



## REQUEST FOR PROPOSAL WEBSITE RE-DESIGN

The Township of Wellington North is seeking a "Request for Proposal" from interested qualified proponents for a Website Design.

Interested parties may pick up after 8:30 a.m. Friday, April 25<sup>th</sup>, 2008 a Request for Proposal Package from the Municipal Office or contact Lorraine Heinbuch, C.A.O./Clerk, at 519-848-3620, Ext. 32 to request a package via mail or e-mail.

Sealed "Request for Proposal" will be received at the Municipal Office located at 7490 Sideroad 7 West, Kenilworth, or by mail at P. O. Box 125, Kenilworth, Ontario N0G 2E0. Sealed "Request for Proposals" clearly marked "**Request for Proposal – Website Design**" must be received by 3:00 p.m. on Tuesday, May 20<sup>th</sup>, 2008. RFP's may not be faxed. Proposal received after 3:00 p.m. on Tuesday, May 20<sup>th</sup>, 2008 will be returned unopened.

The Township of Wellington North reserves the right to reject any or all proposals and to accept the proposal that is deemed most favourable to the interest of the Township of Wellington North. The lowest priced or any proposal will not necessarily be chosen.

### Note to All Prospective Proponents:

This is a request for proposals and not a call for tenders or request for binding offers. No contractual obligations will arise between the Township and any proponent until and unless the Township and a proponent enter into a formal, written contract for the proponent to perform the required work.

Lorraine Heinbuch, Chief Administrative Officer/Clerk.  
Township of Wellington North,  
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