

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MEETING AGENDA OF COUNCIL  
FEBRUARY 4, 2019 @ 7:00 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE  
NUMBER**

**CALLING TO ORDER** - Mayor Lennox

**ADOPTION OF THE AGENDA**

**DISCLOSURE OF PECUNIARY INTEREST**

**O ' CANADA**

**PRESENTATIONS**

**ADOPTION OF MINUTES OF COUNCIL**

- Regular Meeting of Council, January 14, 2019 001
- Special Meeting of Council, January 21, 2019 062

**BUSINESS ARISING**

**DEPUTATION**

**ITEMS FOR CONSIDERATION**

**1. MINUTES**

- a. Mount Forest Aquatic Ad-Hoc Advisory Committee, January 8, 2019 064
- b. Recreation & Culture Committee, January 15, 2019 067
- c. Arthur Downtown Revitalization Advisory Committee, January 23, 2019 073
- d. Mount Forest Downtown Revitalization Advisory Committee, January 24, 2019 077
- e. Maitland Valley Conservation Authority
  - Maitland Source Protection Authority Meeting #2/18 – April 18, 2018 081
  - Meeting of the Membership #8/18 – October 17, 2018 084
  - General Membership Meeting #9/18 – November 28, 2018 090

**2. FIRE**

- a. Communiqué #62, December 2018 097

**3. BUILDING**

- a. Report CBO 2019-01 Building Permit Review Period Ending December 31, 2018 102

**4. FINANCE**

- a. Cheque Distribution Report, January 28, 2019 105

**5. ECONOMIC DEVELOPMENT**

- a. Report EDO 2019-002 Community Improvement Program 111
- b. Report EDO 2019-003 Community Youth Resiliency Worker 116
- c. Report EDO 2019-004 Tenth Annual Wellington North Showcase 120

**6. ADMINISTRATION**

- a. Report CLK 2019-006 2018 Municipal Election Accessibility Report 123

7. COUNCIL

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| a. Wellington North Power Inc. – Quarterly Newsletter of Wellington North Power Inc., Quarter 4: October 1 <sup>st</sup> to December 31 <sup>st</sup> , 2018   | 125 |
| b. Maitland Conservation – 2019 Priorities and Draft Budget Update   | 129 |
| c. Mayor Andrew Lennox, correspondence, dated January 22, 2019, to Minister of Finance regarding 2019 Ontario Municipal Partnership Fund (OMPF)  | 142 |
| d. Amanda Kennedy, correspondence dated January 28, 2019 requesting Council oppose planned changes to the Planning Act in proposed Bill 66   | 143 |
| e. Luisa Artuso, Director of Children’s Early Years Division, Social Services, County Wellington, correspondence dated January 21, 2019 regarding Community Child and Family Advisory Table meetings   | 145 |
| f. Vic Fedeli, Minister of Finance, correspondence dated January 25, 2019 regarding <i>Cannabis Control Act, 2017</i>  | 147 |
| g. Randy Pettapiece, MPP, correspondence dated January 15, 2019 to Minister of Transportation regarding gas tax funding  | 149 |
| h. Mary Lynn MacDonald, Co-Program Supervisor, Ausable Bayfield Maitland Valley Drinking Water Source Protection, correspondence dated January 29, 2019 regarding Appointment of Municipal Representative to the Source Protection Committee | 151 |

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION**

**NOTICE OF MOTION**

**COMMUNITY GROUP MEETING PROGRAM REPORT**

**BY-LAWS**

- |  |     |
|--|-----|
| a. By-law Number 011-19 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as Drain 49 Cormack (Schedule C to be amended at the meeting) | 155 |
| b. By-law Number 012-19 being a by-law to amend By-law 021-18 being a by-law to establish the 2019 fees and charges for recreation services provided by the municipality   | 157 |

**CULTURAL MOMENT**

- Celebrating a Local Historian – Mabel Henderson 160

**CONFIRMATORY BY-LAW NUMBER 013-19** 161

**ADJOURNMENT**

## MEETINGS, NOTICES, ANNOUNCEMENTS

Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting	To be determined	
Regular Council Meeting	February 11, 2019	2:00 p.m.
Mayor's Roundtable Meeting #2	February 14, 2019	10:00 a.m.
Family Day – Office Closed	February 18, 2019	
Recreation and Culture Committee Meeting	February 19, 2019	8:30 a.m.
Wellington County Immigration Summit	February 20, 2019	9:00 a.m.
Wellington North Cultural Roundtable	February 21, 2019	12:00 p.m.
Regular Council Meeting	February 25, 2019	7:00 p.m.

**The following accessibility services can be made available to residents upon request with two weeks' notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427**

**- Kitchener location – 1-855-656-3748**

**TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF COUNCIL  
JANUARY 14, 2019 @ 2:00 P.M.  
CLOSED MEETING SESSION @1:15 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

<b><u>Members Present:</u></b>	<b>Mayor:</b>	<b>Andrew Lennox</b>
	<b>Councillors:</b>	<b>Sherry Burke</b>
		<b>Lisa Hern</b>
		<b>Steve McCabe</b>
		<b>Dan Yake</b>

<b><u>Staff Present:</u></b>	<b>CAO:</b>	<b>Michael Givens</b>
<b>Director of Legislative Services/Clerk:</b>		<b>Karren Wallace</b>
	<b>Deputy Clerk:</b>	<b>Catherine Conrad</b>
	<b>Director of Finance:</b>	<b>Adam McNabb</b>
	<b>Chief Building Official:</b>	<b>Darren Jones</b>
	<b>Economic Development Officer:</b>	<b>Dale Small</b>
	<b>Community Recreation Coordinator:</b>	<b>Mandy Jones</b>
	<b>Human Resources Manager:</b>	<b>Chanda Riggi</b>

**CALLING TO ORDER**

Mayor Lennox called the meeting.

**ADOPTION OF THE AGENDA**

**Resolution 2019-001**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Agenda and the Supplementary Agenda for the January 14, 2019 Regular Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest reported.

**CLOSED MEETING SESSION**

**Resolution 2019-0002**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:15 p.m. that is closed to the public under subsections 239 of the Municipal Act, 2001, specifically:*

3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).

1. **REPORTS**

a. *B.M. Ross and Associates Limited*

- *Development Standards for Subdivision and Site Plan approvals*
- *Environmental Assessment requirements and procedures*
- *Stormwater Management Standards*
- *Asset Management*
- *Connecting Links*

2. **REVIEW OF CLOSED SESSION MINUTES**

a. *October 9, 2018*

**CARRIED**

**Resolution 2019-003**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 2:11 p.m.*

**CARRIED**

**Resolution 2019-004**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of October 9, 2018.*

**CARRIED**

**O'CANADA**

**PRESENTATIONS**

**Brayden Rawn**

- Co-op Student Presentation

Chanda Riggi, Human Resources Manager, introduced Brayden Rawn, who is a Grade 12 student at Wellington Heights Secondary School with an interest in IT and is completing a four credit co-op class. During his co-op, Brayden worked on a wide variety of tasks including IT and change management.

Brayden gave a presentation on "The Reinvention of the Wheel" explaining about early uses of the wheel as a potter's wheel, the first wheels used on chariots, the

creation of the spoked wheel to allow for construction of lighter and faster vehicles, the invention of the pneumatic tire which is a rubber wheel using compressed air and paved the way for automobile and bicycle tires and possible future use of spherical wheels for self driving cars attached through magnetic levitation. He explained how, just like the wheel, communication has undergone change with the whole world now connected by internet and other forms of communication. Technology has brought about many changes, including redefining words such as safety. Brayden reviewed the history of Wellington North and how the previous municipalities have changed.

**Randy Pettapiece, MPP, Perth-Wellington**

- Update from the Province of Ontario

Randy Pettapiece, MPP, Perth-Wellington, congratulated Council on their recent election. On June 7, 2018 a new provincial government was elected with an ambitious agenda. Mr. Pettapiece is now the Parliamentary Assistant to the Minister of Agriculture, Food and Rural Affairs. He confirmed with Council that he is supportive regarding water and wastewater issues. Mr. Pettapiece has written to the Minister of Finance on behalf of municipalities to express his concern with the lack of information regarding their allocation under the Ontario Municipal Partnership Fund (OMPF).

**Coburn Insurance Brokers Ltd.**

Andrew Coburn, Account Executive, and  
Andrea Bartels, Account Manager, representative of Jardine Lloyd Thompson  
Canada Inc.

- 2019/2020 Insurance Proposal

Mr. Coburn introduced the representative of Jardine Lloyd Thompson Canada Inc. Andrea Bartels, Account Manager reviewed the 2019 insurance proposal and announced that JLT Canada Inc. was acquired by Marsh Insurance. The acquisition takes place on April 1, 2019.

**Resolution 2019-005**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North accept the proposal from Jardine Lloyd Thompson Canada Inc. to provide insurance coverage for the Township of Wellington North for the year beginning January 1, 2019.*

**CARRIED**

**ADOPTION OF MINUTES OF COUNCIL**

**Resolution 2019-006**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the minutes of the Special Meeting of Council, the Court of Revision and the Regular Meeting of Council held on December 17, 2018 be adopted as circulated.*  
**CARRIED**

**BUSINESS ARISING FROM MINUTES OF COUNCIL**

No business arising from minutes of Council.

**DEPUTATION**

Silvana Sangiuliano

- Cannabis – new information / petition

Ms. Sangiuliano appeared before Council to present a petition and requested Council opt out of permitting cannabis retail stores.

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Items 1a, 4a, 4c, 5b

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**Resolution 2019-007**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT all items listed under Items for Consideration on the January 14, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:*

**2. FINANCE**

*a. Cheque Distribution Report, January 8, 2019 be received.*

*b. Report TR2019-001 being a report on RLB LLP 2018 Audit Plan*

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2019-001 being a report on RLB LLP 2018 Audit Plan;*

*AND FURTHER THAT the Council of the Township of Wellington North direct staff to execute the agreement to confirm the mutual understanding of the terms of the engagement with RLB for the purposes of auditing the consolidated statements of the Township of Wellington North.*

**3. ECONOMIC DEVELOPMENT**

*a. Report EDO 2019-001 being a report on the Mayors Roundtable with the Manufacturing Sector be received for information*

**4. ADMINISTRATION**

*b. Report CLK 2019-002 being a report on Clerk's Department 2018 year end review be received for information.*

d. Report CLK 2018-004 being a report to award Request for Quote (RFQ) 2018-020 Contract 1 and 2018-021 Contract 2 Drain 19 (Brubacher)

THAT the Council of the of the Corporation of the Township of Wellington North receive Report CLK 2019-004 being a report to award Request for Quote (RFQ) 2018-020 Contract 1 and 2018-021 Contract 2 Drain 19 (Brubacher); AND FURTHER THAT the Council of the Township of Wellington North award RFQ 2018-020 Contract 1 to AWF Contractors Ltd. at a price of \$30,937.00 excluding HST.

AND

THAT the Council of the of the Corporation of the Township of Wellington North receive Report CLK 2019-004 being a report to award Request for Quote (RFQ) 2018-020 Contract 1 and 2018-021 Contract 2 Drain 19 (Brubacher); AND FURTHER THAT the Council of the Township of Wellington North award RFQ 2018-021 Contract 2 to Hornblower Horizontal Earthboring Ltd. at a price of \$13,400.00 excluding HST.

5. COUNCIL

a. LAS – Re: LAS Natural Gas Program – 2016-17 Period reserve Fund Rebate

- Correspondence dated December 10, 2018

- Correspondence dated December 17, 2018

be received

c. Randy Pettapiece, MPP Perth-Wellington, correspondence dated January 2, 2019 regarding the Ontario Municipal Partnership Fund (OMPF) be received.

**CARRIED**

**CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION**

**Resolution 2019-008**

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North receive the minutes of the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting held on January 7, 2019.

**CARRIED**

**Resolution 2019-009**

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the of the Corporation of the Township of Wellington North receive Report CLK 2019-001 being a report on the licensing and retail sale of cannabis;

AND FURTHER THAT Council hereby opt-in to permit the retail sales of cannabis in the Township of Wellington North.



<b>Recorded vote requested by: Yake</b>		
<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>
Mayor Andrew Lennox	<b>X</b>	
Councillor Sherry Burke	<b>X</b>	
Councillor Lisa Hern	<b>X</b>	
Councillor Steve McCabe	<b>X</b>	
Councillor Dan Yake		<b>X</b>
<b>Totals</b>	<b>4</b>	<b>1</b>

**CARRIED****Resolution 2019-010**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the of the Corporation of the Township of Wellington North receive Report CLK 2019-003 being a report on a sale of land known as 100 South Water Street;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington not support amending the agreement of purchase and sale by waiving the provision in Section 15 a) that provides the vendors costs of the transaction shall be paid by the purchaser.*

**CARRIED**

**Vic Fedeli, Minister of Finance, correspondence dated December 21, 2018 regarding the 2019 Ontario Municipal Partnership Fund (OMPF)**

Council provided direction to staff to send a letter to the Minister of Finance to give consideration to the importance of the Ontario Municipal Partnership Fund and the impact on operating expenditures and the burden to local tax payers

**NOTICE OF MOTION**

No Notice of Motion tabled

**COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor McCabe announced that the Saugeen Valley Conservation Authority Inaugural meeting will be held the afternoon of Tuesday, January 15, 2019.

Councillor Burke attended a Mount Forest BIA meeting on December 22. Their 2019 budget was set and will be submitted to the municipality. The BIA is in the recruitment process for members. The Chair would like to come to a future Council meeting.

Councillor Hern announced that the Arthur Chamber of Commerce meeting was cancelled and the Mount Forest Chamber of Commerce meeting did not happen due to lack of quorum. The January 17 Cultural Roundtable meeting has been cancelled.

## **BY-LAWS**

### **Resolution 2019-011**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Numbers 001-19, 002-19 003-19, 004-19, 005-19, 006-19, 007-19 and 008-19 be read a First, Second and Third time and enacted.*

**CARRIED**

## **CULTURAL MOMENT**

### **A Look Back At The Rural Doctor**

It is part of our story, our pioneers who settled and cleared the area, our ancestors. Who was there to help? Many in the village and town would rely on the local pharmacy to help cure their ailments. The rural community would rely on the country doctor who would arrive by horse and buggy or sleigh depending on the weather.

A most notable person of our past and contributor to the well being of our ancestors was Dr. Abraham Groves. He was born in Peterborough in 1847 and his parents moved to the 1<sup>st</sup> Line of Garafraxa by sleigh in 1856. After his graduation from Medical School in Toronto in 1867, he came back to the area to establish his practice. As a pioneer in the medical field himself as a surgeon, he was well known, and his services were requested from Kincardine and Owen Sound and south to Guelph. Many overnight trips by train would keep him in a town when word got out that he was there. He would serve the locals; Belwood, Arthur and Mount Forest by horse and buggy. The first known appendectomy and hysterectomy were performed on patients on their kitchen tables in Garafraxa. On one occasion, his wife noted that Abraham left for Arthur first thing in the morning to attend to a patient, was summoned to Mount Forest so he changed horses, went north, performed a surgery, changed horses again and went on to Varney to another patient, turned around and got home the next morning.

Dr. Groves's son, William Abraham Groves graduated Medical School in 1904 at the same time as a hospital and nursing school were being established in Fergus by his father. Dr. William Groves practiced in Arthur until his wife died in 1910. Meanwhile, Dr. Abraham Groves trained nurses to assist his surgeries at the new hospital. From Arthur, Ruth Buckland, Millie Buschlen, Agnes Mitchell, Bertha McDowell, Elizabeth Morrison, Florence Povey and Maude Coffey. Mount Forest nursing graduates include Charlotte McDonald, Rebecca Robinson, Lillian Dodds, Sadie Connelly and Mabel Anderson. From Kenilworth, Ada Lynes and from Conn, Nola Mournahan. He felt it would save time if the patients could come to him and with the assistance of onsite nurses, he could do more. One of his nurses timed an appendectomy from open to close at 2 minutes, 40 seconds. He performed his last surgery at 82 and died in 1935 at the age of 88.

Dr. Abraham Groves was a small in stature, curly haired, witty Irishman who served our ancestors well, maybe a contributing factor to why we are here and through family research, I am proud to call him cousin!

Submitted by Bonny McDougall; Wellington North Cultural Roundtable

### **CONFIRMATORY BY-LAW**

#### **Resolution 2019-012**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Number 009-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 14, 2019 be read a First, Second and Third time and enacted.*

**CARRIED**

### **ADJOURNMENT**

#### **Resolution 2019-013**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Regular Council meeting of January 14, 2019 be adjourned at 3:35 p.m.*

**CARRIED**

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CLERK

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MAYOR

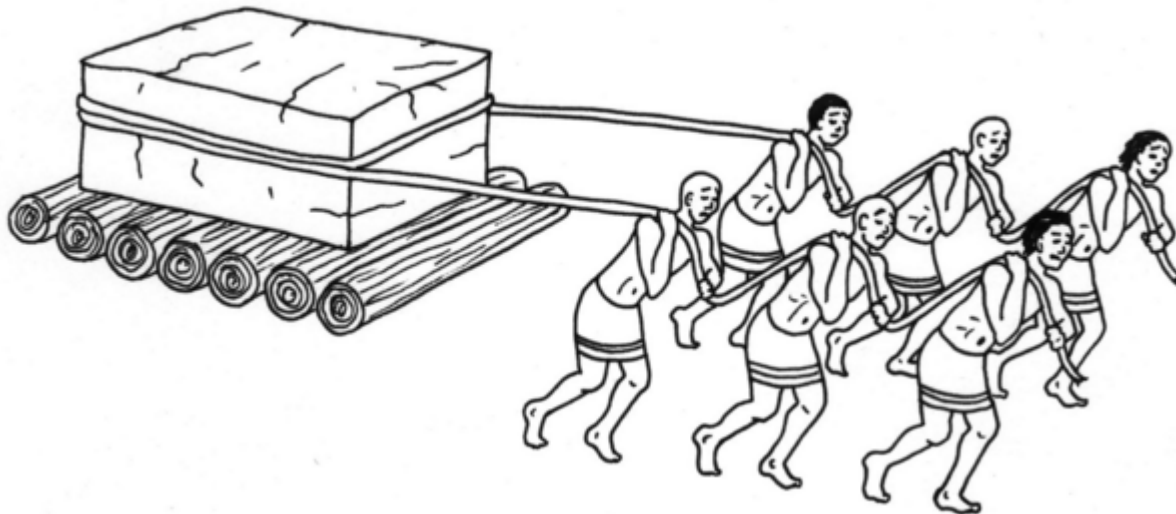


# THE REINVENTION OF THE WHEEL

Township of Wellington North  
January 14, 2019

# Origin of the wheel

The concept for the wheel came approximately 15,000 to 750,000 years ago



# The First Wheel

The First Wheel in 3500 B.C.



# The First Transportation Wheel

The first wheel for transportation in 3200 B.C.



# The First Reinvention of the Wheel

Wheel reinvented in 2000 B.C.





# The Current Reinvention of the Wheel

19th century wheel



# Future Reinventions of the Wheel

Possible reinvention of the wheel in the future



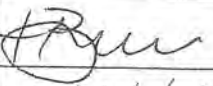



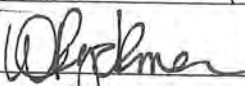


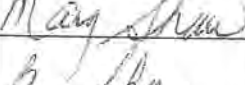

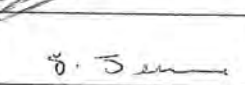

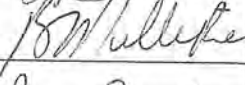
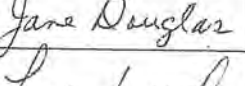
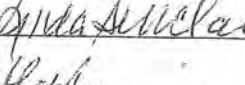
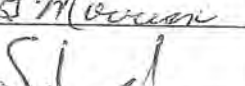

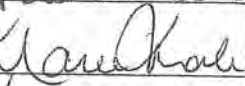




# Wellington North

The Township of Arthur, the Village of Arthur, Township of West Luther, and  
The Township of Mount Forest.



*Thank You*


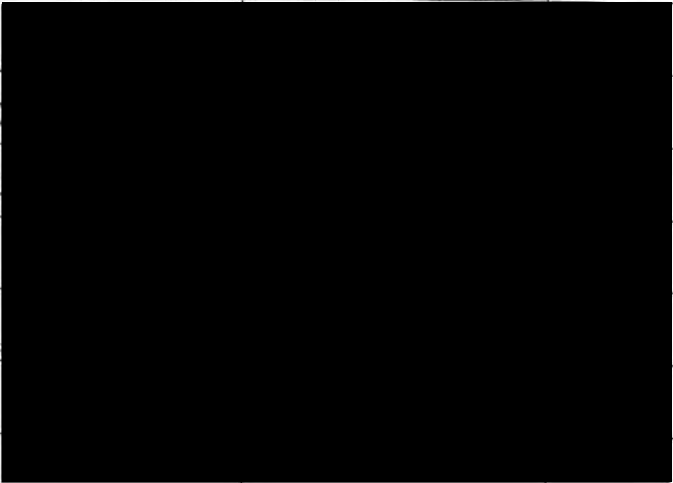
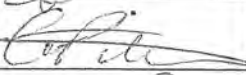



We, the undersigned, do **NOT** support private marijuana retailers and request municipalities **OPT OUT** permanently prior to the January 22, 2019 deadline. We ask by-laws be immediately established and enforced to protect citizens from the resulting impact of marijuana usage. Marijuana for recreational use consumed in any manner is dangerous to our youth and society as a whole.

NAME	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Karen Barker				
Linda Heathfield				
				
W. Rydman				
JANNA GENTHAM				
JASON GENTHAM				
Marg Shaw				
Bruce Shaw				
Carl Susan				
Beling Jensen				
Kim Jefferson				
Bill Miller				
Jane Douglas				
LINDA SINCICIR				
GWEN MORRISON				
Stephen Lund				
Natalie Provost				
Marie Klac				
Lucy Griffin				
Linda Bergs				

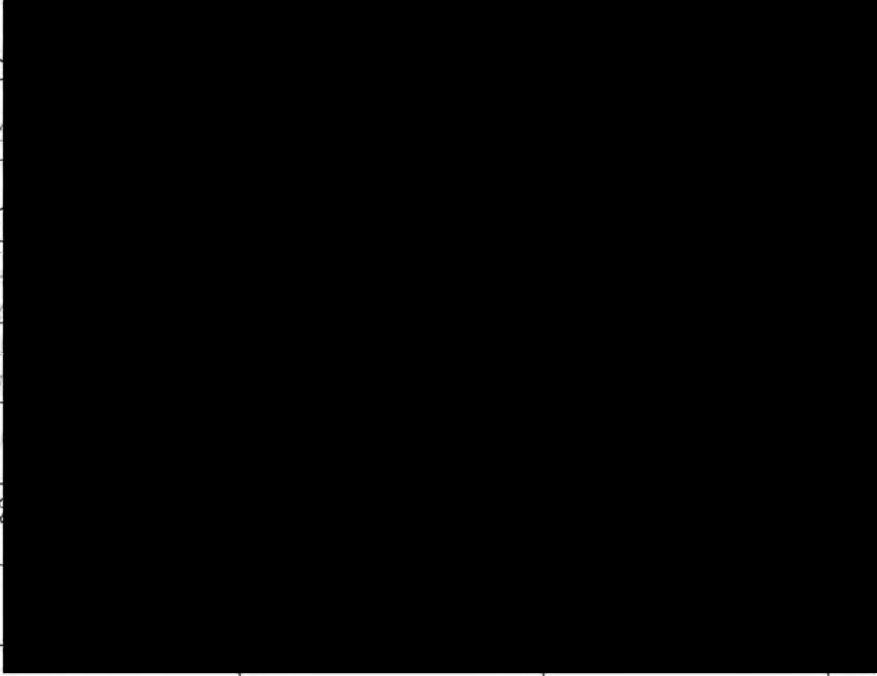
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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
AK Russell	<i>[Signature]</i>			
Kate Pasztor	<i>[Signature]</i>			
Ken Anderson	<i>[Signature]</i>			
Sharon Katerberg	<i>[Signature]</i>			
Crysten Miller	<i>[Signature]</i>			
Catherine Elliott	<i>[Signature]</i>			
ELIZABETH Sime	<i>[Signature]</i>			
CHRISTOPHER GARCIA	<i>[Signature]</i>			
Marilyn Helton	<i>[Signature]</i>			
Nora Zylstra-Jump	<i>[Signature]</i>			
Karen Waschink	<i>[Signature]</i>			
Pam Regala	<i>[Signature]</i>			
Lozai Amos	<i>[Signature]</i>			
Glenn Weir	<i>[Signature]</i>			
ANN AXON	<i>[Signature]</i>			
EVELYN GOULD	<i>[Signature]</i>			
Tim Gouvis	<i>[Signature]</i>			
ERIKA O'KRAFKA	<i>[Signature]</i>			
Sabrina O'Krafka	<i>[Signature]</i>			
Kelly Pharis	<i>[Signature]</i>			

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NAME	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
SHANTA JAH				
Clyde Pitcher				
Sylvia Pitcher	Sylvia Pitcher			
Kawasa Jah				
Imper Jah				
Armit Jah				

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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Lauren Selby	<i>Lauren Selby</i>			
Chris Cox	<i>Chris Cox</i>			
Belinda Cox	<i>Belinda Cox</i>			
Val Scorgie	<i>Val Scorgie</i>			
Joanne Molter	<i>Joanne Molter</i>			
Jim Seal	<i>Jim Seal</i>			
Stephane Bennett	<i>Stephane Bennett</i>			













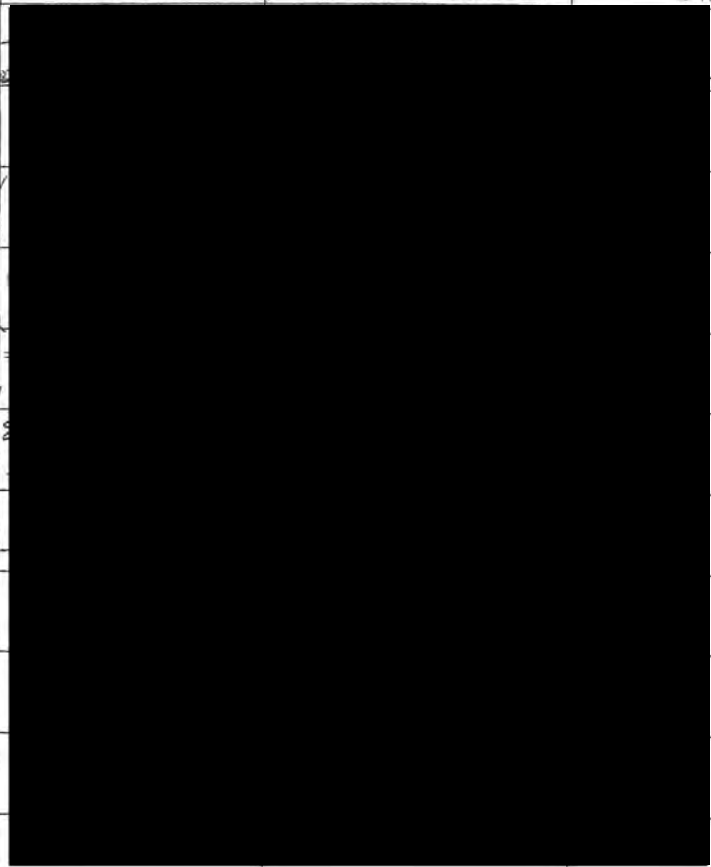








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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
WANDA TURNER	<i>Wanda Turner</i>			
EV ROBSON	<i>Evelyn Robson</i>			
DIANA NORMAND	<i>Diana Normand</i>			
Donna Blom	<i>Donna Blom</i>			
ELAINE BOYES	<i>Elaine Boyes</i>			
MARGORY HAYDAKE	<i>Margory Haydake</i>			
EILEEN BROWN	<i>Eileen Brown</i>			
WAYNE ROBSON	<i>Wayne Robson</i>			
ED LIVERANCE	<i>Ed Liverance</i>			
PATRICIA LIVERANCE	<i>Patricia Liverance</i>			

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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
LORNA HAWKINS	<i>L Hawkins</i>			
GEORGE	<i>George</i>			
Charles Green	<i>Charles Green</i>			
PAUL SPITENI	<i>Paul Spiteni</i>			
FRED HAWKINS	<i>Fred Hawkins</i>			
Lynn Dunseith	<i>L. Dunseith</i>			
BOB DUNSEITH	<i>Bob Dunseith</i>			
LENA CECCATO	<i>Lena Ceccato</i>			
WALTER	<i>Walter</i>			
HALEY ZIG...	<i>Haley Zig...</i>			
KENNETH KUBICKI	<i>Kenneth Kubicki</i>			
SIE TRAY	<i>Sie Tray</i>			
Josephine Roloichewicz	<i>Josephine Roloichewicz</i>			
John Garcia	<i>John Garcia</i>			
DONALD RIBBLE	<i>Donald Ribble</i>			
Giuseppe Ullas	<i>Giuseppe Ullas</i>			
Diane Timmins	<i>Diane Timmins</i>			
PAUL BOYD	<i>Paul Boyd</i>			
JOHN STEVERS	<i>John Stevers</i>			
MARCIA STEVERS	<i>Marcia Stevers</i>			

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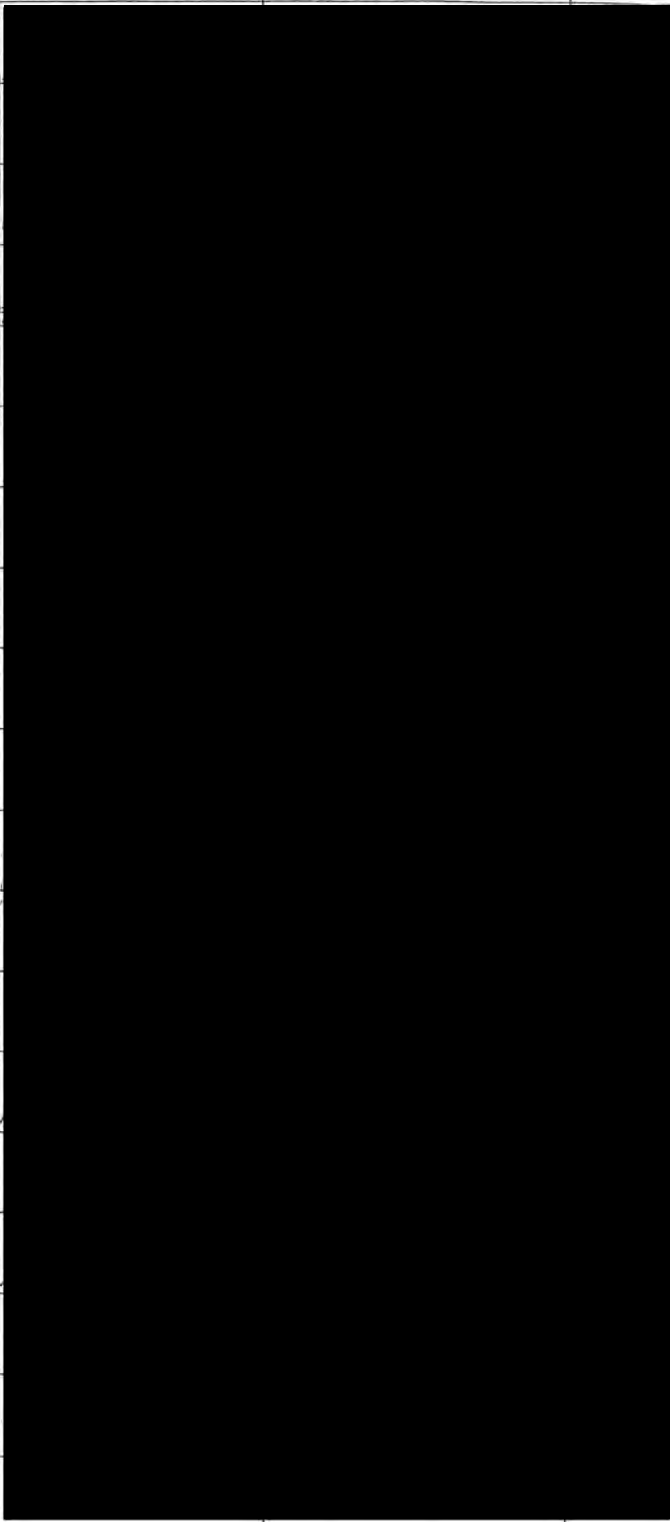
032

16

NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
ABlack	[Redacted]	[Redacted]	[Redacted]	[Redacted]
BBlack	[Redacted]	[Redacted]	[Redacted]	[Redacted]
McKenney	[Redacted]	[Redacted]	[Redacted]	[Redacted]
T. Rochelou	[Redacted]	[Redacted]	[Redacted]	[Redacted]
M. USERYCKI	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Gene Mahoney	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Jim Mahoney	[Redacted]	[Redacted]	[Redacted]	[Redacted]
CHARLES VINCE	[Redacted]	[Redacted]	[Redacted]	[Redacted]
JACKIE VINCE	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Loretta Vince	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Andrew Vince	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Gary Calverley	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Marg Barrett	[Redacted]	[Redacted]	[Redacted]	[Redacted]
MARGARET MILLER	[Redacted]	[Redacted]	[Redacted]	[Redacted]
PETER BARRETT	[Redacted]	[Redacted]	[Redacted]	[Redacted]
BERNIE MILLER	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Julia Calverley	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Kristina Mac Intyre	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Mike Mac Intyre	[Redacted]	[Redacted]	[Redacted]	[Redacted]

We, the undersigned, do **NOT** support private marijuana retailers and request municipalities **OPT OUT** permanently prior to the January 22, 2019 deadline. We ask by-laws be immediately established and enforced to protect citizens from the resulting impact of marijuana usage. Marijuana for **recreational** use consumed in any manner is dangerous to our youth and society as a whole.

038

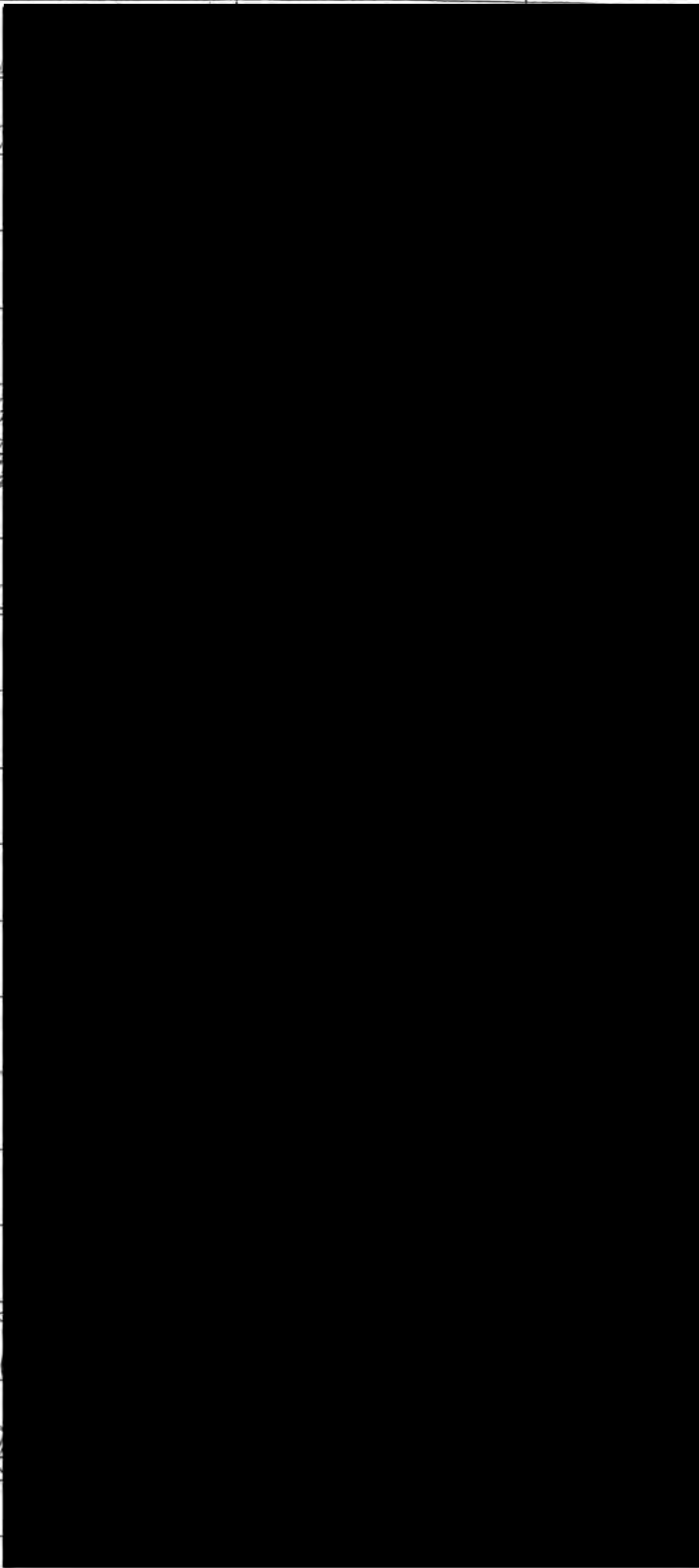
NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL			
P. ROCHELEAU	<i>P. Rocheleau</i>						
D. BARAN	<i>D. Baran</i>						
A. CIASCHI	<i>A. Ciaschi</i>						
I. CIASCHI	<i>I. Ciaschi</i>						
M. MUSTIO	<i>M. Mustio</i>						
R. MUSTIO	<i>R. Mustio</i>						
A. GRECH	<i>A. Grech</i>						
D. CARTLEDGE	<i>D. Cartledge</i>						
M. SUTTON	<i>M. Sutton</i>						
C. BERNARDY	<i>C. Bernardy</i>						
L. BRULLER	<i>L. Bruller</i>						
H. TRINA KERR	<i>H. Trina Kerr</i>						
J. LUCIANO	<i>J. Luciano</i>						
Bob Vengdek	<i>Bob Vengdek</i>						
CARYL GUTHRIE	<i>C. Guthrie</i>						
LARRAINE BOLTON	<i>Lorraine Bolton</i>						
Wesley Womarski	<i>Wesley Womarski</i>						
Sheela Kelly	<i>Sheela Kelly</i>						

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We, the undersigned, do **NOT** support private marijuana retailers and request municipalities **OPT OUT** permanently prior to the January 22, 2019 deadline. We ask by-laws be immediately established and enforced to protect citizens from the resulting impact of marijuana usage. Marijuana for **recreational** use consumed in any manner is dangerous to our youth and society as a whole.

NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Darlene Tremblay	D. Tremblay			
MARC Tremblay	M. Tremblay			
Brian Dowling	Brian Dowling			
KATHY MARTIN	K. Martin			
Gerard Mowhey	Gerard Mowhey			
Adam Rogers	Adam Rogers			
Shelley Bidgood	S. Bidgood			
Fred Aleto	F. Aleto			
JACQUE ROUSSEAU	J. Rousseau			
Bob Colville	Bob Colville			
JACKIE ANDREWS	J. Andrews			
Karen Baric	K. Baric			
J. Kelland	169 St Pat E			
P. Mendry	23 Millage Lane			
JOHN McWILLIAMS	272 MILBURN			
JURI NIIT	35 BRAESIDE			
Bob Dawson	59 UMANISTON			
Kathy Baum	Kathy Baum			
Nico de la Cruz	Nico de la Cruz			
Sharon Oughton	Sharon Oughton			

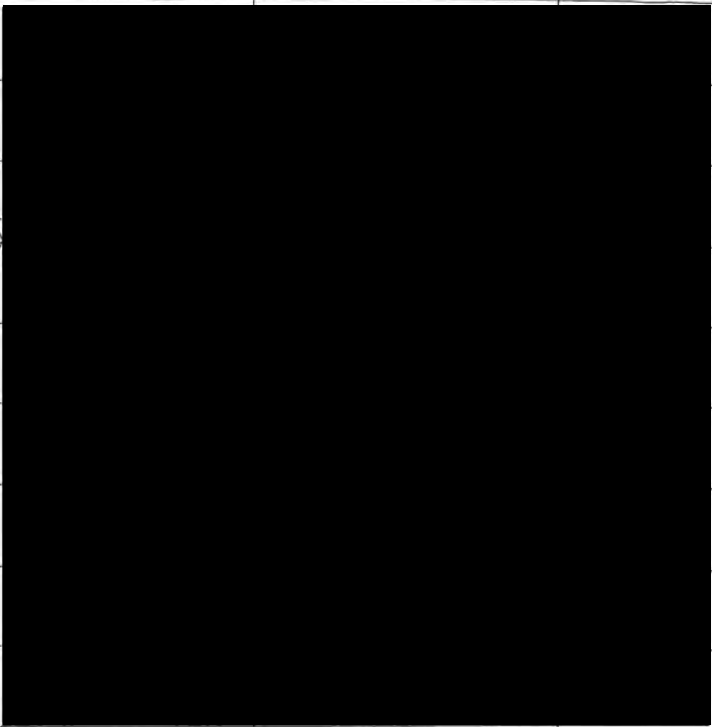


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NAME	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Mary Lohm				
Albert De Jong				
Brenda De Jong				
Diana De Jong				
Jim & Marilyn Thorne				
MARY SARGENT	M.S.			
FRED SUIPPE				



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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Elizabeth Rock	<i>ERock</i>			
Gayla Mehling	<i>Gayla Mehling</i>			
John Doherty	JOHN DOHERTY			
DONNA CHALMERS	<i>Donna Chalmers</i>			
KEP CHALMERS	<i>KEP Chalmers</i>			
Charlie Walker	<i>Charlie Walker</i>			
SHAWN DREW	<i>Shawn Drew</i>			


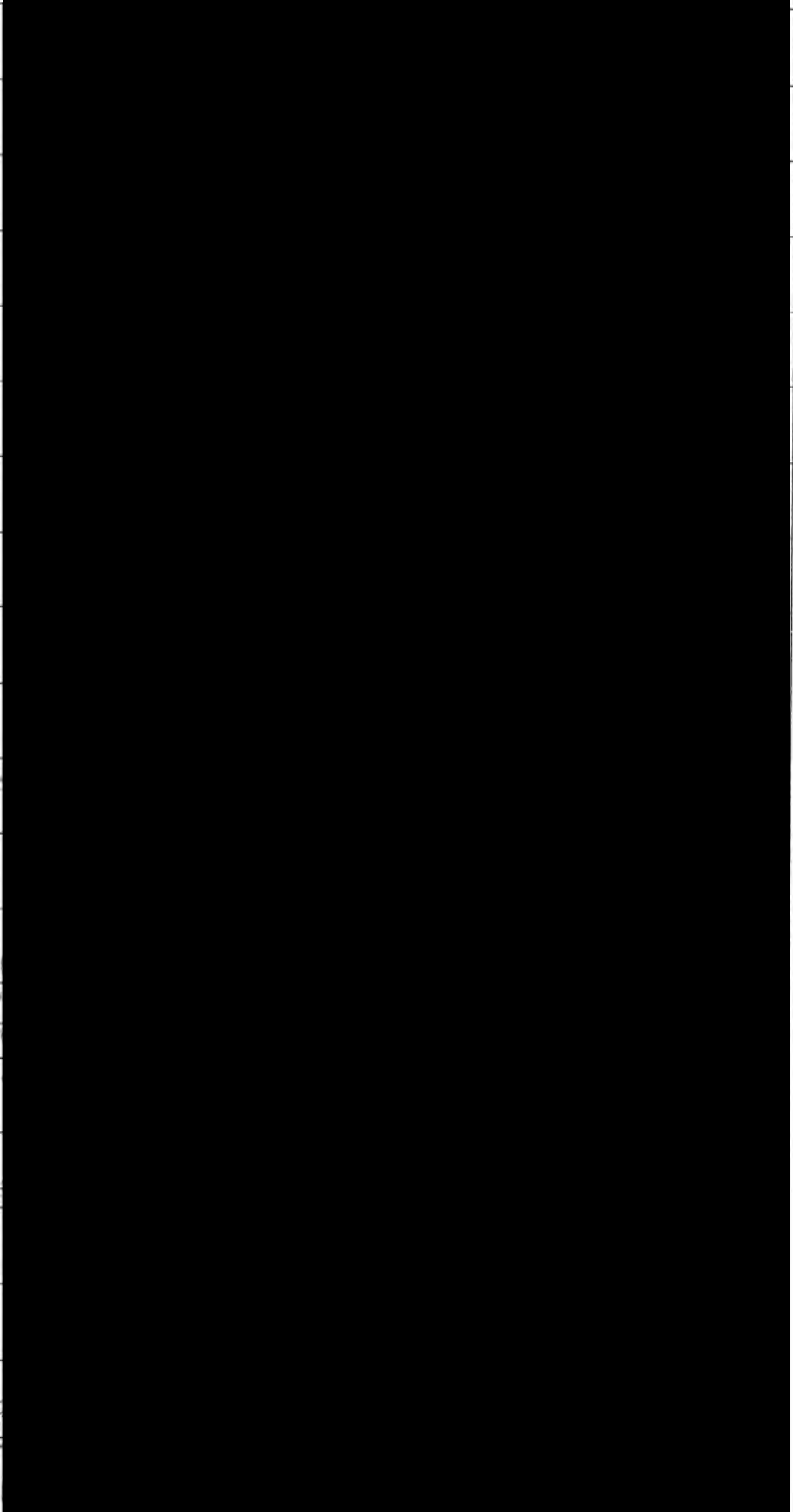

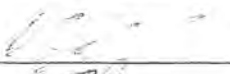





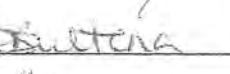



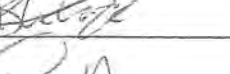


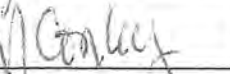
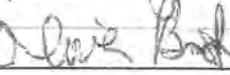
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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
ELIZABETH SANFORD	E Sanford			
JEAN WALKER	J. Walker			
MYRA MANNING	85. White Bk			
Cindi Rabster	23 White			
Elizabeth White	Elizabeth White			
Bonnie Brinker	Bonnie Brinker			
SANDRA CAMPBELL	Sandra Campbell			
Sandra Solomon	S. Solomon			
Carol Doyon	CAROL DOYON			
Marilyn Ross	MARILYN ROSS			
Margaret Thore	Margaret Thore			
L. Verkerdt	L. VERKERDT			
ELISE YOUNG	elise young			
E. Lingen	E. Lingen			
Hope Lehman	Hope Lehman			
Jerome Lehman	Jerome Lehman			
Kathryn Dancy	K. Dancy			
Robert Dancy	Robert Dancy			
Sue Taylor	S. Taylor			
Janice Kelly James				

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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Samuel Koster				
Lean Hutten	Lean Hutten			
BROOKE VANBELWEN				
Julie Selles				
Caleb Hoeksema				
Janine Dykstra				
Harvey Bouwman				
Joanne Mussen				
MARTEN JANSSEN				
Erica Mijenhuis				
Angela VanGoolen				
N. Anne Pletka				
Hiske van Tol				
Wijze VanLeeuwen				
Johr. Boet				
Alicia Kruijzenaga				
Jeremy Swearing				
D. Pletka				
Casey Dykstra				
Casey Boet				

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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Frank Huijgen				
Derrick Agema				
Derek Gussakow				
Henk Veenstra				
Calvin Kingma				
Harry Bouwman	HB			
STEVEN BULTENA				
Trudy VandenBosch				
Emma Bultena	Emma Bultena			
Jean Van der Meulen				
Irene Bultena				
Pieter Agema				
Duane Koster				
Joyce Tenhage				
Brittany Tenhage				
Coë Bultena				
Debra Boot	Debra Boot			
Johna Van Tol				
Mary Jane Conkey				
Oliver Boot				

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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
BOB VAN DER WOUWEN				
FULLIE VAN DER WOUWEN				
Sherry Lodder				
Ineke VanderBeek				
Jane Holwerda				
Jchauna Steenstra J S				
Corinne Dejong				
Teresawongsmo				
Jacob Moesker				
Nicole Westrik				
Desirae Verheem				
Aileen Hoersemma				
Dan Lodder				
Alice Velleman				
Betsy Kingma				
Jouw Van Tol				
ARTHUR KUNGM				
Larry Teuboge				
Laurence Kingma				
FRANKS ALLES				

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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Diane Beuke	Diane Beuke			
John Jongsma	John Jongsma			
Christina Kingma	Christina Kingma			
Theo Wieringa	Theo Wieringa			
Jason Vande Burch	Jason Vande Burch			
James Meentemink	James Meentemink			
Simona Woods	Simona Wood			
Candice Vanleeuwen	Candice Vanleeuwen			
Dietje Jansen	Dietje Jansen			
Harold Halwerda	Harold Halwerda			
Margareeth Hoekzema	Margareeth Hoekzema			
Brittany Agema	Brittany Agema			
Tineke Agema	Tineke Agema			
Carri-Ann Hatten	Carri-Ann Hatten			
Sara Vanderbeek	Sara Vanderbeek			
Kathy VandemBeek	Kathy VandemBeek			
Rebecca Vanderbeek	Rebecca Vanderbeek			
Tandra Toddler	Tandra Toddler			
GERRUS LENTING	Gerrus Lenting			
Jean van Tol	Jean van Tol			

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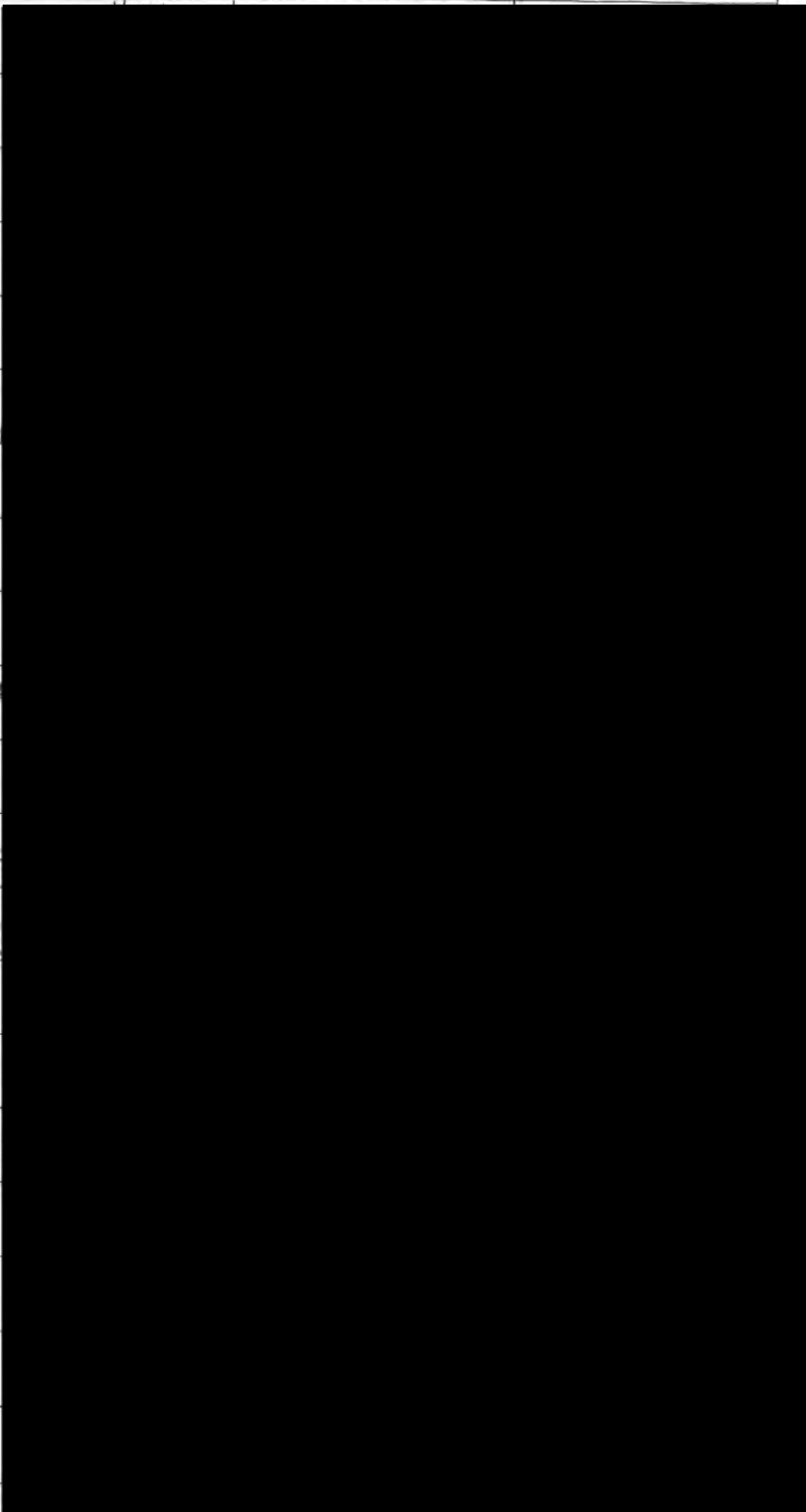


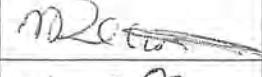



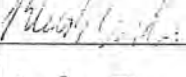
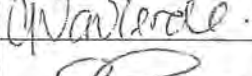

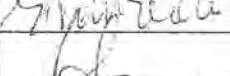


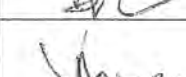

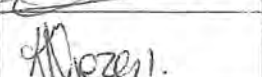
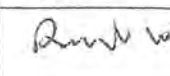
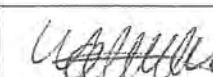

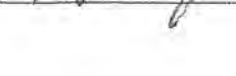
NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Scott Brunner				
Tim Niezen	Tim Niezen			
Graig Ryan	Graig Ryan			
Kyle Bos	Kyle Bos			
Caleb Bos	Caleb Bos			
Melenna Nijenhuis	Melenna Nijenhuis			
Nelly VanBeekun	Nelly VanBeekun			
John Dewitt	John Dewitt			
Jolene VanEerde	Jolene VanEerde			
John D GANSEKOELE	John D GANSEKOELE			
Malene Smith	Malene Smith			
Kristin Swaving	Kristin Swaving			
Wm. Sikkema	Wm. Sikkema			
Shirley Swaving	Shirley Swaving			
Sarah VanGroenou	Sarah VanGroenou			
Nathan VanGroenou	Nathan VanGroenou			
John & Doris Dewitt	John & Doris Dewitt			
Monica Hutten	Monica Hutten			
Chris Pennings	Chris Pennings			
MARC JAGT	MARC JAGT			

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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Wilma Scheper	Wilma Scheper			
Cassandra Riepema	Cassandra Riepema			
Junko Smits	Junko Smits			
Ken Swaving	Ken Swaving			
Rob Niezen	Rob Niezen			
FERRI SMITH	FERRI SMITH			
Anita Bouwman	Anita Bouwman			
Jolene Lodder	Jolene Lodder			
Patricia Smith	Patricia Smith			
Jody Jagt	Jody Jagt			
Nia Ryan	Nia Ryan			
Geertje Bruersma	Geertje Bruersma			
Ino VanBeek	Ino VanBeek			
Debbie Swaving	Debbie Swaving			
Claire Niezen	Claire Niezen			
Anna Vanderzwaag	Anna Vanderzwaag			
Kevin Vanderzwaag	Kevin Vanderzwaag			
Vanderzwaag	Vanderzwaag			
Stephen DeBaer	Stephen DeBaer			
Maas S. S. S. S.	Maas S. S. S. S.			



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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Jessica Pieperma				
Jordan Campbell				
Stelley van der Veen				
Nathan Banneman				
Ian Lodder				
James Nijenhuis				
Henk Buis				
Klas Nijenhuis				
Amshur Van der Ende				
Greg Lodder				
Zileen Van Kerck				
Sandra Sandink				
Tessa Schuringa				
Ria Van Leeuwen				
Andra Vandenberg				
Deen Van Leeuwen				
Katherine Niezen				
Rachel Huizinga				
Willard Huizinga				
Ben Banneman				









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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER
Trey [unclear]	[Signature]	[Redacted]	[Redacted]
DEREK WEBSTER	[Signature]	[Redacted]	[Redacted]
Marlene Martin	[Signature]	[Redacted]	[Redacted]
Emily Schumacher	[Signature]	[Redacted]	[Redacted]
Jen van der Meulen	[Signature]	[Redacted]	[Redacted]
Albert Vreastro	[Signature]	[Redacted]	[Redacted]
Kristine Bernie	[Signature]	[Redacted]	[Redacted]
John Lemmer	[Signature]	[Redacted]	[Redacted]
Elicia/Chris	[Signature]	[Redacted]	[Redacted]
Tanya Giacometti	[Signature]	[Redacted]	[Redacted]
A. Hessekamp	[Signature]	[Redacted]	[Redacted]
Nadia Sommerville	[Signature]	[Redacted]	[Redacted]
Jason Palmer	[Signature]	[Redacted]	[Redacted]
Juanne Nobile	[Signature]	[Redacted]	[Redacted]
Nicole Martin	[Signature]	[Redacted]	[Redacted]
Wendy Sullivan	[Signature]	[Redacted]	[Redacted]
Beverly Vais	[Signature]	[Redacted]	[Redacted]
Mark Vais	[Signature]	[Redacted]	[Redacted]
David M. [unclear]	[Signature]	[Redacted]	[Redacted]
Trudy Crossman	[Signature]	[Redacted]	[Redacted]

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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Julius Frey	<i>Julius Frey</i>			
<del>Wayne Frey</del>	<i>Wayne Frey</i>			
Breanna Frey	<i>Breanna Frey</i>			
<del>Leonard Beringer</del>	<i>Leonard Beringer</i>			
Helen a Schmitt	<i>Helen a Schmitt</i>			
Amy Martin	<i>Amy Martin</i>			
R. Coburn	<i>R. Coburn</i>			
Jordan Yates	<i>Jordan Yates</i>			
John Post	<i>John Post</i>			
Dick Martin	<i>Dick Martin</i>			
Heather Martin	<i>Heather Martin</i>			
Marie Horst	<i>Marie Horst</i>			
Floyd Horst	<i>Floyd Horst</i>			
Jared Krar	<i>Jared Krar</i>			
Zach Gonzalez	<i>Zach Gonzalez</i>			
Stacy Wiebo	<i>Stacy Wiebo</i>			
Matt Horst	<i>Matthew Horst</i>			
Cathy Chroma	<i>Cathy Chroma</i>			
Bill Horst	<i>Bill Horst</i>			





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NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Lorian Hutten	<i>Lorian Hutten</i>			
Hilma Reinink	<i>Hilma Reinink</i>			
Ma Bylsma	<i>Ma Bylsma</i>			
Jackie Deboer	<i>Jackie Deboer</i>			
G. Scharringa	<i>G. Scharringa</i>			
A. Hutten	<i>A. Hutten</i>			
Cobie Hutten	<i>Cobie Hutten</i>			
Margriet Bylsma	<i>Margriet Bylsma</i>			
RAUDY DEVRIES	<i>Raudy Devries</i>			
Jackie DeVries	<i>Jackie DeVries</i>			
Henry Broersma	<i>Henry Broersma</i>			
Gerry Broersma	<i>Gerry Broersma</i>			
Joel Beersma	<i>Joel Beersma</i>			
W. Sans	<i>W. Sans</i>			
Nellie Enderman	<i>Nellie Enderman</i>			
Hennetta Joster	<i>Hennetta Joster</i>			
Annette Nobel	<i>Annette Nobel</i>			
Anna-Marie Sikkema	<i>Anna-Marie Sikkema</i>			
Yke Timmerman	<i>Yke Timmerman</i>			

We, the undersigned, do NOT support private marijuana retailers and request municipalities OPT OUT permanently prior to the January 22, 2019 deadline. We ask by-laws be immediately established and enforced to protect citizens from the resulting impact of marijuana usage. Marijuana for recreational use consumed in any manner is dangerous to our youth and society as a whole.

NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Chuck Ewensen				
Simon Breukelman				
BETTY BREUKELMAN				
Henk Nobel				
Paul DeBoer				
Laura Thalen				
Antje Karbeewen				
Pete Scharinga jr.				
Frank Jagers				
Anne de Wit				
Bill Vanderpol				
Bert Thalen				
Willebrand				
Jay Hart				
Lida Bylsma				
Jaditha				
Dina Ladder				
Terry Hutten				
Jennifer Thalen				
Marijke Neezen				
Names Vink				

NAME (PRINT FIRST + LAST)

SIGNATURE

ADDRESS

Telephone #

056

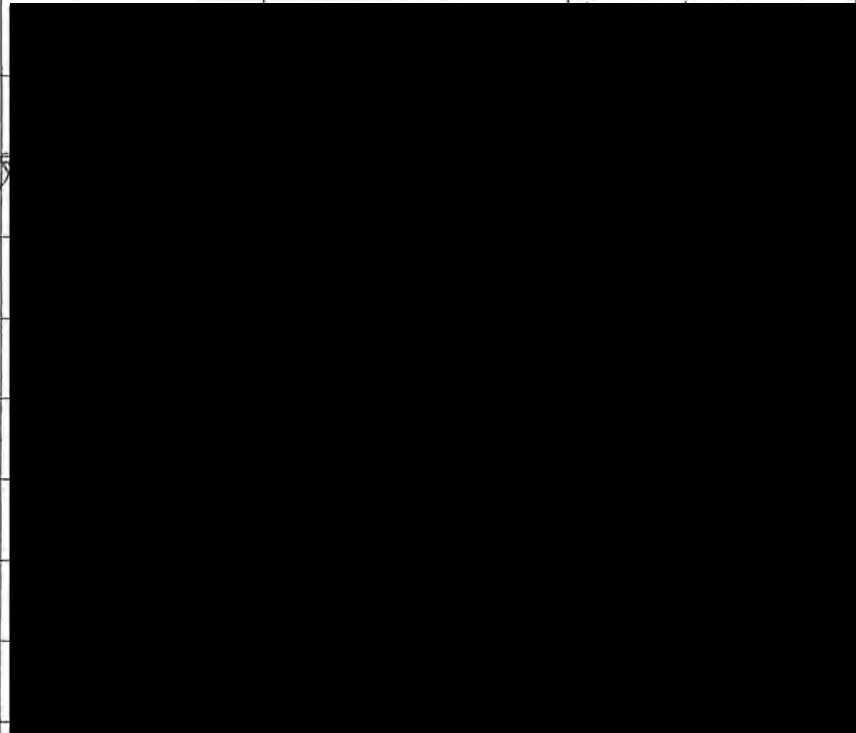
0123456

Geert Van Leeuwen	
LITSSEN DEWITT	
John Pennings	
Anna Zink	
Wilke de Witt	
Kathryn Hutten	
Sandra de Witt	
PETE SCHAEFER	
Mary VanderVelde	
Henrietta Roepema	
Annette Sikkema	
Matt Kottelenburg	
Marien Bijlsma	
Mike Bouwman	
Klein Hutten	
John Post	
Conelia E. VanderMeulen	
Gerard Van Wierdenberg	
Reuben Vanden Berg	
Eva Post	
Marnix Sikkema	
Walter Bijlsma	

We, the undersigned, do **NOT** support private marijuana retailers and request municipalities **OPT OUT** permanently prior to the January 22, 2019 deadline. We ask by-laws be immediately established and enforced to protect citizens from the resulting impact of marijuana usage. Marijuana for **recreational** use consumed in any manner is dangerous to our youth and society as a whole.

NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
Sheila Odorico				

We, the undersigned, do **NOT** support private marijuana retailers and request municipalities <sup>058</sup> **OPT OUT** permanently prior to the January 22, 2019 deadline. We ask by-laws be immediately established and enforced to protect citizens from the resulting impact of marijuana usage. Marijuana for **recreational** use consumed in any manner is dangerous to our youth and society as a whole.

NAME (PRINT FIRST AND LAST)	SIGNATURE	ADDRESS	TELEPHONE NUMBER	E-MAIL
BEV BESSEY.	<i>Bev Bessey</i>			
Daile Banfield	<i>Daile Banfield</i>			
John Cunningham	<i>John Cunningham</i>			
NORI ROWLAND METCALFE	<i>Nori Rowland Metcalfe</i>			
Albert Carnwell	<i>A. Carnwell</i>			
Paul Metcalfe	<i>P. Metcalfe</i>			
Jacob Ernst	<i>Jacob Ernst</i>			
Jack Banfield	<i>Jack Banfield</i>			
KEVIN BESSEY	<i>Kevin Bessey</i>			









**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF SPECIAL COUNCIL  
JANUARY 21, 2019 @ 5:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

<b><u>Members Present:</u></b>	<b>Acting Mayor:</b>	<b>Dan Yake</b>
	<b>Councillors:</b>	<b>Sherry Burke</b>
		<b>Lisa Hern</b>
		<b>Steve McCabe</b>
<b><u>Late:</u></b>	<b>Mayor:</b>	<b>Andrew Lennox</b>
<b><u>Staff Present:</u></b>	<b>CAO:</b>	<b>Michael Givens</b>
Director of Legislative Services/Clerk:		<b>Karren Wallace</b>
Director of Finance and Treasury:		<b>Adam McNabb</b>
Economic Development Officer:		<b>Dale Small</b>
Fire Chief:		<b>David Guilbault</b>
Chief Building Official:		<b>Darren Jones</b>
Human Resources Manager:		<b>Chanda Riggi</b>
Manager Recreation Services:		<b>Tom Bowden</b>
Community Recreation Coordinator:		<b>Mandy Jones</b>
Road Superintendent:		<b>Dale Clark</b>
Water & Sewer Superintendent:		<b>Barry Trood</b>

**CALLING TO ORDER**

Acting Mayor Yake called the meeting to order.

**ADOPTION OF THE AGENDA**

**Resolution 2019-014**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Agenda for the January 21, 2019 Special Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

None

Mayo Lennox arrived at 5.30 pm did not assume the Chair.

**PRESENTATIONS**

2019 Budget Review

Direction provided to staff:

- Remove line items:
  - Council microphone/sound system \$13,000.00
  - Council table replacement \$ 6,200.00
  - Resurface Newfound (Wellington to King) \$40,000.00
  - Campbell deVore Park Playground \$20,500.00

Draft a reserve/reserve fund policy for Council approval.

Bring a recommendation for Council consideration as to the best way to fund the unfunded capital items.

Engage Wellington North Power to determine if there is opportunity to complete half of the total LED Streetlight Retrofit program in 2019, and redeploy the other half of the Gas Tax Funding to other infrastructure projects to mitigate tax levy usage.

#### Next Budget Meeting Date

To be determined.

### **CONFIRMATORY BY-LAW**

#### **Resolution 2019-015**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT By-law Number 010-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Special Meeting held on January 21, 2019 be read a First, Second and Third time and enacted.*

**CARRIED**

### **ADJOURNMENT**

#### **Resolution 2019-016**

Moved: Councillor Hern

Seconded: Councillor McCabe

*THAT the Special Council meeting of January 21, 2019 be adjourned at 6.37p.m.*

**CARRIED**

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**CLERK**

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**MAYOR**

064

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES  
JANUARY 8, 2019 AT 7:00 PM**

The meeting was held in the Plume Room at the Mount Forest & District Sports Complex.

**Committee Members Present:**

Sherry Burke, Councillor, Chairperson  
Michael Givens, CAO  
Marty Young, Lions Member  
Jim Andress, Lions member  
Jayme Hewson, Public Member  
Laurie Doney, Public Member  
Mayor Lennox

**Also Present:** Janet Elliott, OpenSpace Solutions

**Staff Present:** Mandy Jones, Community Recreation Coordinator  
Michelle Stone, Administrative Support  
Tom Bowden, Recreation Services Manager

**Absent:** Raymond Tout, Lions Member  
Dan Yake, Councillor

**CALLING THE MEETING TO ORDER**

Chair Burke called the meeting to order at 7:00 pm and introduced Mandy Jones, Community Recreation Coordinator for the Township.

**PASSING AND ACCEPTANCE OF AGENDA  
RESOLUTION MFA 2019-001**

Moved by: Jayme Hewson

Seconded by: Laurie Doney

*THAT the agenda for the January 8, 2019 Mount Forest Aquatic Ad-Hoc Advisory Committee meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**MINUTES OF PREVIOUS MEETING**

The minutes from the September 19, 2018 meeting of the Mount Forest Aquatic Ad-Hoc Advisory Committee of the Township of Wellington North were received by Council at the October 9<sup>th</sup>, 2018 Council meeting.

**BUSINESS ARISING FROM MNUTES**

**ITEMS FOR CONSIDERATION**

**1. DONATION POLICY**

Review and Update

CAO Mike Givens reviewed key points of the Township's Donation Policy:

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES  
JANUARY 8, 2019 AT 7:00 PM**

065

- Receipts can be issued for any donation of \$25.00 or more
- Receipts cannot be backdated to 2018
- All donations must have complete donor information included (name, address, phone number, business name if applicable)
- Service Clubs receiving donations for a Township project are able to issue receipts on behalf of the Township

There will be donation forms available for the receiving of donations. Janet Elliott from OpenSpace Solutions suggested this form becomes a part of the fundraising material (pamphlets).

The Township has received a donation of \$25,000.00 to date for the Splash Pad Project.

## 2. FUNDRAISING DISCUSSION

Chair Burke turned the discussion over to Janet Elliott from OpenSpace Solutions. Janet explained that Fundraising is a step-by-step process.

### Next Steps

1. Finalize Design – Janet will finalize the design in the next two weeks, working with the Township lead to coordinate the discussion and decision-making process.
2. Budget - Once the final design has been approved by the Committee, Janet will provide the budget for the project.
3. Fundraising – Janet has offered to be available to support promotion and marketing efforts to enhance fundraising initiatives. Janet will also support the development of information brochures, donor forms and will attend large donor meetings with both private donors and businesses, as needed.
4. In-Kind work – OpenSpace Solutions will act as the general contractor, coordinating local contractors to ensure timelines and budget are met. As OpenSpace includes warranties, they will be responsible for mechanical installations. When working with local contractors, OpenSpace typically has a “Letter of Commitment” signed by the contractor that “donates” their goods or services, helping to keep the project on track. If a business provides in-kind work and would like a receipt issued, the Township will provide that based on the rate of “fair market value”.
5. Publicity – In order to promote the Splash Pad and inform the community, Janet recommends a “Ground-breaking” event with all media invited.
6. Date of Completion – If all funds were raised for the project, the ground-breaking could be as early as May 2019.

The design needs to be finalized by January 21, 2019 with the option to add or remove features depending on the final fundraising amounts. The Design will be transferable if there is any issue with location. The next Committee meeting is scheduled for February 5, 2019. Community Recreation Coordinator Mandy Jones will take lead for Township and Committee members have been asked to choose one of their members to participate as well.

The Lions Club is the lead for fundraising activities and would like to go out to the community with a complete fundraising package for both the pool and the splash pad.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES  
JANUARY 8, 2019 AT 7:00 PM**

066

**3. POOL DESIGN DISCUSSION**

Next Steps

- Staff to create and issue a Request for Proposal by the end of January, keeping it open for approximately 40 days. The RFP will be issued as a design-build and will request certain features, including the option to add a dome in the future.
- The Township will cover the required consulting costs

**CORRESPONDENCE - None**

**REPORTS – None**

**ROUNDTABLE / COMMENTS**

Lions Member, Marty Young – Lions have some funding commitment ready to go

Mayor Andy Lennox – Looking ahead at pool project, we need to remember to “dream big” and stay realistic at the same time.

CAO Mike Givens – There is already an expectation for the Spalsh Pad as the sign is up on property.

Community Recreation Coordinator Mandy Jones – Thank you for welcoming me and I look forward to working with this Committee.

Chair Burke – There is already a lot of buzz around the Splash Pad and Pool projects and when they will start. She is looking forward to getting both Splash Pad and new Pool completed for the community.

**NEXT MEETING**

Tuesday, February 5<sup>th</sup>, 2019 at 7:00 pm in the Plume Room, Mount Forest District Sports Complex

**ADJOURNMENT**

**RESOLUTION MFA 2019-002**

Moved by: Marty Young

Seconded by: Jim Andress

*THAT the Mount Forest Aquatic Ad-Hoc Advisory Committee meeting of January 8, 2019 be adjourned at 8:10pm.*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
JANUARY 15, 2019 AT 8:30 A.M.**

067

The meeting was held in the Meeting Room of the Mount Forest & District Sports Complex.

**Committee Members Present:**

- **Steve McCabe, Councillor Chair**
- **Lisa Hern, Councillor**
- **Brian Milne, Councillor, Township of Southgate**

**Committee Members Absent:**

- **Andrew Lennox, Mayor**
- **Sherry Burke, Councillor**

**Staff Members Present:**

- **Mike Givens, Chief Administrative Officer**
- **Catherine Conrad, Deputy Clerk**
- **Tom Bowden, Recreation Services Manager**
- **Mandy Jones, Community Recreation Coordinator**
- **Tammy Pringle, Recreation Administrative Support**

**CALLING THE MEETING TO ORDER**

Chair McCabe called the meeting to order.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION REC 2019-001**

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

*THAT the agenda for the January 15, 2019 Recreation & Culture Committee meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared

**CLOSED MEETING SESSION**

**RESOLUTION REC 2019-002**

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
JANUARY 15, 2019 AT 8:30 A.M.**

068

*THAT the Recreation and Culture Committee of the Township of Wellington North go into a meeting at 8:39 a.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:*

*(c) a proposed or pending acquisition or disposition of land by the municipality or local board;*

**CARRIED**

**RESOLUTION REC 2019-003**

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

*THAT the Recreation and Culture Committee of the Township of Wellington North rise from a closed meeting session at 8:50 a.m.*

**CARRIED**

**Rise from Closed Meeting Session**

**RESOLUTION REC 2019-004**

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

*THAT the Recreation and Culture Committee of the Township of Wellington North receive the confidential information provided during a closed session regarding a proposed or pending acquisition or disposition of land by the municipality or local board.*

*AND FURTHER THAT the Committee approve the confidential direction to staff.*

**CARRIED**

**MINUTES OF PREVIOUS MEETING**

The minutes of the November 20, 2018 Recreation & Culture Committee meeting were received and adopted by Council at the Regular Meeting of Council held on December 3, 2018.

**BUSINESS ARISING FROM MINUTES**

No business arising from minutes.

**REPORTS**

**Facility Revenue Report**

Tom Bowden, Recreation Services Manager, reviewed ice revenues, hall rentals and concession booth changes.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
JANUARY 15, 2019 AT 8:30 A.M.**

069

**RAC 2019-001 Wellington North Summer Day Camp Program**

**RESOLUTION REC 2019-005**

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

*THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-001 being a report on the survey responses for the proposed Wellington North Summer Day Camp program for information;*

*AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North:*

- *proceed with the development and implementation of a Summer Day Camp Program in both Arthur and Mount Forest in 2019;*
- *the hours of operation be from 7:30 am – 5:00 pm, Monday to Friday, beginning the first week in July through to the second last week in August with registration;*
- *fees be set at \$32.00 per day, \$140.00 per week, and \$125.00 per week for 2 or more children in the same house;*

*AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North amend By-Law 021-18 being a by-law to establish the 2019 Fees and Charges for Recreation Services provided by the municipality to reflect the day camp fees and charges as established;*

*AND FURTHER THAT the Community Recreation Coordinator be directed to create a policy and procedures handbook for day camp staff.*

**CARRIED**

**RAC 2019-002 Aquatics Switching From Red Cross to Lifesaving Society Swim For Life Program**

**RESOLUTION REC 2019-006**

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

*THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-002 being a report on the Wellington North aquatics swim program switching from Red Cross to Lifesaving Society Swim for Life Program for information;*

*AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North amend By-Law 021-18 being a by-law to establish the 2019 Fees and Charges for Recreation Services provided by the municipality to reflect the change from Red Cross to Lifesaving Society Swim for Life Program.*

**CARRIED**



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
JANUARY 15, 2019 AT 8:30 A.M.**

070

**RAC 2019-003 Walking Track User Fee**

**RESOLUTION REC 2019-007**

Moved by: Councillor Hern

Seconded by: Deputy Mayor Milne

*THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-003 being a report on the Wellington North Walking Track User Fee for information;*

*AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North that free use of the Mount Forest walking track on Tuesdays and Thursdays from 1:30 pm – 3:00 pm, November 1st to March 30<sup>th</sup> be approved;*

*AND FURTHER THAT the Recreation and Culture Committee recommend the Council of the Township of Wellington North amend By-Law 021-18 being a by-law to establish the 2019 Fees and Charges for Recreation Services provided by the municipality to reflect the fee change.*

**CARRIED**

**RAC 2019-004 RZone Respect and Responsibility**

**RESOLUTION REC 2019-008**

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

*THAT the Recreation and Culture Committee of the Township of Wellington North receive Report RAC 2019-004 being a report on the RZone Respect and Responsibility for information.*

**CARRIED**

**School Visit Program**

**– Arthur Public School, Grade 6**

Mandy Jones, Community Recreation Coordinator, and Councillor Lisa Hern reviewed their report regarding their visit to Arthur Public School to discuss recreation and the community with the Grade 6 class. The students were aware of barriers and challenges of each site for the proposed BMX/Skateboard Park and provided suggestions for the type of park to be considered.

**OTHER BUSINESS**

Ad Hoc Committee Updates

- Mount Forest Aquatics

The Township supported hiring a design consultant to help the committee with concepts for a replacement pool. Janet Elliott, Open Space, will finalize design and costing of the splash pad. The committee has indicated they

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
JANUARY 15, 2019 AT 8:30 A.M.**

071

would like to know the costs involved so they can fundraise for both projects at the same time.

- Arthur Village Skateboard/BMX

The Committee will discuss sites with user groups

- Lynes Blacksmith Shop

The Township now owns the property; which includes the shop, house and shed. The Chair contacted the Township requesting that the Township take care of grass maintenance.

### **NEW BUSINESS**

- Municipal Naming Rights

The committee discussed opportunities to name parks and facilities and requested that staff prepare a report on issues that have arisen or could arise.

- Purchase of Netting

Spectator netting has been purchased for the left field of ball Diamond A in Arthur, to safeguard patrons within the pavilion area during ball tournaments.

- Service Group – Kitchen Upgrades in Arthur

A service club has proposed fundraising for upgrades to the kitchen in the lower hall at the Arthur & Area Community Centre. A possible site visit to the Alma Community Hall for ideas was suggested.

### **ROUNDTABLE**

Brian Milne, Deputy Mayor, thanked the Committee for welcoming him back.

Tom Bowden, Recreation Services Manager, reported that the new foreman is in place and a third full time person has been hired.

Mandy Jones, Community Recreation Coordinator, has been busy meeting with service groups. She has been offered an opportunity from 88.7 The River to talk about facilities, programs, etc on the radio

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
JANUARY 15, 2019 AT 8:30 A.M.

072

**NEXT MEETING**

Next meeting to be held on February 19, 2019 in Arthur, pending availability of service club members for a site visit to the Alma Community Hall.

**ADJOURNMENT**

**RESOLUTION REC 2019**

Moved by: Deputy Mayor Milne

Seconded by: Councillor Hern

*THAT the Recreation and Culture Committee meeting of January 15, 2019 be adjourned at 10:12 a.m.*

**CARRIED**

073

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
ARTHUR DOWNTOWN REVITALIZATION ADVISORY COMMITTEE MINUTES  
JANUARY 23, 2019 AT 7:00 PM**

The meeting was held in the Lower Hall at the Arthur Community Centre.

Committee Members Present:

Lisa Hern, Councillor, Chair  
Andrew Lennox, Mayor  
Tish Green, President, Arthur Chamber  
Caroline Paquet  
Paula Coffey  
Jaime McKinnon  
James Coffey  
James Craig  
Jacklyn Winter

Committee Members Absent:

Steve McCabe, Councillor  
Corey Bilton  
John Schmidt  
Fran Turnbull  
Joe Walsh  
Steve Kozinets

Staff Present:

Michael Givens, CAO  
Dale Small, Economic Development Officer  
Mandy Jones, Community Recreation Coordinator

**CALLING THE MEETING TO ORDER**

The Chair called the meeting to order at 7:00 p.m.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION ADR 2019-001**

Moved by: Andy Lennox

Seconded by: James Craig

*THAT the agenda for the January 23rd, 2019 Arthur Downtown Revitalization Advisory Committee meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**MINUTES OF PREVIOUS MEETING**

The minutes of the August 28th, 2018 Downtown Revitalization Committee meeting were received by council on September 24<sup>th</sup>, 2018.

## ITEMS FOR CONSIDERATION

### 1. Terms of Reference for discussion and approval

The Committee discussed the Terms of Reference and suggested the downtown vision statement be softened to indicate that ..... “we believe the health of our downtown is an *indicator* of the health of our overall community versus *shows* the health of our overall community. Guiding Principle 1 was also discussed with no changes made. The committee thanked Councillor Hern for being willing to take on the role of Chair for the Arthur Downtown Revitalization Advisory Committee.

#### **RESOLUTION ADR 2019-002**

Moved by: James Craig

Seconded by: Caroline Paquet

*THAT the Arthur Downtown Revitalization Advisory Committee of the Township of Wellington North adopt the Terms of Reference subject to the above minor change*

**CARRIED**

### 2. Appointment of Committee Chair

#### **RESOLUTION ADR 2019-003**

Moved by: Tish Green

Seconded by: James Coffey

*THAT the Arthur Downtown Revitalization Advisory Committee of the Township of Wellington North appoint Lisa Hern as Chair of the Committee.*

**CARRIED**

### 3. 20 Ingredients of an Outstanding Downtown

The Committee discussed the 20 Ingredients of an outstanding downtown and agreed that on the agenda for our next meeting we should take some time to watch the remaining video's.

### 4. Top five priorities for our downtown

Remainder of the meeting was spent discussing what the committee felt were the top five priorities for our Downtown moving forward:

#### 1) What is our focus/unique selling proposition/brand/theme: (Ingredient # 2)

Lots of great discussion around Canada's Most Patriotic Village, Murals, Art as well as the Poppy. Agreement that this is a very important item and we need to ensure we have it right before we jump to a conclusion as our marketing, promotion, signage and branding will all be influenced by the decision that is made. Discussed utilizing a branding consultant or university students to help

put together a proposal however conclusion was made to not do this. Instead the committee agreed that everyone needed to take the next two months to reflect on the discussion and come prepared at the next meeting to vote and finalize our focus and unique theme.

2) Consistent Hours: (Ingredient # 5)

Would like to start working with our downtown businesses to promote consistent hours and encourage all businesses to stay open until 8:00pm on Thursday evenings. Arthur Chamber will take the lead role on this.

3) Blade signage: (Ingredient # 16)

Committee agreed utilizing some of our Main Street Revitalization funding to promote blade signage was a good idea. In order to incent business owners to install Blade signs 50% of the cost would be covered under the Townships Community Improvement Plan, 25% from the Main Street Revitalization fund and 25% from the business owner.

The Township will work with two local suppliers to provide various options for businesses to select from. It was agreed that we would like to have all businesses utilize the same bracket for uniformity however they would have a say over the actual design of the sign itself within a certain size.

Signage should also include some link to our theme. For example, if we decide to go with the Poppy, all signage should include a Poppy.

4) Curb Appeal/Beautification Matters (Ingredient # 18)

Lots of discussion and suggestions. First Impressions do matter, and the committee agreed we need to focus on this and utilize funding to support it. Suggestions included window lights, more greenery, more lighting, speech bubbles, more benches, more flower pots, etc. and an offer from one committee member to volunteer her time to work with business and building owners to help beautify/cleanup the front of their building/business.

The majority of the committee seems to be committed to bringing something new to the downtown and lots of discussion took place pertaining to business recruitment, specially a coffee shop. While not discussed some communities have had success with a "win-this-space" type of program which might be something to consider and the Renew Northern Wellington Program might also provide some opportunity here and we might want to consider a relaunch.

Question was raised regarding the tracking of vacant buildings and the turn-over of businesses in our downtown. Dale indicated some tracking has taken

place for the past five years as a result of the Renew Northern Wellington Program and this information will be brought to the next meeting.

“Punishing” absentee building owners who allow their vacant properties to deteriorate and become an eye-sore is also a source of concern. Municipality and the Chamber have limited “powers” in this regard. Elimination of the vacancy tax rebate was one step the Municipality has taken but at the end of the day the onus is on the building owner to maintain their properties.

5) Constant Activity (Ingredient 19)

Committee support the idea of trying to work towards more year-round activities versus focusing on a big festival. Also talked about the need for a vacant space where we could create a downtown gathering area.

The suggestion to consider Wi-Fi in our downtowns was raised by a committee member. A variety of concerns were identified, and it was concluded that while we would like to see more activity in our downtowns installing free Wi-Fi was not one of the recommended solutions.

The idea to create more housing options in our downtowns was raised in order to provide more living spaces for people to live in close to the downtown. The conversion of commercial rental space into affordable housing options was discussed however was generally not supported by the committee.

## OTHER ITEMS

Was asked if we see there continuing to be two revitalization committees, one for Arthur and one for Mount Forest moving forward. Everyone agreed that both downtowns have their own unique character, strengths and challenges and that having two committees was the right way to proceed.

For information the Mount Forest Downtown Revitalization Advisory Committee Meeting is being held on January 24<sup>th</sup>.

## NEXT MEETING

Wednesday, March 27, 2019 at 7:00 pm in the Lower Hall, Arthur Community Centre

## ADJOURNMENT

### RESOLUTION ADR 2019-004

Moved by: Jamie McKinnon

Seconded by: Jacklyn Winter

*THAT the Arthur Downtown Revitalization Advisory Committee meeting be adjourned at 8.58 p.m.*

**CARRIED**

077

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST DOWNTOWN REVITALIZATION ADVISORY COMMITTEE MINUTES  
JANUARY 24, 2019 AT 7:00 PM**

The meeting was held in the Community Hall at the Mount Forest & District Sports Complex.

**Committee Members Present:**

Sherry Burke, Councillor, Chair  
Andy Lennox, Mayor  
Shawn McLeod, President, Mount Forest Chamber  
Dan McCallum  
Crystal Seifried  
Callee Rice  
Sharon Wenger  
Karen Rave  
Jeanean Mousseau  
Peter Mohr

**Committee Members Absent:**

Dan Yake, Councillor  
Bill Nelson  
Pam Carson  
Brian Plume  
Murray Townsend

**Staff Present:**

Michael Givens, CAO  
Dale Small, Economic Development Officer

**CALLING THE MEETING TO ORDER**

The Chair called the meeting to order at 7:00 p.m.

**PASSING AND ACCEPTANCE OF AGENDA  
RESOLUTION MFDR 2019-001**

Moved by: Crystal Seifried

Seconded by: Jeanean Mousseau

*THAT the agenda for the January 24th, 2019 Mount Forest Downtown Revitalization Advisory Committee meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**ROUNDTABLE INTRODUCTIONS**

At the request of the Chair everyone introduced themselves and provided a brief background

**MINUTES OF PREVIOUS MEETING**

The minutes of the August 28th, 2018 Downtown Revitalization Committee meeting were received by council on September 24<sup>th</sup>, 2018.



## ITEMS FOR CONSIDERATION

### 1. Terms of Reference for discussion and approval

The Committee discussed the Terms of Reference and Dale mentioned the change suggested by the Arthur team that the downtown vision statement be softened to indicate that ..... “we believe the health of our downtown is an *indicator* of the health of our overall community versus *shows* the health of our overall community. The MF committee agreed with this change and also thanked Councillor Burke for being willing to take on the role of Chair for the Mount Forest Downtown Revitalization Advisory Committee.

#### **RESOLUTION MFDR 2019-002**

Moved by: Sharon Wenger

Seconded by: Karen Rave

*THAT the Mount Forest Downtown Revitalization Advisory Committee of the Township of Wellington North adopt the Terms of Reference subject to the above minor change*

**CARRIED**

### 2. Appointment of Committee Chair

#### **RESOLUTION MFDR 2019-003**

Moved by: Shawn Mcleod

Seconded by: Dan McCallum

*THAT the Mount Forest Downtown Revitalization Advisory Committee of the Township of Wellington North appoint Sherry Burke as Chair of the Committee.*

**CARRIED**

### 3. 20 Ingredients of an Outstanding Downtown

The Committee discussed the 20 Ingredients of an outstanding downtown. Suggestion made that we watch the remaining videos at our next meeting.

It was also suggested that to broaden the awareness of these videos that we partner with the Mount Forest Chamber and put a plan in place to show short clips at Business After 5 meetings as well as future Lunch n Learns.

### 4. Top five priorities for our downtown

Remainder of the meeting was spent discussing what the committee felt were the top five priorities for our Downtown moving forward:

#### 1) What is our focus/unique selling proposition/brand/theme: (Ingredient # 2)

Lots of great discussion around High, Healthy and Happy as well as better utilizing the existing brand of Wellington North Simply Explore. Agreement that this is a very important item and we need to ensure we have it right before we jump to a conclusion as our marketing, promotion, signage and branding will all be influenced by the decision that is made. Some thought that maybe we need to engage the community however

others thought we don't have to through out the old to bring in something new and there was really good consensus that utilizing the Simply Explore brand made sense. The committee agreed that everyone needed to take the next two months to reflect on the discussion and come prepared at the next meeting to vote and finalize our focus and unique theme.

2) Consistent Hours: (Ingredient # 5)

Would like to start working with our downtown businesses to promote consistent hours and encourage all businesses to stay open until 8:00pm on Friday evenings. Mount Forest Chamber will take the lead role on this.

It was also agreed that once we had a commitment from those businesses that were going to stay open, we would utilize some of the Main Street Revitalization funding to promote these businesses and to generate awareness in the community that we are open for business on Friday evenings.

3) Signage: (Ingredient # 16)

Great discussion on signage. Committee agreed utilizing some of our Main Street Revitalization funding to promote blade signage was a good idea. In order to incent business owners to install Blade signs 50% of the cost would be covered under the Townships Community Improvement Plan, 25% from the Main Street Revitalization fund and 25% from the business owner. The Township will work with two local suppliers to provide various options for businesses to select from.

Entranceway signage and acknowledgement of the many service clubs as part of that entranceway was deemed to be a good way to make Mount Forest welcoming. Other signage to promote the Charging Station and better use of the Simply Explore banners was also discussed. Also agreed that we need to decide on our theme, etc. prior to installing new signage so we can work this into the design.

There was also considerable support for a signage by-law that would ensure restrictions and standards are in place for both storefront, including vacant buildings, as well as for the proposed blade sign installation.

4) Curb Appeal/Beautification Matters (Ingredient # 18)

Lots of discussion and suggestions. First Impressions do matter, and the committee agreed we need to focus on this and utilize funding to support it. Suggestions included window coverings/speech bubbles on vacant buildings, beautifying the walkways between buildings that lead to public parking lots, etc.

Question was raised regarding the tracking of vacant buildings and the turn-over of businesses in our downtown. Dale indicated some tracking has taken place for the past

five years as a result of the Renew Northern Wellington Program and this information will be brought to the next meeting.

“Punishing” absentee building owners who allow their vacant properties to deteriorate and become an eye-sore is also a source of concern. Municipality and the BIA have limited “powers” in this regard. Elimination of the vacancy tax rebate was one step the Municipality has taken but at the end of the day the onus is on the building owner to maintain their properties. Chair Sherry indicated that the BIA was going to work towards getting more involved with the Building Owners and hopefully help support getting improvements made.

5) Constant Activity

(Ingredient 19)

Committee support the idea of trying to work towards more year-round activities in our downtowns. Fireworks Festival is a great event but after that we don’t have much happening on an on-going basis.

Discussed the desire for some sort of gathering place where musicians, artists, etc. could setup and perform. Comment was also made that a downtown public washroom was required.

**OTHER ITEMS**

Suggestion was made to host a building tour. Idea would be to get our vacant buildings cleaned up and then host a tour for interested entrepreneurs to come and take a look. Could maybe package this with some type of rental incentive program.

**NEXT MEETING**

Thursday, March 28, 2019 at 7:00 pm in the Plume Room at the Mount Forest Sports Complex.

**ADJOURNMENT**

**RESOLUTION MFDR 2019-004**

Moved by: Callee Rice

Seconded by: Peter Mohr

*THAT the Mount Forest Downtown Revitalization Advisory Committee meeting be adjourned at 8.55 p.m.*

**CARRIED**

**April 18, 2018**

**MAITLAND SOURCE PROTECTION AUTHORITY MEETING #2/18 MINUTES**

**DIRECTORS PRESENT:** Jim Campbell, David Turton Deb Shewfelt, Art Versteeg,  
Alison Lobb, Roger Watt, Wilf Gamble, Paul Gowing, Bob  
Burtenshaw, Matt Duncan

**ABSENT WITH REGRETS:** David Blaney

**STAFF PRESENT:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Steve Jackson, Flood/Erosion Safety Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Donna Clarkson, Source Protection Co-Supervisor

**9. Maitland Source Protection Authority Meeting:**

The MSPA meeting was called to order by Chair Jim Campbell at 9pm.



a) Minutes from MSPA Meeting #1/18 held on March 21, 2018

The draft minutes from the Maitland Source Protection Authority Meeting have been circulated to the Directors.

This motion followed.

**Motion MSPA #5/18**

**Moved by: Art Versteeg**

**Seconded by: Roger Watt**

**THAT** the minutes from the Maitland Source Protection Authority meeting held on March 21, 2018 be approved.

**(carried)**

b) Annual Progress Report: Report #3/18

Report #3/18 presented by Donna Clarkson, Source Protection Program Co-Supervisor is to obtain approval of the Annual Progress Report. Following review this motion was made.

**Motion MSPA #6/18**

**Moved by: Roger Watt**

**Seconded by: Matt Duncan**

**THAT** the Maitland Valley Source Protection Authority approve the Annual Progress Report for submission to the Ministry of Environment and Climate Change.

**(carried)**

c) 2018-19 Work Plan & Budget: Report #4/18

This report from program Co-Supervisor's Donna Clarkson and Mary Lynn MacDonald outlines the 2018-2019 Maitland Source Protection Authority work plan and budget for the Director's information.

Donna explained that the FTE (full time equivalent) position has been further reduced even though the Ministry has declared that the DWSP (Drinking Water Source Protection) program is in steady state, reducing this year's allocation by about 10% percent.

The following motions were made.

**Motion MSPA #7/18**

**Moved by: Deb Shewfelt**

**Seconded by: Bob Burtenshaw**

That Report #4/18 be received as presented.

(carried)

**Motion MSPA #8/18**

**Moved by: Dave Turton**

**Seconded by: Art Versteeg**

**THAT** MVCA staff discuss with ABCA the funding allocation and allowable expenses for the DWSP program.

(carried)

d) Adjournment

**Motion MSPA #9/18**

**Moved by: Roger Watt**

**Seconded by: Paul Gowing**

**THAT** the Maitland Source Protection Authority meeting be adjourned; **AND THAT** the Maitland Valley Conservation Authority Board's regular meeting reconvene.

(carried)

The meeting adjourned at 9:08 pm.



Jim Campbell  
Chair



Danielle Livingston  
Administrative/Financial Services Coordinator

## Meeting of the Membership #8/18

October 17, 2018

**MEMBER'S PRESENT:** Jim Campbell, Dave Turton, Roger Watt, Art Versteeg, Deb Shewfelt, Paul Gowing, Bob Burtenshaw, David Blaney

**ABSENT WITH REGRETS:** Alison Lobb

**ABSENT:** Wilf Gamble, Matt Duncan

**STAFF PRESENT:** Phil Beard, General Manager-Secretary-Treasurer (GM-ST)  
Danielle Livingston, Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Stephen Jackson, Flood/Erosion Safety Coordinator

### 1. Call to Order

Chair Jim Campbell called the meeting to order at 7:01 pm and announced the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the General Membership Meeting #7/18 held on September 19, 2018 were circulated for information and approval. The Members agreed with the minutes and the following motion was made.



**Moved by: Deb Shewfelt**

**Seconded by: Dave Turton**

**THAT** the minutes from the General Membership meeting #7/18 held on September 19, 2018 be approved.

(carried)

**4. Business Out of the Minutes**

a) Water and Erosion Control Infrastructure (WECI) Cost Sharing Policy: **Report #52/18**

After reviewing the feedback from municipalities to the WECI cost-sharing policy at the September meeting, direction was given to staff to contact those member municipalities who didn't provide comments before proceeding with finalizing a policy. Report #52/18 summarizes the responses received. The Municipality of South Bruce as well as the Township of Mapleton are the only member municipalities who did not provide a response.

Phil Beard advised the Members that the majority of our municipalities support the draft cost sharing policy and that only one municipality is not in support of the draft policy.

The Members decided that based upon the response from their member municipalities that the cost sharing policy should be adopted.

The Members directed staff to notify all municipalities that the WECI policy has been adopted. Staff were directed to postpone the development of agreements until there is some assurance by the Provincial Government that the Water and Erosion Control Infrastructure Program will be continued in 2019. If it is not continued the cost sharing policy will need to be revised.

**Motion FA #89/18**

**Moved by: David Blaney**

**Seconded by: Art Versteeg**

**THAT** the MVCA adopt the WECI policy as outlined in Report #52/18.

(carried)

**5. Business Requiring Direction/Decision**

a) 2019-2021 Work Plan & Budget Projections: **Report #53/18**

Phil Beard provided a presentation to highlight the major activities and projects planned in each of the service areas over the next three years as outlined in Report 53A/18. The three main priorities of the MVCA continue to be;

- Strengthen Flood/Erosion Safety Services
- Strengthen Watershed Stewardship Extension Services
- Developing a stable financial base



Report #53B/18 outlines the financial resources required to undertake the activities and projects over the next three years.

The GM-ST noted that the forecast doesn't capture the items that are currently under review such as some authority infrastructure and structures. Once the Members have made a decision on the future of this infrastructure the forecast will be updated.

The Members agreed with the proposed work plan and budget forecast for 2019-2021 therefore the following motion was made.

**Motion FA #90/18**

**Moved by: Deb Shewfelt**

**Seconded by: Roger Watt**

**THAT** the 2019-2021 Work Plan and Financial Forecast be approved; **AND THAT** the 2019 Draft Budget and Work Plan be developed based upon the budget for 2019; **AND FURTHER THAT** the 2019 Draft Budget for Authority funded projects be presented at the November 21, 2018 meeting for review and direction; **AND FURTHER THAT** the draft 2019 budget and Work Plan be presented to the Members at the December 19, 2018 meeting for review and direction.

(carried)

b) Wawanosh Nature Centre/Workshop Building: Report #54/18

Stewart Lockie presented Report #54/18 to outline how equipment and tree storage could be consolidated in a new storage building constructed at the Admin. Centre. The Board agreed with the proposed actions for dealing with both buildings. Stewart noted that a new storage building would need to be constructed first so that equipment could be moved into it from the WNC. The second step would entail the refurbishment of the admin workshop and the last step would be the decommissioning of the buildings at Wawanosh Valley Conservation Area. The timing for proceeding with this work will have to wait until decisions have been made on the MVCA's surplus infrastructure so that a strategy and financial plan can be developed for the Members to review.

**Motion FA #91/18**

**Moved by: David Blaney**

**Seconded by: Roger Watt**

**THAT** Report #54/18 be accepted as presented; **AND THAT** staff proceed with the items as outlined in the report.

(carried)

c) Harriston Flood Plain Mapping Update: Report #55/18

This report requires the Members direction to circulate the updated 2018 Harriston Flood Plain mapping for public notification. Steve Jackson outlined the process taken to update the mapping and advised the Members that the administrative policies for implementing O. Reg. 164/06 requires MVCA to inform

landowners with a sufficient notice period of the proposed changes. This process gives the public opportunity to voice any concerns before the mapping is approved by the authority.

The Members agreed with the process for notifying the public as outlined in Report #55/18 and passed the following motion.

**Motion FA #92/18**

**Moved by: Deb Shewfelt**

**Seconded by: Dave Turton**

**THAT** the Harriston residents be notified of the updated flood plain mapping as per MVCA's Administrative Policies.

(carried)

d) Proposed Revisions to Personnel and Healthy/Safety Policies: Report #56A/18 & #56B/18

The Personnel and Health and Safety Committees review the Personnel Policy and Occupational Health and Safety Policies annually. Recommendations for changes are made by staff which are then reviewed by both committees depending upon the type of request that is received. The remainder are changes required by changes to legislation.

Reports #56A/18 and #56B/18 were reviewed by the Member's to outline the proposed revisions and the rationale behind each proposed change. The Members agreed with the proposed changes and passed the following motion.

**Motion FA #93/18**

**Moved by: Dave Turton**

**Seconded by: Art Versteeg**

**THAT** the proposed amendments to the Personnel Policy be approved as outlined in Report 56A/18.

(carried)

**Motion FA #94/18**

**Moved by: Art Versteeg**

**Seconded by: Roger Watt**

**THAT** the Board approve the amendments as recommended in report #56B/18.

(carried)

**6. Reports**

a) Chair's Report

Jim Campbell and the First Vice-Chair Dave Turton along with the General Manager/Secretary-Treasurer, Phil Beard attended the Conservation Ontario meeting last month. Jim reported that it was a productive meeting and there is a summary of the business that was conducted in Report #59/18.

## b) Member's Reports

Deb Shewfelt reported that the CFI (Carbon Footprint Initiative) held a meeting last week that he and Phil Beard attended. Deb said that it was exciting to learn of all the things that EFS Plastics Recycling is implementing in their operations in Listowel and at their Pennsylvania location in order to reduce the use of energy and save money. The innovative ideas that EFS are exploring are very inspiring and they will be a welcome member in the CFI once they develop their carbon footprint strategy.

Molesworth Farm Supply was also noted to add valuable input to the meeting when they explained their plans to replace their fleet with electric feed trucks as soon as they are available.

Dianne Saxe, Environmental Commissioner of Ontario will be speaking at the CFI meeting that is being held on December 4, 2018.

Paul Gowing added that members of Huron County Council visited DuPont Corteva Agriscience in Wingham recently to view their storm water management system and the naturalizing of their grounds.

Dave Turton noted his experience traveling to Conservation Ontario in MVCA's electric car and took this opportunity to encourage the Member's to assist anyone considering the purchase of an electric vehicle to look at any incentives that are available.

## 7. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report – September Report #57/18
- b) Trillium Mutual Funding: Report #58/18
- c) Conservation Ontario Council Meeting: Report #59/18
- d) Correspondence for Directors Information

The following motion was made.

### Motion FA #95/18

Moved by: Paul Gowing

Seconded by: Roger Watt

THAT reports #57/18 through #59/18 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

## 8. Review of Meeting Objectives/Follow-up Actions/Next meeting: November 21, 2018 at the Admin. Centre in Wroxeter

Chair Campbell reviewed the meeting objectives and confirmed that all have been met.

## 9. Adjournment

The meeting adjourned at 8:55pm with this motion.


**Motion FA #96/18**

**Moved by: Art Versteeg**

**Seconded by: Bob Burtenshaw**

**THAT** the general membership meeting be adjourned.

carried)

  
Jim Campbell  
Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator

## General Membership Meeting #9/18

November 28, 2018

**MEMBER'S PRESENT:** Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Blaney

**ABSENT WITH REGRETS:** Roger Watt

**STAFF PRESENT:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Stephen Jackson, Flood/Erosion Safety Coordinator  
Donna Clarkson, DWSP Co-Supervisor

### 1. Call to Order

Chair Jim Campbell called the meeting to order at 7:03 pm and announced the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership were circulated for information and approval. The Members agreed with the minutes and the following motion was made.

#### Motion FA #97/18

Moved by: Dave Turton

Seconded by: Paul Gowing

**THAT** the minutes from the General Membership meeting #8/18 held on October 17, 2018 be approved.

(carried)



#### **4. Presentations**

- a) Options and Advocacy Efforts for Reducing the Potential for Flood Damages in Harrison ward, Town of Minto: Steve Jackson, Flood and Erosion Safety Services Coordinator:  
**Report #60/18**

MVCA has been working with the Town of Minto to identify and assess options for reducing the potential for flood damages in Harriston since June of 2018. The options were reviewed with the public on November 27<sup>th</sup>. Steve Jackson, Flood/Erosion Safety Coordinator outlined the major scenarios as well as their associated costs.

MVCA staff asked for direction from the Members regarding providing assistance to the Town of Minto to review the proposed options.

Report #60/18 also provides an update to the Member's following their direction to address the lack of a Federal or Provincial Flood Damage Reduction Program to assist rural communities such as the Town of Minto to develop and implement a flood damage reduction project. A copy of MVCA's briefing notes that were presented to John Nater, MP for Perth Wellington and Randy Pettapiece, MPP for Perth Wellington were included with Report #60/18.

The Members thought that MVCA should continue to advocate for a Federal/Provincial Flood Damage Reduction Program and offer to provide support to the Town of Minto in their advocacy efforts to obtain funding for a flood damage reduction project once they have reached a decision on a preferred option.

#### **Motion FA #98/18**

**Moved by: Paul Gowing**

**Seconded by: Matt Duncan**

**THAT** MVCA provide technical support to the Town of Minto to assist them to identify a preferred option to mitigate flooding in Harriston.

**(carried)**

#### **5. Business Out of the Minutes**

- a) Proposed Amendment to the Personnel Policy: Police Checks: **Report #61/18**

The personnel policy was reviewed and updated at the October meeting. The proposed revision to the police check policy wasn't included in that review in order to allow staff the time to research and respond to the questions that the personnel committee had about the proposed revision. Any revision to this item will become effective one month after it has been approved.

The Member's agreed with the policy outlined in report #61/18 and passed the following motion.

#### **Motion FA #99/18**

**Moved by: Alison Lobb**

**Seconded by: David Blaney**

**THAT** the revised police check policy and procedures as outlined in Report #61/18 be approved as part of MVCA's Personnel Policy Manual.

**(carried)**

## 6. Business Requiring Direction/Decision

### a) Garvey Glen Watershed Project Funding: **Report #62/18**

This report provides background on the funding that has been provided by MECP to support staffing and monitoring for the Garvey Glen Priority Watershed Project. MVCA's Chair has submitted a briefing note to Lisa Thompson, MPP for Huron Bruce requesting her assistance to obtain approval for this funding to be approved for 2018. The Chair has also requested a meeting with Ms. Thompson to discuss MVCA's request.

The Members were asked if they had any additional ideas on how to secure funding for this project. The following motion was made.

#### Motion FA #100/18

Moved by: Deb Shewfelt

Seconded by: Art Versteeg

**THAT** the Chair send a letter to the Minister of the Environment, Conservation and Parks regarding the funding for the Garvey Glen Priority Watershed Project.

(carried)

### b) Draft 2019 Authority Funded Projects: **Report #63/18**

Report #63/18 outlines the authority funded projects that should be included in the 2019 draft budget. The projects identified are based upon MVCA's priorities for 2019.

The Member's reviewed the projects for each service area that were presented by Steve Jackson, Stewart Lockie and Jayne Thompson. The Member's agreed that the projects outlined in Report #63/18 are consistent with MVCA's work plan and should be included in the 2019 draft budget.

The following motion was made.

#### Motion FA #101/18

Moved by: Wilf Gamble

Seconded by: Dave Turton

**THAT** the authority funded projects outlined in Report #63/18 be included in the 2019 draft budget.

(carried)

c) Funding Request to Maitland Conservation Foundation: **Report #64/18**

Report #64/18 outlines additional projects that could be undertaken with the additional funding that has been raised by the Maitland Conservation Foundation (MCF). The majority of the funding would be directed towards the Middle Maitland Headwaters Restoration Project and the Garvey Glen Priority Watershed Project.

**Motion FA #102/18**

**Moved by: Dave Turton**

**Seconded by: Deb Shewfelt**

**THAT** the MVCA advise the MCF as to the additional projects that the funding would be directed to in 2019 as outlined in Report #64/18.

(carried)

d) MVCA contribution: Long Term Disability Insurance Benefit: **Report #65/18**

At the November 2017 meeting, the Member's reviewed the long-term disability portion of the group benefits plan and decided not to make changes to the existing cost share until revisiting this discussion after the release of the Provincial Budget.

Following the Member's re-evaluation of report #65/18 presented by Danielle Livingston, the following motion was made.

**Motion FA #103/18**

**Moved by: Alison Lobb**

**Seconded by: Matt Duncan**

**THAT** the MVCA pay for a portion of the LTD premium at the rate of 1% per month.

(carried)

e) Review of Fee Schedule/Per Diems for 2019: **Report #66/18**

Phil Beard presented Report #66/18 to obtain direction from the Board on changes to MVCA's fees for 2019. The Director's agreed with the proposed fee changes and the following motion was made.

**Motion FA #104/18**

**Moved by: Art Versteeg**

**Seconded by: Dave Turton**

**THAT** the fee changes presented in the master fee schedule in report #66/18 be adopted for 2019.

(carried)



Discussion continued about the membership per diem rates and this motion followed.

**Motion FA #105/18**

**Moved by: David Blaney**

**Seconded by: Deb Shewfelt**

**THAT** there be no change to per diems or mileage in 2019.

(carried)

**7. Reports**

a) Chair's Report

Chair Campbell announced that there will be at least three Member's leaving the authority at the end of November 2018. The Chair raised the idea of holding the Annual Meeting in the Wroxeter Hall on February 20, 2018 during the day and that a luncheon be held prior to the meeting. All retiring Members would be invited to attend the luncheon and meeting to acknowledge the service of those leaving and welcome new representatives. Staff will bring an outline and cost estimate for the Annual meeting to the December meeting.

The idea of daytime meetings was well received and lead to discussion of holding all Membership meetings during business hours which would reduce the health and safety concerns of travelling during night time hours for staff and Member's. The Chair tabled this idea for the new Membership to determine.

b) Member's Reports

Dave Turton took this opportunity to express gratitude and thanked Steve Jackson and staff on behalf of the Town of Minto for all the work that has been done to help the municipality move forward with identifying options for reducing the potential for flooding in Harriston.

**8. Consent Agenda**

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report October **Report #67/18**
- b) Office Hours over Christmas and New Year's: **Report #68/18**
- c) Carbon Footprint Initiative Meeting: **Report #69/18**

The following motion was made.

**Motion FA #106/18**

**Moved by: Matt Duncan**

**Seconded by: Wilf Gamble**

**THAT** reports #67/18 through #69/18 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

## 9. **In-Camera Session: Legal and Financial Matters**

In Camera Session:

All attendees except the Members and the GM/ST Administrative/Financial Services Coordinator were excused from the meeting at this time.

### **Motion FA #108/18**

**Moved by: Alison Lobb**

**Seconded by: Matt Duncan**

**THAT** the Member's move in camera to review legal and financial matters.

(carried)

The following motion was made at the in camera session.

### **Motion FA #109/18**

**Moved by: Deb Shewfelt**

**Seconded by: David Blaney**

**THAT** the Member's resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

## 10. **Review of Meeting Objectives/Follow-up Actions:**

Chair Campbell reviewed the meeting objectives and announced that they have been met.

## 11. **Next Meeting Date**

The next meeting of the membership will take place on December 19, 2018 at 7:00pm at the Administration Centre in Wroxeter.

This item followed 8. Consent Agenda.

## 12. **Maitland Source Protection Authority Meeting #3/18**

### **Motion FA #107/18**

**Moved by: Deb Shewfelt**

**Seconded by: Alison Lobb**

**THAT** the Maitland Valley Conservation Authority Member's move into a Maitland Source Protection Authority meeting.

(carried)

13. Adjournment

The meeting adjourned at 8:34pm with this motion.

Motion FA #110/18

Moved by: Matt Duncan

Seconded by: Alison Lobb

**THAT** the general membership meeting be adjourned.

**carried)**

Jim Campbell  
Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator





# Communiqué



From the desk of:

December, 2018 # 062

## Fire Chief.

1. I am very concerned about certain Officers and senior firefighters entering contaminated atmospheres without proper PPE. This is UNACCECTABLE!!! Everyone shall review **Directive 004-16. HEALTH & SAFETY IS PARAMOUNT!!!!!!!!!!!!**

2. **REMINDER:** PLEASE check your equipment!!!! Is your portable radio back in the charger? Are the extinguishers recharged? SCBA ready to go? Are the Water Tanks Full!! **HEALTH & SAFETY is PARAMOUNT!!**

3. **Support #125** is now in service. We will be reconfiguring the compartments and will be adding composite cylinders. More to follow.

4. We are continuing our discussion with the team from WHO'S Responding. The feedback so far has been positive. The only concern is mapping which is being addressed. More to follow.

5. Training is now every Tuesday night. The training hours (7-9) will remain the same for now. More discussion with Officers and firefighters is required.

### FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to December 31 for the years 2017 and 2018				
	2017		2018	
	Fatal fires	Fatalities	Fatal fires	Fatalities
Ontario fatal fires (except Federal and First Nations properties) from January 1 to December 31.	70	79	82	96
Fatal fires on Federal or First Nations properties from January 1 to December 31.	3	3	3	3
Total	73	82	85	99

Respectfully;

Fire Chief



# Communiqué



## December Fire Report 2018

### **ARTHUR STATION:**

The Arthur Station responded to 13 calls for assistance during the month.

### **Practice/ Meetings:**

Dec 11, 2018 (17) members were present

Dec 18, 2018 (18) members were present

### **MOUNT FOREST STATION:**

The Mount Forest Station responded to 21 calls for assistance during the month.

### **Practice/ Meetings:**

Dec 11, 2018 (20) members were present

Dec 18, 2018 (21) members were present

Respectfully submitted page 3 and 4

Bill Hieber



# Communiqué



CALL TYPE	ARTHUR STATION	AREA	MOUNT FOREST STATION	AREA
Medical	3	Town (2)	7	Town (6)
		Township (1)		Township (1)
False Fire Call	1	Town (1)	1	Town (1)
Structure Fire	4	Town (2)	4	Town (2)
		Township (1)		Township (1)
		Southgate (1)		Southgate (1)
Investigation			1	Town (1)
Motor Vehicle Collision	3	Township (3)	4	Town (1)
				Township (2)
				West Grey (1)
Fire Alarm	1	Town (1)	2	Town (2)
C/O Smoke	1	Township (1)	2	Town (2)



# Communiqué



## Fire Prevention/Public Education

### **FIRE SAFETY PRESENTATIONS**

#### **FIRE SAFETY INSPECTIONS**

257 Main Street South M.F.  
630 Dublin Street M.F.  
130 Main Street South M.F.  
134 Main Street South M.F.

#### **FIRE INVESTIGATIONS**

235 Egremont Street North M.F.  
7239 Fifth Line WN  
305 Durham Street east

### **FIRE SAFETY COMPLAINT INSPECTIONS**

248 Main Street South M.F.  
235 Egremont Street North M.F. Unit 1  
235 Egremont Street North M.F. Unit 11

#### **FIRE SAFETY PLAN REVIEWS**

440 Durham St. W. M.F.  
460 Durham St. W. M.F.  
850 Princess Street M.F.

### **VULNERABLE OCCUPANCY FIRE DRILLS**

Louise Marshall Hospital M.F.

### **BURN PERMIT SITE INSPECTIONS**

8984 Sideroad 13

### **BURN COMPLAINTS**

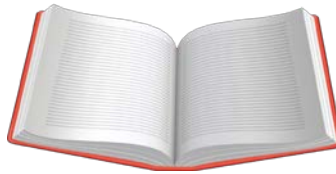


# Communiqué



**“TEST YOURS *TODAY*”**

**“*SAVING LIVES THROUGH EDUCATION*”**



**Please have all monthly reports submitted by the 5<sup>th</sup> of each month to:**

Next Communiqué will be February 2019





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Plan to  
Simply Explore.  
[www.simplyexplore.ca](http://www.simplyexplore.ca)

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF FEBRUARY 4, 2019**

**FROM: DARREN JONES  
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2019-01 BUILDING PERMIT REVIEW  
PERIOD ENDING DECEMBER 31, 2019**

### RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-01 being the Building Permit Review for the period ending December 31, 2018.

### PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2018-19 Building Permit Review Period Ending November 30, 2018

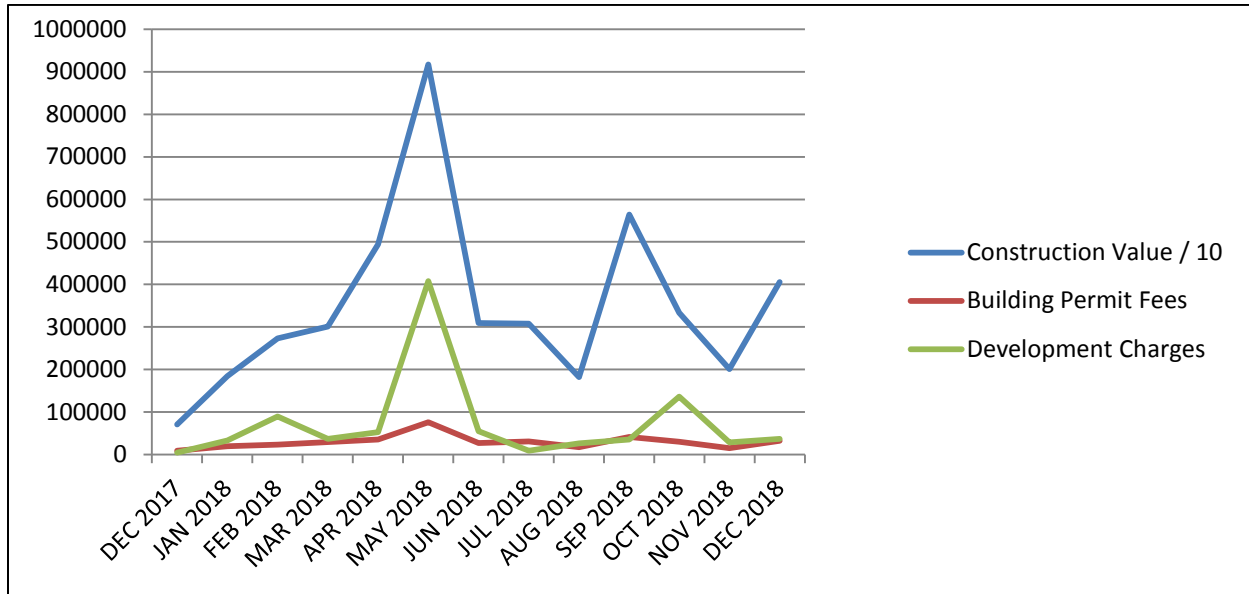
### BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	0	0.00	0.00	0.00
Multi Family Dwelling	1	800,000.00	3,525.02	36,556.00
Additions / Renovations	0	0.00	0.00	0.00
Garages / Sheds	1	75,000.00	1,039.00	0.00
Pool Enclosures / Decks	0	0.00	0.00	0.00
Commercial	1	10,000.00	385.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	2	3,104,000.00	26,935.12	0.00

Institutional	0	0.00	0.00	0.00
Agricultural	1	50,000.00	286.26	0.00
Sewage System	1	20,000.00	509.00	0.00
Demolition	0	0.00	0.00	0.00

Total December 2018	7	4,059,000.00	32,679.40	36,556.00
Total Year to Date	257	44,735,850.00	378,627.06	734,818.65

12 Month Average	21	3,727,987.50	31,552.26	78,919.68
------------------	----	--------------	-----------	-----------



10 Year Monthly Average	7	1,066,510.00	13,163.61	24,318.80
10 Year, Year to Date Average	228	25,535,014.40	258,538.90	509,841.64

**FINANCIAL CONSIDERATIONS**

None.

**STRATEGIC PLAN**

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
  No
  N/A

Which pillars does this report support?

- |   |  |
|---|--|
| <input type="checkbox"/> Community Growth Plan  | <input type="checkbox"/> Community Service Review          |
| <input type="checkbox"/> Human Resource Plan    | <input type="checkbox"/> Corporate Communication Plan      |
| <input type="checkbox"/> Brand and Identity     | <input type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | <input checked="" type="checkbox"/> None                   |

**PREPARED BY:**

**RECOMMENDED BY:**



*Mike Givens*

**DARREN JONES**  
**CHIEF BUILDING OFFICIAL**

**MICHAEL GIVENS**  
**CHIEF ADMINISTRATIVE OFFICER**



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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF February 4th, 2019**

**FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER**

**SUBJECT: REPORT EDO 2019-002 COMMUNITY IMPROVEMENT PROGRAM**

### **RECOMMENDATION**

**That** the Economic Development Officer report EDO 2019-002 dated February 4<sup>th</sup>, 2019 with regards to the Community Improvement Program be received;

**AND FURTHER THAT** the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of **\$617.00** for blade signage recently installed at The Plumbers Wife, 238 George Street in Arthur.

### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

There have been numerous reports on the Community Improvement Program since the program was approved by Wellington North council in May 2012.

### **BACKGROUND**

Since 2012 our Community Improvement Plan (CIP) has enabled the Municipality to provide incentives for individuals, businesses, organizations, etc. to make improvements to their buildings, promote Public Art, support accessibility enhancements and to enhance their building presentation to the public all in an effort to support revitalization and redevelopment activities in our community.

The program has proven quite popular and to date fifty-nine applicants have submitted applications to the Community Improvement Program. The total dollar value of the overall improvements made in our Community is conservatively estimated at \$820,707. Of this amount:

- \$163,412 (20%) has been covered by grants under the Community Improvement Program
- \$ 27,500 (3%) has been advanced in interest free loans repayable over 5 years
- \$629,795 (77%) has been covered by the applicants

<b>OVERVIEW</b>
-----------------

On January 9<sup>th</sup> an application was received from Paula Coffey the owner of The Plumbers Wife in Arthur. The application, under the Façade Improvement Program, is to support the installation of blade signage to the front of the store. Blade signage is something that Roger Brooks has recommended during his visits to Wellington County and is something that we hope to see more business owners install to better identify their businesses.

As required under our program all applications are reviewed utilizing our Community Improvement Program Decision Matrix and a copy of this is attached to the report. The Decision Matrix also provides additional information regarding the improvements. The Community Improvement Program Review Panel recommends that council approve both the application. Council is also reminded that funds under the CIP only get advanced after all improvements are completed.

<b>FINANCIAL CONSIDERATIONS</b>
---------------------------------

The 2019 Economic Development draft Operating budget contains \$25,000 in funding to support applications under the Community Improvement Program. This is the first application processed in 2019.

<b>STRATEGIC PLAN</b>
-----------------------

Do the report's recommendations advance the Strategy's implementation?

**Yes**                       No                               N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input checked="" type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships	<input type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment
---	--

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Dale Small*

*Michael Givens*

<b>DALE SMALL</b> <b>ECONOMIC DEVELOPMENT OFFICER</b>	<b>MICHAEL GIVENS</b> <b>CHIEF ADMINISTRATIVE OFFICER</b>
--	--

## COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: **The Plumbers Wife**Date Received: **January 9th, 2019**Application #: **F.I.L. & G. # 414**Amount: **\$617.00 Grant**Date of Community Improvement Plan Review Panel Meeting: **January 25<sup>th</sup>, 2019**

Criteria Number	Criteria	Yes	No	Comments
<b>1</b>	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		The applicant, Paula Coffey, is the owner of The Plumbers Wife.
<b>2</b>	Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan c) Building Improvement Grant program	X	X	The applicant is applying for a \$617.00; 50% of the overall costs in funding from the Facade Improvement Grant Program.
<b>3</b>	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		The Plumbers Wife is located at 238 George Street in Arthur which is within the CIPA boundary.
<b>4</b>	Has the application been properly completed including: <ul style="list-style-type: none"> <li>• Detailed description of improvements</li> <li>• Facade Improvement Checklist</li> <li>• Detailed sketch of the proposed change</li> <li>• Minimum of two quotes obtained</li> </ul>	X X X	X	A description has been provided by the applicant and the work consists of the installation of Blade Signage. A picture of the new sign is included with the application. Requirement for two quotes was waived due to the low cost and the fact that a local supplier was used.
<b>5</b>	Are property taxes and any other Municipal Accounts receivable up to date	X		All property taxes were verified as up to date.
<b>6</b>	Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: <ul style="list-style-type: none"> <li>• Repainting or cleaning of the facade</li> <li>• Restoration of facade masonry, brickwork, etc.</li> <li>• Replacement or Repair of cornices, eaves, parapets, etc</li> <li>• Replacement or Repair of Windows</li> <li>• Entrance-way modifications</li> <li>• Redesign of the store front</li> <li>• Removal of signage and installation of new signage</li> </ul>	X		Expenses relate to new blade signage to the exterior of the building.

**COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX**

	<ul style="list-style-type: none"> <li>Restoration of original facade appearance</li> <li>Replacement or Repair of canopies and awnings</li> <li>Installation or repair of exterior lighting</li> <li>Other similar improvements approved by CIPRP</li> </ul>			
<b>7</b>	Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall.	X		Overall Cost of improvements: \$1,234.00  Grant Amount being requested: \$617.00  Percentage of overall Costs: 50%
<b>8</b>	Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?		X	As the overall cost of the improvement is less than \$7,500 the applicant is not eligible for an interest free loan.
<b>9</b>	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work was completed by a local contractor/supplier.
<b>10</b>	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		The work has already been completed. Copy of the Blade Sign is attached to this Decision Matrix.
<b>11</b>	Other comments from the Review Panel	Blade signage is something that has been recommended by Roger Brooks and we hope to incent more businesses to install blade signage as part of our Main Street revitalization program. These improvements qualify for funding under the Community Improvement program and we recommend council approve the request.		
<b>Recommendation</b>	That the Community Improvement Review Panel support this application and makes a motion for council approval.			Yes XXX      No
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small		

**COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX**







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519.848.3620

**TO: MAYOR AND MEMBERS OF COUNCIL,  
Meeting of February 4<sup>th</sup>, 2019**

**FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER**

**SUBJECT: REPORT EDO 2019-003 YOUTH RESILIENCY WORKER**

**RECOMMENDATION**

**That** the Council of the Township of Wellington North receive Economic Development Officer report EDO-2019-003 dated February 4<sup>th</sup>, 2019 being a report on the Community Youth Resiliency Worker;

**AND FURTHER THAT** the Council of the Township of Wellington North support the staff recommendation to bring the job responsibilities of the Community Youth Resiliency Worker in-house as a result of the resignation of Gabby Ieropoli.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

Jan. & July 2015 delegation to council: North Wellington Coalition for Youth Resiliency

September 2017 Wellington North Youth Action Council delegation to council

January 2018 North for Youth presentation to council

EDO 2018 – 023 dated May 22<sup>nd</sup>, 2018 Youth Resiliency Worker

**BACKGROUND INFORMATION**

On January 26<sup>th</sup>, 2015 Alison Vasey-Community Youth Resiliency Worker (CYRW) provided council with an overview of the newly formed community coalition, (North for Youth) across North Wellington focused on improving positive youth development, resiliency and civic engagement in Youth.

Since that time, we have been very pleased with the progress that has been made in the area of youth engagement including the creation of our Wellington North Youth Action Council (YAC). After celebrating its first birthday in July 2017, Trish Wake, our Adult Ally along with several YAC members came to council and provided council with an update on the many programs that they have been involved in.

In January of 2018 Gabriella Ieropoli, the Community Youth Resiliency Worker also came to council and gave an update on the overall “North for Youth” program. During this update council were also advised that the three-year Ontario Trillium Funding that had been received to launch this program back in 2015 was coming to an end.

In order to maintain the momentum that had been created the Mount Forest Family Health Team, Town of Minto, Township of Mapleton and Township of Wellington North came together and established a partnership to ensure the continued employment of a (CYRW) in our community. An MOU was prepared that outlined the scope, annual budget, responsibilities, etc. and WN Council, along with our partners in Minto and Mapleton approved the MOU and a \$13,000 financial contribution in May 2018.

The most recent update to council came last September at our joint Economic Development Committee Meeting with Minto & Mapleton and council will recall the presentations by our Youth Action Councils who talked to us about their many success stories. All three municipalities were in total agreement and proud of the energy and attention that was being placed on engaging our Youth. While it was recognized that we still had work to do we all were very supportive of the actions that have been taken over the past 4 – 5 years.

### CURRENT STATUS

On January 10<sup>th</sup>, 2019 all partners were notified by our CYRW that she was resigning effective January 25<sup>th</sup>, 2019. Gabby has secured employment closer to home with Kidsability and is looking forward to this new challenge. As a result of this the partnership met to discuss next steps and during these discussions it became clear, that for a variety of reasons, the other three partners wished to terminate the partnership and not move forward with the recruitment of a shared CYRW.

My understanding of their individual positions is as follows:

- MFFHT intends to utilize the \$13,000 to fund other social/health related programs
- Mapleton plan to remove the \$13,000 in funding from their municipal budget
- Minto intend to keep the \$13,000 and use existing staff to support Youth programs

From a Wellington North perspective, we are disappointed that our partners have taken this opportunistic approach to terminate the partnership. Referencing Doug Griffiths and his “13 Ways to Kill Your Community” one way is to “Not Engage Your Youth” and we believe that over the past 5 years we have made great strides in the area of Youth engagement and the involvement and coordinated leadership of our CYRW was in our mind a major key to this success.

None the less the decisions made by our partners are their decisions and we will need to move on and come up with our own plan to ensure Youth programs and Youth engagement receive the attention they deserve in Wellington North. In this regard, at least in the short term, our intent is to use existing Wellington North staff to pickup and support the key youth related programs that had been supported by the CYRW.

A brief overview of these programs follow: (This list has been reduced to only include those programs that we feel strongly need to be continued by the Township)

#### **Wellington North Youth Action Council:**

- 2<sup>nd</sup> and 4<sup>th</sup> Thursday each month
- Main events include the Colour Run and Haunted Trail
- Other events include Outdoor Movie Night, Young Citizen Award, YACtivities, etc.

#### **Municipal Internship Program**

- W. N. lead applicant for grant recently approved by the Rural Ontario Institute.
- Funds received to support youth engagement specifically “at risk” youth
- Initial meeting with ROI in Feb, recruit Intern April/May, Start in May/June

#### **Student Start Up Program (SSUP)**

- Summer Entrepreneurship program to be piloted in 2/3 elementary schools
- Up to \$300 available to enable students to try self-employment during the summer
- Program funding from Saugeen Connects and other business partners

#### **YSTOP Program**

- 7-week training workshops for Youth in Grades 8 to Grades 11 planned to start this spring
- Focus on “soft skills” training that employers say is missing. (Communication skills, Customer Service, Teamwork, etc.)
- Facilitated by local experts, graduates receive a certificate recognized by local employers

#### **3<sup>rd</sup> annual Northern Wellington Youth Connections Event**

- Annual event during Youth week. Being held on April 30<sup>th</sup> in Mount Forest
- Grade 9’s from Norwell & WHSS to learn about local opportunities and resources
- Connection to WHSS and local service providers

#### **Truth about Youth Program**

- Target population is at-risk youth (connected to Municipal Internship Program)
- Support Students enrolled in the alternative education program at WHSS
- Community betterment projects have included the Community Gardens, leaf raking for seniors, etc.

Some of the current CYRW responsibilities that will not be picked up by municipal staff include support to H.O.P.E. committee, Safe Communities, suicide awareness/Safe Talk, self-harm, Rural Youth Homelessness, Transitions Youth Network, etc. These programs generally reflect the additional value add received as a result of the partnership that included the Mount Forest Family Health team.

<b>FINANCIAL CONSIDERATIONS/CONCLUSION</b>
--

\$13,000 in funding to support the Community Youth Resiliency Worker partnership has been included in the Economic Development Office 2019 operating budget. It would be our intent to utilize this funding to support the staff who will be picking up the leadership role to support these programs.

<b>STRATEGIC PLAN</b>
-----------------------

Do the report's recommendations advance the Strategy's implementation?

**Yes**                       No                                       N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input checked="" type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships	<input checked="" type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment
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<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Dale Small*

*Mike Givens*

<b>DALE SMALL ECONOMIC DEVELOPMENT OFFICER</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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**TO: MAYOR AND MEMBERS OF COUNCIL,  
Meeting of February 04<sup>th</sup>, 2019**

**FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER**

**SUBJECT: REPORT EDO 2019- 004 TENTH ANNUAL  
WELLINGTON NORTH SHOWCASE**

### **RECOMMENDATION**

**That** the Council of the Township of Wellington North receive the Economic Development Officer report EDO-2019-004 dated February 04<sup>th</sup>, 2019 being a report on the tenth annual Wellington North Showcase.

### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

None

### **BACKGROUND**

Our tenth annual Wellington North Showcase will be taking place on March 25<sup>th</sup> and 26<sup>th</sup> at the Mount Forest & District Sports Complex. Since year one Showcase has been brought to the community through a partnership between the Township of Wellington North Economic Development Office, Saugeen Economic Development Corporation, OMAFRA, TD Canada Trust and the Arthur & Mount Forest Chambers of Commerce.

We are fortunate that this partnership continues to come together to present Wellington North Showcase and in 2019, as has been the case for the past three years, we would like to give a special shout-out to the Saugeen Economic Development Corporation who have also been able to provide a \$2,000 sponsorship donation.

Showcase features a **Business after Five Networking** event that will take place on Monday, March 25<sup>th</sup> from 4:30pm – 7:00pm. Everyone in the community is encouraged to attend this valuable networking event. The main feature of Showcase is the **Tradeshow** that opens its doors to the public on Tuesday, March 26<sup>th</sup> from 1:30pm – 7:00pm and features a showcase of

displays and products from over 80 local businesses and organizations. **This event is FREE for the public to attend** however a non-perishable or cash donation to the Community Pantry would be great-fully accepted.

*For the third year in a row, Mayor Lennox and HOPE (Healthy Opportunities Promoting Empowerment; De-stigmatizing Mental Health) invite you to a **Mayor's Lunch and Talk** on Tuesday March 26<sup>th</sup> from 11:30am – 1:15pm in the Plume Room. Lunch will be provided, and this year's topic will be "Mental Health in the Farming Community". Seating is limited so you must register for this free event. For tickets please go to the following link: <https://mayorsluncheonforhope2019.eventbrite.ca>*

Over the past ten years Wellington North Showcase has proven to be a must attend event for our local businesses and the community. Our economic well-being is driven by our existing businesses and this Showcase is intended to give us all an opportunity to recognize and thank the many businesses we have in our community and the services they provide. A copy of the promotional brochure is attached, and we hope you will all be able to attend.

### FINANCIAL CONSIDERATIONS

Vendor fees and the SEDC sponsorship covers over 50%+ of the \$7,000 cost to host Wellington North Showcase. The remaining expense is covered in the Economic Development Office budget and in 2019 the vendor participation fee was also raised by 10% to help offset costs.

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

**Yes**                       No                       N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan	<input checked="" type="checkbox"/> Community Service Review
<input type="checkbox"/> Human Resource Plan	<input type="checkbox"/> Corporate Communication Plan
<input type="checkbox"/> Brand and Identity	<input type="checkbox"/> Positive Healthy Work Environment
<input checked="" type="checkbox"/> Strategic Partnerships	

**PREPARED BY:**

**RECOMMENDED BY:**

*Dale Small*

*Mike Givens*

**DALE SMALL  
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**



Businesses From  
Wellington North Showcasing  
Their Products & Services

# WELLINGTON NORTH SHOWCASE

## MARCH 25 & 26, 2019

### MONDAY

**Business Networking Reception**

4:30 pm - 7:00 pm

### TUESDAY

**Open to the Public**

1:30 pm - 7:00 pm

### MAYOR'S LUNCH & LEARN

**TOPIC: Mental Health in  
the Farming Community**

**FREE Event • 11:30 am • Lunch will be provided**

**RSVP by MARCH 22 (Space is limited):**

<https://mayorsluncheonforhope2019.eventbrite.ca>

or call Angela Heeley 1-844-264-2993 ext 4056

Sponsored By:

**H.O.P.E.**

Healthy Opportunities  
Promoting Empowerment  
De stigmatizing Mental Health

**Mount Forest  
& District Sports Complex**

**FREE ADMISSION**

**Non-Perishable Food Donations  
Accepted at the Door**

### INFORMATION

519.848.3620

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In Partnership  
With



**Canada Trust**



**Ontario**





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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF FEBRUARY 4, 2019**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE  
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2019-006 BEING A REPORT ON 2018 MUNICIPAL  
ELECTION ACCESSIBILITY REPORT**

### **RECOMMENDATION**

**THAT** Council of the Township of Wellington North receive for information Report CLK 2019-006 being a report on 2018 Municipal Election Accessibility report.

### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

CLK 2017-008 being a report on the use of alternate voting methods

### **BACKGROUND**

As a requirement of the Municipal Elections Act, 1996, s. 12.1(2) the Clerk, within 90 days after voting day, shall submit a Report to Council pertaining to the identification, removal and prevention of barriers that affect Electors and Candidates with disabilities. Accessibility was a major consideration during every aspect of the Election.

#### **Identification of Barriers**

The following actions were taken to identify barriers that affect electors and candidates with disabilities:

1. Consider various disabilities to identify potential barriers in the election process.
2. Assessed past election administration policies, identifying the likelihood of our practice creating a risk to the accessibility of candidates and electors, then identified the impact of the risk and developed measures to mitigate or minimize the risk.



### **Removal and Prevention of Barriers**

On February 27, 2017 Council approved a Report CLK CLK 2017-008 being a report on the use of alternate voting methods using Vote by Mail method.

This clearly removed any barriers associated with voting as people were able to vote in the comfort of their own home with their own assistive devices

### **FINANCIAL CONSIDERATIONS**

There are no financial implications in receiving this report.

### **STRATEGIC PLAN**

Do the report's recommendations advance the Strategy's implementation?

Yes                       No                       N/A

Community Growth Plan  
 Human Resource Plan  
 Brand and Identity  
 Strategic Partnerships

Community Service Review  
 Corporate Communication Plan  
 Positive Healthy Work Environment

**PREPARED BY:**

**RECOMMENDED BY:**

*Karren Wallace*

*Michael Givens, CAO*

**KARREN WALLACE  
DIRECTOR OF LEGISLATIVE SERVICES  
CLERK**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**



## Quarterly Newsletter of Wellington North Power Inc.

Quarter 4: October 1<sup>st</sup> to December 31<sup>st</sup> 2018

A quarterly update for Municipal Councillors and Shareholders summarizing Wellington North Power Inc.'s initiatives and performance.

### Message from the CEO / President

Welcome to this 4<sup>th</sup> quarter edition of the Wellington North Power Quarterly Newsletter.

A new year is upon us and staff are busy working on job close-outs and year end financials. It is a time of budgets, numbers, paperwork and of course planning for the coming year.

Vince Lombardi said, "Perfection is not attainable, but if we chase perfection we can catch excellence." As your Local Distribution Company we will continue to strive for perfection in hopes of achieving excellence. Part of this journey includes our strategic plan and potential acquisition of a non-regulated entity through a holding company. We continue to make progress and I hope to have an update in the coming months.

Our year end financials, I am excited to say, are looking stronger than anticipated. Our net income and return on equity should be slightly higher than last year. A thank you to staff and crews, the dedicated team who keep the lights on in your community.

To hear more on our strategic plan and details on our 2018 results, plan to attend our Annual General Meeting on May 28<sup>th</sup> at the Mount Forest Sport Complex, dinner at 6:00pm.

*Jim Klujber – CEO/President, Wellington North Power Inc.*

### 1. Our Commitment

As your local electricity distribution company, we take pride in providing safe, reliable electricity distribution to consumers in the urban areas of Arthur, Holstein and Mount Forest.

Our Mission Statement is: *"Wellington North Power Inc. (WNP) shall provide its customers with the most cost effective delivery of electricity safely, reliably and efficiently. This will be done while providing superior customer service and promoting customer education and green initiatives within its service area."*

Our strategic objectives are to:

- Manage a safe and reliable distribution system in an efficient and cost effective manner.
- Provide outstanding customer service.
- Continue to increase shareholder value.
- Meet all regulatory obligations.

## 2. 2018 Priorities

- Maintain day-to-day activities: System reliability, safety and customer service;
- Promote Health & Safety to protect staff and the general public;
- Complete capital projects adhering to safety regulations with no reported injuries;
- Work with and support stakeholders with encouraging economic growth in our communities;
- Control and manage operating expenses and capital expenditures;
- Encourage Energy Conservation and continue to deliver energy-savings advice to customers;
- Comply with the Ministry of Energy and the energy regulator rules and codes; and
- Keep abreast of activities and speculation in the energy sector.

## 3. Updates

### Business

- WNP 2019's capital and operating budgets were presented at October's board meeting.
- On September 1<sup>st</sup> from 9:35pm to 12:15am WNP lost its supply from Hydro One Hanover Transmission Station (TS) resulting in power outages to our substations and our customers. This outage lasted 160 minutes and was necessary to enable Hydro One to repair one of its feeders at their Hanover TS. WNP customers were updated via Twitter and Facebook as well as its website.

### Government:

- The Government received Royal Assent for "Bill 34: The Green Energy Repeal Act, 2018". This Act seeks to give authority back to municipalities over renewable projects and repeal provisions of the GEA that *"stripped away the power of local municipalities to block unwanted wind and solar farms."*
- The Government received Royal Assent for "The Cap and Trade Cancellation Act, 2018: legislation to officially end the cap-and-trade system in Ontario

### Energy regulator – the Ontario Energy Board (OEB):

- The OEB released its "Advisory Report on Innovation – Recommendations" which included embrace simplified regulation, remove disincentive to innovative solutions and encourage market-based solutions & customer choice.
- The OEB received the Market Surveillance Report concerning the "Industrial Conservative Initiative". This government program incentivizes industrial customers to reduce their electricity demand. The report noted that Global Adjustment charge has grown from \$700M in 2006 (8% of electricity supply cost) to \$11.9B in 2017 (80% of electricity supply cost) and the surveillance panel recommends changes to the Industrial Conservation Initiative program are required.
- The OEB amended the Independent Electricity System Operator (IESO) license to reflect expanded accountability for providing cybersecurity-related services to the broader electricity sector. This acknowledges the IESO's leadership in protecting Ontario's power grid from cyber threats and leverages the cybersecurity governance framework already in place for its own operations.
- The OEB issued proposed changes to "Customer Service Rules" that all distribution companies are required to follow. The proposed changes include increasing the number of days for customers to pay their electricity bill and removal of collection charges. These proposals are currently under review.
- The OEB released its "Corporate Governance – Best Practice report". The recommendations include the required skill-set to be a Director and number of independent Directors appointed by Shareholders to govern a gas or electricity distribution company.

#### 4. Scorecard

Wellington North Power Inc. uses a Scorecard as an indicator to measure and monitor monthly performance in the four core areas of:

- a) Financial control - income, revenue and operating expenses;
- b) Reliability and safety - planned and unplanned power outages and events;
- c) Customer Service - telephone answer rate, scheduling of work, new connection rate, billing accuracy;
- d) Conservation - energy savings in our community against a mandated Ministry of Energy set target.

Below is a summary of the key elements of the Scorecard as at (year-to-date):

Indicator	Measure	Variance (YTD/2018 Target)	Notes  (Summary of variance: Year-to-Date versus 2018 Plan).
Financial Value	Net Income	<b>+124%</b>	Year-to-date income is 124% above budget (\$196k) primarily due to lower operating expenses.
	Revenue	<b>+2%</b>	Year-to-date revenue is above budget by 2% (\$55k).
	Expenses	<b>-6%</b>	Year-to-date operating expenses are 6% below budget (\$141k).
Reliability	Power Outages due to WNP	<b>+14%</b>	No major outages caused by WNP. 14% above WNP's 5-year reliability average target as set by the OEB. This variance is due to: <ul style="list-style-type: none"> <li>• Defective equipment issues in April.</li> <li>• Adverse weather in May.</li> <li>• Planned pole-line construction work in December resulting in multiple outages for Residential customers.</li> </ul> [Note: this excludes upstream outages – i.e. outages caused by others that can affect WNP's distribution system.]
Service Quality	Customer Services indices <small>(calls answered, appointments scheduled and completed)</small>	<b>+15%</b>	Services indices targets are set by the energy regulator. WNP is performing ahead for each of the measured service indices in 2018.
Energy Conservation  kWh Energy Savings	2015 Energy Savings 2016 Energy Savings 2017 Energy Savings 2018 Energy Savings 2019 Energy Savings 2020 Energy Savings	792,131 kWh 580,997 kWh 833,281 kWh	WNP's "Conservation First Framework" energy savings target is 5,890,000 kWh for the 6-year period of 2015-2020 as set by the Independent Electricity Systems Operator. No published reports for 2018 performance available at time of writing this report. <i>(5,890,000 kWh of electricity is the equivalent of powering 654 homes a year.)</i> As at the end of 2017, WNP is 34% towards meeting its 6-year target, with savings of approx. 2,206,409 kWh. A contract was signed in January 2016 for GreenSaver to deliver and manage energy conservation for 2016 and onwards on behalf of WNP. Customers have commented on the excellent service offered by GreenSaver.
<b>Legend</b>		Green	On plan / ahead of target
		Amber	Slightly behind plan – to monitor closely
		Red	Behind plan – remedial action required

Note: The "Financial Value" amounts shown are unaudited numbers. Audited 2018 values will be available in April 2019

## 5. Major Projects for 2018

Project	Scope
MS3 Substation Replacement	We are replacing the MS3 Municipal Substation in Mount Forest (at the old fairground). The current substation is over 40 years old and showing signs of deterioration. The plan is to demolish the old substation and build a new substation with energization in Q4 of 2018. The budget for this capital investment project is \$1,700,000. The substation was energized in December 2018 as planned.
System Access Projects	WNP will continue to work on a number of smaller projects that will facilitate the connection of new customers.
Metering (MIST)	WNP is required to complete the regulatory requirement to upgrade GS>50kW customers to MIST (Metering Inside Settlement Timeframe) meters. This involved the replacement of approximately 36 interval type meters that will be monitored over a cellular network. Switching of meters started in October 2017 and was completed in January 2018.
Smart Meters	WNP's Smart meters installed at Residential and Small Business properties are reaching their "seal dates" or theoretical end of life. WNP has developed a plan involving a combination of recertification and replacement of meters. This process will continue during 2018 and 2019.

## 6. Outlook

- a) WNP has presented its 2019 budgets for Capital Expenditure (CapEx) and Operating Expenditure (OpEx) at October's Board of Directors meeting. A further review and discussion of the proposed budgets is anticipated at January 2019's Board meeting.
- b) In November, WNP submitted its rate application submission to the energy regulator, the Ontario Energy Board, for approval of its proposed 2019 distribution rates.
- c) Government mandated legislation in 2017 prohibits distributors from disconnecting residential customers for non-payment of accounts during the period of November 15<sup>th</sup> and April 30<sup>th</sup>. WNP proactively works with customers to manage their account with options including payment arrangements as well as referrals to support programs and social agencies.
- d) The Affordability Fund Trust (AFT) was launched by the Government in late 2017 with annual funding of \$100 million. This program provides energy efficiency measures and upgrades (LED lights, weather-stripping, and certified energy-efficient appliances) to consumers who are not eligible for other low-income energy conservation programs or are unable to make energy efficient improvements without financial assistance. WNP and its delivery partner, GreenSaver have finalized a contract and are now promoting and delivering AFT to our customers on behalf of the Government.
- e) WNP continues to promote and assist customers in applying for the Ontario Energy Support Program (OESP) initiative. The OESP program provides financial assistance to eligible low-income households and seniors in our community.

Should you have any questions or feedback or require further information, please contact Jim Klujber (CEO/President) [jklujber@wellingtonnorthpower.com](mailto:jklujber@wellingtonnorthpower.com) or telephone 519-323-1710.

January 21, 2019

Township of Wellington North  
Box 125  
Kenilworth, ON  
N0G 2E0

Dear Mayor Andy Lennox:

**Re: 2019 Priorities and Draft Budget**

I am writing to you at this time to outline the Maitland Valley Conservation Authority's (MVCA) priorities for 2019 along with our draft budget and levy.

Over the last few years the MVCA has been restructuring its services to focus on doing important things well. The Conservation Authority plans to continue to focus on strengthening our Flood and Erosion Safety Services due to the amount of development and land in the watershed that is at risk from flooding and/or erosion.

We also plan to continue to strengthen our Watershed Stewardship Extension Services due to the amount of agricultural land there is in the Maitland and Nine Mile River watersheds. This service is focussed on helping landowners to keep soil and nutrients on the land and out of watercourses.

MVCA's third priority is to stabilize our operating budget so that we can afford to provide effective services and maintain the essential infrastructure and equipment associated with our core services.


The MVCA considers its conservation areas to be of significant value to the municipalities and citizens in the Maitland and Nine Mile River watersheds. We want to ensure that they are maintained so that they may continue to be enjoyed by the public.

We have enclosed additional information on the conservation work that we will be undertaking in 2019.

We have also attached a copy of MVCA's draft budget and levy for 2019. The budget includes a levy increase of \$58,000 for 2019. The apportionment of the levy is based upon each municipality's assessment in the watershed. The assessment schedule is developed by the Ministry of Natural Resources and Forestry.

MVCA's members plan to vote on the 2019 work plan, budget and levy on Wednesday March 20, 2019. If your municipality has any comments regarding the draft priorities, work plan or budget, please forward your comments to the Chair and your Member by March 13, 2019.

Yours sincerely;

A handwritten signature in black ink that reads "Jim Campbell". The signature is written in a cursive style with a large, stylized "J" and "C".

Jim Campbell  
Chair  
Maitland Valley Conservation Authority



## 2019 UPDATE

*for the Township of Wellington North*



Maitland Conservation is jointly owned by its member municipalities. Conservation Authorities are established by the provincial government at the request of municipalities.

The activities of Maitland Conservation are driven by municipalities, landowners and community partners. We are committed to providing effective community-based conservation services in a cost efficient manner.

Maitland Conservation is working to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds. We are focussing our services on mitigating the impacts of a rapidly changing climate.



## *Watershed Stewardship Services*



### ***Key Functions:***

Assist municipalities and landowners to manage rural stormwater and develop conservation systems (reforestation, grassed waterways, berms, etc.) that build resiliency. The goal is to reduce soil and nutrient loss from farmland and to protect municipal drainage infrastructure.

## 2019 Stewardship Services Priorities



- Identification of areas in the watershed where cover crops, rural stormwater management and reforestation are needed.
- Development of a stewardship strategy to support the adoption of these conservation systems. This strategy will be developed as part of Healthy Lake Huron's priorities over the next five years.
- Delivery of Huron County Clean Water Project and Wellington Rural Water Quality Program.
- Middle Maitland Headwaters Restoration Project - work with landowners to restore floodplain and river valley lands and plant buffer strips.
- Garvey-Glenn Watershed Restoration Project - continue to work with landowners to create buffer strips, implement rural stormwater management measures and plant cover crops. Continue to monitor the impact of the restoration work on water quality.
- Scott Municipal Drain Restoration Project - restore the downstream section of the drain and incorporate the existing conservation measures into the municipal drainage report so that they will be maintained over the long term.

## *Flood and Erosion Safety Services*



### ***Key Functions:***

Regulation of activities in hazardous areas to prevent loss of life and to reduce property damage due to flooding and erosion; flood forecasting; assisting municipalities with flood and erosion emergency preparedness.

## 2019 Flood & Erosion Safety Services Priorities



- Harriston Flood Damage Reduction Support - technical Support to be provided to the Town of Minto to assist with selecting the most appropriate option(s) for reducing the potential for flood damages in the community. Supporting the Town of Minto's advocacy efforts for Federal/Provincial funding for a flood damage reduction project.
- Flood Forecasting System Improvements - completion of improvements identified in the June 2017 flood including backup alarming and revamping River Watch program.
- Municipal Flood and Erosion Emergency Planning Support - support municipal officials with flood emergency planning within their communities.
- Erosion Damage Reduction Education - provide information to shoreline associations and municipalities.
- Flood and Erosion Infrastructure Agreements - develop agreements on the cost sharing of maintenance and repairs of flood and erosion control infrastructure. North Perth - Listowel Flood Control Infrastructure, McGuffin Gully Stabilization Project, Goderich Bluffs Stabilization Project.
- Flood mapping update for North Huron and Morris-Turnberry for the areas in and around Wingham - hydraulic modelling of floodplain using newly acquired LiDAR.
- Data collection for Listowel and Lucknow hydrology projects - water level and rating curve development for the future flood forecast model

## *Conservation Areas Services*



### ***Key Functions:***

Management of 28 Conservation Areas (1,862 ha); showcase good examples of soil, forest, floodplain and wetland conservation practices.

## 2019 Conservation Areas Priorities



- Implement best management practices on conservation lands - replant trees on marginal farmland at Saratoga Swamp Tract and develop a “low maintenance” landscape at Maitland Conservation’s Administration Centre.
- Maintain conservation areas for safe public use - removal of hazardous ash trees due to the emerald ash borer and repair a section of trail at Naftel’s Creek Conservation Area.
- Development of an agreement with the Maitland Mills Group regarding future use of the Gorrie and Brussels Mill buildings.
- Gorrie Dam and Conservation Area - Identification of future direction for the structure and associated lands working with the Township of Howick.
- Development of agreements related to the cost sharing of maintenance and repairs to recreational dams (Municipality of Huron East- Brussels Dam, Township of Morris-Turnberry- Bluevale Dam).
- Galbraith Conservation Area - determine if municipalities in the County of Perth and City of Stratford would like to lease the conservation area.
- Falls Reserve Conservation Area - replacement of septic systems in the lower river valley with a new MOECP approved system in approved location.
- Carbon Footprint Reduction Strategy - continue to identify ways to reduce the Authority’s use of fossil fuels in its motor pool and to plant trees to sequester carbon on Maitland Conservation’s properties.

## *For more information*



For additional information contact your Maitland Conservation member or:

[e] [maitland@mvca.on.ca](mailto:maitland@mvca.on.ca)

[t] 519-335-3557

[w] [mvca.on.ca](http://mvca.on.ca)

Maitland Conservation information is also available on our Facebook page and through our Twitter account: @maitlandvalley

Dec 12/18

## 2019 Draft Operating Budget Summary - Maitland Valley Conservation Authority Table 1

ITEM	Expenditures	Service Area Revenue		NET COST	GRANTS		LEVIES		Reserve Funding			Program Surplus/Deficit
		General	Donations		Admin/Op	Other	General	Special	Working Capital	Forest Management	FRCA/WPCA	
<b><i>Flood Safety Services</i></b>												
Flood Control Structures	7,034			7,034	7,034							
Erosion Control Structures	2,930			2,930	2,930							
Flood Forecasting and Warning	227,780			227,780	55,297		172,483					
Ice Management	788			788	788							
Hazard Prevention	22,340			22,340	8,507		13,833					
Natural Hazard Information	106,830			106,830			106,830					
Regulations	170,777	100,000		70,777			70,777					
<b>Total</b>	<b>538,479</b>	<b>100,000</b>		<b>438,479</b>	<b>74,556</b>		<b>363,923</b>					
<b><i>Watershed Stewardship Services</i></b>												
Watershed Monitoring and Reporting	86,409	2,000	2,500	81,909			81,909					
Extension Services	121,133			121,133			121,133					
Forestry Services	97,169	94,000		3,169					3,169			
Stewardship Outreach	67,336			67,336			67,336					
<b>Total</b>	<b>372,047</b>	<b>96,000</b>	<b>2,500</b>	<b>273,547</b>			<b>270,378</b>		<b>3,169</b>			
<b><i>Conservation Areas Management Services</i></b>												
Falls Reserve Conservation Area	610,992	429,350	200	181,442		15,000					166,442	
Wawanosh Park Conservation Area	14,987	13,000	200	1,787							1,787	
Management/Development/Operations	178,671	4,000		174,671			174,671					
Motor Pool	22,940	52,687		-29,747								-29,747
<b>Total</b>	<b>827,590</b>	<b>499,037</b>	<b>400</b>	<b>328,153</b>		<b>15,000</b>	<b>174,671</b>				<b>168,229</b>	<b>-29,747</b>
<b><i>Corporate Services</i></b>												
Administration	307,424	27,179		280,245			280,245					
Financial Management	88,311			88,311			88,311					
Governance	20,370			20,370			20,370					
Services Areas Support	57,048			57,048			57,048					
Communications and IT	180,826	500	2,500	177,826			139,103		38,723			
<b>Total</b>	<b>653,979</b>	<b>27,679</b>	<b>2,500</b>	<b>623,800</b>			<b>585,077</b>		<b>38,723</b>			
<b>Net Operating Budgets</b>	<b>2,392,095</b>	<b>722,716</b>	<b>5,400</b>	<b>1,663,979</b>	<b>74,556</b>	<b>15,000</b>	<b>1,394,049</b>		<b>38,723</b>	<b>3,169</b>	<b>168,229</b>	<b>-29,747</b>



Dec 12/18

2019 Project Budget Summary - Maitland Valley Conservation Authority Table 2

ITEM	Expenditures	Service Area Revenue		NET COST	GRANTS		LEVIES		Reserve Funding				
		General	Donations		Admin/Op	Other	General	Special	Deferred	Working Capital	Motor Pool	Forest Management	Program Surplus/Deficit
<b><i>Flood Safety Services Projects</i></b>													
Flood Control	15,500			15,500			15,500						
Lucknow Hydrology	6,500			6,500			6,500						
<b>Total</b>	<b>22,000</b>			<b>22,000</b>			<b>22,000</b>						
<b><i>Watershed Stewardship Services Projects</i></b>													
Garvey Glenn Coordination	77,520			77,520					85,720				-8,200
Garvey Glenn Demos	10,500		10,500										
Middle Maitland Headwaters Restoration	99,368		63,000	36,368					26,368	10,000			
Huron Clean Water Project	400,000			400,000		400,000							
Nutrient Management Monitoring MOE	3,497	3,453		44					3,285				-3,241
Carbon Footprint Initiative	503			503					503				
Watershed Stewardship Projects	76,600			76,600					76,600				
<b>Total</b>	<b>667,988</b>	<b>3,453</b>	<b>73,500</b>	<b>591,035</b>		<b>400,000</b>			<b>192,476</b>	<b>10,000</b>			<b>-11,441</b>
<b><i>Special Projects</i></b>													
Drinking Water Source Protection Transition up to Mar 31/19	5,000	5,000											
<b>Total</b>	<b>5,000</b>	<b>5,000</b>											
<b><i>Conservation Areas Management Services Projects</i></b>													
Forestry Management	14,000		500	13,500								13,500	
Vehicle/Equipment Replacement	30,000			30,000							30,000		
Marginal Farmland Reforestation	2,500			2,500		1,250						1,250	
MVCA Carbon Offset	600			600							600		
Footprints to Forests Carbon Offsetting	1,000			1,000					1,000				
George Taylor Improvements	1,500		1,500										
Wawanosh Valley Conservation Area	1,000		1,000										
Naftel's Conservation Area	1,000		1,000										
Naturalization Project	5,000			5,000								5,000	
<b>Total</b>	<b>56,600</b>		<b>4,000</b>	<b>52,600</b>		<b>1,250</b>				<b>1,000</b>	<b>30,600</b>	<b>19,750</b>	
<b><i>Corporate Services Projects</i></b>													
Admin Centre Repairs	11,000			11,000			11,000						
Computer Equipment/Hardware/Software/Database	35,800			35,800			35,800						
<b>Total</b>	<b>46,800</b>			<b>46,800</b>			<b>46,800</b>						
<b>Net Project Budgets</b>	<b>798,388</b>	<b>8,453</b>	<b>77,500</b>	<b>712,435</b>		<b>401,250</b>	<b>68,800</b>		<b>192,476</b>	<b>11,000</b>	<b>30,600</b>	<b>19,750</b>	<b>-11,441</b>

**DRAFT Schedule of General Levies for 2019**

December 12/18

Municipality	% of Municipality In Watershed	2018 CVA (modified) in Watershed \$	CVA Based Apportionment Percentage	2019 Draft General Levy	2018 Approved General Levy	Increase
Ashfield-Colborne-Wawanosh Twp.	100	\$ 1,091,062,982	12.38	<b>\$ 182,431</b>	\$ 173,397	\$ 9,035
Central Huron Municipality	76	\$ 873,971,244	9.91	<b>\$ 146,133</b>	\$ 142,153	\$ 3,980
Goderich Town	100	\$ 1,016,811,605	11.53	<b>\$ 170,017</b>	\$ 169,988	\$ 29
Howick Twp.	92	\$ 381,660,087	4.33	<b>\$ 63,816</b>	\$ 58,479	\$ 5,337
Huron East Municipality	72	\$ 913,840,819	10.37	<b>\$ 152,798</b>	\$ 144,254	\$ 8,544
Huron-Kinloss Twp.	43	\$ 569,985,901	6.47	<b>\$ 95,305</b>	\$ 93,378	\$ 1,927
Mapleton Twp.	5	\$ 76,337,258	0.87	<b>\$ 12,764</b>	\$ 12,063	\$ 700
Minto Town	64	\$ 603,579,838	6.85	<b>\$ 100,922</b>	\$ 98,784	\$ 2,139
Morris/Turnberry Municipality	95	\$ 441,815,912	5.01	<b>\$ 73,873</b>	\$ 68,847	\$ 5,027
North Huron Twp.	100	\$ 526,734,525	5.97	<b>\$ 88,073</b>	\$ 86,161	\$ 1,912
North Perth Municipality	98	\$ 1,872,959,435	21.25	<b>\$ 313,168</b>	\$ 297,141	\$ 16,026
Perth East Twp.	9	\$ 156,980,087	1.78	<b>\$ 26,248</b>	\$ 24,677	\$ 1,571
South Bruce Municipality	1	\$ 6,291,553	0.07	<b>\$ 1,052</b>	\$ 1,018	\$ 34
Wellington North	16	\$ 242,608,887	2.75	<b>\$ 40,566</b>	\$ 39,263	\$ 1,303
West Perth Municipality	3	\$ 41,164,368	0.47	<b>\$ 6,882</b>	\$ 6,446	\$ 436
		\$ 8,815,804,501	100.00	<b>\$ 1,474,049</b>	<b>\$ 1,416,049</b>	\$ 58,000



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Plan to  
Simply Explore

[www.simplyexplore.ca](http://www.simplyexplore.ca)

January 22, 2019

The Honourable Vic Fedeli  
Minister of Finance  
Ministry of Finance  
7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto, ON M7A 1Y7

Dear Minister Fedeli,

RE: 2019 Ontario Municipal Partnership Fund (OMPF)

At our January 14, 2019 meeting of Council members of the Township of Wellington North received your correspondence dated December 21, 2018, wherein you advised the Province is undertaking a review of the OMPF program.

On behalf of Council, I wish to advise the Township of Wellington North relies upon our Provincial partners for OMPF funding to support critical community services. Reduction to, or elimination of, this funding source would have a material impact on the Township's ability to maintain current levels of service without significant tax levy increases.'

In 2018 the funding we received equalled ~19% of our property tax collected. In Wellington North, a 1% tax increase raises less than \$72,000.00.

Our Council is confident that with your municipal experience, you will understand how a material change in our OMPF allocation will make encouraging business much more difficult.

Sincerely,

Andrew Lennox, Mayor

Cc: The Honourable Doug Ford, Premier of Ontario  
The Honourable Steve Clark, Minister Municipal Affairs and Housing  
Jamie McGarvey, President, Association of Municipalities of Ontario

**From:** [Amanda Kennedy](#)  
**To:** [township](#)  
**Subject:** Save farmland and protect our water  
**Date:** January-28-19 3:12:27 PM

---

Dear Township of Wellington North,

I am writing to ask you, my municipal Council to oppose planned changes to the Planning Act in the proposed Bill 66 that may allow for an "open for business" planning by-law.

Bill 66 is a reckless and irresponsible bill. Any municipality worth its salt has built into their Official plan, adequate lands for economic development. There is no need for this bill. The purported "red tape" this government is trying to eliminate is nothing more than the useful protections and good planning measures that have been put in place provincially and from the good work of municipal planning staff and local Councils, which I support.

My Concern for Council:

- If Bill 66 is passed, YOU, our local Council, are the ONLY defense against development that could damage the environment and peoples' lives.
- YOU will be in the front line of any problems that stem from such development.
- The Province has abdicated responsibility for any repercussions.

Why is this Provincial Government including Section 10 of Bill 66

"Restoring Ontario's Competitiveness Act by Amending or Repealing Certain Acts"

- Allows for developments that don't follow the laws that protect our water, agriculture, and community development plans (ex. Clean Water Act, Places to Grow)
- No notice or public consultation is required
- Does not define the type of job to be created (ex. Construction, temporary, low wage)
- Bill 66 is broad enough to leave open the possibility of future exemptions for residential development and types of development that require proper scrutiny/process

The Problem with Section 10 of Bill 66

1. We don't need it. Ample vacant employment land already exists.
2. Creates a patchwork. Pollution flows downstream and downwind. Coordination is key in Smart Growth Planning.
3. Public notice, consultation and participation is core to our democracy.

Why we care?

- We want to protect our farmland.
- We want to protect our water sources.
- We want to protect our natural ecosystems e.g. wetlands.
- Bill 66, particularly Schedule 10, threatens all the above.

- Bill 66 bypasses your municipal planning and Government, which historically has worked very hard to protect environmentally sensitive areas.
- Bill 66 would empower municipalities to exempt developers from rules that protect the environment, such as the Clean Water Act, the Toxins Reduction Act, etc. and could result in contamination of our water sources (remember Walkerton).

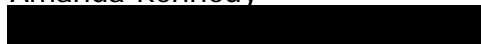
My request:

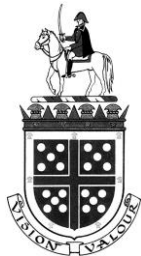
We want this Council to pass the following resolution

- 1) Be it hereby resolved that this Council opposes planned changes to the Planning Act in the proposed Bill 66 that may allow for an "open for business" planning by-law; and
- 2) Be it further resolved that the Government of Ontario be requested to reconsider the proposed changes to the Planning Act, included in Bill 66 which speak to the creation of the open for business planning by-law; and
- 3) Be it further resolved that a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs, The Honourable Andrea Horwath, Leader of the Opposition and New Democratic Party and all MPP's in the Province of Ontario; and
- 4) Be it further resolved that a copy of this motion be sent to the Association of Municipalities of Ontario (AMO); and
- 5) Be it further resolved that notwithstanding the future adoption of Bill 66, our local Council will not exercise the powers granted to it in Schedule 10 or any successor sections or schedules to pass open-for-business planning by-laws.

Thank you.

Sincerely,  
Amanda Kennedy





CHILDREN'S EARLY YEARS DIVISION  
PHONE: 519.837.3620  
TOLL FREE: 1.800.265.7294  
FAX: 519.837.9511

15 DOUGLAS St STREET  
GUELPH, ONTARIO  
N1H 2S7

January 21, 2019

Mayor Andy Lennox  
7490 Sideroad 7 W,  
PO Box 125  
Kenilworth ON N0G 2E0

Dear Mayor Lennox,

In 2017-18, the Director of the Children's Early Years Division made a presentation to your Council to provide an update on changes to Child and Family Centres and the child care system for your municipality.

The presentation included information on an extensive community engagement strategy throughout the Wellington service delivery area. The first phase of the strategy included an online survey and in-person community conversations for parents and caregivers to help us understand their needs. The second phase would be followed by ad hoc Community Child and Family Advisory Tables, comprised up of interested community members who will be informed of their municipality's survey results and who will help us develop a plan to meet the identified needs of children and families in their local community. The presentation also requested for a Council member to participate in the Child and Family Advisory Table meetings.

We have since completed phase one and are now planning for the first of two Community Child and Family Advisory Table meetings. We are pleased to provide the details of the first meeting for your municipality:

Thursday April 11 2019, 6:30pm-8:00pm  
Mount Forest Community Services Centre (MFCCLC)  
311 Foster Street, Mount Forest ON N0G 2L1

To register please visit:

[www.wellington.ca/EYcommunityadvisorytable](http://www.wellington.ca/EYcommunityadvisorytable)

We would very much appreciate your assistance in spreading the word to your community - specifically families, interest groups, local businesses and organizations. It is our belief that it takes a community to help build a better world for children and we are committed to doing everything we can to make that possible.

Please do not hesitate to contact me for more information at [luisaa@wellington.ca](mailto:luisaa@wellington.ca) or at 519.837.3620 Ext. 3970

Warm regards,

A handwritten signature in cursive script that reads "Luisa Artuso". The signature is written in black ink and is positioned below the "Warm regards," text.

Luisa Artuso  
Director of Children's Early Years Division  
Social Services, County of Wellington



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-314-6331

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-314-6331

January 25, 2019

Dear Head of Council:

Municipalities are essential partners in the enforcement of Ontario's cannabis legalization framework. Recently, municipalities considered their option to opt-out of private retail stores. Whether municipalities chose to opt-out or not, all municipalities have new tools to address illegal stores in their communities. I am writing to ensure that you are aware of the tools that are now available to municipalities.

As you know, the *Cannabis Control Act, 2017* (the Act) came into force on October 17, 2018. It brings with it enforcement tools and penalties. The Act will help achieve the province's primary objectives of protecting youth and eliminating the illegal market.

The penalty for an individual who sells or distributes illegal cannabis, or who allows their property to be used to sell or distribute illegal cannabis, is a maximum fine of \$250,000 and/or up to two years in prison for first convictions. Corporations who are convicted of these offences can be liable for a maximum fine of \$1,000,000. There are also additional fines for each day on which the offence occurs or continues on subsequent convictions. As is the case with all offences under the *Provincial Offences Act*, **municipalities are entitled to retain the balance of fine revenues collected under the *Cannabis Control Act, 2017* after the remittance of certain fees and surcharges.**

The Act allows police officers and other persons designated by the Attorney General, which may include your By-Law Enforcement Officer, to enforce the Act, providing flexibility to enable community-based enforcement approaches, and to potentially broaden the scope of enforcement of the Act beyond police. If you would like further information on the designation process, please contact Renu Kulendran, Executive Director of the Ontario Legalization of Cannabis Secretariat, at [Renu.Kulendran@ontario.ca](mailto:Renu.Kulendran@ontario.ca).

.../cont'd



- 2 -

The police and other persons designated under the Act have broad enforcement powers. New enforcement powers that are contained under the Act include: potential liability for landlords who knowingly permit a premises to be used for the illegal sale and distribution of cannabis, an interim closure authority of premises that are suspected of being used for the illegal sale or distribution of cannabis, removal of people from premises that are suspected of using the premise for contraventions under the Act, and seizure authority.

We appreciate the efforts of municipalities in the implementation of the federal government's legalization of cannabis and our government looks forward to continuing to work together.

Sincerely,

Vic Fedeli  
Minister of Finance

c: The Honourable Caroline Mulroney, Attorney General  
The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Paul Boniferno, Deputy Attorney General  
Greg Orencsak, Deputy Minister of Finance  
Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing  
Renu Kulendran, Ontario Legalization of Cannabis Secretariat, Ministry of  
Attorney General  
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project, Ministry  
of Finance  
Dan Miles, Chief of Staff



**Randy Pettapiece, MPP**  
Perth-Wellington

RECEIVED

JAN 21 2019

TWP. OF WELLINGTON NORTH

January 15, 2019

Honourable Jeff Yurek  
Minister of Transportation  
Ferguson Block 3<sup>rd</sup> Flr  
77 Wellesley St W  
Toronto ON M7A 1Z8

Dear Minister Yurek:

I am writing you today on behalf of the three municipalities in my riding of Perth-Wellington. The Town of Minto, Township of Wellington North and the Township of Mapleton, located in Wellington County, are not eligible for gas tax funding.

Perth-Wellington did receive over \$785,000 in gas tax funding, but this was only distributed in Perth County. I know the municipalities in my riding that contribute to public transit services are grateful for our government's continued support for rural Ontario.

Public transit is a growing need in rural Ontario, not just in Toronto, as I am sure you are well aware. The municipalities in Wellington County understand why they do not currently qualify for gas tax funding. However, they are working to provide a fully accessible public transit system across the county.

Wellington County secured a grant of \$499,950 through the Community Transportation Grant program to develop a demand-based ridesharing system that would service the entire county. This was the first step in establishing a county wide public transit system. I understand that the Community Transportation Grant program is still under review.

I agree that it is important our government stop the wasteful spending of the former administration and restore Ontario to a balanced budget. I commend you on your efforts so far to bring spending under control.

...2/



**Randy Pettapiece, MPP**  
Perth-Wellington

-2-

It was encouraging to hear that the unused gas tax funding this year would be devoted to supporting the Community Transportation Grant program. These three municipalities, in conjunction with Wellington County, hope to develop a public transit system to meet a growing need in our rural communities. They're hopeful for a positive response concerning their application under the grant program, as it will also allow them to fully benefiting from the gas tax.

Thank you for your attention to this important matter. We look forward to your response.

Sincerely,

A handwritten signature in cursive script that reads "Randy Pettapiece".

Randy Pettapiece, MPP  
Perth-Wellington

- c. Mayor Gregg Davidson, Township of Mapleton  
Warden Kelly Linton, County of Wellington  
Mayor George Bridge, Town of Minto  
Mayor Andy Lennox, Township of Wellington North  
Hon. Ted Arnott, Speaker of the Legislative Assembly of Ontario, MPP for Wellington-Halton Hills

January 29<sup>th</sup>, 2019

Dear CAO/Council:

**Re: Appointment of Municipal Representative to the Source Protection Committee**

**Source Protection Committees** were established under the Province of Ontario's *Clean Water Act, 2006* to create and carry out a plan to protect municipal sources of drinking water. The local Source Protection Committee (SPC) for the Ausable Bayfield Maitland Valley Source Protection Region is comprised of fifteen members, five of whom are municipal representatives.

1. Each municipal representative on the committee represents a group of municipalities
2. All SPC members must reside, own or rent land, be employed in or operate a business within the Source Protection Region and *cannot* be a member of the Conservation Authority Board.

**With the recent election we need to replace or reconfirm who your municipal group wishes to have as representative on the Source Protection Committee.**

At the time the SPC was being created, there was consensus from municipalities that sitting members of council would be appointed as representatives. However, after the 2010 election some municipal groups decided to return to the committee a person who was no longer a sitting council member. I have polled existing municipal representatives, and indicated who is willing to stay and those that have resigned. For information purposes only, I have indicated other current council members or those recently on council who have formerly participated in a 2½ year regional Drinking Water Source Protection working group and therefore have some background on the Drinking Water Source Protection program.

The municipal groups and current representation are as follows:

**North:** *Huron Kinloss, Ashfield-Colborne-Wawanosh, Goderich and South Bruce*  
Represented by Myles Murdoch since Sept. 2015 (Current Goderich councillor)

**Central:** *North Huron, Morris-Turnberry, and Huron East*

Represented by David Blaney (former councillor Huron East)

Willing to remain

**South:** *Lambton Shores, North Middlesex, Lucan Biddulph, Warwick, Adelaide-Metcalfe, and Middlesex Centre*

Represented by Ian Brebner (Former councillor North Middlesex)

Willing to remain

**East:** *Howick, Minto, Wellington North, North Perth, Perth East and Mapleton*

Represented by Mark MacKenzie (Former municipal Minto employee now current councillor)

Resigned position

Allan Rothwell (Current North Perth Councillor) and Art Versteeg (Former Howick Reeve) were former Drinking Water Working Group Members

**West:** *Central Huron, Bluewater, South Huron, Perth South, and West Perth*

Represented by Don Jones (Former councillor West Perth)

Resigned position

Dave Frayne (Former Deputy Mayor) was former Drinking Water Working Group Members

It is anticipated that there will be 3 – 4 meeting per year and committee duties include:

- Attending meetings regularly
- Complying with Source Protection Code of Conduct  
<https://www.sourcewaterinfo.on.ca/the-committee/>
- Reviewing changes that need to be included in the next update of the Assessment Report as well changes are made by municipalities
- Review policy and technical work required for the mandatory 5 year review of the Source Protection Plan
- Approve Annual Reporting
- Representing interests and reporting back to municipal grouping
- Responding to requests by the MOECC
- Correspondence

We will need direction from the Municipal Groups to confirm their consensus of who they would like as a representative by March. 29<sup>th</sup>. The next Source Protection Meeting is scheduled for Wed. March 27<sup>th</sup> in Holmesville. The earlier we have confirmation of current or new representatives; however, the more time staff will have to do orientation and training. If municipal reps have not been replaced by the next Source Protection Committee meeting, current members may attend in the interim.

We ask that the municipal groups agree on one of the following directions and advise the Project Manager as soon as possible.

- 1) A resolution from all municipalities in the group supporting that the existing member continue for a maximum 5 year period
- 2) A resolution from all municipalities in the group supporting that the existing member continue until a replacement representative be selected and orientation take place (estimated 6 months)
- 3) A resolution from all municipalities in the group naming a new appointment or providing a list of candidates for the Source Protection Authority to consider by March 29<sup>th</sup>, 2019.

**Please feel free to call if you have any questions regarding this process.**

Looking forward to hearing from you,



Mary Lynn MacDonald  
Co-Program Supervisor  
Ausable Bayfield Maitland Valley  
Drinking Water Source Protection

**Excerpts from the Regulation 288/07, Source Protection Committees:**

2. Subject to subsection 7 (4) of the Act, the members of a source protection committee shall be appointed by the source protection authority that establishes the committee in accordance with the following rules:

1. One-third of the members to be appointed by the source protection authority, not counting any members appointed pursuant to section 6, must be persons appointed to reflect the interests of the municipalities that are located, in whole or in part, in the source protection area or source protection region.

3. (1) Each source protection authority that is required by section 7 of the Act to establish a source protection committee shall, for the purpose of appointing members to the committee pursuant to paragraph 1 of section 2,

(a) divide the municipalities that are located, in whole or in part, in the source protection area or source protection region into one or more groups, as determined by the source protection authority; and

(b) assign, to each of the groups established under clause (a), a number of members of the source protection committee determined by the source protection authority, so that the total number of members assigned to all of the groups is equal to the number of members to be appointed pursuant to paragraph 1 of section 2.

(2) The source protection authority shall consult with all of the municipalities that are located, in whole or in part, in the source protection area or source protection region before establishing groups under clause (1) (a) and assigning numbers of members under clause (1) (b).

(3) For each group established under clause (1) (a), the source protection authority shall appoint the number of members of the source protection committee that are assigned to the group under clause (1) (b) from a list of persons that is submitted jointly by the councils of the municipalities that are in the group.

(8) To the extent that the source protection authority has any ability to select persons to be appointed pursuant to subsection (3) to the source protection committee for a group established under clause (1) (a), the authority shall attempt to appoint persons who, as a group, are representative of the interests of all of the municipalities that are in the group. O. Reg. 288/07, s. 3 (8).

**Conditions of appointment**

7. (1) A source protection authority shall not appoint a person as a member of the source protection committee unless the person resides in, owns or rents land in, is employed in, operates a business in, or is employed by a municipality that is located, in whole or in part, in the source protection area or source protection region, and every appointment made to the committee by the source protection authority is subject to the condition that the appointee must reside in, own or rent land in, be employed in, operate a business in, or be employed by a municipality that is located, in whole or in part, in the source protection area or source protection region.

(3) A source protection authority shall not appoint a person as a member of the source protection committee if the person is a member or employee of a conservation authority whose area of jurisdiction under the *Conservation Authorities Act* includes any part of the source protection area or source protection region, and every appointment made to the committee by the source protection authority is subject to the condition that the appointee must not be a member or employee of a conservation authority whose area of jurisdiction under the *Conservation Authorities Act* includes any part of the source protection area or source protection region.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 011-19**

**BEING A BY-LAW TO PROVIDE FOR ACTUAL COST TO PROVIDE FOR A DRAINAGE WORKS IN THE TOWNSHIP OF WELLINGTON NORTH IN THE COUNTY OF WELLINGTON, KNOWN AS DRAIN 49 CORMACK**

**WHEREAS**, Township of Wellington North approved the engineer's report dated prepared by K. Smart Associates Limited dated April 13, 2018;

**AND WHEREAS** the estimated gross cost in the report of executing and completing the said drainage works was \$68,100.00.

**AND WHEREAS**, the actual cost of the drainage works is \$53,639.98

**NOW THEREFORE** the Council of the Corporation of the Township of Wellington North enacts as follows:

**THAT** the an actual cost of the drainage works is \$53,639.98 which is prorated as outlined in Appendix "A" attached hereto and forming part of this By-law.

1. **THAT** this By-law shall come into force and take effect upon the final passage hereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 4th DAY OF FEBRUARY, 2019.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**



January 31, 2019

**SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW  
CORMACK DRAIN  
Township of Wellington North**

File No. 16-305

Farm Tax Rated	Con	Lot	Roll No.	Owner/Address	Estimated Gross (\$)	Estimated Net (\$)	Actual Gross (\$)	1/3 Grant (\$)	Allowances (\$)	Actual Net Assessment (\$)
<b><i>Geographic Township of Arthur</i></b>										
0	12	Pt S½ 6	009-11185	D. & H. Ward	67	67	54.39	0.00	0	54.39
0	12	Pt S½ 6	009-11190	M. & J. Brubacher	92	92	74.68	0.00	0	74.68
0	12	Pt S½ 6	009-11195	B. & J. Crawford	824	824	668.90	0.00	0	668.90
F	12	N½ 6	009-11200	P. Oakes	10,949	3,199	8,888.02	2,962.67	4,100	1,825.35
F	11	N½ 5	009-11300	N. & S. Brouwer	2,606	1,737	2,115.46	705.15	0	1,410.31
0	11	Pt S½ 5	009-11400	R. & N. Hawkrigg	1,135	1,135	921.35	0.00	0	921.35
F	11	Pt S½ 5	009-11500	D. & G. Cormack	27,596	18,197	22,401.49	7,467.17	200	14,734.32
Sub-total (Lands):					43,269	25,251	35,124.29	11,134.99	4,300	19,689.30
M		Sally Street		Twp of Wellington North	5,134	5,134	4,167.61	0.00	0	4,167.61
S		Special Assessment to Sally Street			18,520	18,520	13,392.63	0.00	0	13,392.63
M		Sideroad 3 West		Twp of Wellington North	1,177	1,177	955.45	0.00	0	955.45
Sub-total (Roads):					24,831	24,831	18,515.69	0.00	0	18,515.69
<b>Total Assessments Cormack Drain:</b>					<b>68,100</b>	<b>50,082</b>	<b>53,639.98</b>	<b>11,134.99</b>	<b>4,300</b>	<b>38,204.99</b>

**Notes:**

1. "F" denotes lands with current Farm Property Tax Class designation that may qualify for grant.
2. Section 21 of the Drainage Act, RSO 1990 requires that assessments be shown opposite each parcel of land and road affected. The affected parcels of land have been identified using the roll number from the last revised assessment roll for the Township. For convenience only, the owners' names as shown by the last revised assessment roll, has also been included.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 012-19**

**BEING A BY-LAW TO AMEND BY-LAW 021-18 BEING A BY-LAW  
TO ESTABLISH THE 2019 FEES AND CHARGES FOR  
RECREATION SERVICES PROVIDED BY THE MUNICIPALITY**

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. **THAT** Schedule C attached to By-law 021-18 be replaced with Schedule C, as amended attached as Appendix A.
2. **THAT** this by-law shall come into force immediately on its passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 14<sup>TH</sup> DAY OF JANUARY, 2019.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**

**APPENDIX A**  
**SCHEDULE "C" as amended**  
**AQUATIC PROGRAMS**

<b>ARTHUR &amp; AREA AQUATIC CENTRE AND MOUNT FOREST LION ROY GRANT POOL</b>	<b>January 1st, 2019</b>	<b>Municipal Statutory Holiday</b>
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**PROGRAMS**

Parent and Tot 1	\$65.00	
Parent and Tot 2 & 3	\$65.00	
Preschool A	\$65.00	
Preschool B	\$65.00	
Preschool C	\$65.00	
Beginner	\$65.00	
Swimmer 1	\$65.00	
Swimmer 2	\$65.00	
Swimmer 3	\$65.00	
Swimmer 4	\$71.50	
Swimmer 5	\$71.50	
Swimmer 6	\$71.50	
Swimmer 7	\$77.00	
Swimmer 8	\$77.00	
Swimmer 9	\$77.00	
Swimmer 10	\$77.00	
1/2 Hour Private Lesson (Min. Purchase of 5)	\$29.50	
1/2 Hour Semi-Private Lesson (Min. Purchase of 5)	\$22.00	
Bronze Medallion & Emergency 1st Aid with CPR B	\$188.00	
Bronze Cross with CPR C	\$188.00	
Swim Team (Non Resident Fee Does Not Apply)	\$71.50	
Aquafit (Includes HST)	\$4.50	
Aquafit (8 Classes Includes HST)	\$35.25	
Non Resident Fee (Swim Programs)	\$18.00	

**GENERAL ADMISSION (HST Included)**

Children Under 5 (1 Visit)	\$2.00	
Children Under 5 (20 Visit Pass)	\$31.50	
Children Under 5 (Season Pass)	\$47.00	
Individual 5 Years & over (1 Visit)	\$3.50	
Individual 5 Years & over (20 Visit Pass)	\$62.25	
Individual 5 Years & over (Season Pass)	\$91.75	
Family Pass (1 Visit)	\$13.25	
Family Pass (20 Visit Pass)	\$203.00	
Family Pass (Season Pass)	\$229.50	

<b>ARTHUR AND MOUNT FOREST SUMMER DAY CAMP PROGRAM</b>	<b>January 1st, 2019</b>	<b>Municipal Statutory Holiday</b>
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**PROGRAMS**

Daily Rate per child	\$32.00	
Weekly Rate per child	\$140.00	
Weekly Rate per child (2 or more children from the same household)	\$125.00	

<b>MOUNT FOREST &amp; DISTRICT SPORTS COMPLEX WALKING TRACK</b>	<b>January 1st, 2019</b>	<b>Municipal Statutory Holiday</b>
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**PROGRAMS**

Daily Rate	\$2.00	
Monthly Rate	\$16.00	
Tuesdays and Thursdays 1:30pm – 3:00pm	\$0.00	



*Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.*

## **Our cultural moment this month celebrates a local historian**

In January Wellington North lost one of its most valuable keepers of local history. Mabel Henderson lived in the area her whole life, born in West Garafraxa and spending her whole adult life in Arthur. In that time, she came to know the local families and soon found out where their ancestors originated and where they settled.

Mabel's daily work developed her interest in genealogy and her familiarity with local citizens. She delivered mail on a local rural route and was a school bus driver long enough to get to know two generations of young people and their families.

Mabel also assisted at Arthur Library, among the books she loved to read and where she could get to know those who came to borrow books. And she was a storyteller who could hold everyone's attention whether giving a sad or a humorous account.



These experiences led Mabel to become a prized founding member of the Arthur and Area Historical Society. At the monthly meetings she always asked questions of the presenters that illuminated their subjects. But her most important gift was her prodigious memory and the way she used it to add to people's information about their families. When someone came in to research their ancestry, Mabel would provide important facts and relate stories about their grandparents or other relations that no-one else knew. Any new visitors to the Wednesday afternoon Historical Society openings brought a gleam to Mabel's eye, and she soon had traced their family history and all the relationships involved.

The Society's Canada 150 book project on local veterans of the two World Wars benefitted immeasurably from Mabel's input. Along with Mabel's interest in local people's history was her warmth in welcoming newcomers to Arthur and quickly learning about their families. Much of Mabel's research was kept in files which will continue to benefit our local knowledge. But we will always miss her and all the stories that she still had to tell.

Submitted by Gail Donald, Wellington North Cultural Roundtable

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 013-19**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON  
FEBRUARY 4, 2019**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on February 4, 2019 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 4TH DAY OF FEBRUARY, 2019.**

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**ANDREW LENNOX,  
MAYOR**

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**KARREN WALLACE,  
CLERK**