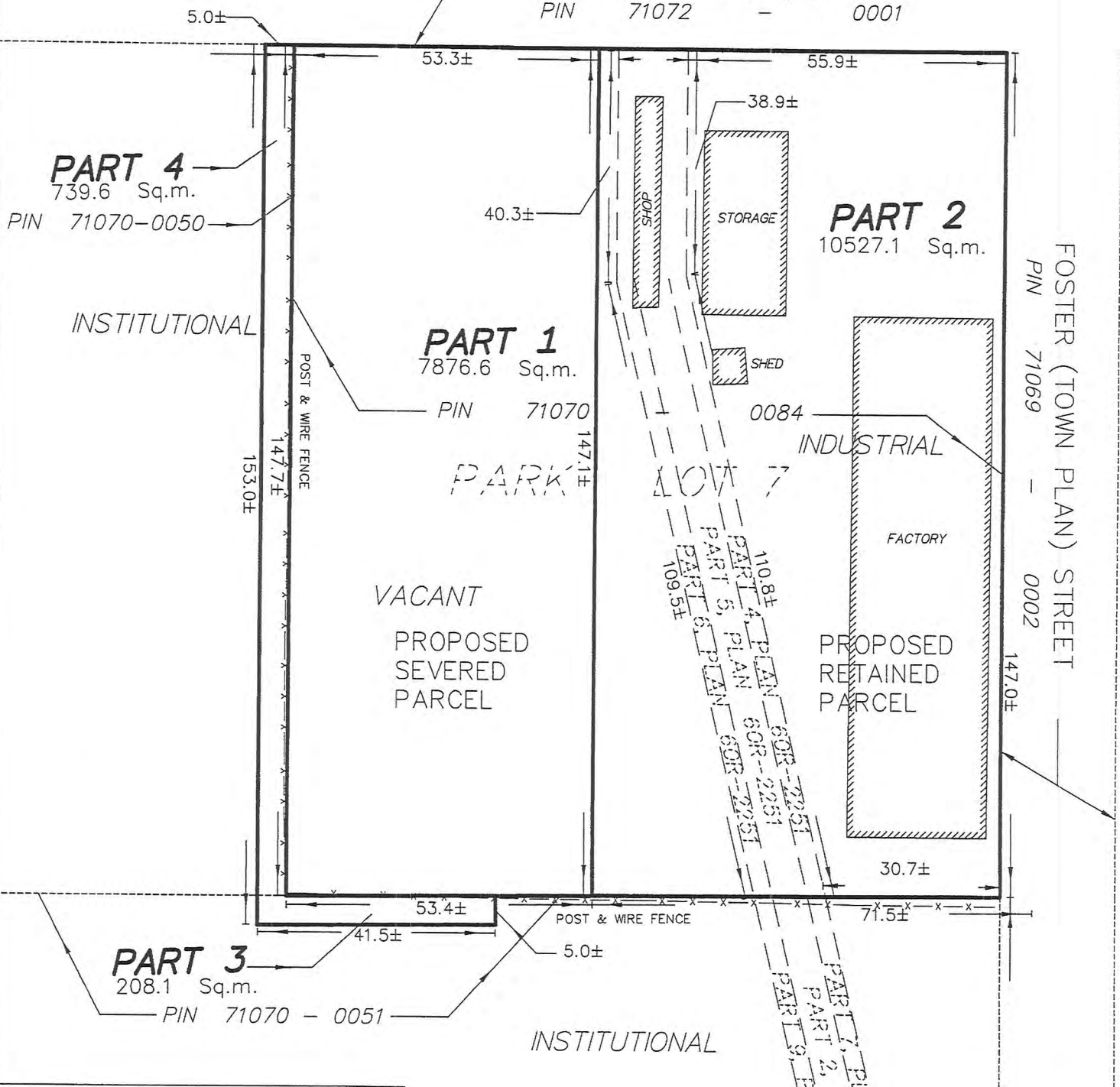


SUBJECT PROPERTY:

RESIDENTIAL

INDUSTRIAL

SLIGO (TOWN PLAN) STREET
 PIN 71072 - 0001

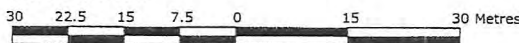


NOTES:

ELEVATIONS SHOWN ON THIS PLAN ARE IN METRES AND ARE GEODETIC HAVING BEEN DERIVED FROM GNSS OBSERVATIONS (NAD83 CSRS).

DIMENSIONS SHOWN HEREON REPRESENT A COMPILATION OF VARIOUS PLANS AND DEEDS AND DO NOT REFLECT THE RESULTS OF AN ACTUAL CURRENT FIELD SURVEY.

Scale 1 : 750



CAUTION: THIS SKETCH IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED FOR ANY PURPOSE EXCEPT THAT SHOWN IN THE TITLE BLOCK.

© WILSON FORD SURVEYING & ENGINEERING 2019

NO PERSON MAY COPY, REPRODUCE, DISTRIBUTE OR ALTER THIS SKETCH IN WHOLE OR IN PART WITHOUT THE WRITTEN PERMISSION OF WILSON FORD SURVEYING & ENGINEERING.

THIS SKETCH WAS PREPARED FOR ALAN & CATHERINE SHARPE AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES.
 24 OCTOBER, 2019

[Signature]

GREG FORD, P.Eng(CIVIL)
 ONTARIO LAND SURVEYOR

WILSON - FORD

Surveying & Engineering
 120 KING ST. E., Box 294,
 MOUNT FOREST ON, N0G 2L0
 PHONE (519)323-2451

PROJECT No.: 19-9140 SHARPE



APPENDIX "B"

091

Planning and Development Department | County of Wellington
County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
T 519.837.2600 | F 519.823.1694

Application	B96/19 & B97/19
Location	Part Park Lot 7, N/S Durham St., W/S Main St. TOWNSHIP OF WELLINGTON NORTH (Mount Forest)
Applicant/Owner	Upper Grand District School Board

PRELIMINARY PLANNING OPINION: This application would create two (2) easements that are 5 m (16.4 ft) by 41.5 m (136.2 ft) and 5 m (16.4 ft) by 147.7 m (484.5 ft) across two properties owned by the Upper Grand District School Board (355 Durham St. W & no municipal address) to provide access to a retaining wall in favour of the adjacent property (310 Sligo Road W.).

Planning staff have no concerns with the application for an easement in order to provide access to a retaining wall.

A PLACE TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): No issues.

WELLINGTON COUNTY OFFICIAL PLAN: The proposed easement crosses lands designated RESIDENTIAL. The matters under Section 10.1.3 were considered.

WELL HEAD PROTECTION AREA: The subject property is located within Wellhead Protection Area C with a Vulnerability Score of 6.

LOCAL ZONING BY-LAW: The subject property is currently zoned Institutional (IN).

The benefitting lands (310 Sligo Road W) was the subject of a previous consent application (B73-19) which was deferred at the January 9th, 2020 Land Division Committee meeting.

SITE VISIT INFORMATION: This report was prepared without the benefit of a site visit.

Meagan Ferris, RPP MCIP
Senior Planner
Date: February 3, 2019



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020
From: Tammy Pringle, Development Clerk
Subject: DC2020-006, Consent Application B98-19 (Trevor Roberts Auto Repair)

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2020-006 being a report on Consent Application (Severance) B98-19 known as Part Lots 6 & 9, Carroll's Survey, Part Park Lot 2, South Side of Smith St., Crown Survey in the Village of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B98-19 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** a Parkland dedication fee be paid (\$1,000/lot or part lot created, in 2020);
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the Owner satisfy the local municipality with respect to water and sanitary sewer servicing;
- **THAT** the Owner satisfy the local municipality with respect to establishing an easement for the existing storm sewer;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is geographically known as 171 Smith Street in Arthur Village.

Proposed severance is 2080 square metres with 19.6m frontage, existing and proposed commercial and residential use with existing restaurant and 3 apartment units. To include an easement over the whole of the lands to be severed in favour of the retained parcel to accommodate the existing private services of water, hydro and gas.

Retained parcel is 9280 square metres with 28.9m frontage, existing commercial use with shed & trades shop for proposed future residential development.

FINANCIAL CONSIDERATIONS

The municipality will realize \$1,130.00 in parkland dedication fees and clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch, Part of Park Lot 2, South Side of Smith Street, Crown Survey and Part of Lots 6 & 9, Carroll's Survey. Project No. 27081-19, Van Harten Surveying Inc.
- APPENDIX B:
 - Meagan Ferris, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

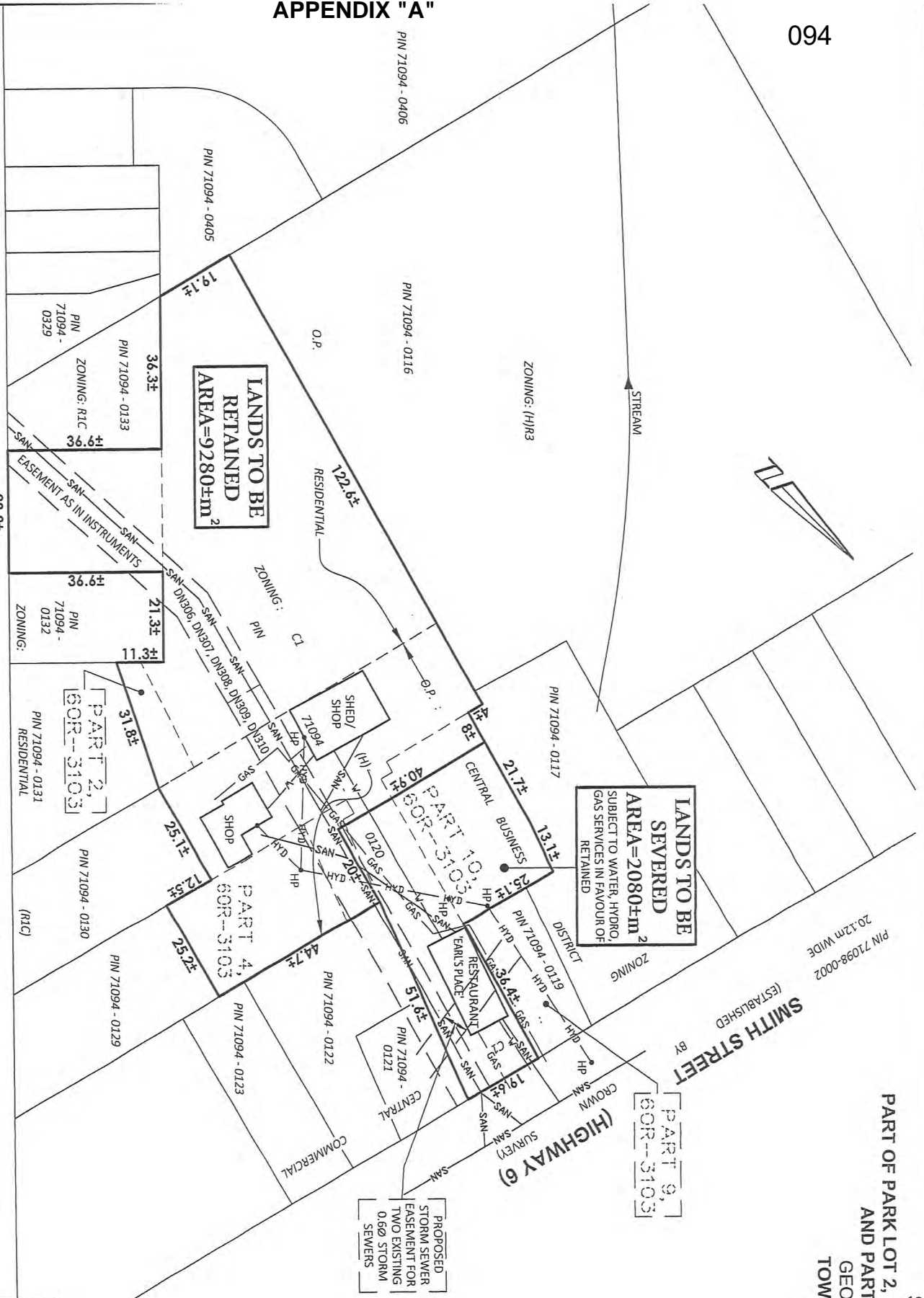
Yes
 No
 N/A

Which priority does this report support?

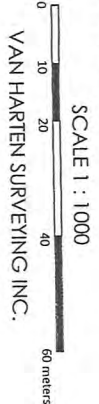
Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

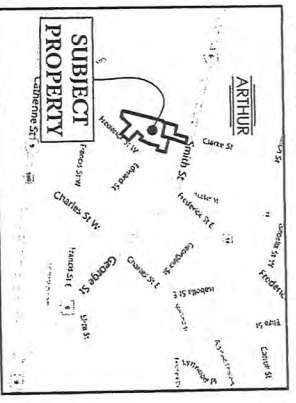
PIN 71102-0001 **FREDERICK STREET WEST** 20.12m WIDE



SEVERANCE SKETCH
PART OF PARK LOT 2, SOUTH SIDE OF SMITH STREET, CROWN SURVEY
AND PART OF LOTS 6 & 9, CARROLL'S SURVEY
GEOGRAPHIC VILLAGE OF ARTHUR
TOWNSHIP OF WELLINGTON NORTH
COUNTY OF WELLINGTON



KEYMAP



- NOTES:**
1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
 2. SUBJECT LANDS ARE ZONED CENTRAL COMMERCIAL C1 & (H)C1.
 3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF RESIDENTIAL & CENTRAL BUSINESS DISTRICT
 4. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
 5. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
 6. SEE ATTACHED LIST OF NAMES AND ADDRESSES OF OWNERS.

THIS SKETCH WAS PREPARED ON THE 20th DAY OF DECEMBER 2019

Jeffrey E. Buisman
JEFFREY E. BUISMAN
 ONTARIO LAND SURVEYOR

Van Harten
 SURVEYING INC.
 LAND SURVEYORS and ENGINEERS

Kitchener Ph: 519-742-8371	Guelph Ph: 519-821-2763	Orangeville Ph: 519-940-4110
www.vanharten.com info@vanharten.com		
DRAWN BY: ARN	CHECKED BY: JEB	PROJECT No. 27081-19
Dec 20 2019 8:38am G:\ARTHUR\Crown\CAD\SEV LOT 2 (WILSON) UTM.dwg		



Application	B98/19
Location	Part Lot 6 & 9, Carroll's Survey, and Part of Park Lot 2, South Side of Smith Street, Crown Survey TOWNSHIP OF WELLINGTON NORTH (Arthur)
Applicant/Owner	Trevor Roberts & Sarah Wilson (Trevor Roberts Auto Repair)

PRELIMINARY PLANNING OPINION: This application is to sever an existing restaurant containing three (3) apartment units, together with an easement for existing services, that is approximately 0.21 ha (0.51 ac) in size from the balance of the lands within the Urban Centre of Arthur. A 0.93 ha (2.3 ac) parcel would be retained containing an existing automobile repair business.

As described by the agent, the proposed easements are for water, gas, hydro, and include an easement, in favour of the Township, for an existing storm sewer.

This application is consistent with Provincial Policy and generally conform to the County Official Plan. Planning staff have no concerns.

PLACES TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): The subject property is located within the Urban Centre of Arthur. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is located in the Urban Centre of Arthur and is designated CENTRAL BUSINESS DISTRICT and RESIDENTIAL. The proposed severed lands are entirely designated as CENTRAL BUSINESS DISTRICT.

Within Section 10.6.2, new lots may be created in Urban Centres provided that the lands are appropriately zoned. Lots may be created for a variety of community uses subject to the policies of this plan. Lot creation will normally proceed by plan of subdivision and will be based on the provision of full urban services, wherever such services are available.

The matters under section 10.1.3 were also considered, including: item a) "...new lots will be consistent with official plan policies and zoning regulations"; item b) that all lots will be adequately serviced; item d) "that all lots will have safe driveway access to an all-season maintained public road..."; and item l) that the proposed lots and uses are compatible with and designed to minimize adverse impacts to surrounding uses.

WELL HEAD PROTECTION AREA: A small portion of the retained lands are located within WHPA D.

LOCAL ZONING BY-LAW: The subject property is zoned Central Commercial (C1), with a holding provision existing on the proposed retained lands. The proposed severed and retained lands meet the minimum lot area and frontage requirements of the Zoning By-law.

The aforementioned holding on the retained parcel in place allows existing use to operate; however, new development is not permitted until such time that municipal servicing and sewer capacity are available and until matters regarding storm water have been addressed. The retained lands are intended to be redeveloped in the future; however, the details related to future development are not known at the time. Any development of the retained lands for residential purposes will require a Zoning By-law amendment.

SITE VISIT INFORMATION: This report was prepared without the benefit of a site visit.

Meagan Ferris, RPP MCIP
Senior Planner
Date: February 3rd, 2020



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020
From: Tammy Pringle, Development Clerk
Subject: DC2020-007, Consent Application B100-19 (All Treat Farms Ltd.)

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2020-007 being a report on Consent Application (Lot Line Adjustment) B100-19 known as Part Lots 8 & 9 Concession 19 former geographic Township of Peel.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B100-19 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is geographically known as 7963 Wellington Road 109, Arthur, former geographic Township of Peel;

Proposed lot line adjustment is 928' ft X 1580' = 33.6 acres (Area 2 on sketch), agricultural land to be added to abutting agricultural parcel – Corey & Anne Stickney (Area 3 & 4 on sketch).

Retained parcel is 131 acres with 547.6' frontage, existing rural industrial parcel with existing All Treat Farms Limited office and processing structures (Area 1 on sketch).

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Sketch of Part of the East Half of Lot 8 and Part of Lot 9, Concession 19, Township of Wellington North, File: 7-19 PEEL, Derek G. Graham Limited.
- APPENDIX B:
 - Meagan Ferris, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

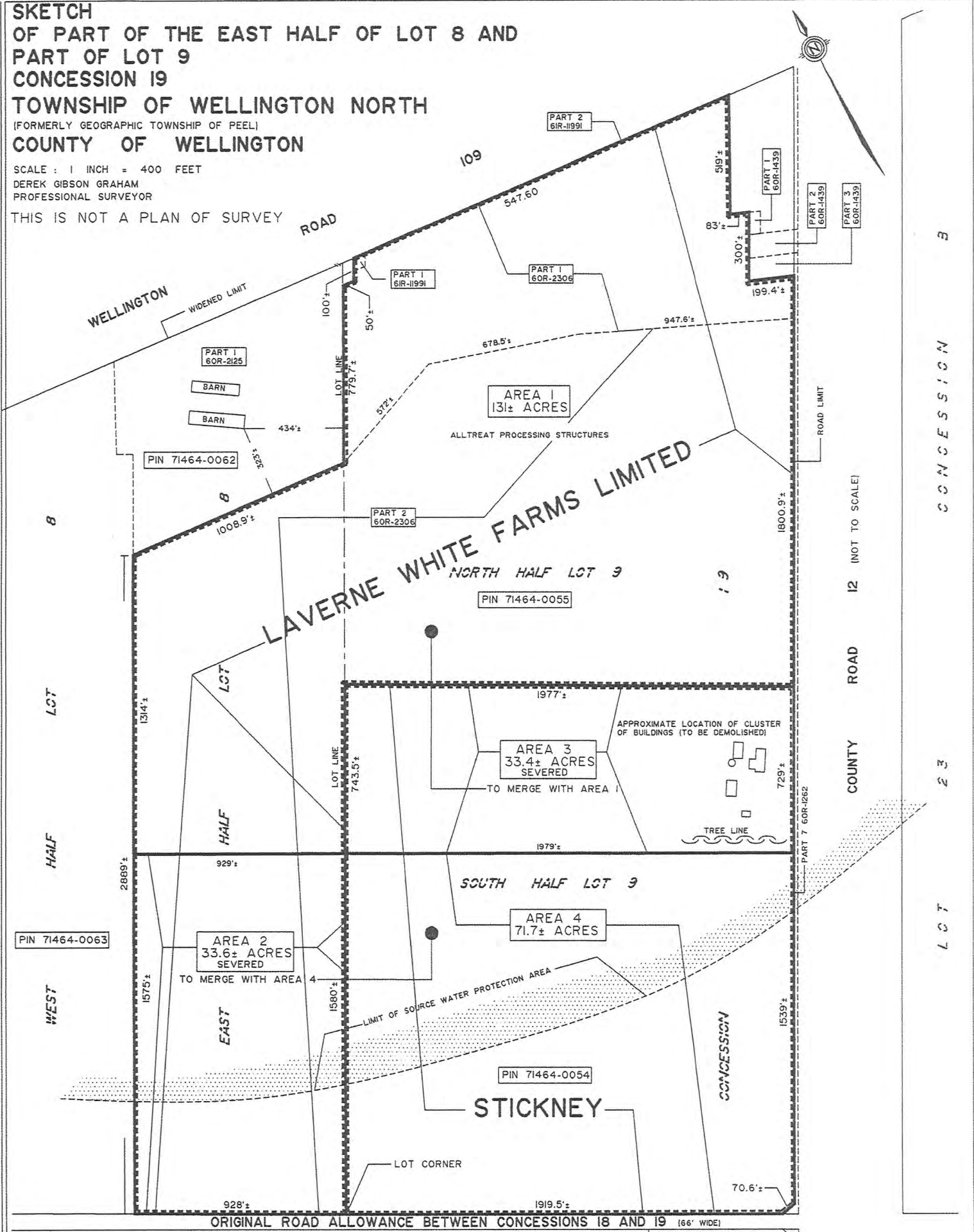
Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

APPENDIX "A"

SKETCH OF PART OF THE EAST HALF OF LOT 8 AND PART OF LOT 9 CONCESSION 19 TOWNSHIP OF WELLINGTON NORTH (FORMERLY GEOGRAPHIC TOWNSHIP OF PEEL) COUNTY OF WELLINGTON

SCALE: 1 INCH = 400 FEET
DEREK GIBSON GRAHAM
PROFESSIONAL SURVEYOR
THIS IS NOT A PLAN OF SURVEY



ALL DIMENSIONS SUBJECT TO FINAL FIELD SURVEY
ALL DIMENSIONS APPROXIMATE AND DERIVED FROM OFFICE RECORDS AND FROM COUNTY OF WELLINGTON ON LINE GIS MAPPING (2015 PHOTOGRAPHY)

Derek G. Graham Limited
Professional Land Surveying
Land Use Planning
OFFICE: 7669 Colborne Street East
R.R. 1, Fergus, Ontario
N1M 2W3
(519) 846-5533 (telephone)
(519) 846-9305 (facsimile)

PER: Ontario Land Surveyor
ACAD DATE: DECEMBER 31, 2019 (amended)
FILE: 7 - 19 PEEL
NOTE: Valid copy with embossed seal only



BARN

0-1000-1000



Application	B100/19
Location	Part Lots 8 & 9, Concession 19 TOWNSHIP OF WELLINGTON NORTH (Peel)
Applicant/Owner	All Treats Farms Ltd (Laverne White Farms Ltd.)

PRELIMINARY PLANNING OPINION: This application for a proposed lot line adjustment would sever 13.6 ha (33.6 ac) of prime agricultural lands and add it to the abutting property (7928 Wellington County Road 12) which contains an existing dwelling and agricultural structures. Approximately 53 ha (131 ac) of land would be retained by All Treats Farms Ltd, which contains a rural industrial business.

A related application (B101/19) has been filed by Corey & Anne Stickney, which seeks to convey an equal amount of land to All Treats Farms Ltd (i.e. land swap).

This application is consistent with Provincial Policy and generally conforms to the County Official Plan. Planning staff recommends approval subject to the following being addressed as conditions of approval:

- a) That any concerns of the Conservation Authority can be adequately addressed;
- b) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
- c) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

A PLACE TO GROW: The Growth Plan for the Greater Golden Horseshoe, 2019, came into effect on May 16, 2019. The result of recent changes to the Growth Plan means the natural heritage system policies will continue to apply, however will only apply to the natural heritage systems mapped in the County Official Plan.

The proposed severed lands contain a Key Hydrological Feature. The comments of the Conservation Authority should be considered by the Committee.

PROVINCIAL POLICY STATEMENT (PPS): Section 2.3.4.2 states “Lot line adjustments in prime agricultural areas may be permitted for legal or technical reasons”. This proposal is related to another lot line adjustment application – B101/19. Together, these applications will lead to an equal swapping of land between abutting properties.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated PRIME AGRICULTURAL and RURAL EMPLOYMENT. The proposed severed lands are designated entirely as PRIME AGRICULTURAL.

Section 10.3.5 of the County Official Plan allows lot line adjustment for legal and technical reasons, such as minor boundary adjustments. Further, “lot line adjustments may also be permitted where no adverse effect on agriculture will occur...”. Lot line adjustments are deemed not to create new lots for the purpose of this plan.”

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject property is located with WHPA D, with a vulnerability score of 2.

LOCAL ZONING BY-LAW: The subject lands are in multiple zones – ‘Agriculture (A)’ Zone, ‘Natural Environment (NE)’ Zone, a site specific ‘Agricultural Commercial’ Zone (AC-57) and a site specific ‘Rural Industrial’ Zone (RIN-56).

The proposed severed lands are zoned entirely ‘Agriculture (A)’ Zone and ‘Natural Environment (NE)’ Zone. The severed and retained lands meet the minimum lot area and frontage requirements.

If both related lot line adjustment applications are approved, the resulting retained lands will be approximately 66.5 ha (164.4 ac) in size.

SITE VISIT INFORMATION: This report was prepared without the benefit of a site visit.

Meagan Ferris

Meagan Ferris, RPP MCIP
 Senior Planner
 Date: February 3, 2020



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020

From: Tammy Pringle, Development Clerk

Subject: DC2020-008, Consent Application B101-19 (Corey & Anne Stickney)

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2020-008 being a report on Consent Application (Lot Line Adjustment) B101-19 known as Part Lots 8 & 9 Concession 19 former geographic Township of Peel.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B101-19 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the existing structures on the severed lands be removed to the satisfaction of the local municipality.

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is geographically known as 7928 Wellington Road 12, Arthur, former geographic Township of Peel;

Proposed lot line adjustment is 729' ft X 1979' = 33.4 acres - Area 3 on sketch, agricultural land to be added to abutting industrial parcel – All Treat Farms Limited (Laverne White Farms Ltd.) – Area 1 on sketch. Existing house & barn to be removed.

Retained parcel is 71.7 acres with 1539' frontage, existing and proposed agricultural use (Area 4 on sketch).

FINANCIAL CONSIDERATIONS

The municipality will realize \$130.00 in clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch, Part of the East Half of Lot 8 and Part of Lot 9, Concession 19, Township of Wellington North, File: 7-19 PEEL, Derek G. Graham Limited.
- APPENDIX B:
 - Meagan Ferris, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

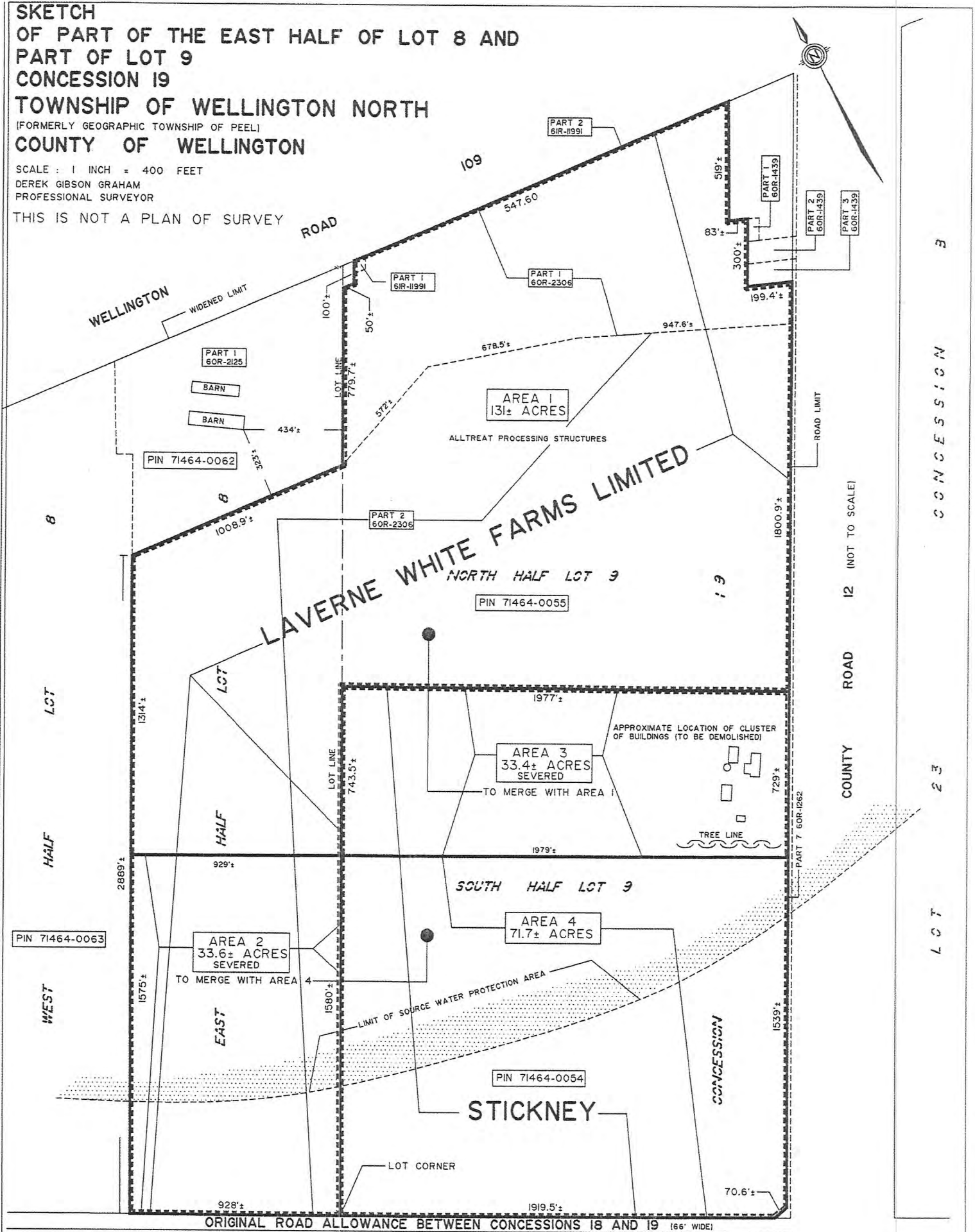
SCHEDULE "A"

SKETCH
 OF PART OF THE EAST HALF OF LOT 8 AND
 PART OF LOT 9
 CONCESSION 19
 TOWNSHIP OF WELLINGTON NORTH
 (FORMERLY GEOGRAPHIC TOWNSHIP OF PEEL)
 COUNTY OF WELLINGTON

SCALE : 1 INCH = 400 FEET

DEREK GIBSON GRAHAM
PROFESSIONAL SURVEYOR

THIS IS NOT A PLAN OF SURVEY



ALL DIMENSIONS SUBJECT TO FINAL FIELD SURVEY
 ALL DIMENSIONS APPROXIMATE AND DERIVED FROM
 OFFICE RECORDS AND FROM COUNTY OF WELLINGTON
 ON LINE GIS MAPPING (2015 PHOTOGRAPHY)

Derek G. Graham Limited
 Professional Land Surveying
 Land Use Planning
 OFFICE: 7669 Colborne Street East R.R. 1, Fergus, Ontario N1M 2W3
 MAILING ADDRESS: P.O. Box 295 Elora, Ontario N0B 1S0
 (519) 846-5533 (telephone)
 (519) 846-9305 (facsimile)

1377± (NOT TO SCALE)

BARN

PER:	Ontario Land Surveyor
ACAD DATE:	DECEMBER 31, 2019 (amended)
FILE:	7 - 19 PEEL
NOTE:	Valid copy with embossed seal only



Derek G. Graham



Application	B101/19
Location	Part Lots 8 & 9, Concession 19 TOWNSHIP OF WELLINGTON NORTH (Peel)
Applicant/Owner	Corey & Anne Stickney

PRELIMINARY PLANNING OPINION: This application for a proposed lot line adjustment would sever 13.5 ha (33.4 ac) of prime agricultural lands and add it to the abutting property (7963 Wellington County Road 109) which contains an existing rural industrial business (All Treats Farms Ltd). The proposed lands to be severed are intended for agricultural purposes. Approximately 29 ha (71.7 ac) of land would be retained by Corey and Anne Stickney.

A related application (B100/19) has been filed by All Treats Farms Ltd, which seeks to convey an equal amount of land to Corey and Anne Stickney (i.e. land swap).

This application is consistent with Provincial Policy and generally conforms to the County Official Plan. Planning staff recommends approval subject to the following being addressed as conditions of approval:

- a) That the purchaser take title to the severed lands in the same manner as they hold their abutting land;
- b) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent; and
- c) That the existing structures on the severed lands be removed to the satisfaction of the local municipality.

A PLACE TO GROW: The Growth Plan for the Greater Golden Horseshoe, 2019, came into effect on May 16, 2019. The result of recent changes to the Growth Plan means the natural heritage system policies will continue to apply, however will only apply to the natural heritage systems mapped in the County Official Plan.

PROVINCIAL POLICY STATEMENT (PPS): Section 2.3.4.2 states “Lot line adjustments in prime agricultural areas may be permitted for legal or technical reasons”. This proposal is related to another lot line adjustment application – B100/19. Together, these applications will lead to an equal swapping of land between abutting properties.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated PRIME AGRICULTURAL.

Section 10.3.5 of the County Official Plan allows lot line adjustment for legal and technical reasons, such as minor boundary adjustments. Further, “lot line adjustments may also be permitted where no adverse effect on agriculture will occur...”. Lot line adjustments are deemed not to create new lots for the purpose of this plan.” It is understood that the severed lands will be utilized for agricultural purposes and that the existing structures (i.e. dwelling and agricultural structures) are to be removed.

The matters under Section 10.1.3 were also considered, including item I) “that the proposed lots and uses are compatible with and designed to minimize adverse impacts on surrounding uses.”

WELL HEAD PROTECTION AREA: The subject property is located with WHPA D, with a vulnerability score of 2.

LOCAL ZONING BY-LAW: The subject lands are in multiple zones – ‘Agriculture (A)’ Zone, a site specific ‘Agriculture (A)’ Zone (A-1), and ‘Natural Environment (NE)’ Zone.

The proposed severed lands are zoned entirely ‘A-1’ and ‘NE’. The ‘A-1’ zone applies to lands within one kilometer of an urban boundary and allows all uses in the ‘A’ Zone except for new livestock facilities.

The severed and retained lands meet the minimum lot area and frontage requirements. If both related lot line adjustment applications are approved, the resulting retained lands will be approximately 42.6 ha (105.3 ac) in size.

SITE VISIT INFORMATION: This report was prepared without the benefit of a site visit.

Meagan Ferris, RPP MCIP
 Senior Planner
 Date: February 3, 2020



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020
From: Tammy Pringle, Development Clerk
Subject: DC2020-009, Consent Application B1-20 (Darryl & Anita Burnett Ltd.)

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2020-009 being a report on Consent Application (Severance) B1-20 known as Part Lot 16 Concession 1, former geographic Township of West Luther.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B1-20 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** a Parkland dedication fee be paid (\$1,000/lot or part lot created, in 2020);
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the owner enter into an agreement apportioning future maintenance costs on West Luther Drain 5 & 8 (Densmore Drain) and West Luther Drain 9; and
- **THAT** the owner shall provide a \$1,000.00 deposit to cover the cost of the re-apportionment of the above mentioned drains.

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is geographically known as 8421 Sideroad 15 in the former Township of West Luther.

Proposed severance is 41.5 hectares with 308m frontage, existing and proposed agricultural use.

Retained parcel is 41.4 hectares with 308m frontage, existing and proposed agricultural use with existing storage shed.

FINANCIAL CONSIDERATIONS

The municipality will realize \$1,130.00 in parkland dedication fees and clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch, Lot 16, Concession 1, Geographic Township of West Luther. Project No. 19-2006SKT, J. R. Finnie Ontario Land Surveyor.
- APPENDIX B:
 - Meagan Ferris, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

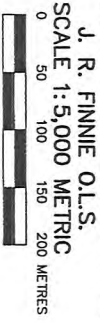
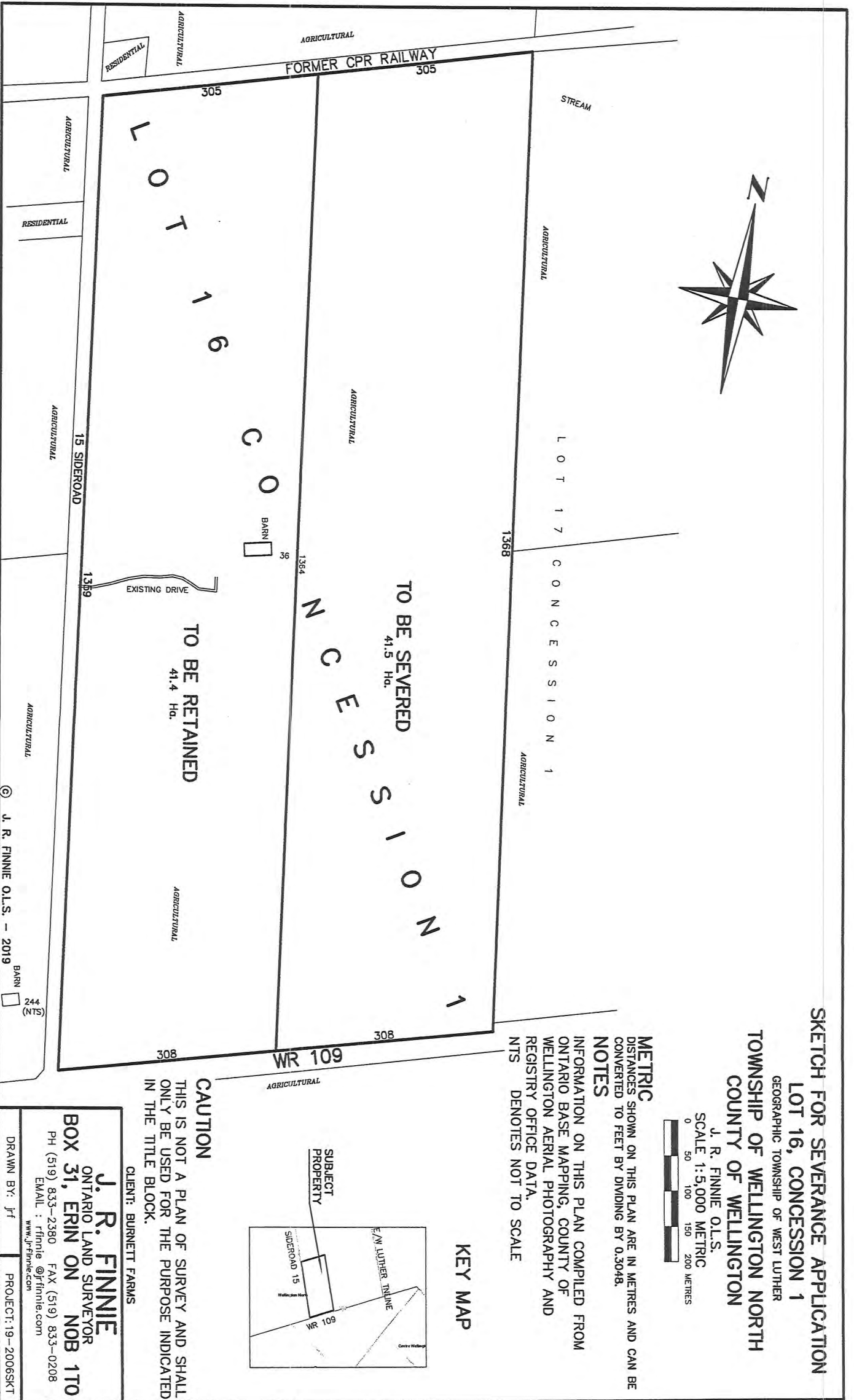
Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Tammy Pringle, Development Clerk	<i>Tammy Pringle</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

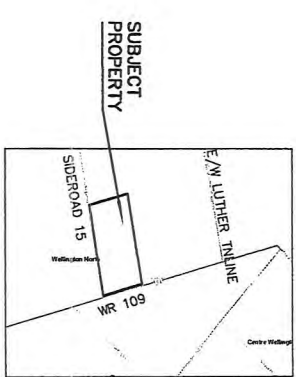


SKETCH FOR SEVERANCE APPLICATION
 LOT 16, CONCESSION 1
 GEOGRAPHIC TOWNSHIP OF WEST LUTHER
 TOWNSHIP OF WELLINGTON NORTH
 COUNTY OF WELLINGTON
 J. R. FINNIE O.L.S.
 SCALE 1:5,000 METRIC

METRIC
 DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE
 CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTES
 INFORMATION ON THIS PLAN COMPILED FROM
 ONTARIO BASE MAPPING, COUNTY OF
 WELLINGTON AERIAL PHOTOGRAPHY AND
 REGISTRY OFFICE DATA.
 NTS DENOTES NOT TO SCALE

KEY MAP



CAUTION
 THIS IS NOT A PLAN OF SURVEY AND SHALL
 ONLY BE USED FOR THE PURPOSE INDICATED
 IN THE TITLE BLOCK.

CLIENT: BURNETT FARMS
J. R. FINNIE
 ONTARIO LAND SURVEYOR
 BOX 31, ERIN ON NOB 1T0
 PH (519) 833-2380 FAX (519) 833-0208
 EMAIL: jrfinnie@jrfinnie.com
 WWW.JRFINNIE.COM
 DRAWN BY: jrf PROJECT: 19-2006SKT

© J. R. FINNIE O.L.S. - 2019

2130



Application	B1/20
Location	Part Lot 16, Concession 1 TOWNSHIP OF WELLINGTON NORTH (West Luther)
Applicant/Owner	Darryl & Anita Burnett Ltd.

PRELIMINARY PLANNING OPINION: This application would sever a vacant 41.5 ha (102.5 ac) agricultural parcel in the Prime Agricultural Area. A 41.4 ha (102.3 ac) parcel, with a barn, would be retained.

This application is consistent with Provincial Policy and generally conform to the County Official Plan. Planning staff have no concerns provided that the following be made conditions of approval:

- a) That any concerns of the Conservation Authority can be adequately addressed;
- b) That safe driveway access can be provided to the severed lands to the satisfaction of the County of Wellington; and
- c) That MDS be addressed to the satisfaction of the County of Wellington.

A PLACE TO GROW: The Growth Plan for the Greater Golden Horseshoe, 2019, came into effect on May 16, 2019. The result of recent changes to the Growth Plan means the natural heritage system policies will continue to apply, however will only apply to the natural heritage systems mapped in the County Official Plan.

The proposed severed lot does contain a small portion of lands located within the Key Natural Heritage Features or Key Hydrological Features. The comments of the Grand River Conservation Authority (GRCA) should be considered.

PROVINCIAL POLICY STATEMENT (PPS): New lots in the Prime Agricultural areas are discouraged and may only be permitted for agricultural uses, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations (Section 2.3.4.1.a).

Regarding Minimum Distance Separation, the MDS Guidelines recognize that where a larger lot is created, a suitable location must be identified for a 1 hectare building envelope outside of the MDS 1 setback. MDS confirmation is required as there is an existing barn on the retained lands and on adjacent properties. A condition of approval has been added to address this item.

WELLINGTON COUNTY OFFICIAL PLAN The subject property is designated PRIME AGRICULTURAL, CORE GREENLANDS. The Core Greenlands designation identifies a flood plain area along Wellington County Road 109 and in the rear of the property.

Section 10.3.2 of the Official Plan provides policy direction for agricultural lot creation in Prime Agricultural areas. New Lots for agricultural operation will normally be a minimum of 35 hectares in size. Both the severed and retained lots meet the minimum farm size.

The matters under Section 10.1.3 were also considered, including item "d) that all lots will have safe driveway access to an all-season maintained public road...". A condition has been added regarding a driveway entrance for the proposed severed lands.

WELL HEAD PROTECTION AREA: The subject property is not located within a WHPA.

LOCAL ZONING BY-LAW: The subject property is currently zoned Agricultural (A) and Natural Environment (NE) zone. The severed and retained lands comply with the minimum lot area and frontage requirements of the zoning by-law.

SITE VISIT INFORMATION: This report was prepared without the benefit of a site visit.

Meagan Ferris, RPP MCIP
Senior Planner
Date: February 3, 2020



**PLANNING REPORT
for the TOWNSHIP OF WELLINGTON NORTH**

Prepared by the County of Wellington Planning and Development
Department

DATE: February 4, 2020
TO: Mike Givens, C.A.O.
 Township of Wellington North
FROM: Michelle Innocente, Senior Planner
 County of Wellington
SUBJECT: **RECOMMENDATION REPORT**
Redline Revision Draft Plan of Subdivision - 23T-18004
London Road North, Mount Forest

RECOMMENDATIONS

1. That Council support the redline revised draft plan of subdivision and related conditions of draft plan approval for 23T-18004.
2. That staff update the subdivision agreement to reflect the revision between the municipality and the Owners of the proposed subdivision for Council's consideration, and
3. That staff advise the County's Director of Planning and Development of the Townships decision.

SUMMARY

This report summarizes a proposed redline revision to draft approved plan of subdivision 23T-1804 to facilitate the development of a larger apartment. The Apartment Block was initially proposed as a 0.212 ha parcel to be developed with a 12-unit apartment building. The redline revised plan proposes an enlarged Apartment Block of 0.337 ha for a 33-unit apartment building. The County Official Plan recognizes the subject lands as a location for residential development. The comments raised by the review agencies will be addressed through conditions of draft plan approval (attached) and the implementation of the subdivision agreement. No comments were received from the public in regards to the application. In our opinion, the proposed redline revision to the draft plan of subdivision is appropriate and in the public interest.

REDLINE REVISION TO DRAFT PLAN OF SUBDIVISION 23T-18004

The following changes have been made to the proposed draft plan:

- The 0.212 ha Apartment Block has been enlarged to 0.337 ha to accommodate a 33-unit apartment building.
- Single detached Lots 15, 16 and 17 have been removed to accommodate the enlarged apartment block.
- Lot 14 has been given a wider frontage of 12.6 metres.
- Lot and Block numbering has been updated to reflect changes.

THE CORPORATION OF THE COUNTY OF WELLINGTON

DECISION OF THE CORPORATION OF THE COUNTY OF WELLINGTON

With respect to an application by 2574574 Ontario Inc. – Brad Wilson pursuant to the provisions of Section 51 of the Planning Act, R.S.O. 1990, as amended, for approval of a residential plan of subdivision, being Part of Park Lot 4, South of Durham Street and East of Main Street Town of Mount Forest, now Township of Wellington North in the County of Wellington.

Draft Approval has been granted on DATE 2020 subject to the following conditions:

CONDITIONS OF APPROVAL FOR **RED-LINE REVISION OF** DRAFT PLAN OF SUBDIVISION 23T-18004

No. Condition

1. THAT this draft approval applies to the draft plan, County of Wellington File No. 23T-18004, as **dated December 10, 2019**), prepared by Astrid J. Clos Planning Consultants, and the boundary certified by Jeff Buisman, Van Harten Surveying, (Project No. 25459-17) showing Semi-Detached Residential Lots 2 – 4, (6 units); *Single Detached Lots 1, 5 – 14 (11 units); Street Townhouses Block 15 (10 units); Apartment Block 16 (33 units); Future Development Block 17; Stormwater Management Block 18; Reserve Block 19; Walkway Block 20* and Road (0.409 ha) on a total of 2.310 hectares of land.
2. THAT the plan proposed for registration for any phase within the subdivision shall be reviewed and accepted by the Township of Wellington North prior to the County of Wellington's granting final approval of such plan or phases.
3. THAT the street(s) shown in this draft plan shall be dedicated to the Township of Wellington North. They shall be named to the satisfaction of the Township of Wellington and where those streets are not extensions of existing streets that such new street names shall not be duplicates in spelling or phonetic sounding of street names elsewhere in the County of Wellington.
4. THAT the Owner conveys up to 5% of the land included in the plan to the municipality for park purposes under section 51.1(1) of the Planning Act. Alternatively, the municipality may accept cash in lieu of all or a portion of the conveyance and, under section 51.1(3) of the Planning Act, the municipality is authorized to do so.
5. THAT such easements and/or agreements as may be required for servicing, access, utility or drainage purposes shall be granted to the appropriate authority.
6. THAT prior to final approval by the County of Wellington, the County of Wellington is to be advised by the Township of Wellington North that appropriate zoning is in effect for this proposed subdivision.
7. THAT the Owner enter into a subdivision agreement with the Township of Wellington North for the purposes of satisfying all the requirements of the Township, financial and otherwise including but not limited to the provision of roads, signage and the installation of municipal services, and

stormwater management and drainage. Without limiting the generality of the foregoing, the agreement shall contain wording to the satisfaction of the Township that addresses the following matters which shall be included within the declaration and all Purchase and Sale Agreements related to this plan of subdivision to:

- a) Contain phasing arrangements acceptable to the Township of Wellington North.
 - b) Contain provisions whereby the Owner shall prepare and implement a construction traffic access and control plan for all phases of servicing and building construction to the satisfaction of the Township and include provisions that all damage or maintenance required to surrounding streets as a result of such traffic shall be at the Owner's cost.
 - c) Provide for the installation of a piped water supply system and a piped waste water collection system, subject to the approval of the Ministry of the Environment, Conservation and Parks, and furthermore, shall provide for the Township of Wellington North to assume ownership and operation of the system.
 - d) Contain wording to the effect that all agreements of purchase and sale shall ensure that all persons who make first purchases of land within the plan of subdivision after final approval of the subdivision plan, are informed when land is transferred, of all the development charges related to this development.
 - e) Be registered against the lands to which it applies; and that a copy of the subdivision agreement as registered be filed with the County.
 - f) Contain provisions for the completion and maintenance of the works in accordance with the approved plans and reports noted in Condition 10 (SVCA).
 - g) Contain provisions to address the provision of adequate sidewalks, lighting and snow removal and which are satisfactory to the Upper Grand District School Board and to the Township of Wellington North in respect of the means whereby the children can walk safely to school or to school bus "student collection areas".
8. THAT prior to final approval and registration of any phase of the plan, the Township of Wellington North shall confirm to the satisfaction of the County of Wellington that an adequate water supply is available and has been allocated for the applicable plan or phase or that satisfactory arrangements have been made to ensure that an adequate water supply will be provided when required.
9. THAT prior to final approval and registration of any phase of the plan, the Township of Wellington North shall confirm to the satisfaction of the County of Wellington either that adequate sewage capacity is available and has been allocated in the sewage collection system for the subject plan or phase, or that satisfactory arrangements have been made to ensure that adequate capacity will be provided when required.
10. THAT prior to any grading or construction on the site and prior to the final approval of the subdivision by the County, the Owner shall submit for approval of the Saugeen Valley Conservation Authority a stormwater management report and detailed lot grading plan prepared by a technically qualified consultant. The report shall detail the methods that will be used to control stormwater and erosion and sedimentation within the draft plan of subdivision lands and abutting properties during and following construction. The report shall also detail the methods that will reduce any negative impacts to water quality.
11. THAT the Subdivision Agreement between the owner and the Township of Wellington North contain provisions with wording acceptable to the Saugeen Valley Conservation Authority that the Owner agrees to carry out or cause to be carried out the works recommended in the

stormwater management report and lot grading plan.

12. THAT prior to final approval by the County of Wellington, the County of Wellington is to be advised in writing by the Upper Grand District School Board that the Subdivision Agreement includes provisions to the Board's satisfaction that adequate sidewalks, lighting and snow removal (on sidewalks and walkways) will be provided to allow children to walk safely to school or to a designated bus pickup point.
13. THAT the developer and the Upper Grand District School Board reach an agreement regarding the supply and erection of a sign (at the developer's expense and according to the Board's specifications) affixed to the permanent development sign advising prospective residents about schools in the area.
14. THAT prior to final approval by the County of Wellington, the Owner agrees in writing satisfactory to the Upper Grand District School Board to provide the Board with a digital file of the plan of subdivision in either ARC/INFO export or DXF format containing the following information: parcel fabric and street network.
15. THAT Education Development Charges shall be collected prior to the issuance of a building permit(s).
16. THAT the Owner shall agree in the Subdivision Agreement, in words satisfactory to the Telecommunications Provider, to grant them any easements that may be required for telecommunication services. Easements may be required subject to final servicing decisions. In the event of any conflict with existing telecommunication facilities or easements, the owner/developer shall be responsible for the relocation of such facilities or easements.
17. THAT the Applicant enter into a Construction Agreement with the Wellington North Power Inc.
18. THAT all electrical distribution system plans must meet Wellington North Power standards for design and construction; and all electrical plans must be reviewed and approved to the satisfaction of Wellington North Power Inc.
19. THAT the developer will consult with Canada Post to determine suitable permanent locations for the Community Mailboxes. The developer will then indicate these locations on the appropriate servicing plans.
20. THAT the developer agrees, prior to offering any units for sale, to display a map on the wall of the sales office in a place readily accessible to potential homeowners that indicates the location of all Community Mailboxes within the development, as approved by Canada Post.
21. the developer agrees to include in all offers of purchase and sale a statement which advises the purchaser that mail will be delivered via Community Mailbox. The developer also agrees to note the locations of all Community Mailboxes within the development, and to notify affected homeowners of any established easements granted to Canada Post to permit access to the Community Mailbox.
22. THAT the developer will provide a suitable and safe temporary site for a Community Mailbox until curbs, sidewalks and final grading are completed at the permanent Community Mailbox locations. Canada Post will provide mail to delivery to new residents as soon as the homes are

occupied.

23. THAT the developer agrees to provide the following for each Community Mailbox site and to include these requirements on the appropriate servicing plans:
- Any required walkway across the boulevard, per municipal standards
 - Any required curb depressions for wheelchair access, with an opening of at least two metres (consult Canada Post for detailed specifications)
 - A Community Mailbox concrete base pad per Canada Post specifications.
24. THAT consistent with the County of Wellington's current provisions for processing and approving plans of subdivision, the Owner/Developer submit a written agreement to the County of Wellington whereby the Owner/Developer shall agree to provide to the County Planning Department a digitized copy of this final plan to be registered in a format which satisfies the Autocad requirements of the County at time of submission.
25. THAT the Owner's surveyor provides to the County of Wellington a copy of the deposited Reference Plan submitted to the Land Registry/Titles Office for Wellington (No. 61) for "First Registration Under the Land Titles Act, R.S.O. 1990, c.L.5".
26. THAT the Owner have prepared by an Ontario Land Surveyor a final plan in accordance with the Surveys Act, and with the Registry Act or the Land Titles Act, as the case may be and have provided that plan (***being 2 mylars and 4 white prints – one white print with Ontario Surveyors Association sticker attached***) to the County of Wellington prior to the lapsing date.
27. THAT, if final approval is not given to this draft plan No. 23T-18004 within five (5) years of the day of draft approval and if no extensions have been granted pursuant to subsection 51(33) of the Planning Act, draft approval shall lapse under subsection 51(32) of the Planning Act, R.S.O. 1990. If the Owner wishes to request an extension to draft approval, a written explanation, together with a resolution from the Township of Wellington North must be received by the Director of Planning for the County of Wellington **prior to the lapsing date of DATE 2025**. Please note that an updated review of the plan and revisions to the conditions of approval may be necessary if an extension is to be granted.
28. THAT the County of Wellington be advised in writing by the **Township of Wellington North** that conditions **1 through 9** have been satisfied.
29. THAT the County of Wellington be advised in writing by the **Saugeen Valley Conservation Authority** that conditions **10 and 11** have been satisfied.
30. THAT the County of Wellington be advised in writing by the **Upper Grand District School Board** that conditions **12 through 15** have been satisfied.
31. THAT the County of Wellington be advised in writing by the **Telecommunications Provider** that condition **16** has been satisfied.
32. THAT the County of Wellington be advised in writing by **Wellington North Power Inc.** that conditions **17 and 18** have been satisfied.
33. THAT the County of Wellington be advised in writing by **Canada Post** that conditions **19 through 23** have been satisfied.

34. THAT the Owner remit to the County of Wellington the applicable final approval fee when the final plan is being presented to the County of Wellington for the County's consideration for final plan approval.

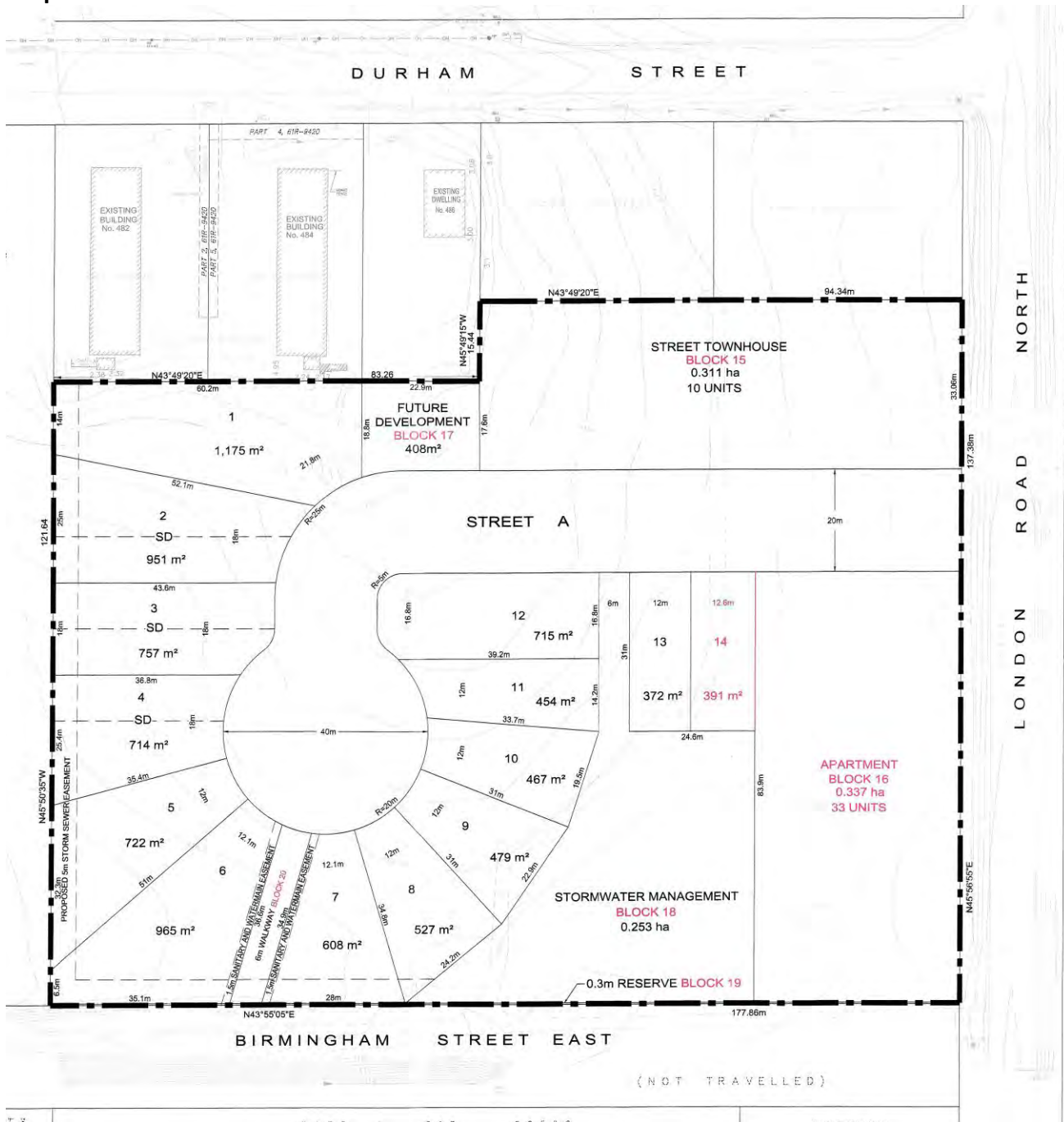
NOTES to DRAFT PLAN APPROVAL

1. It is the Applicant's responsibility to fulfill the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Wellington, quoting the County of Wellington's draft plan file number **23T-18004**.
2. We suggest that you make yourself aware of the following subsections of the Land Titles Act:
 - i) subsection 143(1) requires that all new plans be registered in a Land Titles system if the land is situated in a land titles division; and
 - ii) subsection 143(2) allows certain exceptions.
3. If the agency condition concerns (a) condition(s) in the subdivision agreement, a copy of the agreement should be sent to them. This will expedite clearance of the final plan.
4. Payment of clearance letter fees may be required from the clearing agencies before the clearance letter is issued: please contact the appropriate agency for information in this matter.
5. An electrical distribution line operating at below 50,000 volts might be located within the area affected by this development or abutting this development. Section 186 - Proximity - of the Regulations for Construction Projects in the *Occupational Health and Safety Act*, requires that no object be brought closer than 3 metres (10 feet) to the energized conductor. It is the proponent's responsibility to be aware, and to make all personnel on site aware, that all equipment and personnel must come no closer than the distance specified in the Act. They should also be aware that the electrical conductors can raise and lower without warning, depending on the electrical demand placed on the line. Warning signs should be posted on the wood poles supporting the conductors stating "**DANGER - Overhead Electrical Wires**" in all locations where personnel and construction vehicles might come in close proximity to the conductors.
6. The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/ telecommunication in service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the alternative communication/ telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication./telecommunication services for emergency management services (i.e.911 Emergency Services).
7. Clearances are required from the following agencies:

**Township of Wellington North
Saugeen Valley Conservation Authority
Upper Grand District School Board
Bell Canada**

8. All measurements in the subdivision final plan must be presented in metric units.
9. It is the Owner's responsibility to fulfill the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Wellington, 74 Woolwich Street, Guelph, ON N1H 3T9.
10. The final plan approved by the County of Wellington must be registered within 30 days of final approval, otherwise the County of Wellington may withdraw its approval under subsection 51(59) of the Planning Act, R.S.O. 1990, as amended.

Proposed Redline Revised Plan 23T-18004



Redline Revised Draft Plan of Subdivision dated December 10, 2019 (Source: Astrid J. Clos Planning Consultants)

AGENCY REVIEW AND PUBLIC INPUT

There are no outstanding objections or concerns regarding the subdivision application subject to the inclusion of various conditions of approval to be addressed by the developer.

Wellington North Zoning By-law 66-01

An application to amend the Zoning By-law to implement the proposed Redline Revision to the Draft Plan of Subdivision has been submitted to the Township. The amendment would permit the development of 11 single detached lots, 3 semi-detached lots, 10 street townhouses and a 33-unit apartment building.

SUGGESTED CONDITIONS OF DRAFT PLAN APPROVAL

We have compiled updated proposed conditions of draft plan approval based on the redline revision. A full list of proposed conditions is attached to this report.

I trust that the above comments will assist Council in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michelle Innocente", enclosed in a thin black rectangular border.

Michelle Innocente, RPP
Senior Planner



COMMUNIQUE



January 2020

**EMERGENCY CALLS FOR
SERVICE / TRAINING**

ARTHUR STATION:

The Arthur Station responded to **11** calls for service during the month.

Practice/ Meetings:

Jan 7, 2020 (19) members were present

Jan 14, 2020 (16) members were present

Jan 28, 2020 (16) members were present

MOUNT FOREST STATION:

The Mount Forest Station responded to **16** calls for service during the month.

Practice/ Meetings:

Jan 14, 2020 (16) members were present

Jan 21, 2020 (17) members were present

TOTAL EMERGENCY CALLS TO DATE: 27

Deputy Chief
Bill Hieber



Communiqué



CALL TYPE	ARTHUR STATION	AREA	MOUNT FOREST STATION	AREA
Medical	1	Town (1)	7	Town (3)
				Township (2)
				Southgate (1)
				West Grey (1)
Controlled Burn	1	Township (1)	1	Township (1)
False Fire Call			1	Town (1)
Vehicle Collision	2	Township (1)	4	Township (1)
		Mapleton (1)		Southgate (3)
C/O Smoke	1	Township (1)		
Fire Alarm	1	Town (1)	1	Town (1)
Mutual Aid			1	Southgate (1)
Pot on Stove	1	Town (1)	1	Town (1)
Stand by in Kenilworth	1	Township (1)		
Hydro Pole Fire	2	Township (1) Mapleton (1)		
Cancelled Call	1	Mapleton (1)		



Communiqué



Fire Prevention/Public Education

FIRE SAFETY PRESENTATIONS

FIRE SAFETY INSPECTIONS

207 Frederick St. West Arthur Final Inspection
277 Francis St. West Arthur Final Inspection
392 Main Street North Unit 5 M.F. final inspection
187 Main Street South M.F.
720 Princess St. follow up
8276 Sideroad 25

FIRE INVESTIGATIONS

FIRE SAFETY COMPLAINT INSPECTIONS

FIRE SAFETY PLAN REVIEWS

460 Durham Street M.F.
440 Durham Street M.F.
207 Frederick St. West Arthur
277 Francis St. West Arthur

VULNERABLE OCCUPANCY FIRE DRILLS

BURN PERMIT SITE INSPECTIONS

BURN COMPLAINTS

Fire Prevention Officer
Marco Guidotti

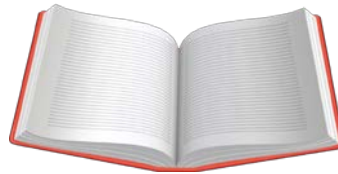


Communiqué



“TEST YOURS *TODAY*”

“*SAVING LIVES THROUGH EDUCATION*”



Next Communiqué will be February 2020

2/04/20

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
75432	Arthurs Fuel	1/23/20	\$1,119.33
75433	Barco Products Canada	1/23/20	\$8,676.38
75434	Bell Canada	1/23/20	\$15.03
75435	Bell Mobility	1/23/20	\$1,791.55
75436	Chalmers Fuels Inc	1/23/20	\$854.78
75437		1/23/20	\$120.00
75438	Corporate Express Canada Inc.	1/23/20	\$486.46
75439	Ennotville Garage	1/23/20	\$442.40
75440		1/23/20	\$49.14
75441		1/23/20	\$69.41
75442		1/23/20	\$180.79
75443	Leslie Motors Ltd.	1/23/20	\$61.86
75444	Luco Holdings	1/23/20	\$5,000.00
75445	Minister of Finance	1/23/20	\$6,209.17
75446	Minister of Finance	1/23/20	\$455.00
75447	New Growth Family Centre Inc.	1/23/20	\$3,019.42
75448	NORTH SHORE DISTRIBUTING	1/23/20	\$562.50
75449	Ont Mun Human Resources Assoc	1/23/20	\$375.16
75450	Ontario Water Works Associatio	1/23/20	\$226.00
75451	PepsiCo Beverages Canada	1/23/20	\$713.64
75452		1/23/20	\$75.59
75453	Project All In Foundation	1/23/20	\$50.00
75454	Reliance Home Comfort	1/23/20	\$78.71
75455	Rural Rescue First Aid Trainin	1/23/20	\$855.00
75456	Saugeen Agri Service Ltd.	1/23/20	\$5,067.54
75457	Saugeen Economic Development C	1/23/20	\$6,000.00
75458		1/23/20	\$200.00
75459	Stephen O'Donnell Construction	1/23/20	\$1,900.00
75460	Suncor Energy Inc.	1/23/20	\$16,868.92
75461	Telizon Inc.	1/23/20	\$761.26
75462	Waste Management	1/23/20	\$10.17
75463		1/23/20	\$1,900.00
75464	Wellington Advertiser	1/23/20	\$355.95
75465		1/23/20	\$200.00
75466	Wightman Telecom Ltd.	1/23/20	\$681.68
75467		1/23/20	\$150.69
75468	Young's Home Hardware Bldg Cen	1/23/20	\$54.16
75469	Bluewater Fire & Security	1/24/20	\$635.17
75470	Brandt Cambridge	1/24/20	\$2,167.16
75471	Cook School Bus Lines Ltd	1/24/20	\$342.44
75472		1/24/20	\$123.50

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
75473	Horton Brothers Enterprises Lt	1/24/20	\$1,864.50
75474	Hydro One Networks Inc.	1/24/20	\$849.14
75475		1/24/20	\$97.00
75476		1/24/20	\$220.00
75477	Town of Grand Valley	1/24/20	\$199.63
75478	Twp of Wellington North	1/24/20	\$152.55
75479		1/24/20	\$1,504.00
75480	Waste Management	1/24/20	\$1,027.17
75481	Wellington Comfort Systems Ltd	1/24/20	\$563.73
EFT0000081	ACE, Accent Electronic Control	1/23/20	\$1,469.00
EFT0000082	ADS Fire Service Pro Inc.	1/23/20	\$8,719.08
EFT0000083	ALS Laboratory Group	1/23/20	\$1,037.59
EFT0000084	Arthur Home Hardware Building	1/23/20	\$187.01
EFT0000085	Artic Clear 1993 Inc.	1/23/20	\$45.60
EFT0000086	B & I Complete Truck Centre	1/23/20	\$295.88
EFT0000087	Barclay Wholesale	1/23/20	\$934.92
EFT0000088	Canada's Finest Coffee	1/23/20	\$72.00
EFT0000089	CARQUEST Arthur Inc.	1/23/20	\$315.25
EFT0000090	Cedar Signs	1/23/20	\$1,464.31
EFT0000091	Coffey Plumbing, Div. of KTS P	1/23/20	\$10,133.84
EFT0000092	Steve Cudney	1/23/20	\$150.00
EFT0000093	DeBoer's Farm Equipment Ltd.	1/23/20	\$188.13
EFT0000094	Decker's Tire Service	1/23/20	\$169.50
EFT0000095	Dewar Services	1/23/20	\$254.25
EFT0000096	Dynamic Online Marketing Corp.	1/23/20	\$361.60
EFT0000097	Eric Cox Sanitation	1/23/20	\$850.11
EFT0000098	Electrical Safety Authority	1/23/20	\$346.91
EFT0000099	Frey Communications	1/23/20	\$316.62
EFT0000100	Hort Manufacturing (1986) Ltd.	1/23/20	\$908.16
EFT0000101	Huronina Welding	1/23/20	\$1,233.96
EFT0000102	Ideal Supply Inc.	1/23/20	\$176.04
EFT0000103	J J McLellan & Son	1/23/20	\$1,113.05
EFT0000104	KORE Mechanical Inc.	1/23/20	\$4,693.60
EFT0000105	Kwik Snaks Ltd	1/23/20	\$1,035.33
EFT0000106	Maple Lane Farm Service Inc.	1/23/20	\$253.43
EFT0000107	Moorefield Excavating Limited	1/23/20	\$156,237.73
EFT0000108	New-Lift Hydraulics	1/23/20	\$801.80
EFT0000109	Parks and Recreation Ontario	1/23/20	\$2,234.01
EFT0000110	Print One	1/23/20	\$227.36
EFT0000111	The Public Sector Digest Inc.	1/23/20	\$3,930.66
EFT0000112	Purolator Inc.	1/23/20	\$4.53
EFT0000113	RLB LLP	1/23/20	\$2,260.00
EFT0000114	Saugeen Community Radio Inc.	1/23/20	\$160.00
EFT0000115	SGS Canada Inc.	1/23/20	\$1,736.81
EFT0000116	STRONGCO LIMITED PARTNERSHIP	1/23/20	\$747.38
EFT0000117	Viking Cives Ltd	1/23/20	\$693.94

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0000118	Wellington North Power	1/23/20	\$67,687.88
EFT0000119	B M Ross and Associates	1/24/20	\$25,500.10
EFT0000120	CARQUEST Arthur Inc.	1/24/20	\$16.87
EFT0000121	Coffey Plumbing, Div. of KTS P	1/24/20	\$613.59
EFT0000122	H Bye Construction Limited	1/24/20	\$2,728.95
EFT0000123	J J McLellan & Son	1/24/20	\$107.35
EFT0000124	Ont Clean Water Agency	1/24/20	\$1,859.37
EFT0000125	Town of Minto	1/24/20	\$662.82
EFT0000126	Wellington North Power	1/24/20	\$10,516.91
		Total Amount of Cheques:	\$390,836.91



Staff Report

To: Mayor and Members of Council Meeting of February 10th, 2020

From: Dale Small
Economic Development Officer

Subject: EDO 2020-002 Wellington North Community Funds

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2020-002 being a report on the Wellington North Community Fund and Wellington North Youth Fund.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Raymond Soucy, Executive Director of the Centre Wellington Community Foundation has spoken at two joint Mapleton, Minto, Wellington North Economic Development Meetings:

- September 12th, 2018 @ the Mount Forest & District Sports Complex
- September 19th, 2019 @ the Maryborough Community Center in Moorefield

EDO 2019-032 dated December 16th, 2019 Wellington North Community Funds

BACKGROUND

One of the challenges that all small rural communities face is not only trying to obtain new investment into our communities but to also ensure we have the mechanisms in place to keep current wealth from leaving our rural communities. One of the mechanisms many communities have utilized is to establish a Community Foundation.

Community Foundations strengthen a community by helping donors achieve their giving goals through the management and investment of their donated dollars. These dollars are then put into “funds” that can be used to help area non-profits find resources to support their important work. Because CWCF supports all kinds of charities, they are well positioned to bring people and organizations together, convening diverse voices to address local issues and opportunities. Their business is building community.

Community Foundations have been in Canada for 98 years and the Community Foundation of Canada, (CFC) was started in 1992. CFC is an umbrella organization that supports the 191 independent community foundations. The Centre Wellington Community Foundation (CWCF) was established in 2009 and since then has provided 117 grants totalling over \$420,000.

At the December 16th council meeting approval was given to enter into a partnership agreement and to establish two funds with the CWCF:

- \$25,000 to the Wellington North Community Fund
- \$25,000 to the Wellington North Youth Fund.

The agreements are attached to by-laws contained in this agenda.

At this afternoon's council meeting we will be joined by representatives from the Centre Wellington Community Foundation who will say a few words, provide a brief presentation and this will then be followed by our cheque presentation and photo op. Representing the CWCF will be:

- Kathie Butcher; Board of Directors
- Raymond Soucy; Executive Director

FINANCIAL CONSIDERATIONS

As part of the 2020 budget process council has approved the \$50,000 allocation as part of the Community Initiated projects program.

ATTACHMENTS

Attachment A: Terms of Reference for Wellington North Community Fund and Youth Funds Grant Committee

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

XX Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

Prepared By: Dale Small, Economic Development Officer *Dale Small*

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*



Terms of Reference for Wellington North Community Fund & Youth Fund Grants Committee (02.10.2020)

Purpose:

The purpose of the Grants Committee is to adjudicate the applications for Wellington North Community Fund and Wellington North Youth Fund (known as “the Funds”) grants that are submitted to Centre Wellington Community Foundation (CWCF) through the granting process.

Composition and Quorum:

The Committee shall be appointed by council and will be comprised of a minimum of three and a maximum of seven members with at least one member being a member of council. A quorum for meetings will be a majority of members, and the Chair of the Committee will be appointed at the first scheduled meeting.

Term of Committee Members:

The term of the committee shall be for the term of council or on the date that their successors are appointed. Committee members are eligible for reappointment.

Meetings:

The Committee shall meet as required. The Committee shall determine its own procedures for the conduct of the meetings.

Responsibilities:

Key responsibilities include:

- Review, evaluate, and make recommendations to the CWCF Board regarding grants applications received for the Fund(s), taking into consideration the budget allocated to each granting program.
- Participate, as appropriate and desired, in pre- and post-granting or community initiatives activities (e.g. review of reports, site visits, program events, etc.).
- Propose potential Grants Committee members, with a view to ensuring that the grant-making is community informed and inclusive of a diversity of people’s experiences, expertise, knowledge and perspectives.
- Act as ambassadors within the community, raising awareness and understanding of the Funds and CWCF.
- Review other information as requested.

Reporting:

The Committee shall notify in writing to the CWCF board through the Executive Director of their recommendations for grant final approval(s).



Conflict of Interest and Confidentiality:

All committee members are required to sign and adhere to both the CWCF's Conflict of Interest and Confidentiality Agreements.

Key Staff Support:

The Committee will be supported by CWCF staff member(s) where needed.

Awarding Grants:

Subject to the areas of interest as outlined for the Funds and the Grant Guidelines established for the Fund, grants from the Funds will be awarded to registered charitable organizations serving Wellington North Township.

Application Solicitation:

Solicitation of applications for grants will be made through both online and offline CWCF and Township of Wellington North channels including but not limited to: website, social media channels, e-newsletter, emails to past charitable organizations, word of mouth, media release, and verbal mention at meetings, presentations and community events. Application forms will be available solely from www.cwcfoundation.ca and completed applications must be sent to CWCF email address, currently "grants@cwcfoundation.ca."

Reporting Grant Recipients:

CWCF will announce the names of grant recipients through a combination of both online and offline CWCF channels, including but not limited to, CWCF's Annual Public update, e-newsletter, social media, media releases, word of mouth, and verbal mention at meetings, presentations and community events. Wellington North Township is encouraged to do the same once the final grant approval has been received from CWCF.

Terms of Reference Review:

These Terms of Reference can be reviewed and amended by CWCF and the Township of Wellington North in the future. If there are any suggested changes or amendments, they should be provided to CWCF's Executive Director for review, approval and sent to the Clerk of the Township of Wellington North to be provided to council for information.

Township of Wellington North

**Arthur Business Improvement
Association**

B.I.A. Information Session
January 29th, 2020

BIA Information Session Agenda & Overview

Arrival & Welcome	7:00 – 7:15
Mayors Comments	7:15 – 7:20
Business Improvement Association Presentation	7:20 – 7:40
Questions	7:40 – 8:00
End of formal discussions	8:00

Staff & Council Members in attendance
will be available after the session ends

BIA How did we get here.....

- In the letter that went out to everyone about tonight's meeting was an overview from the BIA Handbook that provided an Introduction to BIA's as well as the map that outlined where the BIA boundary has been established for the Town of Arthur. The Arthur BIA boundary includes 55 commercial properties and a similar number of businesses from Clarke Street to the intersection of County Road 109 and Highway 6 however before we go any further I just want to take a few minutes to let everyone know how we got to where we are today.
- Last August a report was provided to Wellington North council updating them on all the great work that the Downtown Revitalization Committee's were doing in the community. These committees, one in Mount Forest and one in Arthur were established in 2018 as Committee's of Council to address the use of the \$48,000 in Main Street Revitalization funding that had been received from the Province. Through these discussions it became clear that the general functions of a BIA were very similar to these Revitalization Committee's.
- At this time I would also like to thank those individuals who were part of the Arthur Downtown Revitalization team. Carolyn Paquet, Fran Turnbull, James Craig, Jacklyn Winter, Tish Green, Jim Coffey, Paula Coffey, Jamie McKinnon, Councillors Hern & McCabe and Mayor Lennox. I would also like to take a few minutes to recognize their creativity and ensure everyone is aware of the many programs and improvements that this team has sponsored.

Thank you Arthur Downtown Revitalization Committee

Poppy Art has sprung up in three locations and look for this new Service Club of Arthur sign to be installed this spring to recognize the many organizations that make Arthur such a great community.



Thank you Arthur Downtown Revitalization Committee

Two large red picnic tables have been purchased and placed and this beautiful remembrance bench was installed at the Cenotaph in time for Remembrance Day.



Thank you Arthur Downtown Revitalization Committee

Twenty eight, #ArthurDowntownRising banners as well as twenty-eight Canada Banners have been designed and purchased for installation on our Downtown Light standards.



Thank you Arthur Downtown Revitalization Committee

- Other initiatives that the committee is responsible for includes:
 - Purchase of brackets to install the 15 beautiful Arthur metal street banners provided to the Chamber at no charge by our friends at Copernicus
 - Bubble Art signage like what was installed at 124 George Street is available for any vacant Downtown Building/property owner to use to promote new business opportunities
 - Blade Signage program where Downtown businesses who install Blade Signage are eligible to receive 75% funding to cover the costs.
 - #arthurdowntownrising Instagram account
- With the commitment from this team a number of great things have/is happening and over the summer/fall discussions took place between the Township, the Downtown Revitalization Committee and Chamber of Commerce to determine how best to keep the momentum going.
- These discussions led us to recommending to council that we establish a BIA in Arthur, similar to the more than 500 BIA's that have been established across the province.

BIA What is it.....

- The BIA model is a very successful model that allows local businesspeople and commercial property owners and tenants to join together and, with the support of the municipality, to organize, finance, and carry out physical improvements and promote economic development in their district. Similar to what has been done by the Downtown Revitalization Committee.
- While municipalities have great flexibility with respect to BIA's the Municipal Act clearly outlines the process that municipalities must follow when setting one up. During the fall this process was followed in terms of notices being mailed, Public Information Session being held and a 60 day notice period provided for objections to be filed.
- The BIA is governed by a Board of Management who are appointed by council and if you are interested in sitting on this board please let us know. The Board will consist of:
 - Combination of property owners and building owners from within the BIA boundary
 - one or potentially two Wellington North council members
 - should always have a minimum of five to a maximum of nine Members
- Once this process is completed and a BIA is established the Municipality is able to charge a BIA tax levy to all commercial property owners within the boundary. All fees collected by this levy go to the BIA and must be used for improvements inside the BIA boundary.

BIA How does the tax levy work.....

- A key item is that the board of management prepares the annual budget and workplans and determines what the tax levy will be. On an ongoing basis, prior to submitting the budget to council for approval, the board will present the budget to members at their annual general meeting which would normally take place in November/December of each year.
- Council do however have the final say and if they believe the budget and resulting tax levy request is too high they can decline the budget and return it to the Board of Management.
- Once the budget is approved Wellington North collects the tax levy and submits the funds to the BIA to carry out it's projects. For **information purposes** the BIA tax levy, based on 55 commercial properties within the boundary would equate to:
 - \$181.81/property based on an annual budget request of \$10,000
 - \$363.63/property based on an annual budget request of \$20,000
- The tax levy is charged to the property owner based on the tax roll. The municipal act does allow a property owner to pass this levy onto the business owner as part of the rental/lease agreement discussions.

BIA What can it do.....

- The general functions of a traditional BIA, as contained in the letter sent out to everyone, are:
 - ❖ **Beautification:** BIAs can provide enhancements in a business area to create a more pleasant atmosphere for local businesses. This commonly includes streetscape improvements through signage, street furniture, planters, banners, sidewalk treatments as well as seasonal decorations.
 - ❖ **Revitalization and Maintenance:** BIAs help to revitalize, improve and maintain physical infrastructure as well as help make an area cleaner and safer. Approaches range from building façade restoration to graffiti removal and enhanced street cleaning and garbage receptacles.
 - ❖ **Special Events:** BIAs often organize and work with community partners to hold special events to promote and showcase businesses. Examples include holding a music or dance festival, food fair, arts and crafts exhibition, seasonal parades, support to the handmade market/farmers market, etc.

BIA What can it do..... (cont'd)

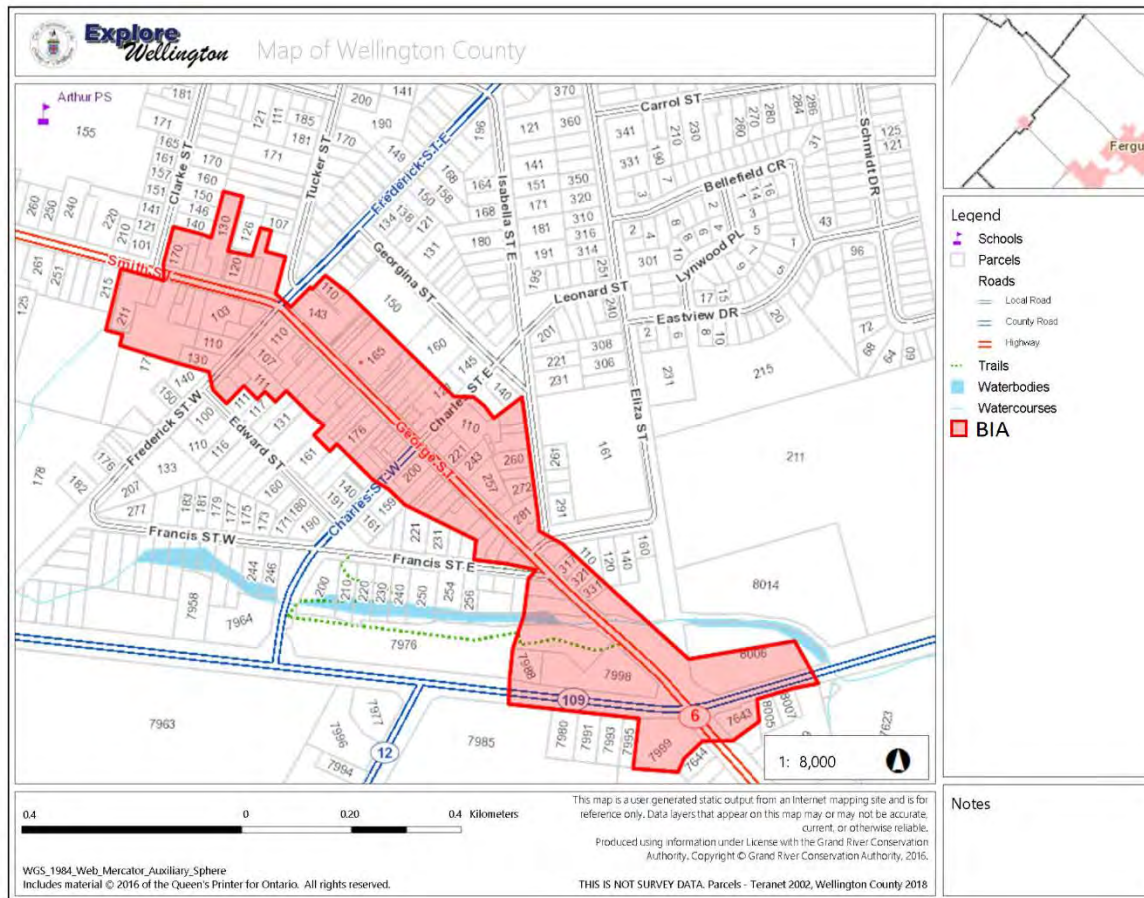
- ❖ **Business Recruitment:** BIAs can work with members to ensure that available space is occupied, and that an optimum business and service mix exists. This can include ensuring commercial units are not turned into residential properties and that vacant units are properly maintained & promoted for rent.
- ❖ **Communication:** BIAs can act as a voice for the business community through important relationships with other community voices and institutions such as chambers of commerce and committees of council. The BIA forum can be used to convey community and business concerns to council to help promote and strengthen the downtown.
- ❖ **Marketing and Promotion:** To retain and expand its customer base, a BIA may encourage both local residents and others to shop and use services within the local commercial district through marketing and promotional activities.
- ❖ **Funding:** BIA's, in-partnership with Chambers, Community Partners and Municipal Government can also submit funding applications to support various Main Street programs. A good example of this is the \$10,000 in Digital Main Street funding we received this week from the OBIAA to provide no cost training and support to assist Main Street businesses with their adoption of digital tools and technologies.

Arthur BIA What's next.....

- **About the Ontario BIA Association** OBIAA is the network that represents over 500 unique and vibrant BIAs across Ontario. The Association supports and advocates on behalf of its members through the building and nurturing of strong relationships and partnerships. OBIAA is a leader in the development and sharing of information, tools, resources and best practices, and is the ONE voice on common issues.
- Wellington North has been working with the OBIAA to establish the Arthur BIA and a copy of the BIA handbook is available to anyone who wishes to receive it. Copies as well as additional information about BIA's in Ontario can be found at obiaa.com.
- As previously indicated Wellington North council have approved the By-laws required to establish the BIA however did not appoint a Board of Management or approve a budget. Next step would be to approve the Board of Management Structure and appoint the Board.
- We are recommending that the Board consist of a minimum of five and maximum of nine members and anyone wishing to be considered for the Board please let us know. Once the board is appointed they will work together to determine the future plans, priorities and budget for the Arthur BIA.

THANK YOU & QUESTIONS

Arthur BIA boundary





Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020

From: Matthew Aston, Director of Operations

Subject: OPS 2020-004 being a report on the Mount Forest Wastewater Treatment Plant Upgrade Project

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-004 being a report on the Mount Forest Wastewater Treatment Plant upgrade project;

AND FURTHER THAT Council award the contract for Mount Forest Wastewater Treatment Plant Scada Upgrade to T&T Power Group, formerly Hollen Controls Limited, for \$212,600 plus applicable taxes, waiving the requirement for a competitive procurement process;

AND FURTHER THAT Council award the contract for the upgrade of the Township's drinking water Scada Computer's to Windows 10 to T&T Power Group for \$43,815.75 plus applicable taxes, waiving the requirement for a competitive process.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

BACKGROUND

Hollen Controls Limited (Hollen) has been the system integrator for the Township's drinking water and wastewater treatment facilities for over fifteen years including providing after-hours emergency services. The computer systems implemented and maintained by Hollen provide control, monitoring and data collection for this infrastructure.

Hollen was recently purchased by T&T Power Group (TT) who also performs the maintenance on the Township's generator equipment. Key staff from Hollen have been retained by TT.

Given the complexity and criticality of the Township's drinking water and wastewater treatment infrastructure, consistent with past practice, staff are requesting sole sourcing of these projects from TT.

FINANCIAL CONSIDERATIONS

	2020 Budget	Estimated Cost*
Mount Forest WWTP Upgrade	\$230,000	\$212,600
Drinking Water Scada Upgrade	\$55,000	\$48,000**

*- Estimate cost excludes applicable taxes.

**- Estimated cost of "Drinking Water Scada Upgrade" includes allowance for purchase of new computer equipment from Frey Communication.

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By: Matthew Aston, Director of Operations

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020
From: Dale Clark, Manager, Transportation Services
Subject: OPS 2020-006 being a report on the purchase of a new rural plow truck

RECOMMENDATION

THAT Report PW 2020-006 being a report on the 2020 procurement of a plow truck be received;

AND FURTHER THAT the Township of Wellington North award the supply of the 2020 plow truck to Viking Cives Ltd at a cost of \$279,750 plus applicable taxes, waiving the requirement for a competitive process;

AND FURTHER THAT the \$4,673.60 difference between the net purchase price and the 2020 approved capital budget of \$280,000.00 be funded from reserve funds.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

BACKGROUND

Plow truck purchase is needed to replace an aged truck within the fleet. A plow truck is used in the summer month as dump truck for hauling and in the winter as a snow plow. The new plow truck will ensure that the road operations service-level is maintained while reducing the annual operating costs associated with aged equipment.

The existing Roads Truck #32 is a 2008 Volvo dump truck with 365,397 km and 10,871 hours of operation on it as of January 28th, 2020.

Township staff have worked with Viking Cives Ltd. to evaluate three chassis alternatives which each chassis is to include the same \$134,000.00 plus applicable taxes of Viking Cives Ltd. snow removal equipment.

The following truck quotes were evaluated and are listed below:

Manufacturer	Chassis Cost (plus tax)	Total Cost (plus tax)
2021 Western Star	\$145,750.00	\$279,750.00
2021 Freightliner	\$146,900.00	\$280,900.00
2021 international	\$147,500.00	\$281,500.00

As all three chassis meet the specifications as set out by the Roads Department and have similar warranties, staff would like to proceed with 2021 Western Star supplied by B & I Truck Centre with Viking Cives Ltd equipment as it provides the best financial benefit to the Township.

FINANCIAL CONSIDERATIONS

Plow Truck was allocated at \$280,000 within the approved 2020 capital budget.

Township of Wellington North	
2020 Plow Truck	
January 2020	
2021 Western Star Chassis	\$145,750.00
Viking Cives Ltd. Equipment	\$ 134,000.00
Plow Truck Sub-Total	\$279,750.00
Gross HST	\$ 36,367.50
Total Purchase Price	\$316,117.50
HST Rebate	\$ 31,443.90
Net Cost	\$284,673.60

Township expects to generate \$15,000 when selling existing plow (#32 – 2008 Volvo) as surplus on delivery of new plow truck, which will leave a purchase shortfall of \$4,673.60. Remainder of 2020 plow truck budget to taken from account #3-00-99-000-3210.

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

Prepared By: Dale Clark, Manager, Transportation Services

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020

From: Corey Schmidt, Manager, Environmental & Development Services
Sara McDougall, Process Compliance Analyst

Subject: OPS 2020-007 being a report on the Township’s 2019 Drinking Water Systems Annual and Summary Report

RECOMMENDATION

THAT Report OPS 2020-007 being a consolidated report on the Township’s 2019 drinking water systems annual and summary report be received, accepted and approved;

AND FURTHER THAT the Council directs staff to submit the approved report to the applicable agencies and make the report available to the public.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

None

BACKGROUND

The Township of Wellington North has a requirement under Ontario Regulation 170/03, a regulation made under the Safe Drinking Water Act, 2002, to complete an annual report (Section 11) and a summary report (Schedule 22) on the municipal drinking water system it operates. Both reports must be available to the public and the summary report must be submitted to the drinking water system owner.

For 2019, the water and sewer department has consolidated these report requirements into one comprehensive report that covers the requirements of Section 11 and Schedule 22 for both municipal water systems. Section 11 is to be made available to the public by February 28th and Schedule 22 is to be approved by Council and made available to the public upon approval and no later than March 31st.

A copy of the consolidated report is attached as schedule A.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

Schedule A – 2019 Drinking Water Systems Annual & Summary Report – dated Feb. 3, 2020

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Sara McDougall, Process Compliance Analyst	<i>Sara McDougall</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>



Annual and Summary Report

For the Period of Jan. 1, 2019 to Dec. 31, 2019

For Arthur and Mount Forest Drinking Water Systems

Prepared By:

Sara McDougall, Process and Compliance Analyst
Water and Sewer Department

Revision Date: February 3, 2020

Table of Contents

Introduction.....	1
Systems Overview.....	3
Arthur Drinking Water System.....	3
Mount Forest Drinking Water System.....	3
Summary Report.....	5
a) Incidents of Regulatory Non-Compliance.....	5
b) Adverse Water Quality Incidents.....	5
c) Summaries of Flow Rates and Water Supply Capacities	6
d) Raw and Treated Water Quality.....	10
e) Significant Expenses Incurred.....	25
f) Source Water Protection.....	25

List of Tables

Table 1: Summary of Adverse Drinking Water Quality Incidents	6
Table 2: Arthur Well 7b Flows	6
Table 3: Arthur Well 8a Flows.....	7
Table 4: Arthur Well 8b Flows.....	7
Table 5: Mount Forest Well 3 Flows.....	8
Table 6: Mount Forest Well 4 Flows	8
Table 7: Mount Forest Well 5 Flows.....	9
Table 8: Mount Forest Well 6 Flows	9
Table 9: O.Regulation 170 Schedule 7-2, Distribution Free Chlorine Residual Summary.....	10
Table 10: O.Regulation 170/03 Schedule 10-4, Raw Bacteriological Sampling Summary	10
Table 11: O. Regulation 170/03 Schedule 10-3, Treated Bacteriological Sampling Summary	10
Table 12: O.Regulation 170/03 Schedule 10-2, Distribution Sample Summary.....	11
Table 13: O.Regulation 170/03 Schedule 13-6.1, Haloacetic Acids Sampling Results Summary	12
Table 14: O.Regulation 170/03 Schedule 13-7, Nitrite and Nitrate Sampling Results Summary.....	12
Table 15: O.Regulation 170/03 Schedule 23 Results Arthur Well #7b	13
Table 16: O.Regulation 170/03 Schedule 23 Results Arthur Well #8	14
Table 17: O.Regulation 170/03 Schedule 23 Results Mount Forest Well #3	14
Table 18: O.Regulation 170/03 Schedule 23 Results Mount Forest Well #4.....	14
Table 19: O.Regulation 170/03 Schedule 23 Results Mount Forest Well #5	15
Table 20: O.Regulation 170/03 Schedule 23 Results Mount Forest Well #6	15
Table 21: O.Regulation 170/03 Schedule 24 Results for Arthur Well #7b	15
Table 22: O.Regulation 170/03 Schedule 24 Results for Arthur Well #8	17
Table 23: O.Regulation 170/03 Schedule 24 Results for Mount Forest Well #3	18
Table 24: O.Regulation 170/03 Schedule 24 Results for Mount Forest Well #4	19
Table 25: O.Regulation 170/03 Schedule 24 Results for Mount Forest Well #5	20
Table 26: O.Regulation 170/03 Schedule 24 Results for Mount Forest Well #6	21
Table 27: O.Regulation 170/03 Schedule 13-8 and 13-9, Fluoride and Sodium Results	23
Table 28: O.Regulation 170/03 Schedule 15.1, Lead, Alkalinity and pH Results.....	24

Introduction

Purpose

The purpose of this report is to provide information to several stakeholders and to satisfy the regulatory requirements of the Safe Drinking Water Act (SDWA), reporting required under Ontario Regulation 170/03 (Section 11 and Schedule 22). The report is a compilation of information that helps to demonstrate the ongoing provision of safe, consistent supply of high quality drinking water to customers located within the Township of Wellington North (Arthur and Mount Forest).

Scope

This Annual and Summary report includes information from both Mount Forest and Arthur Drinking Water Systems for the period of January 1st to December 31st, 2019 (unless otherwise noted). The report is a collection of information that was previously found in two separate reports (Annual Report and Summary 22 Report to Council). The information is required to be reported to the following:

- the Drinking Water System Owners (Township of Wellington North Council and Chief Administrative Officer (CAO));
- the public and customers

This report satisfies the requirements of both the Safe Drinking Water Act (SDWA) and Ontario Regulation 170/03:

-Section 11, Annual Reports which includes:

- a brief description of the drinking water systems;
- a list of water treatment chemicals used;
- a summary of the most recent water tests results required under O. Reg.170/03 or an approval, Municipal Drinking Water License (MDWL) or order;
- a summary of adverse test results and other issues reported to the Ministry including corrective action taken;
- a description of major expenses incurred to install, repair or replace required equipment;
- the location where this report is available for inspection/review.

And;

-Schedule 22, Summary Report which includes:

- list the requirements of the Safe Drinking Water Act, the Regulations, Drinking Water Works Permits (DWWP), Municipal Drinking Water License (MDWL), and any orders applicable to the system that were not met at any time during the period covered by the report;
- for each requirement that was not met, the duration of the failure and measures that were taken to correct the failure;

- a summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows; and
- a comparison of this information to the rated capacity and flow rates approved in the system's approval, DWWP and/or MDWL.

This report satisfies applicable requirements for both the Arthur and Mount Forest Drinking Water Systems.

A copy of this report is available for viewing at:

- Township of Wellington North Municipal Office, 7490 Sideroad 7W, Kenilworth;
- Township of Wellington North Water Department Office, 160 Preston St, Arthur;
- Online at www.wellington-north.com

Any inquiries can be made by e-mailing smcdougall@wellington-north.com or by calling 519.848.3620.

Notice

Please note that every reasonable effort is made to ensure the accuracy of this report. This report is published with the best available information at the time of the publication. In the events that errors or omissions occur, the online report will be updated. Please refer to the online version of the report for the most current version.

Systems Overview

The role of the water department is to provide customers and the community with safe, consistent supply of high quality drinking water while meeting, exceeding, and continually improving on legal, operational, and quality management system requirements.

The Arthur and Mount Forest drinking water systems are Class II Water and Distribution Supply Subsystems, composed of groundwater wells and water distribution system. From January 1st to December 31st, 2019, certified staff of three operators, one supervisor and one process compliance analyst operated and maintained the systems.

The water department received full scope reaccreditation to the Drinking Water Quality Management Standard after a successful off-site audit on October 8th, 2019 conducted by a third-party accreditation body. This full accreditation satisfies part of the requirements under the Municipal Drinking Water Licensing Program.

Arthur Drinking Water System

Arthur's municipal drinking water system provides water for a permanent population of approximately 2,333, comprised of approximately 939 residential premises and 109 Industrial/Commercial/Institutional (ICI). ICI customers are fully metered and residential units are on a flat rate system. Arthur has approximately 19.1 km of water main.

The Arthur water system is comprised of three drilled wells, two pump houses, two elevated storage tanks and a water distribution system. The township uses 12% sodium hypochlorite for disinfection. Sodium silicate is used for iron sequestering at Well #7 and Waterworx is used at Well #8 for manganese sequestering. Well #8 is equipped with a back-up diesel generator. The well pumps and associated metering pumps are started and stopped based on the water level in elevated tank number one. Once the low water set-point in the tank has been reached the well pumps are called upon to supply the distribution system with the excess filling the tank to the normal tank level. This is a demand/storage system. All pumps stop at the normal top water level until the water level drops in the tank and pumps are required again.

From January 1st to December 31st, 2019, a total of 394,313.79 cubic meters of water was treated and pumped to the system. The average daily water demand was 1,079.89 cubic meters. The highest daily use of water occurred on July 9, 2019 when 1,477.93 cubic meters of water was pumped.

Mount Forest Drinking Water System

Mount Forest's municipal drinking water system provides water for a permanent population of approximately 4,643, comprised of approximately 2,155 residential premises and 234 ICI premises. ICI customers are fully metered and residential units are on a flat rate system. Mount Forest distribution system is approximately 37 km of water main.

The Mount Forest water system is comprised of four groundwater wells, four pump houses, a standpipe, and a water distribution system. The township uses 12% sodium hypochlorite for disinfection. Each well is equipped with one well pump, discharge piping, and disinfection equipment. Well #3 is equipped with a back-up diesel generator and a booster pump. The system's supply for fire protection, peak demands and emergencies, is stored within a 2083 m³ standpipe.

The well pumps and sodium hypochlorite metering pumps are started and stopped based on the standpipe water level. Once the low water level in the tank has been reached, the pump stations are called upon to supply the distribution system with the excess filling the standpipe to the normal top water level. This system is a demand/storage system. When the level drops below the lead pump start level, the lead well pump will start. If the level continues to drop, the first, second and third lag well pumps will be started respectively. All pumps stop at the normal top water level until the water levels drops in the standpipe and the pumps are required again. Whenever all pumps have stopped; the pump sequence changes. Pumps removed from service are automatically skipped.

From January 1st to December 31st, 2019, a total of 518,350.47 cubic meters of water was treated and pumped to the system. The average daily water demand was 1,419.74 cubic meters. The highest daily use of water occurred on July 18, 2019 when 2447.47 cubic meters of water was pumped.

Sampling and Testing

The Township of Wellington North's certified operators regularly test the water within the overall system including the raw water at the well source(s), after treatment, and within the distribution system. From January 1st to December 31st, 2019, all regulatory microbiological and chemical quality samples were taken by certified operators and tests performed by accredited, licensed laboratories on water samples collected throughout the drinking water system. These tests include regulatory testing, and most of those results are included in this report.

Arthur and Mount Forest drinking water systems are defined as large residential systems operated under the regulatory requirements of the Safe Drinking Water Act and the Ontario Water Resources Act (accessed at www.e-laws.gov.on.ca). The Arthur Drinking Water System is operated under Municipal Drinking Water License (MDWL) 113-101 and the Drinking Water Works Permit (DWWP) 113-201. The Mount Forest Drinking Water System is operated under MDWL 113-102 and DWWP 113-202.

The MDWL and the DWWP describe system-specific requirements that are supplementary to provincial regulations and act as a license for water supply and distribution operations. These documents outline specific conditions and requirements regarding operation, maintenance and upgrades that are required by the system and are considered regulatory in nature. These documents are available by request for viewing at 160 Preston Street, Arthur.

Summary Report

a) Incidents of Regulatory Non-Compliance

This section describes all incidents of non-compliance (excluding those defined as “Adverse Water Quality Incidents” (AWQI) reported in Section B of this report). AWQI’s are required to be reported to the Ministry of Environment, Conservation & Parks (MECP) with respect to the following Acts and related regulations: Ontario Water Resources Act (OWRA), Safe Drinking Water Act (SDWA), the Environmental Protection Act (EPA), and Municipal Drinking Water Licenses (MDWL) and Drinking Water Works Permits (DWWP).

The most recent assessment of compliance for Arthur and Mount Forest Drinking Water Systems as determined by the MECP during the 2019 Annual Inspections resulted in a final inspection rating of 100% for each facility.

There was no non-compliance for either Arthur or Mount Forest Drinking Water Systems during the MECP inspection’s in 2019.

b) Adverse Water Quality Incidents

This section describes all “Adverse Water Quality Incidents” (AWQI). This term refers to any unusual test results from treated water that does not meet a provincial water quality standard, or situation where disinfection of the water may be compromised. An adverse water quality incident indicates that on at least one occasion, a water quality standard was not met.

There was one AWQI in Mount Forest and zero AWQI in Arthur in 2019.

On February 2, 2019 a large watermain break occurred on a 10” line between Queen Street West and Durham Street West. Positive pressure was maintained at the break until it was isolated. There was a low pressure event experienced by the town during this time, but pressure was restored when the break was isolated. Many distribution free chlorine residuals were taken throughout the town and they ranged from 1.37 mg/L to 1.75 mg/L. The local Drinking Water Inspector and Public Health Inspector were notified. After some discussion with the on-duty Public Health Inspector, the Health Unit were satisfied with steps taken and no further actions were required other than proper flushing and sampling once the break was repaired. There were no users on the section of the isolated main, so the repairs were put off until February 6th, 2019. Once repaired, the watermain was flushed in accordance with the Ontario Watermain Disinfection Procedure and a bacti sample was taken. Sample results were received on February 8th, 2019 and there was zero Total Coliforms present and zero E. coli present. This issue was resolved on February 8th, 2019.

Table 1: Summary of Adverse Drinking Water Quality Incidents

#	Date	AWQI	Location	Description	Corrective Action	Sample Results Good
1	Feb 2	144696	Mount Forest Queen St W/ Durham St W	watermain break on 10" line caused low pressure event in town until break was isolated	Wellington-Dufferin-Guelph Public Health, MECP (SAC) notified; flushing and sampling taken as per Ontario Watermain Disinfection Procedure once break was repaired	Yes

c) Summaries of Flow Rates and Water Supply Capacities

The Safe Drinking Water Act (SDWA) and the Ontario Water Resources Act (OWRA) each require that operating authority's record and report water takings as governed by the Permits to Take Water (PTTW). The following tables list the quantities and flow rates of the water supplied during this reporting period, including monthly average and maximum daily flows, daily instantaneous peak flow rates and a comparison to the rated capacity and flow rates specified in the system approval:

Table 2: Arthur Well #7b Flows

Approved Volume (m³/day): 1961

Approved Flow Rate (L/sec): 22.7

	Avg Daily Volume (m ³)	% of Approved Volume	Max Daily Volume (m ³)	% of Approved Volume	Peak Flow Rate (L/sec)	% of Approved Flow Rate
January	335.60	17.1	637.61	32.5	20.60	90.7
February	366.03	18.7	783.51	40.0	20.38	89.8
March	401.38	20.5	784.43	40.0	20.52	90.4
April	349.69	17.8	958.79	48.9	20.77	91.5
May	393.78	20.1	1098.34	56.0	20.93	92.2
June	389.26	19.9	1036.26	52.8	20.48	90.2
July	435.31	22.2	1132.27	57.7	20.36	89.7
August	374.37	19.1	847.53	43.2	20.89	92.0
September	393.06	20.0	983.59	50.2	20.14	88.7
October	341.55	17.4	972.33	49.6	19.93	87.8
November	368.98	18.8	975.90	49.8	20.25	89.2
December	355.95	18.2	727.34	37.1	19.19	84.5

Table 3: Arthur Well #8a Flows

Approved Volume (m³/day): 2255

Approved Flow Rate (L/sec): 26.1

	Avg Daily Volume (m ³)	% of Approved Volume	Max Daily Volume (m ³)	% of Approved Volume	Peak Flow Rate (L/sec)	% of Approved Flow Rate
January	345.18	15.3	690.77	30.6	22.31	85.5
February	347.43	15.4	567.53	25.2	22.34	85.6
March	347.58	15.4	593.09	26.3	22.33	85.6
April	361.33	16.0	623.14	27.6	22.20	85.1
May	339.87	15.1	465.77	20.7	22.12	84.8
June	406.45	18.0	643.90	28.6	22.44	86.0
July	409.33	18.2	719.88	31.9	22.17	84.9
August	348.09	15.4	590.31	26.2	21.94	84.1
September	367.34	16.3	622.25	27.6	22.48	86.1
October	362.25	16.1	547.59	24.3	23.64	90.6
November	360.23	16.0	604.74	26.8	21.76	83.4
December	329.18	14.6	514.47	22.8	22.08	84.6

Table 4: Arthur Well #8b Flows

Approved Volume (m³/day): 2255

Approved Flow Rate (L/sec): 26.1

	Avg Daily Volume (m ³)	% of Approved Volume	Max Daily Volume (m ³)	% of Approved Volume	Peak Flow Rate (L/sec)	% of Approved Flow Rate
January	325.57	14.4	661.85	29.4	22.22	85.1
February	305.10	13.5	585.63	26.0	22.22	85.1
March	303.03	13.4	475.65	21.1	22.27	85.3
April	318.52	14.1	543.19	24.1	22.43	85.9
May	343.58	15.2	653.38	29.0	22.27	85.3
June	358.22	15.9	558.43	24.8	22.65	86.8
July	392.45	17.4	691.36	30.7	22.76	87.2
August	395.40	17.5	614.86	27.3	22.43	85.9
September	349.50	15.5	569.85	25.3	22.56	86.4
October	379.89	16.8	935.86	41.5	22.59	86.6
November	326.82	14.5	600.72	26.6	22.65	86.8
December	331.38	14.7	553.27	24.5	22.22	85.1

There was 394,313.79 m³ of water processed in Arthur for 2019 (Jan. 01 to Dec. 31). This represents 3.9 % increase compared to the same time period in 2018 and 9.4 % increase from 2017.

Table 5: Mount Forest Well #3 Flows

Approved Volume (m3/day): 1637

Approved Flow Rate (L/sec):22.7

	Avg Daily Volume (m ³)	% of Approved Volume	Max Daily Volume (m ³)	% of Approved Volume	Peak Flow Rate (L/sec)	% of Approved Flow Rate
January	285.66	17.5	526.11	32.1	18.47	81.4
February	308.68	18.9	522.47	31.9	21.63	95.3
March	292.70	17.9	524.17	32.0	18.42	81.1
April	281.00	17.2	630.72	38.5	18.61	82.0
May	279.88	17.1	535.49	32.7	18.86	83.1
June	372.72	22.8	739.15	45.2	18.68	82.3
July	320.90	19.6	523.36	32.0	18.72	82.5
August	334.85	20.5	540.42	33.0	22.73	100.1*
September	268.39	16.4	496.37	30.3	18.37	80.9
October	294.16	18.0	500.86	30.6	18.43	81.2
November	249.51	15.2	508.92	31.1	18.37	80.9
December	252.87	15.4	492.23	30.1	18.41	81.1

*Flow rate exceedance on August 28th, 2019 was due to watermain break on Queen St W/Arthur St.

Table 6: Mount Forest Well #4 Flows

Approved Volume (m3/day): 1964

Approved Flow Rate (L/sec): 22.7

	Avg Daily Volume (m ³)	% of Approved Volume	Max Daily Volume (m ³)	% of Approved Volume	Peak Flow Rate (L/sec)	% of Approved Flow Rate
January	360.42	18.4	664.32	33.8	19.63	86.5
February	411.44	20.9	828.03	42.2	23.77	104.7**
March	388.90	19.8	641.60	32.7	19.75	87.0
April	427.00	21.7	655.39	33.4	19.51	85.9
May	402.05	20.5	666.48	33.9	19.63	86.5
June	333.74	17.0	770.84	39.2	18.91	83.3
July	331.98	16.9	609.68	31.0	19.26	84.8
August	386.48	19.7	711.14	36.2	23.40	103.1*
September	368.91	18.8	796.72	40.6	18.58	81.9
October	364.80	18.6	616.62	31.4	18.85	83.0
November	327.02	16.7	742.75	37.8	18.94	83.4
December	298.32	15.2	628.14	32.0	18.92	83.3

*Flow rate exceedance on August 28th, 2019 was due to watermain break on Queen St W/Arthur St.**Flow rate exceedance on February 2nd, 2019 was due to watermain break on Queen St W/Durham St W.

Table 7: Mount Forest Well #5 Flows

Approved Volume (m³/day): 3928

Approved Flow Rate (L/sec): 45.5

	Avg Daily Volume (m ³)	% of Approved Volume	Max Daily Volume (m ³)	% of Approved Volume	Peak Flow Rate (L/sec)	% of Approved Flow Rate
January	322.29	8.2	725.57	18.5	36.10	79.3
February	403.98	10.3	878.77	22.4	45.32	99.6
March	315.90	8.0	551.07	14.0	34.91	76.7
April	318.52	8.1	519.29	13.2	35.65	78.4
May	347.62	8.8	706.42	18.0	36.08	79.3
June	380.75	9.7	903.65	23.0	35.77	78.6
July	657.59	16.7	1037.06	26.4	35.28	77.5
August	443.67	11.3	1242.27	31.6	35.62	78.3
September	356.54	9.1	739.16	18.8	36.39	80.0
October	318.25	8.1	914.66	23.3	35.09	77.1
November	371.53	9.5	691.18	17.6	35.51	78.0
December	419.82	10.7	631.10	16.1	35.88	78.9

Table 8: Mount Forest Well #6 Flows

Approved Volume (m³/day): 3928

Approved Flow Rate (L/sec): 45.5

	Avg Daily Volume (m ³)	% of Approved Volume	Max Daily Volume (m ³)	% of Approved Volume	Peak Flow Rate (L/sec)	% of Approved Flow Rate
January	330.58	8.4	627.53	16.0	36.26	79.7
February	287.59	7.3	757.16	19.3	59.37	130.5**
March	294.08	7.5	567.85	14.5	33.88	74.5
April	276.41	7.0	618.17	15.7	35.02	77.0
May	307.87	7.8	604.15	15.4	36.00	79.1
June	453.14	11.5	994.52	25.3	34.42	75.6
July	514.87	13.1	902.07	23.0	36.04	79.2
August	490.45	12.5	905.19	23.0	62.97	138.4*
September	432.90	11.0	862.73	22.0	34.77	76.4
October	417.28	10.6	649.48	16.5	33.51	73.6
November	337.56	8.6	891.86	22.7	34.44	75.7
December	295.26	7.5	531.20	13.5	35.96	79.0

*Flow rate exceedance on August 28th, 2019 was due to watermain break on Queen St W/Arthur St.**Flow rate exceedance on February 2nd, 2019 was due to watermain break on Queen St W/Durham St W.

There was 518,350.47 m³ of water processed in Mount Forest for 2019 (Jan. 01 to Dec. 31). This represents 1.5% increase compared to the same time period in 2018 and 7.4% increase from 2017.

d) Raw and Treated Water Quality

This section describes the water quality monitoring, both regulatory and operational, that has been completed in 2019.

Water Quality Review

Under the SDWA, municipalities are required to monitor both the raw and treated quality of the source water supplied. This monitoring is performed for both regulatory compliance and due diligence and is expected to identify any changes within the treated water as well as in raw source waters.

Table 9: O. Regulation 170/03 Schedule 7-2, Distribution Manual Free Chlorine Residual Summary

Parameter	ODWQS	Total Analyzed	Total Outside ODWQS Criteria	Range	Units
Arthur Free Chlorine Residual	0.05 - 4.0	467	0	0.64 to 1.85	mg/L
Mount Forest Free Chlorine Residual	0.05 - 4.0	525	0	0.61 to 1.83	mg/L

Table 10: O. Regulation 170/03 Schedule 10-4- Raw Bacteriological Sampling Summary

Parameter	ODWQS	Total Analyzed	Total Outside ODWQS Criteria	Range	Units
Arthur Raw - T.coli	n/a	156	n/a	0	cfu/100mL
Arthur Raw - E.coli	n/a	156	n/a	0	cfu/100mL
Mount Forest Raw - T.coli	n/a	208	n/a	0-1	cfu/100mL
Mount Forest Raw - E.coli	n/a	208	n/a	0	cfu/100mL

Table 11: O. Regulation 170/03 Schedule 10-3, Treated Bacteriological Sampling Summary

Parameter	ODWQS	Total Analyzed	Total Outside ODWQS Criteria	Range	Units
Arthur Treated - T.coli	0	104	0	0	cfu/100mL
Arthur Treated - E.coli	0	104	0	0	cfu/100mL
Mount Forest Treated - T.coli	0	208	0	0	cfu/100mL
Mount Forest Treated - E.coli	0	208	0	0	cfu/100mL

Table 12: O. Regulation 170/03 Schedule 10-2, Distribution Samples Summary

Parameter	ODWQS	Total Analyzed	Total Outside ODWQS Criteria	Range	Units
Arthur Distribution - T.coli	0	156	0	0	cfu/100mL
Arthur Distribution - E.coli	0	156	0	0	cfu/100mL
Arthur Distribution - HPC	n/a	156	n/a	<10 – 790 *	cfu/mL
Mount Forest Distribution - T.coli	0	208	0	0	cfu/100mL
Mount Forest Distribution - E.coli	0	208	0	0	cfu/100mL
Mount Forest Distribution - HPC	n/a	208	n/a	<10 – 60	cfu/mL

* Note: On July 22, 2019 an Arthur Distribution sample resulted in an HPC of NDOGHPC (No Data: Overgrown with HPC). The following week on July 29, 2019 the same sample location result was zero.

Treated Water Quality- O. Regulation 170/03 Schedule 13-6, 13-6.1 and 13-7, “Three Month” Sampling Results Summary

In 2019, all operational Treated sources were sampled and analyzed for Schedule 13-6, 13-6.1 and 13-7 parameters as per O.Reg. 170-03.

Regulation 170/03, Schedule 13-6 requires a minimum of one distribution sample taken from the Distribution System where THM's (trihalomethanes) are most likely to develop (locations with high retention times). The Maximum Allowable Concentration (MAC) for THM's is 100 ug/L. However, for this parameter the MAC uses a running annual average of quarterly samples.

The results of the running average value for THM's for all related Distribution System samples in 2019 are below the ½ MAC (half of the maximum allowable concentration). Mount Forest had an annual running average of 28.75 ug/L of Total THM's and Arthur had an annual running average of 17.25 ug/L of Total THM's.

Regulation 170/03, Schedule 13-6.1 requires a minimum of one distribution sample taken from the Distribution System where HAA's (haloacetic acids) are most likely to develop. On January 1, 2020, the Maximum Allowable Concentration (MAC) for HAA's of 80 µg/L will come into effect as well as the MAC will use a running annual average of quarterly samples for this parameter.

The results of HAA's for all related Distribution System samples in 2019 are below the ½ MAC (half of the maximum allowable concentration) that will come into effect in 2020.

Table 13: O. Regulation 170/03 Schedule 13-6.1, Haloacetic Acids Sampling Results Summary

Arthur	Date	ODWQS MAC	Distribution
HAA's (µg/L)	Feb 2019	80	5.3<MDL
	May 2019	80	5.3<MDL
	Aug 2019	80	5.3<MDL
	Nov 2019	80	5.3<MDL
Mount Forest	Date	ODWQS MAC	Distribution
HAA's (µg/L)	Feb 2019	80	5.3<MDL
	May 2019	80	5.3<MDL
	Aug 2019	80	5.3<MDL
	Nov 2019	80	5.3<MDL

*MDL- method detection limit

All operational Treated Sources were sampled and analyzed for Nitrates and Nitrites as per Regulation 170/03, Schedule 13-7. There was no instance of any adverse results in 2019.

Table 14: O. Regulation 170/03 Schedule 13-7, Nitrite and Nitrate Sampling Results Summary

Arthur	Date	ODWQS MAC	Well #7b	Well #8a/b
Nitrite (mg/L)	Feb 2019	1	0.003<MDL	0.003<MDL
	May 2019	1	0.003<MDL	0.003<MDL
	Aug 2019	1	0.003<MDL	0.003<MDL
	Nov 2019	1	0.003<MDL	0.003<MDL
Nitrate (mg/L)	Feb 2019	10	0.007	0.006<MDL
	May 2019	10	0.006<MDL	0.006<MDL
	Aug 2019	10	0.006	0.006<MDL
	Nov 2019	10	0.007	0.006<MDL

*MDL- method detection limit

Mount Forest	Date	ODWQS MAC	Well #3	Well #4	Well #5	Well #6
Nitrite (mg/L)	Feb 2019	1	0.003<MDL	0.003<MDL	0.003<MDL	0.003<MDL
	May 2019	1	0.003<MDL	0.003<MDL	0.005	0.003<MDL
	Aug 2019	1	0.003<MDL	0.003<MDL	0.003<MDL	0.003<MDL
	Nov 2019	1	0.003<MDL	0.003<MDL	0.003<MDL	0.003<MDL
Nitrate (mg/L)	Feb 2019	10	0.06	0.006<MDL	2.24	0.006<MDL
	May 2019	10	0.063	0.006<MDL	2.23	0.006<MDL
	Aug 2019	10	0.069	0.006<MDL	2.51	0.006<MDL
	Nov 2019	10	0.088	0.006<MDL	2.14	0.006<MDL

*MDL- method detection limit

Treated Water Quality Statistics- O. Regulation 170/03 Schedule 23 Results Summary

If sampling for a particular schedule's parameters (e.g. Schedule 23 or 24) did not occur within the calendar year of the report, then the most recent values are required to be included in the report for reference.

Table 15: O. Regulation 170/03 Schedule 23 Results Arthur Well #7b

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Antimony	Aug. 8/18	0.12	6	ug/L	No
Arsenic	Aug. 8/18	3.3	10	ug/L	No
Barium	Aug. 8/18	58.2	1000	ug/L	No
Boron	Aug. 8/18	83	5000	ug/L	No
Cadmium	Aug. 8/18	0.008	5	ug/L	No
Chromium	Aug. 8/18	0.62	50	ug/L	No
Mercury	Aug. 8/18	0.02	1	ug/L	No
Selenium	Aug. 8/18	0.05	50	ug/L	No
Uranium	Aug. 8/18	0.211	20	ug/L	No

Table 16: O. Regulation 170/03 Schedule 23 Results Arthur Well #8

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Antimony	Nov. 6/17	0.02	6	ug/L	No
Arsenic	Nov. 6/17	0.2<MDL	10	ug/L	No
Barium	Nov. 6/17	62.4	1000	ug/L	No
Boron	Nov. 6/17	52	5000	ug/L	No
Cadmium	Nov. 6/17	0.003<MDL	5	ug/L	No
Chromium	Nov. 6/17	0.76	50	ug/L	No
Mercury	Nov. 6/17	0.01<MDL	1	ug/L	No
Selenium	Nov. 6/17	0.04<MDL	50	ug/L	No
Uranium	Nov. 6/17	0.461	20	ug/L	No

Table 17: O. Regulation 170/03 Schedule 23 Results Mount Forest Well #3

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Antimony	Jan. 14/19	0.06	6	ug/L	No
Arsenic	Jan. 14/19	1.2	10	ug/L	No
Barium	Jan. 14/19	117	1000	ug/L	No
Boron	Jan. 14/19	32	5000	ug/L	No
Cadmium	Jan. 14/19	0.003<MDL	5	ug/L	No
Chromium	Jan. 14/19	0.11	50	ug/L	No
Mercury	Jan. 14/19	0.01<MDL	1	ug/L	No
Selenium	Jan. 14/19	0.04<MDL	50	ug/L	No
Uranium	Jan. 14/19	0.287	20	ug/L	No

Table 18: O. Regulation 170/03 Schedule 23 Results Mount Forest Well #4

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Antimony	Jan. 14/19	0.04	6	ug/L	No
Arsenic	Jan. 14/19	0.9	10	ug/L	No
Barium	Jan. 14/19	179	1000	ug/L	No
Boron	Jan. 14/19	32	5000	ug/L	No
Cadmium	Jan. 14/19	0.003<MDL	5	ug/L	No
Chromium	Jan. 14/19	0.12	50	ug/L	No
Mercury	Jan. 14/19	0.01<MDL	1	ug/L	No
Selenium	Jan. 14/19	0.04<MDL	50	ug/L	No
Uranium	Jan. 14/19	0.191	20	ug/L	No

Table 19: O. Regulation 170/03 Schedule 23 Results Mount Forest Well #5

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Antimony	Jan. 14/19	0.06	6	ug/L	No
Arsenic	Jan. 14/19	0.2 <MDL	10	ug/L	No
Barium	Jan. 14/19	142	1000	ug/L	No
Boron	Jan. 14/19	32	5000	ug/L	No
Cadmium	Jan. 14/19	0.009	5	ug/L	No
Chromium	Jan. 14/19	0.14	50	ug/L	No
Mercury	Jan. 14/19	0.01 <MDL	1	ug/L	No
Selenium	Jan. 14/19	0.57	50	ug/L	No
Uranium	Jan. 14/19	0.66	20	ug/L	No

Table 20: O. Regulation 170/03 Schedule 23 Results Mount Forest Well #6

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Antimony	Jan. 14/19	0.09	6	ug/L	No
Arsenic	Jan. 14/19	0.6	10	ug/L	No
Barium	Jan. 14/19	124	1000	ug/L	No
Boron	Jan. 14/19	30	5000	ug/L	No
Cadmium	Jan. 14/19	0.003<MDL	5	ug/L	No
Chromium	Jan. 14/19	0.09	50	ug/L	No
Mercury	Jan. 14/19	0.01<MDL	1	ug/L	No
Selenium	Jan. 14/19	0.04<MDL	50	ug/L	No
Uranium	Jan. 14/19	0.276	20	ug/L	No

Treated Water Quality Statistics- O. Regulation 170/03 Schedule 24 Results Summary

If sampling for a particular schedule's parameters (e.g. Schedule 23 or 24) did not occur within the calendar year of the report, then the most recent values are required to be included in the report for reference.

Table 21: O. Regulation 170/03 Schedule 24 Results for Arthur Well #7b

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Alachlor	Aug. 8/18	0.02<MDL	5	ug/L	No
Atrazine + N-dealkylated metabolites	Aug. 8/18	0.01<MDL	5	ug/L	No
Azinphos-methyl	Aug. 8/18	0.05<MDL	20	ug/L	No
Benzene	Aug. 8/18	0.32<MDL	1	ug/L	No

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Benzo(a)pyrene	Aug. 8/18	0.004<MDL	0.01	ug/L	No
Bromoxynil	Aug. 8/18	0.33<MDL	5	ug/L	No
Carbaryl	Aug. 8/18	0.05<MDL	90	ug/L	No
Carbofuran	Aug. 8/18	0.01<MDL	90	ug/L	No
Carbon Tetrachloride	Aug. 8/18	0.16<MDL	2	ug/L	No
Chlorpyrifos	Aug. 8/18	0.02<MDL	90	ug/L	No
Diazinon	Aug. 8/18	0.02<MDL	20	ug/L	No
Dicamba	Aug. 8/18	0.20<MDL	120	ug/L	No
1,2-Dichlorobenzene	Aug. 8/18	0.41<MDL	200	ug/L	No
1,4-Dichlorobenzene	Aug. 8/18	0.36<MDL	5	ug/L	No
1,2-Dichloroethane	Aug. 8/18	0.35<MDL	5	ug/L	No
1,1-Dichloroethylene (vinylidene chloride)	Aug. 8/18	0.33<MDL	14	ug/L	No
Dichloromethane	Aug. 8/18	0.35<MDL	50	ug/L	No
2-4 Dichlorophenol	Aug. 8/18	0.15<MDL	900	ug/L	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	Aug. 8/18	0.19<MDL	100	ug/L	No
Diclofop-methyl	Aug. 8/18	0.40<MDL	9	ug/L	No
Dimethoate	Aug. 8/18	0.03<MDL	20	ug/L	No
Diquat	Aug. 8/18	1.0<MDL	70	ug/L	No
Diuron	Aug. 8/18	0.03<MDL	150	ug/L	No
Glyphosate	Aug. 8/18	1<MDL	280	ug/L	No
Malathion	Aug. 8/18	0.02<MDL	190	ug/L	No
MCPA	Aug. 8/18	0.00012<MDL	0.1	mg/L	No
Metolachlor	Aug. 8/18	0.01<MDL	50	ug/L	No
Metribuzin	Aug. 8/18	0.02<MDL	80	ug/L	No
Monochlorobenzene	Aug. 8/18	0.3<MDL	80	ug/L	No
Paraquat	Aug. 8/18	1<MDL	10	ug/L	No
Pentachlorophenol	Aug. 8/18	0.15<MDL	60	ug/L	No
Phorate	Aug. 8/18	0.01<MDL	2	ug/L	No
Picloram	Aug. 8/18	1<MDL	190	ug/L	No
Polychlorinated Biphenyls(PCB)	Aug. 8/18	0.04<MDL	3	ug/L	No
Prometryne	Aug. 8/18	0.03<MDL	1	ug/L	No
Simazine	Aug. 8/18	0.01<MDL	10	ug/L	No
Terbufos	Aug. 8/18	0.01<MDL	1	ug/L	No
Tetrachloroethylene	Aug. 8/18	0.35<MDL	10	ug/L	No
2,3,4,6-Tetrachlorophenol	Aug. 8/18	0.20<MDL	100	ug/L	No
Triallate	Aug. 8/18	0.01<MDL	230	ug/L	No
Trichloroethylene	Aug. 8/18	0.44<MDL	5	ug/L	No
2,4,6-Trichlorophenol	Aug. 8/18	0.25<MDL	5	ug/L	No
Trifluralin	Aug. 8/18	0.02<MDL	45	ug/L	No
Vinyl Chloride	Aug. 8/18	0.17<MDL	1	ug/L	No

Table 22: O. Regulation 170/03 Schedule 24 Results for Arthur Well #8

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Alachlor	Nov. 6/17	0.02<MDL	5	ug/L	No
Atrazine + N-dealkylated metabolites	Nov. 6/17	0.01<MDL	5	ug/L	No
Azinphos-methyl	Nov. 6/17	0.05<MDL	20	ug/L	No
Benzene	Nov. 6/17	0.32<MDL	1	ug/L	No
Benzo(a)pyrene	Nov. 6/17	0.004<MDL	0.01	ug/L	No
Bromoxynil	Nov. 6/17	0.33<MDL	5	ug/L	No
Carbaryl	Nov. 6/17	0.05<MDL	90	ug/L	No
Carbofuran	Nov. 6/17	0.01<MDL	90	ug/L	No
Carbon Tetrachloride	Nov. 6/17	0.16<MDL	2	ug/L	No
Chlorpyrifos	Nov. 6/17	0.02<MDL	90	ug/L	No
Diazinon	Nov. 6/17	0.02<MDL	20	ug/L	No
Dicamba	Nov. 6/17	0.20<MDL	120	ug/L	No
1,2-Dichlorobenzene	Nov. 6/17	0.41<MDL	200	ug/L	No
1,4-Dichlorobenzene	Nov. 6/17	0.36<MDL	5	ug/L	No
1,2-Dichloroethane	Nov. 6/17	0.35<MDL	5	ug/L	No
1,1-Dichloroethylene (vinylidene chloride)	Nov. 6/17	0.33<MDL	14	ug/L	No
Dichloromethane	Nov. 6/17	0.35<MDL	50	ug/L	No
2-4 Dichlorophenol	Nov. 6/17	0.15<MDL	900	ug/L	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	Nov. 6/17	0.19<MDL	100	ug/L	No
Diclofop-methyl	Nov. 6/17	0.40<MDL	9	ug/L	No
Dimethoate	Nov. 6/17	0.03<MDL	20	ug/L	No
Diquat	Nov. 6/17	1.0<MDL	70	ug/L	No
Diuron	Nov. 6/17	0.03<MDL	150	ug/L	No
Glyphosate	Nov. 6/17	1<MDL	280	ug/L	No
Malathion	Nov. 6/17	0.02<MDL	190	ug/L	No
MCPA	Nov. 6/17	0.00012<MDL	0.1	mg/L	No
Metolachlor	Nov. 6/17	0.01<MDL	50	ug/L	No
Metribuzin	Nov. 6/17	0.02<MDL	80	ug/L	No
Monochlorobenzene	Nov. 6/17	0.3<MDL	80	ug/L	No
Paraquat	Nov. 6/17	1<MDL	10	ug/L	No
Pentachlorophenol	Nov. 6/17	0.15<MDL	60	ug/L	No
Phorate	Nov. 6/17	0.01<MDL	2	ug/L	No
Picloram	Nov. 6/17	1<MDL	190	ug/L	No
Polychlorinated Biphenyls(PCB)	Nov. 6/17	0.04<MDL	3	ug/L	No
Prometryne	Nov. 6/17	0.03<MDL	1	ug/L	No
Simazine	Nov. 6/17	0.01<MDL	10	ug/L	No
Terbufos	Nov. 6/17	0.01<MDL	1	ug/L	No
Tetrachloroethylene	Nov. 6/17	0.35<MDL	10	ug/L	No

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
2,3,4,6-Tetrachlorophenol	Nov. 6/17	0.20<MDL	100	ug/L	No
Triallate	Nov. 6/17	0.01<MDL	230	ug/L	No
Trichloroethylene	Nov. 6/17	0.44<MDL	5	ug/L	No
2,4,6-Trichlorophenol	Nov. 6/17	0.25<MDL	5	ug/L	No
Trifluralin	Nov. 6/17	0.02<MDL	45	ug/L	No
Vinyl Chloride	Nov. 6/17	0.17<MDL	1	ug/L	No

Table 23: O. Regulation 170/03 Schedule 24 Results for Mount Forest Well #3

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Alachlor	Jan. 14/19	0.02<MDL	5	ug/L	No
Atrazine + N-dealkylated metabolites	Jan. 14/19	0.01<MDL	5	ug/L	No
Azinphos-methyl	Jan. 14/19	0.05<MDL	20	ug/L	No
Benzene	Jan. 14/19	0.32<MDL	1	ug/L	No
Benzo(a)pyrene	Jan. 14/19	0.004<MDL	0.01	ug/L	No
Bromoxynil	Jan. 14/19	0.33<MDL	5	ug/L	No
Carbaryl	Jan. 14/19	0.05<MDL	90	ug/L	No
Carbofuran	Jan. 14/19	0.01<MDL	90	ug/L	No
Carbon Tetrachloride	Jan. 14/19	0.16<MDL	2	ug/L	No
Chlorpyrifos	Jan. 14/19	0.02<MDL	90	ug/L	No
Diazinon	Jan. 14/19	0.02<MDL	20	ug/L	No
Dicamba	Jan. 14/19	0.20<MDL	120	ug/L	No
1,2-Dichlorobenzene	Jan. 14/19	0.41<MDL	200	ug/L	No
1,4-Dichlorobenzene	Jan. 14/19	0.36<MDL	5	ug/L	No
1,2-Dichloroethane	Jan. 14/19	0.35<MDL	5	ug/L	No
1,1-Dichloroethylene (vinylidene chloride)	Jan. 14/19	0.33<MDL	14	ug/L	No
Dichloromethane	Jan. 14/19	0.35<MDL	50	ug/L	No
2-4 Dichlorophenol	Jan. 14/19	0.15<MDL	900	ug/L	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	Jan. 14/19	0.19<MDL	100	ug/L	No
Diclofop-methyl	Jan. 14/19	0.40<MDL	9	ug/L	No
Dimethoate	Jan. 14/19	0.06<MDL	20	ug/L	No
Diquat	Jan. 14/19	1.0<MDL	70	ug/L	No
Diuron	Jan. 14/19	0.03<MDL	150	ug/L	No
Glyphosate	Jan. 14/19	1<MDL	280	ug/L	No
Malathion	Jan. 14/19	0.02<MDL	190	ug/L	No
MCPA	Jan. 14/19	0.00012<MDL	0.1	mg/L	No
Metolachlor	Jan. 14/19	0.01<MDL	50	ug/L	No
Metribuzin	Jan. 14/19	0.02<MDL	80	ug/L	No
Monochlorobenzene	Jan. 14/19	0.3<MDL	80	ug/L	No
Paraquat	Jan. 14/19	1<MDL	10	ug/L	No

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Pentachlorophenol	Jan. 14/19	0.15<MDL	60	ug/L	No
Phorate	Jan. 14/19	0.01<MDL	2	ug/L	No
Picloram	Jan. 14/19	1<MDL	190	ug/L	No
Polychlorinated Biphenyls(PCB)	Jan. 14/19	0.04<MDL	3	ug/L	No
Prometryne	Jan. 14/19	0.03<MDL	1	ug/L	No
Simazine	Jan. 14/19	0.01<MDL	10	ug/L	No
Terbufos	Jan. 14/19	0.01<MDL	1	ug/L	No
Tetrachloroethylene	Jan. 14/19	0.35<MDL	10	ug/L	No
2,3,4,6-Tetrachlorophenol	Jan. 14/19	0.20<MDL	100	ug/L	No
Triallate	Jan. 14/19	0.01<MDL	230	ug/L	No
Trichloroethylene	Jan. 14/19	0.44<MDL	5	ug/L	No
2,4,6-Trichlorophenol	Jan. 14/19	0.25<MDL	5	ug/L	No
Trifluralin	Jan. 14/19	0.02<MDL	45	ug/L	No
Vinyl Chloride	Jan. 14/19	0.17<MDL	1	ug/L	No

Table 24: O. Regulation 170/03 Schedule 24 Results for Mount Forest Well #4

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Alachlor	Jan. 14/19	0.02<MDL	5	ug/L	No
Atrazine + N-dealkylated metabolites	Jan. 14/19	0.01<MDL	5	ug/L	No
Azinphos-methyl	Jan. 14/19	0.05<MDL	20	ug/L	No
Benzene	Jan. 14/19	0.32<MDL	1	ug/L	No
Benzo(a)pyrene	Jan. 14/19	0.004<MDL	0.01	ug/L	No
Bromoxynil	Jan. 14/19	0.33<MDL	5	ug/L	No
Carbaryl	Jan. 14/19	0.05<MDL	90	ug/L	No
Carbofuran	Jan. 14/19	0.01<MDL	90	ug/L	No
Carbon Tetrachloride	Jan. 14/19	0.16<MDL	2	ug/L	No
Chlorpyrifos	Jan. 14/19	0.02<MDL	90	ug/L	No
Diazinon	Jan. 14/19	0.02<MDL	20	ug/L	No
Dicamba	Jan. 14/19	0.20<MDL	120	ug/L	No
1,2-Dichlorobenzene	Jan. 14/19	0.41<MDL	200	ug/L	No
1,4-Dichlorobenzene	Jan. 14/19	0.36<MDL	5	ug/L	No
1,2-Dichloroethane	Jan. 14/19	0.35<MDL	5	ug/L	No
1,1-Dichloroethylene (vinylidene chloride)	Jan. 14/19	0.33<MDL	14	ug/L	No
Dichloromethane	Jan. 14/19	0.35<MDL	50	ug/L	No
2-4 Dichlorophenol	Jan. 14/19	0.15<MDL	900	ug/L	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	Jan. 14/19	0.19<MDL	100	ug/L	No
Diclofop-methyl	Jan. 14/19	0.40<MDL	9	ug/L	No
Dimethoate	Jan. 14/19	0.06<MDL	20	ug/L	No

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Diquat	Jan. 14/19	1.0<MDL	70	ug/L	No
Diuron	Jan. 14/19	0.03<MDL	150	ug/L	No
Glyphosate	Jan. 14/19	1<MDL	280	ug/L	No
Malathion	Jan. 14/19	0.02<MDL	190	ug/L	No
MCPA	Jan. 14/19	0.00012<MDL	0.1	mg/L	No
Metolachlor	Jan. 14/19	0.01<MDL	50	ug/L	No
Metribuzin	Jan. 14/19	0.02<MDL	80	ug/L	No
Monochlorobenzene	Jan. 14/19	0.3<MDL	80	ug/L	No
Paraquat	Jan. 14/19	1<MDL	10	ug/L	No
Pentachlorophenol	Jan. 14/19	0.15<MDL	60	ug/L	No
Phorate	Jan. 14/19	0.01<MDL	2	ug/L	No
Picloram	Jan. 14/19	1<MDL	190	ug/L	No
Polychlorinated Biphenyls(PCB)	Jan. 14/19	0.04<MDL	3	ug/L	No
Prometryne	Jan. 14/19	0.03<MDL	1	ug/L	No
Simazine	Jan. 14/19	0.01<MDL	10	ug/L	No
Terbufos	Jan. 14/19	0.01<MDL	1	ug/L	No
Tetrachloroethylene	Jan. 14/19	0.35<MDL	10	ug/L	No
2,3,4,6-Tetrachlorophenol	Jan. 14/19	0.20<MDL	100	ug/L	No
Triallate	Jan. 14/19	0.01<MDL	230	ug/L	No
Trichloroethylene	Jan. 14/19	0.44<MDL	5	ug/L	No
2,4,6-Trichlorophenol	Jan. 14/19	0.25<MDL	5	ug/L	No
Trifluralin	Jan. 14/19	0.02<MDL	45	ug/L	No
Vinyl Chloride	Jan. 14/19	0.17<MDL	1	ug/L	No

Table 25: O. Regulation 170/03 Schedule 24 Results for Mount Forest Well #5

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Alachlor	Jan. 14/19	0.02<MDL	5	ug/L	No
Atrazine + N-dealkylated metabolites	Jan. 14/19	0.01<MDL	5	ug/L	No
Azinphos-methyl	Jan. 14/19	0.05<MDL	20	ug/L	No
Benzene	Jan. 14/19	0.32<MDL	1	ug/L	No
Benzo(a)pyrene	Jan. 14/19	0.004<MDL	0.01	ug/L	No
Bromoxynil	Jan. 14/19	0.33<MDL	5	ug/L	No
Carbaryl	Jan. 14/19	0.05<MDL	90	ug/L	No
Carbofuran	Jan. 14/19	0.01<MDL	90	ug/L	No
Carbon Tetrachloride	Jan. 14/19	0.16<MDL	2	ug/L	No
Chlorpyrifos	Jan. 14/19	0.02<MDL	90	ug/L	No
Diazinon	Jan. 14/19	0.02<MDL	20	ug/L	No
Dicamba	Jan. 14/19	0.20<MDL	120	ug/L	No
1,2-Dichlorobenzene	Jan. 14/19	0.41<MDL	200	ug/L	No
1,4-Dichlorobenzene	Jan. 14/19	0.36<MDL	5	ug/L	No
1,2-Dichloroethane	Jan. 14/19	0.35<MDL	5	ug/L	No

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
1,1-Dichloroethylene (vinylidene chloride)	Jan. 14/19	0.33<MDL	14	ug/L	No
Dichloromethane	Jan. 14/19	0.35<MDL	50	ug/L	No
2-4 Dichlorophenol	Jan. 14/19	0.15<MDL	900	ug/L	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	Jan. 14/19	0.19<MDL	100	ug/L	No
Diclofop-methyl	Jan. 14/19	0.40<MDL	9	ug/L	No
Dimethoate	Jan. 14/19	0.06<MDL	20	ug/L	No
Diquat	Jan. 14/19	1.0<MDL	70	ug/L	No
Diuron	Jan. 14/19	0.03<MDL	150	ug/L	No
Glyphosate	Jan. 14/19	1<MDL	280	ug/L	No
Malathion	Jan. 14/19	0.02<MDL	190	ug/L	No
MCPA	Jan. 14/19	0.00012<MDL	0.1	mg/L	No
Metolachlor	Jan. 14/19	0.01<MDL	50	ug/L	No
Metribuzin	Jan. 14/19	0.02<MDL	80	ug/L	No
Monochlorobenzene	Jan. 14/19	0.3<MDL	80	ug/L	No
Paraquat	Jan. 14/19	1<MDL	10	ug/L	No
Pentachlorophenol	Jan. 14/19	0.15<MDL	60	ug/L	No
Phorate	Jan. 14/19	0.01<MDL	2	ug/L	No
Picloram	Jan. 14/19	1<MDL	190	ug/L	No
Polychlorinated Biphenyls(PCB)	Jan. 14/19	0.04<MDL	3	ug/L	No
Prometryne	Jan. 14/19	0.03<MDL	1	ug/L	No
Simazine	Jan. 14/19	0.01<MDL	10	ug/L	No
Terbufos	Jan. 14/19	0.01<MDL	1	ug/L	No
Tetrachloroethylene	Jan. 14/19	0.65	10	ug/L	No
2,3,4,6-Tetrachlorophenol	Jan. 14/19	0.20<MDL	100	ug/L	No
Triallate	Jan. 14/19	0.01<MDL	230	ug/L	No
Trichloroethylene	Jan. 14/19	0.44<MDL	5	ug/L	No
2,4,6-Trichlorophenol	Jan. 14/19	0.25<MDL	5	ug/L	No
Trifluralin	Jan. 14/19	0.02<MDL	45	ug/L	No
Vinyl Chloride	Jan. 14/19	0.17<MDL	1	ug/L	No

Table 26: O. Regulation 170/03 Schedule 24 Results for Mount Forest Well #6

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Alachlor	Jan. 14/19	0.02<MDL	5	ug/L	No
Atrazine + N-dealkylated metabolites	Jan. 14/19	0.01<MDL	5	ug/L	No
Azinphos-methyl	Jan. 14/19	0.05<MDL	20	ug/L	No
Benzene	Jan. 14/19	0.32<MDL	1	ug/L	No
Benzo(a)pyrene	Jan. 14/19	0.004<MDL	0.01	ug/L	No
Bromoxynil	Jan. 14/19	0.33<MDL	5	ug/L	No
Carbaryl	Jan. 14/19	0.05<MDL	90	ug/L	No

Parameter	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Carbofuran	Jan. 14/19	0.01<MDL	90	ug/L	No
Carbon Tetrachloride	Jan. 14/19	0.16<MDL	2	ug/L	No
Chlorpyrifos	Jan. 14/19	0.02<MDL	90	ug/L	No
Diazinon	Jan. 14/19	0.02<MDL	20	ug/L	No
Dicamba	Jan. 14/19	0.20<MDL	120	ug/L	No
1,2-Dichlorobenzene	Jan. 14/19	0.41<MDL	200	ug/L	No
1,4-Dichlorobenzene	Jan. 14/19	0.36<MDL	5	ug/L	No
1,2-Dichloroethane	Jan. 14/19	0.35<MDL	5	ug/L	No
1,1-Dichloroethylene (vinylidene chloride)	Jan. 14/19	0.33<MDL	14	ug/L	No
Dichloromethane	Jan. 14/19	0.35<MDL	50	ug/L	No
2-4 Dichlorophenol	Jan. 14/19	0.15<MDL	900	ug/L	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	Jan. 14/19	0.19<MDL	100	ug/L	No
Diclofop-methyl	Jan. 14/19	0.40<MDL	9	ug/L	No
Dimethoate	Jan. 14/19	0.06<MDL	20	ug/L	No
Diquat	Jan. 14/19	1.0<MDL	70	ug/L	No
Diuron	Jan. 14/19	0.03<MDL	150	ug/L	No
Glyphosate	Jan. 14/19	1<MDL	280	ug/L	No
Malathion	Jan. 14/19	0.02<MDL	190	ug/L	No
MCPA	Jan. 14/19	0.00012<MDL	0.1	mg/L	No
Metolachlor	Jan. 14/19	0.01<MDL	50	ug/L	No
Metribuzin	Jan. 14/19	0.02<MDL	80	ug/L	No
Monochlorobenzene	Jan. 14/19	0.3<MDL	80	ug/L	No
Paraquat	Jan. 14/19	1<MDL	10	ug/L	No
Pentachlorophenol	Jan. 14/19	0.15<MDL	60	ug/L	No
Phorate	Jan. 14/19	0.01<MDL	2	ug/L	No
Picloram	Jan. 14/19	1<MDL	190	ug/L	No
Polychlorinated Biphenyls(PCB)	Jan. 14/19	0.04<MDL	3	ug/L	No
Prometryne	Jan. 14/19	0.03<MDL	1	ug/L	No
Simazine	Jan. 14/19	0.01<MDL	10	ug/L	No
Terbufos	Jan. 14/19	0.01<MDL	1	ug/L	No
Tetrachloroethylene	Jan. 14/19	0.35<MDL	10	ug/L	No
2,3,4,6-Tetrachlorophenol	Jan. 14/19	0.20<MDL	100	ug/L	No
Triallate	Jan. 14/19	0.01<MDL	230	ug/L	No
Trichloroethylene	Jan. 14/19	0.44<MDL	5	ug/L	No
2,4,6-Trichlorophenol	Jan. 14/19	0.25<MDL	5	ug/L	No
Trifluralin	Jan. 14/19	0.02<MDL	45	ug/L	No
Vinyl Chloride	Jan. 14/19	0.17<MDL	1	ug/L	No

Treated Water Quality Statistics- O. Regulations 170/03 Schedule 13-8 and 13-9, "60 Months" Sampling Results Summary

If sampling for a particular schedule's parameters (e.g. Schedule 23 or 24) did not occur within the calendar year of the report, then the most recent values are required to be included in the report for reference.

Fluoride and Sodium are sampled on the "60 Months" sampling schedule. Results for most recent tests can be found in Table 27.

Table 27: O. Regulation 170/03 Schedule 13-8 and 13-9, Fluoride and Sodium Results

Parameter/Location	Sample Date	Result Value	Unit of Measure	Exceedance
Sodium- Arthur Well #7b	Sep. 10/18	36.6	mg/L	Yes ¹
Sodium- Arthur Well #8	Nov. 9/15	21.5	mg/L	Yes ¹
Sodium- Mount Forest Well #3	Sep. 10/18	21.3	mg/L	Yes ¹
Sodium- Mount Forest Well #4	Sep. 10/18	12.3	mg/L	No
Sodium- Mount Forest Well #5	Sep. 10/18	61.2	mg/L	Yes ¹
Sodium- Mount Forest Well #6	Sep. 10/18	11.7	mg/L	No
Fluoride- Arthur Well #7b	Sep. 10/18	1.30	mg/L	No
Fluoride-Arthur Well #8	Nov. 9/15	0.32	mg/L	No
Fluoride-Mount Forest Well #3	Sep. 10/18	1.05	mg/L	No
Fluoride-Mount Forest Well #4	Sep. 10/18	0.80	mg/L	No
Fluoride-Mount Forest Well #5	Sep. 10/18	0.14	mg/L	No
Fluoride-Mount Forest Well #6	Sep. 10/18	1.34	mg/L	No

¹ The aesthetic objective for sodium in drinking water is 200 mg/L. The local Medical Officer of Health should be notified when the sodium concentration exceeds 20 mg/L so that this information may be communicated to local physicians for their use with patients on sodium restricted diets.

Treated Water Quality Statistics- O. Regulations 170/03 Schedule 15.1 Sampling Results Summary

If sampling for a particular schedule's parameters (e.g. Schedule 23 or 24) did not occur within the calendar year of the report, then the most recent values are required to be included in the report for reference.

The Mount Forest and Arthur Drinking Water Systems are under reduced sampling under Schedule 15.1 which means we are not required to sample plumbing but are still required to sample in the distribution system. Results for most recent tests can be found in Table 28.

Table 28: O. Regulation 170/03 Schedule 15.1, Lead, Alkalinity and pH Results

Parameter/Location	Sample Date	Result Value	MAC	Unit of Measure	Exceedance
Lead – Hydrant # 125 James St.	Jan 22/18	1.34	10	ug/L	No
Lead – Hydrant # 32 Queen St. West	Jan 22/18	0.03	10	ug/L	No
Lead – Hydrant # 24 Elgin St. South	Jan 22/18	0.11	10	ug/L	No
Lead – Hydrant # 95 Francis St. West	Jan 22/18	8.53	10	ug/L	No
Lead – Yard Hydrant (B/O) Eliza St.	Jan 22/18	0.66	10	ug/L	No
Alkalinity – Hydrant # 125 James St.	Jan 14/19	259	30-500	mg/L	No
Alkalinity – Hydrant # 32 Queen St. West	Jan 14/19	236	30-500	mg/L	No
Alkalinity – Hydrant # 24 Elgin St. South	Jan 14/19	261	30-500	mg/L	No
Alkalinity – Hydrant # 95 Francis St. West	Jan 14/19	212	30-500	mg/L	No
Alkalinity – Yard Hydrant (B/O) on Eliza St.	Jan 14/19	209	30-500	mg/L	No
Field pH – Hydrant # 125 James St.	Jan 14/19	6.94	-	-	No
Field pH – Hydrant # 32 Queen St West	Jan 14/19	7.07	-	-	No
Field pH – Hydrant # 24 Elgin St. South	Jan 14/19	7.30	-	-	No
Field pH – Hydrant # 95 Francis St. West	Jan 14/19	6.78	-	-	No
Field pH – Yard Hydrant (B/O) on Eliza St.	Jan 14/19	6.72	-	-	No
Lead – Hydrant # 125 James St.	Jul 09/18	0.07	10	ug/L	No
Lead – Hydrant # 32 Queen St. West	Jul 09/18	0.04	10	ug/L	No
Lead – Hydrant # 24 Elgin St. South	Jul 09/18	0.37	10	ug/L	No
Lead – Hydrant # 95 Francis St West	Jul 09/18	0.43	10	ug/L	No
Lead – Yard Hydrant (B/O) on Eliza St.	Jul 09/18	0.09	10	ug/L	No
Alkalinity – Hydrant # 125 James St.	Jul 15/19	265	30-500	mg/L	No
Alkalinity – Hydrant # 32 Queen St. West	Jul 15/19	243	30-500	mg/L	No
Alkalinity – Hydrant # 24 Elgin St. South	Jul 15/19	337	30-500	mg/L	No
Alkalinity – Hydrant # 95 Francis St. West	Jul 15/19	206	30-500	mg/L	No
Alkalinity – Yard Hydrant (B/O) on Eliza St.	Jul 15/19	209	30-500	mg/L	No
Field pH – Hydrant # 125 James St.	Jul 15/19	7.02	-	-	No
Field pH – Hydrant # 32 Queen St. West	Jul 15/19	7.10	-	-	No
Field pH – Hydrant # 32 24 Elgin St. South	Jul 15/19	6.99	-	-	No
Field pH – Hydrant # 95 Francis St. West	Jul 15/19	7.15	-	-	No
Field pH – Yard Hydrant (B/O) on Eliza St.	Jul 15/19	7.16	-	-	No

e) Significant Expenses Incurred

The table below outlines a brief description and breakdown for significant monetary expenses occurred in 2019.

Location	Maintenance Item	Cost
Arthur	Isabella St (Tucker to Eliza) watermain replacement	\$552,758.79
Mount Forest	William St (North Water St to Queen St W) watermain replacement	\$329,184.25
Mount Forest	Dublin St (South of hospital parking lot entrance to Princess St) watermain replacement	\$115,844.27
Mount Forest	Durham St E & London Road new watermain	\$49,333.10
Mount Forest	Standpipe video inspection	\$2,849.28
Arthur	Well # 7b maintenance, pulled pump for cleaning, inspection & video	\$13,890.24
Mount Forest	Leak Detection	\$3,358.08
Arthur	New butterfly valve installed on Well # 8 blow off	\$2,417.82
Arthur	Multi-Leg Tower cleaning and disinfection	\$1,831.68
Mount Forest	New hydrant installed on Queen St W	\$12,174.72
Mount Forest	Replaced 150mm main valve on Durham St E	\$7,632.00

f) Source Water Protection

For reporting purposes, the Township of Wellington North is subject to two Source Protection Plans (based on watershed or Conservation Authority boundaries): Grand River Plan and the Saugeen Valley, Grey Sauble, Northern Bruce Peninsula Plan (Saugeen Valley). Although the Ausable Bayfield Maitland Valley (ABMV – Maitland Valley) Plan also encompasses part of the municipality, there are no reporting requirements associated with that Plan for the Township. In 2019, all Source Protection Plans were in effect.

Under Section 81 of the Clean Water Act and Section 65 of O. Reg. 287/07, an annual report must be prepared by a Risk Management Official and submitted to the appropriate Source Protection Authority (Conservation Authority) by February 1st of each year. Under Section 45 of the *Clean Water Act*, a public body, including a municipality, must comply with monitoring and reporting policies designated by a Source Protection Plan. The Township of Wellington North 2019 Risk Management Official and Municipal Annual Reports were prepared and submitted to the appropriate authorities by February 1, 2020.

Summary of Key Aspects

The Wellington County municipalities continue to implement source protection under the Wellington Source Water Protection partnership, www.wellingtonwater.ca In 2019, progress continued in the implementation of source protection in the municipality.

A summary of key aspects of the Risk Management Official Report and Municipal Report are provided below.

In 2019, there were 5 development review notices issued per Section 59 of the Clean Water Act within the municipality. Additionally, Risk Management staff comments were provided on an additional 10 applications that did not require development review notices, for a total of 15 development applications (notices and comments) reviewed in the municipality. There were 37 Section 59 notices issued County wide and Risk Management staff comments on 207 additional development applications, County wide, for a total of 244 development applications (notices and comments) reviewed County wide in 2019. This represents a decrease in the total number of development applications (notices and comments) reviewed County wide from 2018 (351), however, it is in line with previous years: 2016 (137) and 2017 (269). Part of the decrease in County wide notices resulted in changes to the ABMV Source Protection Plan that allows screening out of certain residential building and planning application in the Town of Minto.

For the municipality, 2019 is consistent with previous years in the number of development notices issued and in comments from previous years (5 notices and 3 comments in 2016, 2 notices and 10 comments in 2017, 7 notices and 15 comments in 2019). In addition to the notices and comments provided, other applications were screened out by building or planning staff following Risk Management Official Written Direction provided by Wellington Source Water Protection.

In 2019, the source protection staffing complement stayed constant, County wide, at 2.3 full time equivalents with administrative support provided by the Township of Centre Wellington. All municipalities have, at a minimum, two staff members appointed as Risk Management Officials and Inspectors. These staff are well supported by the internal Wellington Source Protection Working Group which is comprised of other departmental staff from all eight Wellington municipalities including building officials, planners, water compliance staff, public works staff and Chief Administrative Officers. Also in 2019, two co-op students assisted source protection staff with a variety of tasks in the summer and fall.

Analysis continued on the threat verification data collected in previous years on residential, agricultural, industrial, commercial and institutional activities identified as potential significant drinking water threats in the approved Assessment Reports. Staff complete a variety of tasks to remove or confirm and then mitigate activities identified as potential significant drinking water threats in the approved Assessment Reports. These threat activities are existing and the analysis can involve desk top interpretation of air photos or GIS data, phone calls, review of municipal records, windshield surveys, site inspections by Risk Management staff and if confirmed, then mitigation through septic inspection, prohibition and / or negotiation of risk management plans. As a result of this analysis, staff currently estimate approximately 11% of threat activities (62 activities) in the municipality still require action to either remove or confirm / mitigate the threat activities while 89% have been either removed or confirmed and mitigated. Note that the percentages are weighted equally between Source Protection Authorities to provide an overall municipal percentage.

To support this threats analysis and to determine compliance, 11 inspections were conducted in the Township in 2019 with 6 for compliance purposes (prohibition) with no contraventions found and 5 for threats verification purposes. County wide, 75 inspections were conducted in 2019 with 65% of inspections (49) conducted for threat activity verification purposes and 35% (26) of inspections were compliance inspections. To date, the focus for threat verification analysis and inspections has been industrial, commercial and institutional threat activities, residential septic systems, fuel oil use or agricultural activities within 100 metres of municipal wells. In 2020 and beyond, it is anticipated that

threat verification activities will include more agricultural activities. The remaining threat activities in the municipality are primarily residential, industrial or commercial and some agricultural. Note that a number of non-inspection site visits were also conducted in the municipality in 2019 that resulted in verification or removal of threats at properties, this primarily involved viewing properties from public roads to confirm natural gas connections and / or presence or absence of repair garages, sheds and tenants.

One Risk Management Plan was agreed to in 2019 and 18 are in the process of negotiation for the municipality. Cumulatively, there are 2 Risk Management Plans complete in the Township and 19 Risk Management Plans complete County wide. County wide, the number of Risk Management Plans in progress is 85 and the number of complete Risk Managements increased from 11 to 19 in 2019. There will be a continued focus in 2020 on negotiating risk management plans. It should be noted, however, there a number of factors that could delay Risk Management Plan completion including other time sensitive projects such as Source Protection Plan amendments, Tier 3 studies or development reviews and review time and / or reluctance from property owners, tenants or contractors.

In 2019, County wide, staff continued the implementation of the source protection education and outreach program as required by the applicable Source Protection Plans. The communications plan was updated to provide direction on future education and outreach deliverables. The update of the communication plan built on the existing 2014 communications plan and now identifies six strategies for implementation within the source protection program. These strategies are: targeted communications to those living in vulnerable areas, increased general public awareness of the program, promotion of the Tier 3 water budget results and requirements, septic inspection program outreach, road salt education program and education focused on school aged children. These six strategies build on the education work already being completed over the past five years within the County. In addition to these strategies, internal staff training will also remain a focus. Work has started on delivering the communications products identified in the communications plan including new fact sheet and website content, a social media plan and other products.

In 2019, one training sessions was run for municipal staff. Four newspaper ads were run during the year on topics related to water conservation, chemical handling and changes to the Source Protection Plans. Staff also attended 4 public meetings on a variety of topics including Source Protection Plan changes, Tier 3 studies and other technical studies / applications. Site visits, inspections, development reviews and mailings were conducted in 2019 that included educational material being provided directly to the proponents generally regarding the threats present, the process (RMP, prohibition etc.) and property specific mapping. This material was generally well received and found to be useful by the proponents. Stickers and metal tags are provided to proponents listing the Spills Action Centre number and that their location is located within a vulnerable area for municipal wells. Wellington Source Water Protection continues to maintain and update a website (www.wellingtonwater.ca), ten fact sheets on specific topics and other print media (i.e. post cards to direct applicants to mapping). Staff participate and Wellington Source Water Protection is a sponsor for the Waterloo-Wellington Children's Groundwater Festival. Staff participate on the organizing committee as well as during the Festival to deliver presentations. The Children's Groundwater Festival is an excellent way to reach Grade 2 to 5 and high school children (and their parents) and deliver water protection messages including source protection. The Festival attracts 5,000 elementary children and 500 high school / adult volunteers. Approximately

600 children attend from the County of Wellington as well as participation from a County high school and companies / municipalities as volunteers.

In 2019, staff were involved in reviewing, authoring and/or participating in a significant number of Source Protection Plan amendments and / or work plans for 3 of the 5 applicable Source Protection Plans in the County. The amendments were primarily focused on policy updates and / or technical updates including a large update for the Grand River – Wellington County chapter as was reported previously to Council. The Grand River – Wellington County update included changes to the Assessment Report and Source Protection Plan.

There are a large number of policy changes contained in this update, however, the majority do not, currently, apply to the Township of Wellington North. This is because the majority of the policy changes are related to chloride or road salt and are due to the new Chloride Issue Contributing Areas in Centre Wellington and Puslinch. An issue contributing area is delineated for municipal wells when a water quality parameter, such as chloride, is increasing over time in the well or exceeds provincial standards or objectives. This situation is not occurring, currently, in the Township of Wellington North.

Although, the chloride policies do not apply, currently, within the Township, it is possible the policies may apply in the future through changes to the Provincial thresholds related to road salt. Consultation on changes to these thresholds started in 2019 and staff participated in these provincial consultations. Lake Erie Source Protection Committee circulated a report in December 2019 related to these proposed road salt changes. A decision has not been made yet regarding any changes to road salt thresholds that would affect the Township. In addition to the policy changes related to road salt and the chloride ICAs, other policies were amended to address implementation challenges or changes to provincial guidance.

Tier 3 (water quantity) technical studies continue for Centre Wellington. Staff and consultants continued to participate in meetings and review for these studies in 2019. This project is led by the Grand River Source Protection Authority (GRCA) and funded by the Ontario Ministry of the Environment and Climate Change. The Township Risk Management Official participates on the project team along with the Source Protection Authority staff and the Province. The study area includes the Township of Centre Wellington, as well as parts of the Townships of Guelph/Eramosa, Wellington North, Mapleton and the Town of Erin. The Arthur water system is within the study area.

The 2019 technical work involved completion of the development, calibration and documentation of the groundwater model and the draft risk assessment. Threat activities for water quantity include water taking and activities that reduce groundwater recharge such as the creation of impervious surfaces. Similar to previous years, a third party consultant (RJ Burnside) provided review comments on the completed and draft reports on behalf of the adjacent municipalities including the Township of Wellington North. Based on the risk assessment, although the Arthur water system is within the study area, it is not within the Wellhead Protection Area – Quantity for the Centre Wellington wells and therefore policies will not apply to the Township.

All required septic system inspections, in the municipality, for the 2015 to 2020 inspection period are complete. The next septic system inspection program will commence in 2020 or 2021. If a septic system is present within well head protection area with a vulnerability score of 10 or within an issues contributing area for nitrates, a septic inspection is required every 5 years.

As reported previously, the County Official Plan was amended in 2016 to conform to the five Source Protection Plans in the County and in 2018, the conformity exercise for the Township's zoning by-law was completed. The Township implemented sewer use and connection by-laws as required by the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan. Also required by the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan was the installation of source protection road signs. Eleven source protection road signs have now been installed in the Township with 26 installed County wide on municipal or County roads. Additional road signs have been installed by the Province on provincial highways. All required source protection signs in the Township have now been installed.

Attached for your reference is summary table of source protection implementation for all municipalities in Wellington County (the County and seven, local municipalities). For further information, please contact Kyle Davis, Risk Management Official, 519-846-9691 ext 362 or kdavis@centrewellington.ca

Note: The Source Water Protection information in this report was provided by Kyle Davis, Risk Management Official.

Source Protection Annual Reporting Summary 2019 - Wellington County municipalities

Reportables	Centre Wellington	Guelph/Eramosa	Mapleton	Puslinch	Wellington North	Erin	Minto	County of Wellington	Total
Completed	24	415	N/A	54	9	127	6	N/A	635
Outstanding	0	6	N/A	0	0	0	0	N/A	6
Major Remedial Action Program (Cumulative)	5	27	N/A	1	1	8	0	N/A	42
Minor Remedial Action	4	79	N/A	12	1	14	1	N/A	111
Septic Socials	1	3	N/A	2	1	1	1	N/A	9
SS9 Notices issued for Reporting Year	9	8	0	1	5	5	9	N/A	37
Comments on Development reviews (in addition to notices) for Reporting Year	33	35	37	52	10	27	13	N/A	207
Total Development Reviews and SS9 Notices for the Reporting Year	42	43	37	53	15	32	22	N/A	244
Total Inspections for the Reporting Year (Section 62)	9	27	5	1	11	9	13	N/A	75
Inspections for Section 57 Prohibition for Reporting Year	4	5	4	0	6	6	1	N/A	26
Inspections for Section 58 Risk Management Plans for Reporting Year	5	22	1	1	5	3	12	N/A	49
Contraventions during Inspections for Reporting Year	0	0	0	0	0	0	0	N/A	0
Transport Pathway Notices	1	1	0	1	0	0	0	N/A	3
% Threat Activities Removed or Managed since Source Protection Plan effective date	89%	62%	43%	42%	89%	90%	83%	N/A	71%
RMPs	Cumulative Completed since SPP Effective Date	6	3	0	2	1	7	N/A	19
	Completed in Reporting Year	1	0	0	1	1	5	N/A	8
	In Progress	23	22	1	1	7	13	N/A	85
Chemical Management Plan (Official Plan Section 4.9.5) Cumulative Completed	0	3	0	0	1	1	1	N/A	6
Database Development	Continued database development is ongoing for the source protection cloud based database. In 2019 live entry of development review applications was made operational and data entry back log was reduced. The legal collaboration agreement that governs the management and cost structure for the database with our other municipal and Conservation Authority collaborators was updated and signed. Numerous improvements were made in the functionality of the database.								
Comments on Prescribed Instruments (Provincial Approval such as Permits to Take Water)	0	2	0	1	0	0	0	N/A	3

Source Protection Annual Reporting Summary 2019 - Wellington County municipalities

Reportables	Centre Wellington	Guelph/Eramosa	Mapleton	Puslinch	Wellington North	Erin	Minto	County of Wellington	Total
Education and Outreach	<p>The following is a summary of the E and O results, County wide, for 2019. The communications plan was updated to provide direction on future education and outreach deliverables. The update of the communication plan built on the existing 2014 communications plan and now identifies six strategies for implementation within the source protection program. These strategies are: targeted communications to those living in vulnerable areas, increased general public awareness of the program, promotion of the Tier 3 water budget results and requirements, septic inspection program outreach, road salt education program and education focused on school aged children. These six strategies build on the education work already being completed over the past five years within the County. In addition to these strategies, internal staff training will also remain a focus. Work has started on delivering the communications products identified in the communications plan including new fact sheet and website content, a social media plan and other products.</p> <p>In 2019, one training sessions was run for municipal staff. Four newspaper ads were run during the year on topics related to water conservation, chemical handling and changes to the Source Protection Plans. Staff also attended 4 public meetings on a variety of topics including Source Protection Plan changes, Tier 3 studies and other technical studies / applications. Site visits, inspections, development reviews and mailings were conducted in 2019 that included educational material being provided directly to the proponents generally regarding the threats present, the process (RMP, prohibition etc.) and property specific mapping. This material was generally well received and found to be useful by the proponents. Stickers and metal tags are provided to proponents listing the Spills Action Centre number and that their location is located within a vulnerable area for municipal wells. Wellington Source Water Protection continues to maintain and update a website (www.wellingtonwater.ca), ten fact sheets on specific topics and other print media (i.e. post cards to direct applicants to mapping). Staff participate and Wellington Source Water Protection is a sponsor for the Waterloo-Wellington Children's Groundwater Festival. Staff participate on the organizing committee as well as during the Festival to deliver presentations. The Children's Groundwater Festival is an excellent way to reach Grade 2 to 5 and high school children (and their parents) and deliver water protection messages including source protection. The Festival attracts 5,000 elementary children and 500 high school / adult volunteers. Approximately 600 children attend from the County of Wellington as well as participation from a County high school and companies / municipalities as volunteers.</p>								
Road Signs (not including provincially installed signs)	0	0	0	0	11	0	15	N/A	26
Emergency Management Plan	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	1
Official Plan Update	County Complete, Local not required	Complete	Complete	Complete	Complete	County Complete, Local to be completed	Complete	Complete	1
ZBL Update	Complete	Complete	Complete	Complete	Complete	Ongoing	Complete	N/A	6
Municipal By-laws Required (Sewer Use, Connection)	N/A	N/A	N/A	N/A	Complete	N/A	Complete	N/A	3

Source Protection Annual Reporting Summary 2019 - Wellington County municipalities

Reportables	Centre Wellington	Guelph/Eramosa	Mapleton	Puslinch	Wellington North	Erin	Minto	County of Wellington	Total
Tier 3 - Water Quantity Studies	Model Development and Calibration report complete, Risk Assessment report drafted, Threats Management Strategy drafted, Policy approaches and text drafted, public consultation through Community Liaison Group and with stakeholders	Policy approaches final, Policy text drafted and significant discussion and collaboration with project team (including City of Guelph, Provincial Ministries, adjacent municipalities) ongoing public and municipal consultation through Community Liaison Group and Implementing Municipal Group	Model Development and Calibration report complete, Risk Assessment report drafted, Threats Management Strategy drafted, Policy approaches and text drafted, public consultation through Community Liaison Group and with stakeholders	Policy approaches final, Policy text drafted and significant discussion and collaboration with project team (including City of Guelph, Provincial Ministries, adjacent municipalities) ongoing public and municipal consultation through Community Liaison Group and Implementing Municipal Group	N/A	Policy approaches final, Policy text drafted and significant discussion and collaboration with project team (including City of Guelph, Provincial Ministries, adjacent municipalities) ongoing public and municipal consultation through Community Liaison Group and Implementing Municipal Group	N/A	See summaries for local municipalities.	2
Provincial Working Groups / Comments	Staff participated in focus groups and provided written comments on proposed provincial changes to the Clean Water Act Technical Rules and Table of Drinking Water Threats. The Water Quantity Working Group was on hold in 2019.								

Source Protection Annual Reporting Summary 2019 - Wellington County municipalities

Reportables	Centre Wellington	Guelph/Eramosa	Mapleton	Puslinch	Wellington North	Erin	Minto	County of Wellington	Total
Source Protection Plan Amendments and Technical Projects	New Issues Contributing Areas (ICA) for Chloride and TCE delineated. New WHPAs for quality delineated. Policy approaches and text drafted for the chloride ICA. Grand River Section 34 update for policy and technical work. Technical support for Guelph Water Supply Master Plan and continued chloride sampling program. Grand River Section 36 work plan completed.	New WHPAs for quality delineated. Grand River Section 34 update for policy and technical work. Technical support and comments for Guelph Water Supply Master Plan. Grand River Section 36 work plan completed.	Grand River Section 34 update for policy and technical work. Grand River Section 36 work plan completed.	Region of Waterloo new WHPAs for quality delineated including separate Grand River Section 34 update. Grand River Section 34 update for policy and technical work. Technical support for Township Water Supply Feasibility Study. Technical support and comments for Guelph Water Supply Master Plan. Grand River Section 36 work plan completed.	Grand River Section 34 update for policy and technical work. Grand River Section 36 work plan completed.	Grand River Section 34 update for policy and technical work. Technical support for Town Class EA on new Water Supply Wells and Growth Management Strategy. Grand River Section 36 work plan completed.	Maitland Section 36 study for Palmerston WHPA redelineation. Saugeen Section 36 work plan completed.	See summaries for local municipalities.	14
	Total number provided County wide, public meetings included public consultation for Source Protection Plan changes, Tier 3 Community Liaison Group, Proponent public meeting and Township Public meeting on water supply system.	2	2	3	4	5	4	5	4
Provincial Reporting (Annual Reports and Grant reports)									31

Note:

a) To date, the focus for RMPs has primarily been on industrial, commercial and institutional properties. Agricultural property verification and RMPs began in 2019 within Erin due to the CTC timelines.

b) Section 34 and Section 36 of the Clean Water Act outline amendment processes for the Source Protection Plans. Section 34 updates, generally, are focused updates related to updated technical work (i.e. new WHPAs) or updates to policies where there have been implementation challenges. Section 36 updates, generally, are broader updates related to changed provincial guidance, policy updates, updated technical work not already covered by a Section 34 updates. Timelines for Section 36 updates vary, however, are generally every 5 years and are preceded by development of a work plan outlining the tasks. Section 34 updates are completed as required.

Municipal Infrastructure Alignment and Integration

Prepared By: Matthew Aston, Director of Operations

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*

Schedule A – Raw Flows to Arthur WWTP

Arthur WWTP Design Capacity = 1,465 cubic metres per day

Total Raw Flow	2019	2018	2017	2016	2015
January	41,156	55,385	63,649	45,501	33,624
February	35,751	49,613	48,184	59,638	35,797
March	52,154	44,628	55,389	67,162	65,749
April	65,050	72,460	56,126	61,960	66,211
May	52,197	42,538	55,362	34,349	34,729
June	34,204	30,107	43,744	30,501	49,402
July	29,419	27,631	35,927	32,110	35,490
August	28,513	29,832	30,082	29,326	29,551
September	28,004	25,759	29,939	27,305	28,096
October	31,766	31,127	38,649	32,344	34,550
November	40,102	40,005	51,441	34,523	43,620
December	44,013	45,947	44,840	40,332	47,079
Total	482,329	495,032	553,332	495,051	503,898
ave. daily m3 flow	1,434	1,356	1,515	1,353	1,381
3 year rolling ave.	1,435	1,408	1,416	1,488	1,678
	-2.5%	-10.5%	12.0%	-2.0%	-20.2%

Schedule B – Raw Flows to Mount Forest WWTP

Mount Forest WWTP Design Capacity = 2,818 cubic metres per day

Raw Flows (m3)	2019	2018	2017	2016	2015
January	62,930	72,264	101,873	63,096	48,963
February	58,717	69,335	80,512	112,321	37,214
March	84,362	59,573	79,011	84,073	78,023
April	105,219	105,366	82,612	92,402	79,461
May	75,806	67,496	89,099	53,728	50,648
June	50,675	45,497	72,418	43,001	55,737
July	41,885	41,328	74,665	39,940	47,288
August	38,095	55,119	52,226	43,687	43,342
September	36,046	43,443	47,978	46,205	41,821
October	41,536	45,263	58,715	40,309	41,712
November	56,976	64,675	69,005	40,011	55,008
December	62,168	74,802	55,718	52,699	58,499
Total	714,415	744,161	863,832	711,472	637,716
ave. per day m3	2,289	2,038	2,367	1,944	1,747
year to year change	-4%	-13.9%	21.4%	11.3%	-15.6%
3-year rolling ave.	2,231	2,116	2,021	1,921	2,018



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020

From: Dale Clark, Manager, Transportation Services

Subject: OPS 2020-009 being a report on the purchase of a used Street Sweeper

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-009 being a report on the purchase of a used street sweeper;

AND FURTHER THAT the Township of Wellington North award the supply of a 2017 street sweeper to FST Canada Inc. O/A Joe Johnson Equipment at a cost of \$260,000 plus applicable taxes, waiving the requirement for a competitive procurement process;

AND FURTHER THAT the \$14,576.00 difference between the net purchase price and the 2020 approved capital budget of \$250,000.00 be funded from reserve funds.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

BACKGROUND

Street sweeper purchase is needed to replace an aged sweeper within the fleet. The street sweeper is used in the spring to clean up sand and debris after the winter months and in the summer and fall months for maintenance work on the streets. The street sweeper will ensure that the road operations service-levels are maintained while reducing the annual operating costs associated with aged equipment as well as monies spent on sweeping services contractor. The sweeper being purchased has roughly 22,000 kilometres on truck chassis and 2,300 hours on sweeper unit. Purchase of the this sweeper comes with a \$5,000.00 parts credit, annual safety certificate inspection and has an estimated delivery date of April 1, 2020.

The existing sweeper #45 is a 1995 Pelican sweeper which will be sold at auction with minimal financial return.

Township staff have worked with Joe Johnson Equipment to evaluate the alternatives and the following sweeper quote was received:

Manufacturer (truck)	Manufacturer (sweeper)	Total Cost (plus tax)
2017 Freightliner*	2017 Elgin Eagle	\$260,000.00

The sweeper listed meets the requirements set out by the Roads Department and staff would like to proceed with the 2017 Freightliner supplied by Joe Johnson Equipment as it provides the best financial benefit to the Township.

*- Image attached as Schedule A

FINANCIAL CONSIDERATIONS

Plow Truck was allocated at \$250,000 within the approved 2020 capital budget.

2017 Freightliner Chassis with Elgin Eagle Sweeper - \$260,000.00 plus applicable taxes.

The remainder of 2020 sweeper budget to be taken from account #3-00-99-000-3210 for the purchase shortfall of \$14,576.00.

Township spent the following on sweeping services which will no longer be necessary with the new sweeper unit:

2017	\$8,500 plus taxes
2018	\$9,500 plus taxes
2019	\$8,050 plus taxes

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Dale Clark, Manager, Transportation Services
---------------------	--

Recommended By:	Michael Givens, Chief Administrative Officer <i>Michael Givens</i>
------------------------	--

Schedule A





Staff Report

To: Mayor and Members of Council Meeting of February 10th, 2020
From: Township of Wellington North, Joint Health & Safety Committee
Subject: Report JHSC 2020-01 being the 2019 Annual Report on the Activities of the Wellington North Joint Health & Safety Committee

RECOMMENDATION

THAT Report JHSC 2020-001 being the 2019 annual report on the activities of the Wellington North Joint Health and Safety Committee be received for information.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Joint Health & Safety Committee, Annual Report JHSC 2019-01 Administration and Finance Committee

BACKGROUND

The Township of Wellington North and its' employees have established a Joint Health & Safety Committee under the Occupational Health & Safety Act. The Committee consists of seven representatives, 2 Management representatives and 5 Worker representatives.

This committee met on (or about) the fourth Thursday of the month, 6 times, in 2019 to:

- Review any workplace inspections performed. There are 16 workplaces to be inspected by the committee, quarterly and 24 workplaces to be inspected in April & July.
- Review any accidents or incidents that have occurred.
- Review Hazard/Risk Assessment Forms submitted.
- Make recommendations to aid in maintaining the safety of all workers.
- Provide annual reviews of any Township Policies & Procedures, regarding worker safety.
- Keep up to date on the OH&S Act & Regulations.

In 2019 the Joint Health & Safety Committee:

- Did quarterly inspections, resulting in the inspection of 12 workplaces; totaling 27 inspections (see "Schedule A" following for details.) They corrected safety risks as they went or made recommendation when required, to keep staff safe.
- Continued to encourage all workers to do a monthly inspection of their worksite.
- Total Recommendations made in 2019: 24; Total Current Outstanding Items: 2.
- Reviewed 4 Incident/Accident reports. No recommendations made.
- Continues to review and make recommendations when Hazard Risk Assessments are submitted.
- Continues to review and amended the Health & Safety Terms of Reference.

- Met with Human Resources Manager to discuss training requirements and tracking for staff.
- Added the Township gravel pits to the H&S Terms of Reference for inspection in April & July and the new shed at the Arthur & Area Community Centre for regular inspections.
- Prepared list of OH&S Act updates for 2019 and distributed to all worksites for addition to their “2018 Green Books”
- Purchased insulated tote bags and hand press emergency flashlights, for all staff and council in recognition of safety in the workplace.
- Purchased and installed suggestion boxes with comment cards at each worksite for staff to submit suggestions and comments to the H&S Committee.
- Reviewed and set the Meeting & Inspection dates for 2020. See Schedule “B” attached.
- Two members of the Committee attended the Partners in Prevention Conference in October at Bingemans in Kitchener. They each attended various seminars regarding Health & Safety and reported information gathered back to the Committee.
- Renewed the Township subscription to “Comfort Zone”. This monthly e-magazine provides safety information for all; including work and home. The magazine is distributed by email to all staff and Council and a printed copy is provided for all workplace lunchrooms.

Looking towards 2020; the Joint Health & Safety Committee plans to continue reviewing and updating policies as required. They are also researching and investigating implementation of a “Working Alone/Best Practice” policy.

FINANCIAL CONSIDERATIONS

There are no financial implications in receiving this report. The committee has an annual budget which is approved by Council.

ATTACHMENTS

- Schedule “A” – Committee Inspections Report
- Schedule “B” – 2020 Joint Health & Safety Committee Meeting & Inspection Schedule

STRATEGIC PLAN 2019 – 2022

Do the report’s recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By: Tammy Pringle, JHSC Secretary

Tammy Pringle

Recommended By: Michael Givens, Chief Administrative Officer

Michael Givens

SCHEDULE "A"

2019 Health & Safety Committee Inspections by Committee Members

	JANUARY	APRIL	JULY	OCTOBER
Arthur & Area Aquatic Centre	Not Applicable	Not Applicable		Not Applicable
Arthur Community Centre				Dec. 12, 2019 Andy M & Tammy P
Arthur Cenotaph Park	Not Applicable	Not Applicable		
Arthur Parks	Not Applicable	Not Applicable		
Pioneer Cemeteries	Not Applicable		June 26, 2019 George L & Karren W	
Arthur Water Treatment Plant				Dec. 12, 2019 Andy M & Tammy P
Arthur Wells #7 & 8				Dec. 12, 2019 Andy M & Tammy P
Arthur Works Yard				Dec. 12, 2019 Andy M & Tammy P
Conn Pavilion	Not Applicable		June 26, 2019 George L & Karren W	
Damascus Hall			June 26, 2019 George L & Karren W	Oct. 10, 2019 Ed W & Laura R
Excel Gravel Pit	Not Applicable			Not Applicable
Ferguson Gravel Pit	Not Applicable		August 23, 2019 Andy M & Tammy P	Not Applicable
Kenilworth Admin. Office	Feb. 4, 2019 Barry T & George L		June 26, 2019 George L & Karren W	Oct. 10, 2019 Ed W & Laura R
Kenilworth Works Yard	Feb. 4, 2019 Barry T & George L		June 26, 2019 George L & Karren W	Oct. 10, 2019 Ed W & Laura R
MF Cemetery	Not Applicable		August 23, 2019 Andy M & Tammy P	
MF Sports Complex	Jan. 28, 2019 Norm M & Karren W		August 23, 2019 Andy M & Tammy P	Nov. 12, 2019 Norm M & Karren W
MF Parks	Not Applicable		August 23, 2019 Andy M & Tammy P	
MF Pool	Not Applicable	Not Applicable		Not Applicable
MF Water Treatment Plant				
MF Wells 3, 4, 5 & 6				Nov. 12, 2019 Norm M & Karren W
MF Works Yard	Jan. 28, 2019 Norm M & Karren W		August 23, 2019 Andy M & Tammy P	Nov. 12, 2019 Norm M & Karren W
West Luther Works Yard	Feb. 4, 2019 Barry T & George L		June 26, 2019 George L & Karren W	Oct. 10, 2019 Ed W & Laura R
Whetham Gravel Pit	Not Applicable			Not Applicable
23 Locations	5	0	11	11
Total Inspections Done	27			

Total Inspections Done	27
-------------------------------	-----------

SCHEDULE "B"

WELLINGTON NORTH JOINT HEALTH AND SAFETY COMMITTEE

2020 Meeting Schedule

DATE	TIME	LOCATION
Thursday, January 23, 2020	9:30am	Kenilworth Administration Office
Thursday, March 26, 2020	11:00am	Mount Forest Water Treatment Office
Thursday, May 28, 2020	9:30am	Kenilworth Administration Office
Thursday, July 23, 2020	9:30am	Kenilworth Administration Office
Thursday, September 24, 2020	9:30am	Kenilworth Administration Office
Thursday, November 26, 2020	11:00am	To be Determined

DRAFT 2020 Inspection Schedule

Inspection Month	Arthur	Kenilworth / Luther / Damascus	Mount Forest	Reserve
January	George & Andy	Norm & Laura	Ed & Karren	Tammy
April	Laura & Karren	Ed & George	Tammy & Andy	Norm
July	Ed & Andy	Tammy & Karren	George & Norm	Laura
October	Norm & Tammy	Andy & Ed	Laura & Karren	George



Staff Report

To: Mayor and Members of Council Meeting of February 10, 2020

From: Karren Wallace, Director of Legislative Services/Clerk

Subject: CLK 2020-005 Report on amendment to business licensing by-law to set out retail cannabis stores prohibition zones

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive for information Report CLK 2020-005 being a report on an amendment to the Business Licensing By-Law No. 058-16 to set out retail cannabis stores prohibition zones.

AND FURTHER THAT the Mayor and Clerk be authorized to sign the amending by-law.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

- CLK 2020-00 CLK 2020-002 being a report update to application and licensing retail cannabis
- CLK 2019-001 being a report on the licensing and retail sale of cannabis
- CLK 2018-050 being a report on the licensing and retail sale of cannabis
- CLK 2018-051 being a report on the legalizing of cannabis
- CLK 2018-057 being an update report on the licensing and retail sale of cannabis

BACKGROUND

Under O. Reg. 468/18, a retail cannabis store cannot be located near a school or private school, as defined in the Education Act, if the proposed retail store is less than 150 metres away from the property line of the school or private school. This will be determined as follows:

- when the school or private school is the primary or only occupant of a building, 150 metres shall be measured from the property line of the property on which the school or private school is located.

When the school or private school is not the primary or only occupant of a building, 150 meters shall be measured from the boundary of any space occupied by the school or private school within the building.

Staff are recommending that the Business Licensing By-Law. No. 058-16 be amended to include the prohibited areas in which a retail cannabis operation may be located in order to provide clarity and notice to anyone seeking to open a retail store.

The by-law will be amended to include Schedules A, B & C attached to the amending by-law contained in this agenda.

FINANCIAL CONSIDERATIONS

There is no financial impact to the municipality in receiving this report.

STRATEGIC PLAN 2019 – 2022

Which priority does this report support?

- | | |
|---|--|
| <input type="checkbox"/> Modernization and Efficiency | <input type="checkbox"/> Partnerships |
| <input type="checkbox"/> Municipal Infrastructure | <input type="checkbox"/> Alignment and Integration |

Prepared By:	Karren Wallace, Director Legislative Services/Clerk	<i>Karren Wallace</i>
---------------------	---	-----------------------

Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>
------------------------	--	-----------------------

Source Protection Plan - Section 36 Workplan Approved!

January 22, 2020

For Immediate Release

Owen Sound – The Section 36 Workplan for Comprehensive Review and Update of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan has been approved by the Minister of the Environment, Conservation and Parks.

The Workplan is required to include detailed steps for the comprehensive review and update of the Assessment Report and Source Protection Plan, and be developed in consultation with the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee (SPC), municipalities, and the Ministry of the Environment Conservation and Parks.

Local workplan activities will focus on: possible amendments to address increased salt storage and application threats; potential new municipal drinking water systems; fuel storage threats around the East Linton drinking water intake; policy effectiveness in respect to some higher risks areas; and associated edits due to provincial technical rule updates.

A total of 25 municipal meetings were held between May 2018 and August 2019 to seek municipal input on possible Source Protection Plan amendments that would be part of the s.36 Workplan review. These meetings included municipal planning staff and public/water works departments.

Source Protection Authority (SPA) meetings were held with Northern Bruce Peninsula SPA on September 23, 2019, Grey Sauble SPA on September 25, 2019 and Saugeen Valley SPA on November 7, 2019 to review and endorse the proposed s.36 Workplan. The Source Protection Committee reviewed and endorsed the s.36 Workplan for Comprehensive Review and Update of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan on October 25, 2019.

Going forward, any activities that impact a municipal drinking water supply and its users will follow a full public consultation process, as conducted for previous Source Protection Plan amendments.

The Source Protection Committee has pursued the goal of clean safe drinking water for residents and visitors to this Region and will continue these efforts as we continue with the Source Protection Plan implementation.

-30-

For more information contact:

Carl Seider, Project Manager, c.seider@waterprotection.ca 519-470-3000 x 201

Bill Twaddle, Source Protection Committee Chair, mail@waterprotection.ca

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement,
de la Protection de la nature et des
Parcs

Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor
Toronto ON M7A 2J3
Tel.: 416-314-6790

777, rue Bay, 5^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416.314.6790



357-2019-3171

CR ENV1283MC-2012-2312

JAN 21 2020

Cathy Little
Chair, Grey Sauble Source Protection
Authority
RR4, 237897 Inglis Fall Rd
Owen Sound ON N4K 5N6

Luke Charbonneau
Chair, Saugeen Valley Source
Protection Authority
C/O Grey Sauble Source Protection
Authority
RR4, 237897 Inglis Falls Rd
Owen Sound ON N4K 5N6

Milt McIver
Chair, Northern Bruce Peninsula Source
Protection Authority
C/O Grey Sauble Source Protection
Authority
RR4, 237897 Inglis Falls Rd
Owen Sound ON N4K 5N6

Bill Twaddle
Chair, Saugeen, Grey Sauble, Northern
Bruce Peninsula Source Protection
Committee
2771 9th Avenue East
Owen Sound ON N4K 3H6

Dear Ms. Little, Mr. Charbonneau, Mr. McIver and Mr. Twaddle:

I am following up on your proposed workplan for the review and update of the assessment reports and source protection plan for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region. The workplan, dated November 29, 2019, was submitted in compliance with the order dated October 16, 2015, issued under section 36 of the *Clean Water Act*.

I am pleased to note that your workplan confirms that implementation of the source protection plan is going well, and I appreciate the level of effort you put into the analysis of your assessment reports and plan.

Pursuant to subsection 36 (1) of the *Clean Water Act*, I am amending the order dated October 16, 2015, to establish requirements governing the content and timeframes of the review and the process to be followed for any updates to your assessment reports and plan. The source protection committee shall update the assessment reports and source protection plan to address the workplan items identified in the attachment to this order and ensure those changes comply with the General Regulation (O. Reg. 287/07) and Director's Technical Rules.

I would also like to thank you for considering other updates of local interest. While not specifically required, I would encourage you to work with both your community and your municipalities to find cooperative ways to move forward with items that are consistent with the Act, its regulations and Director's Technical Rules that are in effect at the time of the updates. Staff in the Ministry's drinking water source protection program are also available to provide you advice on this. You may contact Debbie Scanlon, Manager Approvals Section (647-627-5917) if you have any questions.

When undertaking any updates, the source protection committee and lead source protection authority must follow the amendment process and consultation requirements set out in the attachment to this letter. All updates carried out under section 36 of the *Clean Water Act* are to be submitted to Ministry within six months after the completion of the required updates and consultation.

Thank you for the continued efforts of the source protection authorities, committee and local communities to ensure sources of drinking water are protected. Significant progress has been made in source protection and the province looks forward to continuing to work with you and all stakeholders to protect sources of drinking water.

Sincerely,



Jeff Yurek
Minister

Enclosure

C: Carl Seider, Project Manager, SGSNBP Source Protection Region
Karen Gillan, Program Supervisor, SGSNBP Source Protection Region
Susan Ecclestone, Director, Source Protection Programs Branch, MECP
Debbie Scanlon, Approvals Manager, Source Protection Programs Branch, MECP
Erin Harkins, Program Analyst, MECP
Tea Pesheva, Liaison Officer, MECP

Attachment: Saugeen, Grey Sauble, Northern Bruce Peninsula Updates under Section 36 of the Clean Water Act

Mandatory Updates to the Assessment Reports and Source Protection Plan

The Saugeen, Grey Sauble, Northern Bruce Peninsula Region Source Protection Committee and the Grey Sauble Source Protection Authority, who is performing the functions of the lead source protection authority for the region, shall ensure that the review includes updates to the assessment reports and source protection plan for the Saugeen, Grey Sauble, Northern Bruce Peninsula Region to:

- Comply with the amendments made to the Director's Technical Rules, published on the Environmental Registry in March 2017 under posting number 012-8507 and the 2018 amendments to the Rules and General Regulation (O. Reg. 287/07). For your source protection region this includes:
 - assessing locations where liquid hydrocarbon pipelines and the above-grade handling and storage of fuel pose a significant, moderate and low risk in the assessment reports and plan, and ensuring policies apply to all relevant protection zones;
 - updating the significant groundwater recharge areas in the assessment reports and plan to align with the amended Technical Rules, including any related policies; and
 - updating the assessment reports and source protection plan to revise references to circumstances, chemicals of concern or thresholds that may have changed as a result of changes to the Technical Rules.
- Include technical work for changes to drinking water systems, including the Durham (Municipality of West Grey), Dundalk (Municipality of Southgate) and Burgoyne (Arran-Elderslie) systems under O. Reg 205/18 of the Safe Drinking Water Act.
 - the source protection committee, authority and affected municipality should jointly determine if it would be more appropriate to have the source protection authority propose amendments under section 34 of the Clean Water Act to deal with the changes to any drinking water systems, as opposed to including these updates as part of the review under section 36.
- Assess lands surrounding Ruhl Lake (Brockton) for previously unidentified surface water transport pathways and revising the protection zone accordingly, where the committee, authority and municipality determine it is necessary.
- Further assess and make revisions to address implementation challenges associated with risk management plan policies for agriculture as well as road salt management.

Amendment Process for Updates including Consultation:

The rules that source protection committees and source protection authorities were required to follow under the *Clean Water Act* in preparing, consulting on and submitting assessment reports and source protection plans to the Ministry will generally apply when

making updates as part of the review. However, as with locally initiated amendments, any proposed updates to an assessment report and plan are to be consulted on concurrently and submitted together as one package to the Ministry by the source protection authority.

Only those provisions of the *Clean Water Act* and the General Regulation (O. Reg. 287/07) referred to below apply to the update of your assessment reports and source protection plan. For example, as no terms of reference is being required for the review and update of the assessment reports and plan, subsection 36 (3) of the *Clean Water Act* does not apply.

Accordingly, for the updates to the assessment reports and source protection plan, the following provisions apply:

- Assessment report content outlined in section 15 of the *Clean Water Act* and sections 11 to 14 of the General Regulation.
- Source protection plan content outlined in subsections 22 (2) to (15) of the *Clean Water Act* and sections 20 to 34 of the General Regulation.

Updates to the assessment reports and source protection plan shall be made in consultation with affected municipalities, the Ministry, and any other bodies responsible for implementing a policy that may be revised by as part of the updates. Consultation shall include the following minimum requirements:

- Early consultation on any draft updates to the assessment reports and plan with the Source Protection Programs Branch prior to carrying out pre-consultation with other bodies.
- Pre-consultation with all implementing bodies as well as persons and businesses engaged in significant drinking water threats in the geographic areas affected by the updates in accordance with sections 35 to 39 of the General Regulation.
- Consultation for a minimum of 35 days, as outlined below.

The Explanatory Document that accompanies the plan (section 40, General Regulation) shall also be updated to reflect the proposed changes to the plan and made available for consultation.

While consulting on the proposed updates to the assessment reports and source protection plan in accordance with the requirements set out above, comments received shall be documented, considered and addressed prior to advancing to the next consultation stage or finalizing the proposed updates to the assessment reports and plan.

Notification and publication of the proposed updates shall follow the provisions included in the General Regulation for assessment reports and plans as described below. This includes making the proposed updates available on the Internet and in locations that are accessible to give the public and other interested parties an opportunity to inspect and comment on the updates. Specifically, consultation on the proposed updates to the assessment reports and plan shall occur concurrently and sections 23 to 25 of the *Clean Water Act* and section 41 of the General Regulation apply with the modifications noted below:

- References to a draft or proposed source protection plan shall be read as references to the proposed updates to the assessment reports and source

protection plan that result from the review carried out under section 36 of the Clean Water Act.

- Notices shall be provided to the clerk of each municipality and all other persons and bodies listed in section 41 that are affected by the proposed updates.
- A public meeting referred to in clause (c) of subsection 41 (3) and in subsection 41 (7) is optional as determined by the source protection committee in consideration of the nature and scope of the proposed updates.



January 14, 2020

Karren Wallace
Clerk, Township of Wellington North
7490 Sideroad 7 W, PO Box 125
Kenilworth, ON N0G 2E0

Dear Ms. Wallace:

RE: Support for actions to address over-application of winter maintenance chemicals to protect sources of municipal drinking water

On December 12, 2019, the Lake Erie Region Source Protection Committee received report SPC-19-12-02 Winter Maintenance Chemicals: Challenges and Opportunities, and passed the following resolution:

AND THAT the Lake Erie Region Source Protection Committee direct staff to forward report SPC-19-12-02 to the Councils of the single, upper and lower-tier municipalities within the Lake Erie Source Protection Region, all Source Protection Committees, Ontario Good Roads Association, Association of Municipalities of Ontario, and Rural Ontario Municipal Association, to request resolutions in support of the report's recommended actions and forward the resolutions to the Ontario Minister of the Environment, Conservation and Parks, Ontario Minister of Transportation, Ontario Minister of Municipal Affairs and Housing and Attorney General of Ontario.

The report (attached) provides an overview of the ongoing issue and implications of over-application of winter maintenance chemicals, highlighting trends in the Lake Erie Source Protection Region, and includes recommended actions, including changes to the liability framework, increased requirements for winter maintenance of parking lots and changes to the Clean Water Act, 2006 framework to proactively protect municipal drinking water sources.

As per the Source Protection Committee's resolution, I am asking for municipal support of the report's recommended actions. Please forward a copy of any resolution to: Ilona Feldmann, Source Protection Program Assistant, Lake Erie Source Protection Region (ifeldmann@grandriver.ca)

Please contact me if you have any questions or concerns about the report or the request for municipal support.

Regards,

Martin Keller
Source Protection Program Manager, Lake Erie Source Protection Region

LAKE ERIE REGION SOURCE PROTECTION COMMITTEE**REPORT NO. SPC-19-12-02****DATE:** December 12, 2019**TO:** Members of the Lake Erie Region Source Protection Committee**SUBJECT: Winter Maintenance Chemicals: Challenges and Opportunities for Change**

RECOMMENDATION:

THAT the Lake Erie Region Source Protection Committee receives report SPC-19-12-02 – Winter Maintenance Chemicals: Challenges and Opportunities for Change – for information.

AND THAT the Lake Erie Region Source Protection Committee receives the Recommended Actions to Address the Over-Application of Winter Maintenance Chemicals for consideration and action.

REPORT:**Summary of Report Contents**

- Introduction
- Recommended Actions to Address the Over-Application of Winter Maintenance Chemicals
- Increasing Sodium and Chloride Concentrations within Groundwater Drinking Sources in Lake Erie Source Protection Region
- Liability and Other Factors Influence the Amount of Salt Applied
- Changes Needed to the Source Water Protection Director's Technical Rules

Introduction

At the October 3, 2019 Lake Erie Region Source Protection Committee (SPC) meeting, members discussed the ongoing issue of salt over-application and the increasing number of sodium and chloride Issue Contributing Areas (ICAs) across the Lake Erie Source Protection Region. Following the discussion, the committee directed Lake Erie Region staff to draft a report and recommendation(s) regarding the issue for presentation at the next SPC meeting.

This report has been written in collaboration with staff from the Grand River Conservation Authority (GRCA), City of Guelph, Region of Waterloo and Wellington Source Water Protection.

Recommended Actions to Address the Over-Application of Winter Maintenance Chemicals

To address the above concerns, the following recommendations are provided to the Lake Erie Region Source Protection Committee for consideration:

THAT the Province of Ontario explore ways to reduce the factors that contribute to excess application of winter maintenance chemicals on road ways and parking lots through a review of the liability framework in Ontario.

THAT the Province of Ontario work with municipalities to strengthen training programs for road agencies that apply winter maintenance chemicals on roads and sidewalks to reduce application rates without compromising road safety that would assist with mitigating risks to municipal drinking water systems.

THAT the Province of Ontario require property owners and contractors responsible for maintaining safe parking lots and sidewalks be trained and certified in the application of winter maintenance chemicals.

THAT the Province of Ontario change Prescribed Drinking Water Threats, “the application of road salt” and “the handling and storage of road salt” to “the application of winter maintenance chemicals” and “the handling and storage of winter maintenance chemicals”, and define the term in the regulation.

THAT the Province of Ontario change the Table of Circumstances related to the application of winter maintenance chemicals to differentiate between application on roads, sidewalks and parking lots to reflect the different liability issues and the nature of winter maintenance conducted for each surface type.

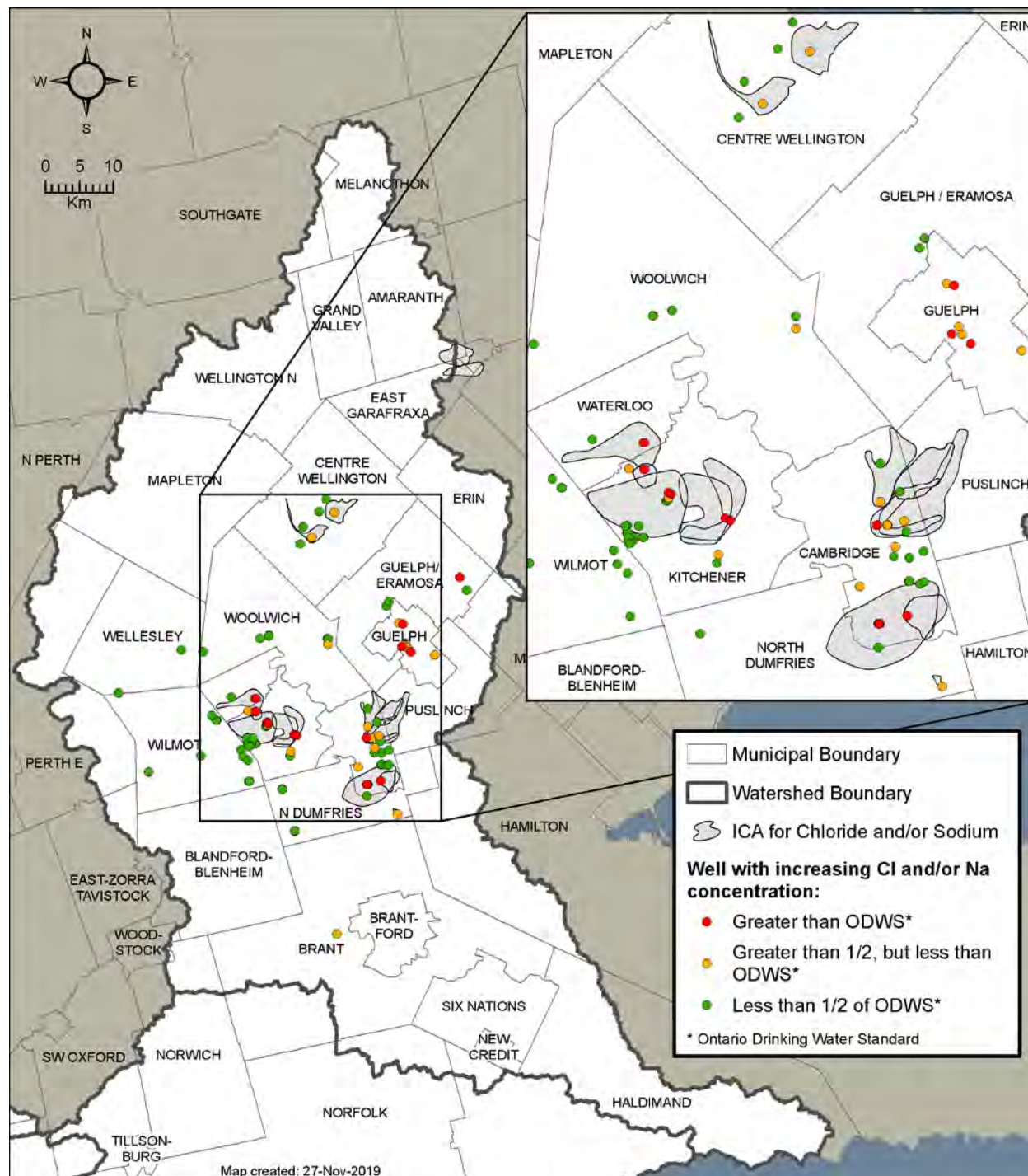
AND THAT the Province of Ontario amend the Clean Water Act’s Director’s Technical Rules to enable municipalities to proactively protect their municipal drinking water supplies from the application and storage of winter maintenance chemicals.

Increasing Sodium and Chloride Concentrations within Groundwater Drinking Sources in Lake Erie Source Protection Region

Municipal water supplies within the Lake Erie Source Protection Region (LESPP) have exhibited increases in chloride and sodium concentrations. **Map 1** identifies all municipal supplies within the LESPP that are impacted by increasing chloride and sodium concentrations. Within LESPP, approximately 150 wells are impacted by increasing concentrations of chloride and/or sodium, where 34 wells have identified chloride and/or sodium as an Issue under the *Clean Water Act, 2006* and Technical Rules. **Map 1** shows the ICAs for chloride and sodium, along with municipal supply wells with increasing concentrations. Issue Contributing Areas are delineated for wells with an Issue and policies apply to address the elevated contaminant concentrations.

The impacted municipal supply wells range from small rural centres (Elora, Fergus – Centre Wellington, Guelph-Eramosa, Paris – County of Brant) to medium cities (City of Guelph, Orangeville) to large urban areas (Region of Waterloo). Examples of increasing chloride and sodium concentrations at municipal supply wells within the LESPP are described below and include Wells E3 in Elora and F1 in Fergus, the City of Guelph Water Supply Wells, William Street Wellfield in Waterloo and Well G5 in Cambridge. The Town of Orangeville Water Supply System is impacted by increasing chloride and sodium concentrations and has defined ICAs that extend into the LESPP.

Map 1: Lake Erie Region Municipal Supply Wells with Elevated Chloride and Sodium Concentrations



Municipal Boundary
 Watershed Boundary
 ICA for Chloride and/or Sodium

Well with increasing Cl and/or Na concentration:

- Greater than ODWS*
- Greater than 1/2, but less than ODWS*
- Less than 1/2 of ODWS*

* Ontario Drinking Water Standard

Increasing Sodium and Chloride Concentrations at Bedrock Groundwater Wells in Wellington County

The Township of Centre Wellington monitors sodium and chloride concentrations at the nine municipal wells that service Elora and Fergus. Well Fergus F1 is screened within a bedrock aquifer with surrounding land primarily urban. Well Elora E3 is screened within a bedrock aquifer with surrounding land primarily agricultural, with a large manufacturing facility located immediately north of the well.

Figure 1 and **Figure 2** illustrate the increasing and variable trends of chloride and sodium concentrations at Elora Well E3 and Fergus Well F1. Chloride concentrations at Elora Well E3 and Fergus Well F1 are both above and below half of the Ontario Drinking Water Standards (125 mg/L). Maximum chloride concentrations are noted at Elora Well E3 of 165 mg/L. At Elora Well E3 and Fergus Well F1 sodium concentrations are increasing, but remain below half of the Ontario Drinking Water Standards (100 mg/L). Maximum sodium concentrations are noted at Fergus Well F1 of 93 mg/L. A study completed by Golder Associates (2015) concluded that groundwater at well F1 appears to be derived mainly from the overburden and shallow bedrock aquifers, while groundwater at well E3 appears to be derived mainly from the bedrock aquifer. In both cases, the chloride source is likely from the surface (anthropogenic sources). As a result of the increasing chloride concentrations to above half of the Ontario Drinking Water Standards and the anthropogenic origin of the chloride, chloride was identified as an Issue and an ICA was delineated for both Elora Well E3 and Fergus Well F1.

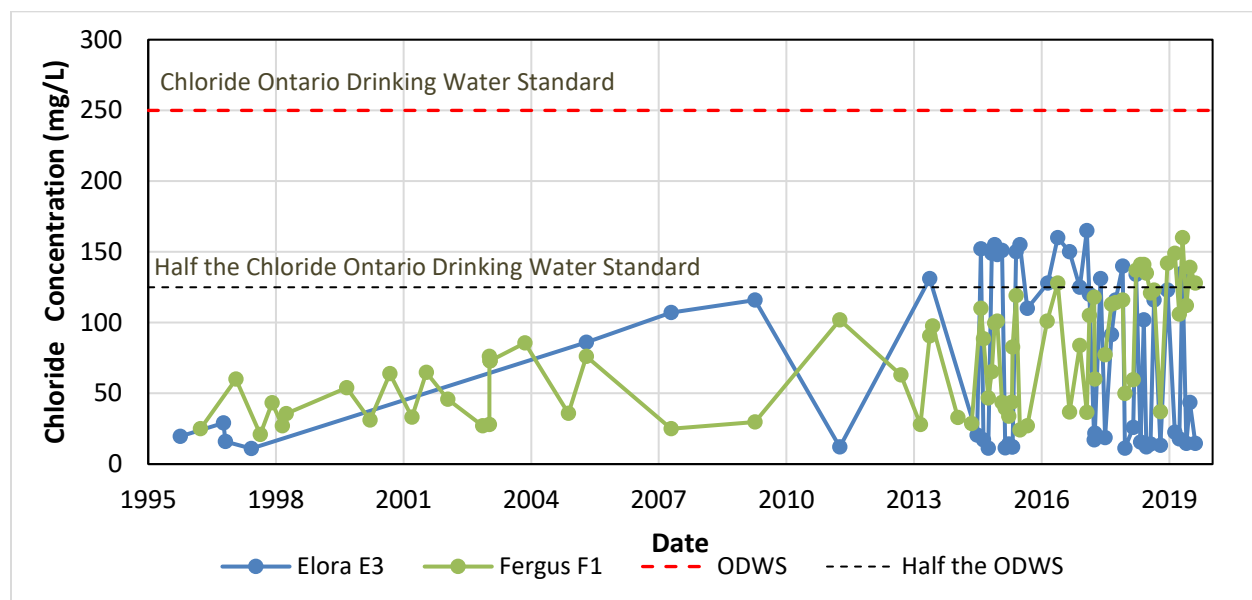


Figure 1: Chloride concentrations at Elora Well E3 and Fergus Well F1

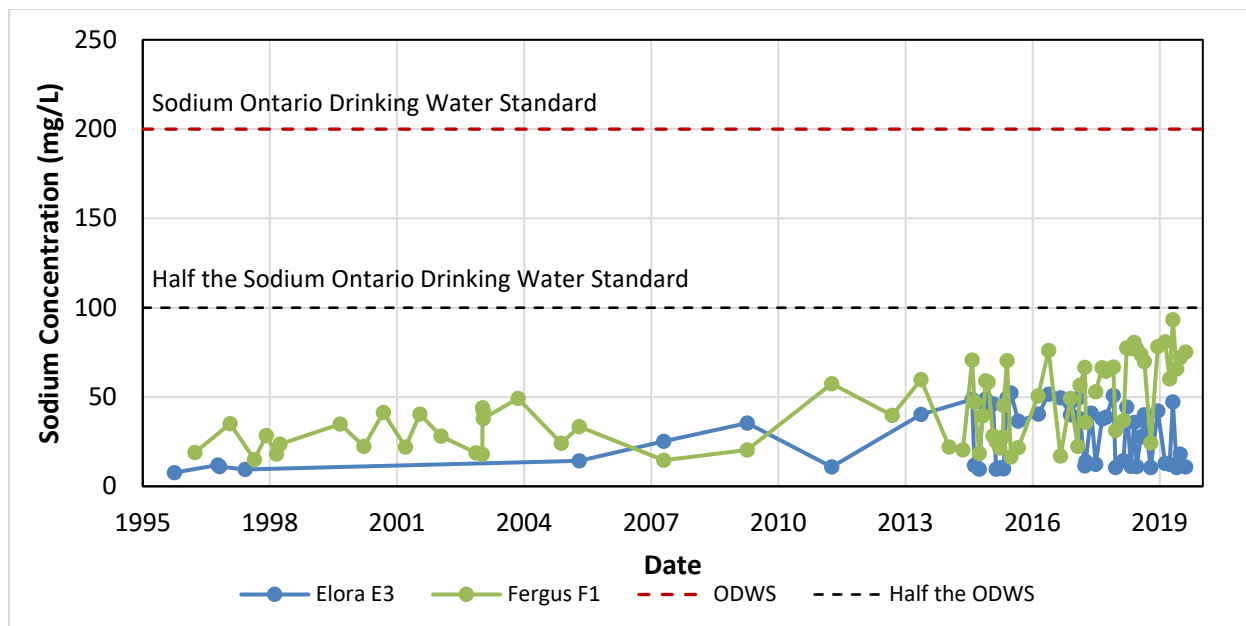


Figure 2: Sodium concentrations at Elora Well E3 and Fergus Well F1

Increasing Sodium and Chloride Concentrations at Bedrock Groundwater Wells in the City of Guelph

Sodium and chloride concentrations are increasing at several bedrock wells within the City of Guelph. **Figure 3** and **Figure 4** below illustrate increasing chloride and sodium trends in select municipal wells within the City of Guelph. **Figure 3** shows chloride concentrations above half the Ontario Drinking Water Standard for chloride (125 mg/L) at almost all wells, with chloride concentrations approaching or at the Ontario Drinking Water Standard for chloride of 250 mg/L. **Figure 4** shows sodium concentrations above half the Ontario Drinking Water Standard for sodium (100 mg/L) at all wells, with sodium concentrations ranging from 120 to 170 mg/L in 2019.

Sodium and chloride are not identified as Drinking Water Issues at City of Guelph wells. The City of Guelph will continue to monitor sodium and chloride concentrations.

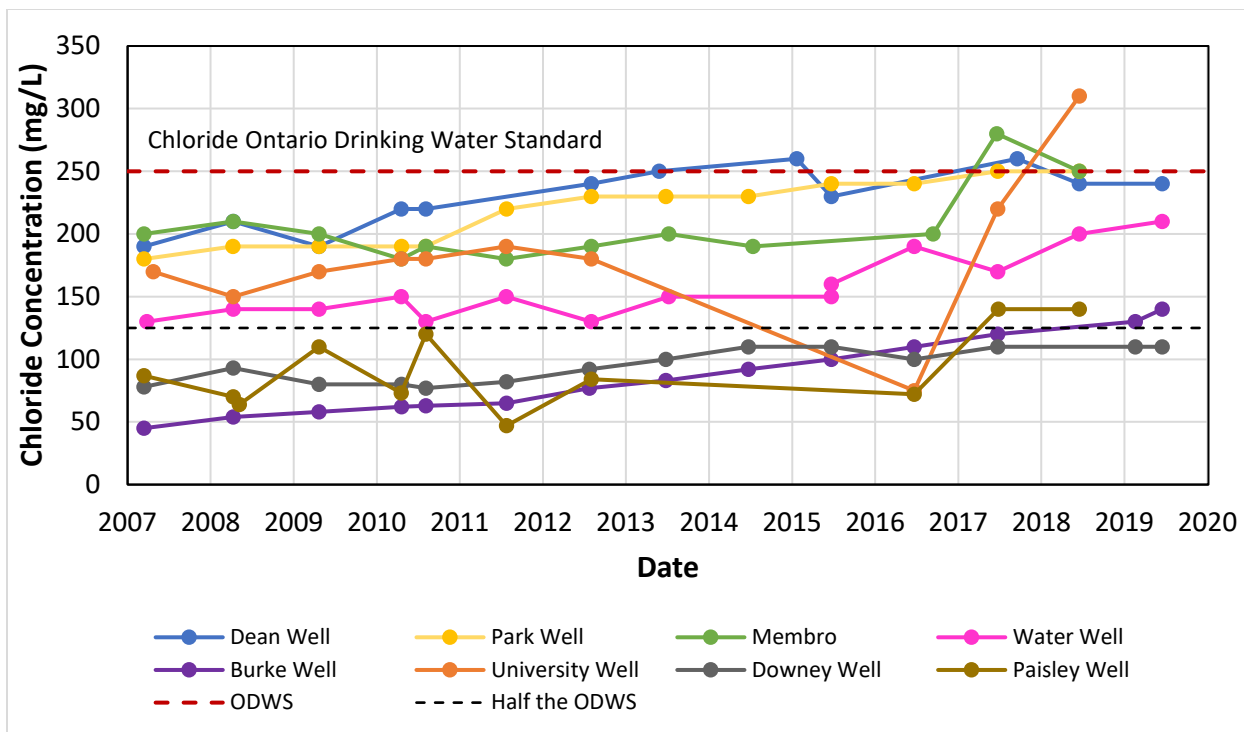


Figure 3: Chloride concentrations at select municipal wells within the City of Guelph

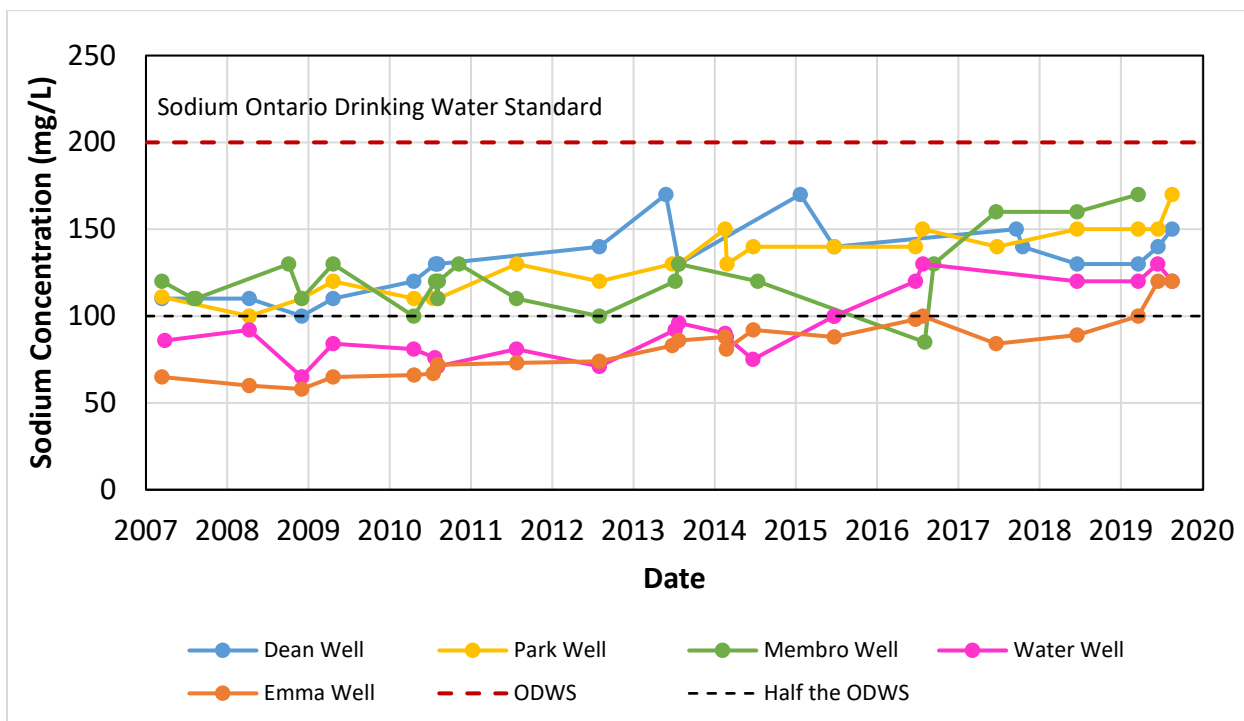


Figure 4: Sodium concentrations at select municipal wells within the City of Guelph

Increasing Sodium and Chloride Concentrations at Groundwater Wells in the Region of Waterloo

The Region of Waterloo has nine wellfields with elevated concentrations of chloride and sodium that resulted in the identification of Issues under the *Clean Water Act, 2006* and Technical Rules and delineation of ICAs. Impacted wellfields are generally within the urban areas of Cambridge, Kitchener and Waterloo. Chloride and sodium concentrations have been measured as high as 750 mg/L and 365 mg/L, respectively, at one municipal wellfield in the Region of Waterloo.

The William Street Wellfield is an example of one of the Waterloo's wellfields that is impacted by increasing chloride and sodium concentrations. **Figures 5** and **6** below illustrate the increasing chloride and sodium concentrations at the three water supply wells in the William Street wellfield. An increasing trend of chloride (**Figure 5**) is observed dating back to 1975. Current chloride concentrations are above the Ontario Drinking Water Standard of 250 mg/L with 2019 chloride concentrations reaching approximately 450 mg/L. An increasing trend of sodium (**Figure 6**) is observed dating back to 1980. Current sodium concentrations at two of the three wells are above the Ontario Drinking Water Standard of 200 mg/L with 2019 sodium concentrations reaching approximately 240 mg/L.

Figures 5 and **6** also present the results from well G5 of the Pinebush system in Cambridge and demonstrates the impacts from application of salt on parking lots. This well also shows increasing chloride and sodium trends from the 1980s. However, the concentrations dramatically increase in the middle to late 1990s, which is coincident with the construction of a large retail centre and associated large parking lots immediately adjacent to the well. Currently, chloride and sodium concentrations are higher than those in the William Street wellfield, being approximately 600 mg/L and 300 mg/L, respectively.

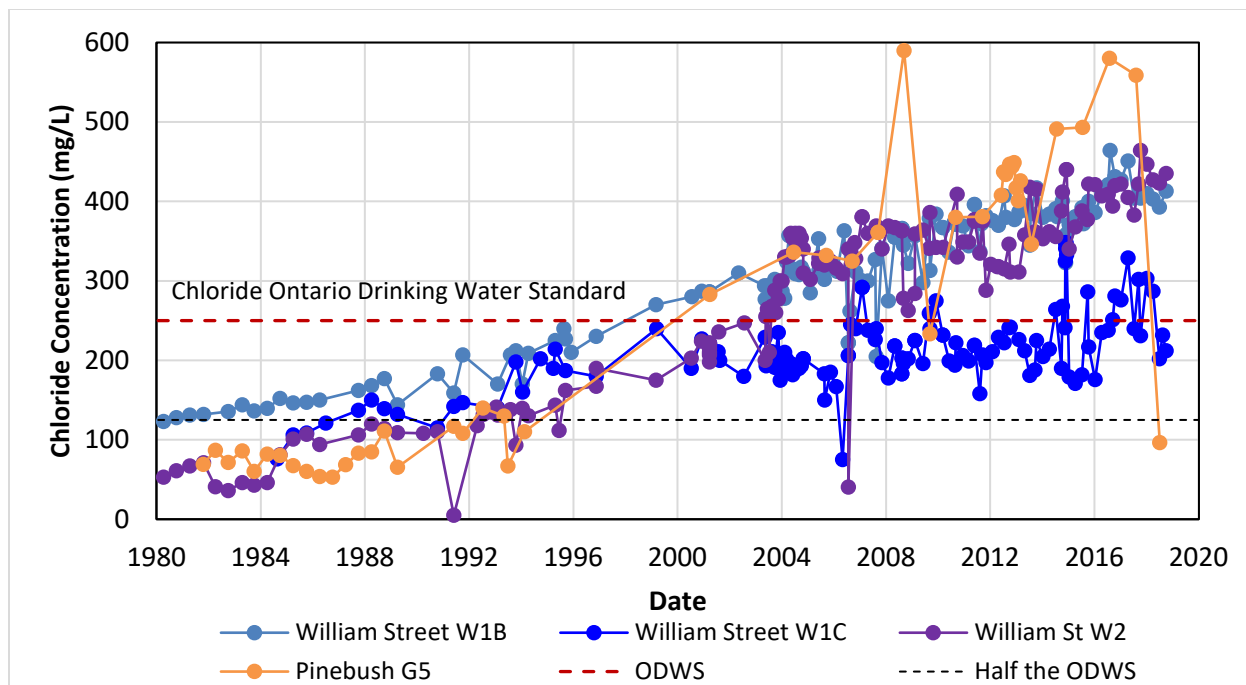


Figure 5: Chloride concentrations at the William Street and Pinebush Wellfields in the Region of Waterloo

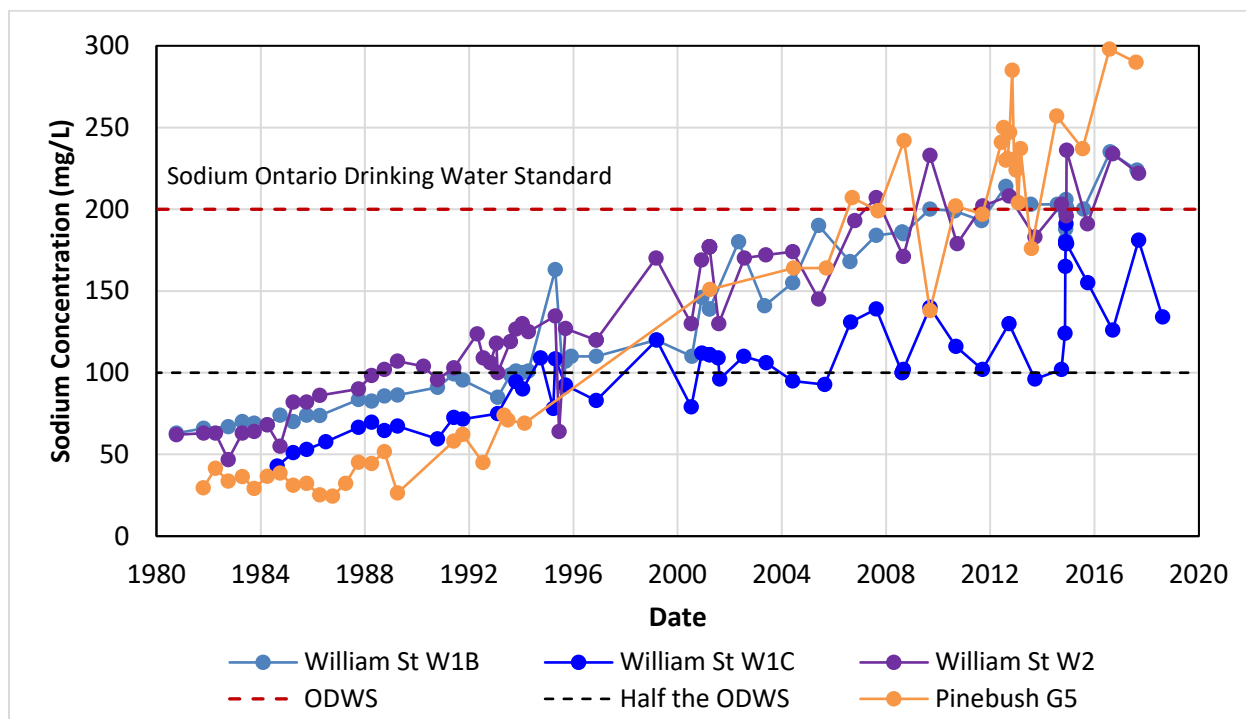


Figure 6: Sodium concentrations at the William Street Wellfield in the Region of Waterloo

Implications of Elevated Sodium and Chloride in the Environment

Elevated and increasing concentrations of chloride and sodium are becoming prevalent in small rural centre, medium sized cities, and large urban areas. The application of road salt (sodium chloride) is a common activity across LESPR given winter road conditions.

The application of salt on roads (and parking lots) enters into the environment in several ways. In many cases, the snow gets plowed onto the road shoulder which either enables it to infiltrate into the groundwater or the meltwater runs off into surface water features and/or into storm water management structures. While the primary purpose of these storm water facilities is to manage wet weather flows, they also receive meltwater during the winter months. If the stormwater structures include infiltration galleries and/or Low Impact Development (LID) infrastructure, some of the salty water conveyed to them during the winter months could infiltrate into the subsurface further exacerbating impacts to groundwater based municipal drinking water systems. Ultimately, all the winter maintenance chemicals eventually enter the natural water system.

Climate change is resulting in more extreme weather patterns with generally milder winters and increased frequencies of precipitation freeze/thaw cycles predicted, resulting in increased use of chemicals for winter road and parking lot maintenance. If left unmanaged, chloride and sodium from road salt will continue to contaminate drinking water sources.

A summary of negative impacts of road salt use for winter maintenance can be described as follows:

- increased concentrations of chloride and sodium in surface water and groundwater drinking water sources impairs the water taste and poses a risk to persons with high blood pressure and sodium restricted diets;
- premature wear to concrete sidewalks and structures (bridge decks, overpasses) which reduces overall life of such infrastructure and results in increased capital costs to maintain them on the order of \$250-\$480 per tonne of salt applied (Environmental Commissioner of Ontario, 218). and,
- damage of animal and plant cells' ability to carry out key ecological processes, changes to the weight of lake water to block the normal mixing process, which is essential for oxygen mixing, and harm to soil, gardens, vegetation and trees, which are necessary for shade as summers get hotter.

The only treatment process available to remove sodium and chloride from water is by reverse osmosis (desalinization) which is very expensive, energy intensive and creates a large volume of concentrate waste brine that must be discharged back into the environment. Accordingly, the only way to minimize the impacts from road salt on water resources and the environment is to reduce the amount being used.

Liability and Other Factors Influence the Amount of Salt Applied

In 2001, Environment and Climate Change Canada (ECCC) completed an assessment of the impacts of road salt and concluded that high releases of road salts were having an adverse effect on freshwater ecosystems, soil vegetation and wildlife. This assessment initiated the risk management process to address the risks posed to the environment by road salt. Subsequently, a Code of Practice was developed by ECCC and a parallel Synthesis of Best Practices document was created by the Transportation Association of Canada. The synthesis is a detailed resource on winter maintenance practices and supplements the recommendations made within the Code.

The two main recommendations of the Code are the development of salt management plans and implementation of best management practices. The Code is voluntary, only applies to road

organizations that use more than 500 tonnes of salt per year, and does not apply to application on parking lots or sidewalks. The ECCC assessment report concluded that application of salt on parking lots represents less than 10% of the total amount of salt being applied across the country. However, the contribution of parking lots in urban areas is much greater due to the increased density of paved surfaces and the higher potential application rates needed to address private property liability concerns. Specifically, in parts of Cambridge, Kitchener and Waterloo, salt loading to groundwater from parking lots is equal to or greater than the loading from roads.

Several pieces of legislation provide the legal context for application of winter maintenance chemicals. For roads, municipal transportation agencies are required under Section 44 of the Municipal Act to maintain roads in a “reasonable state of repair” and to maintain them in accordance with the Minimum Maintenance Standards. For building owners and managers, the Occupier’s Liability Act requires a duty of care to maintain “reasonably” safe conditions for persons while on their premises. However, unlike for roads, the definition of what is reasonably safe is not stipulated and there are no standards. For parking lots, what is reasonable is determined through awareness of legal case studies, which are not too frequent, as most slip and fall claims arising from winter maintenance on parking lots are settled out of court. In addition, for private contractors, a settlement made by their insurance company often results in increases in insurance costs and/or loss of insurance completely. To ensure on-going viability of their businesses, most contractors will err on the side of caution and over apply salt.

These two pieces of legislation provide a framework for over-application of salt that is condoned by the public as necessary to ensure the protection of the travelling public. There is little recognition that this over-application may not be necessary as protection from liability is paramount. This framework is further facilitated by the following:

- the Ontario Environmental Protection Act exempts salt from being considered a contaminant if it is used “... for the purpose of keeping the highway safe ...” meaning that applicators of salt do not have to be concerned about any environmental impacts by the amount they use;
- weather is difficult to predict and the weather that arrives can vary from that forecasted, which means that applications are often higher than needed in case the conditions are worse than forecasted;
- the science behind how salt works is poorly understood (i.e. it is the brine that breaks down ice, not rock salt itself, or that rock salt is not effective in temperatures below -10°C) or is ignored due to liability concerns;
- there is increasing societal demand to maintain black asphalt in southern Ontario at all times and conditions, provide alternate forms of travel with associated high winter maintenance requirements, and addressing accessibility concerns in winter for accessibility-challenged persons; and
- rock salt is on the order of 40% cheaper than the next cheapest winter de-icing chemical, forcing most municipalities and private contractors to default to this chemical even though other chemicals may improve winter maintenance performance with less environmental impact.

All of the above factors contribute to the public's perception that salt does not affect the environment and creates a “laissez-faire” attitude towards the presence of salt on paved surfaces.

Factors Influencing Winter Maintenance on Roads

As noted above, the obligations to maintain roads arise from the Municipal Act and Minimum Maintenance Standards. These provide some level of liability protection against municipalities in

the event of vehicle accidents or slip and fall claims on roads. However, the capacity of each municipal agency to adopt new and/or implement sophisticated practices varies and many municipalities have budget pressures which may limit the introduction of these practices. In addition, the impact of joint-and-several liability often results in municipalities paying the majority of the costs resulting from an accident even if their contribution to the fault is minimal, further exacerbating the financial challenges for municipalities. Finally, most municipalities set a single performance standard for each road class and segment and most if not all municipalities are not willing to change the standard if the road comes in and out of a vulnerable drinking water protection area. These issues coupled with the voluntary nature of the ECCC Code could force municipalities to minimize adoption of practices to meet the Code or not participate at all.

Application on roads also differs from that on parking lots for the following reasons:

- most winter maintenance on roads are performed by municipal staff and/or larger contracted companies (e.g. province of Ontario) which provide stable working conditions that can attract long term employees ensuring consistency in approach reducing the need to train revolving staff;
- there are a relatively modest number of road agencies compared to hundreds and possibly thousands of private contractors; and
- the passage of cars on roads assists in the break down of the solid winter maintenance chemicals into the liquid brine needed to break the bond between snow/ice and the underlying surface, resulting in the need for less salt to be applied.

All of these factors can help reduce the amount of salt applied on roads compared with that applied on parking lots.

Many road authorities have made considerable improvements in technology, operational approaches and training to help improve application and reduce impacts to the environment. However, further changes will be difficult to achieve in part due to the risks associated with liability. In addition, the benefit of these reductions could be off-set by changes in climate, e.g. more freezing rain events, which will necessitate changing the approach to winter maintenance on roads. Further, the expansion of the Minimum Maintenance Standards to sidewalks in 2018 could result in an overall increase in the amount of salt being applied to the road network. This will exacerbate the impact to municipal drinking water supply sources. In Ontario, several organizations are promoting changes to the liability framework including the following:

- the Association of Municipalities of Ontario submitted a letter to the Ontario Attorney General requesting reform of the joint and several liability framework in Ontario as it relates to municipalities;

<https://www.amo.on.ca/AMO-Content/Policy-Updates/2019/AMOSubmitsReporttoAttorneyGeneralonLiabilityandIns>).

- a combined working group representing the Ontario Good Roads Association and Conservation Ontario submitted a letter to the Ontario Attorney General requesting a review of the liability related to application of winter maintenance chemicals (**Appendix A**); and
- the World Wildlife Federation provided comments on the Province of Ontario's Environmental Plan as posted on the Environmental Registry advocating for review of the liability framework in Ontario.

http://assets.wwf.ca/downloads/ero_roadsalt_final_signon.pdf

These letters highlight the challenges with the liability framework in Ontario and support the discussion contained in this report. Undertaking this review in addition to strengthening training programs for road agencies to reduce winter maintenance chemical application rates without compromising road safety would assist with mitigating risks to municipal drinking water systems.

Factors Influencing Winter Maintenance on Parking Lots

As persons responsible for parking lots do not have standards or guidance to follow, the approach to winter maintenance for a particular event is based primarily on their experience which results in inconsistent application rates and/or levels of service for each parking lot. In most cases, building parking lots and sidewalks are maintained by private winter maintenance contractors and the nature of the winter maintenance services is determined by the contract with the property owner. These contracts often contain an unrealistic level of service requirements, e.g. maintain bare pavement at all times, which the contractor addresses through over-application of salt and/or chemical “plowing” which uses excessive amounts of salt to melt all the snow. The contracts often attempt to assign the liability to the contractor, which is very difficult legally, and may have pricing structures that financially incentivize the application of salt on the property.

Much of the private winter maintenance contracting industry is performed by small and medium sized businesses. As a result, and because of the tendering process to compete for clients, they are less likely to invest in best practices/advanced technologies as part of their operation in order to make them profitable. The individual contracting company is also trying to maintain their insurance coverage, have high staff turnover rates which reduces the incentive to invest in staff, and the competition/bid process results in little sharing of management practices within the industry. In addition, as contractors are a for-profit business, they will also attempt to maximize the number of contracts they have which forces them to over apply to meet the contract requirements in recognition that it could be many hours until they are able to service the property again. All of these factors contribute to excess application.

The primary purpose of most buildings and properties is not for winter maintenance but rather for some other manufacturing, service or retail operation. So winter maintenance is seen as a cost of doing business. For most building owners or tenants, the winter maintenance contract is awarded to the lowest cost bid which does not encourage contractors to consider alternate practices as these would require capital investments for new technologies and/or approaches. In addition, even if the owner/operator were interested in reducing application rates, they would be exposed to liability in the event of an injury if they had directed the contractor to apply the salt at a lower rate.

The liability framework and challenges noted above prevent Risk Management Officials from negotiating Risk Management Plans (RMPs) that require reductions in application rates. Some of the ways these barriers present themselves have been observed through the implementation of salt application RMPs in the Region of Waterloo where approximately 1,600 RMPs will need to be negotiated in chloride and/or sodium ICAs in the current approved Source Protection Plan and expanding to over 3,000 existing properties in the October 2019 proposed amended plan. These include the following.

- The approach taken by the Region of Waterloo to negotiate salt application RMPs is to use a collaborative, education approach in order to secure buy-in and achieve a more self-sustainable/self-regulating model of enforcement. This is needed because most persons involved in the negotiation have little to no experience in winter maintenance. This approach necessitates a greater time commitment as part of the negotiation as a level of education is required to raise the general knowledge on the impacts of salting to the point where risk mitigation practices can be implemented effectively.

- Currently, the RMPs for parking lots focus on contractor training and certification, i.e., Smart about Salt program, winter maintenance record keeping, and minimizing ice formation through site assessments. As in many cases these measures do not represent a drastic shift from current practices and because application rates cannot be stipulated in the RMP, only a minor amount of reduction in salt loading is likely to occur from these properties. This is much less than is needed to mitigate the impacts to the Region's wells with chloride impacts. Region of Waterloo staff have assessed the reduction in application rates needed to reduce and or stabilize chloride concentrations based on the amount currently observed in their supply wells. This amount is on the order of a further 10 percent reduction in application on roads above and beyond the 25 percent reduction achieved through advances in technology, and 30 to 50 percent reduction in application rates on parking lots at four of its well systems. This amount does not include the salt already in the groundwater that hasn't made it to the supply wells and will not reach the wells for a further 10 to 20 years.
- Since application rates cannot be specified in the RMP, it is difficult to require changes in operational methods and procedures. Examples of more effective practices may include pre-wetting, liquid application, and/or standardizing application rates. These practices have been adopted by many road agencies and may represent the most effective opportunity to achieve salt reduction targets.

As noted for roads, changes to the liability framework would provide building owners and contractors to consider the impacts to the environment and their assets in addition to liability considerations. However, unlike road agencies that are meeting ECCC's Code of Practice, there is no mechanism to ensure private contractors consider the environment in the determination of winter maintenance chemical application rates. The Smart About Salt Council has created the Smart About Salt program that encourages contractors to take training courses to improve their winter maintenance operations and to become certified demonstrating that they are implementing the program. And while this is helping to educate property owners and contractors, many of the recommended practices in the Smart About Salt program are not implemented by contractors due to the liability issues discussed above.

Opportunities for Liability and Training/Certification Program Changes

Several states in the US including Illinois and New Hampshire have changed the liability framework to help address the impacts to water resources due to the over-application of salt and as noted above several organizations are advocating a review of the liability framework in Ontario. Several other US states including Wisconsin have implemented various training, certification and/or education programs to help changes in the winter maintenance approach.

Specifically, the approach taken in New Hampshire is worth noting because the approach includes a combination of liability reform and training/certification. New Hampshire has introduced changes to the liability framework and developed a training/certification program to address the over-application of salt. This approach was required to gain permission to extend a state highway because a nearby lake had elevated chloride and sodium levels due to winter maintenance chemicals. The legislation requires contractors to undertake a one-day training program and become certified. In exchange, road and parking lot contractors would be provided partial protection against slip and fall and/or traffic accidents. This approach provides the liability relief and knowledge needed to change winter maintenance practices to minimize impact to water resources.

Changes Needed to the Source Water Protection Director's Technical Rules

The current Director's Technical Rules under the *Clean Water Act, 2006* provide significant drinking water threat (SDWT) thresholds based on road density or impervious surfaces. In many parts of the province, the thresholds did not trigger a SDWT for road salt application, despite a number of municipal drinking water wells that have increasing sodium and chloride concentration trends. As such, the original technical approach failed to recognise areas where trends were present that may result in an ICA. This problem was identified by the Region of Waterloo and an alternate approach to assessing the threat of road salt application was prepared and implemented for the Region of Waterloo. These changes were not implemented elsewhere in LESPR.

Similarly, road salt storage thresholds are currently set at 5,000 tonnes outside storage. This volume far exceeds typical storage volumes found at small to medium municipalities or private contractors. As a result, there are no known documented SDWTs for road salt storage outside of an ICA within LESPR. This is despite the fact that there are many municipal and private road salt storage facilities within wellhead protection areas of lesser volumes.

The practical result of these shortcomings in the Technical Rules is that the prescribed threats for road salt application and storage only get flagged as significant drinking water threats (SDWTs) when water quality data for a municipal drinking water system documents an increasing trend in chloride concentrations and the municipality declares the well as having an issue as defined by the Technical Rules. Since ICAs are only identified and delineated when there is a demonstrated water quality concern in a municipal well, this approach to protecting water quality in municipal drinking water systems becomes reactive rather than proactive.

Another concern is that the current Director's Technical Rules and Ontario Regulation 287/07 – General pursuant to the *Clean Water Act, 2006* lists the prescribed drinking water threat as “the application, handling and storage of road salt”. Although road salt is a common term used for winter maintenance chemicals, the term can be misleading. The term road salt is used interchangeably with rock salt. Salt application at parking lots or on walkways can be more of a concern due to over-application than application on roadways. Additionally, road salt commonly refers to sodium chloride; however, there are many alternative products that are also chloride based, for example, calcium chloride or magnesium chloride. Strict interpretation of the wording may lead some readers to consider only salt applied to roads and that is sodium chloride based is a prescribed drinking water threat pursuant to the *Clean Water Act, 2006* and Source Protection Plans. A simple solution could be to rename the prescribed drinking water threats to application, handling and storage of winter maintenance chemicals and then define the term in the regulation.

A complementary change to the above would be to make application of winter maintenance chemicals on roads, parking lots and sidewalks different circumstances in the Table of Circumstances to reflect the different approach to winter maintenance, the legislative and liability framework, and the mitigation measures possible associated with each surface type. This would also help highlight that it is more than just application of winter maintenance chemicals on roads that is affecting drinking water supply sources.

Since 2017, the Province has been considering changes to the Director's Technical Rules to address the shortcomings noted above. Recently, the Province held technical engagement sessions at the end of November 2019 to consult on proposed changes. Details at the time of preparing this report are limited, but we understand that the Province intends to lower the thresholds for the activities and circumstances that result in a significant drinking water threat for the handling and storage of salt and the application of salt. A summary of the proposed changes to road salt storage and application are presented in **Table 1**. Lake Erie Region staff and municipal representatives have participated in the stakeholder engagement sessions and there will be

opportunity for staff to comment on the proposed rule changes directly with Provincial staff and through the more formal Environmental Registry process later on.

Table 1: Phase II Technical Rules Project: Proposed Amendments to Road Salt Storage and Application					
Topic		Current Approach	Objective of the Amendment	Proposed Amendment	Notes
Prescribed Drinking Water Threats	Road Salt Application	Thresholds for impervious areas that identify significant risks are 80% in WHPAs scored 10 and 8% in IPZs scored 10.	Use an improved scientific approach to better identify areas where the application of road salt and storage of road salt may cause impairments to the quality of drinking water sources.	Thresholds for impervious areas that identify significant risks will be: 30% for WHPAs scored 10; 6% or greater for IPZ scored 10 and; 8% or greater for IPZ scored 9 to 10.	New thresholds were developed based on the analysis conducted in consultation with municipalities and SPAs/SPCs.
	Road Salt Storage	Volumes that identify significant risk are: 500 tonnes for IPZs scored 10; 5000 tonnes for IPZs scored 9 or greater, or WHPAs scored 10 for uncovered storages; covered storage can not be a significant risk.		Using same scores of IPZs and WHPAs, proposed volumes are: (1) Any quantity for uncovered storages; (2) 100 kg or greater for covered storage excluding engineered facilities, (3) 500 tonnes or greater for engineered facility or structure.	Engineered facilities: permanent building anchored to a permanent foundation with an impermeable floor and that is completely roofed and walled.

Recommended Actions to Address the Over-Application of Winter Maintenance Chemicals Report Recommendations

To address the above concerns, the following recommendations are provided to the Lake Erie Region Source Protection Committee for consideration:

THAT the Province of Ontario explore ways to reduce the factors that contribute to excess application of winter maintenance chemicals on road ways and parking lots through a review of the liability framework in Ontario.

THAT the Province of Ontario work with municipalities to strengthen training programs for road agencies that apply winter maintenance chemicals on roads and sidewalks to reduce application rates without compromising road safety that would assist with mitigating risks to municipal drinking water systems.

THAT the Province of Ontario require property owners and contractors responsible for maintaining safe parking lots and sidewalks be trained and certified in the application of winter maintenance chemicals.

THAT the Province of Ontario change Prescribed Drinking Water Threats, “the application of road salt” and “the handling and storage of road salt” to “the application of winter maintenance chemicals” and “the handling and storage of winter maintenance chemicals”, and define the term in the regulation.

THAT the Province of Ontario change the Table of Circumstances related to the application of winter maintenance chemicals to differentiate between application on roads, sidewalks and parking lots to reflect the different liability issues and the nature of winter maintenance conducted for each surface type.

AND THAT the Province of Ontario amend the Clean Water Act’s Director’s Technical Rules to enable municipalities to proactively protect their municipal drinking water supplies from the application and storage of winter maintenance chemicals.

Appendix A:

Letter from Ontario Good Roads Association and Conservation Ontario to the Ontario Attorney General requesting a review of the liability related to application of winter maintenance chemicals

November 1, 2019
The Honourable Doug Downey
Attorney General of Ontario
McMurtry-Scott Building, 11th Floor
720 Bay Street
Toronto, Ontario
M7A 2S9

Dear Attorney General Downey,

Re: Municipal Liability and Insurance Costs

The excessive use of road salt has been shown to impact our environment including aquatic life and drinking water sources, and also our infrastructure. In Ontario, several drinking water sources are identified under the *Clean Water Act* as being impacted by elevated levels of chloride, a chemical found in road salt.

In 2016, the Ontario Good Roads Association (OGRA) and Conservation Ontario (CO) established a multi-stakeholder 'Salt Vulnerable Areas' working group, that developed a road salt best practices guidance document in 2018 for consideration by municipalities of varying capacities and budgets. In 2019, the OGRA and CO established the 'Ontario Road Salt Management Advisory Committee' in order to further the discussions around the broader policy and legislative framework related to the use of road salt, and to provide recommendations to help find the balance between environmental considerations and road safety.

The following recommendations are provided for the consideration of the Attorney General of Ontario:

Address excessive liability issues for municipalities

Ontario municipalities follow a Council approved Level of Service to ensure the safety of the travelling public, and they proactively work with government agencies and others in order to optimize the amount of road salt usage that balances public road safety with environmental concerns. However, excessive liability issues severely impact municipalities (and other road operation authorities) and in many cases may limit their ability to further adjust the application of road salt in order to meet environmental legislation that protects water resources.

Therefore it is recommended that the applicable liability framework be reviewed, such that road operation authorities can continue to ensure road safety while also supporting a further reduction in the amount of road salt applied.

Establish standards and address excessive liability issues for private contractors

There are many others that also use road salt besides municipalities, such as private contractors maintaining privately or municipally owned parking lots. The private sector often uses excessive amounts of road salt, in order to avoid liability claims. Training programs such as 'Smart about Salt' are available to the private sector to help them optimize road salt usage, but these programs are not mandatory.

Therefore, it is recommended that standards for road salt application and storage be established for the private sector to help reduce road salt reaching our water bodies. Further, it is recommended that the applicable liability framework be reviewed, such that private contractors can continue to ensure safety during the winter while also supporting a significant reduction in the amount of road salt applied.

In summary, steps to address liability, combined with standards (where they do not exist) for road salt application, can help preserve our precious natural resources.

We thank you for the opportunity to provide comments. Please feel free to contact Chitra Gowda (cgowda@conservationontario.ca) at CO or Fahad Shuja (fahad@ogra.org) at OGRA if you have any questions.

Sincerely,

Joe W. Tierney
Executive Director
Ontario Good Roads Association

Kim Gavine
General Manager
Conservation Ontario

Sent via email to: doug.downeyco@pc.ola.org; magpolicy@ontario.ca



WELLINGTON FEDERATION OF AGRICULTURE

Janet Harrop

President

7764 Nichol SR 5 RR1 Fergus ON

N1M 2W3

519-820-9293

ijharrop@hsfx.ca

www.wfofa.on.ca

Lisa Hern

Secretary-Treasurer

RR 2 Kenilworth ON

N0G 2E0

519-848-3774

wellington@ofa.on.ca

February 5, 2020

Dear Mayor and Council,

RE: Bill 156, *Security from Trespass and Protecting Food Safety Act*

The Wellington Federation of Agriculture (WFA) represents the voice of agriculture of our over 1400 members in the County of Wellington, and advocates on behalf of our farm family members. Along with our Commodity partners in Wellington County and the Ontario Federation of Agriculture (OFA), WFA is committed to a sustainable and profitable future for farm families.

Ontario farms have increasingly come under threat of unwanted trespassers and activists who are illegally entering property, barns and buildings, seizing private property and threatening the health and safety of the farm, employees, livestock and crops.

On December 2nd, 2019, the provincial government introduced Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*. The bill is intended to protect Ontario farm animals, farms, farmers and their families, and the safety of the entire food supply by addressing the ongoing threat of unwanted trespassing and from unauthorized interactions with farm animals. The risks of these actions include exposing farm animals to stress and potential diseases, as well as the introducing contaminants into the food supply.

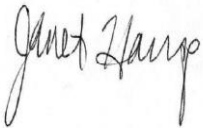
WFA appreciates the support from the provincial government for taking a strong stance to protect our farms and food safety, and introducing more significant consequences for illegal trespassing activities.

WFA is calling on all municipal councils in the province to reassure their citizens that the safety of Ontario farm animals, farmers and farm families, and the safety of the entire food system matters. We respectfully ask that your council show your support for Bill 156 by sending the following letter (see below and attached) to Ontario's Minister of Agriculture, Food and Rural Affairs, the Honourable Ernie Hardeman.

If you have already indicated to Minister Hardeman your support for Bill 156, we thank you for your initiative!

Thank you for showing your support for stronger legislation to protect Ontario farms, animals, and food from intruders.

Respectfully,

A handwritten signature in cursive script that reads "Janet Harrop".

Janet Harrop,
President

Sample letter to Minister Hardeman:

Hon. Ernie Hardeman
Minister of Agriculture, Food & Rural Affairs
77 Grenville Street, 11th Floor
Toronto, Ontario M5S 1B3

Via Email: minister.omafra@ontario.ca

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under false pretenses to gain entry on to farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families, and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. *Bill 156: Security from Trespass and Protecting Food Safety Act* is good news for Ontario's agri-food industry.

Thank you for this important new legislation. Protection of our Ontario Agriculture should be the highest priority.

Sincerely,

SIGNATURE

cc. Wellington Federation of Agriculture

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 016-20

BEING A BY-LAW TO AMEND BY-LAW NUMBER 058-16 BEING A BY-LAW TO ESTABLISH BUSINESS LICENSING REGULATIONS RELATED TO BUSINESS LICENSING IN THE TOWNSHIP OF WELLINGTON NORTH

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH DEEMS IT EXPEDIENT TO AMEND BY-LAW 058-16:

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

THE Council of the Corporation of the Township of Wellington North enacts as follows:

The following clause be added to By-Law 058-16:

CANNABIS RETAIL STORES

Cannabis Retail Stores shall not be located near a school or private school, as defined in the Education Act, if the proposed retail store is less than 150 metres away from the property line of the school or private school. This will be determined as follows:

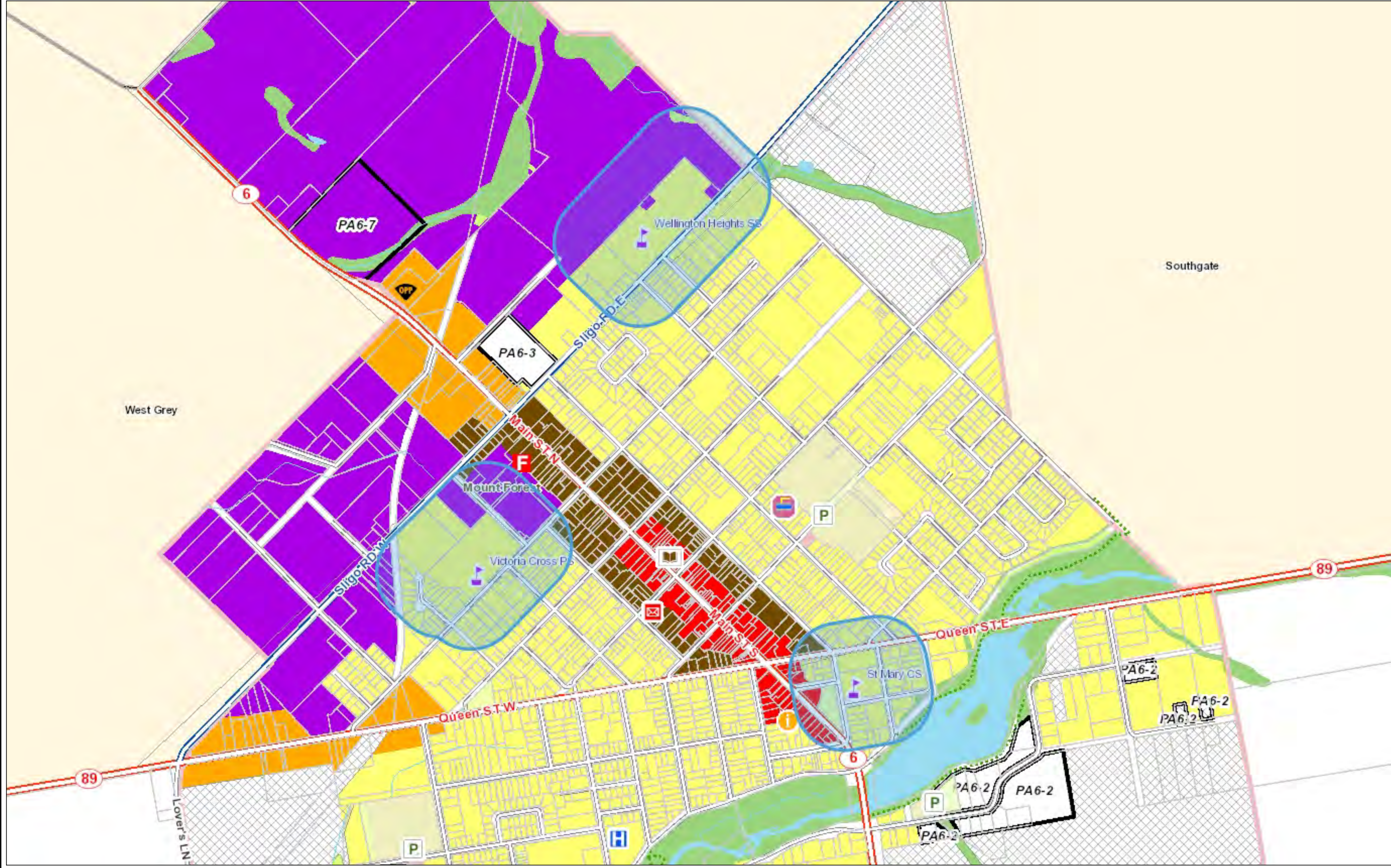
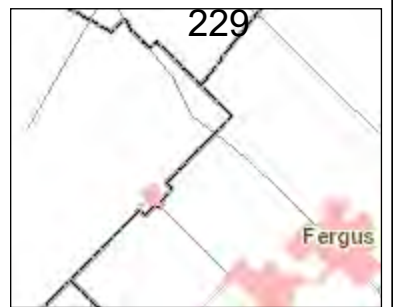
- when the school or private school is the primary or only occupant of a building, 150 metres shall be measured from the property line of the property on which the school or private school is located.
- when the school or private school is not the primary or only occupant of a building, 150 meters shall be measured from the boundary of any space occupied by the school or private school within the building.

The prohibited areas are set out on Schedules A, B and C attached hereto.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 10TH DAY OF FEBRUARY, 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK



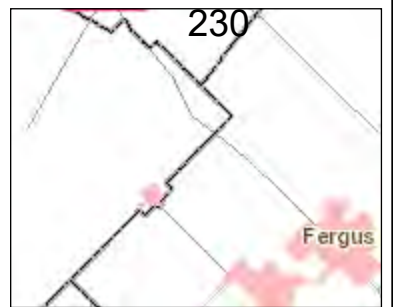
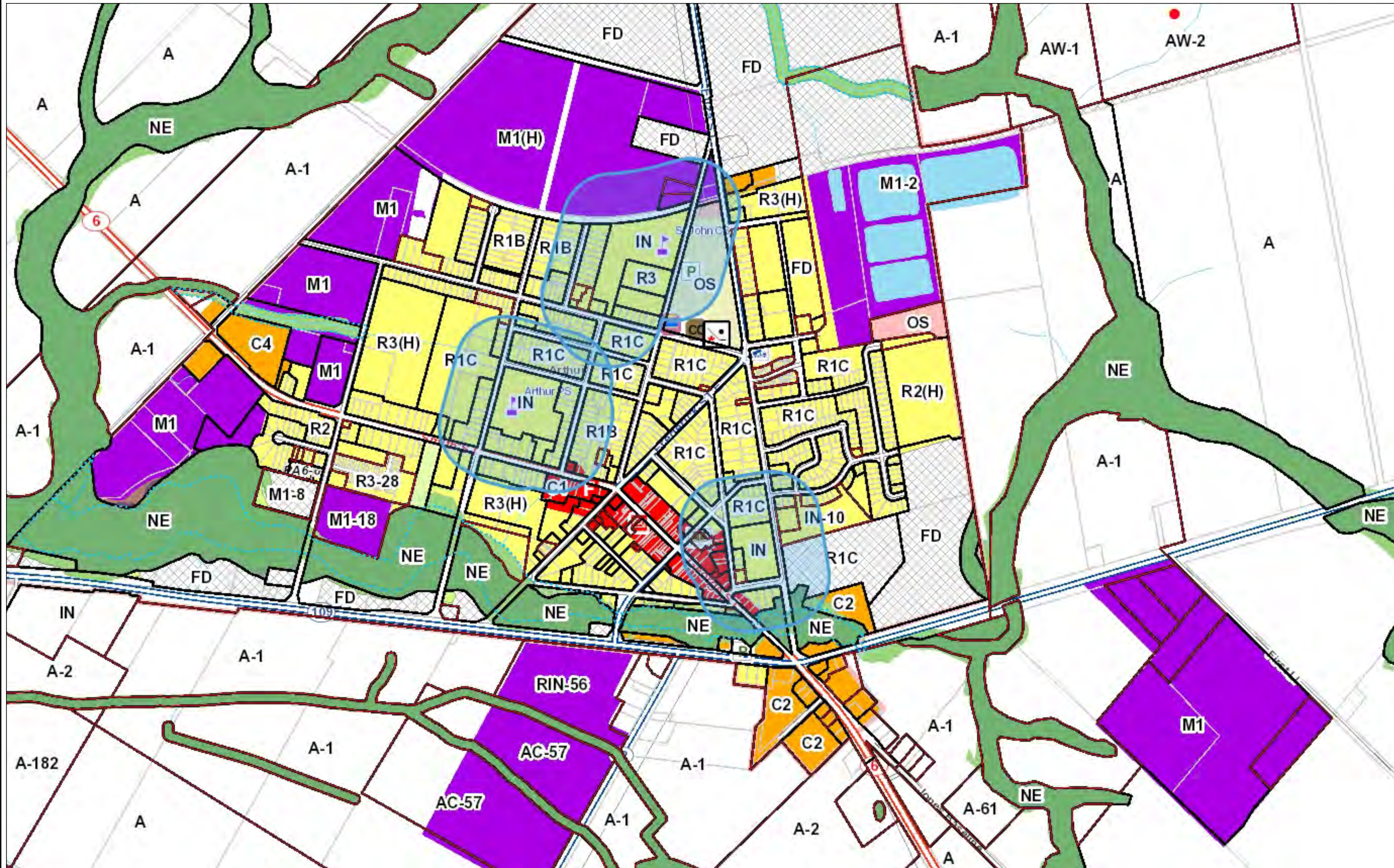
Legend

- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Roads**
 - Local Road
 - County Road
 - Highway
- Railways
- Trails
- Waterbodies
- Watercourses
- Parks
- Urban Centres and Hamlets
- Municipalities
- Ontario - Urban Centres
- Ontario - Roads**
 - Ontario Highway
 - Major Road
 - Local Road
- Ontario - Waterbodies
- Ontario - Municipalities
- RoadsLookup
- Mineral Aggregate Area
- Appendix 2 Licensed Aggregate
- Sand and Gravel Resources of Secondary Significance
- Selected Bedrock Resource Area

1: 16,000



Notes

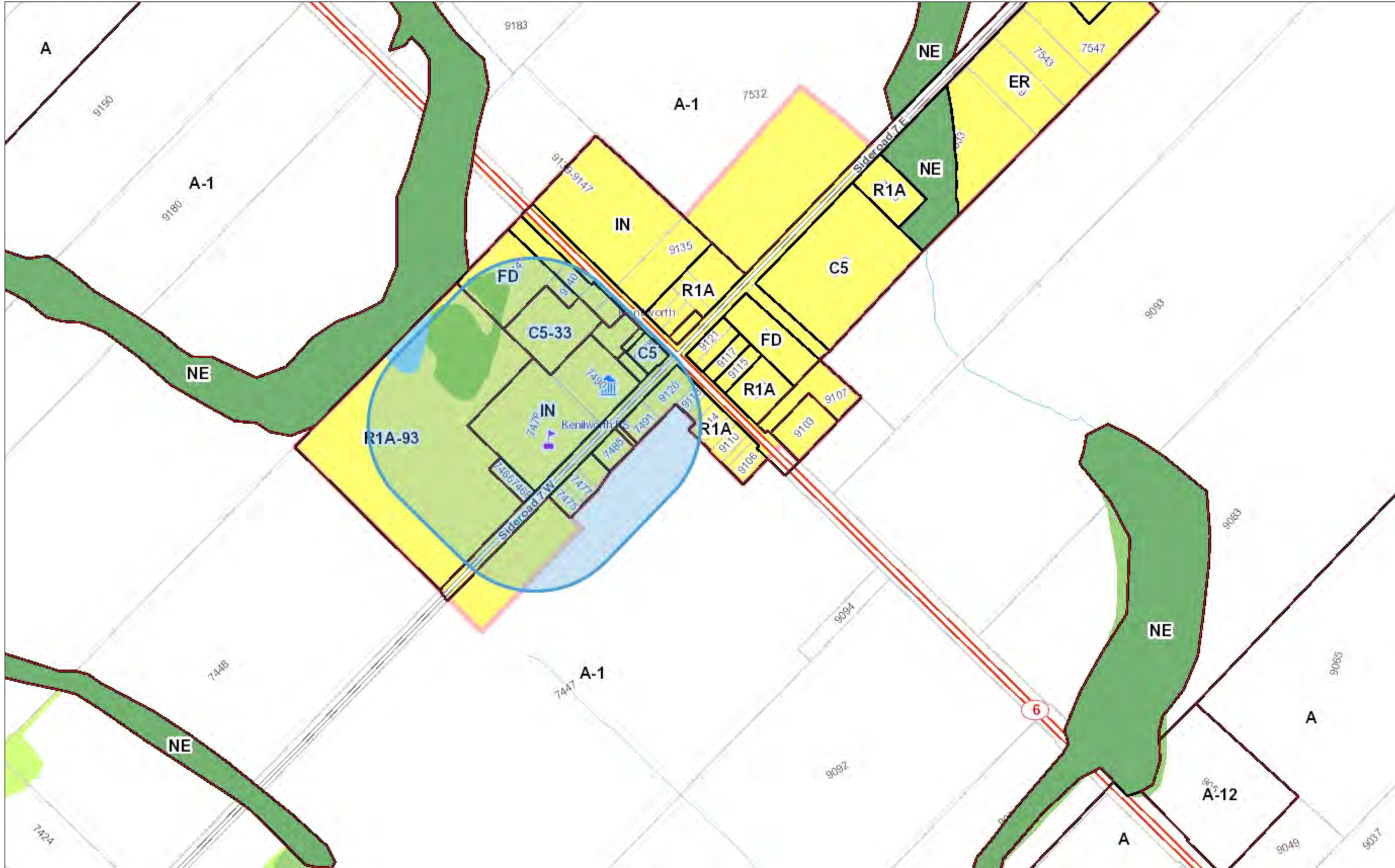
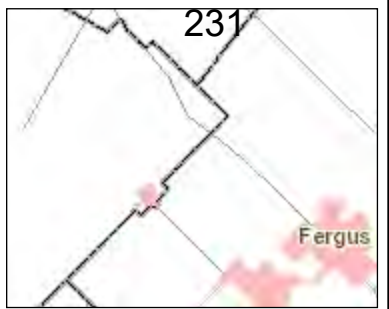


Legend

- Wellington North Wind Turbine
- Wellington North Flood Plain
- Wellington North Zoning Speci
- Wellington North Zoning Speci
- Wellington North Zoning
- Zone
- Natural Environment/Floodway
- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Roads
 - Local Road
 - County Road
 - Highway
- Railways
- Trails
- Waterbodies
- Watercourses
- Parks
- Urban Centres and Hamlets
- Municipalities
- Ontario - Urban Centres
- Ontario - Roads
 - Ontario Highway
 - Major Road
 - Local Road
- Ontario - Waterbodies

1: 16,000





Legend

- Wellington North Wind Turbine
- Wellington North Flood Plain
- Wellington North Zoning Speci
- Wellington North Zoning Speci
- Wellington North Zoning
- Zone
- Natural Environment/Floodway
- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Roads
 - Local Road
 - County Road
 - Highway
- ++ Railways
- Trails
- Waterbodies
- Watercourses
- Parks
- Urban Centres and Hamlets
- Municipalities
- Ontario - Urban Centres
- Ontario - Roads
 - Ontario Highway
 - Major Road
 - Local Road
- Ontario - Waterbodies

1: 8,000



**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 017-20

**BEING A BY-LAW TO PROVIDE FOR THE REPAIR OF DRAIN NO.
19, BRUBACHER**

WHEREAS, the Township of Wellington North is required to undertake such repairs in accordance with Section 4 and 78 of the Drainage Act, RSO 1990;

AND WHEREAS the work done is:

Branch D

- excavation/widening of 300m of open drain

Branch E

- filling in 752m of existing ditch and grading it as an overflow swale
- 752m of closed

Branch F

- 173m of closed drain beside existing drain

AND WHEREAS, the actual cost of the drainage work is \$93,363.61;

AND WHEREAS the costs of the repairs shall be assessed against all lands and roads in the watershed upstream of the point of commencement of the repair work being done, prorate with the last revised schedule of assessment for the respective drain;

AND WHEREAS the last revised schedule of assessments to be used for construction of the drain is contained in a report by K Smart Associates Limited dated August 31, 2018 File No. 17-276 adopted by By-law

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the an actual costs of repair shall be prorated as outlined in Appendix "A" attached hereto and forming part of this By-law.

2. **THAT** this By-law shall come into force and take effect upon the final passage hereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
10th DAY OF FEBRUARY, 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE A

January 24, 2020

SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW WEST LUTHER DRAIN 19 (BRUBACHER IMPROVEMENT) Township of Wellington North

File No. 17-276

Farm Tax Rated	Con	Lot	Roll No.	Owner/Address	Estimated			Actual					
					Grantable Total (\$)	Non-Grantable Total (\$)	Net Assess. (\$)	Grantable Total (\$)	Non-Grantable Total (\$)	1/3 Grant (\$)	Allow-ances (\$)	Net Assess. (\$)	Landowner And Road Net (\$)
Geographic Township of West Luther													
0	10	Pt 3	015-17600	B. & D. Atkinson	32	38	70	23.16	27.50	0.00	0	50.66	
F	10	Pt 3	015-17602	D. & M. Brubacher	5,493	120,497	74,234	3,975.27	87,203.48	1,325.10	49,925	39,928.65	54,713.69
F	10	Pt 4	015-17810	R., R., & L. May	0	2,526	2,526	0.00	1,828.06	0.00	0	1,828.06	
0	10	Pt 4	015-17850	T. Faust & M. Miles	0	177	177	0.00	128.09	0.00	0	128.09	
0	10	Pt 4	015-17900	0	0	1,296	1,296	0.00	937.92	0.00	0	937.92	
0	10	Pt 4	015-17910	0	0	196	196	0.00	141.84	0.00	0	141.84	
0	11	Pt 4	016-02375	T. & R. Coe	0	78	78	0.00	56.45	0.00	0	56.45	
F	11	Pt 4	016-02400	A. Pronk	0	3,023	3,023	0.00	2,187.74	0.00	0	2,187.74	
F	11	Pt 3	016-02500	S. & J. Livingston	0	40	40	0.00	28.95	0.00	0	28.95	
F	11	Pt 3	016-02510	M. Brubacher	407	544	815	294.55	393.69	98.18	0	590.06	
F	11	Pt 3	016-02600	M. Brubacher	13,145	2,305	10,968	9,513.01	1,668.12	3,171.00	100	7,910.13	
0	11	Pt 3	016-02700	R. & C. Hendry	11	13	24	7.96	9.41	0.00	0	17.37	
0	11	Pt 3	016-02710	R. Hansen	5	6	11	3.62	4.34	0.00	0	7.96	
F	11	Pt 2	016-02800	M. Brubacher	578	681	1,066	418.30	492.84	139.43	0	771.71	
F	11	Pt 2	016-02850	0	96	113	177	69.48	81.78	23.16	0	128.10	
x	Total Assessments on Lands:				19,767	131,533	94,701	14,305.35	95,190.21	4,756.87	50,025	54,713.69	54,713.69
M	Line 10		Township of Wellington North		1,543	2,240	3,783	1,116.67	1,621.08	0.00	0	2,737.75	2,737.75
S	Special Assessment to Line 10				20,100	0	20,100	17,706.24	0.00	0.00	0	17,706.24	17,706.24
M	Sideroad 3 West		Township of Wellington North		0	2,532	2,532	0.00	1,832.40	0.00	0	1,832.40	1,832.40
x	Total Assessments on Roads:				21,643	4,772	26,415	18,822.91	3,453.48	0.00	0	22,276.39	22,276.39
x	TOTAL ASSESSMENTS WEST LUTHER DRAIN 19:				41,410	136,305	121,116	33,128.26	98,643.69	4,756.87	50,025	76,990.08	76,990.08

- Notes:
- All of the above lands noted with an "F" are classified as agricultural and currently have the Farm Property Class Tax Rate (F.P.C.T.R.).
 - Section 21 of the Drainage Act, RSO 1990 requires that assessments be shown opposite each parcel of land and road affected. The affected parcels of land have been identified using the roll number from the last revised assessment roll for the Municipality. For convenience only, the owners' names as shown by the last revised assessment roll, has also been included.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 018-20

**BEING A BY-LAW TO AMEND BY-LAW 112-19 BEING A BY-LAW
TO ESTABLISH THE FEES AND CHARGES FOR VARIOUS
SERVICES PROVIDED BY THE MUNICIPALITY**

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. **THAT** Schedule E attached to By-law 112-19 be amended by adding the following to the Schedule

DESCRIPTION	FEE
Lottery Licences	
• Raffle	\$20.00
• Blanket	\$20.00
• Bingo	\$20.00
• Other	\$20.00
Break Open Tickets	\$10.00 per box

2. **THAT** this by-law shall come into force immediately on its passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 10TH DAY OF FEBRUARY 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 020-20

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN
AGREEMENT BETWEEN CENTRE WELLINGTON COMMUNITY
FOUNDATION AND THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH**

WHEREAS The Corporation of the Township of Wellington North and the Centre Wellington Community Foundation wish to enter into an agreement for the Wellington North Community Fund Endowed Agreement

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. That the Corporation of the Township of Wellington North enter into an agreement for the Wellington North Community Fund Endowed Agreement with the Centre Wellington Community Foundation in substantially the same form as the agreement attached hereto as Schedule "A".
2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said agreement and all other documentation required on behalf of the Corporation.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 10TH DAY OF FEBRUARY, 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE CLERK



Centre Wellington Community Foundation (the "Foundation")

WELLINGTON NORTH COMMUNITY FUND
ENDOWED FUND AGREEMENT

<p>1. Initial Gift</p>	<p>The Township of Wellington North (the "Donor") will provide a gift of \$25,000 (the "Initial Gift") to establish an endowed fund within the Foundation to be known as the Wellington North Community Fund (the "Fund").</p>
<p>2. Capital</p>	<p>Each gift to the Fund (which, for greater certainty, includes the Initial Gift) or any property substituted for it, shall, subject as hereinafter provided, be held permanently and shall be invested by the Foundation in accordance with the Financial Management Policies of the Foundation in force from time to time.</p> <p>The Foundation shall have the right, from time to time, to withdraw part or parts of the Capital of the Fund for the purposes specified herein and/or to satisfy any disbursement quota imposed by the Income Tax Act (Canada) upon the Foundation as determined by the Board of Directors of the Foundation, from time to time.</p> <p>Any additional gift to the Fund by any other donor from time to time shall also be made under the specific instruction and direction that it be added to the Capital of the Fund and held permanently upon the same terms and conditions as set out in this Agreement.</p> <p>For the purposes of this Agreement, the term "Capital" shall refer to the Initial Gift or property substituted for the Initial Gift plus the value of all additional gifts to the Fund and accretions the Capital of the Fund.</p>
<p>3. Purposes</p>	<p>The purpose of this Fund will be to support charitable activities of the Foundation and qualified donees whose purposes are consistent with the objects of the Foundation. The fund is primarily focused on supporting charitable activities with a significant positive impact on the quality of life for residents in the Township of Wellington North.</p>
<p>4. Donor-Advised</p>	<p>Throughout the Donor's lifetime, the Foundation shall seek the Donor's advice with respect to the making of disbursements from the Fund, provided that the Donor is able and willing to advise. The Donor understands the Foundation's Board has final authority regarding disbursements from the Fund. The Donor understands that disbursements from the Fund can only be applied to support charitable activities of the Foundation or qualified donees under the <i>Income Tax Act</i> (Canada) whose purposes are consistent with the objects of the Foundation.</p> <p>In any year when no such advice is received by the Foundation, or when there are no Donor-Advisor(s), or if made are not acceptable to the</p>



	<p>Foundation's Directors, distribution of the annual Distributable Earnings will be made at the discretion of the Foundation Directors with consideration being given to the original intent of the Donor-Advisor(s) and be guided by the pattern of giving established.</p> <p>At such time as the Donor no longer exists or incapable or advises the Foundation in writing that the Donor no longer wishes to act as the advisor, the Foundation shall make decisions regarding the disbursement of funds at its sole discretion, having regard to the original intent of the Donor.</p>
5. Distributable Earnings	The Foundation shall determine in its sole discretion the annual "Distributable Earnings" from the Capital of the Fund according to the Financial Management Policies of the Foundation in force from time to time. In years where current or accumulated income is not sufficient, these amounts may be drawn from the capital of the fund as per Clause 2.
6. Recognition	All distributions from the Capital of the Fund will be identified as coming from the Fund [, subject to any specific request for anonymity from the Donor].
7. Administration Fee	The Foundation will charge an administration fee against the Capital of the Fund according to the Financial Management Policies of the Foundation in force from time to time; provided that the Foundation shall only do so on the basis that is equitable relative to its other funds established under this form of agreement.
8. Receipting	The Foundation will issue a charitable receipt for all gifts to the Fund according to the Income Tax Act (Canada).
9. Reporting to Donors	The Foundation will provide to the Donor on an annual basis a financial report concerning gifts and accretions to and distributions from the Fund.
10. Right to Vary Clause	<p>This Agreement may be amended in such respects as the Foundation, and the Donor may mutually agree by written amending agreement. The Foundation may amend this Agreement at any time without the prior consent or agreement of the Donor where in order to carry out the purposes of the Fund or to meet any obligations imposed upon the Foundation by federal or provincial government or agencies thereof such amendments are, in the opinion of the Foundation, legally necessary or no longer possible; provided that in no event shall any such amendment derogate from the following:</p> <ul style="list-style-type: none"> the Capital of the Fund shall be held by the Foundation permanently and managed in accordance with the Financial Management Policies of the Foundation in force from time to time;



	<ul style="list-style-type: none"> the Capital of the Fund shall not be encroached upon except as otherwise permitted herein; and the Capital of the Fund and any cumulative Distributable Earnings of the Capital shall only be used to support charitable activities or qualified donees (as defined by the Income Tax Act (Canada)) whose activities are within the objects of the Foundation.
11. Investment	<p>The Foundation shall invest the Fund in accordance with the Investment Policy of the Foundation in effect, from time to time.</p> <p>The Foundation does not, in any way, guarantee the performance of the Fund and shall not be responsible for any loss sustained, except where such loss arises out of its acts or omissions done or suffered through an act of willful misconduct, willful breach of this Agreement or fraud.</p>
12. Purposes No Longer Possible	<p>The Donor recognizes that a particular purpose or pattern of grants may not be achievable in the future, particularly if the named organization(s) ceases to exist. Should this be the case, the Foundation shall ensure that the earnings are applied in support of other organizations carrying out similar purposes.</p>
13. Minimum Funding Provision	<p>If the capital of the Fund shall be less than \$25,000.00 on the fifth anniversary of the date of this Agreement, then the Fund shall be folded into the Foundation's unrestricted fund.</p>

IN WITNESS WHEREOF the Donor and the Foundation have executed the Agreement as of the date set out above.

The Donor:

For the Foundation:

Mayor Wellington North - Andy Lennox

Board Chair - Randall Howard

Executive Director - J Raymond Soucy

Date

Date

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 021-20

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN
AGREEMENT BETWEEN CENTRE WELLINGTON COMMUNITY
FOUNDATION AND THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH**

WHEREAS The Corporation of the Township of Wellington North and the Centre Wellington Community Foundation wish to enter into an agreement for the Wellington North Youth Community Fund Endowed Agreement

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. That the Corporation of the Township of Wellington North enter into an agreement for the Wellington North Youth Community Fund Endowed Agreement with the Centre Wellington Community Foundation in substantially the same form as the agreement attached hereto as Schedule "A".
2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said agreement and all other documentation required on behalf of the Corporation.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 10TH DAY OF FEBRUARY, 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE CLERK



Centre Wellington Community Foundation (the "Foundation")

WELLINGTON NORTH YOUTH FUND
ENDOWED FUND AGREEMENT

<p>1. Initial Gift</p>	<p>The Township of Wellington North (the "Donor") will provide a gift of \$25,000 (the "Initial Gift") to establish an endowed fund within the Foundation to be known as the Wellington North Youth Fund (the "Fund").</p>
<p>2. Capital</p>	<p>Each gift to the Fund (which, for greater certainty, includes the Initial Gift) or any property substituted for it, shall, subject as hereinafter provided, be held permanently and shall be invested by the Foundation in accordance with the Financial Management Policies of the Foundation in force from time to time.</p> <p>The Foundation shall have the right, from time to time, to withdraw part or parts of the Capital of the Fund for the purposes specified herein and/or to satisfy any disbursement quota imposed by the Income Tax Act (Canada) upon the Foundation as determined by the Board of Directors of the Foundation, from time to time.</p> <p>Any additional gift to the Fund by any other donor from time to time shall also be made under the specific instruction and direction that it be added to the Capital of the Fund and held permanently upon the same terms and conditions as set out in this Agreement.</p> <p>For the purposes of this Agreement, the term "Capital" shall refer to the Initial Gift or property substituted for the Initial Gift plus the value of all additional gifts to the Fund and accretions the Capital of the Fund.</p>
<p>3. Purposes</p>	<p>The purpose of this Fund will be to support charitable activities of the Foundation and qualified donees whose purposes are consistent with the objects of the Foundation. The fund is primarily focused on supporting charitable activities with a significant positive impact on the quality of life for youth in the Township of Wellington North.</p>
<p>4. Donor-Advised</p>	<p>Throughout the Donor's lifetime, the Foundation shall seek the Donor's advice with respect to the making of disbursements from the Fund, provided that the Donor is able and willing to advise. The Donor understands the Foundation's Board has final authority regarding disbursements from the Fund. The Donor understands that disbursements from the Fund can only be applied to support charitable activities of the Foundation or qualified donees under the <i>Income Tax Act</i> (Canada) whose purposes are consistent with the objects of the Foundation.</p> <p>In any year when no such advice is received by the Foundation, or when there are no Donor-Advisor(s), or if made are not acceptable to the Foundation's Directors, distribution of the annual Distributable Earnings will</p>



	<p>be made at the discretion of the Foundation Directors with consideration being given to the original intent of the Donor-Advisor(s) and be guided by the pattern of giving established.</p> <p>At such time as the Donor no longer exists or incapable or advises the Foundation in writing that the Donor no longer wishes to act as the advisor, the Foundation shall make decisions regarding the disbursement of funds at its sole discretion, having regard to the original intent of the Donor.</p>
5. Distributable Earnings	<p>The Foundation shall determine in its sole discretion the annual “Distributable Earnings” from the Capital of the Fund according to the Financial Management Policies of the Foundation in force from time to time. In years where current or accumulated income is not sufficient, these amounts may be drawn from the capital of the fund as per Clause 2.</p>
6. Recognition	<p>All distributions from the Capital of the Fund will be identified as coming from the Fund [, subject to any specific request for anonymity from the Donor].</p>
7. Administration Fee	<p>The Foundation will charge an administration fee against the Capital of the Fund according to the Financial Management Policies of the Foundation in force from time to time; provided that the Foundation shall only do so on the basis that is equitable relative to its other funds established under this form of agreement.</p>
8. Receipting	<p>The Foundation will issue a charitable receipt for all gifts to the Fund according to the Income Tax Act (Canada).</p>
9. Reporting to Donors	<p>The Foundation will provide to the Donor on an annual basis a financial report concerning gifts and accretions to and distributions from the Fund.</p>
10. Right to Vary Clause	<p>This Agreement may be amended in such respects as the Foundation, and the Donor may mutually agree by written amending agreement. The Foundation may amend this Agreement at any time without the prior consent or agreement of the Donor where in order to carry out the purposes of the Fund or to meet any obligations imposed upon the Foundation by federal or provincial government or agencies thereof such amendments are, in the opinion of the Foundation, legally necessary or no longer possible; provided that in no event shall any such amendment derogate from the following:</p> <ul style="list-style-type: none">• the Capital of the Fund shall be held by the Foundation permanently and managed in accordance with the Financial Management Policies of the Foundation in force from time to time;• the Capital of the Fund shall not be encroached upon except as otherwise permitted herein; and



	<ul style="list-style-type: none"> the Capital of the Fund and any cumulative Distributable Earnings of the Capital shall only be used to support charitable activities or qualified donees (as defined by the Income Tax Act (Canada)) whose activities are within the objects of the Foundation.
11. Investment	<p>The Foundation shall invest the Fund in accordance with the Investment Policy of the Foundation in effect, from time to time.</p> <p>The Foundation does not, in any way, guarantee the performance of the Fund and shall not be responsible for any loss sustained, except where such loss arises out of its acts or omissions done or suffered through an act of willful misconduct, willful breach of this Agreement or fraud.</p>
12. Purposes No Longer Possible	<p>The Donor recognizes that a particular purpose or pattern of grants may not be achievable in the future, particularly if the named organization(s) ceases to exist. Should this be the case, the Foundation shall ensure that the earnings are applied in support of other organizations carrying out similar purposes.</p>
13. Minimum Funding Provision	<p>If the capital of the Fund shall be less than \$25,000.00 on the fifth anniversary of the date of this Agreement, then the Fund shall be folded into the Foundation's unrestricted fund.</p>

IN WITNESS WHEREOF the Donor and the Foundation have executed the Agreement as of the date set out above.

The Donor:

For the Foundation:

Mayor Wellington North - Andy Lennox

Board Chair - Randall Howard

Executive Director - J Raymond Soucy

Date

Date



Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

February's Cultural Moment celebrates Our Lady of Lourdes Grotto



Photo: Fred Dahms

The present-day Sacred Heart Church in Kenilworth was built to replace the original building in 1903. The cost was just under \$10,000.00, with many parishioners contributing their work. The rectory and a driving shed were built at the same time. Many improvements were added over the decades, initiated by the various priests. The interior decoration of the church was completed in 1952.

In 1953, the year Pope Pius XII declared 1954 as a Marian Year, Sacred Heart's priest, Father Beck, initiated the planting of 5000 pine trees around the property.

By 1960, Father Wubbels (called Father "Francis"), was inspired by the beauty of the impressive stand of trees. He encouraged the Holy Name Society men to build a shrine in the grove behind the church. He chose to honour Our Lady of Lourdes, after the shrine to Mary in France.

All the parishioners contributed to the beautification of the spot chosen for the Grotto. The men of the parish did all the labour, including Joseph Murphy, who created the stonework. They chose marble for the altar and set up 200 seats with flood lights. Included are Stations of the Cross and Mount Calvary.

In June 1961 the Grotto was blessed by Bishop Ryan of the Hamilton Diocese. Its continuing existence is a tribute to the dedication of the parishioners and priests of Sacred Heart Church.

Throughout its nearly 60 years, the Grotto has been a place of prayer and reflection for thousands of passersby and parishioners. The Grotto's sign beside Highway 6 and its beautiful natural entrance continue to offer a welcome respite from everyday cares.

Submitted by Gail Donald Wellington North Cultural Roundtable

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 022-20

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
FEBRUARY 10, 2020**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on February 10, 2020 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 10TH DAY OF FEBRUARY, 2020.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**