

## FACILITIES FOR RENT in Arthur




The Township of Wellington North offers many rental facilities across our community.  
No matter your special occasion, we have the facility to do it all!


**Wedding Receptions... Meetings... Seminars... Workshops... Tournaments... Concerts... Banquets...  
Dances... Auction Sales... Exhibitions... Trade Shows... Parties... Family Reunions... Barbeques**

**Arthur & Area Community Centre @ 158 Domville Street** – Facility Manager: Tom Bowden (519) 848-3820

**Lower Hall - Capacity:** Non Licensed: 550, Licensed with Dance: 500

	This large, air conditioned, community hall is the perfect setting for wedding receptions and trade shows. This hall offers a beautiful warm environment with hardwood parquet flooring, neutral beige walls, stage and a lofty ceiling height. The room rental comes complete with coat check room, bar and a large kitchen. The kitchen is furnished with a commercial grade gas stove with 6 burners & two ovens, large preparation area, large cooler and dishwasher.	<b>Rental Rates:</b>	<b>2010</b>
		Friday & Saturday & Municipal Holidays	\$510.00
		Sunday to Thursday	\$285.00
		Hourly Rate (Special Events requires Min. 3 Hour Rental)	\$50.00
		Tournament Rates (Minor Sports)	\$200.00

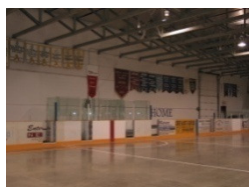
**Upper Hall (Access is by stairs only.) - Capacity:** 160

	This cozy, air conditioned, hall is located on the upper level of our facility. The perfect meeting space for a smaller crowd, this room overlooks the arena floor. Its neutral grey coloring is the perfect back drop for your imagination. This space comes complete with coat check room, bar, kitchen and washrooms on this level. The kitchen is furnished with two electric stoves, two coolers and large preparation area.	<b>Rental Rates:</b>	<b>2010</b>
		Friday & Saturday & Municipal Holidays	\$230.00
		Sunday to Thursday	\$165.00
		Hourly Rate (Special Events require Minimum 3 Hour Rental)	\$30.00
		Tournament Rates (Minor Sports)	\$165.00


**Meeting Room - Capacity:** 16

	A suitable space for small meetings. TV, VCR, DVD, white board and bulletin board available upon request.	<b>Rental Rates:</b>	<b>2010</b>
		Local User Groups (when staff available)	\$0.00
		All Others by Hour	\$25.00

**Arena Floor - Capacity:** 1000 (Rink Surface is 185' x 85')

	This facility is used for hockey, ringette, figure skating, public skating & shinny hockey throughout the winter months. During the spring/summer months it is used for lacrosse, dances, concerts and community events. This is a perfect place to take your team to practice, hold a tournament or a special event.	<b>Rental Rates:</b>	<b>2010</b>
		Friday & Saturday & Municipal Holidays	\$550.00
		Sunday to Thursday	\$385.00


**Pavilion & Ball Diamonds - Pavilion Capacity:** Non Licensed: 200, Licensed w/Dance: 165, Licensed w/Fenced Beer Garden: 300

	This is the perfect location for your family reunion, summer tournament, picnic or outdoor concert. The enclosed pavilion offers a walk in beer cooler, double sink, stove & freezer. It has seating for 17 picnic tables under the overhead pavilion to keep you out of the elements. The volleyball pit is also available at this location. Located just beside the pavilion are two ball diamonds with lights. This is a great place to play ball, whether as a team, a tournament or a game for a private party.		
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**For More Information Contact the Recreation Department  
(519) 848-3620 or Toll Free (866) 848-3620, Extension 35**


## FACILITIES FOR RENT Outside the Towns of Arthur & Mount Forest

### Conn Pavilion

	What a great place to hold a family reunion, party or outdoor concert! There is hydro, water cooler, stove & fridge supplied under this covered shelter. There is also a ball diamond and play area.	<b>Located at 15 Wood Street</b>	
		<b>Rental Rates:</b>	<b>2010</b>
		Day Rate	\$80.00

**For More Information on Renting the Conn Pavilion**  
**Contact the Township of Wellington North, Recreation Department at (519) 848-3620, Ext. 35**

### Damascus Community Centre - Capacity: Up to 80 people

	Built in 1870, this former school is located in the quaint Village of Damascus. This facility offers a great country location for family reunions, dinners, weddings, private parties and meetings. Facility rental includes kitchen.	<b>Located at 8947 Wellington Rd. 16</b>	
		<b>Rental Rates:</b>	<b>2010</b>
		Day Rate	\$80.00

**For More Information on Renting the Damascus Community Centre**  
**Contact Betsy Benham at (519) 848-3120**

# FACILITIES FOR RENT in Mount Forest



The Township of Wellington North is proud to welcome our community members to these brand new facilities in the all new Mount Forest & Area Sports Complex.

**Wedding Receptions... Meetings... Seminars... Workshops... Tournaments... Concerts... Banquets... Dances... Auction Sales... Exhibitions... Trade Shows... Parties... Family Reunions... Barbeques**

**Mount Forest & District Sports Complex @ 850 Princess Street** - Facility Manager: Mark MacKenzie (519) 323-1801

**Community Hall - Capacity:** Non Licensed: 460, Licensed with Dance: 365

	This large, air conditioned, community hall is the perfect location for wedding receptions, dinner, dances and trade shows. This bright, airy hall offers a contemporary setting that will highlight your decorating. The room rental comes with coat check room, bar and a large modern kitchen furnished with all the amenities and a large preparation area.	<b>Rental Rates:</b>	<b>2010</b>
		Friday & Saturday & Municipal Holidays	\$510.00
		Sunday to Thursday	\$285.00
		Hourly Rate (Special Events require Min. 3 Hour Rental)	\$50.00
		Tournament Rates (Minor Sports)	\$200.00

**Leisure Hall - Capacity:** Non Licensed: 85, Non Licensed w/Chairs Only: 120, Licensed Event: 75

	This multi-functional room is designed to accommodate many different uses. With built in shuffleboard on the floor it's a perfect gathering place for a game. The built in kitchenette allows for smaller gatherings & meetings where luncheon or coffee & pastries are required. This bright hall is perfect for community events & indoor classes like gymnastics, karate and other classroom events.	<b>Rental Rates</b>	<b>2010</b>
		Sunday to Saturday	\$180.00
		Hourly	\$30.00

**Meeting Room - Capacity:** Non Licensed: Chair Only - 35, Tables & Chairs - 25

	The new spacious, bright, meeting room can accommodate a smaller gathering.	<b>Rental Rates:</b>	<b>2010</b>
		Local Sports Groups (when staff available)	\$0.00
		All Others Rented by Hour	\$25.00

**Plume Room - Capacity:** Non Licensed: 80, Non Licensed Chairs Only: 110, Licensed Event: 70

	This upstairs Sports Club is a one of a kind experience. Sit in the comfort of this bar like setting while watching the action on the arena floor below through a wall of glass, look out onto the park, ball diamonds and soccer fields outdoors or watch the action on a big screen television during intermission. This room rental comes complete with bar and kitchen.	<b>Rental Rates</b>	<b>2010</b>
		Sunday to Saturday	\$180.00
		Hourly	\$30.00

**Arena Floor - Capacity:** Non Licensed: 1300, Licensed no Dance: 1200, Chairs Only: 1500, Stadium Seats: 305

	The New NHL size ice surface make a perfect setting for sporting events and trade shows. The state of the art acoustics also makes this a perfect location for concerts and dances.	<b>Rental Rates:</b>	<b>2010</b>
		Friday & Saturday & Municipal Holidays	\$550.00
		Sunday to Thursday	\$385.00

**Ball Diamonds, Soccer Fields & Murphy Park** (down by the pond)

	<b>Ball Diamonds</b> - located at Cork & King Street.	<b>CALL FOR RATES</b>
	<b>Soccer Fields</b> - located at Dempsey Park & Campbell deVore Park.	
	<b>Murphy Park</b> - This beautiful green space features a covered picnic shelter with tables and hydro available. Volleyball courts & horseshoe pits are both ready for a game.	

**For More Information Contact the Recreation Department  
(519) 848-3620 or Toll Free (866) 848-3620, Extension 35**

## Other Changes That May Apply With Rentals

### Society of Composers, Authors & Music Publishers of Canada

For any event that has music, a SOCAN fee is applicable. This is a music tariff that the Township has to pay to the Society of Composers, Authors and Music Publishers of Canada.

SOCAN FEES – no DANCING	2010
Capacity 1 – 100	\$20.56
Capacity 101 – 300	\$29.56
Capacity 301 – 500	\$61.69
Capacity Over 500	\$87.40

SOCAN FEES – with DANCING	2010
Capacity 1 – 100	\$41.13
Capacity 101 – 300	\$59.17
Capacity 301 – 500	\$123.38
Capacity Over 500	\$174.79

### CORKAGE

The following fees will apply with rental of any of the Township of Wellington North's facilities when the bar is in use. Renters are not allowed to bring their own pop, ice or bar cups.

Water, or juice can be supplied by renter.

The bar will be stocked prior to your event. At the end of the event, inventory will be counted by our facility staff and the renter will be billed for the difference.

Item Supplied	2010
7 oz. Plastic Cup	\$0.10
14 oz. Plastic Cup	\$0.15
Bag of Ice	\$2.35
2L Bottle Pop: Pepsi, Diet Pepsi, 7-Up & Ginger Ale	\$2.45
Wrist Bands	\$0.25

## Questions & Answers

### **Who do I call to check availability of Halls, Pavilions & Parks?**

All hall rental inquiries are to be made at the Township of Wellington North Kenilworth office, located at 7490 Sideroad 7 West, Kenilworth.

Please contact the recreation department at (519) 848-3620 or toll free (866) 848-3620, Extension 35.

### **Who do I call to book Ice Time, Soccer or Baseball Diamonds?**

All ice, baseball & soccer is booked through the corresponding Recreation Facility.

For inquiries in Arthur please contact the Arthur & Area Community Centre at (519) 848-3820

For inquiries in Mount Forest please contact the Mount Forest & District Sports Complex at (519) 323-1801

### **What is involved in booking a hall?**

Once you have confirmed your date and booked the facility, the Township will mail a package to you. This will include a cover letter outlining what payments and paperwork will be required from the renter. The Township will require the following:

1. A signed copy of the Contract, Permit Terms & Conditions, as well as the Alcohol Risk Management Policy (if alcohol will be on premises) must be returned as soon as possible.
2. A deposit of one half of the total rental will be due as soon as possible. If cancellation is necessary, 60 days or less prior to the event, you will be forfeiting this deposit.

**The following items are required to be returned to our Kenilworth office 14 days prior to your event.**

1. Balance of the rental fee is due in full.
2. A security deposit cheque in the amount of \$500.00, post dated to the date of the event. This cheque will be held by the Recreation Department, un-cashed, as security against any damage to the property arising from your use of the facility.
3. A copy of your public liability and property damage insurance certificate (PAL liability insurance), with the Township of Wellington North named as additional insured. See **Township Insurance Requirements** outlined on Permit Terms & Conditions, item 9. Insurance can be purchased through your local insurance provider.
4. A copy of the original Liquor License, S.O.P. (The renter is responsible for obtaining License as well as all liquor.)
5. The facility also requires the names of you bartenders and security. It is required that one of each must possess the Smart Serve certification and that we receive the names of at least two bartenders. **For Stag & Doe's and when requested by the municipality, registered security companies must be hired** along with certified bartenders. A prepared list of acceptable bartenders and registered security will be supplied by the Township.
6. Should you be required to hire registered security for your event, the Township requires proof of security.